

**AGENDA**  
**EAST GOSHEN TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**RE-ORGANIZATION & FORMAL MEETING**  
**JANUARY 3, 2017**  
**7:00 PM**

The Board will meet in Executive Session at 5:30 PM to 7:00 PM for personnel matter.

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone will be recording the meeting
5. Re-Organization Actions
  - A. Elect Chairman (Resolution 2017-1)
  - B. Elect Vice Chairman (Resolution 2017-2)
  - C. Appoint Police Commissioner (Resolution 2017-3)
  - D. Appoint Township Officials (Resolution 2017-4)
    1. Township Manager/Secretary/Assistant Zoning Officer– Louis F. (Rick) Smith, Jr.
    2. Chief Financial Officer/Treasurer – Jon Altshul
    3. Director of Public Works – Mark Miller
    4. Director of Code Enforcement/Zoning Officer/Building Code Official – Mark Gordon
    5. Building Inspectors – Gary Althouse
    6. Fire Marshal – Carmen R. Battavio
    7. Assistant Fire Marshals – Mark Miller and Gary Althouse
    8. Township Solicitor – Buckley, Brion, McGuire, & Morris
    9. Township Engineer – Pennoni Associates
    10. Emergency Management Coordinator – Kevin Miller
    11. Assistant Emergency Management Coordinator – Michael Holmes
    12. Delegate to the Chester County Tax Collection Committee – Jon Altshul
    13. Alternate Delegate to the Chester County Tax Collection Committee – Brian McCool
    14. Deputy Tax Collector – Brian McCool
  - E. Re-Appoint Township Employees (Resolution 2017-5)

- F. Appoint Township Depositories for Township Funds (Resolution 2017-6)
1. DNB First
  2. Fulton Bank
  3. BB&T Bank
  4. WSFS Bank
  5. PLGIT-PA Local Government Investment Trust (Custodian - Wells Fargo NA.
  5. TD Bank
  6. M&T Bank
  7. Meridian Bank

Authorize Chief Financial Officer/Treasurer to make investments at banks paying the best rate of interest and with the best terms.

- G. Certify Delegates to the PSATS Convention (Resolution 2017-7)
1. Five Supervisors, Manager and Chief Financial Officer/Treasurer will be affirmed as delegates.
  2. Voting Delegate: Rick Smith
  3. Alternate Voting Delegate: Jon Altshul

H. Confirm 2017 Holiday Schedule (Resolution 2017-8)

I. Confirm 2017 Meeting Schedule (Resolution 2017-9)

1. Announce that the Board of Supervisors will meet on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday and only meet as needed on the 2<sup>nd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Tuesday.

J. Confirm that Keystone Collection Agency is the Earned Income and Local Services Tax Collector for the Township (Resolution 2017-10)

K. Consider Maillie LLP as independent auditors for the Township (Resolution 2017-11)

L. Establish the 2017 Fee Schedule (Resolution 2017-34)

M. Authorize participation in the Municipal Risk Management Workers' Compensation Pooled Trust (Resolution 2017-65)

N. Announce the continuance of all other applicable resolutions that were adopted previously.

7. Chairman's Report

A. Announce the Annual Planning Session will be held on Saturday, January 7, 2017 at 8:00 AM.

B. Announce that the Board will hold a special meeting on January 10, 2017, to determine the location of the breach for the Hershey Mill Dam

8. Public Hearings – None

9. Police/ EMS Reports

A. WEGO – None

B. Goshen Fire Co. – December 2016

C. Malvern Fire Co. – None

D. Fire Marshal – None

10. Old Business

A. Consider Mail Machine

11. New Business

A. Consider ABC Appointments.

B. Consider 2016 Department of Parks and Recreation Report.

C. Consider bid to replace Heat Pump at Blacksmith Shop.

D. Consider Stormwater and Grinder Pump Agreements for 3 and 5 School Lane.

E. Consider posting public hearing transcripts on Township website.

F. Consider replacing chairs in Conference Room

G. Consider replacing wallpaper in second floor lobby.

12. Any Other Matter

13. Approval of Minutes

A. November 15, 2016

14. Treasurers Report

A. December 29, 2016

15. Correspondence, Reports of Interest

A. December 14, 2016 letter from PennDOT regarding the rehabilitation of the Morstein Road bridge over U.S. 202.

B. Right to Know Quarterly Report.

16. Meetings & Dates of Importance

Jan 04, 2017 Board of Auditors 7:00 pm

Jan 04, 2017 Planning Commission 7:00 pm

Jan 05, 2017 Park & Rec Commission 7:00 pm

Jan 07, 2017	Annual Planning Session	8:00 am
Jan 09, 2017	Municipal Authority	7:00 pm
Jan 10, 2017	Board of Supervisors (HM Dam)	7:00 pm
Jan 11, 2017	Conservancy Board	7:00 pm
Jan 11, 2017	Milltown Dam Committee	7:00 pm
Jan 12, 2017	Historical Commission	7:00 pm
Jan 16, 2017	Martin Luther King Day	Office Closed
Jan 17, 2017	Board of Supervisors	7:00 pm
Jan 17, 2017	Hershey Mill Dam Committee	6:30 pm
Jan 25, 2017	Milltown Dam Committee	7:00 pm
Jan 26, 2017	Hershey Mill Dam Committee	7:00 pm

17. Public Comment – Hearing of Residents

18. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

Please sign up for “Constant Contact” an e-mail service which provides timely updates on current information regarding Upcoming Events, Meeting Dates and Public Notices; just to name a few. To sign up go to the Township website at [www.eastgoshen.org](http://www.eastgoshen.org) and click on the “E-notification button”. Your privacy is very important to us, be assured East Goshen Township will not disclose your email address to anyone for any purpose.

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2017-8

**2017**  
**EAST GOSHEN TOWNSHIP**  
**HOLIDAY SCHEDULE**

New Year's Day	- January 2 <sup>nd</sup> 2017 (Monday)
Martin Luther King Day	- January 16 <sup>th</sup> (Monday)
President's Day	- February 20 <sup>th</sup> (Monday)
Good Friday	- April 14 <sup>th</sup> (Friday)
Memorial Day	- May 29 <sup>th</sup> (Monday)
Independence Day	- July 4 <sup>th</sup> (Tuesday)
Labor Day	- September 4 <sup>th</sup> (Monday)
Veteran's Day	- November 10 <sup>th</sup> (Friday)
Thanksgiving	- November 23 <sup>rd</sup> (Thursday) *also off November 24 <sup>th</sup> (Friday)
Christmas	- December 25 <sup>th</sup> (Monday)

2017-9

**2017 EAST GOSHEN TOWNSHIP MEETINGS**

**BOARD OF SUPERVISORS** will hold their Annual Re-Organization Meeting on Tuesday, January 3, 2017 at 7:00 PM and their regular formal meeting will immediately follow. Thereafter, the Board will hold their regular meetings on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 7:00 PM and the 2<sup>nd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Tuesday of the month at 7:00 PM as needed. The Board will not meet on May 16, 2017 or November 7, 2017.

**BOARD OF AUDITORS** will hold their Annual Re-Organization Meeting on Wednesday, January 4, 2017 at 7:00 PM.

**ANNUAL PLANNING SESSION** The Board of Supervisors will meet with members of the other Township Authorities, Boards and Commissions for the Annual Planning Session on Saturday, January 7, 2017 at 8:00 AM.

**CONSERVANCY BOARD** will meet the 2<sup>nd</sup> Wednesday of each month at 7:00 PM. The Conservancy Board will conduct site inspections the following Saturday at 9:00 AM as needed.

**DEER MANAGEMENT COMMITTEE** will meet on Tuesday, February 14, 2017 at 7:00 PM; Tuesday, May 9, 2017 at 7:00 PM; Tuesday, August 8, 2017 at 7:00 PM and Tuesday, November 14, 2017 at 7:00 PM.

**FUTURIST COMMITTEE** will meet on the Monday, January 23, 2017 at 7:00 PM, Wednesday, February 22, 2017 at 7:00 PM and then on the third Monday of each month thereafter at 7:00 PM as needed.

**HERSHEY'S MILL DAM COMMITTEE** will meet January 17, 2017 at 6:30 PM; January 26, 2017 at 7:00 PM; February 23, 2017 at 6:30 PM; March 23, 2017 at 7:00 PM; May 24, 2017 at 6:30 PM and June 22, 2017 at 7:00 PM.

**HISTORICAL COMMISSION** will meet the 2nd Thursday of each month at 7:00 PM as needed.

**LOCAL TRAFFIC ADVISORY COMMITTEE** will meet the 3rd Thursday of each month at 1:00 PM as needed.

**MILLTOWN DAM COMMITTEE** will meet on Wednesday, January 11, 2017 at 7:00 PM; Wednesday, January 25, 2017 at 7:00 PM; Wednesday, February 21, 2017 at 7:00 PM; March 22, 2017 at 7:00 PM; May 23, 2017 at 7:00 PM and June 20, 2017 at 7:00 PM.

**MUNICIPAL AUTHORITY** will meet the second Monday of each month at 7:00 PM as needed.

**PENSION COMMITTEE** will meet on Tuesday, February 7, 2017 at 10:00am. Future meetings will be advertised.

**PARK & RECREATION COMMISSION** will meet the 1st Thursday of each month at 7:00 PM. Workshop sessions are held on the 3<sup>rd</sup> Thursday of the month at 7:00 PM on an as needed basis.

**PLANNING COMMISSION** will meet on the 1<sup>st</sup> Wednesday of each month at 7:00 PM and the 3<sup>rd</sup> Wednesday of the month at 7:00 PM as needed.

**STORMWATER APPEALS BOARD** will advertise each hearing separately.

**ZONING HEARING BOARD** will advertise each hearing separately.

All meetings will be held at the East Goshen Township Building, 1580 Paoli Pike, West Chester, PA 19380. Special meetings will be advertised throughout the year, as they are scheduled. With the exception of Executive Sessions, the public is welcome to attend all East Goshen Township meetings and Workshop sessions.

If any person who wishes to attend a meeting has a disability and/or requires an auxiliary aid, service or other accommodation to observe or participate at the hearing, he or she should contact the Township at 610-692-7171 to discuss how those needs may be accommodated.

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**Louis F. Smith, Jr.**  
**Township Manager**  
**East Goshen Township**

**EAST GOSHEN TOWNSHIP  
CHESTER COUNTY, PENNSYLVANIA**

**RESOLUTION 2017-34**

**A RESOLUTION ESTABLISHING AND CONSOLIDATING  
THE VARIOUS FEES AND CHARGES IMPOSED  
PURSUANT TO THE CODE OF THE TOWNSHIP**

**WHEREAS**, the Code of East Goshen Township authorizes the Board of Supervisors to establish various fees and charges by resolution, and:

**WHEREAS**, the Board of Supervisors believes that it's in the best interests of the Township to consolidate all of the fees and charges into a single resolution.

**BE IT RESOLVED THAT** the East Goshen Township Board of Supervisors hereby establishes the following fee schedule for 2017.

**1. Building/Zoning Permit Fees**

- a. Residential Dwelling Units - includes all types of residential buildings.
  - i. New Construction - Calculated using the ICC method with a minimum charge of \$200.00.
  - ii. Accessory Buildings - Calculated using the ICC method with a minimum charge of \$200.00.
  - iii. Building Additions - Calculated using the ICC method with a minimum charge of \$200.00.
  - iv. Decks, Patios, Terraces
    - 1. 150 square feet or smaller - \$100.00
    - 2. Greater than 150 square feet - \$150.00
    - 3. Re-decking of surface materials and or replacement of railings or steps - \$50.00
  - v. New and replacement plumbing, HVAC, and sprinkler systems; any other permanent system; re-roofing; and re-siding shall be calculated at 1% of the project cost with a minimum permit fee of \$100.00.
  - vi. Flagpoles - all permit fees shall be waived for the installation of a flagpole on any residential lot.
  - vii. Alarms - New and replacement monitored alarm systems - \$40.00 permit.
  - viii. Zoning Permit – Any project which increases the footprint of a residential structure or adds a structure to the property requires a zoning permit - \$50.00



NOTES:

- All measurements and calculations shall be outside dimensions.
  - The above fee includes the residential building code plan review, all required inspections, Certificate of Occupancy and the Building Energy Act if applicable.
  - The ICC permit fee method and construction costs tables are published in the ICC Building Safety Journal.
  - The Township Permit Fee Multiplier used to calculate the ICC Permit Fee shall be .01.
- b. Non-Residential Buildings - Includes commercial, industrial, and institutional buildings.
- i. New Construction and Additions - Calculated using the ICC method with a minimum charge of \$200.00
  - ii. New plumbing, HVAC, alarm and sprinkler systems shall be calculated @ 1% of the project value with a minimum charge of \$200.00.
  - iii. Replacement plumbing, HVAC, alarm and sprinkler systems; any other permanent systems; re-roofing; and re-siding shall be calculated @ 1% of the project value with a minimum charge of \$200.00.
  - iv. Alterations and fitting out of space - Calculated using the ICC method with a minimum charge of \$200.00
  - v. Flagpoles - All permit fees shall be waived for the installation of a flagpole on any commercial or industrial lot.
  - vi. Zoning Permit – Any project which increases the footprint of a commercial building structure or adds a structure requires a zoning permit - \$150.00

NOTES:

- The above fee includes the commercial building code plan review, all required inspections, Certificate of Occupancy and the Building Energy Act if applicable.
  - The Township Permit Fee Multiplier used to calculate the ICC Permit Fee shall be .01.
- c. Miscellaneous Categories
- i. Swimming Pools
    - 1. In-Ground - \$225.00
    - 2. Above-Ground - \$75.00
    - 3. Jacuzzi or Hot Tub - \$75.00

- ii. Demolitions
    - 1. Residential - \$50.00
    - 2. Commercial - Shall be calculated at 1% of estimated cost with a minimum of \$100.00.
  - iii. Impervious Surfaces - \$75.00 plus engineering, stormwater management permit and inspection costs: includes new driveways, widening of existing driveways by more than 25%, parking lots, tennis courts, etc. Driveways with new homes excluded.
  - iv. Renovations, alterations, structures, and facilities; including but not limited to porch enclosures, satellite dishes, silos and water towers, antenna towers, wind and solar energy systems, and the completion of unfinished areas shall be calculated at 1% of estimated cost with a minimum permit fee of \$100.00.
    - 1. As per Section 108 of the ICC 2006, if, in the opinion of the building official, the valuation of the permit is under-estimated, the permit will be denied unless detailed estimates can be shown to meet the approval of the building official. The final building valuation will be set by the building official.
  - v. Missed Inspections - \$25.00 per occurrence - All missed inspection fees shall be paid prior to the issuance of the Certificate of Occupancy.
  - vi. No Permit Fee - Any person who commences work on a building, structure, electrical, gas, mechanical, or plumbing system prior to obtaining the necessary permits shall be subject to a \$150.00 fee for residential and \$200.00 for commercial in addition to the applicable building permit and/or zoning permit fee. The Township in its sole discretion may elect to issue a citation for violation of the applicable building code.
  - vii. PA UCC Continuing Education Fee of \$4.00 for every Building Permit Issued.
- d. Zoning Permits. Although a Building Permit is not required for the following structures pursuant to the Uniform Construction Code (Act 45 of 1999), a Zoning Permit is required. The Zoning Permit fee is \$50.00.
- i. The following structures if the structure has a building area less than 500 square feet and is accessory to a single family detached dwelling.
    - 1. Carport
    - 2. Detached Garage
    - 3. Greenhouse
    - 4. Sheds
  - ii. An agricultural building as defined under section 103 of the Uniform Construction Code (Act 45 of 1999).
  - iii. Manufactured or industrialized housing pursuant to section 901 of the Uniform Construction Code (Act 45 of 1999)

## 2. Subdivision and Land Development Fees

- a. Subdivision Review
  - i. 2 lots - \$200.00 per plan
  - ii. 3 or more lots on existing streets - \$250.00 per plan
  - iii. 3 or more lots requiring new streets - \$400.00 per plan
- b. Land Development Review
  - i. Less than 4 Acres - \$200.00 per plan
  - ii. 4 Acres to 24.99 Acres - \$350.00 per plan
  - iii. 25 Acres to 99.99 Acres - \$600.00 per plan
  - iv. 100 Acres or More - \$850.00 per plan
- c. Lot Line and/or Minor Revision Review
  - i. \$150.00 per plan
- d. Additional costs for Subdivision, Land Development and Lot Line and/or Minor Revision Reviews shall be as follows:
  - i. The applicant shall pay the review fees of the professional consultants utilized by the Township during its review of the subdivision or land development application. The applicant shall submit \$2,000.00 to the Township at the time of the submission of the subdivision or land development application. This money shall be placed in an interest bearing account held by the Township and monies shall be disbursed from this account to pay the actual costs of the professional consultants. The Township shall provide the applicant with a breakdown of all monies disbursed from the account. If the account balance goes below \$500.00 the applicant shall deposit additional monies sufficient to bring the account balance back up to \$2,000.00. Upon approval or denial of the land development or subdivision application and payment of the final invoices from the professional consultants the balance of funds in the account plus any interest shall be returned to the applicant.
  - ii. The applicant shall reimburse the Township for the actual cost of all legal, engineering, inspections and materials tests, incurred during construction and up to acceptance, by the Township, of the improvements.
  - iii. The applicants shall pay all Chester County Planning Commission, Chester County Health Department, Department of Environmental Protection, Chester County Soil Conservation District and Penn Dot review fees, and all recording costs.
- e. Inspections
  - i. Township Engineer - prevailing rate
  - ii. Township Engineer Inspector - prevailing rate

iii. Township Inspector - prevailing rate

3. **Public Hearings before the Zoning Hearing Board and Board of Supervisors**

- a. The applicant shall deposit with the Township \$450.00 to defray the cost of the following:
  - i. One half (½) the cost of preparation and publication of "Notice of Public Hearing".
  - ii. Posting of the property by the Township Staff.
  - iii. One half (½) of the appearance fee of the court reporter.
  - iv. Other miscellaneous administrative charges.
  - v. The cost for mailing a hearing notice letter to all property owners within 1,000 feet of the property.
- b. If the monies paid to the Township pursuant to Section a. are insufficient to insure payment of all costs incurred in the disposition of the application the Township shall require additional deposits in increments of one hundred dollars (\$100.00). The failure of the Township to demand additional deposits from time to time shall not relieve the applicant from liability for all costs, charges, fees and expenses in excess of deposits.
- c. Monies paid which are in excess of the actual costs shall be refunded to the applicant within 30 days of receipt of the written decision.
- d. Referring to b and c above; if the total costs exceed the monies paid by less than \$10.00 there will be no additional charge and conversely, there will be no refunds given for amounts under \$10.00.
- e. Conditional Use Professional Consultants – The applicant shall pay the review fees of the professional consultants utilized by the Township during its review of the conditional use application. The applicant shall submit \$2,000.00 to the Township at the time of the submission of the application for a conditional use. This money shall be placed in an interest bearing account held by the Township and monies shall be disbursed from this account to pay the actual costs of the professional consultants. The Township shall provide the applicant with a breakdown of all monies disbursed from the account. If the account balance goes below \$500.00 the applicant shall deposit additional monies sufficient to bring the account balance back up to \$2,000.00. Upon approval or denial of the conditional use application and payment of the final invoices from the professional consultants the balance of funds in the account plus any interest shall be returned to the applicant.

4. **Sign Permits**

- a. Less than 32 Square Feet - \$25.00
- b. 32 Square Feet or More - \$75.00

5. **Hearings Before the International Code Council Board of Appeals and Stormwater Appeals Board**

- a. There shall be a filing fee of \$100.00.
- b. In addition, the applicant shall deposit with the Township \$400.00 to defray the cost of the following:
  - i. Preparation and mailing of the list and/or labels bearing the names of property owners to be notified.
  - ii. Preparation of the hearing notice and affidavit of certification.
  - iii. Publication of "Notice of Public Hearing".
  - iv. Posting of the property by the Building Inspector.
  - v. One half (½) of the appearance fee of the court reporter.
  - vi. Other miscellaneous administrative charges.
  - vii. The cost for a copy of the transcript if requested by the applicant.
- c. If the monies paid by the applicant pursuant to Section b are insufficient to insure payment of all costs incurred in the disposition of the application, the Township shall require additional deposits in increments of one hundred dollars (\$100.00). The failure of the Township to demand additional deposits from time to time shall not relieve the applicant from liability for all costs, charges, fees and expenses in excess of deposits.
- d. Monies paid which are in excess of the actual costs shall be refunded to the applicant.
- e. Referring to c and d above; if the total costs exceed the monies paid by less than \$10.00 there will be no additional charge and conversely, there will be no refunds given for amounts under \$10.00.

6. **Sewer, Refuse and Real Estate Tax Certification**

- a. Per Certification - \$5.00 – Fee must be paid prior to certification being issued.

7. **Collection Procedures**

- a. The Township Manager is authorized to collect any monies due and payable to the Township under this resolution in the manner prescribed by law.
- b. Any costs associated with the collection of these fees shall be the responsibility of the applicant and/or property owner as applicable.

8. **Returned Checks & ACH Payments**

- a. Any check or ACH payment received by the Township pursuant to this resolution or any other ordinance shall be deposited in the authorized Township depository (bank).
- b. All checks or ACH payments returned by the Township depository (bank) to the Township, for insufficient funds or any other reason shall have a letter written to the check writer or ACH payee advising that their check or ACH payment has been returned by the bank and that they should re-issue payment immediately.
- c. The check writer or ACH payee's account shall be updated to indicate that a payment was not made.
- d. Any check or ACH payment that is returned to the Township will result in the imposition of a \$20.00 fee in addition to any fees imposed by the Township depository (bank), both of which shall be applied to the appropriate account.

9. **Park Fees**

- a. The following fees will be charged to those groups or individuals who reserve a facility for a specific date and time.

NOTES:

- The use of passive parks is limited to passive events only.
  - Each day is divided into three time periods:
    - Morning - 7 am to Noon
    - Afternoon - Noon to 5 pm
    - Evening - 5 pm to Dusk
  - The West Chester Area School District is exempt from all fees.
  - Separate checks shall be provided in the event a deposit is required.
  - Deposit checks will be returned after the facility has been inspected and found to be in good condition.
- i. Pavilion (per event):
    1. 1 to 100 people - \$100.00 rental fee with \$50.00 refundable deposit
    2. Over 100 people - \$200.00 rental fee with \$100.00 refundable deposit
  - ii. Volleyball Courts (cost per court):
    1. \$30.00 per time period
  - iii. Passive Parks (all Township owned open space except for the 55 acre Township Park. Per event):
    1. 1 event - \$50.00 with \$25.00 refundable deposit
  - iv. Baseball, Softball, Soccer Fields and Tennis Courts; excluding T-Ball (cost per field/court):

1. 1 field - \$30.00
2. Tennis Courts for approved Leagues - \$30.00 for 3 courts per time period

v. Tennis Court Keys:

1. Township Residents: - \$30.00 each
2. Non Residents of Township: - \$50.00 each
3. Replacement Key - \$6 each

10. **Copying of Township Records** - the cost for the copying of Township records pursuant to the “Right to Know Law” Act 3 of 2008, as amended, shall be as follows:

- a. Postage - the actual cost of mailing.
- b. Duplication - The fees are based upon the duplication of records maintained and duplicated in black & white on standard 8 ½ by 11 inch paper, 8 ½ x 14 inch paper or 11 x 17 inch paper. All larger records, including but not limited to plans, maps and similar documents are “over-size records” for purposes of the fee schedule.
  - i. Photocopy - \$0.25 per single sided copy
  - ii. Color Photocopy - \$0.35 per single sided copy
  - iii. Facsimile/Microfiche/Other Media – the Township’s cost to duplicate the record original media.
  - iv. Conversion of electronic media only records to paper – if a record is only maintained in electronic media the fee shall be the lesser of: \$ 0.25 per page (8½’ x 11’), or the Township’s cost to duplicate the record in the electronic media.
  - v. Over-size Records - \$4.00 per sheet
  - vi. Over-size Color Records - the Township’s cost to duplicate the record.
  - vii. Court Reporter Transcripts – Prior to the decision being “final, binding and nonappealable” - \$2.00 per page.
- c. Certification of a record – \$5.00 per certification.
- d. Use of own copier or photographing a record – A requester may utilize their own copier provided the device is self-powered, (it may not be plugged into a Township power outlet) or camera. Any duplication by the requester must be done with a Township employee present.
- e. Direct access to the Township computer system is prohibited.
- f. No original records may be removed from the Township Building by a requester.
- g. Inspection of Redacted Records. If a requester seeks to inspect rather than receive copies which contain both public and non-public information, the Township shall redact the non-public information. While the Township may not charge the requester for the redaction itself, the Township will charge the requester for any

copies it must make in order to securely redact the record before allowing the requester to view the record.

**11. Code Books, Pamphlets and Zoning Maps**

- a. Complete Code Book (includes subscription service for amendments for the balance of the calendar year) - \$110.00.
- b. Code Book Subscription Service - \$25.00 per year
- c. Zoning Pamphlet with Zoning Map - \$13.00
- d. Subdivision Pamphlet - \$7.00

**12. Re-Sale and Re-Occupancy Inspections**

- a. Residential - \$60.00
- b. Non-Residential Building -- \$150.00

**13. Contractor Registration**

- a. \$25.00 - per year

**14. Refuse charges pursuant to Section 194-8 of the Township Code**

- a. Single Family Residential \$69.88 per quarter
- b. Multi-family Residential \$69.88 per quarter

**15. Sewer Charges pursuant to Sections 188-3, 188-4 and 188-5 of the Township Code**

Fixed Rate per unit

- a. Fixed rate \$27.26 per quarter
- b. Meter reading surcharge \$ 8.00 per quarter

Variable Rate

- a. Variable Rate \$8.38 per 1,000 gallons of water
- b. Variable Rate (East Whiteland) \$5.60 per 1,000 gallons of water

Permits/Inspections

- a. Sewer Laterals \$60.00 per lateral
- b. Water Meter/Measuring Device \$60.00 per meter/measuring device

**16. Stormwater Management submissions pursuant to Ordinance 129-F-2013**

- a. Regulated activities that meet the criteria for the Simplified Approach shall be charged an application and plan review fee of \$100.00.



- b. Regulated activities that do not meet the criteria for the Simplified Approach shall reimburse the Township for the actual cost of all engineering, inspections and materials tests, incurred in the review of the plans and calculations, and in the inspection of the improvements during construction. These costs shall be billed at the Township Engineer's prevailing rate.
- c. Post Construction Maintenance inspections shall be billed at the Township Engineer's prevailing rate.
- d. The actual cost to record the stormwater agreement and plan.

**17. Solicitation Fees**

- a. License Fee - (Except for those listed in §169-6) \$10.00
- b. PA State Police Background Check Fee; (all applicants) \$10.00

**18. Wireless Telecommunications Carrier Fees**

- a. Annual Registration Fee – \$25.00 per location.
- b. Penalty for untimely filing of Annual Report - \$100.00 per location.

**19. Effective Date**

The fees outlined in this resolution shall be effective on January 4, 2017.

**RESOLVED AND ADOPTED**, this 3<sup>rd</sup> day of January 2017.

ATTEST:

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Secretary

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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# Goshen Fire Company

Fire Police	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total Calls for East Goshen	16	7	14	14	14	16	15	14	11	10	13		144
<b>Year to Date Totals</b>													
Hours in Service	117	105	148	141	104	295	99	203	119	162	178		1671
Duration of 2 Hours +	1	1	2	3	2	7	1	5	4	3	4		33
Night Calls	10	9	12	13	8	13	9	13	3	9	16		115
Day Calls	10	5	10	10	13	10	11	11	8	26	39		153
Total Calls	16	7	14	14	14	16	15	14	11	35	55		211
Crew Total	58	26	62	54	43	70	38	70	44	144	197		806
TRF54 responses	5	2	5	2	2	5	1	5	2	14	16		59
TRF54 mileage	29	7	35	16	10	28	8	38	7	97	132		407
UTL54 responses	1			3	1	1	0	1	1	3	49		60
UTL54 mileage	6			16	4	4	0	8	6	25	29		98
Person Hours	52	23	40	34	40	141	35	80	26				471
<b>TYPES OF CALLS</b>													
AFA	4	3	7	7	7	7	9	7	6	5	5		67
Aircraft Incident												1	1
Ambulance Assist	5	0	2	3	2	1	4	3	1		3		24
Appliance	0	1	0	0	0	0	1	0	0		1		3
Assist PD	0	0	1	0	0	0	2	0	1	1	0		5
Brush	0	1	1	2	0	1	0	0	2		1		8
Building	0	0	2	0	2	0	1	0	1	1	1		8
CO Alarm	1	1	1	1	1	0	2	0	1		1		9
Dwelling	0	1	3	1	2	0	1	0	2		1		11
Electrical Fire Inside	1	1	0	0	0	0	0	1	0	1	0		4
Fire	3	0	0	2	1	1	3	0	0	1	2		13
Forcible Entry										1	0		1
Fuel Spill	0	0	1	0	1	0	0	0	0	0	0		2
Gas Leak	1	1	0	1	0	1	1	0	1	2	1		9
Mutual Aid	0	0	0	1	0	0	0	1	0		1		3
Mutual Aid to East Whiteland	1	0	0	1	0	0	0	0	1	1	0		4
Mutual Aid to Malvern	1	0	0	0	0	0	1	2	0		1		5
Mutual Aid to West Chester	3	1	1	1	1	5	0	2	2		6		22
Mutual Aid to West Whiteland	1	0	0	0	1	0	0	1	0	1	0		4
MVA	11	11	17	13	11	13	8	15	10	14	19		142
Odor Investigation	3	1	4	1		2	2	3	4	2	1		23
Pedestrian Struck	0	0	0	0	1	1	0	1	0	1	1		5
Rescue	0	0	0	0	0	1	0	0	1		1		3
Smoke in Building	1	0	0	0	0	0	0		1		0		2
Special Duty	1	0	0	4	1	6	0	2	3	2	1		20
Traffic Control Assist	0	2	0	0	2	1	0	1	0		1		7
Transformer	0	0	0	1	1	1	0	2	0		3		8
Trash	0	0	0	0	1	0	1	1	1		0		4
Trees & Wires	1	0	1	1	2	1	0	2	2		2		12
Vehicle Fire	2	0	1	1	2	1	0	1	0	2	1		11

# Goshen Fire Company

Ambulance	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
<b>For East Goshen Only</b>													
Number of Calls	204	175	163	186	159	187	166	182	154	169	151		1896
Hours in Service	173.9	147.8	132.5	165.0	142.6	156.1	136.5	171.8	121.7	145.1	123.4		1616.4
Person Hours in Service	367.9	304.4	282.3	349.9	310.3	335	292	366	246.7	295.1	255.1		3404.7
Patients Treated (total)	168	152	132	162	141	155	141	157	129	148	132		1617
Patients Treated-65 & over	140	120	109	136	118	125	121	134	109	120	113		1345
<b>Total Numbers YTD</b>													
<b>Calls</b>	322	282	287	296	279	310	284	307	298	311	303		3279
<b>Career Only Crews (61%)</b>	198	189	172	175	162	191	176	207	232	234	235		2171
<b>Blended Crews (17%)</b>	50	42	39	43	57	63	70	71	30	40	26		531
<b>Volunteer Only Crews (22%)</b>	74	51	76	78	60	56	38	29	36	37	42		577
<b>Patients Treated Total</b>	258	234	231	247	224	244	229	244	232	244	249		2636
<b>Patients Treated-Age 65 &amp; over</b>	195	163	162	188	170	175	169	178	172	172	183		1927
<b>Patient Treated (Total) by ALS Units</b>													
Brandywine Medic 93										1	0		1
CCH Medic 91	55	50	41	42	46	56	45	51	40	43	46		515
Malvern Medic 4	29	29	21	32	18	17	19	19	25	25	27		261
RH Medic 104											1		1
<b>Total Patients transported</b>	223	207	204	219	200	215	202	216	188	215	220		2309
<b>Calls No Patients were transported</b>	99	75	83	77	79	95	82	91	110	96	83		970
<b>Career Hours in Service</b>	350.6	345.3	293.1	326.5	305.3	340.7	342.20	382.2	382.8	396.8	391		3856.5
<b>Volunteer Hours in Service</b>	206.3	133.9	182.7	201.00	196.9	184.9	140.80	162.9	114.1	161.3	107		1791.8

# Goshen Fire Company

Fire	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
<b>East Goshen</b>													
Number of Calls	36	14	22	12	16	19	24	20	22	19	25		229
<b>Total Numbers YTD</b>													
<b>Calls</b>													
Station 54 (Park Ave) District	44	18	33	28	24	27	34	32	34	27	41		342
Station 56 (Boot Rd) District	30	11	21	7	13	14	17	15	22	15	17		182
<b>Total:</b>	74	29	54	35	37	44	51	47	56	42	58		527
<b>Total Firefighter Responding</b>	673	278	578	326	314	372	450	441	439	340	482		4693
<b>Average Turnout</b>	10	10	11	10	9	9	9	10	7.8	8.16	8.3		102.26
<b>Staff Hours</b>	300.64	79.06	331.26	136.65	116.08	125.72	173.48	191.43	116.4	31.31	252.55		1854.58
<b>Total Time in Service</b>	33:35:13	8:29:10	27:28:58	15:39:53	13:14:00	15:15:52	19:19:00	19:07:00	19:55:19	14:48:00	58:35:15		245:27:40
<b>Property Value</b>	\$ 5,100.00	\$ 4,000,000.00	\$ 5,500,000.00	\$ 850,000.00	\$ 6,508,400.00	\$ 5,500.00	\$ 7,125,000.00	\$ -	\$ 5,040,000.00	\$ 6,000.00	\$ 319,500.00		\$ 29,359,500.00
<b>Property Loss</b>	\$ 5,100.00	\$ 8,600.00	\$ 463,000.00	\$ 2,000.00	\$ 9,400.00	\$ 5,500.00	\$ 150,825.00		\$ 65,000.00	\$ 6,000.00	\$ 22,000.00		\$ 737,425.00
<b>Property Saved</b>	\$ -	\$ 3,991,400.00	\$ 5,037,000.00	\$ 772,000.00	\$ 6,499,000.00	\$ -	\$ 6,974,175.00	\$ -	\$ 4,975,000.00	\$ -	\$ 297,500.00		\$ 28,546,075.00
<b>Firefighter Injuries</b>	0	0	0	0	0	0	0	0	0	0	0		0
<b>Civilian Injuries</b>	0	0	0	0	0	0	0	0	0	0	0		0

# Memo

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To: Board of Supervisors  
From: Jon Altshul  
Re: Consider mail machine lease  
Date: December 21, 2016

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This memo repeats the information contained in my previous memo discussed at the December 16<sup>th</sup> meeting. As you will remember, the Board directed me to get a price quote from Rothwell Document Solutions prior to making a decision. I spoke with Kevin Rothwell this morning and confirmed that Rothwell does not sell postage machines.

The lease on our mail machine expires on March 4<sup>th</sup>. I have received quotes from the two area postage machine vendors through the state contract. We currently pay \$174 per month, excluding postage and label tape, for our machine. We average about 1,400 pieces of mail per month.

If we stayed with the current machine after the lease expires, we would be charged on a month-to-month basis, with rates increasing by \$15 per month every quarter, reflecting the greater likelihood of service calls.

The prices below show the monthly cost for comparable machines to what we currently have with a 5-pound scale. The speed of each machine is listed as letters per minute (lpm).

Vendor, Location	Make	Speed (lpm)	Monthly Lease**	Lease Term (Months)	Ink Cost	Tape Cost	Est. Monthly Cost (based on 1,400 pieces of mail and 100 tape labels)
Neopost*, King of Prussia	Neopost IN600	110	\$165.94	60	\$148/8,000 imprints	\$24/300 labels	\$199.84
Key Business Solutions, Fort Washington	FP-Post Base 85	85	\$150.00	63	\$115/4,000 imprints	\$25/500 labels	\$201.25***

\* Current vendor

\*\* Includes maintenance

\*\*\* Includes estimated cost of buy out of existing lease

**Recommended motion:** Mr. Chairman, I move that we enter into a 60-month lease with Neopost for a Neopost IN600 mail machine.

# East Goshen Township 2016 Department of Parks and Recreation End of Year Report



EAST GOSHEN TOWNSHIP  
Department of Parks & Recreation

*In the Business of Making Memories...*

East Goshen Township  
Incorporated 1817  
Chester County, Pennsylvania

## ***Out and About: People in the Park***

**36,500** daily park users (conservative estimate of 100 per day x 365)

**24,900** park users during facility rental events

**9,000** came to the “Big Four” Department sponsored events

**5,000** came out to the Farmers Market this season

**1,400** achieved health and wellness goals during the ***Fit and Fun in the Park Initiative***

**1,150** kids had fun at various youth programs

**750** enjoyed amphitheater stage events

**579** attended senior programming, trips and other events

**200** in Fitness Programs

***79,479 people were in the park in 2016!***

# Youth Programs: Play rules!

**Full Day Camp** attendance increased 33%

Rocketry Camp participation increased 57%

WCASD half-day Lego Camps were a smash hit!

Hosted first annual **EGT Coloring Contest** across multiple age groups

The 3rd EGT-IU Entrepreneurial Academy added **Advanced Staging Productions** as program partner.

This year's winning team created "Smashin' Peach Iced Tea".



**Camp staff recognized REC Camp as important to their professional development (see attached Case Study)**

*"Kids don't remember their best day of watching TV." - Unknown*



# *The Township Farmers Market: Our Community Health and Wellness Hub*

May—October; 18 weekly vendors and 28 total vendors

Gorgeous setting for local, *small business success stories*

Township driven platform to address *health and wellness* goals

Nutrition discussions courtesy of *Paoli Hospital* partnership

Monthly antique and classic car cruises—the biggest had 50 cars!

Live music and activities for kids



***East Goshen Township Park is the area's preferred recreational facility***

**16,200** sport field participants including the home of the Brandywine Baseball Club  
—offering 1860's style baseball (all available time slots rented on baseball fields)

**4,800** park users during 5K runs and other third party special events (11 total)

**3,900** park users during pavilion rentals for birthday parties, family reunions  
and corporate outings (62 total)

**24,900** park users for sports, fitness runs and social events



# Program Spotlight: 2nd Annual Liv Live Concert in the Park

September 16th, 2016

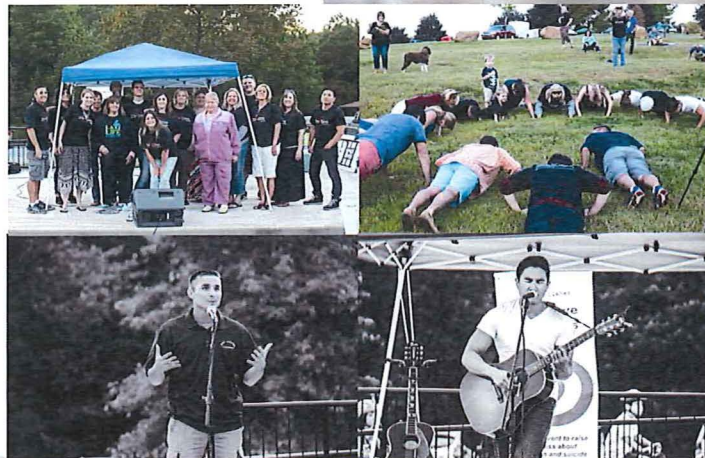
Benefit concert to *raise awareness* for mental health issues

Community partner driven event: *Chesco Suicide Prevention Task Force, Chesco Dept. of Veteran's Affairs and the Coatesville VA Medical Center, audio by IQ Studios and photography by Kelsey Stranger, Love and Wisdom Photography*

Four wonderful performers: *Chucky Hugh, Pete Gadonas, Judah Kim and Poet Katie Dougherty*

Over one hundred attendees

22 in 22: *Pushups with a Purpose* Health and Wellness Initiative





# ***East Goshen Township—A Caring Community***

The ***Next Up: Young Women's Leadership Summit*** brought leaders like Borough of West Chester Mayor Carolyn Comitta and Olympian Heather Mitts to East Goshen to meet with emerging female leaders

***Neighbor-Neighbor Day volunteers*** raked over 200 bags of leaves for senior citizens—nearly two complete football fields stacked upon each other!

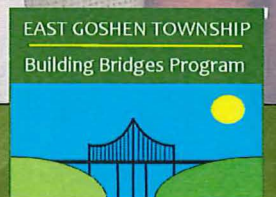
The ***Building Bridges Program*** brought together East High School Interact Club members and local senior citizens for free technology classes

The ***Stuff Jason's Office*** canned food drive raised 308 lbs. for the West Chester Food Cupboard—bringing our three year total to nearly 1400 lbs!

This represents feeding 28 families of four for a month.



*Promoting social equity—one event at a time*



EAST GOSHEN TOWNSHIP  
Building Bridges Program



## ***East Goshen Township—A Fun Community***

The ***Hide the Gnome Series*** introduced over 250 people to the Township park system in five scavenger hunts across the summer months

Over 800 people voted via social media in the ***Township House Decorating Contest*** with the West Chester Griswold's winning with 194 votes!



More than 125 residents braved arctic conditions to celebrate the lighting of the EGT Christmas Tree—a live tree graciously donated by the ***Carrelli family***

**2016 HOUSE DECORATING CONTEST WINNER**

**PRESENTED BY**

**EAST GOSHEN TOWNSHIP**

**DECEMBER 9, 2016**

# *2016 Department of Parks and Recreation Accomplishments*

Secured \$3.6M in grant funding for the Paoli Pike Trail and Playground projects

Completed the East Goshen Township Park Master Plan update

Six out of ten 2015 PROS Plan Principal Actions complete—other four underway

Cultivated twenty community partnerships

Introduced the first online recreation registration platform in Chester County  
(Finance Department project)

Butterfly Pollinator Garden named “Garden of Distinction” by the  
Pennsylvania Horticultural Society—one of nine out of three-hundred applicants

Director named to PRPS/DCNR GOOD Marketing Campaign Committee  
and presented at the Park and Rec Business Fall Festival in Ohio



*87% of survey respondents said Community Day was Excellent or Very Good*

# *An eye towards the future...*

*The Paoli Pike Trail, Segments C—G* are approved and engineering has begun

The design for the *Destination Playground* will be finalized in 2017 with construction planned for early 2018

The *2016 East Goshen Township Park Master Plan Update* will inform a deliberate process for park upgrades that reflect current and future recreational needs

Results from the *2016 Recreation Survey* will guide future programming decisions



The East Goshen Township Department of Parks and Recreation...  
*...in the Business of Making Memories*



EAST GOSHEN TOWNSHIP  
Department of Parks & Recreation

In the Business of Making Memories...

[www.eastgoshen.org](http://www.eastgoshen.org)  
610-692-7171

1580 Paoli Pike West Chester, PA 19380

East Goshen Township  
Incorporated 1817  
Chester County, Pennsylvania



**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

Date: December 28, 2016  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: Heat Pump Replacement at the Blacksmith Shop

I opened bids on December 28, 2016 for the replacement of the heat pump at the Blacksmith Shop. The bid specifications were based on the Bryant Heat Pump, although an "Or Equal" heat pump was permitted.

We received 4 bids:

<u>Bidder</u>	<u>Equipment</u>	<u>Cost</u>
Precision Mechanical	Coleman HC6B048F3	\$5,013.26 *
Cook's Services	Bryant 285BNA048000A	\$7,580.00
Battavio Plumbing	Bryant 285BNA048000A	\$10,214.00
Vulkan Air	Carrier 25HNB5	\$40,998.00

\* The Precision Mechanical bid was not executed.

The Bid Specifications contain the following statement "The selection of the low bidder shall be at the sole discretion of the Township. The Township specifically reserves the right to waive technicalities, to reject any or all bids or items herein, and to make the award that is in the best interests of the Township."

However, the Township Solicitor advised that in 2003 the Commonwealth Court decided that failure to sign the bid is a material defect and not a technicality that can be waived (Balsbaugh v. Commonwealth Department of General Services). Accordingly, the bid from Precision Mechanical Services is "non-responsive". The next lowest responsive bidder is Cook's Services.

**Suggested Motion** - I move that we reject the bid from Precision Mechanical, since it was not signed and award the bid for the replacement of the heat pump at the Blacksmith Shop to Cook's Services in the amount of \$7,580.00.

# Memorandum

---

East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380  
Voice: 610-692-7171  
Fax: 610-692-8950  
E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

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Date: 12/22/2016  
To: Board of Supervisors  
From: Mark Gordon, Township Zoning Officer *ull*  
Re: SWM Operation and Maintenance Agreements  
Grinder Pump Operation and Maintenance Agreements

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Dear Board Members:

Two new semidetached dwellings will be constructed on existing vacant lots on School Lane. All plans have been approved by the Township Engineer and permits are ready to be issued for the new construction.

I have the following Storm water management Operation and Maintenance Agreements as well as grinder pump Operation and Maintenance Agreements for this new construction ready for the Board's approval.

SWM Operation Agreements:

- 3 School Lane (New Single Family Semi Detached Dwelling)
- 5 School Lane (New Single Family Semi Detached Dwelling)

Grinder Pump Agreements:

- 3 School Lane (New Single Family Semi Detached Dwelling)
- 5 School Lane (New Single Family Semi Detached Dwelling)

**Draft Motion:**

I move that we authorize the Chairman to execute the storm water management operation and maintenance agreements and sanitary sewer grinder pump operation and maintenance agreements for:

1. 3 School Lane
2. 5 School Lane

**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: December 28, 2016  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: Public Hearing Transcripts

We are in receipt of request to post the transcripts of public hearings on the web site.  
(attached)

Currently, when the Board holds a public hearing for a conditional use application or an ordinance amendment, the meeting minutes indicate the subject of the hearing and a statement that a court reporter was present who will provide a transcript of the hearing.

It typically takes the court reporter about two weeks to provide us with the transcript. So depending on the amount of time between meetings, we may have the transcript in our possession when the draft minutes are posted with the next meeting agenda. However, we would not be able to include the transcript with the draft minutes since the Right to Know Law stipulates that copies of transcripts must be obtained from the court reporter, until such time as the decision becomes "final, binding and nonappealable".

The normal appeal period is 30 days. So, assuming someone does not file an appeal, there is nothing that would prevent us from posting the transcripts on the web site after the appeal period has ended. And unlike the meeting minutes, the Board does not need to take any action to approve the transcript.

**Recommendation:** I move that we direct Township Staff to post public hearing transcripts on the web site after the decision becomes "final, binding and nonappealable".

## Rick Smith

---

**From:** Brian McCool  
**Sent:** Wednesday, December 21, 2016 8:17 AM  
**To:** 'Rick Smith'  
**Subject:** FW: December 20, 2016 Board of Supervisors Agenda

Rick,

Please see Mr. Smith's request regarding the transcripts from public hearings.

Thanks,

Brian

---

**From:** Brian McCool  
**Sent:** Monday, December 19, 2016 4:45 PM  
**To:** Brian McCool  
**Subject:** Re: December 20, 2016 Board of Supervisors Agenda

Brian,  
I believe its time for the Township to change its practice on posting court reporter transcripts on the website. I'm not suggesting that we take potential income out of the hands of the court reporter, but once it is "final, binding and nonappealable" it should be a linked document accessible from the relevant BOS meeting minutes. Why wouldn't that be the right thing to do?

Thanks for your research. Would appreciate you passing my request up the chain of command.

Thanks, John

---

**From:** "Brian McCool"  
**To:** Rick Smith  
**Sent:** Monday, December 19, 2016 2:20:44 PM  
**Subject:** RE: December 20, 2016 Board of Supervisors Agenda

Mr. Smith,

Pursuant to Section 707(C) of the Right to Know Law copies of transcripts of a conditional use hearing must be obtained from the court reporter, until such time as the decision becomes "final, binding and nonappealable". The court reporter can charge a fee for a copy of the transcript. Once the decision is final, binding and nonappealable, the other provisions of the Right to Know law kick in and the Township can provide a copy at 25¢ a page or post the transcript on its web page. Since the normal appeal period is 30 days, the Township could if it chose to put the Transcripts on its web page 31 days after a decision is rendered, assuming someone does not file an appeal of the decision.

Historically we haven't posted transcripts to our website. However, all transcripts are available for review at our office or, per the Right to Know Law we can make copies and mail or email them to you. As stated above, there is a fee of \$0.25 per page if copies are made and the cost of postage, if mailed, would be invoiced to the requester as well.

Please let me know if you have additional questions.

Sincerely,

Brian McCool

East Goshen Township

610-692-7171

---

**From:** [REDACTED]  
**Sent:** Monday, December 19, 2016 10:15 AM  
**To:** Brian McCool  
**Subject:** Re: December 20, 2016 Board of Supervisors Agenda

Brian, thanks for the reply. I've seen the transcript reference in prior BOS minutes and never really cared that it couldn't read it because the subject matter was typically dry. I thought this one might have some lively discussion. That leads me to my real question ...

Are these transcripts - when available - linked and available to see online when the final approved BOS minutes are posted. If not, why not?

Not the most urgent issue in the world but would appreciate an answer. Thanks.

John

---

**From:** "Brian McCool" <[brian.mccool@eastgoshen.org](mailto:brian.mccool@eastgoshen.org)>  
**To:** \_\_\_\_\_  
**Sent:** Monday, December 19, 2016 8:11:14 AM  
**Subject:** RE: December 20, 2016 Board of Supervisors Agenda

Mr. Smith,

We have not yet received the transcript. Once we receive the transcript, you are able to come into the office and review it. I will let you know once it's received.

Sincerely,

Brian McCool

East Goshen Township

610-692-7171

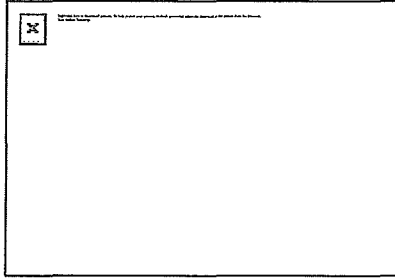
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**From:** \_\_\_\_\_  
**Sent:** Friday, December 16, 2016 5:44 PM  
**To:** \_\_\_\_\_  
**Subject:** Re: December 20, 2016 Board of Supervisors Agenda

Brian, Where can one find the court stenographer transcript mentioned in the draft 12/12 BOS minutes?

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**From:** "East Goshen Township" <[info@eastgoshen.org](mailto:info@eastgoshen.org)>  
**To:** \_\_\_\_\_  
**Sent:** Friday, December 16, 2016 4:53:35 PM  
**Subject:** December 20, 2016 Board of Supervisors Agenda



The December 20, 2016 Board of Supervisors meeting agenda has been posted to our website. The meeting will be held at the Township Building at 7:00pm on December 20th.

Click [here](#) to view the agenda.

Click [here](#) to visit our website.

**Louis F. (Rick) Smith, Jr.**

Township Manager

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Date: December, 2016

To: Board of Supervisors

From: Mark Miller

RE: Wallpaper Removal and Wallpaper Replacement in the Upstairs Vestibule

We have been reglueing the wallpaper in the upstairs lobby: however, it continues to separate at the seams.

I contracted 4 vendors about redoing the wallpaper and received prices from two of them.

Freshcoat Painting will remove the existing wallpaper for \$1,896.38.

Paper Hanging by Ed Rossi will supply and install new wallpaper, of the same grade that exists today, for \$3420.00

Miller Brothers and Thomas Wallcovering did not respond



East Goshen Township

Date: December 30, 2016  
To: Board of Supervisors  
From: Sue Smith  
RE: Replacement of Chairs in the side meeting room

I have been advised that most people like Chair A, which is available under state contract.

Chair A

Office Service Company:	Quantity 10 Chairs	\$8,480.00
	Pillow soft H2191	-52.5% Costars Discount
	Lists for \$848.00 each before Costars discount	
	Total	\$4,028.00

Matching side chairs are also available.

	Quantity 10 Side chairs	\$6,410.00
	Pillow soft H2194	-52.5% Costars Discount
	Lists for \$641.00 each before Costars discount	
	Total	\$3,044.80

Pricing for the other chairs is as follows:

Chair B

Office Service Company:	Quantity 10 Chairs	\$7,340.00
	Ignition HIEH3	-52.5% Costars Discount
	Lists for \$734.00 each before Costars discount	
	Total	\$3,670.00

Chair C

Office Depot:	Quantity 10 Chairs	\$4899.99
	Mayline Group Comfort	

Chair D

Office Depot:	Quantity 10 Chairs	\$3499.00
	Global Weev Mid Back Tilter Chair	

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**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS  
1580 PAOLI PIKE  
NOVEMBER 15, 2016 – 7:00 pm  
DRAFT MINUTES**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Marty Shane, Supervisors Carmen Battavio, Chuck Proctor; Janet Emanuel; Township Manager Rick Smith, Township CFO Jon Altshul, ABC Member Erich Meyer (Conservancy Board) and Township Solicitor Skip Brion.

**Call to Order & Pledge of Allegiance:**

Senya called the meeting to order at 7:02 pm and asked Skip Brion to lead the assembly in the Pledge of Allegiance.

**Moment of Silence:**

Carmen called for a moment of silence to honor the members of the military who defend our democracy and our way of life, and who defend us against acts of terrorism.

**Recording of Meeting:** *Leo Sinclair, 217 North Lochwood Lane*, stated that he would be recording the meeting.

**Chairman's Report:** Senya announced the following:

- a) The Board met in Executive Session at 6:00 p.m. to discuss a personnel matter.
- b) Acknowledge receipt of Township Solicitors opinion regarding the constitutionality of asking "is anyone recording the meeting?"
- c) Announce that the Board of Supervisors will consider adopting the 2017 Budget at their meeting on December 16, 2016.
- d) Announce that the Hershey Mill Dam Committee will hold a meeting on December 5, 2016 to solicit public comment on what should be done with the area above the dam after the dam is breached.
- e) Announce that on November 14, 2016, WEGO Officer Jonathan Stafford was promoted to Sergeant and Kenneth Frascella and Ryan Herman were promoted to full time officers.

**Emergency Services Report:**

**WEGO:** Police Chief Bernot reported on the following:

- a) All are encouraged to visit the WEGO website to view the full Police blotter.
- b) Tuesday, November 22, 2016, at 7:00 p.m., is the Citizen's Police Academy graduation. There are 21 participants in this year's class, 20 of whom are East Goshen residents.
- c) On October 21, 2016, a resident on Marydell Drive reported suspicious activity in the area, which led to the arrest of a theft ring that had been robbing cars in the area, as well as drug possession amongst the group. Chief Bernot wants to present this good citizen with a public commendation for their actions. Leo Sinclair asked what kind of car was involved in this arrest. Senya asked if this illegal activity was tied in with the "SEPTA Bandits" on Route 3.

1 **Public Hearing:** (A court stenographer was present and will provide a full transcript of the  
2 **following hearing:**

3 **The Board held a public hearing, under the direction of Township Solicitor Skip Brion, to**  
4 **amend Sections 188-11 and 194-11 of the Township Code concerning the due dates for**  
5 **sewer and refuse bills.**

6  
7 **Carmen motioned and Marty seconded to amend the Ordinances. The Board voted**  
8 **unanimously in favor of the motion.**

9  
10 **Jon presented Resolution #2016-45 that brought the procedure for the collection of sewer**  
11 **and refuse fees into conformance with the above Ordinances. Carmen motioned to adopt**  
12 **this Resolution, Janet seconded. The Board voted unanimously in favor of the motion.**

13  
14 **Financial Report:** Jon reviewed the financial report with the following highlights:

- 15 a) Net of pass-through accounts, as of October 31, 2016, the Township will have a favorable  
16 budget variance of \$152,282.  
17 b) Parks and Recreation was \$154,915 over budget due to the timing of invoices paid to  
18 Gannett Fleming for the Milltown Dam study, tree work in the park and park fencing.  
19 c) Earned Income Tax is now \$42,275 under budget, a substantial improvement over the  
20 past two months.  
21

22 **New Business:**

23 **Consider Escrow Release for 1662 East Boot Road, Lot #1:** Rick discussed this item, stating  
24 that of the \$34,503.75 requested release, \$1,000 should be withheld for filter sock and  
25 construction entrance purposes. Carmen motioned to release \$33,503.75. Chuck seconded. The  
26 Board voted unanimously in favor of the motion.  
27

28 **Consider Request to Sell Christmas Trees at 1301 West Chester Pike:** Carmen motioned to  
29 give permission for the sale of Christmas Trees at 1301 West Chester Pike. Janet seconded.  
30 Marty commented that this vendor should comply with all the same rules and regulations as last  
31 year. The Board voted unanimously in favor of the motion.  
32

33 **Consider Playground Renovation Project, Status Update:** Rick advised that the Township  
34 had received a \$250,000 grant for improvements to the playground, that we had submitted a  
35 second application for a \$300,000 grant, and a decision on that was expected in December.  
36

37 **Any Other Matter:** The Board acknowledged receipt of an email from Mr. Greenburg,  
38 regarding the Sunoco Pipeline project that was received after the agenda was formalized and  
39 distributed.  
40

41 **Approval of Minutes:** The Board reviewed and corrected the minutes of the following minutes:

- 42 a) October 18, 2016 – Marty motioned to approve. Carmen seconded. The Board voted  
43 unanimously in favor of the motion.  
44 b) November 1, 2016 – Janet motioned to approve. Marty seconded. The Board voted  
45 unanimously in favor of the motion.

1 c) November 3, 2016 – Carmen motioned to approve. Marty seconded. The Board voted  
2 unanimously in favor of the motion.  
3

4 **Treasurer’s Report:**

5 *See attached Treasurer’s Report for October 27, 2016.* The Board reviewed the Treasurer’s  
6 Report and the current invoices. Carmen moved to graciously accept the Treasurer’s Report and  
7 the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to  
8 authorize payment of the invoices just reviewed, including a \$6,000 donation to Neighborhood  
9 Nursing. Janet seconded. The Board voted unanimously to approve the motion.  
10

11 **Correspondence, Reports of Interest:** The Board acknowledged receipt of the following:

- 12 a) A letter from Verizon, dated October 31, 2016
  - 13 b) An email from Joe Buonanno, dated November 3, 2016, concerning the Paoli Pike Trail
  - 14 c) The Sunoco Station 3<sup>rd</sup> Quarter Remedial Action Progress Report
- 15

16 **Public Comment:**

- 17 a) Leo Sinclair asked how many firearms dealers exist in East Goshen, and if their locations  
18 would be known to all residents. Rick stated he was aware of at least two gun brokers in  
19 East Goshen Township, one on Richard Drive and another on Margaret Lane. Janet asked  
20 if they would be required to go thru the conditional use process when their licenses come  
21 up for renewal. Carmen further commented that the public should be made aware of  
22 whom these gun brokers are. The Board asked Rick to look into this matter.  
23

24 **Adjournment:**

25 There being no further business, Chuck motioned to adjourn the meeting. Carmen seconded.  
26 The Board voted unanimously to adjourn the meeting at 8:13 p.m.  
27

28 Respectfully submitted,

29 *Christina Rossetti Hartnett*

30 *Recording Secretary*

31 Attachment: *Treasurer’s Report for October 27, 2016*  
32

December 29, 2016

**TREASURER'S REPORT  
2016 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$2,498.40
Earned Income Tax	\$20,900.00
Local Service Tax	\$0.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$32,542.38
Total Receipts:	<u>\$55,940.78</u>

Accounts Payable	\$469,718.19
Electronic Pmts:	
Credit Card	\$2,462.01
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$97,600.29
Total Expenditures:	<u>\$569,780.49</u>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels:	<u>\$0.00</u>

Expenditures:	<u>\$0.00</u>
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**SINKING FUND**

Receipts	\$0.00
Interest Earned	\$10,629.97
Total Sinking Fund:	<u>\$10,629.97</u>

Accounts Payable	\$116,438.15
Credit Card	\$0.00
Total Expenditures:	<u>\$116,438.15</u>

**TRANSPORTATION FUND**

Receipts	\$0.00
Interest Earned	\$0.00
Total Sinking Fund:	<u>\$0.00</u>

Expenditures:	<u>\$0.00</u>
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**SEWER OPERATING FUND**

Receipts	\$85,787.03
Interest Earned	\$0.00
Total Sewer:	<u>\$85,787.03</u>

Accounts Payable	\$302,097.02
Debt Service	\$0.00
Credit Card	\$0.00
Total Expenditures:	<u>\$302,097.02</u>

**REFUSE FUND**

Receipts	\$13,610.41
Interest Earned	\$0.00
Total Refuse:	<u>\$13,610.41</u>

Expenditures:	<u>\$17,115.23</u>
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**SEWER SINKING FUND**

Receipts	\$0.00
Interest Earned	\$0.00
Total Sewer Sinking Fund:	<u>\$0.00</u>

Expenditures:	<u>\$40,209.61</u>
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**OPERATING RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$4,568.65
Total Operating Reserve Fund:	<u>\$4,568.65</u>

Expenditures:	<u>\$0.00</u>
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**Events Fund**

Receipts	\$0.00
Interest Earned	\$0.00
Total Events Fund:	<u>\$0.00</u>

Expenditures:	<u>\$0.00</u>
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**EAST GOSHEN TOWNSHIP  
MEMORANDUM**

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**TO:** BOARD OF SUPERVISORS  
**FROM:** BRIAN MCCOOL  
**SUBJECT:** PROPOSED PAYMENTS OF BILLS  
**DATE:** 12-29-2016

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Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors. I recommend the Treasurer's Report and each register item be approved for payment.

General Fund Expenses include the annual transfers to the Sinking Fund (\$367,290) and the Events Fund (\$15,000), as well as \$42,991 for the 2<sup>nd</sup> installment for worker's compensation. The two transfers will be reflected as revenues in their respective fund in the next Treasurer's report.

Sinking Fund Expenses include \$76,440 for engineering services for the Hershey's Mill and Milltown Dams and \$27,877 for engineering services for the Paoli Pike Trail.

Sewer Fund Expenses include the annual transfer to the Sewer Sinking Fund for capital asset depreciation (\$168,696) and \$124,594 to the general fund for fourth quarter labor, vehicle and administrative overhead expenses. Refuse Fund Expenses includes a reimbursement to the General Fund totaling \$16,847 for fourth quarter expenses. Both reimbursements will be reflected in General Fund Revenue on the next Treasurer's Report.

Sewer Sinking Fund Expenses includes a reimbursement of \$31,214 to the Sewer Fund for labor and vehicle expenses incurred for the recent rebuild of the Hunt Country Pump Station, as well as costs associated with the construction of a shed for soda ash at the sewage treatment plant.

Please advise if the Board decides to make any changes or if the reports are acceptable as drafted.

Report Date 12/29/16

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
2226				21ST CENT.MEDIA-PHILLY #884433						
	49670	1	01401 3400	ADVERTISING - PRINTING NOTICE - CONDITIONAL USE	1190454	12/29/16		12/29/16		262.74
	49670	2	01401 3400	ADVERTISING - PRINTING NOTICE - MTG.SCHEDULE WCCOG	1194592	12/29/16		12/29/16		180.68
	49671	1	01401 3400	ADVERTISING - PRINTING NOTICE - BOS HEARING	1190176	12/29/16		12/29/16		951.68
	49671	2	01401 3400	ADVERTISING - PRINTING NOTICE - HEAT PUMP BLACKSMITH SHOP	1195268	12/29/16		12/29/16		278.28
										1,673.38
3512				A&A SALES ASSOC. LLC.						
	49672	1	01487 1910	UNIFORMS CARHARTT INSULATED HOODIES (11)	102049	12/29/16		12/29/16		908.25
										908.25
197				BUCKLEY BRION MCGUIRE & MORRIS						
	49675	1	01404 3140	LEGAL - ADMIN LEGAL SERVICE 10/27-11/23/16	11620	12/29/16		12/29/16		980.56
	49675	2	01413 3140	LEGAL - TWP CODE LEGAL SERVICE 10/27-11/23/16	11620	12/29/16		12/29/16		1,071.40
	49675	3	01414 3110	LEGAL - CODES LEGAL SERVICE 10/27-11/23/16	11620	12/29/16		12/29/16		64.40
	49675	4	01414 3142	LEGAL - CONDITIONAL USE LEGAL SERVICE 10/27-11/23/16	11620	12/29/16		12/29/16		2,753.10
	49677	1	01413 3140	LEGAL - TWP CODE LEGAL SERVICE 11/16-11/21/16 CROWN	11579	12/29/16		12/29/16		513.00
	49678	1	01413 3140	LEGAL - TWP CODE LEGAL SERV. 11/16-11/18/16 FEMA FLD	11570	12/29/16		12/29/16		152.00
	49679	1	01404 3140	LEGAL - ADMIN LEGAL SERV. 9/30-11/22/16 APPLBRK	11439	12/29/16		12/29/16		1,452.37
										6,986.83
3488				CINTAS CORPORATION #287						
	49680	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS WEEK END 12/21/16 CLEAN MATS	287664433	12/29/16		12/29/16		74.75
	49680	2	01487 1910	UNIFORMS WEEK END 12/21/16 CLEAN UNIFORMS	287664433	12/29/16		12/29/16		379.73
	49682	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS WEEK END 12/14/16 CLEAN MATS	287660852	12/29/16		12/29/16		74.75
	49682	2	01487 1910	UNIFORMS WEEK END 12/14/16 CLEAN UNIFORMS	287660852	12/29/16		12/29/16		379.73
										908.96

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
2996				CNS CLEANING COMPANY						
49684	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	48590	12/29/16		12/29/16		870.00
				JANITORIAL SERVICE - NOVEMBER 2016						
49684	2	01409	3840	DISTRICT COURT EXPENSES	48590	12/29/16		12/29/16		255.00
				JANITORIAL SERVICE - NOVEMBER 2016						
										1,125.00
2491				COMCAST 8499-10-109-0107472						
49683	1	01401	3210	COMMUNICATION EXPENSE	121016	12/29/16		12/29/16		10.53
				0107472 12/17/16-1/16/17 PW TV						
										10.53
428				EAST GOSHEN TOWNSHIP - SINKING FUND						
49686	1	01401	7400	CAP REPLACEMENT - OFFICE EQUIP	122816	12/29/16		12/29/16		7,113.32
				ANNUAL XFER FROM GENERAL TO SINKING FUND						
49686	2	01409	7400	CAP REPLACEMENT - TWP BLDG	122816	12/29/16		12/29/16		62,733.20
				ANNUAL XFER FROM GENERAL TO SINKING FUND						
49686	3	01409	7450	CAP PURCHASE - TWP BLDG	122816	12/29/16		12/29/16		70,698.03
				ANNUAL XFER FROM GENERAL TO SINKING FUND						
49686	4	01430	7400	CAP REPLACEMENT - HWY EQUIP	122816	12/29/16		12/29/16		199,013.73
				ANNUAL XFER FROM GENERAL TO SINKING FUND						
49686	5	01430	7450	CAP PURCHASE - HWY EQUIP	122816	12/29/16		12/29/16		9,360.00
				ANNUAL XFER FROM GENERAL TO SINKING FUND						
49686	6	01454	7400	CAPITAL REPLACEMENT - PARK & REC	122816	12/29/16		12/29/16		18,371.26
				ANNUAL XFER FROM GENERAL TO SINKING FUND						
										367,289.54
2228				EAST GOSHEN TWP. - TAX COLLECTOR						
49688	1	01116	1000	CLEARING ACCOUNT	122816	12/29/16		12/29/16		98.88
				RE TAX PYMT. ACCT.# 15568						
										98.88
3156				EAST GOSHEN TWP. EVENT FUND						
49685	1	01492	5150	TRANSFER TO EVENT FUND	122816	12/29/16		12/29/16		15,000.00
				2016 CONTRIBUTION TO EVENT FUND						
										15,000.00



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
473	49691	1	01401 2100	FASTSIGNS MATERIALS & SUPPLIES CLEAR ACETATE OFFICE SIGN A.RECZEK	368-45923	12/29/16		12/29/16		25.00
										25.00
2271	49692	1	01404 3140	FOX ROTHCILD LLP LEGAL - ADMIN LEGAL SERV.11/7-11/29/16 EMP.ADVISE	1981135	12/29/16		12/29/16		2,387.50
										2,387.50
2631	49695	1	01401 2100	GRAPHIC IMPRESSIONS OF AMERICA INC. MATERIALS & SUPPLIES BOS ENVELOPES & J.ALTSHUL BUSINESS CARDS	16-7318	12/29/16		12/29/16		694.20
										694.20
3754	49696	1	01116 1000	HARRIS, KIMBERLY CLEARING ACCOUNT REFUND - RE TAX OVERPAYMENT	122816	12/29/16		12/29/16		0.12
										0.12
617	49697	1	01401 3410	HERSHEY'S MILL GOLF CLUB ABC APPRECIATION EVENT DECEMBER 2016 HOLIDAY PARTY	122016	12/29/16		12/29/16		10,131.20
										10,131.20
2717	49698	1	01433 2500	HIGGINS & SONS INC., CHARLES A. MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT REPAIR- PAOLI & AIRPORT	43469	12/29/16		12/29/16		310.00
49699	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG. REPAIR FLASHING LIGHTS - STRASBURG	43459	12/29/16		12/29/16			137.00
										447.00
638	49700	1	01409 3740	HOME DEPOT CREDIT SERVICES TWP. BLDG. - MAINT & REPAIRS PLYWOOD & BRUSH - TWP.BLDG.	121316	12/29/16		12/29/16		31.65
49700	2	01437 2460	GENERAL EXPENSE - SHOP SMALL ANGLE GRINDER	121316	12/29/16		12/29/16			89.00
49700	3	01454 3740	EQUIPMENT MAINT. & REPAIR SCREWS, BOLTS & CAULK -PARK BRIDGES	121316	12/29/16		12/29/16			320.30
										440.95

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
679				INTERCON TRUCK EQUIPMENT						
49701	1	01432	2500	SNOW - MAINTENANCE & REPAIRS 5100 EX SPREADER RETROFIT KIT	1054110-IN	12/29/16		12/29/16		1,328.00
49702	1	01430	2330	VEHICLE MAINT AND REPAIR AIR HOIST CONTROLLER	1054111-IN	12/29/16		12/29/16		182.00
49703	1	01432	2500	SNOW - MAINTENANCE & REPAIRS PLOW DUAL AXIS CONTROLLER	1054112-IN	12/29/16		12/29/16		442.00
49704	1	01432	2500	SNOW - MAINTENANCE & REPAIRS AIR CYLINDERS, LG.WHEEL ASSEMBLIES & PLOW SHOES	1054270-IN	12/29/16		12/29/16		3,950.92
										5,902.92
864				METROPOLITAN COMMUNICATIO						
49710	1	01432	2500	SNOW - MAINTENANCE & REPAIRS INSTALL LED BAR ON FRONT PLOW FRAME	IN000104569	12/29/16		12/29/16		380.00
										380.00
2750				MRM WORKER'S COMP. FUND						
49711	1	01486	3500	INSURANCE COVERAGE -PREM. 2ND INSTALLMT. OF 4 POL.#1617-352	1617PRJ1307	12/29/16		12/29/16		42,990.50
										42,990.50
3470				NASK DOOR INC.						
49712	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS FURNISH & INSTALL BOTTOM RETAINR ON 22' GARAGE DOOR	27129	12/29/16		12/29/16		268.00
										268.00
2539				PRECISION MECHANICAL SERVICES						
49714	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS REPLACE BURNER AIR SWITCHES	16-1312,14 & 15	12/29/16		12/29/16		991.40
49714	2	01409	3840	DISTRICT COURT EXPENSES REPLACE DEFECTIVE GAS VALVE	16-1312,14 & 15	12/29/16		12/29/16		1,066.25
										2,057.65
1876				RANSOME RENTAL COMPANY LP						
49716	1	01432	3840	SNOW - EQUIPMENT RENTAL WHEEL LOADER & BUCKET 11/29-12/27/16	K20927-01	12/29/16		12/29/16		4,211.00
										4,211.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3120				STTC SERVICE TIRE TRUCK CTRS INC.						
	49717	1	01430 2330	VEHICLE MAINT AND REPAIR 2 GOODYEAR G289 & 4 G622 TIRES	U59306-17	12/29/16		12/29/16		2,978.24
	49718	1	01430 2330	VEHICLE MAINT AND REPAIR 4 GOODYEAR G622 TIRES	U59736-17	12/29/16		12/29/16		1,752.88
										4,731.12
3604				SUPERIOR PLUS ENERGY SERVICES						
	49719	1	01430 2320	VEHICLE OPERATION - FUEL 109.1 GALLONS GASOLINE	436020	12/29/16		12/29/16		194.63
	49720	1	01430 2320	VEHICLE OPERATION - FUEL 332.9 GALLONS DIESEL	434972	12/29/16		12/29/16		602.55
										797.18
2231				ULINE						
	49725	1	01401 2100	MATERIALS & SUPPLIES STEP LADDER FOR PLAN ROOM	82660464	12/29/16		12/29/16		221.18
										221.18
1576				WEIGAND INC., H.A.						
	49727	1	01433 2450	MATERIALS & SUPPLIES - SIGNS 18X18 R9-3 SIGNS	12659	12/29/16		12/29/16		31.30
										31.30

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount	
03		SINKING FUND									
1970				GANNETT FLEMING COMPANIES							
49693	1	03458	7450	CAPITAL REPLACEMENT - MILLTOWN DAM	060466.06*27417	12/29/16		12/29/16		41,120.00	
				ENGINEER.SERV. SEPT-NOV.2016 MILLTN DAM							
49694	1	03457	7450	CAPITAL - HERSHEY MILL REPAIR	060466.05*27418	12/29/16		12/29/16		35,320.00	
				ENGINEER.SERV. SEPT-NOV.2016 HERS. MILL DAM							
										76,440.00	
679				INTERCON TRUCK EQUIPMENT							
49705	1	03430	7400	CAPITAL REPLACEMENT - HWY EQUIP	1054323-IN	12/29/16		12/29/16		6,820.00	
				INSTALL 8'SNOW PLOW - NEW TRUCK							
49706	1	03430	7400	CAPITAL REPLACEMENT - HWY EQUIP	1054313-IN	12/29/16		12/29/16		585.90	
				WEATHERGUARD TOOL CHEST - NEW TRUCK							
										7,405.90	
3551				MCMAHON ASSOCIATES INC.							
49708	1	03460	7403	PAOLI PK.TRAIL - SEGMENT C	151020	12/29/16		12/29/16		27,877.25	
				PROF.SERVICE-PAOLI PK.TRAIL SEGMENT C							
										27,877.25	
864				METROPOLITAN COMMUNICATIO							
49709	1	03430	7400	CAPITAL REPLACEMENT - HWY EQUIP	IN000104568	12/29/16		12/29/16		1,120.00	
				LED WORKLIGHT BAR, REPLACE RED/AMBE LIGHTS 2013 FORD							
										1,120.00	

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05		SEWER OPERATING								
151		BLOSENSKI DISPOSAL CO, CHARLES								
49673	1	05422	4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 11/29	15048	12/29/16		12/29/16		181.00
49673	2	05422	4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 12/5	15049	12/29/16		12/29/16		181.00
										362.00
2695		BRICKHOUSE ENVIRONMENTAL								
49674	1	05422	3701	R.C. COLLEC.-MAINT. & REPR PROF. SERVICES - NOV.2016 APPLBRK	9088	12/29/16		12/29/16		1,605.72
										1,605.72
197		BUCKLEY BRION MCGUIRE & MORRIS								
49676	1	05429	3140	ADMIN - LEGAL LEGAL SERVICE 10/26-11/16/16 SEWER & REFUSE	11611	12/29/16		12/29/16		128.48
										128.48
2490		EAST GOSHEN TWP SEWER SINKING FUND								
49689	1	05429	0710	TRANSFER TO SINKING FUND 2016 XFER FROM 05 TO 09	122916	12/29/16		12/29/16		168,696.00
										168,696.00
1668		EXETER SUPPLY COMPANY INC								
49690	1	05420	3702	C.C. COLLEC.-MAINT. & REPR. PARSON ODOREATER INSERT	01114430	12/29/16		12/29/16		2,370.00
49690	2	05422	3701	R.C. COLLEC.-MAINT. & REPR PARSON ODOREATER INSERT	01114430	12/29/16		12/29/16		2,370.00
										4,740.00
1876		RANSOME RENTAL COMPANY LP								
49715	1	05420	3702	C.C. COLLEC.-MAINT. & REPR. EXCAVATOR, GRABBER & BUCKET RENTAL 12/1-12/2/16 28 LOCHWOOD	K20949-01	12/29/16		12/29/16		911.00
										911.00
2933		TRANS-FLEET CONCRETE								
49721	1	05422	3700	R.C. STP-MAINT. & REPAIRS 7 F4 1/2 .016 EVERGREEN	00625168	12/29/16		12/29/16		26.25
49722	1	05420	3702	C.C. COLLEC.-MAINT. & REPR. 3 CYDS OFFSEASON CONCRETE	141350	12/29/16		12/29/16		527.00
										553.25

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05		SEWER OPERATING								
3755		TULIP INVESTMENTS LLC.								
	49724	1	05364 1000	REVENUE - SEWER FEES	121416-2	12/29/16		12/29/16		289.52
				REFUND ISSUED AFTER DEMO PERMIT						
										289.52
2439		VERIZON -7041								
	49726	1	05422 3601	R.C. COLLEC.-UTILITIES	120716-7041	12/29/16		12/29/16		217.44
				DEC. 7, 2016 - JAN. 6, 2017						
										217.44

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06				REFUSE						
197				BUCKLEY BRION MCGUIRE & MORRIS						
	49676	2	06427 3140	LEGAL SERVICES	11611	12/29/16		12/29/16		128.47
				LEGAL SERVICE 10/26-11/16/16 SEWER & REFUSE						
										128.47
3755				TULIP INVESTMENTS LLC.						
	49723	1	06364 2000	REVENUE - REFUSE FEES	121416-1	12/29/16		12/29/16		139.76
				REFUND ISSUED AFTER DEMO PERMIT						
										139.76

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
07		MUNICIPAL AUTHORITY								
430		EAST GOSHEN TWP - SEWER								
49687	1	07471	1000	M.C.-DVRFA-DEBT SERVICE	122216	12/29/16		12/29/16		24,921.00
				YR.END REIMB. FROM MA RE: 28% 1998						
				NOTES						
49687	2	07472	1000	M.C.-DVRFA-INTEREST PAYMN	122216	12/29/16		12/29/16		3,171.00
				YR.END REIMB. FROM MA RE: 28% 1998						
				NOTES						
										28,092.00



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
09		Sewer Capital Reserve Fund								
638				HOME DEPOT CREDIT SERVICES						
49700	4	09409	7400	MACHINERY/EQUIPMENT - REPLACEMENT PLYWOOD, LUMBER, PAINTER'S TAPE, LEVEL, CAULK & PVC - HUNT COUNTRY	121316	12/29/16		12/29/16		299.12
49700	5	09409	7450	MACHINERY/EQUIPMENT - NEW LUMBER, SCREWS, PLYWOOD, PVC BOARD, BRICKS - SODA ASH SHED	121316	12/29/16		12/29/16		1,935.85
										2,234.97
694				J&L BUILDING MATERIALS INC						
49707	1	09409	7450	MACHINERY/EQUIPMENT - NEW SLATE, STARTER STRIPS, NAILS & WET PATCH TUBE - SODA ASH SHED	03840725	12/29/16		12/29/16		409.21
										409.21
1022				PATTERSON, MICHAEL J.						
49713	1	09409	7450	MACHINERY/EQUIPMENT - NEW DEMOLISH OLD AND BUILD NEW SODA ASH SHED - LABOR & MISC. SUPPLIES	122716	12/29/16		12/29/16		6,351.00
										6,351.00
										797,420.16
										0 Printed, totaling 797,420.16

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	469,718.19	GENERAL FUND
03	03	112,843.15	SINKING FUND
05	05	177,503.41	SEWER OPERATING
06	06	268.23	REFUSE
07	07	28,092.00	MUNICIPAL AUTHORITY
09	09	8,995.18	Sewer Capital Reserve Fund
		797,420.16	

PERIOD SUMMARY

Period	Amount
1612	797,420.16
	797,420.16

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MARP05 run by BARBARA

11 : 05 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
03				SINKING FUND						
864				METROPOLITAN COMMUNICATIO						
	49731	1	03430 7400	CAPITAL REPLACEMENT - HWY EQUIP SOUND & LIGHT SYSTEM - NEW TRUCK	IN000104653	12/30/16		12/30/16		3,595.00
										3,595.00

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MARP05 run by BARBARA 11 : 05 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05				SEWER OPERATING						
425				EAST GOSHEN TOWNSHIP - GENERAL						
49729	1	05420	1400	C.C. METERS -WAGES Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		1,359.49
49729	2	05420	2510	C.C. METERS -VEHICLE OPER. Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		860.94
49729	3	05420	1402	C.C. COLLECTION - WAGES Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		10,263.03
49729	4	05420	2512	C.C. COLLEC.-VEHICLE OPER. Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		10,103.89
49729	5	05420	1401	C.C. INTERCEPTOR - WAGES Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		967.21
49729	6	05420	2511	C.C. INTERCPT-VEHICLE OPER Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		560.18
49729	7	05420	1404	C.C. COLLECTION - WAGES - I&I Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		160.52
49729	8	05420	1405	ASHBRIDGE WAGES Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		2,078.26
49729	9	05420	2515	ASHBRIDGE - VEHICLE OPER Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		1,267.50
49729	10	05420	1406	MILL VALLEY - WAGES Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		1,560.88
49729	11	05420	2516	MILL VALLEY - VEHICLE OPER Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		1,410.99
49729	12	05422	1401	R.C. COLLEC.- WAGES Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		23,454.60
49729	13	05422	2511	R.C. COLLEC-VEHICLE OPER. Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		15,818.60
49729	14	05422	1400	R.C. STP- WAGES Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		2,558.86
49729	15	05422	2510	R.C. STP-VEHICLE OPER. Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		2,437.29
49729	16	05429	1401	PA ONE CALL - WAGES Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		239.56
49729	17	05429	1400	ADMIN.- WAGES Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		24,009.27
49729	18	05429	3730	ADMIN.-BLDG.OVERHEAD Q4 2016 REIMBURSEMENT 01 FUND	122916-S	12/30/16		12/30/16		25,482.54

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MARP05 run by BARBARA

11 : 05 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06				REFUSE						
425				EAST GOSHEN TOWNSHIP - GENERAL						
49730	1	06427	1400	REFUSE - WAGES	122916-R	12/30/16		12/30/16		13,191.00
				Q4 2016 REIMBURSEMENT 01 FUND						
49730	2	06427	3730	ADMIN. BLDG. OVERHEAD	122916-R	12/30/16		12/30/16		3,656.00
				Q4 2016 REIMBURSEMENT 01 FUND						
										141,440.61

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MARP05 run by BARBARA 11 : 05 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
09				Sewer Capital Reserve Fund						
430				EAST GOSHEN TWP - SEWER						
	49728	1	09409 7400	MACHINERY/EQUIPMENT - REPLACEMENT	122916	12/30/16		12/30/16		31,214.43
				REIMBURSE 05 FOR 09 EXPENSES - HUNT COUNTRY						
										31,214.43
										176,250.04
0 Printed, totaling										176,250.04

FUND SUMMARY

Fund	Bank Account	Amount	Description
03	03	3,595.00	SINKING FUND
05	05	124,593.61	SEWER OPERATING
06	06	16,847.00	REFUSE
09	09	31,214.43	Sewer Capital Reserve Fund
		176,250.04	

PERIOD SUMMARY

Period	Amount
1612	176,250.04
	176,250.04

**PLGIT 1107.1010**

DATE	DESCRIPTION	TOTAL	1401.3210	1407.2130	1409.3740	1430.2330	1437.2460	1452.3000	1452.3601	1452.3720	1487.1910
	<b>RICK SMITH</b>										
10/27/2016	WP ENGINE	29.00		29.00							
10/29/2016	AT&T DATA IPAD - JANET	14.99		14.99							
11/6/2016	AT&T DATA IPAD - CHUCK	30.00		30.00							
11/12/2016	B&H PHOTO - IPAD CHARGERS	57.00		57.00							
		\$130.99									
	<b>MARK MILLER</b>										

10/28/2016	RECON ACCESSORIES - LED BULBS	194.89				194.89					
10/30/2016	AT&T DATA IPAD - S.WILSON	30.00		30.00							
11/3/2016	KEYSTONE PRECISIONS - Batteries GPS Tracker	210.00					210.00				
11/9/2016	H.H. GREGG - Electric Range	630.66			630.66						
11/11/2016	WEAVERS - Boots - Bill Minahan	349.45									349.45
11/23/2016	J&R WIRELESS - Smartphone	205.00	205.00								
		\$1,620.00									

**JASON LANG**

10/28/2016	AMAZON - Next Up Event	27.95							27.95		
10/31/2016	FACEBOOK - Tree Lighting	24.00								24.00	
10/31/2016	TROPHY DEPOT - Tree Lighting	43.32								43.32	
11/4/2016	WINTERLAND - CHRISTMAS TREE STAR	271.44								271.44	
11/7/2016	GIANT - Next Up Event	53.34							53.34		
11/10/2016	HOME DEPOT - LAWNBAGS - NEIGHBOR TO NEIGHBOR	41.36							41.36		
11/12/2016	HOME DEPOT - LAWNBAGS - NEIGHBOR TO NEIGHBOR	52.64							52.64		
11/14/2016	JFK PHILA. PARKING - GARDEN AWARD CEREMONY	12.00					12.00				
11/22/2016	PARTY CITY - TREE LIGHTING	19.97								19.97	
11/23/2016	NATIONAL RECREATION - Membership	165.00						165.00			
		\$711.02									
	<b>GRAND TOTAL</b>	<b>2,462.01</b>	<b>205.00</b>	<b>160.99</b>	<b>630.66</b>	<b>194.89</b>	<b>210.00</b>	<b>177.00</b>	<b>175.29</b>	<b>358.73</b>	<b>349.45</b>

J/E's made

Add to Master Cred.Card List



December 14, 2016

Mr. Louis Smith  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380-6199

DEC 19 2016

Dear Mr. Smith:

The Pennsylvania Department of Transportation has awarded a \$26,370,555 contract to Allan A Myers, Inc. of Worcester, Montgomery County, to complete the final phase of the U.S. 202 Section 300 improvement project in Chester and Montgomery counties.

Construction is expected to begin in early 2017 to rehabilitate the deteriorated northbound and southbound bridges carrying U.S. 202 over the Amtrak tracks south of the U.S. 30 Interchange in West Whiteland Township, Chester County. Crews will repair the six-span twin structures by upgrading the support piers; replacing the bridge decks and walls; constructing a retaining wall to stabilize the embankment, rehabilitating existing concrete pavement north of the bridges; and installing new Intelligent Transportation System (ITS) equipment.


The scope of work also includes the rehabilitation of the bridge carrying Morestein Road over U.S. 202 in East Goshen Township, Chester County and installing new highway signs and Dynamic Message System (DMS) structures on U.S. 202 and U.S. 30 in Tredyffrin, East Whiteland and West Whiteland townships, Chester County and U.S. 202 in Upper Merion Township, Montgomery County.

In order to maintain two lanes of traffic in each direction on U.S. 202 during construction, a temporary traffic pattern will carry one lane on the bridge under construction and a second lane on the adjacent bridge, where concrete barriers will separate the lane from the two travel lanes heading in the opposite direction.

The project is scheduled to finish in fall 2019, and is financed with 100 percent federal funds.

Thank you for your support of this important transportation improvement project in Chester and Montgomery counties.

Sincerely,

  
For  
Kenneth M. McClain  
District Executive 6-0

## Memo

To: Board of Supervisors  
From: Joanne Morgan  
RE: Right-to-Know Quarterly Report

Jenn Reynolds  
930 Bedford Road  
York, PA 17404

Ms. Reynolds requested copies of all in-ground pool permits issued between 9/01/2016 thru 9/30/2016. Information that was requested was job address, homeowner's name, contractor's name and job cost. Ms. Reynolds was informed that the building permit information is on the Township website.

Tristate Office  
P.O Box 566  
Southeastern, PA 19399

Tristate Office requested records relating to office equipment vendors, specifically; mail machine lease information and relevant documents regarding supplies, service and rental of mailing equipment. (Postage meter in service) package tracking software if applicable. Tristate Office was supplied with invoice of purchase of existing machine, as well as the most recent contract.

Joseph Geraghty  
1540 E. Strasburg Road  
West Chester, PA 19380

Mr. Geraghty requested historical information on 1540 East Strasburg Road and the Cloud Post Office. This was referenced in the Historic Commission meeting minutes April 11, 2013. Information was e-mailed to Mr. Geraghty.

Nina Ritrovato  
421 B McFarland Road  
Kennett Square, PA 19348

Ms. Ritrovato requested a plot plan/map for the property located at 222 Westtown Road, West Chester, PA 19382. The information was mailed to her.



Louis & Laura Giangiulio  
1242 Highgate Road  
West Chester, PA 19380

Mr. & Mrs. Giangiulio requested building plans for 1242 Highgate Road. Plans sent via e-mail to applicant.

Megan Barone  
550 Hannum Avenue  
West Chester, PA 19380

Ms. Barone requested proof of documentation for a new roof for Theodore Levin, 1426 Clover Lane, West Chester, PA 19380. He applied for a new roof 10/2015. Information was faxed to Ms. Barone.

Diana Masha  
204 Marie Road  
West Chester, PA 19380

Ms. Masha requested a copy of a plot plan of her property located 204 Marie Road. Information was e-mailed to Ms. Masha.

Jenn Reynolds  
930 Bedford Road  
York, PA 17404

Ms. Reynolds requested copies of all in-ground pool permits issued between 10/1/2016 thru 10/30/2016. Information needed is job address, homeowners name, contractors name and job cost. Information was e-mailed to Ms. Reynolds that she could find the information she needed to know on the township website.

Mr. Leo Sinclair  
217 N. Lochwood Lane  
West Chester, PA 19380

Mr., Sinclair requested total yearly gross compensation/payroll data for each and all full-time employee's part-time employees, seasonal employees, temporary employees, hourly contractor(s), paid-on-call workers and Township Supervisor's gross compensation for the prior ten (10) years (2005 to 2015).

Information was e-mail and mailed to Mr. Sinclair.

Bryan Lyons  
1230 Wilson Drive  
West Chester, PA 19380

Mr. Lyons requested the current as built building drawing for the list of addresses in East Goshen Township. This will aide in a fall protection project at the DePuy Synthes facilities. The address list is: 1303 Goshen Parkway, 1301 Goshen Parkway and 1302 Wrights Lane, West Chester, PA 19380. The information was e-mailed to Mr. Lyons.

Leo Sinclair  
217 N. Lochwood Lane  
West Chester, PA 19380

Mr. Sinclair filled out a Right-to-Know request dated November 4, 2016 for agreements related to the treatment of sanitary sewage. The documents he requested are at the front desk.

M. Leo Sinclair  
217 N. Lochwood Lane  
West Chester, PA 19380

Mr. Sinclair filled out a Right-to-Know request dated November 4, 2016 requesting information about the East Goshen Bicentennial Committee. A letter was written to Mr. Sinclair informing him that the Committee does not have any members.

Jaclyn Lauro  
1643 Eldridge Drive  
West Chester, PA 19380

Ms. Lauro is replacing a fence and she is requesting a plot plan map of property line for reference. Information was sent to Ms. Lauro.

Douglas C. White  
214 Kirkbrae Road  
Kennett Square, PA 19348

Mr. White requested the opportunity to review the building plans for the townhomes built in Applebrook. The plans were set aside for Mr. White to review.

Catherine Kerr/CIS  
170 Kinnelon Road  
Kinnelon, NJ 07405

Ms. Kerr requested a list of contractors' names and their bid amounts to install the Heat Pump for the Blacksmith Shop. The list was e-mailed to Ms. Kerr.

Vas Konnykh  
Project Assistant  
Sherrerd Steele-e Phase, Inc.  
P.O. Box 44  
West Chester, PA 19381-0044

Mr. Konnykh requested building code information for 1315 West Chester Pike. The information was e-mailed to Mr. Konnykh.

Lisa Dyer  
555 Lancaster Ave  
Berwyn, PA 19312

Ms. Dyer requested a monthly summary of residential building permits for all new construction for houses, renovations or additions issued in October 2016. Information regarding the listing for October 2016 building permits was e-mailed to Ms. Dyer.

Jenn Reynolds  
930 Bedford Road  
York, PA 17404

Ms. Reynolds requested copies of all in-ground pool permits issued between 11/01/2016 thru 11/30/2016. Information needed is: job address, homeowners name, contractors name and job cost. Ms. Reynolds was e-mailed information.