

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, FEBRUARY 7, 2017– 7:00 pm  
FINAL APPROVED MINUTES**

**Present:** Chairman Marty Shane, Vice Chairman Carmen Battavio, Supervisors Janet Emanuel, Chuck Proctor, Michael Lynch, Township Manager Rick Smith, Township CFO Jon Altshul, ABC Member Erich Meyer (Conservancy Board), Judge Tom Tartaglio.

**Call to order & Pledge of Allegiance:**

Marty called the meeting to order at 6:55 pm and asked Senya to lead the assembly in the Pledge of Allegiance.

**Moment of Silence:**

Carmen called for a moment of silence to honor the troops who defend of our Nation and for those that given the ultimate – their lives.

**Swearing In Ceremony:** Judge Tartaglio performed the swearing in ceremony of Michael Lynch as newly appointed Supervisor. Michael repeated the oath after Judge Tartaglio and was sworn in as Supervisor. Michael read a statement thanking his parents and his wife, Cathy, for their love and support, as well as thanking the Board for their vote of confidence in his candidacy. Carmen suggested that Michael's statement be included in the next Township Newsletter.

**Chairman's Report:**

- a. Marty recognized Al Zuccarello and Erich Meyer in attendance.
- b. Marty announced that the Board met in executive session on January 30<sup>th</sup> and 31<sup>st</sup> for a personnel matter, and prior to tonight's meeting for a real estate and personnel matter.

**Emergency Services Report:**

**Goshen Fire Company:** Rick and Carmen commented on the Goshen Fire Report. Carmen drew attention to the 8% increase from last year in the total hours for EMS calls.

Al Zuccarello asked if there was a problem with the individual alarm systems in Hershey's Mill. Rick explained the current false alarm ordinance and stated that on February 21, 2017 the Board will be considering an amendment to this ordinance. Janet commented that if Hershey's Mill decides to upgrade, they will need to meet all new codes and guidelines. Carmen stated that he gets a monthly report of all false fire alarms and sends that to the Township.

Marty recognized Dave Molnar for attending the meeting.

**Fire Marshal Report:** Carmen commented on the fire incident at 1422 Larch Lane on January 23, 2017.

**Appointments to ABC Committees:** Marty announced the following appointments:

- Lori Kier, Esquire to the Zoning Hearing Board (3 year term)
- Silvia Shin, Esquire to the Planning Commission (term expires at end of 2018)
- Ernest Harkness, P.E. to Planning Commission (term expires at end of 2018)
- Michael James, Esquire to the Futurist Committee

**New Business:**

- a. **Consider Jim Benoit as the Member at Large for the Police Commission:** Carmen motioned to appoint Jim Benoit as the Member at Large for the Police Commission. Janet seconded. The Board voted unanimously in favor of the motion.
- b. **Consider Recommendation for Purchase of Iron Worker:** The Board discussed the quotes to purchase a metal iron worker. They were:
- Sharp Sales Inc. \$11,800
  - Norman Machine and Tool \$11,832
  - Liberty Tool \$12,210
  - Geka-Bendicrop 50 \$14,900
- Michael motioned to purchase the Iron Worker from Sharp Sales in the amount of \$11,800. Carmen seconded. The Board voted unanimously in favor of the motion.
- c. **Consider Proposal for Playground Project:** Rick discussed the progress of the project to renovate the Playground in the Township Park and under the terms of the grants, the need for an engineered plan as well as the services of an architect. Carmen motioned to accept the February 2, 2017 proposal from Pennoni in the amount of \$9,000 and the February 2, 2017 proposal from Comitta Associates in the amount of \$33,000. Janet seconded. Michael asked if these types of services are usually put out for RFP. Rick and Carmen commented that the Township regularly RFPs these types of services, but because Pennoni is the Township Engineer, and Comitta Associates has been an integral part in the Park Master Plans, an RFP was not done in this instance. The Board voted unanimously in favor of the motion.
- d. **Consider Replacement for Fire Alarm System:** Rick discussed the need for and the price quotes for a new fire alarm system. The quotes received were from:

<u>Vendor</u>	<u>Cost</u>	<u>Service Contract</u>	<u>Monitoring Contract</u>	<u>10-year Cost</u>
<b>Protection Bureau</b>	\$23,840	\$2,300/year	\$360/year	\$48,140
<b>Premium Fire &amp; Security</b>	\$16,295	\$390/year	\$250/year	\$22,305

Carmen motioned to contract with Premium Fire & Security for the installation of a new fire alarm system at a cost of \$16,295, with service contract of \$390/year; monitoring contract of \$250/year, and 10-year cost of \$22,305. Mike seconded. The Board voted unanimously in favor of the motion.

- e. **Consider Storm Water Agreements for 1680 East Boot Road and 1555 Colonial Lane:** Carmen motioned to authorize the Chairman to execute the storm water management operation and maintenance agreements for the above locations. Janet seconded. The Board voted unanimously in favor of the motion. Mike asked if the Township records all of these agreements. Rick stated that all are recorded, as required by Ordinance.
- f. **Review ABC Goals:** The Board reviewed the ABC Goals for 2017. Marty recommended adopting the goals as presented, but suggested that status reports from each of the Committees in April and August would be a good idea. The Board discussed Section 9 of the Orientation Manual which addresses the expectations and time commitments required by all Committee members and whether the Committee members are made fully aware of this. Marty suggested that in an effort to create more of a team feeling between the Board and the Committee members, it would be a good idea to have quarterly meetings with the Chairs of each Committee. Mike asked if there was a trend in lack of interest amongst the Committees, and if progress of the ABC goals is tracked. Janet commented that she does not see a lack of interest amongst the Committee members, that the Board members are to act as liaisons to their respective Committee assignments, and that it is unreasonable to require the Committee volunteers to attend more meetings than they already do. Mike was also in agreement with Janet unless the Board saw a real problem with Committee meeting attendance. Marty stated that he will create a letter to the ABC Committee Chairs prioritizing their objectives, encouraging them to register for Constant Contact and suggesting quarterly update meetings. The Board agreed 4/1 in favor of this suggestion, with Janet in opposition of the quarterly meeting requirement. Janet motioned to adopt the 2017 ABC Goals as presented. Carmen seconded. The Board voted unanimously in favor of the motion.

**Approval of Minutes:** The Board reviewed, corrected and approved the following minutes:

- a. January 10, 2017: Marty motioned to approve. Carmen seconded. The Board voted unanimously in favor of the motion.
- b. January 17, 2017: Marty motioned to approve. Carmen seconded. The Board voted unanimously in favor of the motion.

**Treasurer's Report:**

*See attached Treasurer's Report for February 2, 2017.* The Board reviewed the Treasurer's Report and the current invoices. Carmen moved to graciously accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Michael seconded. The Board voted unanimously to approve the motion.

**Correspondence, Reports of Interest:** The Board acknowledged receipt of the following:

- a. Letter from Mark Gordon determining that John McDonald is not operating a No Impact Home Based Business, Home Related Business or Home Occupation from the property at 1349 Morstein Road

- b. Letter from James Jackson regarding Executive Order Banning Immigration dated 1/27/17
- c. Notice about Willistown Backyard Farm Initiative

**Adjournment:**

There being no further business, Carmen motioned to adjourn the meeting at 8:10 pm. Janet seconded. The Board voted unanimously to adjourn.

Respectfully submitted,  
*Christina Rossetti Hartnett*  
*Recording Secretary*

Attachment: *Treasurer's Report for February 2, 2017*

February 2, 2017

**TREASURER'S REPORT  
2017 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$42,248.20	Accounts Payable	\$510,897.26
Earned Income Tax	\$492,900.00	<b>Electronic Pmts:</b>	
Local Service Tax	\$6,000.00	Credit Card	\$2,271.16
Transfer Tax	\$65,338.28	Postage	\$0.00
<i>General Fund Interest Earned</i>	\$3.22	Debt Service	\$0.00
Total Other Revenue	\$32,278.03	Payroll	\$166,148.03
Total Receipts:	<b>\$638,767.73</b>	Total Expenditures:	<b>\$679,316.45</b>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total State Liquid Fuels:	<b>\$0.00</b>	Expenditures:	<b>\$0.00</b>

**SINKING FUND**

Receipts	\$0.00	Accounts Payable	\$35,955.47
<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00
Total Sinking Fund:	<b>\$0.00</b>	Total Expenditures:	<b>\$35,955.47</b>

**TRANSPORTATION FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Sinking Fund:	<b>\$0.00</b>	Expenditures:	<b>\$0.00</b>

**SEWER OPERATING FUND**

Receipts	\$229,480.86	Accounts Payable	\$328,116.46
<i>Interest Earned</i>	\$0.00	<i>Debt Service</i>	\$0.00
Total Sewer:	<b>\$229,480.86</b>	<i>Credit Card</i>	\$0.00
		Total Expenditures:	<b>\$328,116.46</b>

**REFUSE FUND**

Receipts	\$90,703.59		
<i>Interest Earned</i>	\$0.00		
Total Refuse:	<b>\$90,703.59</b>	Expenditures:	<b>\$11,308.35</b>

**SEWER SINKING FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Sewer Sinking Fund:	<b>\$0.00</b>	Expenditures:	<b>\$14,018.01</b>

**OPERATING RESERVE FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Operating Reserve Fund:	<b>\$0.00</b>	Expenditures:	<b>\$0.00</b>

**Events Fund**

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Events Fund:	<b>\$0.00</b>	Expenditures:	<b>\$0.00</b>