

**East Goshen Township  
Board of Supervisors Meeting  
1580 Paoli Pike  
Tuesday May 2, 2017- 7 pm  
Final Approved Minutes**

**Present:** Chairman Marty Shane, Vice Chairman Carmen Battavio, Supervisors Janet Emanuel, Chuck Proctor, Michael Lynch, Township Manager Rick Smith, Township CFO Jon Altshul, ABC Member Erich Meyer (Conservancy Board).

**Call to Order & Pledge of Allegiance:** Marty called the meeting called to order at 7 PM and asked Cecilia Jenkins to lead the assembly in the Pledge of Allegiance.

**Moment of Silence:** Carmen asked for a moment of silence for those who have served and also lost their lives.

**Recording of Meeting:** none.

**Chairman's Report:**

- a. **Township issued the Erosion and Sedimentation Control Permit to Sunoco** Work will initially start in the Matlack Florist area, the first of six drill sites in township. A 20 inch pipe will be installed by Sept. 2017.
- b. **Malvern Institute Zoning Hearing Board:** A public hearing on this variance request will be re-scheduled. A notice will be sent to all property owners within 1,000 feet of the property once a new date has been selected.

**Public Hearing:** none

**Emergency Services Reports:** none

**WEGO:** none

**Goshen Fire Co:** none

**Malvern Fire Co:** none

**Fire Marshall:** none

**Old Business**

- a. **Status report on LERTA Proposal** Marty noted that WCASD has voiced concerns about the proposal and need more information, but that the Township is trying to work with the School District to implement the program. He noted that only commercial properties would be eligible for the LERTA Program.

Keith Dickerson, 1212 Culbertson Circle had several questions and comments about the LERTA program and worried whether the program would be viewed as a tax loop hole for businesses. He submitted written questions to the Board. Mike wondered if any of the properties were surveyed to see if there was interest among property owners about building improvements. He also asked if all buildings on the list were distressed or deteriorating.

Janet noted that while LERTA wasn't mentioned in the Comprehensive Plan specifically, the need to revitalize the Route 3 commercial corridor was.

### **New Business:**

- a. **Presentation from PFM and consider borrowing for capital projects:** Chris Bamber, CFA-PFM Financial Advisors, LLC.

Chris noted that interest rates remain below historic averages and that the Township has a low debt load and a rapid amortization schedule, making this an excellent time for the Township to borrow for the four main capital projects, plus the sewer improvements in West Goshen.

Chris discussed different options for structuring the debt, including the term, wrap-around v. level debt service, and the type of bond sale (negotiated v. competitive). Agreement was reached to discuss these details again at the May 24<sup>th</sup> long-range planning session. Further agreement was reached to hold a hearing on a debt incurring perimeter ordinance at the June 6<sup>th</sup> public meeting.

Mike asked how much grant revenue has actually been awarded. Jon responded that the figure is about \$3.6 million. Mike also raised concerns about putting soft costs for engineering Segments A & B of the trail into a long-term borrowing.

Dana Pizarro, a member of the Municipal Authority, commented about his concerns regarding preliminary cost estimates for the projects. West Goshen is only setting aside a 10-15 % contingency, which he feels is not enough.

Ed McAssey, Chairman of the Municipal Authority asked whether bonds be re-paid from reserves and about the term of bonds and whether the assets' useful life will exceed the term of the bonds.

Mike asked what risk the borrowing entity incurs if it does not spend 85 % of the proceeds within 3 years. Helen Mountain, Bond Counsel from Lamb McErlane, explained that there must be "a reasonable expectation" at the time of sale that 85% of the proceeds will be spent within 3 years.

Jon noted that the Township is only borrowing for projects that will happen within the next 3.5 years, and that the costs projected in 2020 represent less than 15% of the total sale.

Carmen made a motion to authorize Township staff, the Township's financial advisor and the Township's bond counsel to proceed with planning a bond sale based on the latest cash flow projections and including the estimated cost of engineering for Segments A & B of the Paoli Pike Trail, by preparing a preliminary official statement and submitting it to the rating agencies and drafting an ordinance to incur debt.

Janet Emanuel seconded the motion. The motion passed 5-0.

**b. Consider request from Ron & Sheri Beltz, 1621 Williams Way for retroactive adjustment to their 2016 sewer bill** Carmen had concerns about setting a precedent if there is a retroactive sewer payment or adjustment and noted that the original adjustment that staff made to the bill to ignore the Q4 2015 consumption was appropriate.

Marty argued that the pool issue and new appliance installation create a legitimate circumstance where homeowner's sewer usage may have been less than the Q1 metered water reads.

Janet stated that there was no proof that they were overcharged.

Carmen made a motion to accept the recommendations of staff against making the adjustment. Mike seconded the motion. The motion passed 4-1, with Marty opposed.

**c. Consider comments on MS4 Plan**

Rick gave a status of the MS4 Plan. The MS4 Plan has a number of conditions, one of which is that the Township annually solicits public comments on the Plan. Plan includes public education and outreach, public involvement and participation program, post construction storm water management, pollution prevention and good housekeeping for municipal operation. He noted that the dam improvements will be sufficient to meet our storm water mitigation requirements over the next permit cycle.

Marty stated that he is in favor of a storm water management fee.

**d. Motion to authorize Chairman to execute Stormwater O & M agreement for 1202 Joshua Drive**

Carmen made motion to authorize the Chairman to execute a storm water O&M agreement for 1202 Joshua Drive.

**e. Consider Tree Pruning and Removal Bids**

Township received the following bids for tree pruning and removal:

Knight Bros, INC	\$24,720.00
Jimmy's Tree and Landscape Cont.	\$24,920.00
Pro Mark Tree Service	\$30,800.00
GSI Star Developers INC	\$114,000.00

Carmen made a motion to accept the lowest submitted bid by Knight Brothers INC., Janet second the motion. The motion passed 5-0.

**Any other matter:** Rick Smith provided an update on East Whiteland Township's Land Use Assumption Report.

Marty noted that he has not received any report backs from ABC's.

**Approval of Minutes**

Carmen made a motion to accept the April 4, 2017 minutes as amended. Janet seconded. The motion passed 5-0.

**Treasurer's Report- April 27, 2017:**

Carmen moved to graciously accept the Treasurer's Report and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Michael seconded the motion. The motion passed unanimously.

**Liaison Reports:**

Janet: Planning Commission meets 5/3 and she does not have an update

Carmen: Park and Rec Meeting on 5/4, minutes sent electronically

Mike: Keep East Goshen beautiful day was successful. For the Conservancy Board, wood chips were spread and a planting is scheduled for Saturday.

**Correspondence, Reports of Interest**

- a. **The Board acknowledged the April 13, 2017- letter from Representative Carolyn Comitta**

**Public Comment—Hearing of Residents:**

*Brian Sweet, 646 Meadow Drive* represented Fair Districts PA, a coalition that represents voters who are in favor of re-districting. He asked the Township to adopt a resolution about moving authority for re-districting out of the General Assembly and into the hands of a non-partisan commission. He asked that the issue be put on the agenda for a future BOS meeting.

Carmen suggested that the matter be put on a future agenda.

**Adjournment:**

Carmen made a motion to adjourn at 9:20. Janet seconded. The motion passed unanimously.

*Respectfully submitted,*

*Cecilia Jenkins, Recording Secretary*

Attached: April 27, 2017 Treasurer's Report

April 27, 2017

**TREASURER'S REPORT**  
**2017 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$9,015.92	Accounts Payable	\$145,596.86
Earned Income Tax	\$110,600.00	<u>Electronic Pmts:</u>	
Local Service Tax	\$4,600.00	Credit Card	\$3,779.75
Transfer Tax	\$516,170.61	Postage	\$0.00
<i>General Fund Interest Earned</i>	\$0.00	Debt Service	\$0.00
Total Other Revenue	\$433,591.45	Payroll	\$107,445.59
Total Receipts:	<b>\$1,073,977.98</b>	Total Expenditures:	<b>\$256,822.20</b>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total State Liquid Fuels:	<b>\$0.00</b>	Expenditures:	<b>\$0.00</b>

**SINKING FUND**

Receipts	\$0.00	Accounts Payable	\$38,284.83
<i>Interest Earned</i>	\$0.00	Credit Card	
Total Sinking Fund:	<b>\$0.00</b>	Total Expenditures:	<b>\$38,284.83</b>

**TRANSPORTATION FUND**

Receipts	\$792.50		
<i>Interest Earned</i>	\$0.00		
Total Sinking Fund:	<b>\$792.50</b>	Expenditures:	<b>\$0.00</b>

**SEWER OPERATING FUND**

Receipts	\$200,070.15	Accounts Payable	\$242,467.32
<i>Interest Earned</i>	\$0.00	Debt Service	\$0.00
Total Sewer:	<b>\$200,070.15</b>	Credit Card	\$1,600.68
		Total Expenditures:	<b>\$244,068.00</b>

**REFUSE FUND**

Receipts	\$55,507.71		
<i>Interest Earned</i>	\$0.00		
Total Refuse:	<b>\$55,507.71</b>	Expenditures:	<b>\$12,600.71</b>

**SEWER SINKING FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Sewer Sinking Fund:	<b>\$0.00</b>	Expenditures:	<b>\$0.00</b>

**OPERATING RESERVE FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Operating Reserve Fund:	<b>\$0.00</b>	Expenditures:	<b>\$0.00</b>

**Events Fund**

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Events Fund:	<b>\$0.00</b>	Expenditures:	<b>\$0.00</b>