

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
Tuesday, July 18, 2017

6:00 PM Executive Session – Pending Litigation

7:00 PM Public Meeting

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone is recording the meeting
5. Chairman’s Report
 - a. Announce the Board meet in Executive session prior to tonight’s meeting to discuss pending litigation.
6. Public Hearing - none
7. Emergency Services Reports
 - a. WEGO – Chief Brenda Bernot
 - b. Goshen Fire Co – May 2017
 - c. Malvern Fire Co – none
 - d. Fire Marshal – none
8. Financial Report – June 2017
9. Old Business - none
10. New Business
 - a. Consider request from East Goshen Safety and Environmental Advocates
 - b. Consider Playground Renovation Project
 - c. Consider Traffic Signal Permits for Paoli Pike Trail
11. Any Other Matter
 - a. Grant Application for Sections A & B of the Paoli Pike Trail
12. Approval of Minutes
 - a. June 27, 2017
 - b. July 11, 2017
13. Treasurer’s Report – July 13, 2017
14. Liaison Reports
15. Correspondence, Reports of Interest
 - a. April, May & June – Right to Know Report
 - b. July 7, 2017 – Letter from DEP regarding Asbestos Removal
16. Public Comment – Hearing of Residents
17. Adjournment

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

Dates of Importance:

| | | |
|--------------|---|---------|
| Jul 17, 2017 | Futurist Committee | 07:00pm |
| Jul 18, 2017 | Board of Supervisors | 07:00pm |
| Jul 19, 2017 | Planning Commission | 07:00pm |
| Jul 20, 2017 | Farmers Market | 03:00pm |
| Jul 26, 2017 | Police Commission (at Police Station) | 06:00pm |
| Jul 27, 2017 | Farmers Market | 07:00pm |
| Aug 01, 2017 | Board of Supervisors | 07:00pm |
| Aug 02, 2017 | Planning Commission | 07:00pm |
| Aug 03, 2017 | Park and Rec Commission | 07:00pm |
| Aug 09, 2017 | Conservancy Board | 07:00pm |
| Aug 14, 2017 | Municipal Authority | 07:00pm |
| Aug 15, 2017 | Board of Supervisors | 07:00pm |
| Aug 17, 2017 | Paoli Pike Corridor Master Plan Committee | 07:00pm |
| Aug 21, 2017 | Futurist Committee | 07:00pm |

Newsletter Deadlines for Fall of 2017: August 1st

Memo

To: Board of Supervisors
From: Jon Altshul
Re: June 2017 Financial Report and 2017 Year-End Projections
Date: July 11, 2017

Net of pass-through accounts, as of June 30th, the general fund had revenues of \$6,508,848 and expenses of \$5,361,177 for a year-to-date surplus of \$1,147,671. Compared to the YTD budget, revenues were \$639,244 over budget and expenses were \$32,590 under budget for a favorable budget variance of \$671,834. As of June 30th, the general fund balance was \$5,971,307.

On the expense side, Public Works was \$28,906 under-budget due to the mild winter and the timing for storm water expenses, both of which were partially offset by under budgeting for vehicle maintenance and repair as well as an earlier than anticipated start to road work. Administration was \$36,960 over-budget due to building repairs; Codes was \$24,633 over budget due to lower than projected permit revenue. Parks and Recreation was \$44,039 over-budget due to higher than expected Park Maintenance activities. Emergency Services was \$16,248 under budget due to the timing of workers compensation reimbursements from our partner municipalities for volunteer firefighters.

On the revenue side, Real Estate Transfer Tax is now \$499,780 over budget due to the sale of a large commercial building in March; Earned Income Tax continues to have a strong year and is now \$218,505 over budget.

Other funds

- The **State Liquid Fuels Fund** had \$525,575 revenues and \$0 expenses. The fund balance was \$525,877.
- The **Sinking Fund** had \$200,013 in revenues and \$695,099 in expenses. The fund balance is \$5,584,189.
- The **Transportation Fund** had \$3,426 in revenues and \$561 in expenses. The fund balance is \$1,077,724.
- The **Sewer Operating Fund** had \$1,955,970 in revenues and \$1,592,724 in expenses. The fund balance is \$915,421.
- The **Refuse Fund** had \$562,778 in revenues and \$527,875 in expenses. The fund balance is \$651,810.
- The **Sewer Sinking Fund** had \$1,391 in revenues and \$93,660 in expenses. The fund balance is \$1,991,595.
- The **Operating Reserve Fund** had \$2,334 in revenues and no expenses. The fund balance is \$2,492,937.
- The **Events Fund** had \$8 in revenues and no expenses. The fund balance is \$60,035.

Update on Series 2017 Bonds

As you know, on the morning of July 11th, the Township held a competitive auction for \$8.24 million in general obligation bonds to fund net (after grants) costs of the Paoli Pike Trail, Park Improvements, and Improvements to the Hershey's Mill and Milltown Dam, as well as East Goshen's share of improvements at the West Goshen Sewer Treatment Plant.

It's difficult to overstate how successful the auction was. All total, six investment banks placed a total of 59 bids on our debt over a period of about 30 minutes. The winning bidder was Janney Montgomery Scott, which purchased the bonds with a True Interest Cost (Yield) of 2.778%. The "Spread to MMD", which is equivalent to the difference between the prime rate and the actual interest rate in the municipal bond market, was 23 basis points (1 basis point equals .01%), which was among the lowest spreads that our financial advisor can ever remember seeing on 20-year municipal debt in Pennsylvania. The Spread to MMD was also substantially lower than the Spread to MMD on other recent municipal bond sales from highly-rated Pennsylvania issuers over the past several months. I have included detailed information about the bond sale in your packet.

The settlement date is scheduled for August 15th, at which point the proceeds will be wired to our account.

2017 Year-End Projections

I am currently projecting that the General Fund will end 2017 with a surplus of \$91,643, due primarily to strong Real Estate Transfer Tax and Earned Income Tax receipts. Projections for other funds are reflected in the attached All Funds Year End Projections Worksheet. In particular, please note that I've included two new bond funds (one for Township; the other Sewer) that reflect the projected drawdowns on the Series 2017 debt over the next 6 months. Beginning in the Q3 financial report, I will provide the Board with more detailed drawdown schedules for the bonds on a quarterly basis.

Please also note that both the Sewer Operating and Refuse Funds are projected to perform much better than budgeted. This is largely due to a one-time bump in revenue as a result of the change in due dates in 2017.

Investments

Township Funds were yielding 0.80% on average as of June 30th, up from 0.66% three months ago. I expect this figure to increase further as a number of CDs purchased last year mature over the next few weeks. Note that I have revised the worksheet detailing the account balances and interest rates to reflect the requirements of the new IPS.

Accounts Receivable

Utilities Accounts Receivables as of June 30th increased to \$227,809 from its historic low of \$209,261 at the end of last quarter, but is still well below the highs of 2013 and 2014. Real Estate Tax Receivables as of June 30th (\$37,628) were also the lowest level they've been at this point in the year since at least 2011.

EAST GOSHEN TOWNSHIP
JUNE 2017 GENERAL FUND SUMMARY
June 30, 2017

| Account Title | Annual Budget | Y-T-D Budget | Y-T-D Actual | Budget-Actual Variance |
|--|-------------------|------------------|------------------|---------------------------|
| GENERAL FUND | | | | |
| EMERGENCY SERVICES EXPENSES | 4,520,632 | 2,936,642 | 2,938,856 | 2,214 |
| PUBLIC WORKS EXPENSES | 2,615,463 | 1,026,367 | 952,914 | (73,453) |
| ADMINISTRATION EXPENSES | 1,883,346 | 827,141 | 833,294 | 6,153 |
| ZONING/PERMITS/CODES EXPENSES | 413,748 | 207,358 | 201,412 | (5,946) |
| PARK AND RECREATION EXPENSES | 682,542 | 330,386 | 368,826 | 38,440 |
| TOTAL CORE FUNCTION EXPENSES | 10,115,731 | 5,327,894 | 5,295,303 | (32,591) |
| EMERGENCY SERVICES REVENUES | 61,480 | 33,721 | 52,183 | 18,462 |
| PUBLIC WORKS REVENUES | 1,005,147 | 244,848 | 200,302 | (44,546) |
| ADMINISTRATION REVENUES | 377,720 | 160,406 | 129,599 | (30,807) |
| ZONING/PERMITS/CODES REVENUES | 279,875 | 148,269 | 117,690 | (30,579) |
| PARK AND RECREATION REVENUES | 272,435 | 66,156 | 60,557 | (5,599) |
| TOTAL CORE FUNCTION REVENUES | 1,996,657 | 653,400 | 560,331 | (93,069) |
| NET EMERGENCY SERVICES EXPENSES | 4,459,152 | 2,902,921 | 2,886,673 | (16,248) |
| NET PUBLIC WORKS EXPENSES | 1,610,316 | 781,519 | 752,613 | (28,906) |
| NET ADMINISTRATION EXPENSES | 1,505,626 | 666,735 | 703,695 | 36,960 |
| NET ZONING/PERMITS/CODES EXPENSES | 133,873 | 59,089 | 83,722 | 24,633 |
| NET PARK AND RECREATION EXPENSES | 410,107 | 264,230 | 308,269 | 44,039 |
| CORE FUNCTION NET SUBTOTAL | 8,119,074 | 4,674,494 | 4,734,972 | 60,478 |
| DEBT - PRINCIPAL | 520,999 | 0 | 0 | 0 |
| DEBT - INTEREST | 129,198 | 65,873 | 65,874 | 1 |
| TOTAL DEBT | 650,197 | 65,873 | 65,874 | 1 |
| TOTAL CORE FUNCTION NET | 8,769,271 | 4,740,367 | 4,800,846 | 60,479 |
| NON-CORE FUNCTION REVENUE | | | | |
| EARNED INCOME TAX | 4,916,400 | 2,533,909 | 2,752,414 | 218,505 |
| REAL ESTATE PROPERTY TAX | 2,027,128 | 1,986,830 | 1,992,758 | 5,928 |
| REAL ESTATE TRANSFER TAX | 525,000 | 262,500 | 762,280 | 499,780 |
| CABLE TV FRANCHISE TAX | 473,690 | 236,844 | 240,456 | 3,612 |
| LOCAL SERVICES TAX | 348,000 | 180,429 | 175,001 | (5,428) |
| OTHER INCOME | 40,341 | 15,692 | 25,608 | 9,916 |
| TOTAL NON CORE FUNCTION REVENUE | 8,330,559 | 5,216,204 | 5,948,517 | 732,313 |
| NET RESULT | (438,712) | 475,837 | 1,147,671 | 671,834 |

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")
 ALL FUNDS JUNE 2017
 * NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

| | GENERAL FUND* | LIQUID FUELS STATE FUND | SINKING FUND | TRANSPORT. FUND | SEWER OP. FUND | REFUSE FUND | SEWER SINK FUND | OPERATING RESERVE | EVENTS FUND | TOWNSHIP FUNDS | MUNICIPAL AUTHORITY |
|-------------------------------------|--------------------|-------------------------|--------------------|--------------------|--------------------|------------------|--------------------|--------------------|-----------------|---------------------|---------------------|
| 01/01/17 BEGINNING BALANCE | \$5,099,106 | \$302 | 6,079,275 | 1,074,859 | 552,175 | 616,907 | \$2,083,864 | \$2,490,604 | \$60,027 | \$18,057,119 | \$1,415,651 |
| RECEIPTS | | | | | | | | | | | |
| 310 TAXES | \$5,960,796 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,960,796 | \$0 |
| 320 LICENSES & PERMITS | \$14,226 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$14,226 | \$0 |
| 330 FINES & FORFEITS | \$24,785 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$24,785 | \$0 |
| 340 INTERESTS & RENTS | \$78,336 | \$65 | \$9,009 | \$2,634 | \$438 | \$2,467 | \$1,391 | \$2,334 | \$8 | \$96,681 | \$4,394 |
| 350 INTERGOVERNMENTAL | \$50 | \$525,511 | \$191,005 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$716,566 | \$0 |
| 360 CHARGES FOR SERVICES | \$201,079 | \$0 | \$0 | \$0 | \$1,943,658 | \$560,311 | \$0 | \$0 | \$0 | \$2,705,048 | \$5,692 |
| 380 MISCELLANEOUS REVENUES | \$437,035 | \$0 | \$0 | \$793 | \$11,874 | \$0 | \$0 | \$0 | \$0 | \$449,701 | \$0 |
| 390 OTHER FINANCING SOURCES | \$170,645 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$170,645 | \$65,000 |
| | \$6,886,951 | \$525,575 | \$200,013 | \$3,426 | \$1,955,970 | \$562,778 | \$1,391 | \$2,334 | \$8 | \$10,138,447 | \$75,086 |
| EXPENDITURES | | | | | | | | | | | |
| 400 GENERAL GOVERNMENT | \$683,065 | \$0 | \$255,021 | \$0 | \$0 | \$0 | \$93,660 | \$0 | \$0 | \$1,031,746 | \$0 |
| 410 PUBLIC SAFETY | \$3,681,136 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,681,136 | \$0 |
| 420 HEALTH & WELFARE | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 426 SANITATION & REFUSE | \$53,292 | \$0 | \$0 | \$0 | \$1,013,071 | \$527,875 | \$0 | \$0 | \$0 | \$1,594,238 | \$308,759 |
| 430 HIGHWAYS,ROADS & STREETS | \$772,800 | \$0 | \$155,519 | \$561 | \$0 | \$0 | \$0 | \$0 | \$0 | \$928,880 | \$0 |
| 450 CULTURE-RECREATION | \$330,627 | \$0 | \$107,806 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$438,433 | \$0 |
| 460 CONSERVATION & DEVELOPMENT | \$2,199 | \$0 | \$176,754 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$178,953 | \$0 |
| 470 DEBT SERVICE | \$86,988 | \$0 | \$0 | \$0 | \$514,653 | \$0 | \$0 | \$0 | \$0 | \$601,641 | \$0 |
| 480 MISCELLANEOUS EXPENDITURES | \$405,511 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$405,511 | \$0 |
| 490 OTHER FINANCING USES | \$0 | \$0 | \$0 | \$0 | \$65,000 | \$0 | \$0 | \$0 | \$0 | \$65,000 | \$0 |
| | \$6,015,619 | \$0 | \$695,099 | \$561 | \$1,592,724 | \$527,875 | \$93,660 | \$0 | \$0 | \$8,925,539 | \$308,759 |
| 2017 SURPLUS/(DEFICIT)* | 871,332 | \$525,575 | (\$495,086) | \$2,865 | \$363,246 | \$34,903 | (\$92,269) | \$2,334 | \$8 | \$1,212,908 | (\$233,673) |
| CLEARING ACCOUNT ADJUSTMENTS | \$869 | | | | | | | | | | |
| 6/30/2017 ENDING BALANCE | \$5,971,307 | \$525,877 | \$5,584,189 | \$1,077,724 | \$915,421 | \$651,810 | \$1,991,595 | \$2,492,937 | \$60,035 | \$19,270,895 | \$1,181,977 |

EAST GOSHEN TOWNSHIP
2017 YEAR-END PROJECTION SUMMARY
 June 30, 2017

| Account Title | 2017 Budget | 2017 Y/E Projection | Projected Variance |
|--|-------------------|------------------------|-----------------------|
| GENERAL FUND | | | |
| EMERGENCY SERVICES EXPENSES | 4,520,632 | 4,523,632 | 3,000 |
| PUBLIC WORKS EXPENSES | 2,615,463 | 2,578,921 | (36,542) |
| ADMINISTRATION EXPENSES | 1,883,346 | 1,906,360 | 23,014 |
| ZONING/PERMITS/CODES EXPENSES | 413,748 | 411,377 | (2,371) |
| PARK AND RECREATION EXPENSES | 682,542 | 677,614 | (4,928) |
| TOTAL CORE FUNCTION EXPENSES | 10,115,731 | 10,097,904 | (17,827) |
| EMERGENCY SERVICES REVENUES | 61,480 | 66,799 | 5,319 |
| PUBLIC WORKS REVENUES | 1,005,147 | 988,413 | (16,734) |
| ADMINISTRATION REVENUES | 377,720 | 374,563 | (3,157) |
| ZONING/PERMITS/CODES REVENUES | 279,875 | 254,578 | (25,297) |
| PARK AND RECREATION REVENUES | 272,435 | 219,399 | (53,036) |
| TOTAL CORE FUNCTION REVENUES | 1,996,657 | 1,903,752 | (92,905) |
| NET EMERGENCY SERVICES EXPENSES | 4,459,152 | 4,456,833 | (2,319) |
| NET PUBLIC WORKS EXPENSES | 1,610,316 | 1,590,508 | (19,808) |
| NET ADMINISTRATION EXPENSES | 1,505,626 | 1,531,797 | 26,171 |
| NET ZONING/PERMITS/CODES EXPENSES | 133,873 | 156,799 | 22,926 |
| NET PARK AND RECREATION EXPENSES | 410,107 | 458,215 | 48,108 |
| CORE FUNCTION NET SUBTOTAL | 8,119,074 | 8,194,152 | 75,078 |
| DEBT - PRINCIPAL | 520,999 | 520,999 | 0 |
| DEBT - INTEREST | 129,198 | 130,382 | 1,184 |
| TOTAL DEBT | 650,197 | 651,381 | 1,184 |
| TOTAL CORE FUNCTION NET | 8,769,271 | 8,845,533 | 76,262 |
| NON-CORE FUNCTION REVENUE | | | |
| EARNED INCOME TAX | 4,916,400 | 5,080,000 | 163,600 |
| REAL ESTATE PROPERTY TAX | 2,027,128 | 2,019,935 | (7,193) |
| REAL ESTATE TRANSFER TAX | 525,000 | 950,000 | 425,000 |
| CABLE TV FRANCHISE TAX | 473,690 | 480,000 | 6,310 |
| LOCAL SERVICES TAX | 348,000 | 344,900 | (3,100) |
| OTHER INCOME | 40,341 | 62,341 | 22,000 |
| TOTAL NON CORE FUNCTION REVENUE | 8,330,559 | 8,937,176 | 606,617 |
| NET RESULT | (438,712) | 91,643 | |

JUNE 2017--2017 YEAR-END PROJECTIONS
 ALL FUNDS JUNE 2017
 * NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

| | GENERAL FUND* | LIQUID FUELS STATE FUND | SINKING FUND | TRANSPORT. FUND | SEWER OP. FUND | REFUSE FUND | SEWER SINK FUND | TWP BOND FUND (NEW) | SEWER BOND FUND (NEW) | OPERATING RESERVE | EVENTS FUND | TOWNSHIP FUNDS | MUNICIPAL AUTHORITY |
|--------------------------------|---------------|-------------------------|--------------|-----------------|----------------|-------------|-----------------|---------------------|-----------------------|-------------------|-------------|----------------|---------------------|
| 01/01/17 BEGINNING BALANCE | \$5,099,106 | \$302 | 6,079,275 | 1,074,859 | 552,175 | 616,907 | \$2,083,864 | \$0 | \$0 | \$2,490,604 | \$60,027 | \$18,057,119 | \$1,415,651 |
| RECEIPTS | | | | | | | | | | | | | |
| 310 TAXES | \$8,966,935 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$8,966,935 | \$0 |
| 320 LICENSES & PERMITS | \$9,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$9,000 | \$0 |
| 330 FINES & FORFEITS | \$39,402 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$39,402 | \$0 |
| 340 INTERESTS & RENTS | \$159,727 | \$5,203 | \$37,000 | \$4,000 | \$600 | \$4,900 | \$247,000 | \$0 | \$0 | \$15,500 | \$12 | \$473,942 | \$6,500 |
| 350 INTERGOVERNMENTAL | \$142,586 | \$525,511 | \$541,005 | \$257,500 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,466,602 | \$0 |
| 360 CHARGES FOR SERVICES | \$753,698 | \$0 | \$0 | \$0 | \$3,631,506 | \$1,047,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,432,205 | \$16,000 |
| 380 MISCELLANEOUS REVENUES | \$1,437,425 | \$0 | \$0 | \$793 | \$11,874 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,450,091 | \$0 |
| 390 OTHER FINANCING SOURCES | \$1,012,770 | \$0 | \$958,688 | \$0 | \$0 | \$0 | \$0 | \$5,310,000 | \$2,840,000 | \$0 | \$0 | \$10,121,458 | \$100,755 |
| | \$12,521,544 | \$530,713 | \$1,536,693 | \$262,293 | \$3,643,980 | \$1,051,900 | \$247,000 | \$5,310,000 | \$2,840,000 | \$15,500 | \$12 | \$27,959,634 | \$123,255 |
| EXPENDITURES | | | | | | | | | | | | | |
| 400 GENERAL GOVERNMENT | \$1,580,669 | \$0 | \$714,751 | \$0 | \$0 | \$0 | \$110,000 | \$0 | \$0 | \$0 | \$0 | \$2,405,420 | \$0 |
| 410 PUBLIC SAFETY | \$6,308,327 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,308,327 | \$0 |
| 420 HEALTH & WELFARE | \$106,644 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$106,644 | \$0 |
| 426 SANITATION & REFUSE | \$0 | \$0 | \$0 | \$0 | \$2,560,397 | \$1,072,825 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,633,222 | \$600,000 |
| 430 HIGHWAYS,ROADS & STREETS | \$2,267,141 | \$530,713 | \$276,557 | \$515,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,589,411 | \$0 |
| 450 CULTURE-RECREATION | \$635,386 | \$0 | \$714,000 | \$0 | \$0 | \$0 | \$0 | \$438,785 | \$0 | \$0 | \$0 | \$1,788,171 | \$0 |
| 460 CONSERVATION & DEVELOPMENT | \$4,485 | \$0 | \$245,000 | \$0 | \$0 | \$0 | \$0 | \$1,178,183 | \$0 | \$0 | \$0 | \$1,427,668 | \$0 |
| 470 DEBT SERVICE | \$672,496 | \$0 | \$0 | \$0 | \$882,828 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,555,324 | \$0 |
| 480 MISCELLANEOUS EXPENDITURES | \$854,752 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$854,752 | \$0 |
| 490 OTHER FINANCING USES | \$0 | \$0 | \$0 | \$0 | \$100,755 | \$0 | \$0 | \$0 | \$0 | \$0 | \$60,039 | \$160,794 | \$0 |
| | \$12,429,900 | \$530,713 | \$1,950,308 | \$515,000 | \$3,543,980 | \$1,072,825 | \$110,000 | \$1,616,968 | \$0 | \$0 | \$60,039 | \$21,829,733 | \$600,000 |
| 2017 SURPLUS/(DEFICIT)* | 91,643 | \$0 | (\$413,615) | (\$252,708) | \$100,000 | (\$20,925) | \$137,000 | \$3,693,032 | \$2,840,000 | \$15,500 | (\$60,027) | \$6,129,901 | (\$476,745) |
| 5/31/2017 ENDING BALANCE | \$5,190,749 | \$302 | \$5,665,660 | \$822,152 | \$652,175 | \$595,982 | \$2,220,864 | \$3,693,032 | \$2,840,000 | \$2,506,104 | \$0 | \$24,187,019 | \$938,906 |

MEMORANDUM

TO: EAST GOSHEN SUPERVISORS
FROM: EAST GOSHEN SAFETY AND ENVIRONMENTAL ADVOCATES
SUBJECT: PLACEMENT ON AGENDA FOR TUESDAY, JULY 18, 2017
DATE: JULY 13, 2017

We would like to begin our collaborative efforts by enlisting your attention to some immediate concerns. Sunoco has apparently contaminated not only home water wells but possibly also the community water supply in Exton through their horizontal drilling process. They were warned of this danger by DEP, but did not take adequate steps to prevent this contamination. Even worse, they failed to inform residents for two full weeks, potentially endangering the health of residents utilizing these water supplies.

Multiple families had to be housed in local hotels, and their wells are still presenting a cloudy water supply. In addition, some wells suddenly stopped producing any water at all. Sunoco reports they have not yet received testing data on these wells, yet they have already resumed drilling before these results are in hand, further endangering the welfare of residents. This same horizontal drilling method is currently in use in our Township.

This lack of regard for the health of our Exton neighbors prompts us to immediately request your action on the following proposals:

1. Notification of all residents with individual wells within 2000 feet of current and planned Sunoco construction sites to have their wells tested by an independent lab. These costs should be assumed entirely by Sunoco.
2. Request to all agencies concerned, including, DEP, PUC, PHIMSA and FEMA, that a moratorium be placed on all Sunoco pipeline construction within our borders until such well testing is completed. This testing should include our public water supplies as well.
3. Determination of the locations of all older pipelines currently re-purposed for the transmission of NGLs, so that we can determine dangers inherent to local residents, property, wildlife and our environment.
4. Post construction well testing after Sunoco is finished with Mariner 2 should be done to determine if any bentonite used as a drilling lubricant, or any other dangerous substances, have seeped into local wells.

5. If drilling resumes next year for the proposed Mariner 2X project, this same testing of wells should occur upon completion of that project, with all costs to be assumed by Sunoco.

6. Our committee is prepared to provide information on competent, competitive companies available to conduct such testing. We strongly recommend against any homeowner letting Sunoco undertake such testing themselves.

In closing, we thank you in advance for your attention to these immediate concerns that we strongly believe impact our Township. We hope to maintain a productive dialogue with you as we go forward to do all we can to ensure the safety of our residents, the security of our properties and institutions, and the preservation of our shared natural resources.

Sincerely,

Lex Pavlo, Chairman
Christina Enriquez-Zettner
Mike Leff
Christi Marshall
Mary McCloskey

East Goshen Safety and Environmental Advocates (EGSEA)

Memo

To: Board of Supervisors
From: Jason Lang, Director of Parks and Recreation
Re: Playground Renovation Project
Date: July 11th, 2017

Overview:

Township staff, alongside the Park Commission and Thomas Comitta Associates, has been working on the East Goshen Park Playground renovation. At the current time, the following steps have been completed:

- 1) Project funding secured
- 2) Thomas Comitta Associates (TCA) secured for Professional Services
- 3) The Park Master Plan Playground concept design was discussed with seven playground manufacturing companies in conjunction with the Park Master Plan process. Recreation Resource, based in Kennett Square, is the recommended provider utilizing the COSTARS purchasing program. Recreation Resource provided the necessary equipment at the lowest price quote, offers the best product warranty and best represented our concept design (see attached Cost Estimate).
- 4) All stakeholders were involved in the final design and construction documents phase (see video).
- 4) The Department of Public Works will demolish the current playground and complete site preparation. See attached Cost Estimate for details.

Next Steps:

- 1) Upon BOS approval, the entire Playground Packet (Cost Estimate, updated Project Schedule, Price Quotes, and Construction Documents) would go to the Township Solicitor for approval.
- 2) DCNR would then review and approve or provide comments. If approved, the Township could purchase playground equipment and finalize a project demolition/construction schedule.
- 3) The tentative schedule is late September – late October (see attached).

I move to approve the project supplies, materials and labor costs of \$617,956.34, contingent upon DCNR review and approval.



THOMAS COMITTA ASSOCIATES, INC.
Town Planners & Landscape Architects

East Goshen Township Park – Playground Renovation: Timeline

July 10, 2017

The estimated Timeline for the Playground project includes the sequence of dates below.

1. August 1 – 4, 2017: DCNR Design Submission Review and Approval
2. August 1 – 4, 2017: Purchase Equipment
3. September 18 – 22, 2017: Demolition of current Playground
4. September 25 – 28, 2017: Site Preparation
5. October 2 -13, 2017: Installation of new Playground
6. October 16, 2017: TCA Final Construction Inspection/DCNR Final Inspection
7. October 17 – 20, 2017: Playground Soft Opening
8. October 21, 2017: Playground Grand Opening/Ribbon Cutting
9. October 23 – 27, 2017: Project Close Out (submission of Final Grant Request, Receipts, etc.)

* This schedule is aggressive, but affords the Township the opportunity to have a ribbon-cutting ceremony in conjunction with our annual Pumpkin FEST on Saturday, October 21st, 2017.



THOMAS COMITTA ASSOCIATES, INC.
Town Planners & Landscape Architects

East Goshen Township Park Playground Renovation Cost Estimate

July 10, 2017

Construction/Development, Materials, Labor and/or Equipment Costs:

| # | Description of Costs | Number of Units | Unit Description | Unit Cost | Discount | Shipping Cost | Total Cash Cost |
|--|---|-----------------|------------------|-------------|----------|---------------|-----------------|
| Material & Playground Equipment Costs | | | | | | | |
| 1 | Shade Systems 3-Sail Shade Canopy: (2) 18 ft Triangle Sails and (1) 20ft Triangle Sail, with Engineering Drawings and Calculations | 1 | each | \$14,968.00 | -- | \$1,975 | \$16,943.00 |
| 2 | Americana Apache 6-Sided All Steel Picnic Pavilion, Double-Tier (24ft), with Engineering Drawings and Calculations | 1 | each | \$30,495.00 | -- | \$1,500 | \$31,995.00 |
| 3 | BCI Burke, 2-5 Playground Structure: <ul style="list-style-type: none"> NaturePlay Stump and Rock Custom Monarch Butterfly Post Toppers Clubhouse Themed with Board Roof | 1 | each | \$40,229.00 | -- | -- | \$40,229.00 |
| 4 | BCI Burke 5-12 Playground Structure: <ul style="list-style-type: none"> NaturePlay Clubhouse Theme Custom Monarch Butterfly Post Toppers Link to Key5 Net Climber Tree-Trunk Hex Platform Base Viper Slides with Over-Under Spirals | 1 | each | \$64,200.00 | -- | -- | \$64,200.00 |
| 5 | BCI Burke Freestanding Playground Equipment: <ul style="list-style-type: none"> (3) Arch Swings with 7 Bays Skey5 Net Climber Zip Venture 75 ft Long Zip Line Volta ADA Inclusive Spinner (5) Site Benches for Perimeter Walkway Color-Coded Area Signage for Age Appropriate Equipment DCNR Entry Sign with Grant wording | 1 | each | \$69,49.003 | -- | -- | \$69,493.00 |



THOMAS COMITTA ASSOCIATES, INC.
Town Planners & Landscape Architects

East Goshen Township Park Playground Renovation Cost Estimate

July 10, 2017

| # | Description of Costs | Number of Units | Unit Description | Unit Cost | Discount | Shipping Cost | Total Cash Cost |
|----|--|-----------------|-------------------|--------------|-------------|---------------|-----------------|
| 6 | BCI Burke NaturePlay and Intensity Climbing Playground Area: <ul style="list-style-type: none"> • NaturePlay Rocks • Intensity Playground with Petal Toppers • RockIt Tunnel Climber | 1 | each | \$31,951.00 | -- | -- | \$31,951.00 |
| 7 | BCI Burke Sand-Play Area <ul style="list-style-type: none"> • NaturePlay Rock • Large Dinosaur Fossil Dig • Triple Sand and Water Center • (2) Little Diggers and (1) ADA Little Digger • Z Balance Beam | 1 | each | \$12,866.00 | -- | -- | \$12,866.00 |
| 8 | Zeager WoodCarpet Safety Surface (for Zip Venture) | 12' depth | lump sum | \$5,221.00 | -- | -- | \$5,221.00 |
| 9 | SurfaceAmerica PlayBound Poured-in-Place Rubber Safety Surfacing | 16,747 sq ft | lump sum | \$216,736.00 | -- | -- | \$216,736.00 |
| 10 | Metal Edging with Black Powdercoat for border between asphalt path and poured-in-place rubber surfacing | 541 linear ft | \$3.686/linear ft | \$1,994.00 | -- | -- | \$1,994.00 |
| 11 | Estimated Freight for BCI Burke Equipment | 1 | lump sum | -- | -- | \$5,980 | \$5,980.00 |
| 12 | Recreation Resource USA Overall Project Discount for Equipment, Installation, and Surfacing | 1 | lump sum | -- | (85,000.00) | -- | (\$85,000.00) |
| 13 | Imagination Block Set | 1 | each | \$4,975.00 | (\$995.00) | \$425.00 | \$4,405.00 |
| 14 | Chelsea Paver Labyrinth | 1 | each | \$5,900.00 | | | \$5,900.00 |
| 15 | Materials: Filter Sock | 8" 600' | \$385.65/roll | \$1,828.25 | -- | -- | \$1,828.25 |
| 16 | Materials: Safety Fence & Post | 750' | \$0.94/ft | \$800.00 | -- | -- | \$800.00 |
| 17 | Materials: Strapping and Nails | | | \$1,000.00 | -- | -- | \$1,000.00 |
| 18 | Materials: 4" Perf. Pipe in sock | 800' | \$1.44/ft | \$1,155.00 | -- | -- | \$1,155.00 |
| 19 | Materials: Supac | 1 | each | \$1,200.00 | -- | -- | \$1,200.00 |
| 20 | Materials: Tees-Caps | 1 | lump sum | \$75.00 | -- | -- | \$75.00 |



THOMAS COMITTA ASSOCIATES, INC.
Town Planners & Landscape Architects

East Goshen Township Park Playground Renovation Cost Estimate

July 10, 2017

| # | Description of Costs | Number of Units | Unit Description | Unit Cost | Discount | Shipping Cost | Total Cash Cost |
|--------------------|---|-----------------|------------------|--------------|----------|---------------|-----------------|
| 21 | Materials: Misc. | 1 | lump sum | \$300.00 | -- | -- | \$300.00 |
| 22 | Stone: #3/4 clean stone | 200 ton | x \$17.56 | \$3,512.00 | -- | -- | \$3,512.00 |
| 23 | Stone: 2A Stone 4' thick - 250'x150' | 800 ton | x \$14.96 | \$12,000.00 | -- | -- | \$12,000.00 |
| 24 | Paving: 9.5 wearing course | 50 ton | x \$46.70 | \$2,335.00 | -- | -- | \$2,335.00 |
| 25 | Paving: 19.0 mm | 45 ton | x \$43.65 | \$1,964.25 | -- | -- | \$1,964.25 |
| Labor Costs | | | | | | | |
| 26 | Tot-Lot Removal Demolition (labor) | 1 | lump sum | \$16,370.40 | -- | -- | \$16,370.40 |
| 27 | Grading/Stone Work (labor) | 1 | lump sum | \$11,492.56 | -- | -- | \$11,492.56 |
| 28 | French Drain Installation (labor) | 1 | lump sum | \$12,754.80 | -- | -- | \$12,754.80 |
| 29 | Pathway Preparation/Blacktop (labor) | 1 | lump sum | \$8,466.12 | -- | -- | \$8,466.12 |
| 30 | Installation for Walkway Strapping | 1 | lump sum | \$5,834.96 | -- | -- | \$5,834.96 |
| 31 | Recreation Resource USA Installation of Playground Equipment; Supply and Install of Burke Turf around sand area; Installation of Woodcarpet and drain fabric under ZipVenture; Installation of Americana Hex-Shaped Pavilion; and Installation of Shade Structure | 1 | lump sum | \$105,625.00 | -- | -- | \$105,625.00 |

Total Construction/Development, Materials, Labor and/or Equipment Costs:

\$609,626.34



THOMAS COMMITTA ASSOCIATES, INC.
Town Planners & Landscape Architects

East Goshen Township Park Playground Renovation Cost Estimate

July 10, 2017

Excavation and Installation Equipment Costs:

| # | Equipment | Unit Cost | Township In-Kind Cost | Actual Cost |
|---|--|-----------|-----------------------|-------------|
| 1 | Tot-Lot Demo | | | |
| | 2 Pick-Up Trucks | 8 hours | (\$3,760.00) | |
| | 2 Dump Trucks | 80 hours | (\$7,376.80) | |
| | 1 Backhoe | 40 hours | (\$3,278.40) | |
| | 1 Loader | 40 hours | (\$3,470.40) | |
| 2 | Grading/Stone | | | |
| | 2 Pick-Up Trucks | 8 hours | (\$3,760.00) | |
| | Dump Truck | 40 hours | (\$3,688.40) | |
| | 1 Loader | 40 hours | (\$3,470.40) | |
| | 1 Bulldozer | lump sum | | \$1,950.00 |
| 3 | French Drain | | | |
| | 2 Pick-Up Trucks | 8 hours | (\$3,760.00) | |
| | Excavator | lump sum | | \$1,900.00 |
| | Loader | lump sum | (\$3,478.00) | |
| | Dump Truck | 40 hours | (\$3,688.40) | |
| 4 | Pathway Prep/Blacktop | | | |
| | 2 Pick-Up Trucks | 2.4 hours | (\$1,128.00) | |
| | 3 Dump Trucks | 72 hours | (\$6,639.12) | |
| | Paver | lump sum | | \$2,400.00 |
| | Roller | lump sum | | \$2,080.00 |
| 5 | Installation of Strapping for Walkway | | | |
| | Equipment | lump sum | (\$1,128.00) | |

Total Excavation and Installation Equipment Costs: \$8,330.00



THOMAS COMITTA ASSOCIATES, INC.
Town Planners & Landscape Architects

East Goshen Township Park Playground Renovation Cost Estimate

July 10, 2017

Professional Costs

| # | Contracted Professional Service or Task | Cost |
|---|---|-------------|
| 1 | Professional Services/Consultants (Thomas Comitta Associates) | \$33,000.00 |
| 2 | Engineering (Pennoni) | \$33,000.00 |
| 3 | Inspections (Pennoni) | \$6,750.00 |
| 4 | Legal Costs | \$1,960.00 |

Total Professional Costs: \$74,710.00

GRAND TOTAL: \$692,666.34



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 Kennett Square, PA 19348
 610-444-4402 1-800-220-4402
 FAX: 610-444-3359
 E-mail: info@recreation-resource.com
 Website: www.recreation-resource.com

Quote

| | |
|-----------|-----------|
| DATE | Quote No. |
| 6/19/2017 | Q17-094R4 |

TO:
 East Goshen Township
 ATTN: Jason Lang, MS, CPRP
 PH: 610-692-7171
 jlang@eastgoshen.org

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Appropriate State Sales Tax Will Be Added Upon Ordering If Applicable

| |
|-------|
| REP |
| Kevin |

Quote valid for 30 days.

| ITEM | DESCRIPTION | QTY | UOM | UNIT | TOTAL |
|----------------------|--|-----|-----|-----------|-----------|
| RE: East Goshen Park | | | | | |
| BCI | BCI Burke, 2-5 Playground Structure including: - NaturePlay Stump and Rock for climbing onto structure - Custom Monarch Butterfly Post Toppers - Clubhouse Themed with Board Roof | | | 40,229.00 | 40,229.00 |
| BCI | BCI Burke 5-12 Playground Structure, including: - Natureplay Clubhouse Theme - Custom Monarch Butterfly Post Toppers - Link to Sky5 Net Climber - Tree-Trunk Hex Platform Base - Viper Slides with Over-Under Spirals | | | 64,200.00 | 64,200.00 |
| BCI | BCI Burke NaturePlay and Intensity Climbing Playground Area, including: - NaturePlay Rocks - Intensity Playground with Petal Toppers (added to tie into other structures) RockIt Plastic Rock Walls with Climbing Grips - RockIt Tunnel Climber | | | 31,951.00 | 31,951.00 |
| BCI | BCI Burke Sand-Play Area, including: - NaturePlay Rock - Large Dinosaur Fossil Dig - Triple Sand and Water Center - (2) Little Diggers and (1) ADA Little Digger - Z Balance Beam | | | 12,866.00 | 12,866.00 |

| |
|--------------|
| TOTAL |
|--------------|

To confirm order, sign: _____ Date: _____

Please provide ship to and bill to addresses, phone # and special instructions, and return one copy.
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| ITEM | DESCRIPTION | QTY | UOM | UNIT | TOTAL |
|------|--|-----|-----|-----------|-----------|
| BCI | BCI Burke Freestanding Playground Equipment, including: - (3) Arch Swings with total of 7 Bays > 2 Bays with (4) Tot Buckets > 2 Bays with (3) ADA Seats > 2 Bays with (4) Belt Seats > 1 Bay with (1) Parent/Child Swing Seat - Sky5 Net Climber, Linked to 5-12 Playground Structure - ZipVenture 75ft Long Zip Line - Volta ADA Inclusive Spinner - (5) Site Benches for Perimeter Walkway - Color-Coded Area Signage for Age Appropriate Equipment (2-5 or 5-12) - DCNR Entry Sign with Custom Wording for Grant ALL Burke playground equipment comes with: - Industry-Leading Non-Prorated "Generations Warranty™" - FREE Maintenance Kit and NPPS Safety Kit - UV-15 Protectant Molded into Fade-Free Slides and Roofs - KoreKonnnect™ Direct-Bolt Connections utilizing Stainless Steel Tamper-Resistant Hardware with Factory-Applied Threadlocker Standard lead time 4 weeks upon receipt of order with completed order processing form and color selection. | | | 69,493.00 | 69,493.00 |

| | |
|---|--------------|
| To confirm order, sign: _____ Date: _____ | TOTAL |
|---|--------------|

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| ITEM | DESCRIPTION | QTY | UOM | UNIT | TOTAL |
|---------|--|-----|-----|----------|----------|
| Ship-PA | Estimated Freight to our yard or East Goshen Township Yard* (2 Truckloads) * We will unload at the Township Building for storage until equipment is required for installation if this is preferable | | | 5,980.00 | 5,980.00 |

To confirm order, sign: _____ Date: _____

TOTAL

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| ITEM | DESCRIPTION | QTY | UOM | UNIT | TOTAL |
|-----------------|--|-----|-----|------------|------------|
| SurfaceAmeri... | PlayBound Poured-in-Place Rubber Safety Surfacing Final Measurements (16,747 sq ft total) 10,774 sq ft Terra Cotta / Black 4,706 sq ft Bright Green / Black 1,267 sq ft Beige / Black 50% Color / 50% Black Speckled Mix Top Coat (Green under 2-5 areas; Tan under Imagination Play Area/Shade Structure; Terra Cotta under 5-12 areas) 1506 sq ft base layer only underneath turf area *** FREE - Qty (3) Butterfly and/or Paw Prints in 100% Color, approximately 6' size, drawn in top coat. 3-1/2" System Thickness 1/2" Thick EPDM Top Layer (installed at industry-leading 2.44lbs/sq ft) 3" Thick Cushion Base Layer (Cushion Layer ONLY for base of turf surrounding Sand Play Area) Installed over 4" thick compacted modified 2A stone base (by Others / EGT Public Works) Includes industry-leading 7 year warranty with Aromatic Binder, or available with 10 year warranty with Premium Aliphatic Binder (ADD \$20,500 for Aliphatic Binder for square footage listed above) Standard EPDM Colors are Blue, Green, Terra Cotta, or Tan. Other colors available for additional charge. IPEMA Certified System | | | 216,736.00 | 216,736.00 |

| | |
|---|--------------|
| To confirm order, sign: _____ Date: _____ | TOTAL |
|---|--------------|

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| REP |
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| ITEM | DESCRIPTION | QTY | UOM | UNIT | TOTAL |
|---------------|--|-----|-----|-----------|-----------|
| Zeager | WoodCarpet Safety Surface (for ZipVenture), ASTM Certified 12" depth. Includes delivery and layer of fabric on top of stone (by others) | | | 5,221.00 | 5,221.00 |
| Americana | Apache 6-Sided All Steel Picnic Pavilion, Double-Tier. 24ft Point-to-Point Tubular Steel Frame, Surface-Mounted Posts. Includes 12" Classic Railings at Bottom of First Eave and Between Tiers Galvalume Roof Pans, 24" Width. Choice of Standard Frame and Roof Colors. Surface-Mounted Posts to have (approx.) 24" diameter x 36" deep piers beneath pad with rebar and embedded J-bolts for anchoring. OPTIONAL - ADD \$600 if Engineering Drawings and Calculations are required. | | | 29,895.00 | 29,895.00 |
| Ship-PA | Estimated Freight to Jobsite (including unloading) | | | 1,500.00 | 1,500.00 |
| Shade Systems | Shade Systems 3-Sail Shade Canopy (2) 18ft Triangle Sails and (1) 20ft Triangle Sail, Mounted at Alternating Heights (5) Mounting Posts, In-Ground Mounting OPTIONAL - Add \$950 for Drawings and Engineering Calculations | | | 14,018.00 | 14,018.00 |
| Ship-PA | Estimated Freight to Jobsite (including unloading) | | | 1,975.00 | 1,975.00 |

TOTAL

To confirm order, sign: _____ Date: _____

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Appropriate State Sales Tax Will Be Added Upon Ordering If Applicable

| |
|-------|
| REP |
| Kevin |

Quote valid for 30 days.

| ITEM | DESCRIPTION | QTY | UOM | UNIT | TOTAL |
|-----------------|---|-----|-----|------------|------------|
| Install | Installation of playground equipment per manufacturer's specifications by certified playground installer Supply and Install of Burke Turf around sand area (to prevent sand getting onto concrete or damage to poured-in-place rubber) Installation of Woodcarpet and drain fabric underneath of ZipVenture Installation of Americana Hex-Shaped Pavilion including footers only (slab to be by East Goshen Public Works) Installation of Shade Structure | | | 105,625.00 | 105,625.00 |
| Recreation R... | Metal Edging with Black Powdercoat, for 541 linear feet of border between asphalt path and poured-in-place rubber surfacing | | | 1,994.00 | 1,994.00 |
| | Overall Subtotal | | | | 601,683.00 |
| Recreation R... | Overall Project Discount for Equipment, Installation, and Surfacing | | | -85,000.00 | -85,000.00 |

| |
|--------------|
| TOTAL |
|--------------|

To confirm order, sign: _____ Date: _____

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CONDITIONS: The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance.

Typographical and stenographic errors subject to corrections. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the Purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.

Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.

TO:

East Goshen Township
ATTN: Jason Lang, MS, CPRP
PH: 610-692-7171
jlang@eastgoshen.org

Appropriate State Sales Tax Will Be Added Upon Ordering If Applicable

| |
|-------|
| REP |
| Kevin |

Quote valid for 30 days.

| ITEM | DESCRIPTION | QTY | UOM | UNIT | TOTAL |
|------|-------------|-----|-----|------|-------|
|------|-------------|-----|-----|------|-------|

Includes:

- Jobsite supervision and construction management with Township Officials and/or appointed Construction Manager
- Coordination with East Goshen Public Works around their construction activities
- Prevailing Wage Rates for Installation Services per COSTARS-14 Requirements
- FREE - Play Equipment Inspection at 180 Days; 1 Year; and 2 Years After Completion
- FREE - Play Equipment Inspection Training for Public Works Department
- FREE - Recreation Resource USA will perform labor, free of charge, to replace any warranty parts for duration of warranty term

Does NOT include:

- Additional licenses, permits, or bonds if required
- Overnight Jobsite Security
- Play Sand for Sand Area
- Planting or Labor for Labyrinth Area

All Equipment and Installation Listed Available on our PA COSTARS-14 Contract (COSTARS 14-74)

| | |
|--------------|---------------------|
| TOTAL | \$516,683.00 |
|--------------|---------------------|

To confirm order, sign: _____ Date: _____

Please provide ship to and bill to addresses, phone # and special instructions, and return one copy.

A deposit or payment in full may be required to place your order. There is a 3% service charge for orders over \$5,000 that are paid by credit card.

PLEASE NOTE-OUR ADDRESS HAS CHANGED TO 425 McFARLAN ROAD, SUITE 100, KENNETT SQUARE, PA 19348. PLEASE CHANGE YOUR DATABASE. Page 7





The Labyrinth Company
244 Watch Hill Road
Kensington CT 06037-3657
Phone: (203) 832-3815
E-mail: Info@LabyrinthCompany.com
Internet: www.LabyrinthCompany.com

QUOTATION

Customer: East Goshen Township
Attn.: Jason Lang
1580 Paoli Pike
West Chester, PA 19380-6199

Quotation Date: 02/15/2017

| # | Date | Description | Amount |
|---|------------|--|---------------|
| 1 | 02/15/2017 | 17+ diameter Chelsea paver labyrinth kit, Buff field and Charcoal lines. | \$5,900.00 |
| 2 | 02/15/2017 | No freight - customer pickup at dock. | <u>\$0.00</u> |
| | | Due prior to Shipment | \$5,900.00 |

Lead Time: 2 - 3 weeks from time of order.

Ship to: N/A - customer pickup.

Quotation Good Until: August 2017.

Federal Tax ID # is 52-1840135

To Pay by Check:

Prism Environmental Group Inc.
DBA The Labyrinth Company
244 Watch Hill Rd.
Kensington, CT 06037-3657

To Pay by ACH or Wire Transfer:

Bank Name: Wells Fargo Bank, N.A.
City/State: San Francisco, CA
SWIFT address: WFBIUS6S
Routing transit number: 121000248
Account number: 2000026890056
Account title: Prism Environmental Group Inc.



Transforming children's minds, bodies and spirits through play.

Imagination Playground, LLC
5 Union Square West, 8th Floor
New York
NY
US 10003

Playground Proposal-CONFIDENTIAL
Valid Through: 07/31/2017
Proposal Number : 715981
Salesperson: Michelle Calderon
Phone: 678.604.7466

Bill to:
East Goshen Township
Jason Lang
1580 Paoli Pike
Westchester PA 19380-6199
610-692-7171
jlang@eastgoshen.org
US

Ship to:

| Quantity | Item Number | Description | Unit Price | Line Total |
|----------|---|-------------------------------------|------------|--------------------------------|
| 1 | IMAGINATION-040 IP Block Set (105 pcs), Blocks only | 105 Big Block Set 105 Big Block Set | \$4,975.00 | \$4,975.00 |
| 1 | Discount | Discount Discount | (\$995.00) | (\$995.00) |
| 1 | Shipping Shipping - curbside delivery only | Shipping Shipping | \$425.00 | \$425.00 |
| | | | | SubTotal: \$4,405.00 |
| | | | | Grand Total: \$4,405.00 |

**Please allow approximately 8 weeks from receipt of payment to produce - and have ship ready - your hand-finished blocks.*

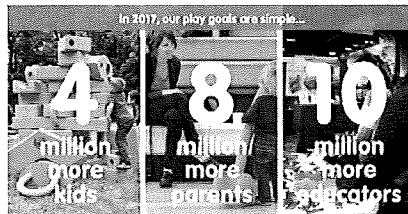
Additional notes: We gladly accept:

- Any major credit cards-please reach out to Michelle at 770-599-9447 with the credit card number, expiration date and csv code
- Domestic written checks payable to Imagination Playground. We ask that checks are scanned and emailed to michelle@imaginationplayground.org or faxed to 770-450-4872 in advance of mailing to (this allows us to place your order in advance of receiving physical check):

Imagination Playground, LLC
Attn: Nick Pollutri
5 Union Square West, 8th Floor
New York, NY 10003

- Purchase Order, this will allow us to place your order upon receipt. Please scan and email to michelle@imaginationplayground.com or faxed to 770-450-4872. We do ask for payment to follow in advance of releasing the playground for shipping.

Our goal in 2017 is to help more kids, parents, and educators play!



Please help us achieve our goal!

5 Union Square West, 8th Floor - New York, NY 10003 - tel: 678.604.7466 - fax: 770-450-4872
www.imaginationplayground.com



New Enterprise Stone & Lime Co., Inc.

3580 Division Highway
East Earl, PA 17519
Phone: 717-354-1300 Fax: 814-756-0202
<http://www.nesl.com>

QUOTATION

Quote: 1000118813
Quote Date: 3/2/2017
Expire Date: 12/31/2017

Bill To:

99785 East Goshen Township
1580 Paoli Pk
West Chester, PA 19830

Contact:
Phone:
Fax:
Email:

Ship To:

1580 Paoli Pike
West Chester

Contact:
Phone:

P.O.# 2017 CoStars

Quote Description: 2017 Stone CoStars - Lancaster

Contract # 4800015821

Sales Rep: Tim Sprecher

Office: 717-354-1097

Cell:

Comments/Delivery Instructions: 202S, to Paoli Pike exit, L at bottom of ramp,
cross Boot Rd, Twp Bldg on right.
See Mark - 610-658-2742

| PRODUCT DESCRIPTION AND SOURCE LOCATION | QUANTITY | UNITS | UNIT PRICE FOB PLANT | FREIGHT RATE UNIT | UNIT PRICE DELIVERED |
|---|----------|-------|----------------------|-------------------|----------------------|
| Hinkletown Aggregates (717) 354-1340 | | | | | |
| 280303 STONE, 2A | 500 | Tons | 6.95 | 8.01 | 14.98 |
| 280308 STONE, 2RC | 500 | Tons | 6.25 | 8.01 | 14.28 |
| 280328 STONE, AASHTO #1, 3 1/2" | 300 | Tons | 9.55 | 8.01 | 17.56 |
| 280349 STONE, AASHTO #5 | 300 | Tons | 9.55 | 8.01 | 17.56 |
| 280449 STONE, R-4 RIP RAP | 100 | Tons | 12.75 | 9.01 | 21.76 |
| Denver Aggregates (717) 335-4500 | | | | | |
| 280450 STONE, R-5 RIP RAP | 300 | Tons | 15.75 | 12.01 | 27.76 |
| Schoeneck Aggregates (717) 335-4547 | | | | | |
| 280452 STONE, R-7 RIP RAP | 300 | Tons | 17.55 | 13.98 | 31.53 |

Terms: Terms and Conditions Attached

Accepted by: Malcolm S. Miller

Date: 6-12-17

Material Sales Quote

*Costar
Price*



| | |
|--|--|
| Customer: 10634 EAST GOSHEN TOWNSHIP Contact: SUE 1580 PAOLI PIKE WEST CHESTER PA, 19380 | Quoted By: Mike Mastrilli Phone: 610.251.0152 Email: mmastrilli@highwaymaterials.com |
|--|--|

| | |
|--|---|
| Quote: 1011 2017 COSTARS 3750 (101105) | Quote Date: 03/13/17 Exp Date: 12/31/17 Customer Job: 1011 Customer PO#: |
| Shipping Address 1580 PAOLI PIKE WEST CHESTER PA, 19380 | |

Materials

| Location | Category | Material | UM | Quantity | Date Req | Price |
|---------------------|------------------------|----------|-----|----------|----------|-------|
| DOWNINGTOWN ASPHALT | 9.5mm, .3<3, H, WM | | TON | 0.00 | | 48.70 |
| DOWNINGTOWN ASPHALT | 19mm, .3<3, PG64 WM | | TON | 0.00 | | 43.65 |
| DOWNINGTOWN ASPHALT | 25mm, .3<3, C, PG64 WM | | TON | 0.00 | | 40.90 |
| MALVERN ASPHALT | 9.5mm, .3<3, H, WM | | TON | 0.00 | | 48.70 |
| MALVERN ASPHALT | 19mm, .3<3, PG64 WM | | TON | 0.00 | | 43.65 |
| MALVERN ASPHALT | 25mm, .3<3, C, PG64 WM | | TON | 0.00 | | 40.90 |

30 Net 30 days

ACCEPTANCE OF MILLINGS/BREAKUP REQUIRES ADVANCED NOTICE (LIMITED AVAILABILITY, FEES MAY APPLY)

ASPHALT PRICES BASED ON ASPHALT CEMENT INDEX OF \$ 350.00 / TON & MAY BE ADJUSTED TO REFLECT ASPHALT CEMENT INDEX AT TIME OF PLACEMENT.
 ASPHALT & AGGREGATE PRICES ARE SUBJECT TO CHANGE TO ACCOMMODATE INCREASES IN FUEL COSTS.
 HAULING IS CURRENTLY BILLED AT \$ / HOUR WITH (4) HOUR MINIMUM AND 1/2 HOUR TRAVEL TIME, UNLESS SPECIFIED. AFTER (4) HOURS, (8) HOURS IS GUARANTEED. 1/2 HOUR TRAVEL TIME ADDED AFTER 8 HOURS. ALL HAUL RATES ARE SUBJECT TO INCREASES DUE TO FUEL SURCHARGES. CURRENT FUEL SURCHARGE (FSC) IS CALCULATED AT % . HAUL RATES ARE NOT GUARANTEED AND SHOULD ONLY BE USED FOR BUDGET PURPOSES.
 ALL MATERIAL IS SUBJECT TO AVAILABILITY AND IS SUBJECT TO GENERAL TERMS & CONDITIONS OF SALE.

RENTAL EQUIPMENT WITHOUT OPERATORS – 2017

This will be a 12 month contract

| Item | DESCRIPTION | WEEKLY | MONTHLY |
|------|---|------------------------------|----------------------------------|
| 1 | Track Loader 2 yard bucket | \$1,400.00 | \$4,000.00 |
| 2 | Hydraulic Excavator 20 ft. digging depth | 1,900.00 | 5,350.00 |
| * 3 | Dozer 80 hp | 975.00 | 2,900.00 |
| 4 | Rubber Tire Loader, 2 yard bucket Min. of 160 hp. Machine needs to be delivered Nov. 30 th thru March 31 st | 1,200.00 | 3,150.00 |
| * 5 | Asphalt Roller 90hp. 60" drum | 1,425.00 | 3,434.00 |
| 6 | Skid Steer with attachments: Skid Steer Hammer and 36" planer Hammer Planer | 775.00 525.00 1,080.00 | 2,060.00 1,470.00 2,756.00 |

Total : \$9,280.00 \$25,120.00

- A) The successful bidder must supply the Township with a Performance Bond Or Certified Check in the amount of 100% of the contract price.
- B) Bidder must bid all items:

Ransome Rents

Pipe Xpress Inc.

817 E. Washington St.
P.O. Box 5088
West Chester, PA 19380

Phone #

610-918-7120

Fax #

610-918-1328

Quote

| Date | Quote # |
|-----------|---------|
| 6/16/2017 | 10546 |

| Name / Address |
|---|
| EAST GOSHEN TOWNSHIP 1580 PAOLI PIKE WEST CHESTER, PA 19380 |

| Ship To |
|---------|
| |

| Item | Description | Qty | Cost | Total |
|---|-----------------------------------|-----|------|---------|
| 4250PSOCK | 4 X 250 PE CORR PIPE PERF W/ SOCK | 500 | 0.77 | 385.00T |
| 4100PSOCK | 4 X 100 PE CORR PIPE PERF W/ SOCK | 200 | 0.77 | 154.00T |
| T4 | 4 PE SW CORR SNAP TEE | 6 | 5.47 | 32.82T |
| CAP4 | 4 PE SW CORR SNAP END CAP | 12 | 3.42 | 41.04T |
| CPL4 | 4 PE SW CORR SNAP COUPLING | 12 | 1.98 | 23.76T |
| DELIVERED PRICING | | | | |
| QUOTATION SUBJECT TO MFG PRICE CHANGES | | | | |
| THANK YOU TOM tom.shirley@pipexpressinc.com | | | | |

Thank You for the opportunity to quote.

| | |
|-------------------------|----------|
| Subtotal | \$636.62 |
| Sales Tax (0.0%) | \$0.00 |
| Total | \$636.62 |

CONTRACTORS CHOICE EQUIPMENT RENTAL, INC.

600 Lancaster Avenue Frazer, PA 19355
(610) 408-0195

Invoice No: 00213033
Order No: 0213033



~~Invoice~~
Quote.

Account Code: EASGOS
Name: EAST GOSHEN TOWNSHIP
1580 PAOLI PIKE
WEST CHESTER PA 19380

Order Date: 06/16/17
Invoice Date: 06/16/17
Phone # (610)692-7171
Job/P.O. #

| Quantity | Description | Asset # | Units | Price | Amount |
|----------|-----------------------------------|--------------|-------|--------|--------|
| | SIGNER: | | EA | .00 | .00 |
| | SOCK NETTING FILLED 8' X 200' | MUTSOCK8X200 | EA | 461.00 | .00 |
| | DIAMOND SAFETY FENCE, 4'H X 100'W | PARTS | EA | 54.58 | .00 |

| Non-Taxable | Taxable | Sales Tax | Damage Waiver | Misc | * Invoice Total * |
|-------------|---------|-----------|---------------|------|-------------------|
| 1819.64 | .00 | .00 | .00 | .00 | 1819.64 |

THIS IS THE ONLY INVOICE YOU WILL RECEIVE

Customer Copy

East Goshen Farmers' Market: July 13, 2017

1. Open
2. Dicks BBQ
3. Seating
4. Township
5. Carmen B's Honey
6. Herrcastle
7. Herrcastle
8. Mojo's Pop Co.
9. Butterfly Farm Pet Treats
10. Lavinia's Cookies
11. MacDougall's
12. Silverstone Jewels
13. Botanical Bubbles
14. Taste of Puebla
15. Firehouse Donuts
16. Chapel Eye Wear
17. My House Cookies
18. Jack's Jams & Jellies
19. Crisp & Co. Pickles

Memo

East Goshen Township

Date: July 13, 2017
To: Board of Supervisors
From: Rick Smith, Township Manager
Re: Traffic Signal Permits

The Paoli Pike Trail project will require modifications to the traffic signals at Paoli Pike & Hibberd Land and Paoli Pike & North Chester Road. McMahon Associates has prepared the required traffic signal application that must be submitted to Penn DOT.

Penn DOT requires that we include a resolution indicating that the Board of Supervisors has authorized me to sign and submit the applications.

Suggested Motion: I move that we adopt Resolution 2017-164 and 2017-164 authorizing the Township Manager to sign and submit the Traffic Signal Applications for Paoli Pike & Hibberd Land and Paoli Pike & North Chester Road.

F:\Data\Shared Data\ABC'S\Board of Supervisors\Resolutions\2017\Memo 071317.doc

**East Goshen Township
Chester County, PA**

RESOLUTION 2017-164

BE IT RESOLVED, by authority of the Board of Supervisors of East Goshen Township, County, and it is hereby resolved by authority of the same, that the East Goshen Township Manager is authorized and directed to sign the attached Agreement on its behalf.

ATTEST:

East Goshen Township

Township Secretary

By: _____
Chairman

I, Louis F. Smith, Jr, Township Secretary, of the Board of Supervisors of East Goshen Township, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board of Supervisors, held the 18th day of July 2017.

DATE: _____

Township Secretary

Re: Paoli Pike and Hibberd Lane

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County : _____
Engineering District : _____
Department Tracking # : _____
Initial Submission Date : _____

A - Applicant's (Municipal) Contact Information

Municipal Contact's Name : Louis Smith Title : Township Manager
Municipal Name : East Goshen Township
Municipal Address : 1580 Paoli Pike, West Chester, PA 19380-6199
Municipal Phone Number : 610-692-7171 Alternative Phone Number : _____
E-mail Address : rsmith@eastgoshen.org
Municipal Hours of Operation : Monday – Friday from 8:00 AM to 5:00 PM

B - Application Description

Location (*intersection*) : Paoli Pike (SR 2014) and Hibberd Lane/Township Park Road
Traffic Control Device is : NEW Traffic Signal EXISTING Traffic Signal (Permit Number) : W-6627-52
Type of Device (*select one*) Traffic Control Signal (MUTCD Section 4D, 4E, 4G) Flashing Beacon (MUTCD Section 4L) School Warning System (MUTCD Section 7B)
 Other : _____
Is Traffic Signal part of a system? : YES NO System Number (*if applicable*) : I-0164
If YES, provide locations of all signalized intersections in system.
Paoli Pike (SR 2014) & Airport Road/School Driveway; Paoli Pike (SR 2014) & Ellis Lane; Paoli Pike (SR 2014) & Reservoir Road; Paoli Pike (SR 2014) & Boot Road (SR 2020); Paoli Pike (SR 2014) & Goshen Village Shopping Center; Paoli Pike (SR 2014) & North Chester Road (SR 0352); Paoli Pike (SR 2014) & Hibberd Lane/Township Park Road
Explain the proposed improvements :
Installation of multi-use trail and ADA curb ramps on the northeast, northwest and southeast corners (Hibberd Lane/Township Park Road east- west). Installation of Accessible Pedestrian Signals and Passive Pedestrian Detection for crossing Paoli Pike.
Associated with Highway Occupancy Permit (HOP)? : YES NO If YES, HOP Application # : 134747

C - Maintenance and Operation Information

Maintenance and Operations are typically performed by? :
 Municipal Personnel Municipal Contractor Municipal Personnel & Contractor
 Other : _____
Maintenance and Operations Contact Name : _____ Company/Organization : _____
Phone # : _____ Alternative Phone # : _____ E-mail : _____

D - Attachments Listing

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Municipal Resolution (<i>required</i>) | <input type="checkbox"/> Location Map | <input type="checkbox"/> Traffic Volumes / Pedestrian Volumes |
| <input type="checkbox"/> Letter of Financial Commitment | <input type="checkbox"/> Photographs | <input type="checkbox"/> Turn Lane Analysis |
| <input type="checkbox"/> Traffic Signal Permit | <input type="checkbox"/> Straight Line Diagram | <input type="checkbox"/> Turn Restriction Studies |
| <input type="checkbox"/> Warrant Analysis | <input type="checkbox"/> Capacity Analysis | <input type="checkbox"/> Other : _____ |
| <input type="checkbox"/> Crash Analysis | <input type="checkbox"/> Traffic Impact Study (TIS) | |
| <input type="checkbox"/> Traffic Signal Study | <input type="checkbox"/> Condition Diagram | |

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County : _____
Engineering District : _____
Department Tracking # : _____
Initial Submission Date : _____

E - Applicant (Municipal) Certification

The applicant desires to own, operate, and maintain the traffic control device in the location indicated above; and the Vehicle Code requires the approval of the Department of Transportation ("Department") before any traffic signals may be legally erected or modified. A signed Application for Traffic Signal Approval (TE-160) must be submitted in conformance with the instructions provided by the Department, and a Traffic Signal Permit must be issued, before any work can begin.

If the Department approves a traffic signal after a traffic engineering study and engineering judgment indicates the need, the traffic signal shall be installed, owned, operated, and maintained within the parameters indicated in the Vehicle Code and the Department's regulations relating to traffic signs, signals, and markings. The Department may direct appropriate alterations to the design or operation (including, but not limited to, hours of operation) of the traffic signal, or require removal of the traffic signal, if traffic conditions or other considerations necessitate alteration or removal.

All items associated with the traffic control device (geometric features, signs, signals, pavement markings, pedestrian accommodations, and other traffic control device associated items) are the applicant's responsibility. The Traffic Signal Permit will then document all of the items associated with operation of each traffic control device. The applicant, at its sole expense, shall provide the necessary inspection, maintenance, and operation activities in conformance with the Department's Publication 191 or as otherwise agreed to by the Department. The applicant shall perform the preventative and responsive maintenance requirements and recordkeeping in accordance with the exhibits specified below. If the applicant fails to provide the required inspection, maintenance, or operation services within thirty (30) days of receipt of written notice from the Department, the Department shall have the right to perform the required inspection, maintenance, or operation services in the applicant's stead and the applicant shall reimburse the Department for all costs incurred. Federal- and/or state-aid participation may be withheld on all future projects if the applicant fails to demonstrate to the Department the ability to provide all required maintenance and operation services. The applicant certifies that it has funds available and committed for the operation and maintenance of the traffic control device and that it will make available sufficient funds for all required future inspection, maintenance, and operation activities.

The applicant shall indemnify, save harmless and, defend (if requested) the Commonwealth of Pennsylvania, its agents, representatives, and employees from and against any damages recoverable under the Sovereign Immunity Act, 42 Pa. C.S. §§ 8521-8528, up to the limitations on damages under said law, arising out of any personal injury or damage to property which is finally determined by a court to be caused by or result from acts or omissions of the applicant and for which a court has held applicant, its officials, or employees to be liable. This provision shall not be construed to limit the applicant in asserting any rights or defenses. Additionally, the applicant shall include in any contracts into which it enters for maintenance, operation, or inspection of the traffic control device this same obligation to indemnify the Commonwealth and its officers, agents, and employees; and it shall require its contractor(s) to provide public liability insurance coverage, naming the Commonwealth and the applicant as additional insureds for bodily injury, including death and property damage, in the minimum amounts of \$500,000 per person, \$1,000,000 per occurrence, it being the intention of parties to have the contractor fully insure and indemnify the Commonwealth and the applicant.

The applicant shall comply with the study and ordinance requirements of 75 Pa. C.S. § 6109. The applicant submits this application with the intention of being legally bound.

Neither this application nor any Traffic Signal Permit creates any rights or obligations with respect to parties other than the applicant and the Department. Third parties may not rely upon any representations made by either the applicant or the Department in connection with the submission or approval of this application or any work permitted or approved that is related to this application, as regards either payment of funds or performance of any particular item of maintenance precisely as specified.

The applicant agrees to comply with the attached Exhibits:

- Exhibit "A": Preventative and Response Maintenance Requirements (Sheet 3 of 5)
- Exhibit "B": Recordkeeping (Sheet 4 of 5)
- Exhibit "C": Signal Maintenance Organization (Sheet 5 of 5)

Printed Municipal Contact Name : _____ Date : _____
 Signed By : _____ Witness or Attest : _____
 Title of Signatory : _____ Title of Witness or Attester: _____

**Exhibit "A":
Preventative and Response Maintenance
Requirements**



County : _____
 Engineering District : _____
 Department Tracking # : _____
 Initial Submission Date : _____

Preventive Maintenance

The APPLICANT or its contractor will provide preventive maintenance for each individual component of the traffic signal installation covered by this application at intervals not less than those indicated in the Preventive Maintenance Summary, PA DOT Publication 191, current version. This is the recommended level of maintenance to keep the intersection control equipment and signals in mechanically, structurally and aesthetically good condition.

Response Maintenance

The APPLICANT or its contractor will provide response maintenance in accordance with the provisions of the Response Maintenance Schedule. It encompasses the work necessary to restore a traffic signal system to proper and safe operation. Includes Emergency Repair and Final Repair.

FINAL REPAIR:

Repair or replace failed equipment to restore system to proper and safe operation in accordance with permit within a 24-hour period.

EMERGENCY REPAIR:

Use alternative means or mode to temporarily restore system to safe operation within a 24-hour period. Final repair must then be completed within 30 days unless prohibited by weather conditions or availability of equipment.

Response Maintenance Schedule

| <u>KNOCKDOWNS</u> | <u>TYPE OF REPAIR PERMITTED</u> |
|-------------------------------------|---------------------------------|
| Support - Mast arm | Emergency or Final |
| Support - Strain pole | Emergency or Final |
| Span wire/tether wire | Final Only |
| Pedestal | Emergency or Final |
| Cabinet | Emergency or Final |
| Signal heads | Final Only |
| <u>EQUIPMENT FAILURE</u> | |
| Lamp burnout (veh. & ped.) | Final Only |
| Local controller | Emergency or Final |
| Master controller | Emergency or Final |
| Detector sensor | |
| - Loop | Emergency or Final |
| - Magnetometer | Emergency or Final |
| - Sonic | Emergency or Final |
| - Magnetic | Emergency or Final |
| - Pushbutton | Emergency or Final |
| Detector amplifier | Emergency or Final |
| Conflict monitor | Final Only |
| Flasher | Final Only |
| Time clock | Emergency or Final |
| Load switch/relay | Final Only |
| Coordination unit | Emergency or Final |
| Communication interface, mode | Emergency or Final |
| Signal cable | Final Only |
| Traffic Signal Communications | Final Only |
| Traffic Signal Systems | Final Only |

**Exhibit "B":
Recordkeeping**



County : _____

Engineering District : _____

Department Tracking # : _____

Initial Submission Date : _____

Recordkeeping

Accurate and up-to-date recordkeeping is an essential component of a good traffic signal maintenance program. In recognition of this fact, the APPLICANT must prepare, retain, and make available to the COMMONWEALTH, on request, a record of all preventive and response maintenance activities performed on the traffic signal equipment covered by this application.

The APPLICANT shall establish a separate file for each installation and keep its records in the municipal building, signal maintenance shop, or other weather-protected enclosure.

At a minimum, the following records will be kept by the APPLICANT or its contractor for each traffic signal. These forms can be found in Section 10.0, Maintenance Record Forms, PA DOT Publication 191, current version.

FORM 1 - Master Intersection Record

This form, which lists all maintenance functions performed at the intersection, should be updated within one day of the activity but no more than one week later.

FORM 2 - Response Maintenance Record

Each time response maintenance is required at the intersection, this form is to be completed. Once the pertinent information is transferred to the master intersection record, this form is to be placed in the intersection file.

FORM 3 - Preventive Maintenance Record

This form will be used to provide a record of the preventive maintenance activities performed at each intersection. The date, the activities performed, and the signature of the person in charge of the work must be recorded in the form.

This form may be kept at the intersection, if it is adequately protected from the weather. Form 1 must be updated at the central file, however, to reflect the date and activity.

**Exhibit "C":
Signal Maintenance Organization**
 County : _____
 Engineering District : _____
 Department Tracking # : _____
 Initial Submission Date : _____
Personnel Classifications

In order to properly maintain the traffic signal equipment covered by this applicant, the APPLICANT agrees to provide, as minimum, the following staff throughout the useful life of equipment. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Traffic Engineer - The administrative position which has prime responsibility for the proper operation of traffic signal equipment. The principal function of this position is the supervision and control of subordinate personnel and the planning of their activities to ensure adequate preventive and response maintenance programs.

Minimum Position Requirements

1. A thorough understanding of traffic signal design, installation and maintenance.
2. A working knowledge of the interaction between the following traffic characteristics: Intersection geometry, traffic flow theory, control type (fixed time, actuated, etc.), signal phasing and timing, and interconnection.
3. An ability to supervise subordinate personnel effectively in the assignment of their work.
4. Possession of a college degree in engineering, which includes course work in traffic engineering.
5. Either four years experience in the field of traffic engineering or its equivalent in graduate college work.

Signal Specialist - The individual responsible for the diagnostics and repair of all traffic signal equipment including solid state equipment.

Minimum Position Requirements

1. Extensive training and troubleshooting skills in electronics and software.
2. Ability to repair modules in the shop and to design test equipment needed to diagnose and repair a problem.
3. Ability to make design and modifications to implement or omit special functions.
4. Ability to implement a recordkeeping system to include maintenance activities, inventory control and identification of recurring problems.
5. Ability to perform all tasks required of a signal technician.

Signal Technician - Individual responsible for the operation and maintenance of traffic signals and electromechanical equipment.

Minimum Position Requirements

1. Ability to perform response maintenance on solid state equipment up to the device exchange level.
2. Capability to diagnose a vehicle loop failure and initiate corrective action.
3. Ability to tune detector amplifiers.
4. Ability to follow wiring schematics, check and set timings from plan sheet and check all field connections.
5. Ability to perform preventive maintenance on all equipment and to maintain accurate records of all work perform.

Training

The APPLICANT agrees to secure training in order to upgrade the ability of its present staff to properly perform the required maintenance functions. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Budget Requirements

The APPLICANT agrees to provide, in its annual operating budget, dedicated funds which are sufficient to cover the cost of the personnel, training, contractors (if utilized) and specialized maintenance equipment which are required, by virtue of this application. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191..

**East Goshen Township
Chester County, PA**

RESOLUTION 2017-165

BE IT RESOLVED, by authority of the Board of Supervisors of East Goshen Township, County, and it is hereby resolved by authority of the same, that the East Goshen Township Manager is authorized and directed to sign the attached Agreement on its behalf.

ATTEST:

East Goshen Township

Township Secretary

By: _____
Chairman

I, Louis F. Smith, Jr, Township Secretary, of the Board of Supervisors of East Goshen Township, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board of Supervisors, held the 18th day of July 2017.

DATE: _____

Township Secretary

Re: Paoli Pike and North Chester Road

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County : _____
Engineering District : _____
Department Tracking # : _____
Initial Submission Date : _____

A - Applicant's (Municipal) Contact Information

Municipal Contact's Name : Louis Smith Title : Township Manager

Municipal Name : East Goshen Township

Municipal Address : 1580 Paoli Pike, West Chester, PA 19380-6199

Municipal Phone Number : 610-692-7171 Alternative Phone Number : _____

E-mail Address : rsmith@eastgoshen.org

Municipal Hours of Operation : Monday – Friday from 8:00 AM to 5:00 PM

B - Application Description

Location (*intersection*) : Paoli Pike (SR 2014) and North Chester Road (SR 0352)

Traffic Control Device is : NEW Traffic Signal EXISTING Traffic Signal (Permit Number) : 62-1740

Type of Device (*select one*) Traffic Control Signal (MUTCD Section 4D, 4E, 4G) Flashing Beacon (MUTCD Section 4L) School Warning System (MUTCD Section 7B)

Other : _____

Is Traffic Signal part of a system? : YES NO System Number (*if applicable*) : I-0164

If YES, provide locations of all signalized intersections in system.

Paoli Pike (SR 2014) & Airport Road/School Driveway; Paoli Pike (SR 2014) & Ellis Lane; Paoli Pike (SR 2014) & Reservoir Road; Paoli Pike (SR 2014) & Boot Road (SR 2020); Paoli Pike (SR 2014) & Goshen Village Shopping Center; Paoli Pike (SR 2014) & North Chester Road (SR 0352); Paoli Pike (SR 2014) & Hibberd Lane/Township Park Road

Explain the proposed improvements :

Installation of multi-use trail and ADA curb ramps on the southeast corner (Chester Road north-south). Installation of a hardscaped center median on Paoli Pike east of North Chester Road to serve as a traffic calming and gateway treatment for the Town Center area.

Associated with Highway Occupancy Permit (HOP)? : YES NO If YES, HOP Application # : 134747

C - Maintenance and Operation Information

Maintenance and Operations are typically performed by? :

Municipal Personnel Municipal Contractor Municipal Personnel & Contractor

Other : _____

Maintenance and Operations Contact Name : _____ Company/Organization : _____

Phone # : _____ Alternative Phone # : _____ E-mail : _____

D - Attachments Listing

| | | |
|--|---|---|
| <input checked="" type="checkbox"/> Municipal Resolution (<i>required</i>) | <input type="checkbox"/> Location Map | <input type="checkbox"/> Traffic Volumes / Pedestrian Volumes |
| <input type="checkbox"/> Letter of Financial Commitment | <input type="checkbox"/> Photographs | <input type="checkbox"/> Turn Lane Analysis |
| <input type="checkbox"/> Traffic Signal Permit | <input type="checkbox"/> Straight Line Diagram | <input type="checkbox"/> Turn Restriction Studies |
| <input type="checkbox"/> Warrant Analysis | <input type="checkbox"/> Capacity Analysis | <input type="checkbox"/> Other : _____ |
| <input type="checkbox"/> Crash Analysis | <input type="checkbox"/> Traffic Impact Study (TIS) | |
| <input type="checkbox"/> Traffic Signal Study | <input type="checkbox"/> Condition Diagram | |

Application for Traffic Signal Approval

Please Type or Print all information in Blue or Black Ink



County : _____
Engineering District : _____
Department Tracking # : _____
Initial Submission Date : _____

E - Applicant (Municipal) Certification

The applicant desires to own, operate, and maintain the traffic control device in the location indicated above; and the Vehicle Code requires the approval of the Department of Transportation ("Department") before any traffic signals may be legally erected or modified. A signed Application for Traffic Signal Approval (TE-160) must be submitted in conformance with the instructions provided by the Department, and a Traffic Signal Permit must be issued, before any work can begin.

If the Department approves a traffic signal after a traffic engineering study and engineering judgment indicates the need, the traffic signal shall be installed, owned, operated, and maintained within the parameters indicated in the Vehicle Code and the Department's regulations relating to traffic signs, signals, and markings. The Department may direct appropriate alterations to the design or operation (including, but not limited to, hours of operation) of the traffic signal, or require removal of the traffic signal, if traffic conditions or other considerations necessitate alteration or removal.

All items associated with the traffic control device (geometric features, signs, signals, pavement markings, pedestrian accommodations, and other traffic control device associated items) are the applicant's responsibility. The Traffic Signal Permit will then document all of the items associated with operation of each traffic control device. The applicant, at its sole expense, shall provide the necessary inspection, maintenance, and operation activities in conformance with the Department's Publication 191 or as otherwise agreed to by the Department. The applicant shall perform the preventative and responsive maintenance requirements and recordkeeping in accordance with the exhibits specified below. If the applicant fails to provide the required inspection, maintenance, or operation services within thirty (30) days of receipt of written notice from the Department, the Department shall have the right to perform the required inspection, maintenance, or operation services in the applicant's stead and the applicant shall reimburse the Department for all costs incurred. Federal- and/or state-aid participation may be withheld on all future projects if the applicant fails to demonstrate to the Department the ability to provide all required maintenance and operation services. The applicant certifies that it has funds available and committed for the operation and maintenance of the traffic control device and that it will make available sufficient funds for all required future inspection, maintenance, and operation activities.

The applicant shall indemnify, save harmless and, defend (if requested) the Commonwealth of Pennsylvania, its agents, representatives, and employees from and against any damages recoverable under the Sovereign Immunity Act, 42 Pa. C.S. §§ 8521-8528, up to the limitations on damages under said law, arising out of any personal injury or damage to property which is finally determined by a court to be caused by or result from acts or omissions of the applicant and for which a court has held applicant, its officials, or employees to be liable. This provision shall not be construed to limit the applicant in asserting any rights or defenses. Additionally, the applicant shall include in any contracts into which it enters for maintenance, operation, or inspection of the traffic control device this same obligation to indemnify the Commonwealth and its officers, agents, and employees; and it shall require its contractor(s) to provide public liability insurance coverage, naming the Commonwealth and the applicant as additional insureds for bodily injury, including death and property damage, in the minimum amounts of \$500,000 per person, \$1,000,000 per occurrence, it being the intention of parties to have the contractor fully insure and indemnify the Commonwealth and the applicant.

The applicant shall comply with the study and ordinance requirements of 75 Pa. C.S. § 6109. The applicant submits this application with the intention of being legally bound.

Neither this application nor any Traffic Signal Permit creates any rights or obligations with respect to parties other than the applicant and the Department. Third parties may not rely upon any representations made by either the applicant or the Department in connection with the submission or approval of this application or any work permitted or approved that is related to this application, as regards either payment of funds or performance of any particular item of maintenance precisely as specified.

The applicant agrees to comply with the attached Exhibits:

- Exhibit "A": Preventative and Response Maintenance Requirements (Sheet 3 of 5)
- Exhibit "B": Recordkeeping (Sheet 4 of 5)
- Exhibit "C": Signal Maintenance Organization (Sheet 5 of 5)

Printed Municipal Contact Name : _____ Date : _____
 Signed By : _____ Witness or Attest : _____
 Title of Signatory : _____ Title of Witness or Attester: _____

**Exhibit "A":
Preventative and Response Maintenance
Requirements**



County : _____
 Engineering District : _____
 Department Tracking # : _____
 Initial Submission Date : _____

Preventive Maintenance

The APPLICANT or its contractor will provide preventive maintenance for each individual component of the traffic signal installation covered by this application at intervals not less than those indicated in the Preventive Maintenance Summary, PA DOT Publication 191, current version. This is the recommended level of maintenance to keep the intersection control equipment and signals in mechanically, structurally and aesthetically good condition.

Response Maintenance

The APPLICANT or its contractor will provide response maintenance in accordance with the provisions of the Response Maintenance Schedule. It encompasses the work necessary to restore a traffic signal system to proper and safe operation. Includes Emergency Repair and Final Repair.

FINAL REPAIR:

Repair or replace failed equipment to restore system to proper and safe operation in accordance with permit within a 24-hour period.

EMERGENCY REPAIR:

Use alternative means or mode to temporarily restore system to safe operation within a 24-hour period. Final repair must then be completed within 30 days unless prohibited by weather conditions or availability of equipment.

Response Maintenance Schedule

| <u>KNOCKDOWNS</u> | <u>TYPE OF REPAIR PERMITTED</u> |
|-------------------------------------|---------------------------------|
| Support - Mast arm | Emergency or Final |
| Support - Strain pole | Emergency or Final |
| Span wire/tether wire | Final Only |
| Pedestal | Emergency or Final |
| Cabinet | Emergency or Final |
| Signal heads | Final Only |
| <u>EQUIPMENT FAILURE</u> | |
| Lamp burnout (veh. & ped.) | Final Only |
| Local controller | Emergency or Final |
| Master controller | Emergency or Final |
| Detector sensor | |
| - Loop | Emergency or Final |
| - Magnetometer | Emergency or Final |
| - Sonic | Emergency or Final |
| - Magnetic | Emergency or Final |
| - Pushbutton | Emergency or Final |
| Detector amplifier | Emergency or Final |
| Conflict monitor | Final Only |
| Flasher | Final Only |
| Time clock | Emergency or Final |
| Load switch/relay | Final Only |
| Coordination unit | Emergency or Final |
| Communication interface, mode | Emergency or Final |
| Signal cable | Final Only |
| Traffic Signal Communications | Final Only |
| Traffic Signal Systems | Final Only |

Exhibit "B":
Recordkeeping



County : _____

Engineering District : _____

Department Tracking # : _____

Initial Submission Date : _____

Recordkeeping

Accurate and up-to-date recordkeeping is an essential component of a good traffic signal maintenance program. In recognition of this fact, the APPLICANT must prepare, retain, and make available to the COMMONWEALTH, on request, a record of all preventive and response maintenance activities performed on the traffic signal equipment covered by this application.

The APPLICANT shall establish a separate file for each installation and keep its records in the municipal building, signal maintenance shop, or other weather-protected enclosure.

At a minimum, the following records will be kept by the APPLICANT or its contractor for each traffic signal. These forms can be found in Section 10.0, Maintenance Record Forms, PA DOT Publication 191, current version.

FORM 1 - Master Intersection Record

This form, which lists all maintenance functions performed at the intersection, should be updated within one day of the activity but no more than one week later.

FORM 2 - Response Maintenance Record

Each time response maintenance is required at the intersection, this form is to be completed. Once the pertinent information is transferred to the master intersection record, this form is to be placed in the intersection file.

FORM 3 - Preventive Maintenance Record

This form will be used to provide a record of the preventive maintenance activities performed at each intersection. The date, the activities performed, and the signature of the person in charge of the work must be recorded in the form.

This form may be kept at the intersection, if it is adequately protected from the weather. Form 1 must be updated at the central file, however, to reflect the date and activity.

**Exhibit "C":
Signal Maintenance Organization**
 County : _____
 Engineering District : _____
 Department Tracking # : _____
 Initial Submission Date : _____
Personnel Classifications

In order to properly maintain the traffic signal equipment covered by this applicant, the APPLICANT agrees to provide, as minimum, the following staff throughout the useful life of equipment. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Traffic Engineer - The administrative position which has prime responsibility for the proper operation of traffic signal equipment. The principal function of this position is the supervision and control of subordinate personnel and the planning of their activities to ensure adequate preventive and response maintenance programs.

Minimum Position Requirements

1. A thorough understanding of traffic signal design, installation and maintenance.
2. A working knowledge of the interaction between the following traffic characteristics: Intersection geometry, traffic flow theory, control type (fixed time, actuated, etc.), signal phasing and timing, and interconnection.
3. An ability to supervise subordinate personnel effectively in the assignment of their work.
4. Possession of a college degree in engineering, which includes course work in traffic engineering.
5. Either four years experience in the field of traffic engineering or its equivalent in graduate college work.

Signal Specialist - The individual responsible for the diagnostics and repair of all traffic signal equipment including solid state equipment.

Minimum Position Requirements

1. Extensive training and troubleshooting skills in electronics and software.
2. Ability to repair modules in the shop and to design test equipment needed to diagnose and repair a problem.
3. Ability to make design and modifications to implement or omit special functions.
4. Ability to implement a recordkeeping system to include maintenance activities, inventory control and identification of recurring problems.
5. Ability to perform all tasks required of a signal technician.

Signal Technician - Individual responsible for the operation and maintenance of traffic signals and electromechanical equipment.

Minimum Position Requirements

1. Ability to perform response maintenance on solid state equipment up to the device exchange level.
2. Capability to diagnose a vehicle loop failure and initiate corrective action.
3. Ability to tune detector amplifiers.
4. Ability to follow wiring schematics, check and set timings from plan sheet and check all field connections.
5. Ability to perform preventive maintenance on all equipment and to maintain accurate records of all work perform.

Training

The APPLICANT agrees to secure training in order to upgrade the ability of its present staff to properly perform the required maintenance functions. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191.

Budget Requirements

The APPLICANT agrees to provide, in its annual operating budget, dedicated funds which are sufficient to cover the cost of the personnel, training, contractors (if utilized) and specialized maintenance equipment which are required, by virtue of this application. The APPLICANT agrees to abide by all guidance provided in PA DOT Publication 191..

ANY OTHER
MATTER

Memo

To: Board of Supervisors
From: Jason Lang
Re: Paoli Pike Trail, Segments A-B; CFA-Multimodal Transportation Fund Application
Date: July 7, 2017

The East Goshen Township Paoli Pike Trail Feasibility Study and Master Plan has identified a number of funding sources for its implementation. The CFA-Multimodal Transportation Fund has been identified for trail segments A-B. Paoli Pike Trail Segments A-B project estimated project costs are \$3,197,000. Township staff met with McMahon Associates regarding this grant application and recommends the following to best position the Township to secure CFA-MTF grant funding:

| | |
|--------------------------------|------------------|
| CFA-MTF Grant Request | \$1,868,625 |
| Township Match | <u>\$909,000</u> |
| Grant Application Project Cost | \$2,777,625 |
| *Right of Way Acquisition | <u>\$415,000</u> |
| Overall Project Cost | \$3,192,625 |

*Right of Way costs were included in the Township's 2016 CFA-MTF grant application. After discussions with McMahon Associates and CFA-MTF grant administrators, Township staff believes our application will appear stronger by removing ROW costs from the grant application. The MTF Application requires that a copy of a sales agreement or easement accompanied by an appraisal be provided with the application. Last year, the Township received questions regarding the right-of-way costs after our application was submitted and explained the status of the project and the justification for the costs. However, ROW costs, if currently unsecured (as in our case), are generally a "red flag" when compared to similar projects. To be clear, ROW costs above are an estimate, and would be discussed for approval at a future Board of Supervisors meeting if successful with upcoming grant applications.

Motion: I move to authorize application for the Commonwealth Financing Authority - Multimodal Transportation Fund in the amount of \$1,868,625 and approve matching funds in the amount of \$909,000.

Appendix II – Authorized Official Resolution

Be it RESOLVED, that the East Goshen Township (Name of Applicant) of
Chester (Name of County) hereby request a Multimodal Transportation Fund grant of
\$ 1,868,625 from the Commonwealth Financing Authority to be used for Paoli Pike Trail, Segments A-B

Louis F. Smith / Township Manager

Be it FURTHER RESOLVED, that the Applicant does hereby designate _____ (Name and
Title) and _____ (Name and Title) as the official(s) to execute all documents and
agreements between the East Goshen Township (Name of Applicant) and the Commonwealth Financing
Authority to facilitate and assist in obtaining the requested grant.

East Goshen Township

I, Louis F. Smith, duly qualified Secretary of the _____ (Name of Applicant), Chester
(Name of County) West Chester, PA, hereby certify that the forgoing is a true and correct copy of a
Resolution duly adopted by a majority vote of the Board of Supervisors (Governing Body) at a
regular meeting held July 18, 2017 (Date) and said Resolution has been recorded in the Minutes of the
East Goshen Township (Applicant) and remains in effect as of this date.

East Goshen Township

IN WITNESS THEREOF, I affix my hand and attach the seal of the _____ (Applicant),
this 18 day of July, 2017.

East Goshen Township

Name of Applicant

Chester

County

Mr. Louis F. Smith

Secretary

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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
J.R. FUGETT MIDDLE SCHOOL; 500 ELLIS LANE; WEST CHESTER, PA
THURSDAY, JUNE 27, 2017
DRAFT MINUTES**

Present: Chairman Marty Shane; Vice Chairman Carmen Battavio; Supervisors Charles (Chuck) Proctor, Janet Emanuel, & Michael Lynch; Township Manager Rick Smith; Bob Fleming (Goshen Fire Company); Bill Turner (Chester County DES); Don Herb (Chester County DES-HazMat); Brenda Bernot (WEGO PD); Joe McGinn (Sunoco Logistics); Charlie Stewart (Sunoco Logistics).

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:00 p.m. and led the assembly in the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to honor the troops who defend our nation.

Recording

Leo Sinclair, 211 North Lochwood Lane, and Hugh Brownstone, 39 Cobblestone Drive, Paoli indicated they would be recording the meeting. Marty noted that the Township was also recording the meeting and would put its recording on the website when it was available.

Emergency Services Response to Pipeline Incident

Bob, Bill, Don, Brenda and Carmen provided an overview of how the various local emergency services agencies would respond and coordinate in the event of a pipeline incident.

- Bob noted that all Goshen Fire Company personnel are trained in Hazardous Materials (HazMat) and the fire company follows a 14-point protocol for responding to HazMat-related emergencies.
- Bill explained that the County Department of Emergency Services (DES) acts as a coordinating agency in the event of an emergency and that the local police and fire companies are the first responders. He encouraged residents to sign up for Ready Chesco at www.readycheco.org to stay informed about emergencies in the area.
- Don added that the DES HazMat Response Team would provide support for the fire company at the site, including air monitoring and controlling product.
- Brenda observed that all police officers are required to be trained in the National Incident Management System (NIMS) protocols, which guide emergency management responses. She also noted that WEGO has mutual aid agreements with many other police departments, who would be available to assist WEGO in the event of a major incident.

1 • Carmen explained that the Township has an emergency operations plan, also
2 based on NIMS, to provide logistical support for emergency responses. He
3 noted that Kevin Miller, a long-time Public Works employee and the Deputy
4 Chief of the West Whiteland Fire Company, is the Township’s Emergency
5 Management Coordinator.
6

7 Marty asked the emergency services personnel present to provide an example of
8 how the various agencies would respond if a natural gas leak were detected in East
9 Goshen.
10

- 11 • Bill explained that after the 911 call was received the fire company, police,
12 County HazMat team would be immediately dispatched.
- 13 • Bob explained that after arriving on site, a senior officer from the fire
14 company would probably act as the incident commander, although
15 depending on the size of the emergency there could be multiple incident
16 commanders. The incident commander(s) would make a determination
17 about whether evacuation or shelter-in-place instructions should be issued.
18 He noted that the fire company’s first priority in responding to an emergency
19 is life safety, followed by incident stabilization and then property
20 preservation.
- 21 • Bill added that DES would play a large role in communicating information to
22 the public.
- 23 • Don explained that the HazMat team would be deployed to assist the incident
24 commander.
- 25 • Brenda added that the police would probably serve in a support role,
26 including establishing a perimeter around the leak.
- 27 • Charlie noted that Sunoco would also be notified in the event of a 911 call
28 about the pipeline, and there would be an “all hands” response to assist the
29 incident commander.
30

31 Joe provided an overview of the Mariner East pipelines. He explained that there is
32 an existing 8” pipeline, called Mariner 1, which is roughly 80 years old and in 2014
33 was repurposed to convey liquefied natural gas, and that new 20” and 16” pipelines,
34 called Mariner 2, are being installed now. These pipelines will convey ethane,
35 propane and butane. He noted that there are roughly 67,000 miles of liquefied
36 natural gas pipeline and about 200,000 miles of pipeline for all gases in the United
37 States and that statistically pipelines are very safe. He observed that most accidents
38 that have occurred are in old, lightly-regulated cast iron distribution pipelines. He
39 stated that leaks, when they do happen, are small. He added that Sunoco has a 24
40 hour hotline (855-430-4491).
41

42 David Shuey, 1547 Millrace, noted that the Mariner 1 pipeline is 80 years and when
43 it was inspected in 2014 no issues were identified but then there was a recent leak
44 in Morgantown, PA. He asked how we can be sure that Mariner 1 is safe. Joe
45 responded that the leak in Morgantown was relatively small and posed no hazard to

1 human safety. Charlie added that data is still be analyzed about that incident. Rick
2 advised that Sunoco replaced both of their pipelines in East Goshen in 1997 and
3 2001.

4
5 Lex Pavlo, 1611 South Speakman Lane, asked if liquefied natural gas is colorless and
6 odorless how it would be detected. He also stated that he doubts there is a clear plan
7 to have everyone evacuated safely. Bill responded that all schools and nursing
8 homes are required to have an evacuation plan that is tested annually. Joe added
9 that if there was a leak, it would probably make a sound, similar to when you turn
10 on your propane grill. Bob added that Sunoco has the ability to monitor the pipeline
11 by computer around the clock.

12
13 Alice Lenthe, 627 Beaumont Circle, asked whether air monitoring occurs before a
14 leak. She also noted that if there was an explosion it would likely take out fire
15 station 56 and the PECO substation, which would complicate the emergency
16 response. Charlie stated that there is no continuous air monitoring along the line,
17 but there is such monitoring at Sunoco facilities. Joe noted that the shut off valves
18 for Mariner 1 are at Boot Road and 202 in the north and near Duffer's Tavern in
19 Thornbury Township in the south. For Mariner 2, the valves are next to Station 56 in
20 the north and at the same location as for Mariner 1 in the south.

21
22 Tony Perretta, 1601 Bane Way, asked why he wasn't made aware that Mariner 1
23 was repurposed in 2014. Joe observed that the Township held a number of public
24 meetings on this issue in 2014.

25
26 Allan Pomerantz, 1141 Merrifield Drive, raised concerns about the usefulness of an
27 evacuation plan in the event of a major blast.

28
29 Bill Donaldson, 987 Kennett Way, asked whether first responders would be on the
30 same channel in the event of an emergency. Don replied that it depends on what is
31 being responded to, but that the communications system can handle a major
32 emergency.

33
34 Mary Ann Kusner, 1026 Kennett, asked how quickly first responders can respond to
35 an emergency. Bill explained that all first responders are dispatched within 90
36 seconds of a 911 call.

37
38 Gordon Yocum, 1054 Kennett, asked how valves are spaced and how much gas can
39 dissipate over time.

40
41 Melissa DiBernardino, 1602 Old Orchard Lane, asked how children at Ss Peter and
42 Paul School would be evacuated. Bill responded that all schools have evacuation
43 plans, but if it wasn't possible to evacuate by car, children would be evacuated on
44 foot.

45

1 Jerry O'Brien, 1424 Springton Lane, asked where Sunoco's first responders are
2 located. Charlie responded that at any given time there are between 8-10 Sunoco
3 trucks that could respond to an emergency in the 5-county area, plus any Sunoco
4 employees who are at the Boot Road pump station.
5

6 Christina Zettner, 1570 Alison Drive, asked about the emergency plan for the West
7 Chester Area School District.
8

9 Mary McCloskey, 1727 Clocktower Drive, asked if the leak detection system can be
10 manually overridden or hacked. She asked why the system didn't catch the leak in
11 Morgantown. Joe responded that the Morgantown leak was too small for the system
12 to detect, but that the system would have sounded an alarm if the leak posed a
13 threat to health and safety. Joe noted that the system can be manually overridden.
14 Charlie added that it is protected from hackers by firewalls.
15

16 Linda Polishuk, 1424 Grand Oak Lane, raised concerns about why there is no state
17 pipeline siting agency and there is no extraction tax in Pennsylvania.
18

19 John Snyder, 255 Chatham Way, asked what the probabilities are of a pinhole leak
20 and a rupture. Charlie indicated that he didn't have that information readily
21 available, but that he would provide it shortly to the Township. Mr. Snyder also
22 asked what percentage of the product will be used locally. Joe explained that the
23 butane will primarily be used locally as a gasoline additive and that the propane in
24 the winter will be used locally for home heating.
25

26 Carolyn Horchos, 1601 E. Glenmont, asked how information about an emergency
27 will be communicated to residents. Bill encouraged residents to sign up for
28 ReadyChesco at www.readychesco.org.
29

30 Carl Horchos, 1601 E. Glenmont, asked if there had been a leak already on Route
31 352, whether radon might be released when Sunoco drills through Rocky Hill, and
32 whether the gas can be ignited by a car. Joe responded that there was an inadvertent
33 return on 352, but that this was related to the drilling. He noted that radon testing is
34 done as part of the project engineering. Charlie added that a car ignition could
35 theoretically ignite the gas, but that gas dissipates quickly.
36

37 David Kohler, 1750 Hunters Circle, stated that he is ashamed of the state
38 government for allowing this to happen and noted that the state needs a severance
39 tax.
40

41 Pam Onyx, 657 Heatherton Lane, asked about a pipeline on a pier on the Chesapeake
42 Bay and whether there are any devices for detecting leaks.
43

44 Tom Mayer, 1216 Upton Circle, asked how many miles there were between the shut-
45 off valves and how long it would take for the gas to dissipate if the valves were shut

1 off. Charlie responded that the rate of dissipation would depend on a number of
2 factors, but that the distance between the valves is about 6 miles.
3
4 Tom Casey, West Goshen Township, asked about a legal matter between Sunoco and
5 West Goshen Township.
6
7 There being no further business, Carmen made a motion to adjourn at 10:40. Janet
8 seconded. The motion passed unanimously.
9
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11 Respectfully submitted,
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13 Jon Altshul
14 Recording Secretary
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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, JULY 11, 2017
DRAFT MINUTES**

THE BOARD MET IN EXECUTIVE SESSION AT 6:00PM TO DISCUSS A LEGAL AND PERSONNEL MATTER

Present: Chairman Marty Shane; Vice Chairman Carmen Battavio; Supervisors Charles (Chuck) Proctor, Janet Emanuel, & Michael Lynch; Township Manager Rick Smith; Public Works Director Mark Miller; CFO Jon Altshul; Solicitor Kim Venzie and Conservancy Board member Erich Meyer.

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:00 p.m. and asked Brian Andiaro, a Boy Scout, to lead the assembly in the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to honor the troops who defend our nation and the victims of recent terrorist incidents overseas.

Recording

None

Chairman's Report/Announcements

1. Marty announced that the Board met in Executive Session immediately before tonight's meeting to discuss a legal matter and a personnel matter.
2. Marty announced that the Township sold \$8.2 million in general obligation bonds earlier in the day via competitive auction. Jon noted that six investment banks placed a total of 59 bids on the bonds. Jon added that the winning bid from Janney Montgomery Scott had a yield of 2.778%, which is extremely low.

Public Hearing to consider an amendment to the Zoning Ordinance that would address Medical Marijuana uses

The Board held a public hearing to consider an amendment to the Zoning Ordinance that would address Medical Marijuana uses. A court reporter was present. A copy of the transcript of the public hearing will be appended to the meetings of this meeting once the decision becomes "final, binding and nonappealable".

Carmen made a motion to adopt the proposed Zoning Ordinance Amendment addressing Medical Marijuana uses. Janet seconded the motion. The motion passed 4-0 (Mike Lynch arrived later).

1 **Public Hearing to consider an amendment to the Zoning Ordinance that would**
2 **address the new FEMA Floodplain Regulations**

3 The Board held a public hearing to consider an amendment to the Zoning Ordinance
4 that would address the new FEMA Floodplain Regulations. A court reporter was
5 present. A copy of the transcript of the public hearing will be appended to the
6 meetings of this meeting once the decision becomes “final, binding and
7 nonappealable”.

8
9 Carmen made a motion to adopt the revised Floodplain Ordinance. Janet seconded
10 the motion. The motion passed 4-0.

11
12 **Consider pond study**

13 Rick explained that he only received one proposal, from the National Lands Trust,
14 for a pond study. He noted that National Lands Trust is very well qualified and that
15 the price at \$19,885 is competitive. He asked the Board whether to accept the
16 proposal or give other consultants more time to respond.

17
18 Paul DiOrio, 467 Gateswood Drive, stated that \$19,885 seemed like a lot of money
19 for a pond study. Marty noted that he expected the study to be more expensive given
20 the expertise of the National Lands Trust staff and the scope of the proposal.

21
22 Joe Buonanno, Herron Lane, asked if the study would focus on streams in the
23 Township or only on ponds. Rick responded that the focus would be on the ponds.

24
25 Janet made a motion to accept the proposal from National Lands Trust in the
26 amount of \$19,885. Carmen seconded the motion. The motion passed 4-0.

27
28 **Consider Crown Castle Agreement**

29 Rick explained that the Township needed to enter into a right-of-way agreement to
30 allow Crown Castle to install distributed antenna system nodes in Township right-
31 of-ways, primarily on utility poles. These nodes would then be used by wireless
32 carriers to distribute cell signals. He added that Crown Castle would still need
33 conditional use approval to actually install the nodes.

34
35 Joe Buonanno asked how many carriers could use each node. John Shive, Crown
36 Castle, indicated that most nodes in East Goshen would have two carriers’
37 technology on them, but that it would be possible to have three.

38
39 Paul DiOrio asked Mr. Shive how many nodes he would expect in the Township five
40 years from now. Mr. Shive indicated that it’s hard to predict and that what happens
41 to automotive technology in the next several years could impact what will happen to
42 nodes. He noted that the Township ordinance requires that nodes taken out of
43 service would need to be taken down by Crown Castle.

44
45 Mr. Buonanno asked whether the existing cell tower behind the Public Works
46 building was now obsolete. Rick stated that he does not expect the cell tower to

1 become obsolete any time soon. Mr. Buonanno also asked whether Crown Castle had
2 a bond to ensure that any unused nodes are removed. Mr. Shive responded that
3 Crown Castle had a bond for this purpose. Kim added that the bond provision was
4 part of the Township ordinance.

5
6 Christina Zettner, 1530 Allison Drive, asked whether the nodes could trigger a
7 pipeline explosion in the event of a gas leak. Mr. Shive observed that the nodes are
8 placed 35-40 feet above the ground and that any gas from a potential gas leak would
9 likely dissipate before reaching that altitude.

10
11 Carmen made a motion to authorize the Chairman to execute the Right-of-Way Use
12 Agreement with Crown Castle NG East LLC. Chuck seconded the motion. The motion
13 passed unanimously.

14
15 **Consider executing final plans and ecrow agreements for 1420 E. Strasburg Rd**

16 Janet made a motion to approve and sign the Preliminary/Final Subdivision and
17 Land Development Plans for 1420 E. Strasburg Road, dated May 17, 2016, and last
18 revised on April 6, 2017, execute the development agreements, and release the
19 plans for recording with the condition that the Applicant shall address all conditions
20 outlined in the plan approval letter dated March 8, 2017. Chuck seconded the
21 motion.

22
23 Chuck asked why the developer had already cut down trees prior to receiving the
24 final plan approval from the Board. Rick explained that the developer had issues
25 with sight-distance and couldn't get a highway occupancy permit from PennDOT.
26 Therefore, he sought and received a sediment control permit from DEP to remove
27 vegetation in order to address the sight-distance issue.

28
29 The motion passed 3-0 (Carmen had temporarily left the room).

30
31 **Consider Milling Machine Rental Bid**

32 Rick explained that we only received one bid for milling machine rental from CC&T,
33 Inc in the amount of \$2,500 (daily), \$7,500 (weekly) and \$15,000 (two week). Janet
34 made a motion to accept the bid from CC&T, Inc in the amount of \$15,000 for a two
35 week rental. Carmen seconded the motion.

36
37 Mr. DiOrio asked whether this rental was with operator or without operator. Mark
38 responded that it was without operator and that the cost with operator would be
39 more than double.

40
41 The motion passed 4-0.

42
43 **Consider lowering assumed rate of return on WEGO pension plan**

44 Jon observed that the police pension plan is currently underfunded and that
45 lowering the assumed rate of return from 8% to 7.5% would help ensure that the
46 unfunding problem could be corrected over time. He noted that the this change

1 would increase the police's minimum municipal obligation by about \$120,000, of
2 which East Goshen's share would be about \$70,000.

3
4 Mr. DiOrio asked about the size of the total police pension liability. Mr. Buonanno
5 suggested that the Township have catastrophic insurance coverage for the police
6 pension.

7
8 Carmen made a motion to direct the East Goshen representative to the Westtown-
9 East Goshen Police Commission to vote in favor of lowering the assumed rate of
10 return of the police pension to 7.5%, effective with the 2018 MMO. Janet seconded
11 the motion. The motion passed 4-0.

12 **Consider Stormwater Agreement for 909 Sorrell Hill**

13 Carmen made a motion to authorize the Chairman to execute the storm water
14 management operation and maintenance agreement for 909 Sorrell Hill Road. Chuck
15 seconded the motion. The motion passed 4-0.

16 **Consider Wash Bay**

17 Mark explained that Public Works needed a wash bay for its vehicles in order to
18 comply with MS4 requirements and referenced the sketch plan provided in the
19 agenda. Carmen made a motion to direct the Township Engineer to prepare a
20 proposal to design the wash bay. Janet seconded the motion. The motion passed 4-0.

21 **Any Other Matter**

22 **Stormwater Management Agreements for 1433 Heather Lane and 1420 Eldridge Dr.**

23 Carmen made a motion to authorize the Chairman to execute the storm water
24 management operation and maintenance agreements for 1433 Heather Lane and
25 1420 Eldridge Drive. Janet seconded the motion. The motion passed 4-0.

26 **Public Comment**

27 Lex Pavlo, 611 South Speakman Lane, made a brief presentation to introduce the
28 East Goshen Safety and Environmental Advocacy Team, outline the group's initial
29 proposals and request that their issues be added to the agenda for the next BOS
30 meeting. Lex observed that Mike Lynch was serving as a Township liaison to the
31 group.

32 Carmen suggested that the Township explore the possibility of purchasing
33 technology that could detect leaks. Jon stated that he and Mark would visit the
34 County Department of Emergency Services to see what they had purchased for this
35 purpose.

36 Mary McCloskey, 1727 Clocktower Drive and a member of the group, stressed that it
37 is important that any water testing be performed by an independent lab and not by
38 Sunoco or its affiliates.

39 **Approval of Minutes of June 20 and June 22, 2017**

1 Chuck made a motion to approve the minutes of June 20th as corrected. Mike
2 seconded the motion. The motion passed 5-0.

3
4 Chuck made a motion to approve the minutes of June 22nd as corrected. Mike
5 seconded the motion. The motion passed 5-0.

6
7 **Treasurer's Report, July 5, 2017**

8 Carmen moved to graciously accept the Treasurer's Report and the Expenditure Register
9 Report as recommended by the Treasurer, to accept the receipts and to authorize payment
10 of the invoices just reviewed. Janet seconded. The motion passed 4-0.

11
12 **Correspondence, Reports of Interest**

13 The Board acknowledged receipt of the following correspondence:

- 14 • June 20, 2017 FEMA-New Floodplain Regulation
- 15 • June 23, 2017 PennDOT Vehicle Counts on Township Roads. Mike raised
16 concern about whether policy makers could draw meaningful inferences about
17 traffic flows in the Township from the roads listed.
- 18 • July 2, 2017 letter from Catherine Voorhees regarding pipeline safety. Rick will
19 respond to her.

20
21 Mike noted that he and Rick attended a meeting between West Chester Area School
22 District and first responders and municipalities regarding pipeline safety. He shared
23 two key take-aways:

- 24 • WCASD has detailed evacuation plans for all its facilities, but they won't be
25 made public.
- 26 • Generally, the school district does not coordinate with the private and
27 parochial schools on its evacuation plans. In the case of the parochial schools,
28 these issues are handled in coordination with Archdiocese.

29
30 **Liaison Reports**

31 None

32
33 **Adjournment**

34 There being no further business, Chuck motioned to adjourn the meeting at 9:15
35 pm. Carmen seconded the motion. The Board voted unanimously to adjourn.

36
37 Respectfully submitted,

38
39
40 *Jon Altshul*
41 *Recording Secretary*

42
43 Attachment: July 5, 2017 Treasurer's Report
44

July 5, 2017

**TREASURER'S REPORT
2017 RECEIPTS AND BILLS**

GENERAL FUND

| | | | |
|------------------------------|---------------------|-------------------------|---------------------|
| Real Estate Tax | \$13,407.79 | Accounts Payable | \$368,954.19 |
| Earned Income Tax | \$51,400.00 | <u>Electronic Pmts:</u> | |
| Local Service Tax | (\$4,477.36) | Credit Card | \$5,497.93 |
| Transfer Tax | \$0.00 | Postage | \$0.00 |
| General Fund Interest Earned | \$2,961.02 | Debt Service | \$0.00 |
| Total Other Revenue | \$157,899.05 | Payroll | \$163,426.87 |
| Total Receipts: | <u>\$221,190.50</u> | Total Expenditures: | <u>\$537,878.99</u> |

STATE LIQUID FUELS FUND

| | | | |
|---------------------------|---------------|---------------|---------------|
| Receipts | \$0.00 | | |
| Interest Earned | \$1.57 | | |
| Total State Liquid Fuels: | <u>\$1.57</u> | Expenditures: | <u>\$0.00</u> |

SINKING FUND

| | | | |
|---------------------|-------------------|---------------------|--------------------|
| Receipts | \$0.00 | Accounts Payable | \$18,959.34 |
| Interest Earned | \$1,027.78 | Credit Card | \$0.00 |
| Total Sinking Fund: | <u>\$1,027.78</u> | Total Expenditures: | <u>\$18,959.34</u> |

TRANSPORTATION FUND

| | | | |
|---------------------|-----------------|---------------|-----------------|
| Receipts | \$0.00 | | |
| Interest Earned | \$436.53 | | |
| Total Sinking Fund: | <u>\$436.53</u> | Expenditures: | <u>\$386.25</u> |

SEWER OPERATING FUND

| | | | |
|-----------------|--------------------|---------------------|--------------------|
| Receipts | \$37,150.04 | Accounts Payable | \$83,529.05 |
| Interest Earned | \$93.20 | Debt Service | \$0.00 |
| Total Sewer: | <u>\$37,243.24</u> | Credit Card | \$0.00 |
| | | Total Expenditures: | <u>\$83,529.05</u> |

REFUSE FUND

| | | | |
|-----------------|--------------------|---------------|--------------------|
| Receipts | \$11,937.54 | | |
| Interest Earned | \$15.18 | | |
| Total Refuse: | <u>\$11,952.72</u> | Expenditures: | <u>\$26,874.68</u> |

SEWER SINKING FUND

| | | | |
|---------------------------|-----------------|---------------|---------------|
| Receipts | \$0.00 | | |
| Interest Earned | \$423.52 | | |
| Total Sewer Sinking Fund: | <u>\$423.52</u> | Expenditures: | <u>\$0.00</u> |

OPERATING RESERVE FUND

| | | | |
|-------------------------------|-----------------|---------------|---------------|
| Receipts | \$0.00 | | |
| Interest Earned | \$451.35 | | |
| Total Operating Reserve Fund: | <u>\$451.35</u> | Expenditures: | <u>\$0.00</u> |

Events Fund

| | | | |
|--------------------|---------------|---------------|---------------|
| Receipts | \$0.00 | | |
| Interest Earned | \$1.34 | | |
| Total Events Fund: | <u>\$1.34</u> | Expenditures: | <u>\$0.00</u> |

1
2
3
4

July 13, 2017

**TREASURER'S REPORT
2017 RECEIPTS AND BILLS**

GENERAL FUND

| | |
|-------------------------------------|---------------------|
| Real Estate Tax | \$1,579.19 |
| Earned Income Tax | \$49,205.74 |
| Local Service Tax | \$42,607.70 |
| Transfer Tax | \$109,955.40 |
| <i>General Fund Interest Earned</i> | \$0.00 |
| Total Other Revenue | \$294,042.28 |
| Total Receipts: | \$497,390.31 |

| | |
|----------------------------|---------------------|
| Accounts Payable | \$63,790.57 |
| <u>Electronic Pmts:</u> | |
| Credit Card | \$0.00 |
| Postage | \$0.00 |
| Debt Service | \$0.00 |
| Payroll | \$56,364.27 |
| Total Expenditures: | \$120,154.84 |

STATE LIQUID FUELS FUND

| | |
|----------------------------------|---------------|
| Receipts | \$0.00 |
| <i>Interest Earned</i> | \$0.00 |
| Total State Liquid Fuels: | \$0.00 |

| | |
|----------------------|---------------|
| Expenditures: | \$0.00 |
|----------------------|---------------|

SINKING FUND

| | |
|----------------------------|---------------|
| Receipts | \$0.00 |
| <i>Interest Earned</i> | \$0.00 |
| Total Sinking Fund: | \$0.00 |

| | |
|----------------------------|--------------------|
| Accounts Payable | \$22,632.71 |
| <i>Credit Card</i> | \$0.00 |
| Total Expenditures: | \$22,632.71 |

TRANSPORTATION FUND

| | |
|----------------------------|---------------|
| Receipts | \$0.00 |
| <i>Interest Earned</i> | \$0.00 |
| Total Sinking Fund: | \$0.00 |

| | |
|----------------------|---------------|
| Expenditures: | \$0.00 |
|----------------------|---------------|

SEWER OPERATING FUND

| | |
|------------------------|-------------------|
| Receipts | \$9,971.38 |
| <i>Interest Earned</i> | \$1.31 |
| Total Sewer: | \$9,972.69 |

| | |
|----------------------------|--------------------|
| Accounts Payable | \$29,723.92 |
| <i>Debt Service</i> | \$0.00 |
| <i>Credit Card</i> | \$0.00 |
| Total Expenditures: | \$29,723.92 |

REFUSE FUND

| | |
|------------------------|-------------------|
| Receipts | \$2,749.12 |
| <i>Interest Earned</i> | \$1.31 |
| Total Refuse: | \$2,750.43 |

| | |
|----------------------|-------------------|
| Expenditures: | \$5,171.67 |
|----------------------|-------------------|

SEWER SINKING FUND

| | |
|----------------------------------|---------------|
| Receipts | \$0.00 |
| <i>Interest Earned</i> | \$0.00 |
| Total Sewer Sinking Fund: | \$0.00 |

| | |
|----------------------|-------------------|
| Expenditures: | \$2,096.26 |
|----------------------|-------------------|

OPERATING RESERVE FUND

| | |
|--------------------------------------|---------------|
| Receipts | \$0.00 |
| <i>Interest Earned</i> | \$0.00 |
| Total Operating Reserve Fund: | \$0.00 |

| | |
|----------------------|---------------|
| Expenditures: | \$0.00 |
|----------------------|---------------|

Events Fund

| | |
|---------------------------|---------------|
| Receipts | \$0.00 |
| <i>Interest Earned</i> | \$0.00 |
| Total Events Fund: | \$0.00 |

| | |
|----------------------|---------------|
| Expenditures: | \$0.00 |
|----------------------|---------------|

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: BRIAN MCCOOL
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: 07-13-2017

Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors. I recommend the Treasurer's Report and each register item be approved for payment.

Please note that the attached report contains only one week of receipts and expenses.

General Fund expenses include \$14,608 for engineering issues related to the pipeline and \$10,614 for consulting services for the Paoli Pike Corridor Master Plan.

General Fund revenues include a reimbursement from Goshen Fire for 2nd quarter expenses in the amount of \$278,001. Transfer tax revenue was once again well above average, \$109,955 due to a high volume of residential transactions in June.

Sinking Fund expenses include \$13,782 for professional services for the playground and \$8,851 for the tennis court project.

Please advise if the Board decides to make any changes or if the reports are acceptable as drafted.

Report Date: 07/07/17

Expenditures Register
GL-1707-58938

PAGE 1

MARP05 run by BARBARA 10 : 49 AM

| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|--------------|---------|------------|--|----------------|----------|-----------|-----------|--------|----------|
| 01 | GENERAL FUND | | | | | | | | | |
| 1657 | 51829 | 1 | 01409 3600 | AQUA PA TWP. BLDG. - FUEL, LIGHT, WATER 000309801 0309801 5/23-6/23/17 BS | 062817 BS | 07/07/17 | | 07/07/17 | | 18.00 |
| | | | | | | | | | | 18.00 |
| 102 | 51833 | 1 | 01401 3120 | B&D COMPUTER SOLUTIONS CONSULTING SERVICES JUNE 2017 | 00003112 | 07/07/17 | | 07/07/17 | | 2,000.00 |
| | | | | | | | | | | 2,000.00 |
| 296 | 51835 | 1 | 01401 3210 | COMCAST 8499-10-109-0028306 COMMUNICATION EXPENSE 0028306 JULY 2017 | 062217 | 07/07/17 | | 07/07/17 | | 70.00 |
| | | | | | | | | | | 70.00 |
| 1790 | 51836 | 1 | 01413 3720 | DCED UNIFORM CONSTRUCTION CODE FEES UCC FEES QTR.2 2017 | 070517 | 07/07/17 | | 07/07/17 | | 720.00 |
| | | | | | | | | | | 720.00 |
| 439 | 51837 | 1 | 01430 2330 | EDWARDS AUTOMOTIVE REPAIR VEHICLE MAINT AND REPAIR PA EMISSION TEST FORD RANGER 2009 | 5877 | 07/07/17 | | 07/07/17 | | 50.00 |
| | 51838 | 1 | 01430 2330 | VEHICLE MAINT AND REPAIR PA TRAILER INSPECT. 2002 BIG TEX | 5874 | 07/07/17 | | 07/07/17 | | 64.00 |
| | | | | | | | | | | 114.00 |
| 3131 | 51839 | 1 | 01401 3840 | GREAT AMERICA FINANCIAL SERVICES RENTAL OF EQUIP. -OFFICE JULY 2017 LANIER MP C5503 COPIER | 20863988 | 07/07/17 | | 07/07/17 | | 305.00 |
| | | | | | | | | | | 305.00 |
| 3876 | 51840 | 1 | 01367 3240 | GROSSMAN, SHELLY PARK FEES REFUND - PAVILION CANCELATION | 070617 | 07/07/17 | | 07/07/17 | | 100.00 |
| | | | | | | | | | | 100.00 |

Report Date 07/07/17

Expenditures Register
GL-1707-58938

PAGE 2

MARF05 run by BARBARA 10 : 49 AM

| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------------|--|----------------|----------|-----------|-----------|--------|----------|
| 627 | | | | HIGHWAY MATERIALS INC. | | | | | | |
| | 51841 | 1 | 01438 2450 | MATERIALS & SUPPLIES-HIGHWAYS 4.01 TONS 9.5mm, 0.3<3, H | 20796 | 07/07/17 | | 07/07/17 | | 187.27 |
| | | | | | | | | | | 187.27 |
| 1540 | | | | NELSON, PAMELA | | | | | | |
| | 51846 | 1 | 01452 3710 | ZUMBA ZUMBA INSTRUCTION 6/1-7/6/17 | 070617 | 07/07/17 | | 07/07/17 | | 474.30 |
| | | | | | | | | | | 474.30 |
| 955 | | | | NORRIS SALES COMPANY INC | | | | | | |
| | 51847 | 1 | 01437 2460 | GENERAL EXPENSE - SHOP | 173929 | 07/07/17 | | 07/07/17 | | 1,208.28 |
| | 51848 | 1 | 01437 2460 | CHAIN SAW PARTS - CHAINS & BLADES GENERAL EXPENSE - SHOP 5 GALLON COOLER & TRUCK BRACKET | 174528 | 07/07/17 | | 07/07/17 | | 104.76 |
| | | | | | | | | | | 1,313.04 |
| 2352 | | | | PECO - 99193-01400 | | | | | | |
| | 51850 | 1 | 01434 3610 | STREET LIGHTING 99193-01400 5/25-6/26/17 | 063017 | 07/07/17 | | 07/07/17 | | 779.50 |
| | 51850 | 2 | 01433 2470 | UTILITIES - TRAFFIC LIGHTS 99193-01400 5/25-6/26/17 | 063017 | 07/07/17 | | 07/07/17 | | 679.37 |
| | | | | | | | | | | 1,458.87 |
| 3153 | | | | PECO - 01360-05046 | | | | | | |
| | 51849 | 1 | 01409 7505 | BOOT & PAOLI LED SIGN 01360-05046 5/30-6/28/17 BOOT LED | 063017 | 07/07/17 | | 07/07/17 | | 54.64 |
| | | | | | | | | | | 54.64 |
| 1161 | | | | REILLY & SONS INC | | | | | | |
| | 51851 | 1 | 01430 2320 | VEHICLE OPERATION - FUEL 427.4 GALS. DIESEL | 124432 | 07/07/17 | | 07/07/17 | | 660.76 |
| | | | | | | | | | | 660.76 |
| 2121 | | | | SHERWIN-WILLIAMS CO. | | | | | | |
| | 51852 | 1 | 01401 3000 | GENERAL EXPENSE 2 GALS. PAINT & BRUSHES - POLICE | 2555-3 | 07/07/17 | | 07/07/17 | | 102.62 |
| | | | | | | | | | | 102.62 |

NOTE!

To be re-classed to Sinking Fund 03458.7450 Milltown Dam

Invoice was not reviewed and charged to general account in error.

Report Date 07/07/17

Expenditures Register
GL-1707-58938

PAGE 3

MARP05 run by BARBARA 10 : 49 AM

| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------------|----------------------------|----------------|----------|-----------|-----------|--------|--------|
| 2829 | | | | VERIZON - TWP.FIOS 0001-74 | | | | | | |
| | 51854 | 1 | 01401 3210 | COMMUNICATION EXPENSE | 0001-74 62717 | 07/07/17 | | 07/07/17 | | 89.99 |
| | | | | 6/28/17 - 7/27/17 FIOS TWP | | | | | | |
| | | | | | | | | | | 89.99 |
| 3851 | | | | WEX BANK | | | | | | |
| | 51857 | 1 | 01430 2320 | VEHICLE OPERATION - FUEL | 50327634 | 07/07/17 | | 07/07/17 | | 6.34 |
| | | | | FUEL PURCHASES - JUNE 2017 | | | | | | |
| | | | | | | | | | | 6.34 |

Report Date 07/07/17

Expenditures Register

PAGE 4

GL-1707-58938

MARP05 run by BARBARA 10 : 49 AM

| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------------|-------------------------------------|----------------|----------|-----------|-----------|--------|----------|
| 03 | | | | SINKING FUND | | | | | | |
| 627 | | | | HIGHWAY MATERIALS INC. | | | | | | |
| | 51842 | 1 | 03454 7400 | CAPITAL REPLACEMENT - PARK & REC | 20326 | 07/07/17 | | 07/07/17 | | 8,850.91 |
| | | | | 179.71 TONS 9.5mm, 0.3<3, TENNIS CT | | | | | | |
| | | | | | | | | | | 8,850.91 |

Report Date 07/07/17

Expenditures Register
GL-1707-58938

PAGE 5

MARP05 run by BARBARA 10 : 49 AM

| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------------|--|----------------|----------|-----------|-----------|--------|--------|
| 05 | | | | SEWER OPERATING | | | | | | |
| 1658 | | | | AQUA PA | | | | | | |
| | 51830 | 1 | 05420 3602 | C.C. COLLECTION -UTILITIES 000309826 0309826 5/23-6/23/17 TH | 062817 TH | 07/07/17 | | 07/07/17 | | 23.00 |
| | 51831 | 1 | 05420 3602 | C.C. COLLECTION -UTILITIES 000305003 0305003 5/23-6/23/17 WW | 062917 WW | 07/07/17 | | 07/07/17 | | 27.50 |
| | 51832 | 1 | 05422 3601 | R.C. COLLEC.-UTILITIES 001533998 1087842 5/23-6/23/17 TWN | 062817 TWN | 07/07/17 | | 07/07/17 | | 60.70 |
| | | | | | | | | | | 111.20 |
| 1624 | | | | L/B WATER SERVICE INC | | | | | | |
| | 51844 | 1 | 05420 3702 | C.C. COLLEC.-MAINT. & REPR. HEAVY WALL SEWER ECCENTRIC REDUCERS | 3080462 | 07/07/17 | | 07/07/17 | | 411.79 |
| | 51845 | 1 | 05420 3702 | C.C. COLLEC.-MAINT. & REPR. HEAVY WALL SEWER ECCENTRIC REDUCER | 3080160 | 07/07/17 | | 07/07/17 | | 55.12 |
| | | | | | | | | | | 466.91 |
| 3529 | | | | VERIZON - MODEMS | | | | | | |
| | 51855 | 1 | 05420 3601 | C.C. INTERCEPTOR-UTILITIES MAY 26 - JUNE 25, 2017 MODEMS | 9788170001 | 07/07/17 | | 07/07/17 | | 80.77 |
| | | | | | | | | | | 80.77 |
| 2773 | | | | VERIZON - FW FIOS 0001-15 | | | | | | |
| | 51853 | 1 | 05422 3601 | R.C. COLLEC.-UTILITIES 6/28/17 - 7/27/17 FIOS PW | 0001-15 62717 | 07/07/17 | | 07/07/17 | | 89.99 |
| | | | | | | | | | | 89.99 |
| 3562 | | | | WINDLES WATER WORKS INC. | | | | | | |
| | 51856 | 1 | 05422 3700 | R.C. STP-MAINT. & REPAIRS 1 5 GALLON SPRING WATER | 10224 | 07/07/17 | | 07/07/17 | | 6.50 |
| | | | | | | | | | | 6.50 |

Report Date 07/07/17

Expenditures Register
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MARP05 run by BARBARA 10 : 49 AM

| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|---------------------|-------|---------|------------|------------------------------------|----------------|----------|-----------|-----------|--------|-----------|
| 09 | | | | Sewer Capital Reserve Fund | | | | | | |
| 627 | | | | HIGHWAY MATERIALS INC. | | | | | | |
| | 51843 | 1 | 09409 7400 | MACHINERY/EQUIPMENT - REPLACEMENT | 21495 | 07/07/17 | | 07/07/17 | | 2,096.26 |
| | | | | 41.51 TONS 9.5mm, 0.3<3 HUNT CNTRY | | | | | | |
| | | | | | | | | | | 2,096.26 |
| | | | | | | | | | | 19,377.37 |
| 0 Printed, totaling | | | | | | | | | | 19,377.37 |

FUND SUMMARY

| Fund | Bank Account | Amount | Description |
|------|--------------|-----------|----------------------------|
| 01 | 01 | 7,674.83 | GENERAL FUND |
| 03 | 03 | 8,850.91 | SINKING FUND |
| 05 | 05 | 755.37 | SEWER OPERATING |
| 09 | 09 | 2,096.26 | Sewer Capital Reserve Fund |
| | | 19,377.37 | |

PERIOD SUMMARY

| Period | Amount |
|--------|-----------|
| 1707 | 19,377.37 |
| | 19,377.37 |

Report Date 07/10/17

Expenditures Register
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MARP05 run by BARBARA 10 : 13 AM

| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|---------------------|-------|--------------|------------|---|----------------|----------|-----------|-----------|--------|--------|
| 01 | | GENERAL FUND | | | | | | | | |
| 3834 | 51858 | 1 | 01486 1560 | STANDARD INSURANCE CO., THE HEALTH, ACCID. & LIFE JULY 2017 PREMIUM - BALANCE DUE | 163274 061417 | 07/10/17 | 07/10/17 | 07/10/17 | 13720 | 46.70 |
| | | | | | | | | | | 46.70 |
| | | | | | | | | | | 46.70 |
| 1 Printed, totaling | | | | | | | | | | 46.70 |

FUND SUMMARY

| Fund | Bank Account | Amount | Description |
|------|--------------|--------|--------------|
| 01 | 01 | 46.70 | GENERAL FUND |
| | | 46.70 | |

PERIOD SUMMARY

| Period | Amount |
|--------|--------|
| 1707 | 46.70 |
| | 46.70 |

Report Date 07/11/17

Expenditures Register
GL-1707-58970

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MARP05 run by BARBARA 4 : 27 PM

| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|---------------------|-------|---------------------------------------|------------|----------------------------|----------------|----------|-----------|-----------|--------|--------|
| 01 | | GENERAL FUND | | | | | | | | |
| 161 | | PALACE BOWLING & ENTERTAINMENT CENTER | | | | | | | | |
| | 51859 | 1 | 01452 2010 | SUMMER PROGRAM FIELD TRIPS | 1104 | 07/11/17 | 07/11/17 | 07/11/17 | 13721 | 890.00 |
| | | | | CAMP BOWLING TRIP 7/12/17 | | | | | | |
| | | | | | | | | | | 890.00 |
| | | | | | | | | | | 890.00 |
| 1 Printed, totaling | | | | | | | | | | 890.00 |

FUND SUMMARY

| Fund | Bank Account | Amount | Description |
|------|--------------|--------|--------------|
| 01 | 01 | 890.00 | GENERAL FUND |
| | | | ----- |
| | | | 890.00 |

PERIOD SUMMARY

| Period | Amount |
|--------|--------|
| 1707 | 890.00 |
| | |
| ----- | |
| | 890.00 |

Report Date 07/13/17

Expenditures Register
GL-1707-58980

PAGE 1

| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|--------------|------|---|----------------|----------|-----------|-----------|--------|-----------|
| 01 | | GENERAL FUND | | | | | | | | |
| 2226 | | | | 21ST CENT.MEDIA NEWS #884433 | | | | | | |
| 51867 | 1 | 01401 | 3400 | ADVERTISING - PRINTING NOTICE BOS MEETING 6/28/17 | 1357845 | 07/13/17 | | 07/13/17 | | 236.84 |
| | | | | | | | | | | 236.84 |
| 1657 | | | | AQUA PA | | | | | | |
| 51872 | 1 | 01411 | 3630 | HYDRANT & WATER SERVICE 000310033 0310033 5/31-6/30/17 186 | 070317 279 | 07/13/17 | | 07/13/17 | | 4,696.50 |
| 51872 | 2 | 01411 | 3631 | HYDRANTS - RECHARGE EXPENSE 000310033 0310033 5/31-6/30/17 93 | 070317 279 | 07/13/17 | | 07/13/17 | | 2,348.25 |
| 51873 | 1 | 01411 | 3630 | HYDRANT & WATER SERVICE 000348603 0348603 3/31-6/30/17 HM34 | 070317 HM34 | 07/13/17 | | 07/13/17 | | 2,575.50 |
| 51874 | 1 | 01411 | 3630 | HYDRANT & WATER SERVICE 000310033 0706109 3/31-6/30/17 HY13 | 070317 HY13 | 07/13/17 | | 07/13/17 | | 858.00 |
| 51875 | 1 | 01411 | 3630 | HYDRANT & WATER SERVICE 000309987 0309987 5/31-6/30/17 HY6 | 070317 HY6 | 07/13/17 | | 07/13/17 | | 137.52 |
| | | | | | | | | | | 10,615.77 |
| 2898 | | | | AQUASCAPES UNLIMITED | | | | | | |
| 51876 | 1 | 01454 | 3711 | POND TREATMENT POND SERVICE 6/27 -PIN OAK, MARY DELL & BOW TREE | 2020 | 07/13/17 | | 07/13/17 | | 797.63 |
| | | | | | | | | | | 797.63 |
| 3872 | | | | EAGLE TERMITE & PEST CONTROL | | | | | | |
| 51879 | 1 | 01409 | 3740 | TWP. BLDG. - MAINT & REPAIRS EXTERM. SERVICE JUNE 2017 TWP | 132307 | 07/13/17 | | 07/13/17 | | 105.00 |
| 51881 | 1 | 01409 | 3840 | DISTRICT COURT EXPENSES EXTERM. SERVICE JUNE 2017 DIST.CT. | 132308 | 07/13/17 | | 07/13/17 | | 50.00 |
| 51882 | 1 | 01409 | 3745 | PW BUILDING - MAINT REPAIRS EXTERM. SERVICE JUNE 2017 PW | 132310 | 07/13/17 | | 07/13/17 | | 45.00 |
| | | | | | | | | | | 200.00 |
| 3407 | | | | ETS EQUIPMENT TRADE SERVICE CO. INC. | | | | | | |
| 51883 | 1 | 01430 | 2330 | VEHICLE MAINT AND REPAIR TAR PITCHOUT REMOVER | 106740 | 07/13/17 | | 07/13/17 | | 337.80 |
| | | | | | | | | | | 337.80 |

Report Date 07/13/17

Expenditures Register
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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|-------|---|----------------|----------|-----------|-----------|--------|-----------|
| 2836 | 51884 | 1 | 01452 | 2030 FAMILY STAGES PRESCHOOLERS ENTERTAINMENT PERFORMANCE OF JUNGLE BOOK 7/25/17 | 061517 | 07/13/17 | | 07/13/17 | | 450.00 |
| | | | | | | | | | | 450.00 |
| 525 | 51887 | 1 | 01433 | 2450 GARDEN STATE HWY. PRODUCT MATERIALS & SUPPLIES - SIGNS "NO TRUCKS EXCEPT LOCAL DELIVERY" SYMBOL/SIGNS | 123127 | 07/13/17 | | 07/13/17 | | 224.00 |
| | | | | | | | | | | 224.00 |
| 641 | 51888 | 1 | 01430 | 2330 HOOBER INC. VEHICLE MAINT AND REPAIR SMV SIGN HARDWARE KITS | SI264066 | 07/13/17 | | 07/13/17 | | 58.46 |
| | | | | | | | | | | 58.46 |
| 719 | 51889 | 1 | 01437 | 2460 KEEN COMPRESSED GAS COMPANY GENERAL EXPENSE - SHOP VARIOUS CYLINDERS OF GASES | 83141857 | 07/13/17 | | 07/13/17 | | 53.70 |
| | | | | | | | | | | 53.70 |
| 2442 | 51891 | 1 | 01430 | 2330 KENT AUTOMOTIVE VEHICLE MAINT AND REPAIR NYLON FLANGE NUTS & WASHERS | 9305056331 | 07/13/17 | | 07/13/17 | | 144.94 |
| | | | | | | | | | | 144.94 |
| 3551 | 51893 | 1 | 01401 | 3120 MCMAHON ASSOCIATES INC. CONSULTING SERVICES PROF.SERVICE 4/29-6/2/17 PAOLI PK. CORRIDOR MASTER PLAN | 154045 | 07/13/17 | | 07/13/17 | | 10,613.59 |
| | | | | | | | | | | 10,613.59 |
| 3803 | 51892 | 1 | 01437 | 2460 MEADOWS COMPANY, BEN GENERAL EXPENSE - SHOP YELLOW/GREEN & RED DYE TRACER | SI03544835 | 07/13/17 | | 07/13/17 | | 685.41 |
| | | | | | | | | | | 685.41 |
| 1641 | 51894 | 1 | 01430 | 2330 NAPA AUTO PARTS VEHICLE MAINT AND REPAIR V-BELT | 2-706079 | 07/13/17 | | 07/13/17 | | 16.47 |
| | | | | | | | | | | 16.47 |

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Expenditures Register
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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|--------------|------------|---|----------------|----------|-----------|-----------|--------|-----------|
| 01 | | GENERAL FUND | | | | | | | | |
| 2966 | 51897 | 1 | 01452 2010 | OASIS FAMILY FUN CENTER, THE SUMMER PROGRAM FIELD TRIPS FUN CENTER SUMMER FIELD TRIP 7/27 | 010917 | 07/13/17 | | 07/13/17 | | 405.00 |
| | | | | | | | | | | 405.00 |
| 1554 | 51895 | 1 | 01401 2100 | OFFICE DEPOT MATERIALS & SUPPLIES FILE FOLDERS, TONER, INK CARTRIDGES & TAPE | 940254871001 | 07/13/17 | | 07/13/17 | | 384.17 |
| | 51896 | 1 | 01401 2100 | MATERIALS & SUPPLIES GEL PENS | 940255214001 | 07/13/17 | | 07/13/17 | | 60.78 |
| | | | | | | | | | | 444.95 |
| 1029 | 51898 | 1 | 01401 3000 | PDM SERVICE COMPANY INC GENERAL EXPENSE SOUND SYSTEM - SUNOCO GAS LINE MTG. HELD AT FUGETT MIDDLE SCHOOL | 2017-11815 | 07/13/17 | | 07/13/17 | | 580.00 |
| | | | | | | | | | | 580.00 |
| 1032 | 51899 | 1 | 01409 3600 | PECO - 99193-01302 TWP. BLDG. - FUEL, LIGHT, WATER 99193-01302 5/25-6/29/17 | 070717 | 07/13/17 | | 07/13/17 | | 1,572.79 |
| | 51899 | 2 | 01454 3600 | UTILITIES 99193-01302 5/25-6/29/17 | 070717 | 07/13/17 | | 07/13/17 | | 100.11 |
| | | | | | | | | | | 1,672.90 |
| 1052 | 51901 | 1 | 01414 3110 | PENNONI ASSOCIATES INC. LEGAL - CODES SERVICE THRU 5/28/17 SUNOCO -NOISE | 753784 | 07/13/17 | | 07/13/17 | | 14,607.50 |
| | 51903 | 1 | 01408 3131 | ENGINEER.& MISC.RECHARGES SERVICE THRU 5/28/17 BRANDOLINI | 75386 | 07/13/17 | | 07/13/17 | | 404.00 |
| | 51904 | 1 | 01408 3131 | ENGINEER.& MISC.RECHARGES SERVICE THRU 5/28/17 MOSER 943 COR | 753788 | 07/13/17 | | 07/13/17 | | 174.00 |
| | 51905 | 1 | 01408 3131 | ENGINEER.& MISC.RECHARGES SERVICE THRU 5/28/17 GOSHEN MEAD. | 753785 | 07/13/17 | | 07/13/17 | | 719.00 |
| | 51906 | 1 | 01408 3131 | ENGINEER.& MISC.RECHARGES SERV.THURU 5/28/17 SUNOCO PIPE E&S | 753792 | 07/13/17 | | 07/13/17 | | 2,339.50 |
| | | | | | | | | | | 18,244.00 |

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Expenditures Register
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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------------|---|----------------|----------|-----------|-----------|--------|----------|
| 1005 | 51907 | 1 | 01438 3840 | PENNSYLVANIA ONE CALL SYSTEM EQUIPMENT RENTAL MONTHLY ACTIVITY - JUNE 2017 | 0000731837 | 07/13/17 | | 07/13/17 | | 80.52 |
| | | | | | | | | | | 80.52 |
| 1876 | 51909 | 1 | 01438 3840 | RANSOME RENTAL COMPANY LP EQUIPMENT RENTAL EXCAVATOR, COUPLER & BUCKET RENTAL 6/27/17 DAM REMOVAL | R2244501 | 07/13/17 | | 07/13/17 | | 1,686.00 |
| | | | | | | | | | | 1,686.00 |
| 1161 | 51910 | 1 | 01430 2320 | REILLY & SONS INC VEHICLE OPERATION - FUEL 370.8 GALS. DIESEL | 124953 | 07/13/17 | | 07/13/17 | | 586.23 |
| | 51911 | 1 | 01430 2320 | VEHICLE OPERATION - FUEL 343.2 GALS. GASOLINE | 124935 | 07/13/17 | | 07/13/17 | | 563.53 |
| | | | | | | | | | | 1,149.76 |
| 1783 | 51912 | 1 | 01411 6000 | STATE WORKERS INSURANCE FUND VOLUNTEER FIREFIGHTER WORKERS COMP POLICY # 05918452 INST. 8 OF 11 | 063017 | 07/13/17 | | 07/13/17 | | 4,777.00 |
| | | | | | | | | | | 4,777.00 |
| 2109 | 51915 | 1 | 01433 2450 | TRAFFIC SAFETY STORE, THE MATERIALS & SUPPLIES - SIGNS "UNEVEN PAVEMENT AHEAD" STAND & REFLECTIVE TAPE | INV000488204 | 07/13/17 | | 07/13/17 | | 1,275.80 |
| | | | | | | | | | | 1,275.80 |
| 910 | 51918 | 1 | 01438 2450 | US MUNICIPAL SUPPLY INC. MATERIALS & SUPPLIES-HIGHWAYS YELLOW TAPE "TEMPORARY" | 6118317 | 07/13/17 | | 07/13/17 | | 428.50 |
| | | | | | | | | | | 428.50 |

Report Date 07/13/17

Expenditures Register
GL-1707-58980

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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|--------------|------------|--|----------------|----------|-----------|-----------|--------|----------|
| 03 | | SINKING FUND | | | | | | | | |
| 1052 | | | | PENNONI ASSOCIATES INC. | | | | | | |
| | 51902 | 1 | 03454 7450 | CAPITAL PURCHASE - PARK & REC SERVICE THRU 5/28/17 TWP.PLAYGRND | 753781 | 07/13/17 | | 07/13/17 | | 7,542.50 |
| | | | | | | | | | | 7,542.50 |
| 2257 | | | | THOMAS COMITTA ASSOCIATES INC. | | | | | | |
| | 51913 | 1 | 03454 7450 | CAPITAL PURCHASE - PARK & REC ARCHITECTURAL SERV. 5/3-6/30/17 EG TWP. PLAYGROUND | 063017 | 07/13/17 | | 07/13/17 | | 6,239.30 |
| | | | | | | | | | | 6,239.30 |

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Expenditures Register
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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|-----------------|------------|---|----------------|----------|-----------|-----------|--------|----------|
| 05 | | SEWER OPERATING | | | | | | | | |
| 2918 | | | | ALS ENVIRONMENTAL | | | | | | |
| | 51870 | 1 | 05422 4500 | R.C. STP-CONTRACTED SERV. RCSTP LAB TESTING 4/4-4/21/17 | 40-2154828 | 07/13/17 | | 07/13/17 | | 1,506.00 |
| | 51871 | 1 | 05422 4500 | R.C. STP-CONTRACTED SERV. RCSTP LAB TESTING 6/15-6/20/17 | 40-2172537 | 07/13/17 | | 07/13/17 | | 189.00 |
| | | | | | | | | | | 1,695.00 |
| 151 | | | | BLOSENSKI DISPOSAL CO, CHARLES | | | | | | |
| | 51877 | 1 | 05422 4502 | R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 6/26 | 15079 | 07/13/17 | | 07/13/17 | | 181.00 |
| | | | | | | | | | | 181.00 |
| 241 | | | | C.C. SOLID WASTE AUTHORITY | | | | | | |
| | 51878 | 2 | 05422 4502 | R.C. SLUDGE-LAND CHESTER WEEK 6/23/17 - 6/30/17 | 47665 | 07/13/17 | | 07/13/17 | | 421.43 |
| | | | | | | | | | | 421.43 |
| 3872 | | | | EAGLE TERMITE & PEST CONTROL | | | | | | |
| | 51880 | 1 | 05422 3700 | R.C. STP-MAINT.& REPAIRS EXTERM. SERVICE JUNE 2017 RCSTP | 132309 | 07/13/17 | | 07/13/17 | | 45.00 |
| | | | | | | | | | | 45.00 |
| 489 | | | | FISHER & SON COMPANY INC | | | | | | |
| | 51886 | 1 | 05420 3702 | C.C. COLLEC.-MAINT.& REPR. GOAL SEED AND COMMERCIAL SEED MIX | 0000175179-IN | 07/13/17 | | 07/13/17 | | 868.00 |
| | | | | | | | | | | 868.00 |
| 2442 | | | | KENT AUTOMOTIVE | | | | | | |
| | 51890 | 1 | 05422 3700 | R.C. STP-MAINT.& REPAIRS MUFFIN CLAMPS | 9305045505 | 07/13/17 | | 07/13/17 | | 111.15 |
| | | | | | | | | | | 111.15 |
| 1031 | | | | PECO - 99193-01204 | | | | | | |
| | 51900 | 1 | 05420 3602 | C.C. COLLECTION -UTILITIES 99193-01204 5/25-6/29/17 | 070717 | 07/13/17 | | 07/13/17 | | 463.24 |
| | 51900 | 2 | 05420 3600 | C.C. METERS - UTILITIES 99193-01204 5/25-6/29/17 | 070717 | 07/13/17 | | 07/13/17 | | 9.66 |
| | 51900 | 3 | 05422 3601 | R.C. COLLEC.-UTILITIES 99193-01204 5/25-6/29/17 | 070717 | 07/13/17 | | 07/13/17 | | 105.86 |
| | 51900 | 4 | 05422 3600 | R.C STP -UTILITIES 99193-01204 5/25-6/29/17 | 070717 | 07/13/17 | | 07/13/17 | | 8,422.88 |
| | | | | | | | | | | 9,001.64 |

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Expenditures Register
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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|------------|---|----------------|----------|-----------|-----------|--------|-----------|
| 05 | | | | SEWER OPERATING | | | | | | |
| 1005 | | | | PENNSYLVANIA ONE CALL SYSTEM | | | | | | |
| | 51907 | 2 | 05422 3701 | R.C. COLLEC.-MAINT. & REPR MONTHLY ACTIVITY - JUNE 2017 | 0000731837 | 07/13/17 | | 07/13/17 | | 80.52 |
| | 51907 | 3 | 05422 3702 | R.C. COLLECTION-MAINT. & REP I&I MONTHLY ACTIVITY - JUNE 2017 | 0000731837 | 07/13/17 | | 07/13/17 | | 80.52 |
| | | | | | | | | | | 161.04 |
| 1876 | | | | RANSOME RENTAL COMPANY LP | | | | | | |
| | 51908 | 1 | 05420 3702 | C.C. COLLEC.-MAINT. & REPR. EXCAVATOR, COUPLER & BUCKET RENTAL 6/20-6/21/17 | K2238501 | 07/13/17 | | 07/13/17 | | 1,571.00 |
| | | | | | | | | | | 1,571.00 |
| 2914 | | | | TOWLER, SCOTT A. | | | | | | |
| | 51914 | 1 | 05422 4500 | R.C. STP-CONTRACTED SERV. SERVICE RE: RCSTP - JUNE 2017 | 17-060130-2 | 07/13/17 | | 07/13/17 | | 14,676.56 |
| | | | | | | | | | | 14,676.56 |
| 1395 | | | | USA BLUE BOOK | | | | | | |
| | 51917 | 1 | 05422 3700 | R.C. STP-MAINT. & REPAIRS ALGAE BRUSH, ALUMINUM POLE & MOUNT | 297826 | 07/13/17 | | 07/13/17 | | 164.48 |
| | | | | | | | | | | 164.48 |
| 1397 | | | | UTILITY & MUNICIPAL SERVICES | | | | | | |
| | 51916 | 1 | 05429 3100 | ADMIN.- PROFESSIONAL SERV SEWER BILLING READS 3/31-6/29/17 | 062917 | 07/13/17 | | 07/13/17 | | 33.25 |
| | | | | | | | | | | 33.25 |
| 3562 | | | | WINDLES WATER WORKS INC. | | | | | | |
| | 51919 | 1 | 05422 3700 | R.C. STP-MAINT. & REPAIRS 6 BOTTLES 5 GAL SPRING WATER | 10430 | 07/13/17 | | 07/13/17 | | 39.00 |
| | | | | | | | | | | 39.00 |

Report Date 07/13/17

Expenditures Register
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| Vendor | Req # | Budget# | Sub# | Description | Invoice Number | Req Date | Check Dte | Recpt Dte | Check# | Amount |
|--------|-------|---------|-------|----------------------------|----------------|----------|-----------|-----------|--------|--------------------------------|
| 06 | | REFUSE | | | | | | | | |
| 241 | | | | C.C. SOLID WASTE AUTHORITY | | | | | | |
| | 51878 | 1 | 06427 | 4502 LANDFILL FEES | 47665 | 07/13/17 | | 07/13/17 | | 5,171.67 |
| | | | | WEEK 6/23/17 - 6/30/17 | | | | | | |
| | | | | | | | | | | 5,171.67 |
| | | | | | | | | | | 103,101.06 |
| | | | | | | | | | | 0 Printed, totaling 103,101.06 |

FUND SUMMARY

| Fund | Bank Account | Amount | Description |
|------|--------------|------------|-----------------|
| 01 | 01 | 55,179.04 | GENERAL FUND |
| 03 | 03 | 13,781.80 | SINKING FUND |
| 05 | 05 | 28,968.55 | SEWER OPERATING |
| 06 | 06 | 5,171.67 | REFUSE |
| | | 103,101.06 | |

PERIOD SUMMARY

| Period | Amount |
|--------|------------|
| 1707 | 103,101.06 |
| | 103,101.06 |

Memo

To: Board of Supervisors
From: Joanne Morgan
Re: Right-to-Know Quarterly Report

April-May-June 2017

Leo Sinclair
217 N. Lochwood Lane
West Chester, PA 19380

Mr. Sinclair requested documents between/among East Goshen Township And Energy Transfer Partners, Sunoco Partners and/or Sunoco Logistics from 2014 to the present to be included, but not limited to, any requests for any monies, fees, charges, contributions, donations, compensation outside the scope of authority of what is require by Township's Ordinance and/or law. Information was e-mailed to Mr. Sinclair.

Leo Sinclair
217 N. Lochwood Lane
West Chester, PA 19380

Mr. Sinclair requested to review all filed Statement of Financial Interests from 2010 the present. He would also like to review any and all documents listing all individuals who were/are required filed said document. The files were pulled for Mr. Sinclair's review.

Juan Cardona
1307 Barkway Lane
West Chester, PA 19380

Mr. Cardona would like to get a copy of the plot plan for 195 Pheasant Run Road, West Chester, PA. A copy of the plot plan was e-mailed to Mr. Cardona.

Juan Cardona
1307 Barkway Lane
West Chester, PA 19380

Mr. Cardona requested a plot plan for 1326 Mark Drive. The correct plot was copied and sent to Mr. Cardona.

Carla M. Wentworth, Esq.
McCormick & Priore, P.C.
450 Plymouth Road
Suite 204
Plymouth Meeting, PA 19462

Ms. Wentworth filed a Right-to-Know Request requesting records relating to 1325 West Chester Pike. These records should include inspection reports, permit applications, permits, notes and forms. The township sent her the information by UPS. She was also informed that she could come to the office and inspect the records. The Township Manger, Mr. Louis F. Smith sent her a letter regarding this information and if she should have any further questions she could call him or send an e-mail.

Mr. Leo A. Sinclair
217 N Lochwood Lane
West Chester, PA 19380

Leo Sinclair completed a Right-to Know request form for time to review all field Statement of Financial Interests as outlined on the form. Mr. Sinclair was in the office on April 18, 2017 to review the file.

Ed Ritti
844 Conner Road
West Chester, PA 19380

Mr. Ritti filed out a Standard Right-to-Know Request for information on existing sewer lines in the northeast sector of the Township. Information was e-mail to Mr. Ritti in answer to this request.

Amy Dorward
Print Management Solutions
P.O. Box 350
Trexlrtn, PA 18087

Ms. Dorward requested access to the following information regarding the mail machine: meter rental bill, equipment rental bill, and machine maintenance, service contract bill or bill from the last service call. Information was sent to Ms. Dorward.

Ken Deloian
Data Acquisition Specialist
SmartProcure
700 W. Hillsboro Blvd., Suite 4-100
Deerfield Beach, FL 33441

Mr. Deloian submitted a Right-to-Know Form requesting the following information regarding AMS Advantage Software:

Purchase number, purchase date, line item numbers & details and vendor ID number, name, address, contact person and their e-mail address.

The requested information was sent to Ken Deloian of SmartProcure.

Trisha Frassetto
Signature Information Solutions
P.O. Box 8488
Trenton, NJ 08650

Ms. Frassetto sent in a Standard Right-to-Know Request Form requesting a database where we maintain agencies regarding real estate tax collection payments as of the 2017 tax year.

Brian McCool sent her the requested data.

Courtney Dougherty
40 Meadow Creek Lane
Malvern, PA 19355

Ms. Dougherty a plot plan for her property which is located d40 Meadow Creek Lane.

A copy was sent to Ms. Dougherty.

Beatrice Quaintance
20 Line Road
Malvern, PA 19355

Ms. Quaintance requested to see plot plans of the property for 20 Line Road. The information has been put aside for her review.

Elizabeth & Timothy Dwyer
1705 Paoli Pike
West Chester, PA 19380

Mr. Dwyer would like to look at the site plan for 1705 Paoli Pike. An e-mail was sent to Mr. Dwyer that the cost of the plans would be \$4.00.

Ms. Lisa Dyer
555 Lancaster Avenue
Berwyn, PA 19312

Ms. Dyer requested a monthly summary of residential building permits for all new construction of houses, renovations or additions issued for the month of March 2017. An e-mail was sent to Ms. Dyer letter her know that the building permit material is on the website.

Gary Peters
1235 Great Oak Circle
West Chester, PA 19380

Mr. Peters requested a copy of the building permit for his property located 1235 Great Oak Circle. An e-mail was sent to Mr. Peters regarding the inspection of the building permit for his property.

Jon Penders
412 Dickinson Avenue
Swarthmore, PA 19081

Mr. Penders requested to look at permit and property file for 37 Lochwood Lane. Mr. Smith e-mailed Mr. Penders and told him the record was ready for review at the Township Office.

Lisa Dyer
555 Lancaster Avenue
Berwyn, PA 19312

Ms. Dyer requested a monthly summary of residential building permits for all new construction of houses, renovations or additions that were issued in April 2017. An e-mail was sent to Ms. Dyer letter informing her where the information is located on the Township website.

Connie Terinsky
Get Decker
426 Highland Avenue
Downingtown, PA 19335

Ms. Terinsky requested a plot plan for 1461 Blanford Lane for deck replacement. The requested information was e-mailed to Connie Terinsky.

George Beatty
37 Waterford Way
Wallingford, PA 19086

Mr. Beatty requested records related to vacant properties in East Goshen Township. An e-mail was sent to Mr. Beatty letting him know we do not keep information on vacant properties.

David L. Smith, Jr.
1239 Great Oak Circle
West Chester, PA 19380

Mr. Smith requested a plot plan for his property which is located 1239 Great Oak Circle. The information was e-mailed to Mr. Smith.

Vince Willis
9 Jasmine Court
Malvern, PA 19355

Mr. Willis requested a plot plan for the property located 1211 Hadleigh Drive. He is interested in putting in an in-ground pool. The plot plan was e-mailed along regulations regarding the swimming pool property line regulations.

Edward & Rochelle Grossman
707 Hemlock Hill Lane
West Chester, PA 19380

Mr. Grossman requested a plot plan for his property which is located 707 Hemlock Hill Lane. Mr. Grossman would like to install a split rail fence. The plot plan material was e-mailed to Mr. Grossman.

Priscilla Burt
President, Devonshire Village Council
378 Devon Way
West Chester, PA 19380

Priscilla Burt requested copies of engineering reports prepared by Pennoni Corp. of maps of underground utilities at Devonshire Village, Hershey's Mill. Property and utility plans were e-mailed to Mrs. Burt.

Michael Masi
218 Baldwin Drive
West Chester, PA 19380

Mr. Masi requested a plot Plan of his property which is located 218 Baldwin Drive
The plot plan was e-mailed to Mr. Masi.

Christy Orzulak
214 S. Main Street, Apt A
North Wales, PA 19454

Ms. Orzulak requested the most recent collective bargaining agreement and applicable interest arbitration award (ACT 111) between East Goshen Township and the Westtown-East Goshen Regional Police Department. The Right-to-Know information was e-mailed to Ms. Orzulak.

Lisa Dyer
555 Lancaster Avenue
Berwyn, PA 19312

Ms. Dyer requested a copy of the monthly summary of residential building permits for all new construction for houses, renovations or additions for the month of May 2017. An e-mail was sent to Ms. Dyer giving her the link address to the May 2017 building report.

Jeff McGalliard
751 Wambold Road
Souderton, PA 18964

Mr. McGalliard requested a copy of a plot plan for 957 Cornwallis Drive. A copy of the plot plan with a building permit was e-mailed to Mr. McGalliard.

Thomas L. Coolbaugh
5749 Belmont Manor Drive
Pipersville, PA 18947

Mr. Coolbaugh requested a copy of a plot plan for 957 Cornwallis Drive. A plan was e-mailed to Mr. Coolbaugh.

Trisha Frassetto
Signature Information Solutions, LLC
sisdatagroup@signatureinfo.com
P.O. Box 8488
Trenton, NJ 08650-0488

Ms. Frassetto requested a copy of the database where you maintain the agencies real estate tax collection payments as of the request fulfillment date for 2017 tax year. The Finance Department e-mailed Ms. Frassetto the information she requested.

Eric Kuhn
Pellar Real Estate
433 W. Market St.
West Chester, PA 19382

Mr. Kuhn requested interior layout plans for 1504 Paoli Pike (Goshen Village Shopping Center). Mr. Gordon e-mailed Mr. Kuhn and informed him that the Township does not have interior layout plans.

July 7, 2017

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380



Re: Demolition/Asbestos Notification Requirements

Mr. Louis Smith:

This letter outlines a compliance assistance effort we are conducting and our request for your help. It has come to the attention of the Department of Environmental Protection (DEP) that many demolition and renovation contractors feel that they are not adequately informed of the Federal Asbestos NESHAP (National Emission Standards for Hazardous Air Pollutants) regulatory notification requirements. We received several suggestions from contractors that the municipal Code Enforcement Officer should remind them of the requirement when they apply for their local demolition permit.

The Asbestos NESHAP regulations require all facility owners or demolition contractors to submit an Asbestos Abatement and Demolition/Renovation Form to the Pennsylvania DEP and the United States Environmental Protection Agency at least 10 working days before the onset of demolition. All buildings must be thoroughly inspected for asbestos containing materials prior to any demolition or renovation. The *only* exception to this is when the demolition is *one single-family dwelling* that is not part of a larger project such as a commercial or condominium development.

Due to the confusion with this regulation, we ask for your help as Township Manager in raising contractor awareness. Included with this letter is a copy of the Asbestos Abatement and Demolition/Renovation Form with instructions for filing, and an Asbestos Program for Contractors Working in Pennsylvania fact sheet. These materials are available from your DEP regional office or online at www.dep.pa.gov/Business/Air/BAQ/BusinessTopics/Pages/Asbestos. You may want to print these and distribute with your demolition permits.

If you have any comments or questions you may contact me directly at 484-250-7502 or by e-mail at kmclmore@pa.gov. The Southeastern Regional Office DEP Air Quality intern is available to visit your municipal office or speak over the phone about the asbestos program for contractors. If you are interested, please indicate so in your communication with the district supervisor.

Mr. Louis Smith

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July 7, 2017

Thank you for your assistance with this matter.

Sincerely,



Kevin McLemore
District Supervisor
Air Quality

Enclosures

ASBESTOS PROGRAM FOR CONTRACTORS WORKING IN PENNSYLVANIA

The Pennsylvania asbestos program includes federal and state regulations to help protect the public from exposure to hazardous amounts of airborne asbestos. The following is a brief summary of the regulations. Information in this fact sheet does not supersede any federal, state or local requirements.

WHAT IS ASBESTOS?

Asbestos is a generic term used to describe a variety of natural mineral fibers. From the early 1930s until the 1970s, manufacturers added asbestos to products for strength and to provide heat insulation and fire resistance. Asbestos also resists corrosion and is a poor conductor of electricity. Because few products contained all of these properties, asbestos was widely used in the construction of homes, schools and other buildings.

HOW CAN PEOPLE BE EXPOSED TO ASBESTOS?

Most people are exposed to small amounts of asbestos in their daily lives. However, if materials containing asbestos are disturbed—for example sawed, scraped or sanded into a powder—asbestos fibers are more likely to become airborne and inhaled into the lungs.

HOW IS ASBESTOS REGULATED IN PENNSYLVANIA?

Because asbestos, in certain forms, has been determined to cause serious health problems, the Department of Environmental Protection (DEP) regulates the removal, collection, transportation and disposal of asbestos-containing materials (ACM). DEP's Air Quality Program has adopted and enforces the federal Environmental Protection Agency (EPA) 40 CFR Part 61 Subpart M, the Asbestos National Emission Standard for Hazardous Air Pollutants (NESHAP) regulations, as amended on November 20, 1990. Should a project be subject to the NESHAP regulations, a minimum 10-day notification of the project is required to be made to both EPA and DEP. The EPA and DEP do not regulate the removal of ACM from private residences unless the residence is an apartment with five or more units.

The Pennsylvania Department of Labor and Industry (L&I) enforces the Pennsylvania Asbestos Occupations Accreditation and Certification Act of 1990 (Act 194 and Act 161), which requires certification for the following asbestos occupations: contractor, inspector, management planner, project designer, supervisor and worker. L&I requires a five-day prior notification for friable asbestos on indoor projects at regulated facilities (including the EPA/DEP exempt private residence when the friable asbestos is disturbed by someone other than the homeowner). Call L&I at 717-772-3396 for more information regarding Act 194 and Act 161.

Contact the municipality where the project is located to find out if there are any local regulations.

WHAT ARE SOME IMPORTANT DEFINITIONS IN THE ASBESTOS NESHAP REGULATIONS?

- Friable ACM is material containing more than one percent asbestos that, when dry, can be crumbled, pulverized or reduced to a powder by hand pressure.
- Nonfriable ACM is material containing more than one percent asbestos that, when dry, **cannot** be crumbled, pulverized or reduced to a powder by hand pressure. It is divided into two categories:
 - Category I includes asbestos-containing packings, gaskets, resilient floor coverings or vinyl asbestos floor tile and asphalt roofing products.
 - Category II includes any other asbestos-containing material, except Category I nonfriable ACM, such as transite siding shingles, galbestos, concrete-type piping and other ACM concrete-type products.
- Regulated asbestos-containing materials (RACM) are: (a) friable ACM; (b) Category I nonfriable ACM that has passively become friable by water damage; fire damage or weathering; (c) Category I nonfriable ACM that will be or has been subjected to sanding, grinding, cutting, drilling or abrading; and (d) Category II nonfriable ACM that has a high probability of becoming or has become crumbled, pulverized or reduced to a powder in the course of demolition or renovation operations.
- Demolition – the wrecking or taking out of any load-supporting structural member of a facility together with any related handling operations or the intentional burning of any facility.

- Renovation – altering a facility or one or more facility components in any way, including the stripping or removal of RACM from a facility component.
- Facility – any institutional, commercial, public or industrial structure. A single residential building with four or fewer dwelling units is not a regulated facility under the NESHAP regulation unless it is part of an installation, which was previously subject to NESHAP regulations or its main use is not residential.
- Installation – a building or structure or any group of buildings or structures at a single demolition or renovation site that is under the control of the same owner or operator.

WHAT DO I NEED TO KNOW BEFORE REMOVING ASBESTOS IN PENNSYLVANIA?

State regulations stipulate that it is illegal for anyone to engage in any asbestos occupation (worker, supervisor, project designer, inspector, management planner or contractor) without proper certification from the L&I. These requirements, along with a five-day notification prior to the start of any abatement or demolition project where ACM is present, are outlined in Acts 194 and 161. Call the L&I at 717-772-3396 for more information regarding these requirements.

The building must be thoroughly inspected for ACM prior to any renovation or demolition. If the amount of friable ACM that will be removed is more than 260 linear feet, 160 square feet or 35 cubic feet, the project falls under the federal NESHAP regulations. This requires that a notification be postmarked or hand delivered to DEP and EPA at least **10 WORKING DAYS** prior to the start of the project. **All demolitions of regulated facilities, as defined above, also require a 10-day notification to DEP and EPA, regardless of the presence of asbestos.**

Additional regulations exist for demolition and renovation of any building containing ACM in Philadelphia and Allegheny counties. In Philadelphia County, call 215-685-7576. In Allegheny County, call 412-578-8133. It is important to contact the appropriate office if the project is located in either of these counties.

WHAT ARE THE PROCEDURES FOR NOTIFICATION?

Notification for projects in Pennsylvania are submitted on the "Asbestos Abatement and Demolition/Renovation Notification" form (revised 10/2002; web form revised 11/2007). A form may be obtained by contacting the DEP asbestos office at 717-787-9257 or by contacting the nearest DEP regional office listed below. The form can also be printed from the DEP website. Instructions are provided with the form. The notice must be delivered by the U.S. Postal Service, commercial delivery service or hand delivery. **FACSIMILES ARE NOT ACCEPTABLE.**

WHERE IS THERE MORE INFORMATION?

To obtain copies of the NESHAP regulations, the notification form or other information, please contact the local DEP regional office:

Southeast Regional Office – 484-250-5920 (Bucks, Chester, Delaware, and Montgomery counties)

Northeast Regional Office – 570-826-2511 (Carbon, Lackawanna, Lehigh, Luzerne, Monroe, Northampton, Pike, Schuylkill, Susquehanna, Wayne, and Wyoming counties)

South-central Regional Office – 717-705-4702 (Adams, Bedford, Berks, Blair, Cumberland, Dauphin, Franklin, Fulton, Huntingdon, Juniata, Lancaster, Lebanon, Mifflin, Perry, and York counties)

North-central Regional Office – 570-327-3638 (Bradford, Cameron, Centre, Clearfield, Clinton, Columbia, Lycoming, Montour, Northumberland, Potter, Snyder, Sullivan, Tioga, and Union counties)

Southwest Regional Office – 412-442-4000 (Armstrong, Beaver, Cambria, Fayette, Greene, Indiana, Somerset, Washington, and Westmoreland counties)

Northwest Regional Office – 814-332-6940 (Butler, Clarion, Crawford, Elk, Erie, Forest, Jefferson, Lawrence, McKean, Mercer, Venango, and Warren counties)

For work done in Philadelphia County, contact Air Management Services at 215-685-7576.

For work done in Allegheny County, contact Allegheny County Health Department at 412-578-8133.

For more information, visit www.dep.pa.gov.