

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, JANUARY 24, 2017– 7:00 pm
FINAL MINUTES**

Present: Chairman Marty Shane, Vice Chairman Carmen Battavio, Supervisors Janet Emanuel, Township Manager Rick Smith, Township CFO Jon Altshul, ABC Member Erich Meyer (Conservancy Board) and Thom Clapper (Vacancy Board).

Call to order & Pledge of Allegiance:

Marty called the meeting to order at 7:00 pm and asked Thom Clapper to lead the assembly in the Pledge of Allegiance.

Moment of Silence:

Carmen called for a moment of silence to honor the troops who defend of our Nation and to those who have given the ultimate – their lives.

Recording of Meeting: *Leo Sinclair, 217 North Lochwood Lane*, indicated that he would be recording the meeting.

Chairman's Report:

- a. Marty commented that the Board met in executive session prior to tonight's meeting to discuss a personnel matter (ABC Interview).
- b. Marty reviewed the Board of Supervisors interviewing process that would be taking place at the meeting, noting that candidates Linda Verno and Henry Sciortino had withdrawn their applications. Marty commented that it is the Board's hope that whoever is chosen will fill out the balance of the current term and run for re-election to complete a full term. Marty also stated that candidate Richard McIntyre would be interviewed via Skype for the entire assembly to witness.

New Business:

- a. **Interview applicants for the vacancy on the Board of Supervisors and possibly appoint a new Supervisor:** Candidates Michael Lynch and Erich Meyer drew numbers from a basket, and Richard McIntyre (via Skype) was given the remaining number.

Candidate #1 (Richard McIntyre): Mr. McIntyre thanked the Board for their understanding and the opportunity to interview via Skype, and explained that for family reasons the need to interview via Skype.

1. **Have you been an East Goshen resident for at least 12 months?** Yes, I have lived in East Goshen for the past 27 years.
2. **Why do you wish to become a Supervisor?** I now have the time and would like to give back to my community.

- 3. What is your understanding of the role and responsibilities of a Township Supervisor?** The Supervisors represent the residents and businesses of the Township. They are the voice for the people and act as the governing body to make fair decisions for all the citizens of the Township.
- 4. Can you make a time commitment of at least 20-25 hours/month for meetings and preparation?** I understand the time commitment to be 20-25 hours per month. I am newly retired. I serve on my Church Board, which meets the third Tuesday of each month, and I am not sure how to reconcile this commitment with the Board of Supervisors meeting dates.
(Marty explained that the duties and time commitment, in reality, is more than 25 hours a month, and at times can be doubled, and that the commitment of time is mostly in the evenings).
- 5. What do you find the strengths of the Board of Supervisors to be?** The Board has built and sustained a community where people want to live and work. The Board is doing the right things for its residents.
- 6. What are the positives about East Goshen and what areas need to be addressed?** The positives of the Township are the strong services to the residents such as snow removal, zoning, low taxes, and a great park system. I do not see any pressing item that needs to be changed.
- 7. If you are appointed as a Supervisor what attributes would you bring to the Board to fulfill your role?** I have established a long standing, stable work career at the highest levels of management at SMS and Siemens. I have much business experience that would make itself useful as a Supervisor. I am a creative thinker, a problem solver, and I have experience in the leadership of a non-profit.
- 8. Have you served in any capacity in local government, either in East Goshen or some other community? Explain your duties and any leadership roles you may have obtained?** I have never served in local government. I have a lot of non-profit work, having served on many committees and have non-profit Board exposure. I understand the procurement process, and I have dealt with a lot of public servants.
- 9. What leadership roles have you served in business or other outside activities?** I have extensive leadership experience through my professional career at SMS. I lead many new product development teams and built many new business areas at SMS. I have served as Chairperson for a large non-profit concern.
- 10. What experience do you have in managing a business budget process?** I have extensive budget work in my employment at SMS. I have served as Treasurer of two non-profits, gaining approval of budgeting processes.
- 11. What experiences, do you have in working with Land Use, Subdivisions or Zoning matters, either in East Goshen or elsewhere?** I do not have any experience in this area.

12. Why should the Board select you as the 5th Supervisor? I should be chosen for Supervisor because I am a strategic thinker, a business person, a problem solver and I am good with people.

Carmen asked the following questions:

- a) **Have you attended any Board or ABC Committee meetings in the past?** Yes, I have attended a few Board meetings in the past.
- b) **Have you visited the Township website?** Yes, I have visited the website from time to time in the past.
- c) **Are you registered on Constant Contact for the Township?** Yes, I am.
- d) **Are you familiar with the Paoli Pike Trail concern?** Yes, I understand this concern and was present at a Board meeting when Jason Lang presented items for funding.
- e) **If you are not chosen as a Supervisor, would you be willing to use your skills in other areas of Township leadership?** Yes, I would be willing to do that.

Chuck asked Richard how familiar he is with the current Dam projects in the Township. Richard stated that he is a little knowledgeable of the Dam projects, but does not know about the technical aspects.

Marty asked the following questions:

- a) **Have you met with any consultants or Township staff, or been in the Township building prior to this interview?** No, I have not met with any staff, but I have been in the Township building in the past.
- b) **Are you knowledgeable with the Township General Operating Fund and its Operating Budget?** No I am not.
- c) **Do you know about the Township's Funds and Budgets?** I have seen them and am somewhat knowledgeable about them, but not in detail.
- d) **Do you have knowledge of the Township Capital Fund?** No, but I do understand this item in general from my non-profit work.

Carmen asked Richard if he recognizes the costs of Police protection and how the Police Department was formed. Richard stated that he doesn't know of the magnitude of the Police budget but he is familiar with how the WEGO Police Department was formed.

Marty asked Richard what are his strongest skills. Richard stated that he has always gravitated towards finance committee work as he has a strong understanding of financial statements. Richard stated that he has done a lot of strategic planning work.

Marty asked Richard if he understands the Township Comprehensive Plan. Richard stated that he has seen it, but is not well versed in it.

Marty asked Richard what areas of strategic planning are necessary in the Township. Richard said that he could see transportation challenges and housing demands (apartment/rentals) as two areas requiring strategic planning in the future.

Marty asked Richard if he understood the housing makeup in the Township. Richard thought that East Goshen housing was mostly made up of single family homes.

Carmen asked Richard what issues in East Goshen need to be addressed. Richard stated that he has no real complaints with the Township at the present time. Richard feels the streets are well cared for, the parks are a great asset, the taxes are low, and he is thankful to live in East Goshen Township.

Marty asked Richard if he had any other questions for the Board. Richard stated that he did not have any other questions.

Candidate #2 (Michael Lynch):

- 1. Have you been an East Goshen resident for at least 12 months?** I am the current Manager of East Bradford Township. I have previously worked for C.M. Barlow, property managers for the Hershey Mill Community. I am a graduate of the University of Pennsylvania and Eastern University Graduate School. I have been a resident of East Goshen Township since March of 1983, living in the same home.
- 2. Why do you wish to become a Supervisor?** I would like to give back to my community and be a part of the wonderful team of Supervisors. The East Goshen Supervisors and staff are an exemplary group of hard working people. I have come to know and respect many of them over the years and I would love to become a part of this group.
- 3. What is your understanding of the role and responsibilities of a Township Supervisor?** The role of a Supervisor is to ensure that Township monies are used wisely for all its residents, and to be transparent in working through complex issues.
- 4. Can you make a time commitment of at least 20-25 hours/month for meetings and preparation?** I have current obligations on the second Tuesday and first Thursday of each month. I also serve in a temporary position on a Police Advisory Board. 2017 will be my last year as East Bradford Township Manager, at which time I will move to a Treasurer position and my evening commitments will dissipate. In 2018, my work schedule will be less busy, and in May 2020 I will retire at the age of 69. The time commitment as a Supervisor will not be an issue and I will be free of any other evening business at that time.
- 5. What do you find the strengths of the Board of Supervisors to be?** The strengths are its leadership, accountability, strategic visioning, the ability to operate reserve funding correctly, debt management and in having created a AAA rating for the Township.
- 6. What are the positives about East Goshen and what areas need to be addressed?** As a homeowner, I have no concerns about the local government as it has created a stable, low tax base. The current land use – the mix of residential and corporate space – has become a great asset. The stable property values are a positive. Other assets of the Township are Applebrook Park and East Goshen Park. I do understand the current challenge posed by the Police Pension and compensation issue.

7. **If you are appointed as a Supervisor what attributes would you bring to the Board to fulfill your role?** My professional experiences are the foundation of my attributes. I would work hard to meet the expectations of others. I am an engaging person who enjoys conversation and the sharing of different opinions. I am a good communicator.
8. **Have you served in any capacity in local government, either in East Goshen or some other community? Explain your duties and any leadership roles you may have obtained?** (Marty thought this question had already been addressed)
9. **What leadership roles have you served in business or other outside activities?** (Marty thought this question had already been addressed)
10. **What experience do you have in managing a business budget process?** (Marty thought this question had already been addressed)
11. **What experiences, do you have in working with Land Use, Subdivisions or Zoning matters, either in East Goshen or elsewhere?** (Marty thought this question had already been addressed)
12. **Why should the Board select you as the 5th Supervisor?** This is my time to give back to “my village”. It would be a privilege to be involved with this Board and I am very comfortable in this type of environment.

Carmen asked Michael if he was not chosen for Supervisor, if he would be willing to use his skills in another area. Michael said that he would be very willing to do so in January of 2018 as he would have more flexibility in his time to volunteer.

Marty asked if Michael had talked to anyone at the Township about this position. Michael stated that he had not.

Marty asked if Michael has attended any East Goshen Township Board or Committee meetings in the past. Michael stated that he only attended the June 2016 Hershey Mill Dam meeting, that he had commitments in his position with East Bradford Township, and that he purposely remained separate out of deference to Rick Smith in his capacity as Township Manager.

Marty asked if Michael holds any leadership position with COG. Michael responded that he does not, but that he sits on the West Chester Police Advisory Board and on a West Chester University Commission.

Carmen asked Michael if he would feel uncomfortable in any way becoming totally involved as a Supervisor, given his current position as Township Manager of East Bradford Township. Michael said he does not foresee any conflicts of interest.

Marty asked Michael if the East Bradford Board of Supervisors is aware of his interviewing for this position. Michael said that they are fully aware and are unanimously supportive of his candidacy for East Goshen Supervisor.

Carmen asked for detail on Michael's experience with East Bradford's Police contract. Michael stated that there was extensive due diligence to review options for a more robust regional Police service. East Bradford ultimately looked toward West Chester for a new contract as this option provided a longer (5 year) term.

Mr. Lynch concluded by thanking the Board for the opportunity to interview for the Supervisor vacancy. He complimented the Board on the Township website and its use of Constant Contact in keeping all residents well informed.

Candidate #3 (Erich Meyer):

- 1. Have you been an East Goshen resident for at least 12 months?** I have been a resident of East Goshen Township since 1992. I am the CEO of my own electrical and landscaping companies. I have been involved with the Township for the past 6 ½ years.
- 2. Why do you wish to become a Supervisor?** I have been regularly attending Board and Committee meetings since 2010, and I would like to continue contributing to the Township leadership.
- 3. What is your understanding of the role and responsibilities of a Township Supervisor?** The Board of Supervisors is the legislative body for the day to day responsibilities of the township. The Supervisors oversee the budget, taxes, public safety and land protection for the Township.
- 4. Can you make a time commitment of at least 20-25 hours/month for meetings and preparation?** Yes, I am very aware of the time commitment of the Board. My schedule is flexible to meet all commitments; this includes consideration for my daytime commitments.
- 5. What do you find the strengths of the Board of Supervisors to be?** The strength of this Board is its commitment to serve the residents and the Township as a whole.
- 6. What are the positives about East Goshen and what areas need to be addressed?** The positives of East Goshen Township are its financial stability, its public works, the park, and its commitment to preserving open space. I don't see any real problems, but I think communication between the Board and the ABC committees could be improved.
- 7. If you are appointed as a Supervisor what attributes would you bring to the Board to fulfill your role?** The attributes I would bring as a Supervisor would be my commitment, my integrity, my efficiency, my good listening skills, and my work ethic.
- 8. Have you served in any capacity in local government, either in East Goshen or some other community? Explain your duties and any leadership roles you may have**

obtained? For the past four years, I have served on the Park & Recreation Committee. I am the Vice Chair of the Conservancy Commission, as well as a Paoli Pike Corridor Committee Member. I have run many Conservancy Board meetings.

- 9. What leadership roles have you served in business or other outside activities?** In my electrical business, I am responsible for budgeting and procurement. My landscaping business is a part-time concern.
- 10. What experience do you have in managing a business budget process?** (This question was not asked)
- 11. What experiences, do you have in working with Land Use, Subdivisions or Zoning matters, either in East Goshen or elsewhere?** During my tenure on the Conservancy Board, I have advised on land use and subdivision concerns.
- 12. Why should the Board select you as the 5th Supervisor?** I have been in attendance at the Board of Supervisors meeting for the past 6 ½ years, and serve on many committees. There would be no lag time for me to understand the workings of the Board and for me to contribute.

Marty asked Erich if he had any other leadership roles. Erich stated that his committee work represented all of his leadership roles.

Carmen asked Erich if he was familiar with the Police contract issue. Erich stated that he is aware of this major concern for the Township.

Chuck asked how Erich manages his time between his two businesses. Erich stated that his electrical company is really his full-time day job. His landscaping business, which he has operated since he was 14 years old, has been significantly scaled down, and is really only a part-time concern.

Janet asked what area of the Board Erich would most like to contribute. Erich said that he is open to any area of concern that needs attention.

Marty asked Erich to comment on his understanding of the Operating Funds. Erich commented that the Board has always done a great job in maintaining funds, and making major contributions to the Police Pension.

Marty asked Erich to comment on his particular area of interest on the Board. Erich stated that he would look forward to learning about all of the day to day functions of the Board, and having the ability to contribute. Erich said that he would be very interested in focusing on the Public Works facet of the Township.

Marty asked Erich if he talked to any Township employee or Board member in advance of this interviewing process. Erich stated that he did not.

Public Comment:

Joe Buonanno, 1606 Herron Lane, asked the Board if they saw a conflict of interest in the candidacy of Michael Lynch, given his current status as Township Manager for East Bradford Township, especially as it relates to future grant applications. Marty said there is always potential for a conflict of interest in any situation, that he has every expectation that if a conflict of interest were to arise, he would expect Mr. Lynch to recuse himself from the situation. Carmen commented that most all of the grant monies have already been applied for and he does not see a potential problem. Rick further commented that the Board has very little input in any of the grant applications.

(The Board Took a Short Recess)

Marty thanked all the candidates for interviewing, noting that each of the candidates have very diverse backgrounds. Marty commented that Mr. McIntyre has some very useful business experience, but not much direct Township experience. Mr. Lynch and Mr. Meyer have more direct Township experience. Carmen mirrored Marty's sentiments and added that the Board needs to choose the candidate that they feel will best serve the residents. Carmen concluded that it is his hope that the two candidates who are not chosen will become involved in Township affairs in the future.

Carmen motioned to appoint Michael Lynch as Supervisor, to finish Senya's term and run for re-election for full term in the upcoming election. Janet seconded. Marty added the Board needed to choose the candidate who would be the best fit, and that this was a very difficult decision, but that Michael, given his broad based background in Township leadership, is the best fit. The Board voted unanimously in favor of the motion (4/0).

Rick commented that the swearing in ceremony would take place at the February 7, 2017 Board meeting.

Adjournment:

There being no further business, Janet motioned to adjourn the meeting at 8:50 pm. Carmen seconded. The Board voted unanimously to adjourn.

Respectfully submitted,
Christina Rossetti Hartnett
Recording Secretary