

Memo

To: Board of Supervisors
From: Jon Altshul
Re: March 2018 Financial Report
Date: April 9, 2018

Net of pass-through accounts, as of March 31st, the general fund had revenues of \$3,739,764 and expenses of \$2,594,252 for a year-to-date surplus of \$1,145,512. A surplus of this amount is normal at this point in the year, as March 31st is the deadline discounted real estate tax payment. Compared to the YTD budget, revenues were \$114,621 over budget and expenses were \$4,321 over budget for a positive budget variance of \$110,300. As of March 31st, the general fund balance was \$6,275,018.

On the expense side, Administration, Parks & Recreation and Public Work are all under budget, while Emergency Services and Codes are both slightly over budget. Of particular note, the Public Works budget for snow removal was over budget by \$61,448; however, this was offset by savings across other Public Works line items. Administration was under-budget by \$36,537 due primarily to higher-than-expected insurance proceeds. On the revenue side, Earned Income Tax, Real Estate Tax and Other Income were all over budget, while Real Estate Transfer Tax, Local Services Tax and Franchise Fees were under budget.

Note that the Q1 reimbursement from the Fire Company (\$409,486) was received in early April.

Other funds

- The **State Liquid Fuels Fund** had \$553,313 in revenues and \$0 expenses. The fund balance was \$553,815. Note that the 2018 allocation from the state was made in early March.
- The **Sinking Fund** had \$5,248 in revenues and \$162,143 in expenses. The fund balance is \$5,867,136.
- The **Transportation Fund** had \$1,442 in revenues and \$0 in expenses. The fund balance is \$1,080,599.
- The **Sewer Operating Fund** had \$849,465 in revenues and \$705,659 in expenses. The fund balance is \$1,030,477.
- The **Refuse Fund** had \$251,409 in revenues and \$257,131 in expenses. The fund balance is \$608,406.
- The **Bond Fund** had \$23,984 in revenues and \$181,784 in expenses. The fund balance is \$7,178,523.
- The **Sewer Sinking Fund** had \$2,073 in revenues and \$15,358 in expenses. The fund balance is \$2,149,394.
- The **Operating Reserve Fund** had \$1,815 in revenues and no expenses. The fund balance is \$2,506,169.

Long-Range Budget Planning Session

I would like to schedule the long-range budget planning session for Wednesday, May 23rd at 10am. Please advise if this date and time does not work for you.

Accounts Receivable

Accounts receivable for Sewer & Refuse accounts stood at \$203,594 as of March 31st, which is the lowest level since at least 2010. Accounts Receivable on real estate tax bills after the March 31st deadline for the discount period was also a seven year low.

Investment Overview

All total, our cash is currently yielding a weighted average of 1.34% (compared to 1.05% three months ago) and the average time until maturity of our illiquid (term) investments is 125 days. The current yield curve is skewed towards short-term investments, and accordingly, I would expect both the yield to continue to increase and the average time until maturity to decrease over the course of 2018.

**EAST GOSHEN TOWNSHIP
GENERAL FUND SUMMARY
As of March 31, 2018**

Account Title	Annual Budget	YTD Budget	YTD Actual	Variance
EMERGENCY SERVICES EXPENSES	4,101,440	1,317,425	1,319,211	(1,786)
PUBLIC WORKS EXPENSES	2,637,576	529,175	540,448	(11,273)
ADMINISTRATION EXPENSES	2,218,972	507,208	510,861	(3,653)
CODES EXPENSES	465,911	114,088	117,292	(3,204)
PARK AND RECREATION EXPENSES	690,256	94,580	78,983	15,597
TOTAL CORE FUNCTION EXPENSES	10,114,155	2,562,476	2,566,795	(4,319)
EMERGENCY SERVICES REVENUES	77,628	7,622	8,415	793
PUBLIC WORKS REVENUES	1,010,195	117,530	173,278	55,748
ADMINISTRATION REVENUES	334,024	55,010	95,200	40,190
CODES REVENUES	259,725	53,466	51,050	(2,416)
PARK AND RECREATION REVENUES	140,976	27,424	21,516	(5,909)
TOTAL CORE FUNCTION REVENUES	1,822,548	261,052	349,458	88,406
NET EMERGENCY SERVICES	4,023,812	1,309,803	1,310,796	(993)
NET PUBLIC WORKS	1,627,381	411,645	367,169	44,476
NET ADMINISTRATION	1,884,948	452,198	415,661	36,537
NET CODES	206,186	60,622	66,243	(5,621)
NET PARK AND RECREATION	549,280	67,156	57,468	9,688
CORE FUNCTION NET SUBTOTAL	8,291,607	2,301,424	2,217,337	84,087
DEBT - PRINCIPAL	549,000	-	-	0
DEBT - INTEREST	249,458	27,455	27,457	(2)
TOTAL DEBT	798,458	27,455	27,457	(2)
TOTAL CORE FUNCTION NET	9,090,065	2,328,879	2,244,794	84,085
NON-CORE FUNCTION REVENUE				
EARNED INCOME TAX	5,181,600	1,163,486	1,198,764	35,278
REAL ESTATE PROPERTY TAX	2,026,129	1,829,020	1,857,017	27,997
REAL ESTATE TRANSFER TAX	575,000	143,750	118,071	(25,679)
CABLE TELEVIS.FRANCHISE	489,600	122,400	116,620	(5,780)
LOCAL SERVICES TAX	348,000	88,839	82,377	(6,462)
OTHER INCOME	469,736	16,596	17,458	862
TOTAL NON CORE FUNCTION REVENUE	9,090,065	3,364,091	3,390,306	26,215
NET RESULT	0	1,035,212	1,145,512	110,300

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")

ALL FUNDS MARCH 2018

* NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	SINKING FUND	TRANSPORT. FUND	SEWER OP. FUND	REFUSE FUND	SEWER SINK FUND	OPERATING RESERVE	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY	BOND FUND
01/01/18 BEGINNING BALANCE	\$5,531,289	\$502	6,024,031	1,079,157	886,672	614,128	\$2,162,678	\$2,504,354	\$18,057,119	\$142,331	7,336,323
RECEIPTS											
310 TAXES	\$3,387,562	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,387,562	\$0	\$0
320 LICENSES & PERMITS	\$510	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$510	\$0	\$0
330 FINES & FORFEITS	\$8,415	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,415	\$0	\$0
340 INTERESTS & RENTS	\$44,245	\$2	\$5,248	\$1,442	\$1,078	\$1,067	\$2,073	\$1,815	\$56,969	\$529	\$23,984
350 INTERGOVERNMENTAL	\$26,060	\$553,311	\$0	\$0	\$0	\$0	\$0	\$0	\$579,371	\$0	\$0
360 CHARGES FOR SERVICES	\$87,526	\$0	\$0	\$0	\$848,387	\$250,341	\$0	\$0	\$1,186,254	\$1,128	\$0
380 MISCELLANEOUS REVENUES	\$31,779	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$31,779	\$564	\$0
390 OTHER FINANCING SOURCES	\$171,517	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$171,517	\$30,000	\$0
	\$3,757,614	\$553,313	\$5,248	\$1,442	\$849,465	\$251,409	\$2,073	\$1,815	\$5,422,377	\$32,221	\$23,984
EXPENDITURES											
400 GENERAL GOVERNMENT	\$372,926	\$0	\$28,931	\$0	\$0	\$0	\$0	\$0	\$401,856	\$0	\$0
410 PUBLIC SAFETY	\$1,806,030	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,806,030	\$0	\$0
420 HEALTH & WELFARE	\$84	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84	\$0	\$0
426 SANITATION & REFUSE	\$35,484	\$0	\$0	\$0	\$590,937	\$257,131	\$15,358	\$0	\$898,910	\$76,978	\$0
430 HIGHWAYS,ROADS & STREETS	\$439,129	\$0	\$81,550	\$0	\$0	\$0	\$0	\$0	\$520,679	\$0	\$0
450 CULTURE-RECREATION	\$68,467	\$0	\$50,837	\$0	\$0	\$0	\$0	\$0	\$119,304	\$0	\$181,784
460 CONSERVATION & DEVELOPMENT	\$299	\$0	\$825	\$0	\$0	\$0	\$0	\$0	\$1,124	\$0	\$0
470 DEBT SERVICE	\$28,382	\$0	\$0	\$0	\$84,722	\$0	\$0	\$0	\$113,104	\$0	\$0
480 MISCELLANEOUS EXPENDITURES	\$277,154	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$277,154	\$0	\$0
490 OTHER FINANCING USES	\$2,984	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$32,984	\$0	\$0
	\$3,030,939	\$0	\$162,143	\$0	\$705,659	\$257,131	\$15,358	\$0	\$4,171,230	\$76,978	\$181,784
2018 SURPLUS/(DEFICIT)*	\$726,675	\$553,313	(\$156,895)	\$1,442	\$143,806	(\$5,722)	(\$13,285)	\$1,815	\$1,251,147	(\$44,757)	(\$157,800)
CLEARING ACCOUNT ADJUSTMENTS	\$17,054										
03/31/2018 ENDING BALANCE	\$6,275,018	\$553,815	\$5,867,136	\$1,080,599	\$1,030,477	\$608,406	\$2,149,394	\$2,506,169	\$20,071,014	\$97,575	\$7,178,523