

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, AUGUST 7, 2018
FINAL MINUTES**

Present: Chairman Marty Shane; Members David Shuey, Janet Emanuel and Mike Lynch; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; and Erich Meyer (Conservancy Board).

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:00 p.m. and asked Jon to lead the pledge of allegiance.

Moment of Silence

Marty called for a moment of silence to honor our troops.

Recording

The meeting was livestreamed on the Township's [YouTube](#) page.

Chairman's Report

Marty made the following announcements:

- The Board met in Executive Session prior to tonight's meeting to discuss a police labor matter.
- The Board is looking for residents to serve on the Pipeline Task Force; applications need to be submitted by August 31, 2018.
- The 2019 Minimum Municipal Obligations for the Township's Pension Plans are as follows:
 - Fire Pension Plan: \$92,980
 - Non-Uniformed Pension Plan: \$0
 - Non-Uniformed Defined Contribution Plan: \$87,154
 - Non-Uniformed Defined Contribution Plan (for WEGO staff): \$10,695

Public Comment

Bernie Greenberg, 894 Jefferson Way, asked about the 12" repurposed line that will convey NGLs through Chester County. Rick explained that the line could be active as early as mid-August. He added that Sunoco has only installed about 10% of Mariner East 2 in East Goshen and that Sunoco is currently re-evaluating horizontal directional drilling in East Goshen.

Financial Report

Jon reported that the Township received its 2017 audit and financial statements, with a clean opinion.

Approval of Minutes, July 17, 2018 & Treasurer's Report, August 2, 2018

Janet made a motion to approve the minutes of July 17, 2018 as corrected. Mike seconded. The motion passed 4-0.

David made a motion to approve the expenditures and graciously accept the receipts in the August 2, 2018 Treasurer's Report. Janet seconded the motion. The motion passed 4-0.

Mike asked Jon to include the start and end date of the transaction period on all Treasurer's Reports.

Consider Noise Ordinance Amendment

Rick explained that the draft amended noise ordinance would change the noise threshold from 60dBA as follows: 1) between 7:00am and 10:00pm, an LEQ of 65 dBA or 5 dBA above the background sound level and 2) between 10:00pm and 7:00am, an LEQ of 55 dBA or 5 dBA above the background sound level. He explained that this change could help the Township enforce noise violations in areas where there are already high levels of ambient noise. Mike made a motion to advertise for a public hearing to amend the noise ordinance. David seconded. The motion passed 4-0.

Consider Working without a Permit, Saturday Inspection Report

Rick summarized Mark Gordon's findings and recommendations, specifically that the Saturday inspections had not identified much unpermitted construction activity in the Township and that setting aside time for the inspectors to drive around the Township during the regular workweek would achieve the same purpose. Mike made a motion to accept staff's recommendation on working without permits and Saturday inspections. Janet seconded the motion. The motion passed 4-0.

Consider Approval of Preliminary and Final Approval for the Subdivision and Land Development at 1506 Meadowbrook Lane

Shimon Guy P.E., Guy Engineering Associates, provided the Board with an overview of the proposed subdivision application for 1506 Meadowbrook Lane. Janet made a motion to grant the requested waiver and approve the preliminary / final subdivision plan for 1506 Meadowbrook Ln. dated August 1, 2017, last revised 6/25/2018 with the following conditions:

1. All comments outlined in the July 10, 2018 Pennoni review letter be addressed to the satisfaction of the Township staff prior to the issuance of Building Permits.
2. The applicant shall post the appropriate financial security and submit the land development agreement for review and approval by the Board of Supervisors prior to the execution of the plans and releasing them for recording.
3. The applicant shall provide a copy of the fully executed driveway access and easement agreement to the Township in order to satisfy condition D of the

Zoning Hearing Board decision prior to the execution of the plans and releasing them for recording.

4. The applicant shall follow all federal, state and local laws.

Mike seconded the motion. The motion passed 4-0.

Consider Stormwater O&M Agreement and In-Law Suite Agreement for 1221 Upton Circle

David made a motion to authorize the Chairman to execute the Stormwater Operations and Maintenance Agreement and In-Law Suite Agreement for 1221 Upton Circle. Janet seconded. The motion passed 3-0, with Mike recusing himself as he is a neighbor and friend of the property owner.

Consider Recommendation for overhead door replacement

The following three price quotes were received for a new overhead door in the Public Works Annex. This door is broken and needs to be replaced.

<u>Company</u>	<u>Price</u>
Nask Door Co.	\$7,032
Smoker Door Co.	\$7,165
Winfield Door Co.	\$10,869

Mike made a motion to purchase the new overhead door from Nask Door Company for \$7,032. David seconded. The motion passed 4-0.

Consider Recommendation for 2018 Ford Explorer

The following two COSTARS price quotes were received for a new 2018 Ford Explorer. The existing 2007 Explorer will be retained by the Township for the exclusive use of Parks & Recreation.

<u>Company</u>	<u>Price</u>
Hondru Ford	\$48,020
Hoskins Ford	\$35,850

Mike made a motion to purchase the Explorer from Hoskins Ford for \$35,850. Janet seconded. The motion passed 4-0.

Consider Recommendation for Copier Replacement

The following three COSTARS/U.S. Communities quotes were received for a monthly lease for a Ricoh MPC 6004ex copier.

<u>Company</u>	<u>Price</u>
Rothwell	\$160/mo for 60 months
Centric	\$132.51/mo for 63 months
KDI	\$155/mo for 60 months

Because Rothwell is our current copy machine vendor and because all three lease options are substantially below what we pay today, Jon recommended that we stay with Rothwell.

Janet made a motion to enter into a lease agreement for a Ricoh/Lanier MPC6004e copier from Rothwell Document Solutions for \$160 per month. Mike seconded. The motion passed 4-0.

Consider Recommendation for Replacement Pickup Truck

The following two COSTARS price quotes were received for a new Ford F350 Pick-up Truck.

<u>Company</u>	<u>Price (with trade-in)</u>	<u>Price (without trade-in)</u>
Hondru Ford	\$43,165	\$59,665
Hoskins Ford	\$39,270	\$60,770

Mike made a motion to purchase a Ford F350 from Hoskins Ford and offer the existing 2011 F350 to the Goshen Fire Company for \$21,500. If the Fire Company does not accept that price, the Ford shall be traded in with Hoskins Ford, for a net price of \$39,270. Janet seconded. The motion passed 4-0.

Any Other Matter

None

Correspondence, Report of Interest

The Board acknowledged receipt of the Conditional Use Notice for home occupation at 1339 E. Strasburg Road.

Adjournment

David made a motion to adjourn at 7:50. Janet seconded the motion. The motion passed 4-0.

Respectfully submitted,
Jon Altshul
Recording Secretary

Attachments: August 2, 2018 Treasurer's Report

July 12 - August 2, 2018

**TREASURER'S REPORT
2018 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$3,515.58	Accounts Payable	\$417,460.20
Earned Income Tax	\$82,000.00	Electronic Pmts:	
Local Service Tax	\$5,000.00	Credit Card	\$2,649.82
Transfer Tax	103,863.83	Postage	\$0.00
General Fund Interest Earned	179.88	Debt Service	\$0.00
Total Other Revenue	\$112,097.05	Payroll	\$245,643.76
Total Receipts:	\$306,656.34	Total Expenditures:	\$665,753.78

STATE LIQUID FUELS FUND

Receipts	\$0.00		
Interest Earned	\$0.00		
Total State Liquid Fuels:	\$0.00	Expenditures:	\$0.00

CAPITAL RESERVE FUND

Receipts	\$225,000.00	Accounts Payable	\$28,168.65
Interest Earned	\$16,094.41	Credit Card	\$0.00
Total Sinking Fund:	\$241,094.41	Total Expenditures:	\$28,168.65

TRANSPORTATION FUND

Receipts	\$0.00		
Interest Earned	\$1,020.25		
Total Sinking Fund:	\$1,020.25	Expenditures:	\$0.00

SEWER OPERATING FUND

Receipts	\$236,728.02	Accounts Payable	\$60,486.96
Interest Earned	\$1,095.50	Debt Service	\$0.00
Total Sewer:	\$237,823.52	Credit Card	\$0.00
		Total Expenditures:	\$60,486.96

REFUSE FUND

Receipts	\$114,458.90		
Interest Earned	\$562.97		
Total Refuse:	\$115,021.87	Expenditures:	\$12,334.09

BOND FUND

Receipts	\$0.00	Accounts Payable	\$3,351.22
Interest Earned	\$6,651.98	Credit Card	\$0.00
Total Sewer Sinking Fund:	\$6,651.98	Total Expenditures:	\$3,351.22

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00		
Interest Earned	\$11,966.31		
Total Sewer Sinking Fund:	\$11,966.31	Expenditures:	\$0.00

OPERATING RESERVE FUND

Receipts	\$0.00		
Interest Earned	\$921.78		
Total Operating Reserve Fund:	\$921.78	Expenditures:	\$0.00