

AGENDA
 EAST GOSHEN TOWNSHIP
 CONSERVANCY BOARD MEETING
 SEPTEMBER 12, 2018
 7:00 PM

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE
2. APPROVAL OF MINUTES

July 11, 2018

3. CHAIRMAN’S REPORT
4. OLD BUSINESS
5. SUB DIVISION REVIEW (none)
6. NEW BUSINESS
 - a. Fall Planting/Fall Project
 - b. Review 2019 Budget Request

7. VARIANCES
8. BOARD MEMBER CONCERNS
9. LIAISON REPORTS
10. CORRESPONDENCE
11. DATES OF IMPORTANCE

Sep 13, 2018	Farmers Market	03:00pm
Sep 13, 2018	Historical Commission	07:00pm
Sep 17, 2018	Board of Supervisors (Note this is a Monday)	07:00pm
Sep 17, 2018	Futurist Committee	07:00pm
Sep 18, 2018	Applebrook Golf Outing	-----
Sep 20, 2018	Farmers Market	03:00pm
Sep 26, 2018	Planning Commission Workshop	07:00pm
Sep 27, 2018	Farmers Market	03:00pm
Oct 02, 2018	Board of Supervisors	07:00pm
Oct 03, 2018	Planning Commission	07:00pm
Oct 04, 2018	Farmers Market	03:00pm
Oct 04, 2018	Park and Rec Commission	07:00pm
Oct 06, 2018	Township Yard Sale	-----
Oct 08, 2018	Municipal Authority	07:00pm
Oct 10, 2018	Conservancy Board	07:00pm

12. PUBLIC COMMENT
13. ADJOURNMENT

1 draft
2 EAST GOSHEN TOWNSHIP
3 CONSERVANCY BOARD MEETING
4 July 11, 2018
5
6

7 The East Goshen Township Conservancy Board held a regularly scheduled meeting on
8 Wednesday, July 11, 2018 at 7:00 p.m. at the Township Building. In attendance were:
9 Chairman Erich Meyer, Scott Sanders, Sandy Snyder, and Walter Wujcik. Also present were
10 Russ Miller, Vice Chair Marydell Pond Committee; Jon Altshul, Assistant Township Manager;
11 and Mike Lynch, Board of Supervisors.
12

13 **Call to Order**

14 Erich called the meeting to order at 7:00 p.m.
15

16 **Pledge of Allegiance & Moment of Silence**

17 Erich led those present in the Pledge of Allegiance and then asked for a moment of silence to
18 remember those who serve in our military and our first responders.
19

20 **Minutes**

21 The minutes of the May 24 and June 13, 2018 meetings were approved as corrected.
22

23 **Chairman's Report**

24 Mike provided an overview of Sunoco's plans to repurpose an existing 12" petroleum
25 pipeline to temporarily convey NGLs through Chester County while Mariner 2 and 2X
26 remain under construction. He also provided an update on recent steps the Board of
27 Supervisors has taken with respect to pipelines, including funding the risk assessment study
28 and forming a new pipeline ABC group.
29

30 **New Business**

31 Jon provided an update on the permitting activity for the Marydell Pond project. He
32 indicated that the permitting process appears to be on track. He reported that no redbelly
33 turtles had been found in and around the pond and that he and Pennoni attended a
34 productive meeting with the Chester County Conservation District regarding the
35 Township's NPDES permit. If all continues to go smoothly, Public Works could drain the
36 pond as early as late August in order to replace the outfall structure and dredging could
37 begin in early fall.
38

39 **Next Meeting**

40 The Conservancy Board agreed to cancel its August meeting unless Mark Gordon has any
41 items. Jon agreed to check in with Mark on this.
42

43 **Adjournment**

44 There being no further business, Walter moved to adjourn the meeting. Scott seconded the
45 motion. The meeting was adjourned at 7:45 p.m. The next meeting will be September 12,
46 2018 at 7:00 pm.
47

48 Respectfully submitted,
49

50 Jon Altshul
51 Recording Secretary

Memo

To: Conservancy Board, Parks & Rec Commission & Historical Commission
From: Jon Altshul
Re: 2019 Budget Request
Date: July 9, 2018

As we enter the second half of 2018, it is time to begin thinking about the Township's budget for 2019.

To that end, attached please find an Excel worksheet with individual tabs for each of your ABCs showing:

- 2018 year-to-date budgeted and actual expenditures through June.
- A blank column for the 2019 budget request.

I would be grateful if you could provide me with:

- 1) 2019 budget requests for each line item
- 3) A justification for your 2019 budget request. This justification is particularly important for any line item for which you are requesting more budget authority in 2019 than you received in 2018. Please use a separate page if your justification can not fit in the Excel cell.

As always, 2019 will be a tight budget year. Preliminary forecasts suggest that the Township will need to continue to deplete its general fund balance in order to achieve a balanced budget. Thus, all township departments and ABC groups will be under pressure to identify cost savings.

When developing your budget request, remember your group's mission, goals and objectives. Then ask yourselves, what do you need in order to realize your objectives and what do you merely want? Expenditures that don't meet the "need" threshold are unlikely to receive BOS approval.

Please don't hesitate to contact me by phone or email over the summer.

As we plan to have preliminary budget materials prepared for discussions with the Board in early autumn, **please return this completed worksheet to me by no later than Friday, September 28th**. I will follow up with you if I have any questions.

Thank you!

2019 East Goshen Township CONSERVANCY BOARD Budget Request

CONSERVANCY BOARD	Account Code	2018 Adopted Budget	2018 Actual Thru June	2018 Budget Thru June	2018 Variance Thru June	2019 Request	Justification
MATERIALS & SUPPLIES	01461 2480	475	-	160	160		
GENERAL EXPENSE	01461 2482	500	135	225	90		
PROFESSIONAL SERVICES	01461 3100	1,000	-	500	500		
LANDSCAPING	01461 3720	3,500	1,602	2,498	896		
SUBTOTAL		5,475	1,737	3,383	1,646	-	