

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
Monday, September 17, 2018
7:00 PM

6:00 PM Executive Session – Police Labor Matter

1. Call to Order (7:00 PM)
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Announce that the meeting is being livestreamed
5. Chairman’s Report
 - a. The Board will meet in Executive session on Wednesday September 12th for a personnel matter (ABC interviews) and prior to tonight’s meeting for a police labor matter.
 - b. [Luann Petrellis has resigned from the Futurist Committee](#)
6. Public Comment on non-agenda items (7:05 PM to 7:35 PM)
7. Emergency Services Reports (7:35 PM to 7:40 PM)
 - a. WEGO – none
 - b. Goshen Fire Co – none
 - c. Malvern Fire Co – none
 - d. [Good Fellowship – August 2018](#)
 - e. [Fire Marshal – September 12, 2018](#)
8. [Financial Report – August 2018](#) (7:40 PM to 7:45 PM)
9. Approval of Minutes and Treasurer’s Report (7:45 PM to 7:50 PM)
 - a. [Minutes – September 4, 2018](#)
 - b. [Treasurers Report – September 13, 2018](#)
10. Public Hearing – none
11. Old Business - None
12. New Business
 - a. [Consider recommendation for Brandywine Valley SCPA Contract](#) (7:50 PM to 8:00 PM)
 - b. [Consider stormwater agreement for 1506 Meadowbrook Lane](#) (8:00 PM to 8:05 PM)
 - c. [Consider Entrance Door Bids](#) (8:05 PM to 8:15 PM)
 - d. [Consider In-law Suite Agreement for 202 Brooke Drive](#) (8:15 PM to 8:20 PM)
13. Any Other Matter
14. Liaison Reports - none
15. Correspondence, Reports of Interest (8:20 PM to 8:25 PM)
 - a. [August 29, 2018 – Remedial Action Completion Report Approval from PA DEP for the Sunoco station at 1425 Paoli Pike](#)
 - b. [September 5, 2018 – Notice from the Office of Consumer Advocate concerning the Aqua Pennsylvania rate increase](#)
16. Adjournment (8:25 PM)

Meetings & Dates of Importance

Sept 17, 2018 Futurist Committee 07:00pm

Sept 18, 2018	Applebrook Golf Outing	-----
Sept 20, 2018	Farmers Market	03:00pm
Sept 26, 2018	Planning Commission, WS	07:00pm
Sept 27, 2018	Farmers Market	03:00pm
Oct 02, 2018	Board of Supervisors	07:00pm
Oct 03, 2018	Planning Commission	07:00pm
Oct 04, 2018	Farmers Market	03:00pm
Oct 04, 2018	Park and Rec Commission	07:00pm
Oct 06, 2018	Township Yard Sale	-----
Oct 08, 2018	Municipal Authority	07:00pm
Oct 10, 2018	Conservancy Board	07:00pm
Oct 11, 2018	Last Farmers Market of Season	03:00pm
Oct 11, 2018	Historical Commission	07:00pm
Oct 15, 2018	Futurist Committee	07:00pm
Oct 16, 2018	Pension Committee INR Advisory Services 115 W. State Street #300, Media, PA 19063	10:00am
Oct 16, 2018	Board of Supervisors	07:00pm

Newsletter Deadlines for Winter of 2019: Nov 1st

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

Public Comment – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment agenda which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting.

Constant Contact - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to www.eastgoshen.org, and click the “E-notification & Emergency Alert” button on the left side of the homepage. Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit www.readychesco.org to sign up today!

Smart 911 - Smart911 is a new service in Chester County that allows you to create a Safety Profile at www.smart911.com that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would

not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members' allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

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Rick Smith

From: mshane@eastgoshen.org
Sent: Saturday, September 08, 2018 12:13 PM
To: Rick Smith; Jon Altshul
Cc: cbattavio@eastgoshen.org; jemanuel@eastgoshen.org; mlynch@eastgoshen.org; dshuey@eastgoshen.org
Subject: FW: Futurist Committee

FYI

-----Original Message-----

From: "Tom Kilburn" <tckilburn@gmail.com>
Sent: Friday, September 7, 2018 6:40pm
To: mshane@eastgoshen.org
Subject: Fwd: Futurist Committee

Marty,
Attached is Luann's resignation letter from the Futurist Committee as a follow up to our last meeting. Thanks and apologies for not sending sooner.
Tom

Regards,
Tom Kilburn
[Redacted]
[Redacted]

Begin forwarded message:

From: Luann Petrellis <[Redacted]>
Date: August 14, 2018 at 7:58:37 PM EDT
To: thomas kilburn <tckilburn@gmail.com>
Cc: Rogers Vaughn <[Redacted]>, Brad Giresi <[Redacted]>
Subject: Futurist Committee

Tom,

It is with deep regret that I have decided to resign from the Futurist Committee. My work and travel schedule leaves me with little time to focus on the important and interesting work our committee is doing. I always like to give projects that I undertake 100% and I don't feel that I am able to do that right now. I know that I leave the Committee in very capable hands. Here is to the future.....

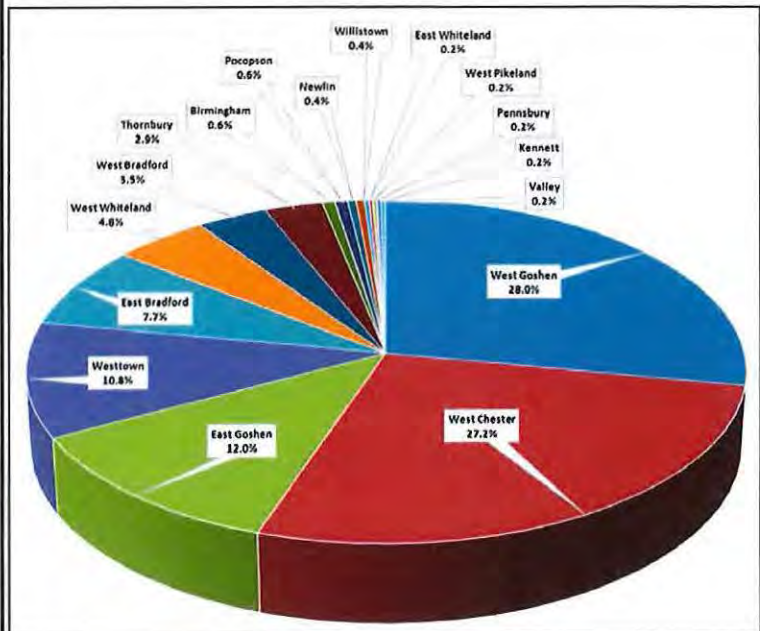
Best regards,
Luann



August 2018 Operations Report

Call Volume

Municipality	Count	% of Calls
West Goshen	135	28.0%
West Chester	131	27.2%
East Goshen	58	12.0%
Westtown	52	10.8%
East Bradford	37	7.7%
West Whiteland	23	4.8%
West Bradford	17	3.5%
Thornbury	14	2.9%
Birmingham	3	0.6%
Pocopson	3	0.6%
Newlin	2	0.4%
Willistown	2	0.4%
East Whiteland	1	0.2%
West Pikeland	1	0.2%
Pennsbury	1	0.2%
Kennett	1	0.2%
Valley	1	0.2%
Total	482	



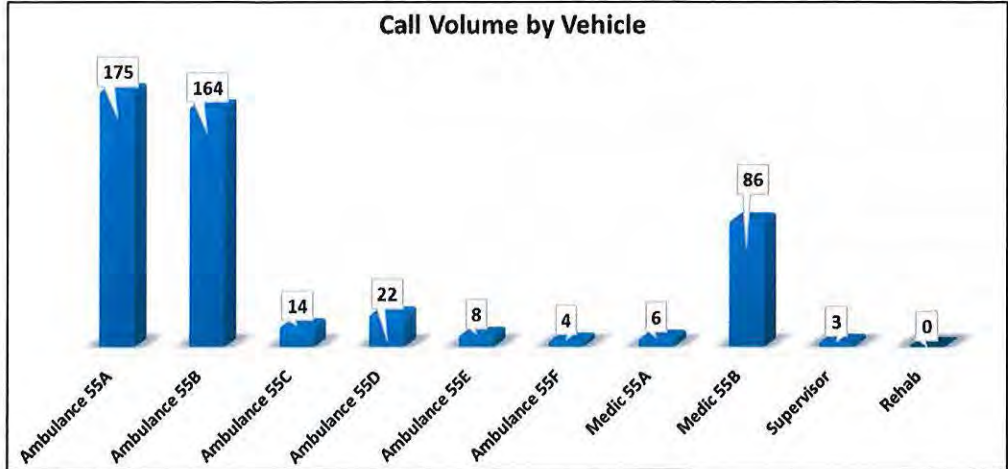
Non-Transport Breakdown

Refusal	40
Recalled Enroute	22
Recalled On Scene	40
No Services	29
Lift Assist	12
DOA	1
Released to BLS	0
External ALS Assist	1
Total	145

Total Call Volume By Hour

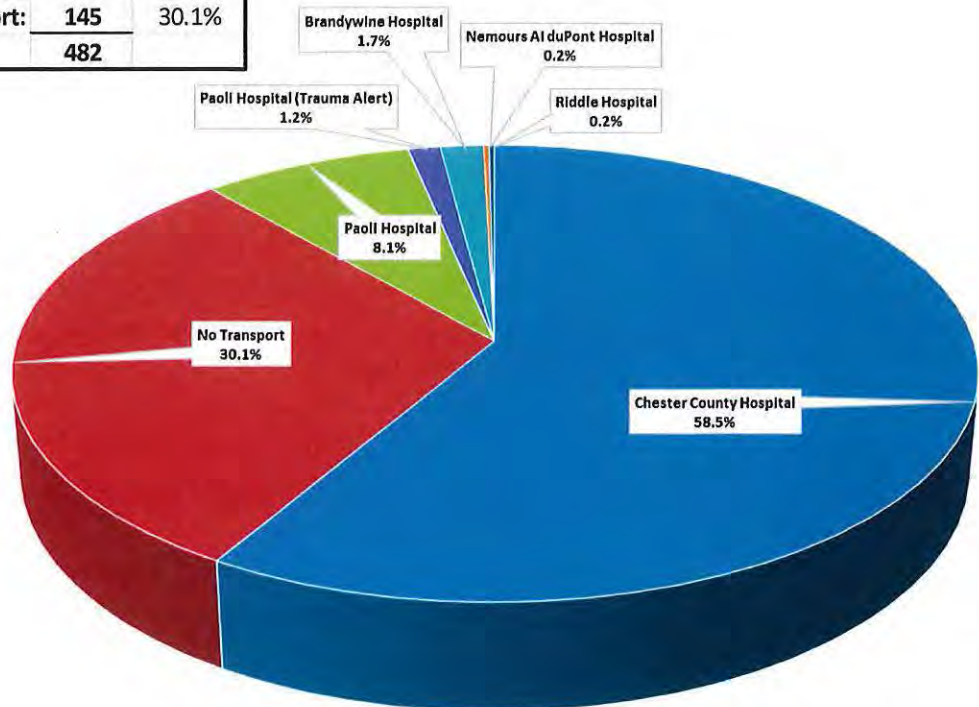


Vehicle Utilization	
Ambulance 55A	175
Ambulance 55B	164
Ambulance 55C	14
Ambulance 55D	22
Ambulance 55E	8
Ambulance 55F	4
Medic 55A	6
Medic 55B	86
Supervisor	3
Rehab	0
Total	482



Hospital Destination Information

Disposition	Total	%
Chester County Hospital	282	58.5%
No Transport	145	30.1%
Paoli Hospital	39	8.1%
Paoli Hospital (Trauma Alert)	6	1.2%
Brandywine Hospital	8	1.7%
Nemours Al duPont Hospital	1	0.2%
Riddle Hospital	1	0.2%
Total	482	
Transported:	337	69.9%
No Transport:	145	30.1%
	482	



Miscellaneous Call Information

Covering Other Agencies	
Organization	Covers
Goshen Fire Co	25
Longwood Fire Co	5
Malvern Fire Co	3
Uwchlan Ambulance	3
Brandywine Medic 93	1
Concordville Fire Co	1
East Whiteland Fire Co	1
Minquas Fire Co	1
	40

Average Times	
Dispatch To Enroute	1.38
Enroute To On Scene	6.70
On Scene Time	12.85
Transport Time	9.37
Dispatch To Available	38.36

Call Types		
Fall / Lift Assist	61	12.7%
Respiratory Difficulty	44	9.1%
Sick Person	42	8.7%
Chest Pain	34	7.1%
Overdose	29	6.0%
Accident - BLS	26	5.4%
Emotional Disorder	25	5.2%
Stroke/CVA	20	4.1%
Stand By - Fire	19	3.9%
Heart Problems	18	3.7%
Diabetic Emergency	16	3.3%
Injured Person	16	3.3%
Hemorrhaging	14	2.9%
Seizures	12	2.5%
Syncope	11	2.3%
Hypo Tension	9	1.9%
Abdominal Pain	9	1.9%
Accident - ALS	8	1.7%
Unconscious Person	8	1.7%
Exposure to Heat / Cold	8	1.7%
Unknown Nature	8	1.7%
Cardiac /Resp Arrest	8	1.7%
Allergic / Medication Reaction	7	1.5%
Back Pain	6	1.2%
Unresponsive Person	4	0.8%
Choking	3	0.6%
Maternity / Labor Pain	3	0.6%
Neurological / Head Injury	2	0.4%
Hyper Tension	2	0.4%
Assault	2	0.4%
Accident - Pedestrian	2	0.4%
Alarm - Medical BLS	1	0.2%
Accident - Entrapment	1	0.2%
Water Rescue	1	0.2%
Fractures	1	0.2%
Alarm - Carbon Monoxide	1	0.2%
Drowning	1	0.2%
	482	

MEMO

To: East Goshen Township Board of Supervisors
From: Carmen Battavio, Fire Marshal
Date: September 12, 2018
Re: Giant Supermarket

On September, 12, 2018 I responded to an automatic alarm at the Giant Supermarket at 1375 Boot Road. A pull station had been accidentally activated.

Their false alarm summary is as follows.

I have asked the Code Department to contact the store manager and alarm company to have the alarm system inspected.

<u>Date</u>	<u>Type</u>	<u>#</u>	<u>Fine</u>	<u>Paid?</u>
9/7/2017	Fire	Initial		
2/14/2018	Fire	1st		
5/14/2018	Fire	2nd		
5/26/2018	Fire	3rd	500	no
5/29/2018	Fire	4th	500	no
3/8/2018	Non-fire	Initial		
5/5/2018	Non-fire	1st		
5/8/2018	Non-fire	2nd		
7/22/2018	Non-fire	3rd	100	no

Memo

To: Board of Supervisors
From: Jon Altshul
Re: August 2018 Financial Report
Date: September 10, 2018

Net of pass-through accounts, as of August 31st, the general fund had revenues of \$7,663,206 and expenses of \$6,523,683 for a year-to-date surplus of \$1,139,523. Compared to the YTD budget, revenues were \$91,922 over budget and expenses were \$256,650 under budget for a positive budget variance of \$348,572. As of August 31st, the general fund balance was \$6,401,839.

On the expense side, all operating departments are now under-budget through August.

On the revenue side, Real Estate Transfer Tax (+\$102,981) continues to perform strongly. Other Income (i.e. Interest; +\$21,234) and Real Estate Property Tax (+\$15,765), were also over budget. However, Earned Income Tax receipts were lower than expected in August and are now \$90,413 under budget for the year. Cable Franchise revenue remains \$12,829 under budget, while Local Services Tax is \$12,704 under budget.

Other funds

- The **State Liquid Fuels Fund** had \$553,313 in revenues and \$0 expenses. The fund balance was \$553,815.
- The **Capital Reserve Fund** had \$344,037 in revenues and \$930,009 in expenses. The fund balance is \$5,438,059.
- The **Transportation Fund** had \$6,553 in revenues and \$863 in expenses. The fund balance is \$1,084,846.
- The **Sewer Operating Fund** had \$2,516,532 in revenues and \$2,260,205 in expenses. The fund balance is \$1,142,999.
- The **Refuse Fund** had \$851,775 in revenues and \$682,744 in expenses. The fund balance is \$783,160.
- The **Bond Fund** had \$74,889 in revenues and \$939,225 in expenses. The fund balance is \$6,471,987.
- The **Sewer Capital Reserve Fund** had \$24,570 in revenues and \$21,853 in expenses. The fund balance is \$2,165,396.
- The **Operating Reserve Fund** had \$23,084 in revenues and no expenses. The fund balance is \$2,527,438.

Year-End Projections

I am now projecting that the General Fund will finish the year with a deficit of \$204,800, an improvement of about \$50,000 since last month. This projection assumes that the Board will select Option 3 for the storefront replacement.

I have not changed any year-end projections for other funds since last month.

**EAST GOSHEN TOWNSHIP
GENERAL FUND SUMMARY
As of August 31, 2018**

Account Title	Annual Budget	YTD Budget	YTD Actual	Variance
EMERGENCY SERVICES EXPENSES	4,101,440	3,156,868	3,125,519	31,349
PUBLIC WORKS EXPENSES	2,637,576	1,556,105	1,388,810	167,295
ADMINISTRATION EXPENSES	2,218,972	1,083,724	1,106,432	(22,708)
CODES EXPENSES	465,911	314,670	322,884	(8,214)
PARK AND RECREATION EXPENSES	690,256	524,597	435,671	88,926
TOTAL CORE FUNCTION EXPENSES	10,114,155	6,635,964	6,379,315	256,649
EMERGENCY SERVICES REVENUES	77,628	63,710	69,298	5,588
PUBLIC WORKS REVENUES	1,010,195	228,992	242,930	13,938
ADMINISTRATION REVENUES	334,024	169,405	212,009	42,604
CODES REVENUES	259,725	190,402	206,443	16,041
PARK AND RECREATION REVENUES	140,976	107,679	104,467	(3,212)
TOTAL CORE FUNCTION REVENUES	1,822,548	760,188	835,146	74,958
NET EMERGENCY SERVICES	4,023,812	3,093,158	3,056,221	36,937
NET PUBLIC WORKS	1,627,381	1,327,113	1,145,880	181,233
NET ADMINISTRATION	1,884,948	914,319	894,422	19,897
NET CODES	206,186	124,268	116,441	7,827
NET PARK AND RECREATION	549,280	416,918	331,204	85,714
CORE FUNCTION NET SUBTOTAL	8,291,607	5,875,776	5,544,168	331,608
DEBT - PRINCIPAL	549,000	-	-	0
DEBT - INTEREST	249,458	144,369	144,368	1
TOTAL DEBT	798,458	144,369	144,368	1
TOTAL CORE FUNCTION NET	9,090,065	6,020,145	5,688,537	331,608
NON-CORE FUNCTION REVENUE				
EARNED INCOME TAX	5,181,600	3,751,082	3,660,669	(90,413)
REAL ESTATE PROPERTY TAX	2,026,129	2,007,303	2,023,068	15,765
REAL ESTATE TRANSFER TAX	575,000	383,333	486,314	102,981
CABLE TELEVIS.FRANCHISE	489,600	367,200	347,300	(19,900)
LOCAL SERVICES TAX	348,000	257,920	245,216	(12,704)
OTHER INCOME	469,736	44,258	65,492	21,234
TOTAL NON CORE FUNCTION REVENUE	9,090,065	6,811,096	6,828,059	16,963
NET RESULT	0	790,951	1,139,523	348,572

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")
ALL FUNDS AUGUST 31, 2018

* NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	CAP RESV FUND	TRANSPORT. FUND	SEWER OP. FUND	REFUSE FUND	SEWER CAP RESV FUND	OPERATING RESERVE	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY	BOND FUND
01/01/18 BEGINNING BALANCE	\$5,531,289	\$502	6,024,031	1,079,157	886,672	614,128	\$2,162,678	\$2,504,354	\$18,057,119	\$142,331	7,336,323
RECEIPTS											
310 TAXES	6,474,156.23	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,474,156	\$0	\$0
320 LICENSES & PERMITS	354,420.20	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$354,420	\$0	\$0
330 FINES & FORFEITS	37,037.29	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$37,037	\$0	\$0
340 INTERESTS & RENTS	133,578.39	\$2	\$101,943	\$5,760	\$6,444	\$5,628	\$24,570	\$23,084	\$301,009	\$527	\$74,889
350 INTERGOVERNMENTAL	32,667.07	\$553,311	\$225,000	\$0	\$0	\$0	\$0	\$0	\$810,978	\$0	\$0
360 CHARGES FOR SERVICES	338,830.71	\$0	\$0	\$0	\$2,509,642	\$846,147	\$0	\$0	\$3,694,619	\$3,128	\$0
380 MISCELLANEOUS REVENUES	989,479.97	\$0	\$12,866	\$793	\$447	\$0	\$0	\$0	\$1,003,585	\$564	\$0
390 OTHER FINANCING SOURCES	203,958.44	\$0	\$4,228	\$0	\$0	\$0	\$0	\$0	\$208,186	\$60,071	\$0
	\$8,564,128	\$553,313	\$344,037	\$6,553	\$2,516,532	\$851,775	\$24,570	\$23,084	\$12,883,992	\$64,291	\$74,889
EXPENDITURES											
400 GENERAL GOVERNMENT	\$931,711	\$0	\$53,431	\$0	\$0	\$0	\$0	\$0	\$985,142	\$0	\$0
410 PUBLIC SAFETY	\$4,419,868	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,419,868	\$0	\$0
420 HEALTH & WELFARE	\$69,091	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$69,091	\$0	\$0
426 SANITATION & REFUSE	\$105,417	\$0	\$0	\$0	\$1,590,545	\$682,744	\$21,853	\$0	\$2,400,558	\$204,956	\$256,359
430 HIGHWAYS,ROADS & STREETS	\$1,165,590	\$0	\$518,326	\$863	\$0	\$0	\$0	\$0	\$1,684,779	\$0	\$0
450 CULTURE-RECREATION	\$376,908	\$0	\$334,258	\$0	\$0	\$0	\$0	\$0	\$711,166	\$0	\$682,866
460 CONSERVATION & DEVELOPMENT	\$2,294	\$0	\$23,995	\$0	\$0	\$0	\$0	\$0	\$26,289	\$0	\$0
470 DEBT SERVICE	\$166,559	\$0	\$0	\$0	\$609,661	\$0	\$0	\$0	\$776,220	\$0	\$0
480 MISCELLANEOUS EXPENDITURES	\$561,011	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$561,011	\$0	\$0
490 OTHER FINANCING USES	\$71	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$60,071	\$71	\$0
	\$7,798,521	\$0	\$930,009	\$863	\$2,260,205	\$682,744	\$21,853	\$0	\$11,694,195	\$205,027	\$939,225
2018 SURPLUS/(DEFICIT)*	\$765,607	\$553,313	(\$585,972)	\$5,689	\$256,327	\$169,032	\$2,717	\$23,084	\$1,189,797	(\$140,737)	(\$864,336)
CLEARING ACCOUNT ADJUSTMENTS	\$104,942										
08/31/2018 ENDING BALANCE	\$6,401,839	\$553,815	\$5,438,059	\$1,084,846	\$1,142,999	\$783,160	\$2,165,396	\$2,527,438	\$20,097,552	\$1,595	\$6,471,987

**EAST GOSHEN TOWNSHIP
GENERAL FUND YEAR-END PROJECTIONS
As of August 31, 2018**

Account Title	Annual Budget	Year-End Projection as of Aug 31	Variance
EMERGENCY SERVICES EXPENSES	4,101,440	4,103,940	2,500
PUBLIC WORKS EXPENSES	2,620,236	2,537,712	(82,524)
ADMINISTRATION EXPENSES	2,236,312	2,238,372	2,060
CODES EXPENSES	465,911	485,311	19,400
PARK AND RECREATION EXPENSES	690,256	626,370	(63,886)
TOTAL CORE FUNCTION EXPENSES	10,114,155	9,991,705	(122,450)
EMERGENCY SERVICES REVENUES	77,628	81,880	4,252
PUBLIC WORKS REVENUES	1,010,195	1,027,377	17,182
ADMINISTRATION REVENUES	334,024	363,073	29,049
CODES REVENUES	259,725	256,742	(2,983)
PARK AND RECREATION REVENUES	140,976	121,581	(19,395)
TOTAL CORE FUNCTION REVENUES	1,822,548	1,850,653	28,105
NET EMERGENCY SERVICES	4,023,812	4,022,060	1,752
NET PUBLIC WORKS	1,610,041	1,510,335	99,706
NET ADMINISTRATION	1,902,288	1,875,299	26,989
NET CODES	206,186	228,569	(22,383)
NET PARK AND RECREATION	549,280	504,789	44,491
CORE FUNCTION NET SUBTOTAL	8,291,607	8,141,052	150,555
DEBT - PRINCIPAL	549,000	549,000	0
DEBT - INTEREST	249,458	249,458	0
TOTAL DEBT	798,458	798,458	0
TOTAL CORE FUNCTION NET	9,090,065	8,939,510	150,555
NON-CORE FUNCTION REVENUE			
EARNED INCOME TAX	5,181,600	5,131,600	(50,000)
REAL ESTATE PROPERTY TAX	2,026,129	2,038,840	12,711
REAL ESTATE TRANSFER TAX	575,000	660,000	85,000
CABLE TELEVIS. FRANCHISE	489,600	464,600	(25,000)
LOCAL SERVICES TAX	348,000	348,000	0
OTHER INCOME	469,736	91,670	(378,066)
TOTAL NON CORE FUNCTION REVENUE	9,090,065	8,734,710	(355,355)
NET RESULT	0	(204,800)	

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")
ALL FUNDS YEAR END PROJECTION AS OF AUGUST 31, 2018

* NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	CAP RESV FUND	TRANSPORT. FUND	SEWER OP. FUND	REFUSE FUND	SEWER CAP RESV FUND	OPERATING RESERVE	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY	BOND FUND
01/01/18 BEGINNING BALANCE	\$5,531,289	\$502	6,024,031	1,079,157	886,672	614,128	\$2,162,678	\$2,504,354	\$18,057,119	\$142,331	7,336,323
RECEIPTS											
310 TAXES	8,175,640	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,175,640	\$0	\$0
320 LICENSES & PERMITS	471,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$471,800	\$0	\$0
330 FINES & FORFEITS	56,817	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56,817	\$0	\$0
340 INTERESTS & RENTS	182,176	\$9,470	\$119,600	\$7,600	\$11,000	\$10,000	\$199,000	\$41,000	\$579,846	\$500	\$76,000
350 INTERGOVERNMENTAL	491,419	\$553,311	\$373,045	\$0	\$0	\$0	\$0	\$0	\$1,417,775	\$0	\$0
360 CHARGES FOR SERVICES	417,407	\$0	\$0	\$0	\$3,491,636	\$1,067,921	\$0	\$0	\$4,976,964	\$8,000	\$0
380 MISCELLANEOUS REVENUES	1,845,326	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$1,862,826	\$564	\$0
390 OTHER FINANCING SOURCES	983,818	\$0	\$1,033,457	\$0	\$0	\$0	\$0	\$0	\$2,017,275	\$89,853	\$0
	\$12,624,403	\$562,782	\$1,543,602	\$7,600	\$3,502,636	\$1,077,921	\$199,000	\$41,000	\$19,558,943	\$98,917	\$76,000
EXPENDITURES											
400 GENERAL GOVERNMENT	1,802,368	\$0	\$453,748	\$0	\$0	\$0	\$0	\$0	\$2,256,116	\$0	\$0
410 PUBLIC SAFETY	6,344,775	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,344,775	\$0	\$0
420 HEALTH & WELFARE	6,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000	\$0	\$0
426 SANITATION & REFUSE	143,605	\$0	\$0	\$0	\$2,348,909	\$1,060,000	\$120,000	\$0	\$3,672,514	\$215,000	\$617,026
430 HIGHWAYS,ROADS & STREETS	2,178,280	\$562,782	\$609,773	\$1,000	\$0	\$0	\$0	\$0	\$3,351,834	\$0	\$0
450 CULTURE-RECREATION	567,651	\$0	\$325,000	\$0	\$0	\$0	\$0	\$0	\$892,651	\$0	\$1,715,137
460 CONSERVATION & DEVELOPMENT	5,730	\$0	\$42,695	\$0	\$0	\$0	\$0	\$0	\$48,425	\$0	\$0
470 DEBT SERVICE	821,606	\$0	\$0	\$0	\$877,373	\$0	\$0	\$0	\$1,698,979	\$0	\$0
480 MISCELLANEOUS EXPENDITURES	959,188	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$959,188	\$0	\$0
490 OTHER FINANCING USES	\$0	\$0	\$0	\$0	\$269,353	\$0	\$0	\$0	\$269,353	\$71	\$0
	\$12,829,203	\$562,782	\$1,431,216	\$1,000	\$3,495,635	\$1,060,000	\$120,000	\$0	\$19,499,835	\$215,071	\$2,332,163
2018 SURPLUS/(DEFICIT)*	(\$204,800)	\$0	\$112,386	\$6,600	\$7,001	\$17,921	\$79,000	\$41,000	\$59,108	(\$116,154)	(\$2,256,163)
12/31/2018 PROJECTED BALANCE	<u>\$5,326,489</u>	<u>\$502</u>	<u>\$6,136,417</u>	<u>\$1,085,757</u>	<u>\$893,673</u>	<u>\$632,049</u>	<u>\$2,241,678</u>	<u>\$2,545,354</u>	<u>\$18,861,921</u>	<u>\$26,178</u>	<u>\$5,080,160</u>

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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, SEPTEMBER 4, 2018
DRAFT MINUTES**

Present: Chairman Marty Shane; Vice Chair Carmen Battavio; Members David Shuey, Janet Emanuel and Mike Lynch; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; Township Solicitor Kristin Camp; and Erich Meyer (Conservancy Board).

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Moment of Silence

Carmen called for a moment of silence to honor our troops and first responders, as well as for the late U.S. Senator John McCain.

Recording

The meeting was livestreamed on the Township's YouTube page.

Chairman's Report

Marty made the following announcements:

- The next Board of Supervisors meeting will be held on Monday, September 19th at 7:00pm.
- The Board met in Executive Session before tonight's meeting and will meet on Wednesday, September 12th for personnel matters (ABC interviews).

Approval of Minutes and Treasurer's Report

David made a motion to approve the minutes of August 21, 2018 as amended. Janet seconded. The motion passed 5-0.

Carmen made a motion to approve the expenditures and graciously accept the receipts in the August 30, 2018 Treasurer's Report. Janet seconded the motion. The motion passed 5-0.

Public Comment

Caroline Hughes, 1101 Amalfi Drive, provided an update on the citizen's risk assessment presentation. She provided an overview of last week's presentation and noted that the final report would be issued by the end of September. She observed that valve sites and drill sites are vulnerable spots for NGL releases. She also reported on a gas leak in a 12 inch line near the Philadelphia airport that may have contaminated the John Heinz Wildlife Refuge.

1 **Public Hearing—Conditional Use Application for a home occupation at 1339 E.**
2 **Strasbrug Road**

3 The Board held a public hearing on a conditional use application for a home
4 occupation at 1339 E. Strasburg Road. Carmen made a motion to approve the
5 conditional use application of Peter Lloyd for a home occupation use at his property,
6 1339 E. Strasburg Rd., as outlined in the application and pursuant to Sections 240-
7 31 and 240-32J of the Zoning Ordinance; with the following conditions:
8

- 9 1. The sign for the business will hang below the mailbox and will be in general
10 conformance with the sign rendering submitted with the application.
11 2. The applicant understands and will adhere to the requirements of home-
12 based businesses in the Township Code.
13

14 A court reporter was present and will provide a full transcript of the hearing. A copy
15 of the transcript of the public hearing will be appended to the minutes of this
16 meeting once the decision becomes “final, binding and nonappealable”.
17

18 **Update on Canary Pipeline Software**

19 Jon provided an overview of the two-day training session that he attended on the
20 Canary pipeline software last week at the Chester County Emergency Services
21 Center. Jon stated that the training was very informative and professional. He
22 learned about how to model the potential danger of pipeline leaks or ruptures. He
23 outlined a number of reasons why the software should be purchased by the County
24 DES to assist first responders, particularly during training exercises.
25

26 Carmen suggested that the Township send a letter to the County recommending that
27 it purchase the Canary software.
28

29 Ms. Hughes commented on the usefulness of the Canary software.
30

31 David made a motion to direct staff to draft a letter to Chester County
32 recommending that it purchase a license for Canary software. Janet seconded the
33 motion. The motion passed 5-0.
34

35 **Consider recommendation for Sustainability Advisory Committee**

36 Carmen suggested that the resolution authorizing the Sustainability Advisory
37 Committee provide more flexibility on the number of members. Marty suggested
38 that the committee have “up to seven” members, rather than just “seven”. Carmen
39 made a motion to approve the resolution establishing the East Goshen Township
40 Sustainability Advisory Committee, setting forth the duties and responsibilities
41 thereof, establishing the membership thereof, and providing for the organization
42 and meetings of the Committee, as amended. David seconded. The motion passed 5-
43 0.
44

45 **Consider Stormwater Agreement for 606 Thorncorft Drive**

1 Carmen made a motion to authorize the Chairman to execute the stormwater
2 management operation and maintenance agreement for 606 Thorncroft Drive. Mike
3 seconded. The motion passed 5-0.

4
5 **Consider recommendation for GPS Data Collection Device**

6 Mike made a motion to purchase a replacement Trimble GPS Unit and associated
7 software for \$7,241, net of trade-in, from Keystone Precision Instruments. David
8 seconded the motion. The motion passed 5-0.

9
10 **Any Other Matter**

11 Carmen announced that the Goshen Fire Company will be holding a breakfast on
12 Saturday, September 22nd.

13
14 Rick reported that the Marydell Pond has been drawn down and that Public Works
15 was able to save most of the fish and turtles.

16
17 **Correspondence, Reports of Interest**

18 The Board acknowledged receipt of the Notice of Intent of East Goshen Township to
19 submit an application for an NPDES permit for the Marydell Pond Rehabilitation
20 Project.

21
22 The Board also acknowledged receipt of the report from Jon and Mark Miller
23 identifying \$120,000 in repaving savings as a result of purchasing a larger paver,
24 which obviated the need for using the Vehicle with Equipment Operator contract for
25 resurfacing.

26
27 **Adjournment**

28 Janet made a motion to adjourn at 8:25. Carmen seconded. The motion passed 5-0.

29
30 Respectfully submitted,
31 *Jon Altshul*
32 *Recording Secretary*

33
34 Attached: August 30, 2018 Treasurer's Report

**TREASURER'S REPORT
2018 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$1,700.99	Accounts Payable	\$88,011.38
Earned Income Tax	\$62,500.00	<u>Electronic Pmts:</u>	
Local Service Tax	\$4,200.00	<i>Credit Card</i>	\$8,034.36
Transfer Tax	-	Postage	\$0.00
<i>General Fund Interest Earned</i>	-	Debt Service	\$9,391.49
Total Other Revenue	\$66,548.12	Payroll	\$122,338.45
Total Receipts:	<u>\$134,949.11</u>	Total Expenditures:	<u>\$227,775.68</u>

STATE LIQUID FUELS FUND

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
<i>Interest Earned</i>	\$0.00		
Total State Liquid Fuels:	<u>\$0.00</u>		

CAPITAL RESERVE FUND

Receipts	\$12,866.00	Accounts Payable	\$144.00
<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00
Total Sinking Fund:	<u>\$12,866.00</u>	Total Expenditures:	<u>\$144.00</u>

TRANSPORTATION FUND

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
<i>Interest Earned</i>	\$0.00		
Total Sinking Fund:	<u>\$0.00</u>		

SEWER OPERATING FUND

Receipts	\$247,164.83	Accounts Payable	\$10,692.03
<i>Interest Earned</i>	\$0.00	<i>Debt Service</i>	\$27,098.79
Total Sewer:	<u>\$247,164.83</u>	<i>Credit Card</i>	\$1,690.97
		Total Expenditures:	<u>\$39,481.79</u>

REFUSE FUND

Receipts	\$74,741.67	Accounts Payable	\$64,399.64
<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00
Total Refuse:	<u>\$74,741.67</u>	Total Expenditures:	<u>\$64,399.64</u>

BOND FUND

Receipts	\$0.00	Accounts Payable	\$324,908.66
<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00
Total Sewer Sinking Fund:	<u>\$0.00</u>	Expenditures:	<u>\$324,908.66</u>

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
<i>Interest Earned</i>	1,882.42		
Total Sewer Sinking Fund:	<u>\$1,882.42</u>		

OPERATING RESERVE FUND

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
<i>Interest Earned</i>	-		
Total Operating Reserve Fund:	<u>\$0.00</u>		

1

August 31 - September 13, 2018

**TREASURER'S REPORT
2018 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$3,311.57	Accounts Payable	\$440,851.36
Earned Income Tax	\$104,374.45	<u>Electronic Pmts:</u>	
Local Service Tax	\$6,982.46	<i>Credit Card</i>	\$202.57
Transfer Tax	-	Postage	\$0.00
<i>General Fund Interest Earned</i>	8,430.23	Debt Service	\$0.00
Total Other Revenue	\$27,856.77	Payroll	\$125,447.82
Total Receipts:	<u>\$150,955.48</u>	Total Expenditures:	<u>\$566,501.75</u>

STATE LIQUID FUELS FUND

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
<i>Interest Earned</i>	\$0.00		
Total State Liquid Fuels:	<u>\$0.00</u>		

CAPITAL RESERVE FUND

Receipts	\$256,128.66	Accounts Payable	\$5,915.00
<i>Interest Earned</i>	\$8,633.10	<i>Credit Card</i>	\$0.00
Total Sinking Fund:	<u>\$264,761.76</u>	Total Expenditures:	<u>\$5,915.00</u>

TRANSPORTATION FUND

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
<i>Interest Earned</i>	\$912.76		
Total Sinking Fund:	<u>\$912.76</u>		

SEWER OPERATING FUND

Receipts	\$94,302.14	Accounts Payable	\$24,692.62
<i>Interest Earned</i>	\$1,188.78	<i>Debt Service</i>	\$0.00
Total Sewer:	<u>\$95,490.92</u>	<i>Credit Card</i>	\$350.00
		Total Expenditures:	<u>\$25,042.62</u>

REFUSE FUND

Receipts	\$32,592.72	Accounts Payable	\$79,252.43
<i>Interest Earned</i>	\$1,956.16	<i>Credit Card</i>	\$350.00
Total Refuse:	<u>\$34,548.88</u>	Total Expenditures:	<u>\$79,602.43</u>

BOND FUND

Receipts	\$0.00	Accounts Payable	\$31,842.78
<i>Interest Earned</i>	\$11,056.68	<i>Credit Card</i>	\$0.00
Total Sewer Sinking Fund:	<u>\$11,056.68</u>	Expenditures:	<u>\$31,842.78</u>

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00	Accounts Payable	\$2,850.00
<i>Interest Earned</i>	1,078.68	<i>Credit Card</i>	\$0.00
Total Sewer Sinking Fund:	<u>\$1,078.68</u>	Expenditures:	<u>\$2,850.00</u>

OPERATING RESERVE FUND

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
<i>Interest Earned</i>	7,778.62		
Total Operating Reserve Fund:	<u>\$7,778.62</u>		

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: CHRIS BOYLAN
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: SEPTEMBER 13, 2018

Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors.

Please be aware that this expenditure register requires some clarification. Batches 4 & 6 include routine payments that, upon approval by the Board, will be charged to the Township's credit card, rather than paid by paper check. This approach, which has taken some time to implement since the Board first agreed to it in May, should result in a substantial rebate from the credit card provider a year from now.

To clarify, other credit card purchases—i.e. those that have already been made for transactions that need to be made in real time—will continue to be reflected as they always have been.

Of note, General Fund Expenses include the scheduled payment of \$256,196 to WEGO PD, \$51,120 for September health insurance premiums and \$39,564 for quarterly workers comp premiums.

Capital Reserve Fund receipts are much higher than normal due to the receipt of the final \$25,000 from DCNR for the playground project and the reimbursement from the Bond Fund of \$231,129 for the costs that project net of grants and donations (the offsetting expense was approved at the last meeting).

Recommended motion: Mr. Chairman, I move that we graciously approve the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.

Report Date 09/04/18

Expenditures Register
GL-1809-64723

PAGE 1

MARP05 run by BARBARA 12 : 20 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
1471				WESTTOWN-EAST GOSHEN POLICE						
	56153	1	01410 5300	POLICE GEN.EXPENSE	090118	09/04/18	09/01/18	09/04/18	16081 p	256,195.61
				SEPTEMBER 2018 CONTRIBUTION						
										256,195.61

256,195.61
1 Prepays, totaling 256,195.61
0 Printed, totaling 0.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	256,195.61	GENERAL FUND
		256,195.61	

PERIOD SUMMARY

Period	Amount
1809	256,195.61
256,195.61	

Report Date 09/07/18

Expenditures Register
GL-1809-64787

PAGE 1

MARP05 run by BARBARA 9 : 02 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05				SEWER OPERATING						
1393	56154	1	05429 3250	US POSTMASTER ADMIN.- POSTAGE UTILITY BILL LATES NOTICES 3RD QTR.	090618	09/07/18	09/07/18	09/07/18	3531	147.07
										147.07
06				REFUSE						
1393	56154	2	06427 3250	US POSTMASTER POSTAGE UTILITY BILL LATES NOTICES 3RD QTR.	090618	09/07/18	09/07/18	09/07/18	620	147.07
										147.07
										294.14
2 Printed, totaling										294.14

FUND SUMMARY

Fund	Bank Account	Amount	Description
05	05	147.07	SEWER OPERATING
06	06	147.07	REFUSE

		294.14	

PERIOD SUMMARY

Period	Amount
1809	294.14

	294.14

Report Date 09/11/18

Expenditures Register
GL-1809-64834

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MARP05 run by BARBARA 12 : 47 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
627				HIGHWAY MATERIALS INC.						
	56173	1	01438 2455	MATER. & SUPPLY-RESURFAC. 753.39 TONS 9.5mm 0.3<3, H WESTTWN	84199	09/11/18		09/11/18		37,631.81
	56174	1	01436 2450	STORMWATER MATERIALS & SUPPLIES 1.97 TONS 9.5mm 0.3<3, H INLET REPAIR MANLEY, CLOCKTOWER & BOWTREE	84381	09/11/18		09/11/18		98.30
	56175	1	01438 2455	MATER. & SUPPLY-RESURFAC. 9.99 TONS 19mm, 0.3<3,B	84157	09/11/18		09/11/18		465.03
	56176	1	01438 2455	MATER. & SUPPLY-RESURFAC. 1.97 TONS 19mm, 0.3<3,B WESTTOWN	82645	09/11/18		09/11/18		91.70
	56177	1	01438 2455	MATER. & SUPPLY-RESURFAC. 8.99 TONS 9.5mm, 0.3<3,H WESTTOWN	83344	09/11/18		09/11/18		448.60
										38,735.44
739				KNOX EQUIPMENT RENTALS INC.						
	56178	1	01438 3845	EQUIP. RENTAL -RESURFAC. SWEEPER RENTAL 8/29-8/30/18	32042.1.2	09/11/18		09/11/18		236.50
										236.50
2813				LAYFIELD, RUBY						
	56180	1	01452 3711	PILATES PILATE INSTRUCTION AUGUST 2018	090418	09/11/18		09/11/18		220.15
										220.15
1817				LOWES BUSINESS ACCOUNT/GECF						
	56181	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS LOCKS, PAINT & MATERIALS - SUE'S CABINET	081718	09/11/18		09/11/18		121.09
	56181	2	01430 2330	VEHICLE MAINT AND REPAIR	081718	09/11/18		09/11/18		44.60
	56181	3	01433 2450	BRIDGE REPAIR RE: ACCIDENT BALDWIN MATERIALS & SUPPLIES - SIGNS CONCRETE MIX	081718	09/11/18		09/11/18		92.13
	56181	4	01437 2460	GENERAL EXPENSE - SHOP TARP,SANDPAPER, BOOT RCK & PROPERTY MARK OUT - DEER	081718	09/11/18		09/11/18		159.91
										417.73
3551				MCMAHON ASSOCIATES INC.						
	56184	1	01414 3050	ZONING CONSULTANTS PROF.SERV. 6/30 - 8/3/18 PAOLI PK. GRANT ASSISTANCE	160566	09/11/18		09/11/18		320.00
										320.00

Report Date 09/11/18

Expenditures Register
GL-1809-64834

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MARP05 run by BARBARA 12 : 47 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2984	56185	1	01452 3204	METROPOLITAN FLAG & BANNER CO. COMMUNITY DAY VINYL BANNER - COMMUNITY DAY	14048	09/11/18		09/11/18		173.88
										173.88
3470	56186	1	01409 3740	NASK DOOR INC. TWP. BLDG. - MAINT & REPAIRS INTERNET GATEWAY & TRANSMITTER	58471	09/11/18		09/11/18		1,010.00
										1,010.00
2352	56189	1	01434 3610	PECO - 99193-01400 STREET LIGHTING 99193-01400 7/25-8/23/18	082918	09/11/18		09/11/18		714.75
	56189	2	01433 2470	UTILITIES - TRAFFIC LIGHTS 99193-01400 7/25-8/23/18	082918	09/11/18		09/11/18		586.56
										1,301.31
3153	56188	1	01409 7505	PECO - 01360-05046 BOOT & PAOLI LED SIGN 01360-05046 7/27-8/27/18 BOOT LED	082818	09/11/18		09/11/18		52.92
										52.92
1032	56190	1	01409 3600	PECO - 99193-01302 TWP. BLDG. - FUEL, LIGHT, WATER 99193-01302 7/25 - 8/28/18	090518	09/11/18		09/11/18		1,772.49
	56190	2	01454 3600	UTILITIES 99193-01302 7/25 - 8/28/18	090518	09/11/18		09/11/18		89.19
										1,861.68
3233	56193	1	01438 3845	SENN TRUCKING, RICHARD L. EQUIP. RENTAL -RESURFAC. PICK UP MILLING MACHINE (2 MOVES)	2194	09/11/18		09/11/18		840.00
										840.00
1342	56194	1	01401 3000	TMACC GENERAL EXPENSE 2018 TMACC ANNUAL MEMBERSHIP	9875384	09/11/18		09/11/18		1,200.00
										1,200.00

Report Date 09/11/18

Expenditures Register
GL-1809-64834

MARP05 run by BARBARA 12 : 47 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
4054	56196	1	01367 3240	TODD, JENNIFER PARK FEES CANCELATION PARK RENTAL	091018	09/11/18		09/11/18		100.00
										100.00
1960	56195	1	01454 3717	TRACTOR SUPPLY CREDIT PLAN MARYDELL POND REHAB ATV INNER TUBES	082218	09/11/18		09/11/18		51.98
										51.98
4055	56197	1	01452 2010	UNITED SPORTS SUMMER PROGRAM FIELD TRIPS FIELD TRIP - 45 CAMPERS & 20 STAFF 7/11/18	090918	09/11/18		09/11/18		415.00
										415.00
1471	56198	1	01410 5300	WESTTOWN-EAST GOSHEN POLICE POLICE GEN.EXPENSE SPEC. DETAIL 8/12 & 8/25 - PIPELINE	1145	09/11/18		09/11/18		720.00
										720.00
4056	56200	1	01401 3000	ZAC'S BURGER BUS OF CHESTER COUNTY GENERAL EXPENSE EMPLOYEE APPRECIATION LUNCH 9/12/18	083118	09/11/18		09/11/18		800.00
										800.00
3506	56199	1	01452 5150	ZEO GROUP, THE AMPHITHEATER CONCERTS MOVIE SCREEN & SET UP - MOVIE 9/14	OR52600	09/11/18		09/11/18		925.00
										925.00

Report Date 09/11/18

Expenditures Register
GL-1809-64834

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MARP05 run by BARBARA 12 : 47 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
03		SINKING FUND								
3551				MCMAHON ASSOCIATES INC.						
	56182	1	03460 7406	PAOLI PK. TRAIL - SEGMENT.F PROF. SERV. 6/30-8/3/18 SG.F - PAOLI PIKE TRAIL	160614	09/11/18		09/11/18		2,957.50
	56182	2	03460 7407	PAOLI PK. TRAIL - SEGMENT.G PROF. SERV. 6/30-8/3/18 SG.G - PAOLI PIKE TRAIL	160614	09/11/18		09/11/18		2,957.50
										5,915.00

Report Date 09/11/18

Expenditures Register
GL-1809-64834

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MARP05 run by BARBARA 12 : 47 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06				REFUSE						
4053				PGM REAL ESTATE ASSOCIATION						
	56192	1	06364 2000	REVENUE - REFUSE FEES	091118	09/11/18		09/11/18		285.25
				REFUND RE: OVERPAYMENT UTILITY BILL						
										285.25

Report Date 09/11/18

Expenditures Register
GL-1809-64834

MARF05 run by BARBARA 12 : 47 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
08		BOND FUNDS (CAPITAL PROJECTS)								
3551				MCMAHON ASSOCIATES INC.						
	56183	1	08459	6003 SEGMENT C ENGINEERING	160268	09/11/18		09/11/18		31,842.78
				PROF.SERV. 6/2-6/29/18 SEG.C PAOLI						
				PIKE TRAIL						
										31,842.78

Report Date 09/11/18

Expenditures Register
GL-1809-64834

MARF05 run by BARBARA 12 : 47 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
09				Sewer Capital Reserve Fund						
356				DECKMAN ELECTRIC						
	56168	1	09429 7400	MACHINERY/EQUIPMENT - REPLACEMENT REBUILT FLYGT PUMP	94454	09/11/18		09/11/18		2,850.00
										2,850.00
										157,323.53
0 Printed, totaling										157,323.53

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	104,359.08	GENERAL FUND
03	03	5,915.00	SINKING FUND
05	05	12,071.42	SEWER OPERATING
06	06	285.25	REFUSE
08	08	31,842.78	BOND FUNDS (CAPITAL PROJECTS)
09	09	2,850.00	Sewer Capital Reserve Fund
		157,323.53	

PERIOD SUMMARY

Period	Amount
1809	157,323.53
	157,323.53

MARP17 run by BARBARA 1 : 32 PM

Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Credit	Src	Trx #	#	U
1809			CREDIT CARD PAYMENT								
	01430	2330	HEX SCREWS, WASHERS, NUTS, CLOTH	2442	KENT AUTOMOTIVE	9306063266	867.88	PC	64777	1	
							867.88				
1809			CREDIT CARD PAYMENT								
	01401	3400	NOTICE - CLEANING SERVICE BIDS	2226	21ST CENT.MEDIA NEWS #884433	1637685	267.92	PC	64781	1	
	01401	3400	NOTICE -VESTIBULE MODIFICATION BIDS	2226	21ST CENT.MEDIA NEWS #884433	1643354	315.98	PC	64781	2	
	01401	3400	NOTICE - TOUR OF W.GOSHEN SEWER TP	2226	21ST CENT.MEDIA NEWS #884433	1647631	62.16	PC	64781	3	
	05422	4500	LAB TESTING - RCSTP 7/24-8/21/18	2918	ALS ENVIRONMENTAL	40-2278645	672.00	PC	64781	4	
	05422	4500	LAB TESTING RCSTP 8/7/18	2918	ALS ENVIRONMENTAL	40-2274761	12.00	PC	64781	5	
	05422	4500	LAB TESTING RCSTP - 8/14/18	2918	ALS ENVIRONMENTAL	40-2275362	12.00	PC	64781	6	
	06427	4502	WEEK 8/16/18 - 8/22/18	241	C.C. SOLID WASTE AUTHORITY	51517	5,976.85	PC	64781	7	
	05422	4502	WEEK 8/16/18 - 8/22/18	241	C.C. SOLID WASTE AUTHORITY	51517	357.78	PC	64781	8	
	06427	4502	WEEK 8/9/18 -8/14/18	241	C.C. SOLID WASTE AUTHORITY	51457	4,984.32	PC	64781	9	
	05422	4502	WEEK 8/9/18 - 8/14/18	241	C.C. SOLID WASTE AUTHORITY	51457	503.84	PC	64781	10	
	06427	4502	WEEK 8/23/18 - 8/31/18	241	C.C. SOLID WASTE AUTHORITY	51582	6,213.19	PC	64781	11	
	05422	4502	WEEK 8/23/18 - 8/31/18	241	C.C. SOLID WASTE AUTHORITY	51582	554.09	PC	64781	12	
	01409	3740	WEEK END 8/29/18 CLEAN MATS	3488	CINTAS CORPORATION #287	287231414	131.24	PC	64781	13	
	01487	1910	WEEK END 8/29/18 CLEAN UNIFORMS	3488	CINTAS CORPORATION #287	287231414	389.29	PC	64781	14	
	01433	2500	REPAIR PEDESTRIAN FLASHER - HIBBERD	2717	HIGGINS & SONS INC., CHARLES A.	47690	239.91	PC	64781	15	
	01433	2500	TRAF.LIGHT MAINT. - RT352 &STRASE	2717	HIGGINS & SONS INC., CHARLES A.	47674	65.00	PC	64781	16	
	01433	2500	TRAF.LIGHT MAINT. - PAOLI & ELLIS	2717	HIGGINS & SONS INC., CHARLES A.	47721	141.80	PC	64781	17	
	01430	2320	564.6 GALLONS DIESEL	1161	REILLY & SONS INC	148094	1,364.64	PC	64781	18	
	01430	2320	270.3 GALS. GASOLINE	1161	REILLY & SONS INC	148095	619.53	PC	64781	19	
	05420	3601	JULY 26 - AUGUST 25, 2018 MODEMS	3529	VERIZON - MODEMS	9813479614	5,985.69	PC	64781	20	
	05422	3601	8/28 -9/27/18	2773	VERIZON - FW FIOS 0001-15	0001-15 82	101.99	PC	64781	21	
	01401	3210	8/28/18 - 9/27/18	2829	VERIZON - TWP.FIOS 0001-74	0001-74 82	99.99	PC	64781	22	
	01401	3210	JULY 21 - AUGUST 20, 2018	3791	VERIZON WIRELESS 16809-00002	9813124477	137.60	PC	64781	23	
							29,208.81				
							30,076.69				

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	4,702.94		GENERAL FUND Expense Account
01107-1010		4,702.94	GENERAL FUND Bank Account
054XX-XXXX	8,199.39		SEWER OPERATING Expense Account
05100-1005		8,199.39	SEWER OPERATING Bank Account
064XX-XXXX	17,174.36		REFUSE Expense Account
06100-1005		17,174.36	REFUSE Bank Account

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MARP05 run by BARBARA 1 : 03 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
1903	56201	1	01487 4600	ALTHOUSE, GARY TRAINING & SEMINARS-EMPLY REIMBURSEMENT RE: ENERGY COURSES	091018	09/13/18		09/13/18		100.00
										100.00
68	56202	1	01401 3120	AMS APPLIED MICRO SYSTEMS LTD. CONSULTING SERVICES AUGUST 2018	64855	09/13/18		09/13/18		1,097.00
	56202	2	01414 5001	ZONING IT CONSULTING AUGUST 2018 - GEO PLAN	64855	09/13/18		09/13/18		28.00
										1,125.00
1657	56203	1	01409 3600	AQUA PA TWP. BLDG. - FUEL, LIGHT, WATER 000309801 0309801 7/26-8/24/18 BS	082818 BS	09/13/18		09/13/18		18.28
	56204	1	01411 3630	HYDRANT & WATER SERVICE 000309987 0309987 7/31-8/31/18 HY6	090418 HY6	09/13/18		09/13/18		137.52
	56205	1	01411 3630	HYDRANT & WATER SERVICE 000310033 0310033 7/31-8/31/18 186	090418 279	09/13/18		09/13/18		4,696.50
	56205	2	01411 3631	HYDRANTS - RECHARGE EXPENSE 000310033 0310033 7/31-8/31/18 93	090418 279	09/13/18		09/13/18		2,348.25
										7,200.55
2898	56209	1	01454 3711	AQUASCAPES UNLIMITED POND TREATMENT POND SERVICE 8/16/18 PIN OAK, MARY DELL, BOW TREE & UPPER BOW TREE	2631	09/13/18		09/13/18		862.50
										862.50
1549	56210	1	01430 2330	CLEVELAND BROTHERS VEHICLE MAINT AND REPAIR REPAIR CAT - MINI X	SERV7070047	09/13/18		09/13/18		729.20
										729.20
2996	56211	1	01409 3740	CNS CLEANING COMPANY TWP. BLDG. - MAINT & REPAIRS JANITORIAL SERVICE TOWNSHIP JANITORIAL SERVICE SEPT.2018	53366	09/13/18		09/13/18		870.00
	56211	2	01409 3840	DISTRICT COURT EXPENSES JANITORIAL SERVICE DISTRICT COURT JANITORIAL SERVICE SEPT.2018	53366	09/13/18		09/13/18		255.00
										1,125.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
3249	56212	1	01401 3210	COMCAST 8499-10-109-0107712 COMMUNICATION EXPENSE 0107712 9/5-10/4/18 EG PARK LED	090418	09/13/18		09/13/18		105.75
										105.75
3490	56213	1	01401 3210	COMCAST 8499-10-109-0111284 COMMUNICATION EXPENSE 0111284 8/10-9/8/18 SPEC. VIDEO PW	090418	09/13/18		09/13/18		54.22
										54.22
317	56214	1	01430 2330	CONTRACTOR'S CHOICE VEHICLE MAINT AND REPAIR SPIRAL SPRING	00226496	09/13/18		09/13/18		33.43
										33.43
3370	56215	1	01438 3845	GROFF TRACTOR - CC&T EQUIP. RENTAL -RESURFAC. PAVER RENTAL & REPLACE CUTTER TEETH	SW0072855-1	09/13/18		09/13/18		973.75
										973.75
627	56216	1	01436 2450	HIGHWAY MATERIALS INC. STORMWATER MATERIALS & SUPPLIES 13.55 TONS 9.5mm 0.3<3,H	84895	09/13/18		09/13/18		676.83
	56217	1	01436 2450	STORMWATER MATERIALS & SUPPLIES 1 TON 9.5mm 0.3<3,H	84921	09/13/18		09/13/18		49.95
										726.78
642	56218	1	01409 3740	HORN PLUMBING & HEATING INC TWP. BLDG. - MAINT & REPAIRS RE-ROUTE GAS LINE RE: INSTALLATION OF NEW GARAGE DOOR	1419973	09/13/18		09/13/18		3,096.75
										3,096.75
3252	56219	1	01430 2330	HUNTER KEYSTONE PETERBILT L.P. VEHICLE MAINT AND REPAIR BEZEL-RELEASE INNER LH #43	X201152887:01	09/13/18		09/13/18		13.15
	56220	1	01430 2330	VEHICLE MAINT AND REPAIR DOOR LAMP #43	X201152328:01	09/13/18		09/13/18		74.27
										87.42

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MARP05 run by BARBARA

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
719	56221	1	01430 2600	KEEN COMPRESSED GAS COMPANY MINOR EQUIP. PURCHASE SCOTCHMAN ROD SHEAR	30532771	09/13/18		09/13/18		1,396.78
										1,396.78
739	56222	1	01438 3845	KNOX EQUIPMENT RENTALS INC. EQUIP. RENTAL -RESURFAC. ROLLER RENTAL 8/14-8/21/18	31410.1.2	09/13/18		09/13/18		599.50
										599.50
864	56224	1	01430 2330	METROPOLITAN COMMUNICATIO VEHICLE MAINT AND REPAIR ADD LIGHTING TO F350 #10	IN000107837	09/13/18		09/13/18		1,275.00
	56225	1	01430 2330	VEHICLE MAINT AND REPAIR REMOVE & REPLACE LIGHTS TRACTOR #17	IN000107831	09/13/18		09/13/18		1,580.00
										2,855.00
2750	56226	1	01486 3500	MRM WORKER'S COMP. FUND INSURANCE COVERAGE -PREM. INSTALL.#1 OF 4 POL.#MRM-1819-352	1819PRJ9496	09/13/18		09/13/18		39,564.25
										39,564.25
2759	56227	1	01430 2330	NEW HOLLAND GROUP VEHICLE MAINT AND REPAIR WEATHER STRIPPING	1316243	09/13/18		09/13/18		31.05
										31.05
1554	56228	1	01401 2100	OFFICE DEPOT MATERIALS & SUPPLIES TONER	191572820001	09/13/18		09/13/18		376.50
										376.50
4037	56229	1	01438 3845	PATTON, ETHAN EQUIP. RENTAL -RESURFAC. TRUCK RENTAL & HAULING 9/5/18	091218	09/13/18		09/13/18		800.00
										800.00
2539	56230	1	01409 3740	PRECISION MECHANICAL SERVICES TWP. BLDG. - MAINT & REPAIRS INVESTIGATE HUMIDITY ISSUE & REPAIR 8/23/18	SC-17008	09/13/18		09/13/18		2,401.47
	56231	1	01409 3840	DISTRICT COURT EXPENSES REPAIR THERMOSTAT - DIST.COURT	SC-16415	09/13/18		09/13/18		209.10

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Expenditures Register
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MARP05 run by BARBARA 1 : 03 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
2539	56232	1	01409 3740	PRECISION MECHANICAL SERVICES TWP. BLDG. - MAINT & REPAIRS INSTALL ACTUATOR ON HEAT PUMP	18-501	09/13/18		09/13/18		752.81
										3,363.38
3682	56234	1	01438 2455	RUSSELL STANDARD CORP. MATER. & SUPPLY-RESURFAC. ASPHALT SEALER - 246.36 GALLONS	58857	09/13/18		09/13/18		288.24
										288.24
1783	56235	1	01411 6000	STATE WORKERS INSURANCE FUND VOLUNTEER FIREFIGHTER WORKERS COMP INSTALL.# 10 OF 11 POL.#05918452	083118	09/13/18		09/13/18		5,779.00
										5,779.00
4057	56237	1	01367 3240	VANGUARD PARK FEES	091118	09/13/18		09/13/18		200.00
	56237	2	01367 3240	REFUND - CANCELLED PAVILION RENTAL PARK FEES REFUND DEPOSIT (PAID VIA CRED.CARD)	091118	09/13/18		09/13/18		100.00
										300.00

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MARP05 run by BARBARA 1 : 03 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05				SEWER OPERATING						
1658				AQUA PA						
56206	1	05420	3602	C.C. COLLECTION -UTILITIES 000309826 0309826 7/26-8/24/18 TH	082818 TH	09/13/18		09/13/18		21.50
56207	1	05420	3602	C.C. COLLECTION -UTILITIES 000305003 0305003 7/26-8/27/18 WW	082918 WW	09/13/18		09/13/18		29.56
56208	1	05422	3601	R.C. COLLEC.-UTILITIES 001533998 1087842 7/26-8/27/18 TWN	082818 TWN	09/13/18		09/13/18		60.95
										112.01
3043				MAIN POOL & CHEMICAL COMP. INC.						
56223	1	05422	2440	R.C. STP- CHEMICALS 1870 GALLONS ALUMINUM SULFATE SOL.	1870616	09/13/18		09/13/18		2,730.20
										2,730.20
2827				PECO - 04725-43025						
56233	1	05420	3602	C.C. COLLECTION -UTILITIES 04725-43025 8/4-9/5/18 WYLLPEN PUMP	090618	09/13/18		09/13/18		709.66
										709.66
1395				USA BLUE BOOK						
56236	1	05422	3700	R.C. STP-MAINT.& REPAIRS USABB PH TEST STRIPS	663557	09/13/18		09/13/18		35.53
										35.53
										75,161.45
										0 Printed, totaling 75,161.45

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	71,574.05	GENERAL FUND
05	05	3,587.40	SEWER OPERATING
		75,161.45	

PERIOD SUMMARY

Period	Amount
1809	75,161.45
	75,161.45

Report Date 09/13/18

Procurement Card Entries

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MARP17 run by BARBARA

1 : 51 PM

Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Credit	Srce	Trx #	#	U
1809			CREDIT CARD PAYMENTS								
	01401	3400	NOTICE - BOS PUBLIC HEARING	2226	21ST CENT.MEDIA NEWS #884433	1633761	309.36	PC	64882	1	
	01438	2455	PORTABLE TOILETS - WESTTOWN WAY	3140	ACE PORTABLES INC.	138862	142.00	PC	64882	2	
	01454	3740	HANDI CAP UNIT - SEPT. 2018	3140	ACE PORTABLES INC.	138863	300.00	PC	64882	3	
	05422	3701	STAND BY - AUGUST 2018 THORNCROFT	4045	ACE DISPOSAL CORPORATION	139067	150.00	PC	64882	4	
	01454	3717	20 YD ROLLOFF 8/29/18	2762	AJB A.J. BLOSENSKI INC.	88T03505	50.00	PC	64882	5	
	06427	4500	RESIDENTIAL PICK-UP SEPT. 2018	2762	AJB A.J. BLOSENSKI INC.	89101223	57,910.03	PC	64882	6	
	01401	3000	LITTER COLLECTION - SEPT.2018 (2)	2762	AJB A.J. BLOSENSKI INC.	89101223	1,920.00	PC	64882	7	
	06427	4502	WEEK 9/4/18 - 9/7/18	241	C.C. SOLID WASTE AUTHORITY	51650	3,735.72	PC	64882	8	
	05422	4502	WEEK 9/4/18 - 9/7/18	241	C.C. SOLID WASTE AUTHORITY	51650	537.34	PC	64882	9	
	01401	2100	COFFEE & PAPER CUPS	1990	CRYSTAL SPRINGS	3154612 08	133.46	PC	64882	10	
	01430	2330	MALE FITTINGS & CONNECTORS	2442	KENT AUTOMOTIVE	9306063267	840.71	PC	64882	11	
	01430	2330	T-HOSE & SCREWS	2442	KENT AUTOMOTIVE	9306077661	324.15	PC	64882	12	
							66,352.77				
							66,352.77				

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	4,019.68		GENERAL FUND Expense Account
01107-1010		4,019.68	GENERAL FUND Bank Account
054XX-XXXX	687.34		SEWER OPERATING Expense Account
05100-1005		687.34	SEWER OPERATING Bank Account
064XX-XXXX	61,645.75		REFUSE Expense Account
06100-1005		61,645.75	REFUSE Bank Account

Meeting Date
9/17/2018

8/1/18 - 8/31/18

01 TRX#	Amount Charged	Date	Name	Description
64384	\$30.00	8/8/2018	AUTHNET FEES - July 2018	CRED.CARD BANK CHARGES
64385	\$126.07	8/8/2018	BANKCARD FEES -July 2018	CRED.CARD BANK CHARGES
64497	\$46.50	8/20/2018	SAFEGUARD	Deposit Slip Order
	202.57			
05 TRX#				
64292	\$350.00	8/3/2018	REIMBURSMT- 7/2018 BANK FEES	LOCK BOX FEE
	350.00			
06 TRX#				
64293	\$350.00	8/3/2018	REIMBURSMT- 7/2018 BANK FEES	LOCK BOX FEE
	350.00			

MEMO

To: East Goshen Township Board of Supervisors
From: Rick Smith, East Goshen Township Manager
Date: September 13, 2018
Re: Brandywine Valley SPCA Contract

Our contract with the Brandywine Valley SPCA expires at the end of this year and we have received a new contract from them.

The existing contract was for a 3 year period and contained a 3% escalator. The new contract is for 5 years and it contains a 3% escalator clause.

The fee for the base contract for 2019 is \$1639.09 (if paid prior to 1/1/19) which is 3% over what it was 2018 and there is a charge of \$109.27 for each animal that is brought to the shelter, and fees for other services.

For some perspective our yearly costs are as follows:

2014	\$6,372
2015	\$4,070
2016	\$5,730
2017	\$5,207
2018 (ytd)	\$3,459

The Brandywine Valley SPCA provides excellent service and I would recommend entering into the new contract.

Suggested Motion: I move that we authorize the Chairman to execute the contract with the Brandywine Valley SPCA Contract



**ANIMAL PROTECTIVE SERVICES DIVISION
FULL SERVICE CONTRACT
5 YEAR AGREEMENT**

Base Line Contract Fee if paid by 01/01/2019:	\$1639.09
Base Line Contract fee if paid after 01/01/2019:	\$1721.04
Base Line Contract Fee if paid after 01/15/2019:	\$1802.99

**To be paid thereafter by January 1st of each
Successive year in the term of this agreement.**

Billing for animal acquisition and housing unclaimed stray animals from _____ will be calculated on a monthly basis at a rate of \$109.27 per animal and \$54.63 per *unclaimed* stray animal. Documentation will accompany billing.

Authorized signature for:

Date

Unless other specific arrangements are made, signed contract must be received by January 1, 2019 to initiate the Full Animal Protective Services Agreement.

Please sign and return this page and signed contract to:

Brandywine Valley SPCA
Attn: Manager, Animal Protective Services
1212 Phoenixville Pike, West Chester, PA 19380



This agreement (the "Agreement") is made this ___ day of ____ 2018/2019, by and between the Brandywine Valley Society for the Prevention of Cruelty to Animals, 1212 Phoenixville Pike, West Chester, Pennsylvania, a Pennsylvania non-profit corporation (the "BVSPCA"), and _____, the "Municipality").

WHEREAS, the Municipality is statutorily charged with the obligation to care for and control stray dogs within the Municipality's boundaries;

WHEREAS, the BVSPCA has the means to provide that care and control for stray dogs and stray cats, including the requisite knowledge, expertise, personnel, equipment, and legal capacity; and

WHEREAS, in order to humanely, efficiently, and cost-effectively discharge its legal duties to care for and control stray dogs within its boundaries, the Municipality wishes to engage the services of the BVSPCA which includes care and control for both stray dogs and stray cats.

NOW, THEREFORE, in consideration of the mutual covenants herein contained and intending to be legally bound, the parties hereto agree that:

A. Term of the Agreement

1. The BVSPCA shall commence providing the services specified in this Agreement on the 1st day of January, 2019 at 12:01 am and shall continue providing said services for period of five (5) calendar years until December 31, 2023 at 11:59pm (the "Term").

B. The Services

1. Statutes to be enforced: The BVSPCA will take all reasonable actions necessary to enforce within the Municipality's boundaries the following laws:
 - a. the Pennsylvania Dog Law, Act of Dec. 7, 1982, P.L. 784, No. 225, Art. 1, s. 101. *et. seq.*, 3 P.S. § 459-101, *et. seq.* (the "Dog Law");
 - b. the Rabies Prevention and Control in Domestic Animals and Wildlife Act, Dec. 15, 1986, P.L. 1610, No. 181 §1 *et. seq.*, 3 P.S. §455.1 *et. seq.*;
 - c. 18 Pa. C.S. §5531 - §5549, relating to Cruelty to Animals; and
 - d. such other statutes or regulations which may impose certain duties with respect to any municipal animal control ordinances, which statutes and regulations the reasonable enforcement of which the Municipality shall delegate in writing to the BVSPCA, and which upon the latter's written acceptance shall also become part of this Agreement.
2. The BVSPCA will not enforce 3 P.S. §459-504 A. related to "Control of Dangerous Dogs" and defers all enforcement of this statute to the local police or State Dog Warden.
3. Assignment of APS Officers: The BVSPCA will assign Animal Protective Services Officers (the "APS Officer") to respond and provide services to the Municipality. It will be at the sole discretion of the BVSPCA how shifts and personnel are assigned. The Municipality acknowledges that the APS Officer will be responsible for providing services to other



municipalities during that shift. The Municipality also understands, acknowledges and agrees that while the BVSPCA will make every effort to respond expeditiously, there is no guarantee as to the time of such response.

4. Acceptance of Stray Animals: The BVSPCA agrees to accept and care for stray dogs and cats (the "Stray Animals") originating from within the Municipality's municipal borders. The BVSPCA shall pick up and transport the Stray Animals to the BVSPCA facility between the hours of 8:30am and 5:30pm seven (7) days per week. The Municipality will ensure that such animals will be confined or restrained in a humane and effective manner prior to the BVSPCA's response to transport said animal(s). Stray Animals accepted will also include those brought to the BVSPCA facility by BVSPCA Animal Protective Services Officers, by the Municipality's designated representative(s), by police officers, by its dog wardens, and by its private citizens.
5. Investigation of Complaints: The BVSPCA shall investigate all complaints of violations of the Dog Law received from the Municipality, its police force or its residents, seven (7) days per week, twenty-four (24) hours per day. The method of this investigation shall be at the sole discretion of the BVSPCA.
6. Emergency Services: The BVSPCA shall provide the Municipality with twenty-four (24) hours per day, seven (7) days per week emergency services, including telephone access to an APS Officer to answer any questions that may arise or to assist with an unexpected emergency. An APS Officer seasonably will respond during non-business hours for animal emergencies and to pick up confined stray animals between the hours of 5:31pm and 8:29am. Emergency calls for service must be initiated by the Municipality, its police officers, or a designated representative of the Municipality. The Municipality understands and acknowledges and agrees that while the BVSPCA will make every effort to respond expeditiously, there is no guarantee as to the time of such response.
7. Resident Calls: The BVSPCA will respond to calls for service from residents originating within the borders of the Municipality. The Municipality will make all appropriate efforts to advise its residents to contact the assigned APS Officer directly to ensure the proper handling of such calls and to provide continuity of service to the Municipality. Contact information for the BVSPCA must be listed on the Municipality's website as the point of contact for animal control services. Calls for service are not to be sent through County dispatch channels.
8. Issuance of Citations and Warrants: The BVSPCA and its APS Officers will work diligently to be pro-active in response to the enforcement of State and local laws. The BVSPCA and its APS Officers will, at their sole discretion, issue non-traffic citations, Criminal Complaints and warrants for violations of State and local animal control laws, including dog laws, animal control ordinances, and animal cruelty prosecution. To the extent permitted by law, all fines and penalties collected as the result of any service provided by the BVSPCA under this Agreement shall be the property of and transferred



to the Municipality. The only exception to the foregoing shall be if the state, county, or local law enforcement authorities request that the BVSPCA shall hold an animal for the duration of a criminal prosecution involving such animals, in which case the BVSPCA shall be entitled to apply only such fines or penalties to the cost of maintenance or care of such animal(s) by the BVSPCA, with the balance of said fines and penalties being forwarded to the Municipality in question.

9. Abandoned Animals: The BVSPCA will respond to all requests from local police, state constables, and sheriff's deputies of the Municipality, and shall take custody of any animal(s) left inside a residence upon eviction, special circumstances, or other absence of its residents. Said animals will be treated/billed as Stray Animal(s).
10. Community Outreach: In an effort to proactively address the systematic problem of animal neglect and homelessness, the BVSPCA and the Municipality will, from time to time and at their mutual convenience, work together to: (a) educate the public about the value and advantages of spaying and neutering; (b) provide educational outreach programs that seek to enhance relationships between pet owners and their pets and reduce the numbers of animals in distress; (c) educate the public on how to responsibly care for a pet and how to develop a strong owner – animal bond through proper training and behavior modification techniques; (d) raise public awareness of the BVSPCA's services and goals; and (e) participate in community meetings and other public events.

C. Fees

1. Annual APS Fee: Beginning with the month of January 2019, and thereafter by January 1st of each successive year in the Term, the Municipality shall pay the BVSPCA an Annual APS Fee of \$1,639.09 for each contract year. The BVSPCA shall have no obligation to provide any service until it has received the Annual APS Fee in full.
2. Animal Acquisition Fee: The Municipality shall pay the BVSPCA the sum of \$109.27 for each Stray Animal received by the BVSPCA's APS Officers, the Municipality's police officers, code enforcement officers, dog wardens, and residents of the Municipality. The Municipality understands and acknowledges that the Animal Acquisition Fee includes the cost of care for each Stray Animal, including intake, veterinary examinations, medication, vaccinations, boosters, behavioral assessment, food, bedding, sanitation, utilities, and the per diem cost of shelter staff. The Municipality shall pay the BVSPCA foregoing amount(s) within thirty (30) days of being invoiced by the BVSPCA.
3. Activity Fee: The Municipality shall pay an Activity Fee to the BVSPCA in the sum of \$43.70 for addressing the Municipality's animal control services including the actual pick up of Stray Animals. The Activity Fee will be assessed for each "Call for Service" received by the BVSPCA and its APS Officers, including those directly related to the capture of Stray Animals. A "Call for Service" is defined as an assignment given to an APS Officer that requires the APS Officer's presence to investigate, resolve, correct, or



assist in a particular situation, including but not limited to each Stray Animal transport; health and welfare checks; animal attacks/bite investigations; enforcement of State/local laws and ordinances; animal cruelty complaints and investigations; addressing resident calls for animal control services other than the actual pick up of Stray Animals including in-field follow up; agency assist; court appearances; and dispute resolution. The Municipality shall pay the BVSPCA the foregoing amount(s) within thirty (30) days of being invoiced by the BVSPCA.

4. Unclaimed Stray Boarding Fee: The Municipality shall pay the BVSPCA the sum of \$54.63 for each *unclaimed* Stray Animal originating from within the Municipality's borders including those brought to the BVSPCA facility by an APS Officer, the Municipality's police officers, code enforcement officers, dog wardens, and residents of the Municipality. An "unclaimed Stray Animal" is defined as a Stray Animal received by the BVSPCA that was not reclaimed by the owner prior to the end of the mandatory forty-eight (48) hour holding period for Stray Animals. If a Stray Animal is reclaimed by the owner prior to the end of the mandatory forty-eight (48) holding period for Stray Animals, the BVSPCA agrees to pass this expense onto the owner of the Stray Animal. The Municipality shall pay the BVSPCA the foregoing amount(s) within thirty (30) days of being invoiced by the BVSPCA.
5. Emergency Fee: The Municipality shall pay the BVSPCA the sum of \$109.27 for each after-hours emergency service provided. The Municipality shall pay the BVSPCA the foregoing amount(s) within thirty (30) days of being invoiced by the BVSPCA.
6. Annual Fee Increase: Each of the fees named in paragraphs C.1 – C.5 above shall be subject to an annual increase of three percent (3%) as of every January 1st after the first year of the Agreement.

D. Other Provisions

1. BVSPCA Employees: The BVSPCA is an independent contractor to the Municipality and none of its agents, officers, or employees shall be construed as, or represent themselves as, employees of the Municipality. The BVSPCA shall be responsible for workers' compensation insurance for its employees, including the APS Officers, as well as insurance for its vehicles and equipment. A certificate of insurance coverage for the foregoing shall be provided by the BVSPCA to the Municipality within thirty (30) days of acceptance and execution of this Agreement and payment in full.
2. General Liability Insurance: For the purpose of this Agreement, the BVSPCA shall obtain and maintain, at no charge to the Municipality, the following insurance coverages in not less than the following amounts and terms:
 - a. Comprehensive General Liability Insurance on a broad form occurrence basis with a limit of not less than \$1,000,000 per occurrence, and for not less than the Life of this Agreement;



- b. The policy of insurance shall name the Municipality as a named additional insured;
 - c. Not later than the execution of this Agreement, the BVSPCA shall provide proof of insurance to the Municipality, evidencing the coverage of the Municipality under the policy described above and according to the above terms.
3. Termination in the event of circumvention of the Agreement: The Municipality understands and acknowledges that the BVSPCA has the right to terminate this Agreement if it learns that Stray Animals are being taken to a different location other than a BVSPCA facility in an attempt to circumvent calling the BVSPCA and/or incurring the fees outlined in Section C above.
4. Removal of Dead Animals: The BVSPCA shall have no responsibility or obligation to remove dead animals, domestic or wild, from roadways or private property.
5. Billing: The BVSPCA shall submit monthly invoices to the Municipality for services rendered and Stray Animal(s) acquired. Appropriate documentation will accompany billing. All invoices must be paid within thirty (30) days of the date of the invoice. Failure to timely pay any invoice may result in suspension of services or termination of the Agreement, at the sole discretion of the BVSPCA.
6. Payment upon termination by the Municipality: The Municipality understands and acknowledges that in order to voluntarily terminate this Agreement before its normally-scheduled ending date, the Municipality must pay a total amount of nine (9) months of service fees, based on the average monthly fees of that Municipality within the last six (6) months of services provided by the BVSPCA.
7. Notices: Any notice given under this Agreement shall be in writing and shall be sent by registered mail, certified mail, postage prepaid, return receipt requested, or by guaranteed overnight delivery service. Notices shall be addressed as follows:

If to the BVSPCA:

Adam Lamb, Chief Executive Officer
Brandywine Valley SPCA
1212 Phoenixville Pike
West Chester, PA 19380



If to the Municipality:

Name: _____

Title: _____

Street: _____

City, St, Zip: _____

8. Non-Assignability: This Agreement may not be assigned or transferred to either Party without the written consent of the other. All assignments of rights are prohibited under this subsection, whether they are voluntary or involuntary, by merger (of any kind), consolidation, dissolution, operation of law, or any other manner. Notwithstanding the foregoing, either Party may assign its rights under this Agreement without the prior written consent of the other in connection with a sale of its business as a whole or substantially all of the assets of its business. Any purported assignment of rights in violation of this Section is void.
9. Entire Agreement: This Agreement contains the entire Agreement of the Parties with respect to its subject matter and supersedes all existing and all other oral, written, or other communications between the Parties concerning this subject matter.
10. Counterparts: This Agreement may be executed in one or more counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same instrument.
11. Modifications only in writing: This Agreement may be modified only by a subsequent writing signed by both Parties.
12. Invalidity of any provision: If any provision of this Agreement (or any portion thereof) is invalid, illegal, or unenforceable, the validity, legality, or enforceability of the remainder of this Agreement will not be affected or impaired.
13. Headings: The headings in this Agreement are intended for convenience of reference and will not affect interpretation.
14. Waiver: Any waiver by a Party in writing of any of that Party's obligation hereunder, or any failure to insist upon strict compliance with any obligation shall not operate as a waiver of, or estoppel with respect to any subsequent or other failure.
15. Governing Law; Venue: This Agreement, its validity, construction, and performance shall be governed by, and construed in all respects under, the laws of the



Commonwealth of Pennsylvania without regard to the laws that would otherwise apply under applicable choice-of-law principles.

16. Dispute Resolution: If there is any dispute regarding this Agreement that cannot be amicably resolved by the undersigned Parties, then said dispute shall be resolved by a mandatory binding arbitration pursuant to the rules of the American Arbitration Association, with the locale of said arbitration to be in West Chester, Chester County. The substantially prevailing party in such arbitration shall be awarded its reasonable counsel fees and its share of the AAA filing fees. The arbitration award may be thereafter entered in any county, state, or federal court.
17. Authorization to Bind: The undersigned officer, agent, or employee of the Municipality represents and warrants that s/he has the authority to contract and bind the Municipality.

IN WITNESS WHEREOF, the undersigned Parties, intending to be legally bound hereby, have hereunto set their hands and seals as of the date first set forth above.

FOR THE BRANDYWINE VALLEY SPCA:

FOR THE MUNICIPALTY:

signature

signature

printed name

printed name

title

title

date

date

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 9/11/2018
To: Board of Supervisors
From: Mark Gordon, Township Zoning Officer *mlg*
Re: SWM O&M Agreement

Dear Board Members:

The Code Department has received a storm water management application for 1506 Meadowbrook Ln. The property owners propose to demolish their home and build a new one.

This project requires a SWM system and thus a SWM O&M Agreement is also required.

Staff Recommendation:

The property owner has provided the required SWM O&M Agreement and it is ready for the Board's authorization.

Draft Motion:

I move that we authorize the Chairman to execute the storm water management operation and maintenance agreement for 1506 Meadowbrook Ln.

MEMO

To: East Goshen Township Board of Supervisors
From: Rick Smith, East Goshen Township Manager
Date: September 13, 2018
Re: Entrance Door Bids

RS

We need to replace the entrance doors at the Township Building, so we solicited bids for three options which as described in the letter from Pennoni and depicted on the on the attached plans and renderings.

The costs are higher than we anticipated since the new doors are required have a push pad to comply with the Americans with Disabilities Act. We also looked going with single doors to reduce the cost, but the building code does not permit us to reduce the overall width of the exit, so we have to stay with double doors.

Option 3 replaces the doors in their existing locations. While this is the least expensive option the concern is the distance between the doors precludes us from have a separate push pad for each set of doors. This means that when the push pad is activated both sets of doors will open simultaneously and then stay open for an extended period of time. The electric heater in the vestibule is adequate with the current set of doors, but it may have to be upgraded it we go with Option 3.

Options 1 and 2 relocate the outer set of doors to address this issue.



One South Church Street
 Second Floor
 West Chester, PA 19382
 T: 610-429-8907
 F: 610-429-8918

www.pennoni.com

September 6, 2018

EGOS 0011

Rick Smith, Township Manager
 East Goshen Township
 1580 Paoli Pike
 West Chester, PA 19380



**RE: Township Building Vestibule Modifications
 Bid Tabulation and Award Recommendation**

Dear Rick:

At 10:00 AM on September 6, 2018 bids were opened for the referenced project. The bid results are as follows:

	Option 1	Option 2	Option 3
Donald E. Reisinger, Inc.	\$99,700	\$76,400	\$38,000
F.W. Houder, Inc.	\$103,712	\$78,812	\$38,812

As a reminder, the different options are as follows:

Option 1: Consists of the installation of new entry doors on the west and south facades; removal of the existing outermost vestibule door; replacement of the innermost vestibule door and installation of a window within the existing masonry opening on the west façade. Pent roofs will be installed over the new doors at the west and south facades.

Option 2: Consists of the installation of new entry doors on the west façade and the innermost opening of the south façade; removal of the existing outermost vestibule door; replacement of the innermost vestibule door at the lobby, and installation of a pent roof over the new door on the west façade.

Option 3: Consists of the replacement of the existing vestibule doors at the location they currently exist.

We have enclosed a copy of the bid tabulation for your records.

Please note that we have worked with Donald E. Reisinger, Inc in the past and have found their work to be satisfactory. It is also my understanding the Township has worked with this contractor in the past. Once the Township and Board of Supervisors has reviewed the bids and the three options please notify me which option was chosen so that the necessary contract documents may be prepared.

If you have any questions or require additional information, please contact me.

Sincerely,

PENNONI

Nathan M. Cline, PE
 Township Engineer

cc: Mark Miller, Director of Public Works (via email)

EG050011

East Goshen Township
 Tabulation of Bids Received Until 10:00 A.M.
 Prevailing time on September 6, 2018

Township Building Vestibule Modifications

Donald E. Reisinger, Inc.
 610-696-6921

Polly Dowd
 717 E. Washington Street
 West Chester, PA 19380
 pollydernc@gmail.com

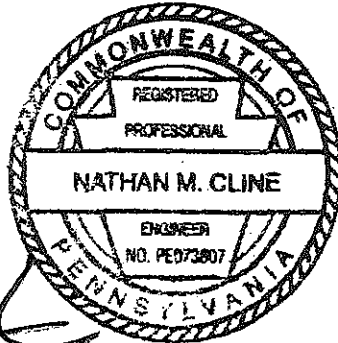
F.W. Houder, Inc.
 610-296-5984

Frank Houder Sr.
 183 Lancaster Avenue
 Malvern, PA 19355
 fwhouder@fwhouder.com

ITEM NO.	QUANTITY/UNIT	DESCRIPTION	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	1 LS	Option 1: Includes the installation of new entry doors on the west and south facades; removal of the existing outermost vestibule door; replacement of the innermost vestibule door and installation of a window within the existing masonry opening on the west façade. Pent roofs will be installed over the new doors at the west and south facades.	\$99,700.00	\$99,700.00	\$103,712.00	\$103,712.00
2	1 LS	Option 2: Includes the installation of new entry doors on the west façade and the innermost opening of the south façade; removal of the existing outermost vestibule door; replacement of the innermost vestibule door at the lobby, and installation of a pent roof over the new door on the west façade.	\$76,400.00	\$76,400.00	\$78,812.00	\$78,812.00
3	1 LS	Option 3: Replacement of the existing vestibule doors at the location they currently exist	\$38,000.00	\$38,000.00	\$38,812.00	\$38,812.00
Bid Security			10% Bid Bond		10% Bid Bond	

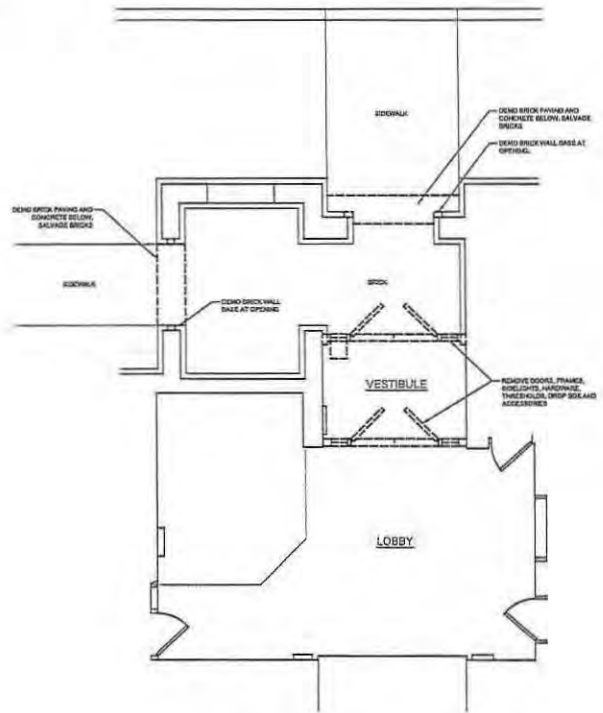
We declare this to be a true Tabulation of Bids received until 10:00 AM on September 6, 2018 by the Township of East Goshen for the Township Building Vestibule Modifications

PENNONI

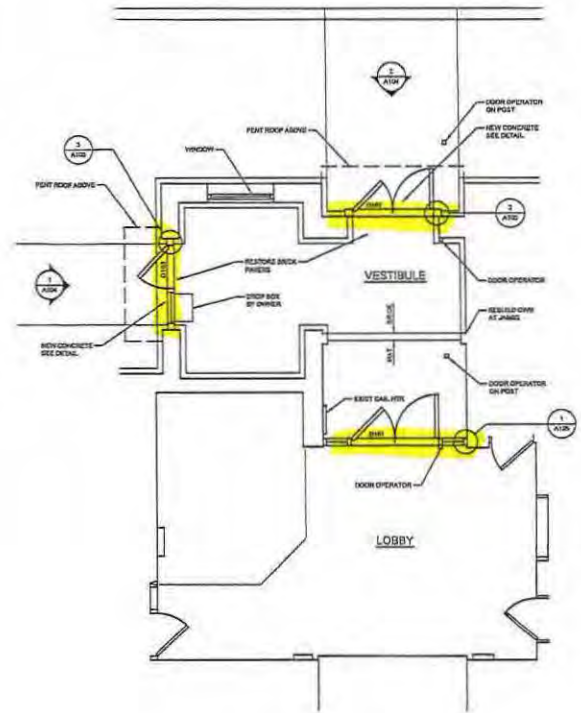


Nathan Cline
 Nathan Cline, PE PENNA. REG. NO. 073807

OPTION 1



1 PARTIAL FLOOR PLAN
OPTION 1: DEMOLITION PLAN
A101 1/4" = 1'-0"



2 PARTIAL FLOOR PLAN
OPTION 1: PROPOSED IMPROVEMENTS
A101 1/4" = 1'-0"

DEMOLITION NOTES:
1.



PENNONI ASSOCIATES, INC.
1000 PENNONI DRIVE
PHILADELPHIA, PA 19103
T 215.222.3000 F 215.222.3198

ALL DIMENSIONS UNLESS OTHERWISE SPECIFIED
DIMENSIONS SHALL BE TO FACE UNLESS NOTED OTHERWISE

TOWNSHIP BUILDING - VESTIBULE MODIFICATIONS
EGOS0011
WEST CHESTER, PA 19380

OPTION 1 MODIFICATIONS

EAST GOS: EN TOWNSHIP
1001 ADJUTANT
WEST CHESTER, PA 19380

NO.	DATE	BY	REVISIONS

THIS DOCUMENT PREPARED BY PENNONI ASSOCIATES, INC. FOR THE CLIENT'S USE ONLY. IT IS NOT TO BE USED FOR ANY OTHER PROJECT OR FOR ANY OTHER PURPOSE. THE CLIENT IS RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED. PENNONI ASSOCIATES, INC. SHALL NOT BE RESPONSIBLE FOR ANY ERRORS OR OMISSIONS. PENNONI ASSOCIATES, INC. SHALL NOT BE RESPONSIBLE FOR ANY CONSTRUCTION DEFECTS OR DAMAGES. PENNONI ASSOCIATES, INC. SHALL NOT BE RESPONSIBLE FOR ANY OTHER MATTER. PENNONI ASSOCIATES, INC. SHALL NOT BE RESPONSIBLE FOR ANY OTHER MATTER.

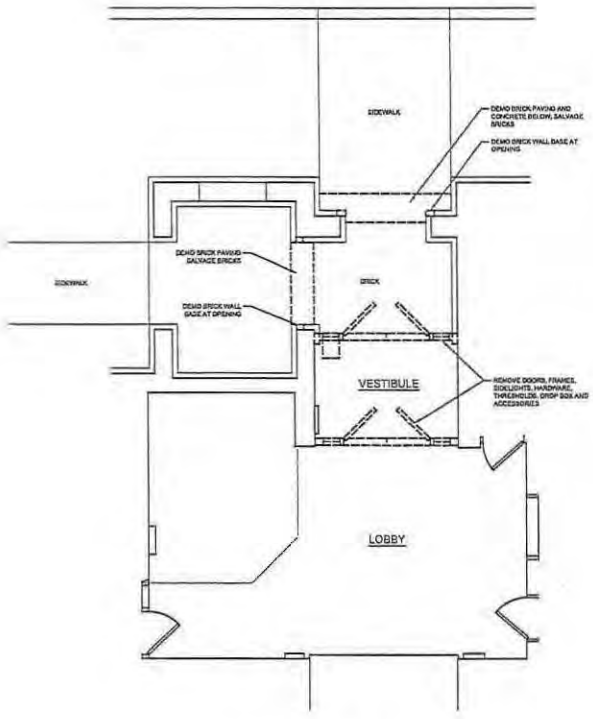
PROJECT EGOS0011
DATE 2/15/2013
DRAWING SCALE 1/4" = 1'-0"
DRAWN BY JCD
APPROVED BY CF

NOT FOR CONSTRUCTION

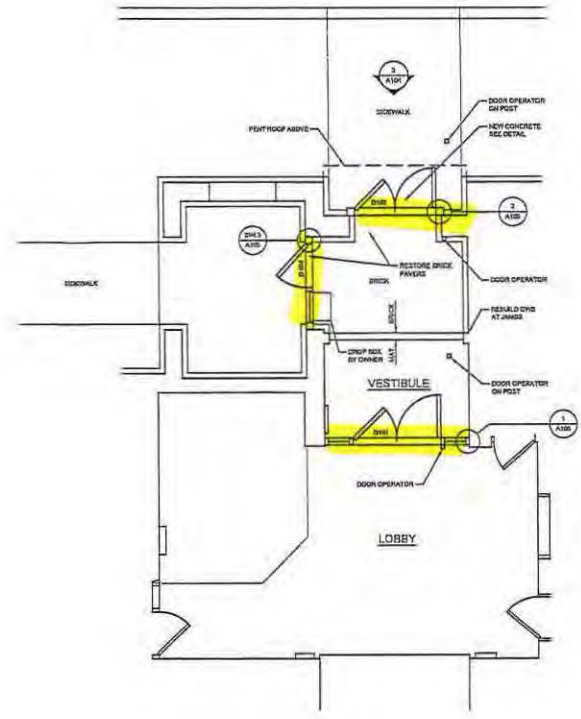
A101
SHEET 1 OF 5

P:\Projects\2013\130101\130101.dwg
 PENNONI ASSOCIATES, INC.
 1000 PENNONI DRIVE
 PHILADELPHIA, PA 19103
 T 215.222.3000 F 215.222.3198

OPTION 2



1 PARTIAL FLOOR PLAN
OPTION 2: DEMOLITION PLAN
A102 1/4" = 1'-0"



2 PARTIAL FLOOR PLAN
OPTION 2: PROPOSED IMPROVEMENTS
A102 1/4" = 1'-0"

DEMOLITION NOTES:
1.



PENNONI ASSOCIATES, INC.
1920 LUSKARD DRIVE, SUITE 200
WEST CHESTER, PA 19380
T 215.222.2500 F 215.222.2585

ALL DIMENSIONS MUST BE VERIFIED BY CONTRACTOR
DISCREPANCIES BEFORE PROCEEDING WITH WORK

TOWNSHIP BUILDING - VESTIBULE MODIFICATIONS
1037 JAMBU PINE
WEST CHESTER, PA 19380
OPTION 2 MODIFICATIONS
EAST GOSHEN TOWNSHIP
1037 JAMBU PINE
WEST CHESTER, PA 19380

NO.	DATE	DESCRIPTION	BY

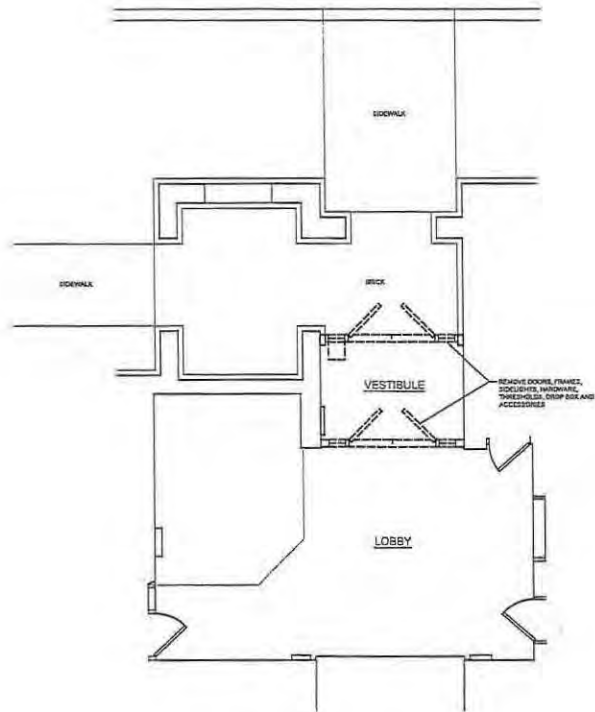
ALL DIMENSIONS SHOWN ON THIS DRAWING ARE TO FACE UNLESS OTHERWISE NOTED.
CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND CONDITIONS OF WORK BEFORE BEGINNING WORK.
CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.
CONTRACTOR SHALL MAINTAIN ACCESS TO ALL UTILITIES AND ADJACENT PROPERTIES AT ALL TIMES.
CONTRACTOR SHALL PROTECT ALL EXISTING UTILITIES AND STRUCTURES TO REMAIN.
CONTRACTOR SHALL MAINTAIN A SAFE WORKING ENVIRONMENT AT ALL TIMES.
CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS.
CONTRACTOR SHALL MAINTAIN ACCESS TO ALL UTILITIES AND ADJACENT PROPERTIES AT ALL TIMES.
CONTRACTOR SHALL PROTECT ALL EXISTING UTILITIES AND STRUCTURES TO REMAIN.
CONTRACTOR SHALL MAINTAIN A SAFE WORKING ENVIRONMENT AT ALL TIMES.

PROJECT: EGOS0011
DATE: 2/19/2013
DRAWING SCALE: 1/4" = 1'-0"
DRAWN BY: JGD
APPROVED BY: CF

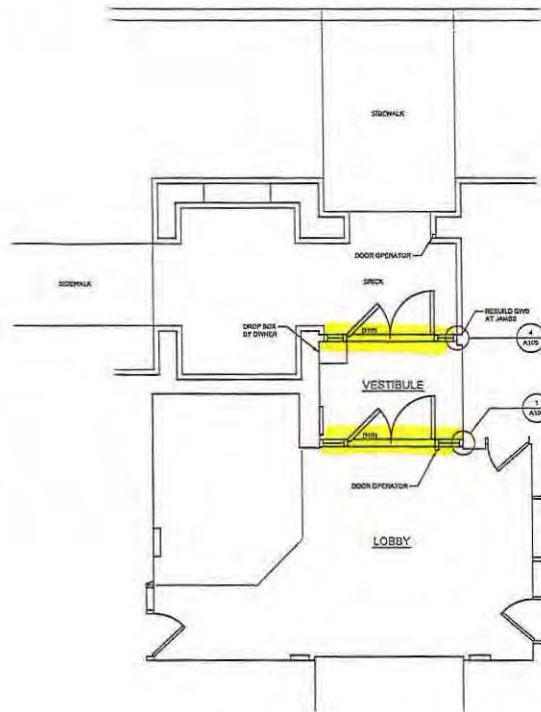
A102
SHEET 2 OF 5

NOT FOR CONSTRUCTION

OPTION 3



1 PARTIAL FLOOR PLAN
OPTION 3: DEMOLITION PLAN
A103 1/4" = 1'-0"



2 PARTIAL FLOOR PLAN
OPTION 3: PROPOSED IMPROVEMENTS
A103 1/4" = 1'-0"

DEMOLITION NOTES:

- 1.



PENNONI ASSOCIATES, INC.
1000 Walnut Street, Suite 300
Philadelphia, PA 19107
T 215.222.2500 F 215.222.3488

ALL DECISIONS MUST BE VERIFIED BY CONTRACTOR
DISCREPANCIES BEFORE PROCEEDING WITH WORK

TOWNSHIP BUILDING - VESTIBULE MODIFICATIONS
1559 MAGUIPISE
WEST CHESTER, PA 19380

OPTION 3 MODIFICATIONS

EAST GOSHEN TOWNSHIP
1559 MAGUIPISE
WEST CHESTER, PA 19380

NO.	DATE	DESCRIPTION	BY

ALL DIMENSIONS ARE PER ARCHITECT'S INTENTIONS UNLESS OTHERWISE NOTED. THE ARCHITECT'S INTENTIONS SHALL BE THE BASIS FOR ALL CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ALL DIMENSIONS AND CONDITIONS OF THE EXISTING STRUCTURE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL ADJACENT AREAS AND STRUCTURES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING ACCESS TO ALL ADJACENT AREAS AND STRUCTURES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORING ALL ADJACENT AREAS AND STRUCTURES TO ORIGINAL CONDITION.

PROJECT: EGOS0011
DATE: 02/05/13
DRAWING SCALE: 1/4" = 1'-0"
DRAWN BY: RJC
APPROVED BY: CP

A103

NOT FOR CONSTRUCTION



OPTIONS 1 AND 2
WEST FACADE



OPTION 2 ONLY
SOUTH FACADE

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171

Fax: 610-692-8950

E-mail: mgordon@eastgoshen.org

Date: 9/11/2018

To: Board of Supervisors

From: Mark Gordon, Township Zoning Officer *mlg*

Re: In-law Suite Agreement

Dear Board Members:

The Code Department has received a building permit application from Mrs. Roberta Feder, the owner of 202 Brooke Dr. Mrs. Feder proposes to construct an addition to her home for an "Apartment for the Care of a Relative". Mrs. Feder has submitted the "Apartment for the Care of a Relative Agreement" for the Board to consider.

Mrs. Feder lives in her home with her adult son and she requires full living accommodations on the first floor of the dwelling in order to maintain her independence.

Mrs. Feder is seeking the Boards approval to construct this "Apartment for the Care of a Relative."

Staff Recommendation:

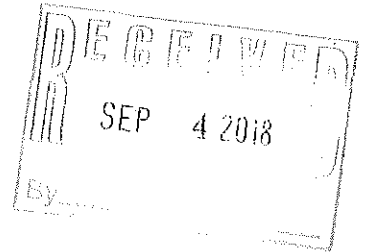
The paperwork is in order and Staff recommends that the Board approve the agreement needed for this project.

Draft Motion:

I move that we authorize the Chairman to execute the apartment for the care of a relative agreement for 202 Brook Drive.



August 29, 2018



Mr. William J. Brochu
Sunoco (R&M), LLC
P.O. Box 4209
Concord, NH 03302-4209

Re: Remedial Action Completion Report Approval
Storage Tank System Release Date: October 11, 2006
Statewide Health and Site-Specific Standards
Facility ID No. 15-20353
Incident No. 37167
Sunoco 0004-7969
1425 Paoli Pike
East Goshen Township
Chester County

Dear Mr. Brochu:

The Department of Environmental Protection (DEP) has reviewed the June 27, 2018, document titled "Remedial Action Completion Report" for the release referenced above. The document was prepared by Environmental Alliance, Inc. and submitted as a Remedial Action Completion Report (RACR) as required by 25 Pa. Code Section 245.313.

DEP approves the RACR in accordance with 25 Pa. Code Section 245.313 (c)(1) for the substances identified and remediated to a standard under the Land Recycling and Environmental Remediation Standards Act (Act 2) relating to this release. Chapter 5, Section 501 of Act 2, provides the liability protection where attainment of Act 2 cleanup standards is demonstrated. The cleanup liability protection provided by this chapter applies to the current and future owner or any other person who participated in the remediation; a person who develops or occupies the property; successor or assign of any person to whom liability protection applies; and a public utility to the extent the public utility performs activities on the identified property.

The Residential Statewide Health and Site-Specific standards for soil and groundwater have been attained.

DEP has granted Sunoco a waiver from monitoring for a change in groundwater use in the portion of the dissolved-phase plume that extends, in succession, beneath the right of way adjacent to the station, East Boot Road and right of way north of East Boot Road where MTBE concentrations decrease to less than 1.0 microgram per liter (ug/l).

The Uniform Environmental Covenants Act (Act 68 of 2007), Title 27, Pa.C.S. Chapter 65 (UECA) and accompanying regulations provide a standardized process for creating, documenting and assuring the enforceability of activity and use limitations on contaminated properties involving most engineering and institutional controls used to achieve Act 2 standards. Since the report utilizes activity and use limitations or will have post remedial care obligations to meet and/or attain the Site-Specific Standard, an environmental covenant is required to be submitted within 30 days of the date of this approval letter.

If this facility was issued a National Pollutant Discharge Elimination System (NPDES) permit for the discharge of treated groundwater during the site remediation, and you would like to terminate the current permit, DEP recommends that you submit a written request to officially terminate coverage under the permit. Your request should be submitted to Mr. Pravin Patel, P.E., Permits Section Chief, Clean Water Program. Please include the permit number and your contact information in your request. If you wish to maintain coverage under the NPDES permit, you must continue to comply with all permit conditions, including submittal of Discharge Monitoring Reports, and you must submit an application for a reissuance of the permit at least 180 days prior to the expiration date of the permit.

If you intend to abandon the monitoring wells at your facility, please be advised that all abandoned wells shall be reported to Bureau of Topographic and Geologic Survey ("BTGS") in the PA Department of Conservation and Natural Resources, on forms required by BTGS. If available, the original driller's log should be included along with the details of the well abandonment procedure. A photograph should be taken of the site, and a reference map should be made to locate the abandoned well. We recommend that you identify the exact location by GPS. This is especially important for wells associated with contaminated sites. If a permit was issued for the well installation (e.g. by a local agency or County Health Department), please provide a copy of your BTGS submission to the issuing agency and to this office.

Any person aggrieved by this action may appeal the action to the Environmental Hearing Board (Board), pursuant to Section 4 of the Environmental Hearing Board Act, 35 P.S. § 7514, and the Administrative Agency Law, 2 Pa.C.S. Chapter 5A. The Board's address is:

Environmental Hearing Board
Rachel Carson State Office Building, Second Floor
400 Market Street
P.O. Box 8457
Harrisburg, PA 17105-8457

TDD users may contact the Environmental Hearing Board through the Pennsylvania Relay Service, 800.654.5984.

Appeals must be filed with the Board within 30 days of receipt of notice of this action unless the appropriate statute provides a different time. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decisional law.

A Notice of Appeal form and the Board's rules of practice and procedure may be obtained online at <http://ehb.courtapps.com> or by contacting the Secretary to the Board at 717.787.3483. The Notice of Appeal form and the Board's rules are also available in braille and on audiotape from the Secretary to the Board.

Important legal rights are at stake. You should show this document to a lawyer at once. If you cannot afford a lawyer, you may qualify for free pro bono representation. Call the secretary to the board at 717.787.3483 for more information. You do not need a lawyer to file a notice of appeal with the board.

If you want to challenge this action, your appeal must be filed with and received by the board within 30 days of receipt of notice of this action.

Thank you for your actions in remediating this release. If you have any questions, please contact Lauren Mapleton by email at lmapleton@pa.gov or by telephone at 484.250.5783.

Sincerely,



Ragesh R. Patel
Regional Manager
Environmental Cleanup and Brownfields

cc: Chester County Health Department
East Goshen Township
Mr. Burgan, USTIF
Mr. Youndt, ICF, Inc.
Mr. Thoeny, P.G., Environmental Alliance
Ms. Mapleton
Ms. Majett
Re 30 (cm18ecb) 241

COMMONWEALTH OF PENNSYLVANIA



OFFICE OF CONSUMER ADVOCATE

555 Walnut Street, 5th Floor, Forum Place
Harrisburg, Pennsylvania 17101-1923
(717) 783-5048
800-684-6560

FAX (717) 783-7152
consumer@paoca.org

September 5, 2018

Re: Pennsylvania Public Utility Commission
v.
Aqua Pennsylvania, Inc. and
Aqua Pennsylvania Wastewater, Inc.
Docket Nos. R-2018-3003558
R-2018-3003561

Dear Consumer Colleague:

On August 17, 2018, Aqua Pennsylvania, Inc. (Aqua or Company) filed a request with the Pennsylvania Public Utility Commission (PUC) to increase the level of rates that it charges for providing water and wastewater service to its ratepayers. Aqua provides water service to approximately 430,000 customers in portions of 32 counties throughout Pennsylvania. Aqua also provides wastewater service to approximately 30,000 customers in portions of 15 counties throughout Pennsylvania. You are receiving this letter because Aqua provides water and/or wastewater service to you.

If Aqua's rate increase request is granted as proposed by the Company, Aqua will be permitted to recover an estimated annual increase in base rate revenues of \$71.8 million, which would be a 16.13% increase over present annual revenues. Aqua also proposes to implement a provision of legislation, referred to as Act 11. Act 11 went into effect on April 15, 2012. Act 11, among other things, enables water and wastewater operations under a single corporate ownership to petition the PUC for permission to allocate a portion of the wastewater cost of service to the water customer base where it has demonstrated it is in the public interest. Through this filing, Aqua has proposed to allocate a portion of the wastewater cost of service to the water customer base under the public interest standard.

Enclosed you will find two tables that represent Aqua's proposed rate increases for water and wastewater service. Please note these are proposed rates and any actual increase is pending approval by the Pennsylvania Public Utility Commission.

We have filed a Formal Complaint and have asked the PUC to suspend the proposed rate increase, pending a thorough investigation of Aqua's request. During the next several months, our Office will represent the interests of consumers and participate fully in the case. Our expert witnesses will review Aqua's filing, including costs and expenses claimed. We will also review

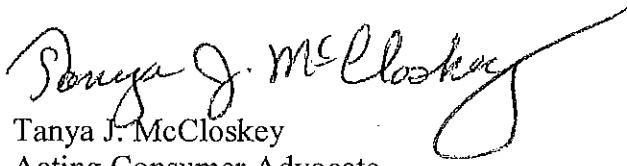
Aqua's claimed revenue requirements, rate of return, operation and maintenance expenses, income tax expense, and quality of service.

This Office will also request that the PUC schedule public input hearings, providing you an opportunity to express your views on the proposed rate increase if you desire. Requests for a public input hearing will be granted if the PUC determines that there is substantial interest. If you want a hearing in your area, please contact this Office as soon as possible. If the PUC schedules such hearings, we will notify you of the date, time and location. We will also post public input hearing information on the Pennsylvania Office of Consumer Advocate's Facebook page at www.facebook.com/pennoca and on Twitter @pa_oca.

The Office of Consumer Advocate will be represented in this proceeding by Christine Maloni Hoover, Senior Assistant Consumer Advocate and Phillip Demanchick, Assistant Consumer Advocate.

If you need additional information, please do not hesitate to contact my Office's Consumer Liaison, Heather Yoder at 1-800-684-6560. Also, if you are aware of any relevant information related to the proposed rate increase or the Company's quality of service, please contact us.

Sincerely,



Tanya J. McCloskey
Acting Consumer Advocate

Enclosure

00258284

Aqua Pennsylvania, Inc. Proposed Water Rates

According to the customer notices included in the Company's filing, if the full rate increase is approved a typical residential water customer with a 5/8" meter using 4,080 gallons per month would see the following increases in their monthly bill as provided in the following table:

Rate Zone	Water Territory	Present Rates	Proposed Rates	Increase Amount	Increase Percentage
1	Main Division	\$59.85	\$69.07	\$9.22	15.41%
1	Beech Mountain*	\$21.45	\$35.37	\$13.92	64.90%
1	Bristol*	\$55.80	\$69.07	\$13.27	23.78%
1	Bensalem*	\$24.24	\$38.90	\$14.66	60.48%
-	Bunker Hill	\$12.88	\$27.36	\$14.48	112.42%
2	Chalfont	\$47.27	\$69.07	\$21.80	46.12%
1	Clarendon	\$51.05	\$69.07	\$18.02	35.30%
2	Concord Park	\$30.88	\$45.43	\$14.55	47.12%
1	CC Gardens*	\$40.29	\$55.04	\$14.75	36.61%
3	Eagle Rock	\$59.85	\$69.07	\$9.22	15.41%
1	East Cameron	\$57.02	\$69.07	\$12.05	21.13%
1	Honesdale	\$52.20	\$69.07	\$16.87	32.32%
1	Kratzerville*	\$52.29	\$69.07	\$16.78	32.09%
3	Masthope	\$49.36	\$69.07	\$19.71	39.93%
1	Mifflin*	\$37.11	\$51.14	\$14.03	37.81%
1	Mt. Jewett*	\$45.95	\$69.07	\$23.12	50.32%
3	Oakland	\$57.04	\$69.07	\$12.03	21.09%
1	Robin Hood Lakes*	\$40.16	\$55.02	\$14.86	37.00%
1	Sand Springs*	\$40.73	\$55.04	\$14.31	35.13%
-	Sun Valley	\$15.00	\$19.50	\$4.50	30.00%
2	Superior	\$57.02	\$69.07	\$12.05	21.13%
2	Treasure Lake	\$27.20	\$43.31	\$16.11	59.23%

* Consumption Charge exceptions, Private Fire Service Charge exceptions, and Public Fire Service Charge exceptions apply

Aqua Pennsylvania Wastewater, Inc. Proposed Wastewater Rates

According to the customer notices included in the Company's filing, if the full rate increase is approved a typical residential wastewater customer* would see the following increases to their monthly bill:

Rate Zone	Wastewater Territory	Present Rates	Proposed Rates	Increase Amount	Increase Percentage
3	Beech Mountain	\$56.04	\$80.00	\$23.96	42.76%
5	Brandywine	\$106.43	\$125.84	\$19.41	18.24%
2	Bridlewood	\$45.46	\$74.88	\$29.42	64.72%
1	Bunker Hill	\$31.92	\$61.40	\$29.48	92.36%
3	Chesterdale	\$54.92	\$72.35	\$17.43	31.74%
3	Deerfield	\$57.87	\$71.50	\$13.63	23.55%
2	Eagle Rock	\$39.67	\$51.39	\$11.72	29.54%
3	Emlenton	\$45.00	\$80.00	\$35.00	77.78%
5	Greens	\$106.38	\$107.60	\$1.22	1.15%
4	Honeycroft	\$66.67	\$100.00	\$33.33	49.99%
4	Kidder	\$47.07	\$70.65	\$23.58	50.10%
4	Lake Harmony	\$65.63	\$100.00	\$34.37	52.37%
3	Laurel	\$51.49	\$81.70	\$30.21	58.67%
4	Links at Gettysburg	\$63.58	\$87.65	\$24.07	37.86%
5	Little Washington	\$98.05	\$106.64	\$8.59	8.76%
1	Masthope	\$28.99	\$40.88	\$11.89	41.01%
1	Media	\$42.19	\$62.92	\$20.73	49.13%
4	New Daleville	\$74.17	\$100.00	\$25.83	34.83%
5	Newlin	-	-	-	-
4	Peddlers View	\$78.44	\$100.95	\$22.51	28.70%
3	Penn Township	\$40.70	\$74.90	\$34.20	84.03%
2	Pinecrest	\$44.05	\$68.40	\$24.35	55.28%
5	Plumsock	\$107.02	\$124.88	\$17.86	16.69%
3	Rivercrest	\$45.22	\$73.20	\$27.98	61.88%
5	Sage Hill	-	-	-	-
3	Stony Creek	\$54.86	\$67.25	\$12.39	22.58%
3	Thornhurst	\$52.36	\$68.10	\$15.74	30.06%
4	Tobyhanna	\$66.67	\$100.00	\$33.33	49.99%
1	Treasure Lake	\$40.52	\$53.80	\$13.28	32.77%
4	Twin Hills	\$70.15	\$101.90	\$31.75	45.26%
3	Woodloch Springs	\$51.87	\$63.00	\$11.13	21.46%

* The amounts listed in the customer notices use different sets of assumptions. For example, Brandywine is calculated based on 5,400 gallons of monthly usage, whereas Penn Township is calculated based on 3,400 gallons of monthly usage.