

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, SEPTEMBER 4, 2018  
FINAL APPROVED MINUTES**

**Present:** Chairman Marty Shane; Vice Chair Carmen Battavio; Members David Shuey, Janet Emanuel and Mike Lynch; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; Township Solicitor Kristin Camp; and Erich Meyer (Conservancy Board).

**Call to Order & Pledge of Allegiance**

Marty called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

**Moment of Silence**

Carmen called for a moment of silence to honor our troops and first responders, as well as for the late U.S. Senator John McCain.

**Recording**

The meeting was livestreamed on the Township's [YouTube](#) page.

**Chairman's Report**

Marty made the following announcements:

- The next Board of Supervisors meeting will be held on Monday, September 19<sup>th</sup> at 7:00pm.
- The Board met in Executive Session before tonight's meeting and will meet on Wednesday, September 12<sup>th</sup> for personnel matters (ABC interviews).

**Approval of Minutes and Treasurer's Report**

David made a motion to approve the minutes of August 21, 2018 as amended. Janet seconded. The motion passed 5-0.

Carmen made a motion to approve the expenditures and graciously accept the receipts in the August 30, 2018 Treasurer's Report. Janet seconded the motion. The motion passed 5-0.

**Public Comment**

Caroline Hughes, 1101 Amalfi Drive, provided an update on the citizens' risk assessment presentation. She provided an overview of last week's presentation and noted that the final report would be issued by the end of September. She observed that valve sites and drill sites are vulnerable spots for NGL releases. She also reported on a gas leak in a 12 inch line near the Philadelphia airport that may have contaminated the John Heinz Wildlife Refuge.

**Public Hearing—Conditional Use Application for a home occupation at 1339 E. Strasburg Road**

The Board held a public hearing on a conditional use application for a home occupation at 1339 E. Strasburg Road. Carmen made a motion to approve the conditional use application of Peter Lloyd for a home occupation use at his property, 1339 E. Strasburg Rd., as outlined in the application and pursuant to Sections 240-31 and 240-32J of the Zoning Ordinance; with the following conditions:

1. The sign for the business will hang below the mailbox and will be in general conformance with the sign rendering submitted with the application.
2. The applicant understands and will adhere to the requirements of home-based businesses in the Township Code.

A court reporter was present and will provide a full transcript of the hearing. A copy of the transcript of the public hearing will be appended to the minutes of this meeting once the decision becomes “final, binding and nonappealable”.

**Update on Canary Pipeline Software**

Jon provided an overview of the two-day training session that he attended on the Canary pipeline software last week at the Chester County Emergency Services Center. Jon stated that the training was very informative and professional. He learned about how to model the potential danger of pipeline leaks or ruptures. He outlined a number of reasons why the software should be purchased by the County DES to assist first responders, particularly during training exercises.

Carmen suggested that the Township send a letter to the County recommending that it purchase the Canary software.

Ms. Hughes commented on the usefulness of the Canary software.

David made a motion to direct staff to draft a letter to Chester County recommending that it purchase a license for Canary software. Janet seconded the motion. The motion passed 5-0.

**Consider recommendation for Sustainability Advisory Committee**

Carmen suggested that the resolution authorizing the Sustainability Advisory Committee provide more flexibility on the number of members. Marty suggested that the committee have “up to seven” members, rather than just “seven”. Carmen made a motion to approve the resolution establishing the East Goshen Township Sustainability Advisory Committee, setting forth the duties and responsibilities thereof, establishing the membership thereof, and providing for the organization and meetings of the Committee, as amended. David seconded. The motion passed 5-0.

**Consider Stormwater Agreement for 606 Thorncroft Drive**

Carmen made a motion to authorize the Chairman to execute the stormwater management operation and maintenance agreement for 606 Thorncroft Drive. Mike seconded. The motion passed 5-0.

**Consider recommendation for GPS Data Collection Device**

Mike made a motion to purchase a replacement Trimble GPS Unit and associated software for \$7,241, net of trade-in, from Keystone Precision Instruments. David seconded the motion. The motion passed 5-0.

**Any Other Matter**

Carmen announced that the Goshen Fire Company will be holding a breakfast on Saturday, September 22<sup>nd</sup>.

Rick reported that the Marydell Pond has been drawn down and that Public Works was able to save most of the fish and turtles.

**Correspondence, Reports of Interest**

The Board acknowledged receipt of the Notice of Intent of East Goshen Township to submit an application for an NPDES permit for the Marydell Pond Rehabilitation Project.

The Board also acknowledged receipt of the report from Jon and Mark Miller identifying \$120,000 in repaving savings as a result of purchasing a larger paver, which obviated the need for using the Vehicle with Equipment Operator contract for resurfacing.

**Adjournment**

Janet made a motion to adjourn at 8:25. Carmen seconded. The motion passed 5-0.

Respectfully submitted,  
*Jon Altshul*  
*Recording Secretary*

Attached: August 30, 2018 Treasurer's Report

				August 17 - August 30, 2018	
<b>TREASURER'S REPORT</b>					
<b>2018 RECEIPTS AND BILLS</b>					
<b>GENERAL FUND</b>					
	Real Estate Tax	\$1,700.99	Accounts Payable	\$88,011.38	
	Earned Income Tax	\$62,500.00	Electronic Pmts:		
	Local Service Tax	\$4,200.00	<i>Credit Card</i>	\$8,034.36	
	Transfer Tax	-	Postage	\$0.00	
	<i>General Fund Interest Earned</i>	-	Debt Service	\$9,391.49	
	Total Other Revenue	\$66,548.12	Payroll	\$122,338.45	
	Total Receipts:	<b>\$134,949.11</b>	Total Expenditures:	<b>\$227,775.68</b>	
<b>STATE LIQUID FUELS FUND</b>					
	Receipts	\$0.00			
	<i>Interest Earned</i>	\$0.00			
	Total State Liquid Fuels:	<b>\$0.00</b>	Expenditures:	<b>\$0.00</b>	
<b>CAPITAL RESERVE FUND</b>					
	Receipts	\$12,866.00	Accounts Payable	\$144.00	
	<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00	
	Total Sinking Fund:	<b>\$12,866.00</b>	Total Expenditures:	<b>\$144.00</b>	
<b>TRANSPORTATION FUND</b>					
	Receipts	\$0.00			
	<i>Interest Earned</i>	\$0.00			
	Total Sinking Fund:	<b>\$0.00</b>	Expenditures:	<b>\$0.00</b>	
<b>SEWER OPERATING FUND</b>					
	Receipts	\$247,164.83	Accounts Payable	\$10,692.03	
	<i>Interest Earned</i>	\$0.00	<i>Debt Service</i>	\$27,098.79	
	Total Sewer:	<b>\$247,164.83</b>	<i>Credit Card</i>	\$1,690.97	
			Total Expenditures:	<b>\$39,481.79</b>	
<b>REFUSE FUND</b>					
	Receipts	\$74,741.67	Accounts Payable	\$64,399.64	
	<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00	
	Total Refuse:	<b>\$74,741.67</b>	Total Expenditures:	<b>\$64,399.64</b>	
<b>BOND FUND</b>					
	Receipts	\$0.00	Accounts Payable	\$324,908.66	
	<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00	
	Total Sewer Sinking Fund:	<b>\$0.00</b>	Expenditures:	<b>\$324,908.66</b>	
<b>SEWER CAPITAL RESERVE FUND</b>					
	Receipts	\$0.00			
	<i>Interest Earned</i>	1,882.42			
	Total Sewer Sinking Fund:	<b>\$1,882.42</b>	Expenditures:	<b>\$0.00</b>	
<b>OPERATING RESERVE FUND</b>					
	Receipts	\$0.00			
	<i>Interest Earned</i>	-			
	Total Operating Reserve Fund:	<b>\$0.00</b>	Expenditures:	<b>\$0.00</b>	