

**AGENDA**  
**EAST GOSHEN TOWNSHIP**  
**BOARD OF SUPERVISORS**  
Tuesday, December 4, 2018  
7:00 PM

6:00 PM Executive Session – Personnel Matter

1. Call to Order (7:00 PM)
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Announce that the meeting is being livestreamed
5. Chairman’s Report (7:05 PM to 7:10 PM)
  - a. The Board met in executive session for a personnel matter prior to tonight’s meeting.
  - b. [The U.S. Board of Geographic Names has approved the proposal to name the serpentine area in Hershey’s Mill Village as the “Hershey’s Mill Barrens”.](#)
6. Public Comment on non-agenda items – 30 minutes (7:10 PM to 7:40 PM)
7. Emergency Services Reports
  - a. WEGO – None
  - b. Goshen Fire Co – None
  - c. Malvern Fire Co – None
  - d. Good Fellowship – None
  - e. Fire Marshal – None
8. Financial Report – None
9. Approval of Minutes and Treasurer’s Report (7:40 PM to 7:55 PM)
  - a. [Minutes – November 20, 2018](#)
  - b. [Treasurers Report – November 29, 2018](#)
10. Public Hearing - None
1. Old Business
  - a. [Consider Fire Prevention Program](#) (7:55 PM to 8:05 PM)
12. New Business
  - a. [Consider adoption of 2019 Township Budget and 2019 WEGO Police Budget](#) (8:05 PM to 8:20 PM)
  - b. [Consider Police Agreement](#) (8:20 PM to 8:25 PM)
  - c. [Consider recommendation for Open Space Ordinance.](#) (8:25 PM to 8:30 PM)
  - d. [Consider Wash Bay Addition bid.](#) (8:30 PM to 8:35 PM)
  - e. [Consider proposal for Grant Assistance](#) (8:35 PM to 8:40 PM)
  - f. [Consider Petition to Intervene](#) (8:40 PM to 8:45 PM)
13. Any Other Matter
14. Continued Public Comment on non-agenda items – if necessary
15. Liaison Reports - none
16. Correspondence, Reports of Interest (8:45 PM to 8:50 PM)
  - a. [Keystone Audit for July 1, 2017 to June 30, 2018](#)
17. Adjournment (8:50 PM)

## Meetings & Dates of Importance

Dec 04, 2018	Board of Supervisors	07:00pm
Dec 05, 2018	Planning Commission	07:00pm
Dec 10, 2018	Municipal Authority	07:00pm
Dec 12, 2018	Conservancy Board	07:00pm
Dec 13, 2018	Park and Rec Commission	07:00pm
Dec 13, 2018	Historical Commission	07:00pm
Dec 14, 2018	Annual Tree Lighting	06:00pm
Dec 17, 2018	Futurist Committee	07:00pm
Dec 18, 2018	Board of Supervisors	07:00pm
Dec 20, 2018	Pipeline Taskforce	05:00pm
Dec 25, 2018	Christmas – Office Closed	-----
Jan 01, 2019	New Years Day – Office Closed	-----
Jan 02, 2019	Planning Commission	07:00pm
Jan 03, 2019	Park and Rec Commission	07:00pm
Jan 07, 2019	Board of Supervisors	07:00pm
Jan 09, 2019	Conservancy Board	07:00pm
Jan 09, 2019	Zoning Hearing Board (Malvern Institute)	07:00pm
Jan 10, 2019	Historical Commission	07:00pm
Jan 12, 2019	Annual Planning Session	08:00am

Newsletter Deadlines for Spring of 2019: February 1<sup>st</sup>

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

**Public Comment** – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment agenda which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at the beginning of each meeting. If necessary there will be a second period for public comment prior to the end of the meeting.

**Constant Contact** - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to [www.eastgoshen.org](http://www.eastgoshen.org), and click the “E-notification & Emergency Alert” button on the left side of the homepage.

**ReadyChesco** - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit [www.readychesco.org](http://www.readychesco.org) to sign up today!

**Smart 911** – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at [www.smart911.com](http://www.smart911.com) that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members' allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

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## Rick Smith

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**From:** ~~mshane@eastgoshen.org~~  
**Sent:** Wednesday, November 21, 2018 3:00 PM  
**To:** Rick Smith  
**Cc:** Jon Altshul  
**Subject:** FW: Decision on naming serpentine barrens in East Goshen Township

FYI

-----Original Message-----

From: "BGNEXEC, GS-N-MAC" <[bgnexec@usgs.gov](mailto:bgnexec@usgs.gov)>

Sent: Tuesday, November 20, 2018 8:18am

To: [mshane@eastgoshen.org](mailto:mshane@eastgoshen.org)

Subject: Decision on naming serpentine barrens in East Goshen Township

The Honorable E. Martin Shane, Chairman  
East Goshen Township Board of Supervisors

Dear Mr. Shane:

This is to inform you that the U.S. Board on Geographic Names, at its November 8, 2018 meeting, approved the proposal to make official the name Hersheys Mill Barrens for an area of serpentine barrens in East Goshen Township.

The name has been entered into the Geographic Names Information System, the nation's official geographic names repository, which is available and searchable online at <https://geonames.usgs.gov>. The entry reads as follows:

**Hersheys Mill Barrens**: area; in East Goshen Township, 1.2 mi. SW of Hershey Mill, 3.2 mi. NE of West Chester; Chester County, Pennsylvania; 39°59'59"N, 75°34'07"W; USGS map – West Chester 1:24,000; Not: East Goshen Barrens, Goshen Serpentine Barren, Hershey's Mill Serpentine Barrens.

Sincerely,

Jennifer Runyon, research staff  
For Lou Yost, Executive Secretary  
U.S. Board on Geographic Names  
U.S. Geological Survey  
Reston, VA 20192-0523  
(703) 648-4550  
<https://geonames.usgs.gov>

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**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, NOVEMBER 20, 2018  
DRAFT MINUTES**

**Present:** Chairman Marty Shane; Members David Shuey, Janet Emanuel and Mike Lynch; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; and Erich Meyer (Conservancy Board)

**Call to Order & Pledge of Allegiance**

Marty called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

**Moment of Silence**

Marty called for a moment of silence to honor our troops and first responders.

**Recording**

The meeting was livestreamed on the Township's YouTube page.

**Chairman's Report**

Marty made the following announcements:

- The Board met in Executive Session before tonight's meeting for a personnel matter and police labor matter.
- Patti Brown has resigned from the Conservancy Board. David thanked her for her service.
- The Chester County Commissioners will hold a public hearing at 7pm on November 29, 2018 at the Uptown! Knauer Performing Arts Center to consider adopting the new Comprehensive Plan *Landscapes 3*.
- The next Electronics Recycling Event will be held at the Township Park on Saturday, December 1, beginning at 9am.

**Public Comment**

None

**Emergency Services Report-WEGO Police Department**

Chief Bernot reminded residents to be vigilant about fraud and scams. She urged residents to monitor their credit, take valuables out of their cars, and lock their car doors. She noted that CRIMEWATCH is working well, as demonstrated by the broadcast feature used for the first time in the investigation into Monday's fatal hit-and-run accident on Boot Road.

**Financial Report**

Jon reported that through October 31, the General Fund had a surplus of \$122,486 and a positive budget variance of \$258,068. He noted that the Marydell Pond project is now well over-budget and that Earned Income Tax is under-performing. He has

1 revised the year-end projection and now anticipates that the Township will finish  
2 the year with a \$53,000 surplus, although this change of fortunes is largely due to  
3 deferring the wash bay project until early 2019. He explained that economically-  
4 sensitive revenues, such as EIT, seem to have plateaued recently.

5  
6 **Approval of Minutes of November 13, 2018 and Treasurer's Report of**  
7 **November 15, 2018**

8 Janet moved to approve the minutes of November 13, 2018, as corrected. David  
9 seconded. The motion passed 4-0. Marty made a motion to approve the Treasurer's  
10 Report of November 15, 2018. David seconded. The motion passed 4-0.

11  
12 **Consider Fire Prevention Program**

13 This matter was tabled until the next meeting.

14  
15 **Consider Keeping of Chickens Ordinance**

16 Mike stated that having 10 chickens on a residential lot was too many and suggested  
17 a maximum of five chickens instead. He made a motion to direct staff to submit the  
18 revised "Domesticated Chickens" ordinance amendment, with a further amendment  
19 to lower the number of chickens from ten to five, to the Chester County Planning  
20 Commission and to schedule a hearing once those comments are received. Janet  
21 seconded. The motion passed 4-0.

22  
23 **Consider Drone Ordinance**

24 In light of the passage of Act 78, which regulates drones and pre-empts local  
25 ordinances about drones, David made a motion to direct staff to advertise the  
26 ordinance to repeal Chapter 153 of the East Goshen Township Code. Janet seconded.  
27 The motion passed 4-0.

28  
29 **Consider Authorizing Christmas Tree Sales at 1301 West Chester Pike**

30 Janet made a motion to authorize the sale of Christmas trees at 1301 West Chester  
31 Pike between Thanksgiving and Christmas. David seconded. The motion passed 4-0.

32  
33 **Consider Authorizing Letter for Ellery Coleman, Girl Scouts Gold Star Awardee**

34 Marty noted that a Gold Star is equivalent to an Eagle Scout in the Boy Scouts. Janet  
35 made a motion to recognize Ellery Coleman, recipient of a Girl Scouts Gold Star, with  
36 a congratulatory letter from Marty. David seconded. The motion passed 4-0.

37  
38 **Consider Bow Tree Pond Letter**

39 Rick described the differences in rehabilitating the Bow Tree I pond, which is fed by  
40 a stream, compared to the Marydell Pond, which is fed from underground springs  
41 and groundwater. As a result, the permitting will be different for the two ponds.  
42 David asked if Natural Lands had identified this issue in its report. Rick stated that  
43 Natural Lands didn't get down to the level of permitting in its report. Mike asked  
44 about the Marydell Pond project and whether we learned anything from that  
45 experience that we can apply to Bow Tree. Janet suggested that Marydell residents  
46 be notified by letter that the dredging there will be delayed through the winter due

1 to weather conditions. Jon explained that we will not be able to do the plantings at  
2 Marydell until the fall of 2019. David made a motion to authorize staff to send a  
3 letter to all Bow Tree and Marydell residents informing them of the Township's  
4 general plans to dredge and rehabilitate these two ponds over the next 12 months.  
5 Janet seconded. The motion passed 4-0.

6  
7 **Consider Fireworks Zoning Amendment**

8 Rick explained that the new Fireworks Law requires us to provide areas where  
9 fireworks vendors can conduct temporary sales. Janet made a motion to direct staff  
10 to send the "Temporary structures for the sale of consumer fireworks" ordinance to  
11 the Planning Commission and the Chester County Planning Commission for review  
12 and comment. Mike seconded. The motion 4-0.

13  
14 **Acknowledge memo concerning Police Pension Trust**

15 Jon noted that at its October 16, 2018, meeting, the Pension Committee approved a  
16 motion to transfer \$180,774 from the Township's Police Pension Trust to the  
17 Westtown East Goshen Police Pension Plan. This transfer will therefore offset the  
18 Township scheduled December payment to WEGO.

19  
20 **Any Other Matter**

21 David made a motion to authorize the Chairman to execute the stormwater  
22 management operation and maintenance agreements for 529 Beaumont Circle and  
23 227 Ellis Lane

24  
25 Marty noted that he had been asked by a resident to provide an update on the  
26 Pipeline Task Force and encouraged ABC liaisons to provide an update on what is  
27 happening in their respective ABCs.

28  
29 Mike made a motion to appoint Monica Close to the Sustainability and Walter  
30 Wujcik to the Stormwater Appeals Board. David seconded. The motion passed 4-0.

31  
32 Rick observed that Sunoco had completed its work in front of the Giant and is now  
33 stabilizing the site.

34  
35 David acknowledged an email from Melissa DiBernardino regarding the pipeline  
36 and indicated that the matter will be taken up by the Pipeline Task Force.

37  
38 **Adjournment**

39 Janet made a motion to adjourn at 7:50. David seconded. The motion passed 4-0.

40  
41 Respectfully submitted,  
42 *Jon Altshul*  
43 *Recording Secretary*

44  
45 Attached: November 15, 2018 Treasurer's Report  
46

**TREASURER'S REPORT  
2018 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$1,230.57	Accounts Payable	\$11,811.58
Earned Income Tax	\$107,700.00	<u>Electronic Pmts:</u>	
Local Service Tax	\$10,800.00	<i>Credit Card</i>	\$0.00
Transfer Tax	51,083.37	Postage	\$0.00
<i>General Fund Interest Earned</i>	\$0.00	Debt Service	\$0.00
Total Other Revenue	\$27,213.74	Payroll	\$59,151.47
Total Receipts:	<u>\$198,027.68</u>	Total Expenditures:	<u>\$70,963.05</u>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
<i>Interest Earned</i>	\$0.00		
Total State Liquid Fuels:	<u>\$0.00</u>		

**CAPITAL RESERVE FUND**

Receipts	\$0.00	Accounts Payable	\$465.00
<i>Interest Earned</i>	4,213.80	<i>Credit Card</i>	\$0.00
Total Sinking Fund:	<u>\$4,213.80</u>	Total Expenditures:	<u>\$465.00</u>

**TRANSPORTATION FUND**

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
<i>Interest Earned</i>	\$0.00		
Total Sinking Fund:	<u>\$0.00</u>		

**SEWER OPERATING FUND**

Receipts	\$94,916.60	Accounts Payable	\$7,390.28
<i>Interest Earned</i>	\$0.00	<i>Debt Service</i>	\$0.00
Total Sewer:	<u>\$94,916.60</u>	<i>Credit Card</i>	\$0.00
		Total Expenditures:	<u>\$7,390.28</u>

**REFUSE FUND**

Receipts	\$18,581.57	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00
Total Refuse:	<u>\$18,581.57</u>	Total Expenditures:	<u>\$0.00</u>

**BOND FUND**

Receipts	\$0.00	Accounts Payable	\$1,300.00
<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00
Total Sewer Sinking Fund:	<u>\$0.00</u>	Expenditures:	<u>\$1,300.00</u>

**SEWER CAPITAL RESERVE FUND**

Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00
Total Sewer Sinking Fund:	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>

**OPERATING RESERVE FUND**

Receipts	\$0.00	Expenditures:	<u>\$0.00</u>
<i>Interest Earned</i>	\$0.00		
Total Operating Reserve Fund:	<u>\$0.00</u>		

1



November 16 - November 29, 2018

**TREASURER'S REPORT  
2018 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$2,080.24	Accounts Payable	\$181,302.22
Earned Income Tax	\$62,100.00	<u>Electronic Pmts:</u>	
Local Service Tax	\$3,900.00	<i>Credit Card</i>	\$2,344.11
Transfer Tax	\$0.00	Postage	\$0.00
<i>General Fund Interest Earned</i>	\$0.00	Debt Service	\$327,630.24
Total Other Revenue	\$80,929.92	Payroll	\$121,533.98
Total Receipts:	<u>\$149,010.16</u>	Total Expenditures:	<u>\$632,810.55</u>

**STATE LIQUID FUELS FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total State Liquid Fuels:	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>

**CAPITAL RESERVE FUND**

Receipts	\$0.00	Accounts Payable	\$22,454.00
<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00
Total Sinking Fund:	<u>\$0.00</u>	Total Expenditures:	<u>\$22,454.00</u>

**TRANSPORTATION FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	(\$2,263.78)		
Total Sinking Fund:	<u>(\$2,263.78)</u>	Expenditures:	<u>\$0.00</u>

**SEWER OPERATING FUND**

Receipts	\$234,336.52	Accounts Payable	\$52,220.21
<i>Interest Earned</i>	\$0.00	Debt Service	\$26,837.08
Total Sewer:	<u>\$234,336.52</u>	<i>Credit Card</i>	\$0.00
		Total Expenditures:	<u>\$79,057.29</u>

**REFUSE FUND**

Receipts	\$71,603.48	Accounts Payable	\$26,882.97
<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00
Total Refuse:	<u>\$71,603.48</u>	Total Expenditures:	<u>\$26,882.97</u>

**BOND FUND**

Receipts	\$0.00	Accounts Payable	
<i>Interest Earned</i>	\$0.00	<i>Credit Card</i>	\$0.00
Total Sewer Sinking Fund:	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>

**SEWER CAPITAL RESERVE FUND**

Receipts	\$0.00	Accounts Payable	\$47.85
<i>Interest Earned</i>	1,388.12	<i>Credit Card</i>	\$0.00
Total Sewer Sinking Fund:	<u>\$1,388.12</u>	Expenditures:	<u>\$47.85</u>

**OPERATING RESERVE FUND**

Receipts	\$0.00		
<i>Interest Earned</i>	\$0.00		
Total Operating Reserve Fund:	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>

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**EAST GOSHEN TOWNSHIP  
MEMORANDUM**

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**TO:** BOARD OF SUPERVISORS  
**FROM:** JON ALTSHUL  
**SUBJECT:** PROPOSED PAYMENTS OF BILLS  
**DATE:** NOVEMBER 29, 2018

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Please accept the attached Treasurer's Report and Expenditure Register Report for consideration by the Board of Supervisors.

Please note that this week's Treasurer's Report reflects an adjustment in Interest Income in the Transportation Fund to correct an error in the November 8<sup>th</sup> Treasurer's Report, which over-reported Interest Income; hence, the figure is negative in this week's report.

Expenses reflect the principal payment for the 2003 multi-purpose loan and \$64,822 for the Marydell Pond Rehab project (primarily for vehicle and equipment rental), bringing the project cost over-budget. Sewer fund expenses reflect the final invoice of \$21,640 for the sanitary sewer relining in Supplee Valley, which was approved by the Municipal Authority last month.

As you may remember, one of our snow plows was damaged last winter. We received \$4,228 from the insurance company in the early spring as a result. The cost of the replacement plow is included in the Capital Reserve Fund in the amount of \$9,672 (this expense is reflected in the Expenditure Register in the General Fund, but has been reclassified to the Capital Reserve Fund).

**Recommended motion:** Mr. Chairman, I move that we accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.

EAST GOSHEN TOWNSHIP  
MONTHLY DEBT PAYMENT BREAKDOWN  
November 25, 2018

**GENERAL FUND:**

Interest payment	Principal payment	Year of Issuance	Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$7,589.19	\$319,000	2003	Multi purpose 9 projects	\$5,500,000	\$1,794,000	2023
\$801.85	\$0	1999	Applebrook Park	\$3,000,000	\$237,000	2019
\$239.20	\$0	2000	Spray Irrigation	\$287,000	\$69,000	2021

**SEWER FUND:**

Interest payment	Principal payment		Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$21,717.30	\$0.00	2008	RCSTP Expansion	\$9,500,000	\$6,581,000	2032
\$5,119.78	\$0.00	2013	Diversion Projects	\$2,500,000	\$2,015,000	2033

'18

Expenditures Register  
GL-1811-65836

4 : 27 PM

#	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
GENERAL FUND									
6			ABC PAPER & CHEMICAL INC						
56886	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS C-FOLD TOWELS, TISSUES & AIRWICK FRESHENER	094077	11/26/18		11/26/18		47.15
56886	2	01409 3840	DISTRICT COURT EXPENSES C-FOLD TOWELS, TISSUES & AIRWICK FRESHENER	094077	11/26/18		11/26/18		47.15
56887	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS C-FOLD TOWELS	094077A	11/26/18		11/26/18		42.80
									137.10
1941			AG-INDUSTRIAL INC						
56888	1	01430 2600	MINOR EQUIP. PURCHASE SNOW BLOWER FOR WORKMASTER TRACTOR	AH103118E	11/26/18		11/26/18		3,110.82
									3,110.82
41			ALPHA SPACE CONTROL CO INC.						
56889	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS ROAD STRIPING, STOP BARS, CROSS WALKS & ARROWS	52601	11/26/18		11/26/18		26,134.20
									26,134.20
2690			ASFPM						
56894	1	01413 3000	GENERAL EXPENSE 2019 ANNUAL INDIV.MEMBERSHIP- MARK GORDON	110918-31469	11/26/18		11/26/18		160.00
									160.00
4042			ASPIRE FINANCIAL SERVICES LLC						
56893	1	01401 3000	GENERAL EXPENSE PAYROLL CORRECTION (REVERSAL)	0141947	11/26/18		11/26/18		125.00
									125.00
3033			BLUE TARP FINANCIAL- NORTHERN TOOL &						
56932	1	01454 3717	MARYDELL POND REHAB POWER SEEDER	41348777	11/26/18		11/26/18		494.98
56933	1	01437 2460	GENERAL EXPENSE - SHOP ONE YEAR ADVANTAGE RENEWAL	41341401	11/26/18		11/26/18		39.99
									534.97

Report Date 11/26/18

Expenditures Register  
GL-1811-65836

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MARP05 run by BARBARA 4 : 27 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1198	56896	1	01410 5400	BRANDYWINE VALLEY SPCA S.P.C.A. CONTRACT STRAY PICK-UP OCTOBER 2018	2475	11/26/18		11/26/18		265.22
										265.22
2695	56897	1	01454 3100	BRICKHOUSE ENVIRONMENTAL PROFESSIONAL SERVICES EGT PARK -WATER FOUNTAIN TESTING OCTOBER 2018	1788	11/26/18		11/26/18		420.75
										420.75
3488	56899	1	01409 3740	CINTAS CORPORATION #287 TWP. BLDG. - MAINT & REPAIRS WEEK END 11/14/18 CLEAN MATS	287271769	11/26/18		11/26/18		131.24
	56899	2	01487 1910	UNIFORMS WEEK END 11/14/18 CLEAN UNIFORMS	287271769	11/26/18		11/26/18		460.65
	56900	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS WEEK END 11/07/18 CLEAN MATS	287268091	11/26/18		11/26/18		131.24
	56900	2	01487 1910	UNIFORMS WEEK END 11/07/18 CLEAN UNIFORMS	287268091	11/26/18		11/26/18		460.65
										1,183.78
1955	56901	1	01432 2500	CLAPPER, THOMAS W. SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	111618	11/26/18		11/26/18		25.00
										25.00
4079	56902	1	01432 2500	COLOSIMO, HELEN SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	111518	11/26/18		11/26/18		25.00
										25.00
2491	56904	1	01401 3210	COMCAST 8499-10-109-0107472 COMMUNICATION EXPENSE 0107472 11/17-12/16/18 PW TV	111018	11/26/18		11/26/18		29.50
										29.50
3250	56903	1	01401 3210	COMCAST 8499-10-109-0107704 COMMUNICATION EXPENSE 0107704 11/23-12/22/18 P&BOOT LED	111518	11/26/18		11/26/18		105.75
										105.75

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3789	56908	1	01409 3740	ETHERNET-CORDS TWP. BLDG. - MAINT & REPAIRS 1000 FT. ETHERNET CABLE	3147	11/26/18		11/26/18		130.99
										130.99
218	56909	1	01452 3712	EVANGELISTA, CHARO YOGA EXPENSE FALL 2018 INSTRUCT. - ADDL'STUDENT	7053	11/26/18		11/26/18		57.80
										57.80
489	56910	1	01454 3717	FISHER & SON COMPANY INC MARYDELL POND REHAB 8 50LB BAGS GAMESAVER SEED	0000191192-IN	11/26/18		11/26/18		544.00
										544.00
1876	56911	1	01454 3717	FOLEY INC. MARYDELL POND REHAB EXCAVATOR, COUPLER & BUCKET RENTAL 9/24-10/22/18	W2726301	11/26/18		11/26/18		7,228.40
										7,228.40
525	56912	1	01433 2450	GARDEN STATE HWY. PRODUCT MATERIALS & SUPPLIES - SIGNS REFLECTIVE STOP SIGNS (24)	PSIN002790	11/26/18		11/26/18		689.00
										689.00
2631	56913	1	01401 2110	GRAPHIC IMPRESSIONS OF AMERICA INC. STATIONERY BOS LETTERHEAD	18-10679	11/26/18		11/26/18		132.50
										132.50
3131	56914	1	01401 3840	GREAT AMERICA FINANCIAL SERVICES RENTAL OF EQUIP. -OFFICE NOV. 2018 LANIER MP C6004ex COPIER	23701721	11/26/18		11/26/18		160.00
										160.00
4080	56915	1	01432 2500	GUY, WILLIAM SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	111718	11/26/18		11/26/18		25.00
										25.00

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638				HOME DEPOT CREDIT SERVICES						
	56916	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS HEX SET, SHADES & BRACKETS - 2ND FL WINDOWS	111318	11/26/18		11/26/18		62.47
	56916	2	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS LAG SHIELDS, HOMER BUCKET & SCREWS - TEMPORARY SPEED BUMPS	111318	11/26/18		11/26/18		188.66
-----										251.13
679				INTERCON TRUCK EQUIPMENT						
	56917	1	01432 2500	SNOW - MAINTENANCE & REPAIRS MONROE SNOW PLOW ASSEMBLY	1066411-IN	11/26/18		11/26/18		9,672.00
-----										9,672.00
1641				NAPA AUTO PARTS						
	56918	1	01430 2330	VEHICLE MAINT AND REPAIR 12 QTS 15W40	2-759059	11/26/18		11/26/18		38.40
	56919	1	01430 2330	VEHICLE MAINT AND REPAIR BOLT ON RECEIVER TUBE	2-759060	11/26/18		11/26/18		66.41
	56920	1	01430 2330	VEHICLE MAINT AND REPAIR BATTERY CORE RETURN	2-759312	11/26/18		11/26/18		-9.00
	56922	1	01430 2330	VEHICLE MAINT AND REPAIR BATTERY	2-758221	11/26/18		11/26/18		78.75
-----										174.56
1540				NELSON, PAMELA						
	56923	1	01452 3710	ZUMBA ZUMBA INSTRUCTION 10/6-11/16/18	111618	11/26/18		11/26/18		343.40
-----										343.40
3679				NETCARRIER TELECOM INC. 67846						
	56924	1	01401 3210	COMMUNICATION EXPENSE 11/01/18 - 11/30/18	549538	11/26/18		11/26/18		362.05
-----										362.05
3680				NETCARRIER TELECOM INC. 67891						
	56926	1	01401 3210	COMMUNICATION EXPENSE 11/01/18 - 11/30/18	549545	11/26/18		11/26/18		134.92
-----										134.92

RECLASSIFIED IN TR REPORT TO CAPITAL RESERVE FUND. PARTIALLY OFFSET BY INSURANCE PROCEEDS.

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3548				OFFICE BASICS						
56934	1	01401	2100	MATERIALS & SUPPLIES HANGING FOLDER RETURN	CM-61757	11/26/18		11/26/18		-12.46
56935	1	01401	2100	MATERIALS & SUPPLIES RECEIPT BOOK, MESH FILE PANEL & FRAME	I-1062279	11/26/18		11/26/18		62.80
56936	1	01401	2100	MATERIALS & SUPPLIES STAPLES & USB DRIVES	I-1068591	11/26/18		11/26/18		44.29
56937	1	01401	2100	MATERIALS & SUPPLIES RETURN WALL FRAME	CM-61408	11/26/18		11/26/18		-22.14
56938	1	01401	2100	MATERIALS & SUPPLIES MESH WALL POCKET RETURN	CM-61073	11/26/18		11/26/18		-28.99
										43.50
1554				OFFICE DEPOT						
56939	1	01401	2100	MATERIALS & SUPPLIES 5 TAB INDEX MAKERS	224544205001	11/26/18		11/26/18		77.90
56940	1	01401	2100	MATERIALS & SUPPLIES DOCUMENT COVERS & 8X5 CERTIFICATE	228251830001	11/26/18		11/26/18		31.35
56941	1	01401	2100	MATERIALS & SUPPLIES UTILITY TABLE	225204877001	11/26/18		11/26/18		49.99
										159.24
1005				PENNSYLVANIA ONE CALL SYSTEM						
56944	1	01438	2450	MATERIALS & SUPPLIES-HIGHWAYS OCTOBER 2018 MONTHLY ACTIVITY FEE	0000790595	11/26/18		11/26/18		50.38
										50.38
1087				PIPE XPRESS INC.						
56945	1	01436	2450	STORMWATER MATERIALS & SUPPLIES PIPING, COUPLINGS & BENDS	94848	11/26/18		11/26/18		3,482.63
										3,482.63
2342				POWERPRO EQUIPMENT						
56946	1	01438	2450	MATERIALS & SUPPLIES-HIGHWAYS 24 CASES 12 GRAY & 2 CASES LEH"S"	2C113864	11/26/18		11/26/18		77.00
										77.00
2108				SIDELINES SPORTSWEAR & PROMOTIONS						
56948	1	01487	1910	UNIFORMS DARK GREEN/NAVY LONG SLEEVE POLOS	6396	11/26/18		11/26/18		96.60
										96.60



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1297	56949	1	01401 3410	STAPLES CREDIT PLAN ABC APPRECIATION EVENT STATIONERY & ENVELOPES - ABC EVENT	110818	11/26/18		11/26/18		50.95
										50.95
3120	56950	1	01430 2330	STTC SERVICE TIRE TRUCK CTRS INC. VEHICLE MAINT AND REPAIR O-RING FOR LOADER	124876-17	11/26/18		11/26/18		45.00
										45.00
1370	56953	1	01432 2500	TUMOLO, M. ANN SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	111918	11/26/18		11/26/18		25.00
										25.00
1470	56955	1	01410 5310	WESTTOWN TOWNSHIP REGIONAL POLICE BLDG INTEREST NOVEMBER 2018	112618	11/26/18		11/26/18		1,105.63
	56955	2	01410 5320	REGIONAL POLICE BLDG PRINCIPAL NOVEMBER 2018	112618	11/26/18		11/26/18		9,583.33
										10,688.96
3971	56956	1	01432 2500	WILKOCZ, CHRIS SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	111618	11/26/18		11/26/18		25.00
										25.00
2815	56958	1	01437 2460	WOODCRAFT 537 GENERAL EXPENSE - SHOP 5 PC.TURNING SET & FACE SHIELD	242521	11/26/18		11/26/18		241.98
										241.98
3994	56954	1	01367 3711	WU, SANDRA PILATES REFUND - UNABLE TO ATTEND CLASSES DUE TO ILLNESS	112118	11/26/18		11/26/18		52.00
										52.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
03				SINKING FUND						
4011				REMINGTON & VERNICK ENGINEERS INC.						
	56947	1	03409 7450	CAPITAL PURCHASE - TWP BLDG	PCEGT001-7	11/26/18		11/26/18		12,782.00
				PROF.SERVICE - OCT,2018 WASH BAY						
										12,782.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05				SEWER OPERATING						
1397				AQUA PA						
56891	1	05429	3000	ADMIN.-GENERAL EXPENSE	49-1960324	11/26/18		11/26/18		34.30
				SEWER READS 3/30-6/29/18 COMMERCIAL						
56892	1	05429	3000	ADMIN.-GENERAL EXPENSE	ET-1960677	11/26/18		11/26/18		60.55
				SEWER READINGS 4/1-6/30/18 RENTAL						
										94.85
151				BLOSENSKI DISPOSAL CO, CHARLES						
56895	1	05422	4502	R.C. SLUDGE-LAND CHESTER	16857-172020	11/26/18		11/26/18		181.00
				SWITCH 20 YDS W/LINER 10/29/18						
56895	2	05422	4502	R.C. SLUDGE-LAND CHESTER	16858-172020	11/26/18		11/26/18		181.00
				SWITCH 20 YDS W/LINER 11/05/18						
										362.00
197				BUCKLEY BRION MCGUIRE & MORRIS						
56898	1	05429	3140	ADMIN - LEGAL	17835	11/26/18		11/26/18		914.56
				LEGAL SERVICE 10/2-10/31/18						
										914.56
356				DECKMAN ELECTRIC						
56906	1	05420	3702	C.C. COLLEC.-MAINT.& REPR.	94743	11/26/18		11/26/18		700.00
				TEARDOWN/INSPECTION CHARGE - MUFFIN						
				MONSTER						
										700.00
3675				NETCARRIER TELECOM INC. 67889						
56928	1	05420	3602	C.C. COLLECTION -UTILITIES	549543	11/26/18		11/26/18		48.96
				11/01/18 - 11/30/18						
										48.96
3676				NETCARRIER TELECOM INC. 67890						
56927	1	05422	3600	R.C STP -UTILITIES	549544	11/26/18		11/26/18		48.96
				11/01/18 - 11/30/18						
										48.96
3677				NETCARRIER TELECOM INC. 67887						
56929	1	05420	3602	C.C. COLLECTION -UTILITIES	549541	11/26/18		11/26/18		49.00
				11/01/18 - 11/30/18						
										49.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3678				NETCARRIER TELECOM INC. 67888						
	56930	1	05420 3602	C.C. COLLECTION -UTILITIES 11/01/18 - 11/30/18	549542	11/26/18		11/26/18		49.04
										49.04
3725				NETCARRIER TELECOM INC. 68255						
	56925	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. 11/01/18 - 11/30/18	549729	11/26/18		11/26/18		50.70
										50.70
2827				PECO - 04725-43025						
	56943	1	05420 3602	C.C. COLLECTION -UTILITIES 04725-43025 10/4-11/2/18 WYLPN PUMP	110518	11/26/18		11/26/18		457.45
										457.45
1005				PENNSYLVANIA ONE CALL SYSTEM						
	56944	2	05420 3701	C.C. INTERCEPT.-MAINT.&REP OCTOBER 2018 MONTHLY ACTIVITY FEE	0000790595	11/26/18		11/26/18		50.38
	56944	3	05420 3702	C.C. COLLEC.-MAINT.& REPR. OCTOBER 2018 MONTHLY ACTIVITY FEE	0000790595	11/26/18		11/26/18		50.37
										100.75
2422				SWERP INC.						
	56951	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. FINAL PAYMNT-SUPPLEE VAL. SANITARY SEWER PIPE LINING	100318	11/26/18		11/26/18		21,614.20
										21,614.20
3562				WINDLES WATER WORKS INC.						
	56957	1	05422 3700	R.C. STP-MAINT.& REPAIRS 8 5 GALLON CONTAINERS SPRING WATER	13888	11/26/18		11/26/18		52.00
										52.00
1983				YALE ELECTRIC SUPPLY CO						
	56960	1	05422 3701	R.C. COLLEC.-MAINT.& REPR MIDGET FUSES	S111814854.001	11/26/18		11/26/18		274.00
										274.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06				REFUSE						
197	56898	2 06427	3140	BUCKLEY BRION MCGUIRE & MORRIS LEGAL SERVICES LEGAL SERVICE 10/2-10/31/18	17835	11/26/18		11/26/18		914.56
										914.56
3119	56905	1 06427	4500	DAVIS, SUSAN CONTRACTED SERV. REIMBURSEMENT FOR DAMAGED TRASHCAN	111418	11/26/18		11/26/18		21.19
										21.19
4081	56952	1 06427	4504	TOTAL RECYCLE INC. RECYCLING FEES RECYCLING - OCTOBER 2018	007100	11/26/18		11/26/18		3,603.00
										3,603.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
09				Sewer Capital Reserve Fund						
356				DECKMAN ELECTRIC						
56907	1	09429	7400	MACHINERY/EQUIPMENT - REPLACEMENT	94751	11/26/18		11/26/18		47.85
				FREIGHT FOR NEW FLYGT PUMP PARTS						
										47.85

0 Printed, totaling 109,386.15

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	67,201.08	GENERAL FUND
03	03	12,782.00	SINKING FUND
05	05	24,816.47	SEWER OPERATING
06	06	4,538.75	REFUSE
09	09	47.85	Sewer Capital Reserve Fund
		109,386.15	

PERIOD SUMMARY

Period	Amount
1811	109,386.15
	109,386.15

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Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Src	Trx #	#	U
1811			CREDIT CARD PAYMENT									
	01401	3400	NOTICE - BOS SPECIAL MTG. 10/25	2226	21ST CENT.MEDIA NEWS #884433	1677760	10/23/18	90.65	PC	65842	1	
	01401	3400	CREDIT RE: DUPLICATE PAYMENT	2226	21ST CENT.MEDIA NEWS #884433	103118	10/31/18	-65.11	PC	65842	2	
	01401	3400	NOTICE - WASH BAY BIDS	2226	21ST CENT.MEDIA NEWS #884433	1682982	10/31/18	367.78	PC	65842	3	
	01401	3400	NOTICE - EGT MUNICIPAL AUTH. MTG.	2226	21ST CENT.MEDIA NEWS #884433	1687187	11/06/18	75.11	PC	65842	4	
	05422	3701	STAND BY TIME - OCT.2018 HUNT CNTRY	4045	ACE DISPOSAL CORPORATION	140750	11/01/18	287.50	PC	65842	5	
	05422	3701	WKEND SERV. & STAND BY TIME NOV.2018	4045	ACE DISPOSAL CORPORATION	141765	11/05/18	1,550.00	PC	65842	6	
	01454	3717	PORTABLE TOILET RENTAL NOV.2018	3140	ACE PORTABLES INC.	141574	11/01/18	144.00	PC	65842	7	
	05422	4500	LAB TESTING - RCSTP 10/9-10/23/18	2918	ALS ENVIRONMENTAL	40-2291481	10/31/18	354.00	PC	65842	8	
	05422	4500	LAB TESTING - RCSTP 10/23-10/26/18	2918	ALS ENVIRONMENTAL	40-2292798	11/09/18	138.00	PC	65842	9	
	06427	4502	WEEK 11/1/18 - 11/7/18	241	C.C. SOLID WASTE AUTHORITY	52211-R	11/07/18	6,321.75	PC	65842	10	
	05422	4502	WEEK 11/1/18 - 11/7/18	241	C.C. SOLID WASTE AUTHORITY	52211-S	11/07/18	560.79	PC	65842	11	
	06427	4502	WEEK 11/8/18 - 11/15/18	241	C.C. SOLID WASTE AUTHORITY	52278-R	11/15/18	9,907.72	PC	65842	12	
	05422	4502	WEEK 11/8/18 - 11/15/18	241	C.C. SOLID WASTE AUTHORITY	52278-S	11/15/18	434.16	PC	65842	13	
	01430	2320	379.7 GALLONS DIESEL	1161	REILLY & SONS INC	151462	10/31/18	942.80	PC	65842	14	
	01430	2320	177.4 GALLONS DIESEL	1161	REILLY & SONS INC	151461	10/31/18	440.48	PC	65842	15	
	01430	2320	679.6 GALLONS DIESEL	1161	REILLY & SONS INC	151898	11/07/18	1,670.46	PC	65842	16	
	01430	2320	170.0 GALLONS GASOLINE	1161	REILLY & SONS INC	151899	11/07/18	323.68	PC	65842	17	
	05422	3601	NOV.7 - DEC. 6, 2018	2439	VERIZON -7041	110718-7041	11/07/18	203.63	PC	65842	18	
								23,747.40				
								23,747.40				

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	3,989.85		GENERAL FUND Expense Account
01107-1010		3,989.85	GENERAL FUND Bank Account
054XX-XXXX	3,528.08		SEWER OPERATING Expense Account
05100-1005		3,528.08	SEWER OPERATING Bank Account
064XX-XXXX	16,229.47		REFUSE Expense Account
06100-1005		16,229.47	REFUSE Bank Account







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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
594	56984	1	01454 3740	HAMMOND & MCCLOSKEY INC. EQUIPMENT MAINT. & REPAIR WINTERIZE WATER FOUNTAINS & YARD HYDRANTS AT PARK	8878	11/29/18		11/29/18		384.00
	56985	1	01454 3740	EQUIPMENT MAINT. & REPAIR REPAIR FLUSH VALVE - MEN'S RESTROOM	8866	11/29/18		11/29/18		192.10
										576.10
1849	56986	1	01454 3717	HICKS BROTHERS LLC MARYDELL POND REHAB 63 SMALL BALES OF STRAW	45737	11/29/18		11/29/18		409.50
										409.50
627	56987	1	01438 2450	HIGHWAY MATERIALS INC. MATERIALS & SUPPLIES-HIGHWAYS 9.12 TONS 9.5mm 0.3<3 H	95293	11/29/18		11/29/18		517.11
	56988	1	01438 2455	MATER. & SUPPLY-RESURFAC. 129.68 TONS 9.5mm, 0.3<3, H	97215	11/29/18		11/29/18		7,352.86
	56989	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS 315.63 TONS 9.5mm, 0.3<3, H WATERVW	97003	11/29/18		11/29/18		17,896.22
										25,766.19
103	56991	1	01414 3000	ICC - (SOFTWARE) CODE BOOKS/OTHER '15 IFC SOFT/TABS COMBO	1000967954	11/29/18		11/29/18		196.00
	56991	2	01414 3000	CODE BOOKS/OTHER FREIGHT	1000967954	11/29/18		11/29/18		17.00
										213.00
679	56990	1	01430 2330	INTERCON TRUCK EQUIPMENT VEHICLE MAINT AND REPAIR DITCH SPREADER	1066869-IN	11/29/18		11/29/18		202.07
										202.07
719	56992	1	01437 2460	KEEN COMPRESSED GAS COMPANY GENERAL EXPENSE - SHOP VARIOUS CYLINDERS OF GASES	83203321	11/29/18		11/29/18		71.72
										71.72

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3644	56993	1	01432 2500	KINDT, SHAWN SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	111518	11/29/18		11/29/18		25.00
										25.00
739	56994	1	01436 3840	KNOX EQUIPMENT RENTALS INC. STORMWATER EQUIPMENT RENTAL BOMAG ROLLER RENTAL 10/29-10/30/18	34443.1.2	11/29/18		11/29/18		302.50
										302.50
4083	56995	1	01432 2500	KOWALSKI, TARA SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	111618	11/29/18		11/29/18		25.00
										25.00
2813	56996	1	01452 3711	LAYFIELD, RUBY PILATES PILATE INSTRUCT. 10/10-11/07/18	110718	11/29/18		11/29/18		346.80
										346.80
765	57000	1	01409 3740	LENNI ELECTRIC CORPORATION TWP. BLDG. - MAINT & REPAIRS REPAIR LIGHT FIXTURE - TWP.BLDG.	181036	11/29/18		11/29/18		275.30
57001	1	01454 3717	MARYDELL POND REHAB CONNECT MARYDELL POND TO GENERATOR	181037	11/29/18		11/29/18			437.00
57002	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS REPLACE LAMPS 2ND FL. LOBBY LIGHTS	181038	11/29/18		11/29/18			232.00
57003	1	01454 3717	MARYDELL POND REHAB REPLACE MARYDELL POND FLOAT	181039	11/29/18		11/29/18			150.00
57004	1	01454 3717	MARYDELL POND REHAB BARKER LANE SERVICE INSPECTION	181042	11/29/18		11/29/18			100.00
57005	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS REPLACE WET WELL PUMPS - TWP.BLDG.	181035	11/29/18		11/29/18			273.00
										1,467.30
2861	57006	1	01430 2600	LITTLE INC., ROBERT E. MINOR EQUIP. PURCHASE CHAIN SAW AND CHAIN LOOP	03-597475	11/29/18		11/29/18		396.01
										396.01

Report Date 11/29/18

Expenditures Register  
GL-1811-65909

MARP05 run by BARBARA

1 : 23 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
787	57008	1	01409 3740	LOW-RISE ELEVATOR CO. INC TWP. BLDG. - MAINT & REPAIRS BASIC MAINTENANCE - NOVEMBER 2018	78257	11/29/18		11/29/18		40.00
										40.00
1817	57007	1	01409 3740	LOWES BUSINESS ACCOUNT/GECE TWP. BLDG. - MAINT & REPAIRS SUPPLIES TO MAKE FLAG DISPLAY CASE	111718	11/29/18		11/29/18		198.89
										198.89
2077	57009	1	01409 3740	MALVERN GLASS INC TWP. BLDG. - MAINT & REPAIRS 2 SHEETS CLEAR ANNEALED GLASS	8522	11/29/18		11/29/18		45.00
										45.00
827	57010	1	01454 3717	NEW ENTERPRISE STONE & LIME INC. MARYDELL POND REHAB 120.09 TONS AASHTO#1, 3 1/2" STONE	6966026	11/29/18		11/29/18		2,425.82
	57010	2	01454 3717	MARYDELL POND REHAB 115.02 TONS R-4 RIP RAP STONE	6966026	11/29/18		11/29/18		2,610.97
										5,036.79
1554	57011	1	01401 2100	OFFICE DEPOT MATERIALS & SUPPLIES TONER, BLACK	232990091001	11/29/18		11/29/18		140.94
										140.94
2592	57012	1	01454 3600	PECO - 45951-30004 UTILITIES 45951-30004 10/17-11/15/18 RESTROMS	111618	11/29/18		11/29/18		38.45
										38.45
1087	57014	1	01454 3717	PIPE XPRESS INC. MARYDELL POND REHAB GATE VALVES	94792	11/29/18		11/29/18		652.97
	57015	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS SEDIMENT FILTER BAGS	94628	11/29/18		11/29/18		582.76
										1,235.73

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Expenditures Register  
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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2539				PRECISION MECHANICAL SERVICES						
	57016	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS PREVENTIVE MAINTENANCE/ INSPECTION	SC-049-18-2	11/29/18		11/29/18		9,150.17
	57017	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS TROUBLESHOOT TEMP ISSUES AND REPAIR	SC-17296	11/29/18		11/29/18		320.04
										9,470.21
2445				PROTECTION BUREAU, THE						
	57018	1	01409 3840	DISTRICT COURT EXPENSES SERVICE PLAN 12/1/18-11/30/19 DIST. CT. VIDEO SECURITY EQUIP.	219685	11/29/18		11/29/18		682.44
										682.44
1212				SAYRE INC., G.L.						
	57019	1	01430 2330	VEHICLE MAINT AND REPAIR TRUCK MIRRORS (2)	1-283200077	11/29/18		11/29/18		47.76
										47.76
3834				STANDARD INSURANCE CO., THE						
	57020	1	01486 1560	HEALTH, ACCID. & LIFE DECEMBER 2018 PREMIUM	111718	11/29/18		11/29/18		3,285.16
	57020	2	01213 1010	VOL. LIFE INSURANCE W/H DECEMBER 2018 PREMIUM	111718	11/29/18		11/29/18		155.21
										3,440.37
4050				TRAFFIC SAFETY CONTROL INC.						
	57022	1	01438 3845	EQUIP. RENTAL -RESURFAC. STAND.FLAGGERS W/TRKS 11/5-11/7/18	18-1335	11/29/18		11/29/18		3,362.00
										3,362.00
550				XYLEM DEWATERING SOLUTIONS INC.						
	57023	1	01454 3717	MARYDELL POND REHAB MECHANICAL FLOAT SET, HOSES, PIPES & FITTINGS	400861772	11/29/18		11/29/18		6,079.22
										6,079.22

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Expenditures Register  
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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05				SEWER OPERATING						
3872				EAGLE TERMITE & PEST CONTROL						
56968	1	05422	3701	R.C. COLLEC.-MAINT.& REPR	201153	11/29/18		11/29/18		25.00
				PEST CONTROL - NOV. 2018 THORNCRFT						
56969	1	05420	3702	C.C. COLLEC.-MAINT.& REPR.	201152	11/29/18		11/29/18		25.00
				PEST CONTROL - NOV. 2018 ASHBRIDGE						
56971	1	05422	3700	R.C. STP-MAINT.& REPAIRS	201149	11/29/18		11/29/18		45.00
				PEST CONTROL - NOV. 2018 RCSTP						
										95.00
765				LENNI ELECTRIC CORPORATION						
56997	1	05422	3702	R.C. COLLECTION-MAINT. & REP I&I	181034	11/29/18		11/29/18		273.00
				REPLACE PUMP - ASHERIDGE STATION						
56998	1	05422	3700	R.C. STP-MAINT.& REPAIRS	181040	11/29/18		11/29/18		109.00
				DISCONNECT BLOWER PUMP - RCSTP						
56999	1	05422	3700	R.C. STP-MAINT.& REPAIRS	181041	11/29/18		11/29/18		109.00
				DISCONNECT APPLEBROOK PUMP						
										491.00
1082				PIPE DATA VIEW						
57013	1	05422	3702	R.C. COLLECTION-MAINT. & REP I&I	17571	11/29/18		11/29/18		8,637.28
				CLEAN & TELEWISE SANITARY LINES - A						
				LOT OF INI FOUND						
										8,637.28
2914				TOWLER, SCOTT A.						
57021	1	05422	4500	R.C. STP-CONTRACTED SERV.	18-100131-1	11/29/18		11/29/18		14,088.33
				SERVICES RE: RCSTP - OCT.2018						
										14,088.33
										142,420.05
										0 Printed, totaling 142,420.05

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	119,108.44	GENERAL FUND
05	05	23,311.61	SEWER OPERATING
		142,420.05	

PERIOD SUMMARY

Period	Amount
1811	142,420.05
	142,420.05

Report Date 11/29/18

Procurement Card Entries

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MARP17 run by BARBARA

1 : 47 PM

Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Src	Trx #	#	U
1811			CREDIT CARD PAYMENT									
	01401	3400	NOTICE - BOS PUBLIC HEARING	2226	21ST CENT.MEDIA NEWS #884433	1671494	11/13/18	304.18	PC	65911	1	
	01401	3400	NOTICE - PROPOSED BUDGET	2226	21ST CENT.MEDIA NEWS #884433	1695549	11/20/18	80.29	PC	65911	2	
	05422	4500	LAB TESTING RCSTP 11/1-11/6/18	2918	ALS ENVIRONMENTAL	40-2294947	11/27/18	18.00	PC	65911	3	
	06427	4502	WEEK 11/16/18 - 11/21/18	241	C.C. SOLID WASTE AUTHORITY	52347-R	11/22/18	6,114.75	PC	65911	4	
	05422	4502	WEEK 11/16/18 - 11/21/18	241	C.C. SOLID WASTE AUTHORITY	52347-S	11/22/18	546.05	PC	65911	5	
	01409	3840	NOV.16 - DEC.15, 2018	2868	VERIZON-1420	111518-1420	11/15/18	85.54	PC	65911	6	
	01409	3605	NOV.15 - DEC.14, 2018	2273	VERIZON - 0527	111418-0527	11/14/18	204.84	PC	65911	7	

7,353.65

7,353.65

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	674.85		GENERAL FUND Expense Account
01107-1010		674.85	GENERAL FUND Bank Account
054XX-XXXX	564.05		SEWER OPERATING Expense Account
05100-1005		564.05	SEWER OPERATING Bank Account
064XX-XXXX	6,114.75		REFUSE Expense Account
06100-1005		6,114.75	REFUSE Bank Account

PLGIT 1107.1010

DATE	DESCRIPTION	TOTAL	1401.3000	1401.3010	1401.3070	1407.2130	1437.2460	1437.2600	1452.3000	1452.3040	1452.3210	1452.5150	1487.1910
<b>RICK SMITH</b>													
9/27/2018	PSATS - ZHB class - Lori Kier	35.00			35.00								
10/4/2018	PSATS - Minute Books	130.00			130.00								
10/8/2018	APL -ITUNES	0.99				0.99							
10/10/2018	PANERA BREAD - Police Mtg.	133.34	133.34										
10/11/2018	AMAZON - Back-up batteries	111.98				111.98							
10/19/2018	AMAZON - I-pad case - Carmen	17.98				17.98							
10/23/2018	CONSTANT CONTACT - Renewal	549.50				549.50							
10/27/2018	AMAZON - picture frames & glass	69.97	69.97										
		<b>\$1,048.76</b>											
<b>MARK MILLER</b>													
9/26/2018	HOME DEPOT - Flex head& socket set	101.64						101.64					
10/6/2018	APL -Itunes	0.99				0.99							
10/13/2018	WITMER PUB.SAFETY - Boots	123.00											123.00
10/18/2018	PORTABLE HANDWASHING for EGT Park	582.97							582.97				
10/14/1902	VANO'S Pizza - Hershey Mill PS Repairs	75.00					75.00						
10/14/1902	Giant - Neighborhood Univ.	25.37		25.37									
10/19/2018	J&R Wireless - Phone repairs & otter box	135.96					135.96						
10/20/2018	AT&T - Ipad S.Walker	30.00				30.00							
		<b>\$1,074.93</b>											
<b>JASON LANG</b>													
9/30/2018	FACEBOOK - Awesome Fest & Farmer's Mkt.	18.93									10.00	8.93	
10/11/2018	TROPHY DEPOT - Pumpkin Fest.	62.35								62.35			
10/11/2018	AC MOORE - Pumpkin Fest	42.41								42.41			
10/11/2018	PA REC PARK SOCIETY - Workshop	50.00							50.00				
10/22/2018	TROPHY DEPOT - Pumpkin Fest.	46.73								46.73			
		<b>\$220.42</b>											
	<b>GRAND TOTAL</b>	<b>2,344.11</b>	<b>203.31</b>	<b>25.37</b>	<b>165.00</b>	<b>711.44</b>	<b>210.96</b>	<b>101.64</b>	<b>632.97</b>	<b>151.49</b>	<b>10.00</b>	<b>8.93</b>	<b>123.00</b>

2,344.11

J/E's made

X

Add to Master Cred.Card List

x



Table TO  
Dec 4B

# Memorandum

---

East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

Voice: 610-692-7171  
Fax: 610-692-8950  
E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

---

Date: 11/16/2018  
To: Board of Supervisors  
From: Mark Gordon, Township Zoning Officer  
Re: Township Fire Prevention Program

---

Dear Board Members,

Staff has developed the following recommendations and outline for a Fire Prevention Program:

## Fire Prevention Program

### Intent:

The intent of the Fire Prevention Program is to establish a minimum fire safety and fire prevention standard across all commercial, industrial, and institutional uses in order to help prevent injuries and losses by implementing an inspection program that focuses on code enforcement and incident prevention, which will be conducted by a professional staff of certified code officials.

### Recommendations:

1. Adoption of a Fire Prevention Program Ordinance
  2. Hire a full-time certified Fire Code Official
  3. Conduct annual inspections of all commercial properties in East Goshen Township
1. **Adoption of a Fire Prevention Program Ordinance**
    - a. The Board of Supervisors has the following options:
      - i. The Township Fire Prevention Ordinance §143 could be amended to include specific Fire Prevention Program (FPP) language.
      - ii. The Township could follow the IFC outlined "ADMINISTRATIVE PROVISIONS" in Chapter 1 of the IFC.
  2. **Hire a full-time certified professional Fire Code Official**
    - a. "Fire Code Official" should be defined in the ordinance, with specific duties

and certification requirements.

- i. The Fire Code Official will oversee the program and report to the Director of Code Enforcement.

**3. Conduct annual inspections of all commercial properties in East Goshen Township**

- a. The Fire Code Official will conduct annual inspections of all commercial properties in East Goshen Township to include:
  - i. Exits and egress safety
  - ii. Fire and smoke alarm operation
  - iii. Sprinkler system condition and certification
  - iv. Fire extinguishers
  - v. General electrical conditions
  - vi. Miscellaneous / general fire safety
- b. Approximately 170 commercial properties including:
  - i. Businesses (112)
  - ii. Schools (3)
  - iii. Life care facilities (2)
    1. Independent living units (397)
    2. Assisted living units (130)
    3. Skilled care units (100)
  - iv. Group homes (5)
  - v. Hospital facilities (3)
    1. Malvern Institute
    2. Bellingham Skilled Care
    3. Wellington Skilled Care
- c. Apartment communities (9)
  - i. New Kent
  - ii. Rose Hill
  - iii. Ridgewood
  - iv. Waterview
  - v. Racquet Club
  - vi. Treetops
  - vii. Metropolitan
  - viii. Oxford Gateway
  - ix. The Point at Windermere
- d. Places of assembly
  - i. Places of worship (5)
    1. United Church of Christ East Goshen
    2. SS Peter and Paul Catholic Church
    3. Church of Christ of West Chester
    4. Goshen Baptist Church
    5. East Goshen Bible Church
  - ii. Recreational clubs / facilities (3)

1. Applebrook Golf Club
  2. Hershey's Mill Country Club
  3. YMCA of the Brandywine Valley
- e. Schools
- i. East Goshen Elementary
  - ii. SS Peter and Paul School
  - iii. PA Leadership Cyber Charter School

We estimate that the man hours required to implement a complete and effective Fire Prevention Program for all of the commercial facilities listed above will exceed that of one full-time employee (FTE). The tasks required to implement this program will stretch across the Code Department. Some administrative work can and will be done by others (i.e., Permit Coordinator, Zoning Officer, and Administrative Assistant) and some inspections will be carried out by the township building inspectors under the direction and supervision of the Fire Code Official.

**Estimated Costs:**

Salary and benefits: ~\$100K Annual

Vehicle / radios / equipment: ~\$40K (initial capital cost)

Workstation / cell phone / office setup / etc.: ~\$4k

Estimated total: ~\$144K

**Staff Recommendation**

At this time, staff believes that one full time employee will be necessary to develop the program policies and procedures and get the program up and running. The Fire Code Official will then train the building inspectors, who are also certified fire inspectors, to assist with the program.

I've enclosed a basic inspection checklist and a job description for the Fire Code Official for your review and comment.

**Draft Motion:**

Mr. Chairman, I move that Board direct the township staff to begin implementation of the recommendations outlined above with the modifications outlined by the Board this evening.

**DRAFT**

**TITLE:** FIRE CODE OFFICIAL

**FLSA STATUS:** NON-EXEMPT

**POSITION SUMMARY:**

This is a professional and specialized technical position. The employee acts as the inspector and enforcement officer for the Township Fire Code. The Fire Code Official reports to the Township Zoning Officer.

**REPORTS TO:**

- Zoning Officer

**SUPERVISES:**

- None

**PRINCIPAL ACCOUNTABILITIES AND/OR TASKS:**

- Enforces the adopted Township Fire Code
- Conducts inspections for the Township Fire Prevention Program
- Inspects existing buildings and new construction for compliance to the Township Fire Code
- Prepares and submits fire reports required by the State, County and other governmental bodies or agencies
- Prepares and submits a monthly written report of activities and tasks performed
- Investigates the cause, origin, and circumstances surrounding all fires
- Designates Fire Lanes and enforces the same
- Conducts public education appearances regarding fire prevention
- Reviews commercial sprinkler plan applications
- Inspects commercial sprinkler system installations
- Investigates burning complaints

**ADDITIONAL DUTIES AND/OR TASKS**

- Additional Duties as assigned

**INTERPERSONAL INTERACTIONS REQUIRED:**

**Internal Contact:**

- Board of Supervisors
- Township Manager
- Zoning Officer
- Office Staff

**External Contact:**

- County Fire Marshal

- Fire Department Personnel
- Residents / Property Owners / Business Commercial and Industrial Community
- Builders
- Contractors
- Engineers / Designers

**PHYSICAL DEMANDS:**

The employee must be able to walk, hear, see, speak, move 25 pounds from one location to another, use a phone, computer and climb up and down stairs. In addition, the employee may be exposed to dirt, dust, mud, noise, heat and cold. The employee must be able to drive a car.

**REQUIRED EDUCATION, TRAINING, EXPERIENCE, AND KNOWLEDGE:**

- High School Diploma or equivalent
- Certified Fire I and II Inspector
- Working knowledge of Microsoft Office
- Minimum of ten years' experience in a similar position

**REQUIRED SKILLS:**

The employee must be able to read and write above the high school level. The employee must be able to reason, solve problems, and communicate with Township personnel, residents, contractors, builders, engineers, etc. in both oral and written form. The employee must be able to use basic office equipment, have a basic skill level with word processing and be able to read and understand architectural and engineering plans. The employee must maintain currency with all IFC certifications and attend continuing education courses as needed and required.

**REQUIRED LICENSES:**

- Valid PA Drivers License

# Memo

## East Goshen Township

Voice (610) 692-7171

E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: November 30, 2018

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Fire Inspector/Fire Marshal

As requested I polled the municipalities about whether or not they had a Fire Inspector and/or Fire Marshal who performed the following duties and the responses are as follows.

### Duties

- Enforces the adopted Township Fire Code
- Conducts inspections for the Township Fire Prevention Program
- Inspects new construction for compliance to the Township Fire Code
- Prepares and submits fire reports required by the State, County and other governmental bodies or agencies
- Prepares and submits a monthly written report of activities and tasks performed
- Investigates the cause, origin, and circumstances surrounding all fires of a suspicious nature
- Designates Fire Lanes and enforces the same
- Conducts public education appearances regarding fire prevention
- Reviews commercial sprinkler plan applications
- Inspects commercial sprinkler system installations
- Investigates burning complaints

### The following municipalities have a full time fire inspector/fire marshal

West Goshen Township – also Assistant Building Inspector

West Bradford Township - also Building Inspector/BCO and Assistant Zoning Officer

Uwchlan Township – also Assistant Building Inspector

London Grove Township

West Whiteland Township – The above duties are split between the 3 Code Officials

Malvern Borough – also the Code Official

Caln Township – Director of Building and Life Safety – oversees Code Department and third party inspectors

### The following municipalities have a part time fire inspector/fire marshal.

Thornbury Township

North Coventry Township – also the Code Official

Charlestown Township – Limited duties  
Kennett Township  
West Caln Township  
West Brandywine Township – Third Party  
Parkesburg Borough – Fire Marshall – does complaints only

The following municipalities do not have a fire inspector/fire marshal

Schuylkill Township  
Willistown Township – Have discussed this issue  
Tredyffrin Township – have discussed this issue  
Easttown Township  
Westtown Township  
Pennsbury Township

F:\Data\Shared Data\Code Dept\Fire Protection Inspection Program\Memo re BoS 112918.docx

# Memo

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To: Board of Supervisors  
From: Jon Altshul  
Re: Consider Adoption of 2019 Township Budget  
Date: November 29, 2018

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Since the budget was presented on November 13<sup>th</sup> and advertised in the *Daily Local News* on November 14<sup>th</sup>, it has been necessary to make a number of adjustments. As you know, pursuant to Section 3202(a), the budget may not be changed more than 10 percent in the aggregate or more than 25 percent in any major category after it has been advertised. The table below shows the changes to the proposed budget since November 13<sup>th</sup>:

Item	Account Code	\$ Change	Reason	Category	% Change to Category
Earned Income Tax	01310-2000	-\$83,885	2019 EIT is based on 2.8% increase over year-end 2018, which has been revised downwards	Core Revenue	-0.9%
Sustainability Committee Expenses	01401-3040	+\$3,000	New Committee	Admin	+0.16%
Pipeline Task Force Expenses	01401-3041	+\$3,000	New Committee	Admin	+0.16%
Park Professional Services	01454-3100	+\$10,000	Grant assistance for Hershey's Mill & Milltown Parks	Parks	+1.29%
<b>Total</b>		<b>+\$99,885</b>			<b>+0.92%</b>

All total, these changes add \$99,885 to the 2019 General Fund Budget (approximately 0.9% of total expenses). Therefore, the Transfer From Fund Balance Line-Item (01392-0100) is increased to \$425,403.

As a side note, we have been researching "green" vehicles that might be appropriate as a replacement for the 2009 Ford Ranger used by a building inspector and as a new vehicle for the new fire inspector. Staff is of the opinion that a Toyota RAV4 Hybrid, which gets 34 MPG (city), would fit the needs of the Codes Department well. It is all wheel drive and spacious enough for passengers and cargo, and the initial quote that we received is in line with what was budgeted. In addition, we will save on gasoline—probably about \$200 per year per vehicle compared to a conventional-fuel RAV4—although it is difficult to project what long-term maintenance costs will be compared to a conventional fuel vehicle.

**Recommended motion:** Mr. Chairman, I move that we adopt the 2019 East Goshen Township Budget for the General Fund, Pass Thru Accounts and Other Funds dated December 4, 2018.

I further move that we adopt the 2019 Westtown East Goshen Police Budget Version 5, dated November 5, 2018 with revenues and expenses of \$7,684,126, of which East Goshen's share is \$3,811,235. I also move to authorize Township staff to transfer \$151,279 from the East Goshen's Police Pension Trust to the Westtown-East Goshen Police Pension Plan to pay for East Goshen's share of the Additional Pension Plan Contribution line item from this budget.

I further move to approve 2019 Township staff salaries as proposed.



**EAST GOSHEN TOWNSHIP**  
**2019 PROPOSED BUDGET SUMMARY**  
As of December 4, 2018 for Adoption

Account Title	2018 Budget	Year-End Projection as of Oct, 2018	2019 Proposed	\$ Variance	% Variance
EMERGENCY SERVICES EXPENSES	4,101,440	4,083,940	4,290,164	206,224	5.0%
PUBLIC WORKS EXPENSES	2,620,236	2,497,007	2,633,542	136,535	5.5%
ADMINISTRATION EXPENSES	2,236,312	1,945,847	1,834,626	(111,221)	-5.7%
CODES EXPENSES	465,911	510,011	584,909	74,898	14.7%
PARK AND RECREATION EXPENSES	690,256	719,087	782,875	63,788	8.9%
<b>TOTAL CORE FUNCTION EXPENSES</b>	<b>10,114,155</b>	<b>9,755,891</b>	<b>10,126,116</b>	<b>370,225</b>	<b>3.8%</b>
EMERGENCY SERVICES REVENUES	77,628	82,880	81,901	(979)	-1.2%
PUBLIC WORKS REVENUES	1,010,195	1,004,871	1,003,167	(1,704)	-0.2%
ADMINISTRATION REVENUES	334,024	383,047	314,323	(68,724)	-17.9%
CODES REVENUES	259,725	269,445	258,770	(10,675)	-4.0%
PARK AND RECREATION REVENUES	140,976	115,970	134,735	18,765	16.2%
<b>TOTAL CORE FUNCTION REVENUES</b>	<b>1,822,548</b>	<b>1,856,213</b>	<b>1,792,896</b>	<b>(63,317)</b>	<b>-3.4%</b>
<b>NET EMERGENCY SERVICES</b>	<b>4,023,812</b>	<b>4,001,060</b>	<b>4,208,263</b>	<b>207,203</b>	<b>5.2%</b>
<b>NET PUBLIC WORKS</b>	<b>1,610,041</b>	<b>1,492,136</b>	<b>1,630,375</b>	<b>138,239</b>	<b>9.3%</b>
<b>NET ADMINISTRATION</b>	<b>1,902,288</b>	<b>1,562,800</b>	<b>1,520,303</b>	<b>(42,497)</b>	<b>-2.7%</b>
<b>NET CODES</b>	<b>206,186</b>	<b>240,566</b>	<b>326,139</b>	<b>85,573</b>	<b>35.6%</b>
<b>NET PARK AND RECREATION</b>	<b>549,280</b>	<b>603,117</b>	<b>648,140</b>	<b>45,023</b>	<b>7.5%</b>
<b>CORE FUNCTION NET SUBTOTAL</b>	<b>8,291,607</b>	<b>7,899,679</b>	<b>8,333,220</b>	<b>433,541</b>	<b>5.5%</b>
DEBT - PRINCIPAL	549,000	549,000	574,000	25,000	4.6%
DEBT - INTEREST	249,458	249,458	226,399	(23,059)	-9.2%
<b>TOTAL DEBT</b>	<b>798,458</b>	<b>798,458</b>	<b>800,399</b>	<b>1,941</b>	<b>0.2%</b>
<b>TOTAL CORE FUNCTION NET</b>	<b>9,090,065</b>	<b>8,698,137</b>	<b>9,133,619</b>	<b>435,482</b>	<b>5.0%</b>
<b>NON-CORE FUNCTION REVENUE</b>					
EARNED INCOME TAX	5,181,600	5,050,000	5,191,400	141,400	2.8%
REAL ESTATE PROPERTY TAX	2,026,129	2,038,840	2,039,429	589	0.0%
REAL ESTATE TRANSFER TAX	575,000	750,000	585,000	(165,000)	-22.0%
CABLE TELEVIS.FRANCHISE	489,600	464,600	450,000	(14,600)	-3.1%
LOCAL SERVICES TAX	348,000	348,000	348,000	0	0.0%
OTHER INCOME	469,736	99,670	519,790	420,120	421.5%
<b>TOTAL NON CORE FUNCTION REVENUE</b>	<b>9,090,065</b>	<b>8,751,110</b>	<b>9,133,619</b>	<b>382,509</b>	<b>4.4%</b>
<b>NET RESULT</b>	<b>0</b>	<b>52,973</b>	<b>0</b>		

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")  
**2019 PROPOSED BUDGET AS OF DECEMBER 4, 2018, FOR ADOPTION**  
 \* NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	CAP RESV FUND	TRANSPORT. FUND	SEWER OP. FUND	REFUSE FUND	SEWER CAP RESV FUND	OPERATING RESERVE	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY	BOND FUND
<b>01/01/19 BEGINNING BALANCE</b>	\$5,584,263	\$502	5,944,780	1,085,757	838,846	642,682	\$2,231,381	\$2,546,354	\$18,057,119	\$1,928	6,388,448
<b>RECEIPTS</b>											
310 TAXES	8,161,029.00								\$8,161,029	\$0	\$0
320 LICENSES & PERMITS	457,500.00								\$457,500	\$0	\$0
330 FINES & FORFEITS	56,500.00								\$56,500	\$0	\$0
340 INTERESTS & RENTS	173,910.00	\$9,471	\$90,000	\$5,500	\$10,000	\$8,000	\$202,000	\$42,000	\$540,881	\$0	\$56,000
350 INTERGOVERNMENTAL	303,197.00	\$552,743	\$253,400	\$257,500	\$3,624,621	\$987,121			\$5,978,582	\$32,307	\$0
360 CHARGES FOR SERVICES	435,742.00								\$435,742	\$0	\$0
380 MISCELLANEOUS REVENUES	1,910,570.20								\$1,910,570	\$0	\$0
390 OTHER FINANCING SOURCES	1,391,875.00		\$410,175				\$100,000		\$1,902,050	\$668,118	\$0
	\$12,890,323	\$562,214	\$753,575	\$263,000	\$3,634,621	\$995,121	\$302,000	\$42,000	\$19,442,854	\$700,425	\$56,000
<b>EXPENDITURES</b>											
400 GENERAL GOVERNMENT	\$1,375,732		\$168,000						\$1,543,732	\$0	\$0
410 PUBLIC SAFETY	\$6,477,070								\$6,477,070	\$0	\$0
420 HEALTH & WELFARE	\$6,000								\$6,000	\$0	\$0
426 SANITATION & REFUSE	\$145,599				\$2,186,747	\$1,140,699	\$100,000		\$3,573,045	\$700,425	\$2,407,612
430 HIGHWAYS,ROADS & STREETS	\$2,229,734	\$562,214	\$216,500	\$575,000					\$3,583,448	\$0	\$0
450 CULTURE-RECREATION	\$715,569		\$430,000						\$1,145,569	\$0	\$1,452,428
460 CONSERVATION & DEVELOPMENT	\$8,321		\$100,000						\$108,321	\$0	\$0
470 DEBT SERVICE	\$824,659								\$824,659	\$0	\$0
480 MISCELLANEOUS EXPENDITURES	\$1,107,639				\$976,756				\$2,084,395	\$0	\$0
490 OTHER FINANCING USES	\$0		\$100,000		\$471,118		\$357,000		\$928,118	\$0	\$0
	\$12,890,323	\$562,214	\$1,014,500	\$575,000	\$3,634,621	\$1,140,699	\$457,000	\$0	\$20,274,357	\$700,425	\$3,860,040
<b>2019 SURPLUS/(DEFICIT)*</b>	\$0	\$0	(\$260,925)	(\$312,000)	\$0	(\$145,578)	(\$155,000)	\$42,000	(\$831,503)	\$0	(\$3,804,040)
<b>NET OF TRANS. FROM FUND BAL</b>	(425,403)										
<b>12/31/2019 PROJ ENDING BALANCE</b>	<u>\$5,158,860</u>	<u>\$502</u>	<u>\$5,683,855</u>	<u>\$773,757</u>	<u>\$838,846</u>	<u>\$497,104</u>	<u>\$2,076,381</u>	<u>\$2,588,354</u>	<u>\$17,617,659</u>	<u>\$1,928</u>	<u>\$2,584,408</u>

EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

**East Goshen Township 2019 Proposed General Fund Budget, December 4, 2018 for Adoption**

Account Title	Acct #	2015 Actual	2016 Actual	2017 Actual	2018 Adopted	2018 Y/E Proj.	2019 Proposed	\$ Increase	% Increase
GENERAL FUND									
<b>BEGINNING FUND BALANCE</b>						<b>\$5,531,289</b>	<b>5,584,263</b>		
EMERGENCY SERVICES									
POLICE									
EXPENSES									
POLICE ARBITRATION AND LEGAL FEES	01410 3140	-	-	-	15,000	-	-	-	
POST RETIREMENT HEALTH BENEFITS	01410 3150	80,619	80,619	165,437	-	-	-	-	
POLICE GEN. EXPENSE	01410 5300	3,192,891	3,276,285	3,451,899	3,479,164	3,479,164	3,659,957	180,793	5.2%
REGIONAL POLICE BLDG INTEREST	01410 5310	18,668	16,568	14,367	13,268	13,268	11,773	(1,495)	-11.3%
REGIONAL POLICE BLDG PRINCIPAL	01410 5320	105,000	110,000	110,000	115,000	115,000	115,000	-	0.0%
CAPITAL CONTRIBUTION - POLICE BLDG	01410 5330	7,700	7,900	8,150	8,350	8,350	15,400	7,050	84.4%
CAPITAL CONTRIBUTION - OTHER POLICE	01410 5340	20,003	-	-	-	-	-	-	
CONTRIBUTION TO WEGO PENSION TRUST	01410 5360	255,272	255,272	355,272	-	-	-	-	
<b>SUBTOTAL</b>		<b>3,680,152</b>	<b>3,746,644</b>	<b>4,105,125</b>	<b>3,630,782</b>	<b>3,615,782</b>	<b>3,802,130</b>	<b>186,348</b>	<b>5.2%</b>
REVENUE									
DISTRICT COURT FINES	01331 1000	25,713	21,510	22,580	23,000	23,000	23,000	-	0.0%
VEHICLE CODE VIOLATIONS, STATE FINES	01331 1100	8,942	7,788	9,669	7,500	7,500	7,500	-	0.0%
EAST GOSHEN TWP FINES	01331 1200	9,043	5,494	9,878	7,500	12,000	11,000	(1,000)	-8.3%
WKMEN'S COMP.-OUT OF AREA	01380 0110	27,835	26,903	29,646	39,628	40,380	40,401	21	0.1%
<b>SUBTOTAL</b>		<b>71,533</b>	<b>61,694</b>	<b>71,773</b>	<b>77,628</b>	<b>82,880</b>	<b>81,901</b>	<b>(979)</b>	<b>-1.2%</b>
FIRE									
FIREFIGHTER STIPEND FOR PW	01411 1301	-	-	-	4,800	6,300	8,400	2,100	33.3%
FIRE MARSHAL - EXPENSES	01411 3000	1,558	3,381	2,102	1,500	2,500	2,500	-	0.0%
EMERGENCY MANAGEMENT COORDINATOR EXPENSE	01411 3001						1,100	1,100	
HYDRANT & WATER SERVICE	01411 3630	71,835	71,742	71,864	71,750	71,750	78,208	6,458	9.0%
CONTRIB. TO VOL. FIRE CO.	01411 5000	278,165	280,947	283,756	309,431	304,431	312,535	8,104	2.7%
VOLUNTEER FIREFIGHTER WORKERS COMP	01411 6000	55,115	48,132	75,633	77,057	77,057	79,000	1,943	2.5%
<b>SUBTOTAL</b>		<b>406,672</b>	<b>404,202</b>	<b>433,355</b>	<b>464,538</b>	<b>462,038</b>	<b>481,743</b>	<b>19,705</b>	<b>4.3%</b>

EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

REVENUE									
SUBTOTAL		-	-	-	-				
SPCA									
EXPENSES									
S.P.C.A. CONTRACT	01410 5400	4,070	5,730	5,207	6,120	6,120	6,291	171	2.8%
SUBTOTAL		4,070	5,730	5,207	6,120	6,120	6,291	171	2.8%
ADMINISTRATION									
EXPENSES									
SALARIES									
SALARIES - SUPERVISORS	01400 1100	20,625	20,625	20,625	20,625	20,625	20,625	-	0.0%
SALARIES - MANAGEMENT	01400 1120	142,662	144,802	148,060	150,442	150,442	154,655	4,213	2.8%
SALARIES - FINANCE	01400 1140	238,358	241,897	250,121	266,079	279,079	293,834	14,755	5.3%
SALARIES - ADMINISTRATION	01400 1210	105,694	62,317	73,918	86,059	89,059	108,688	19,629	22.0%
SUBTOTAL		507,338	469,640	492,725	523,205	539,205	577,802	38,597	7.2%
BENEFITS (ALL)									
HEALTH/LIFE/DISABILITY INS - OFFICE	01486 1500	86,632	48,620	46,011	75,593	75,593	108,646	33,053	43.7%
ER PAYROLL TAXES - OFFICE	01487 1630	49,840	47,177	48,284	52,704	52,704	56,894	4,190	8.0%
MISC. EMPLOYEE BENEFITS	01487 1500	1,909	1,454	4,207	2,000	2,000	2,000	-	0.0%
TRAINING & SEMINARS-EMPLY	01487 4600	6,894	12,456	14,382	12,000	16,000	12,000	(4,000)	-25.0%
SUBTOTAL		145,275	109,707	112,884	142,297	146,297	179,540	33,243	22.7%
INSURANCE & PENSION									
INSURANCE - BONDING	01401 3500	6,957	6,957	13,914	6,957	6,957	6,957	-	
PENSION - DB NON UNIFORM	01483 5310	-	-	-	-	-	-	-	
PENSION - DC NON-UNIFORM	01483 5315	92,537	126,497	109,470	86,707	103,597	87,154	(16,443)	-15.9%
INSURANCE COVERAGE -PREM.	01486 3500	155,499	189,186	196,097	224,007	195,000	185,000	(10,000)	-5.1%
SUBTOTAL		254,993	322,641	319,481	317,671	305,554	279,111	(26,443)	-8.7%
DEER MANAGEMENT PROGRAM									
DEER MANAGEMENT EXPENSE	01401 3025	83	-	30	-	-	-	-	
SUBTOTAL		83	-	30	-	-	-	-	

EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

SUSTAINABILITY COMMITTEE									
SUSTAINABILITY COMMITTEE EXPENSES	01401 3040						3,000	3,000	
SUBTOTAL							3,000	3,000	
PIPELINE TASK FORCE									
PIPELINE TASK FORCE EXPENSES	01401 3041						3,000	3,000	
SUBTOTAL							3,000	3,000	
OFFICE EXPENSES									
MATERIALS & SUPPLIES	01401 2100	17,592	28,286	22,007	27,540	23,000	23,644	644	2.8%
STATIONERY	01401 2110	2,563	2,152	4,477	2,576	2,500	2,570	70	2.8%
MINOR EQUIP. PURCH. & REP.	01401 2600	3,303	-	-	1,000	1,000	1,000	-	0.0%
CONSULTING SERVICES	01401 3120	39,020	37,143	115,448	50,000	72,000	41,000	(31,000)	-43.1%
COMMUNICATION EXPENSE	01401 3210	30,298	29,607	27,218	30,600	35,000	31,457	(3,543)	-10.1%
POSTAGE	01401 3250	8,546	9,789	13,768	9,787	9,787	10,061	274	2.8%
ADVERTISING - PRINTING	01401 3400	8,973	10,492	9,520	10,302	10,302	10,590	288	2.8%
NEWSLETTERS	01401 3420	9,309	9,224	9,988	10,785	9,000	9,252	252	2.8%
MAINTENANCE & REPAIRS	01401 3740	600	555	548	1,530	600	617	17	2.8%
RENTAL OF EQUIP. - OFFICE	01401 3840	10,540	11,411	11,676	11,730	11,730	9,870	(1,860)	-15.9%
COMPUTER EXPENSE	01407 2130	7,453	5,913	10,250	8,874	18,000	17,500	(500)	-2.8%
SUBTOTAL		138,198	144,573	224,902	164,724	192,919	157,561	(35,358)	-18.3%
WIRELESS REVENUE									
WIRELESS REVENUE	01380 1000	48,148	52,161	48,148	48,148	48,148	48,148	-	0.0%
WIRELESS TOWER REIMBURSEMENT	01380 1001	5,306	5,417	5,585	5,600	5,710	5,870	160	2.8%
SUBTOTAL		53,455	57,577	53,733	53,748	53,858	54,018	160	0.3%
OTHER									
GENERAL EXPENSE	01401 3000	7,822	16,063	9,826	12,240	49,000	12,583	(36,417)	-74.3%
NEIGHBORHOOD UNIVERSITY	01401 3010	513	608	825	612	612	629	17	2.8%
PSATS EXPENSE	01401 3070	7,881	10,717	10,542	10,753	10,753	11,054	301	2.8%
CCATO EXPENSES	01401 3080	1,115	1,505	1,050	1,326	1,326	1,363	37	2.8%
AUTO ALLOWANCE	01401 3300	179	371	691	714	714	734	20	2.8%
ABC APPRECIATION EVENT	01401 3410	10,743	21,406	11,088	11,847	11,847	12,179	332	2.8%
CAP REPLACEMENT - OFFICE EQUIP	01401 7400	11,543	7,113	10,901	17,177	17,177	14,968	(2,209)	-12.9%
AUDITING EXPENSE	01402 3110	28,900	29,700	32,337	32,984	31,000	31,868	868	2.8%
LEGAL - ADMIN	01404 3140	14,416	38,030	51,779	30,000	58,500	45,000	(13,500)	-23.1%
R.E.TAX COLLECT-COMMISSION/SALARIES	01403 1140	1	-	-	1		1	1	

EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

FINANCE DEPT - TAX PROCESSING	01403 1141	6,311	6,725	5,959	6,630	6,630	6,816	186	2.8%
CC TAX COLLECTION COMMITTEE	01403 2000	801	764	753	779	779	770	(9)	-1.2%
R.E. TAX COLLECT - MISC EXPENSE	01403 2200	4,030	4,642	3,758	5,151	3,800	3,906	106	2.8%
EIT COMMISSION	01403 3100	76,983	80,867	75,270	82,403	82,403	84,710	2,307	2.8%
EIT - POSTAGE CHARGED BY KEYSTONE	01403 3105	1,745	1,770	1,491	1,751	1,751	1,800	49	2.8%
LST - POSTAGE CHARGED BY KEYSTONE	01403 3107	165	235	185	255	255	262	7	2.7%
LOCAL SERVICES TAX COMMISSION	01403 3110	4,128	4,611	4,510	4,698	4,698	4,698	-	0.0%
R.E. TAX COLLECT - REFUNDS	01403 5100				-				
CAP REPLACE - SOFTWARE	01407 7400				-				
ENGINEERING SERVICES	01408 3130	39,812	28,178	50,999	36,128	25,000	37,005	12,005	48.0%
CONTRIB. TO HEALTH SERV.	01421 5200	6,000	6,000	6,000	6,000	6,000	6,000	-	0.0%
CONTRIB.-MALVERN LIBRARY	01456 5000	18,000	18,000	18,000	18,000	18,000	18,000	-	0.0%
<b>SUBTOTAL</b>		<b>223,757</b>	<b>248,411</b>	<b>273,719</b>	<b>279,449</b>	<b>330,245</b>	<b>294,346</b>	<b>(35,899)</b>	<b>-10.9%</b>
<b>MAINTENANCE &amp; REPAIRS</b>									
TWP. BLDG. - MATERIALS & SUPPLIES	01409 2400	443	725	323	505	505	500	(5)	-1.0%
TWP. BLDG. - MINOR EQUIPEMENT	01409 2600	-	-	653	1,000	1,000	1,000	-	0.0%
TWP. BLDG. - FUEL, LIGHT, WATER	01409 3600	41,342	34,831	34,346	38,117	35,000	36,750	1,750	5.0%
PW BLDG - FUEL,LIGHT,SEWER & WATER	01409 3605	13,445	15,526	16,191	17,340	16,000	16,800	800	5.0%
TWP. BLDG. - MAINT & REPAIRS	01409 3740	68,415	92,548	90,744	98,940	80,000	90,457	10,457	13.1%
PW BUILDING - MAINT REPAIRS	01409 3745	17,252	30,137	62,333	31,000	42,000	36,334	(5,666)	-13.5%
WIRELESS TOWER TAX PAYMENTS	01409 4300	5,306	5,417	5,585	5,600	5,710	5,870	160	2.8%
CAP REPLACEMENT - TWP BLDG	01409 7400	59,522	62,733	54,957	115,152	85,000	60,123	(24,877)	-29.3%
CAP PURCHASE - TWP BLDG	01409 7450	43,353	70,698	38,941	420,000	99,700	31,000	(68,700)	-68.9%
BOARDROOM AUDIO SYSTEM	01409 7504	68	-	-	-	-	-	-	
BOOT & PAOLI LED SIGN	01409 7505	629	602	622	712	712	732	20	2.8%
<b>SUBTOTAL</b>		<b>249,775</b>	<b>313,217</b>	<b>304,695</b>	<b>728,366</b>	<b>365,627</b>	<b>279,566</b>	<b>(86,061)</b>	<b>-23.5%</b>
ENGINEER.& MISC.RECHARGES	01408 3131	44,697	38,658	38,114	50,000	40,000	45,000	5,000	12.5%
<b>SUBTOTAL</b>		<b>44,697</b>	<b>38,658</b>	<b>38,114</b>	<b>50,000</b>	<b>40,000</b>	<b>45,000</b>	<b>5,000</b>	<b>12.5%</b>
<b>REVENUE</b>									
CROWN CASTLE FRANCHISE FEE	01321 9000	-	-	5,130	-	3,084	5,000	1,916	62.1%
DVRPC - PAOLI PIKE GRANT	01351 1000	-	-	19,833	-	32,667		(32,667)	-100.0%
PA LIQUOR CONTROL BOARD	01355 0400	-	350	350	350	350	350	-	0.0%
PENSION AID STATE - DB	01355 0500	-	-	-	-	-	-	-	
PENSION AID - STATE DC	01355 0510	92,537	126,497	109,470	86,707	103,597	87,154	(16,443)	-15.9%
FEES FOR ENG. RECHARGES	01361 3200	43,573	42,186	35,892	50,000	40,000	45,000	5,000	12.5%
MISCELLANEOUS	01380 0100	18,718	14,251	5,595	10,000	10,000	10,000	-	0.0%
INSURANCE CLAIMS AND DIVIDENDS	01380 0120	32,527	23,570	40,012	25,000	40,707	25,000	(15,707)	-38.6%

EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

SUBTOTAL		32,527	23,570	40,012	172,057	230,405	172,504	(57,901)	-25.1%
DISTRICT COURT									
EXPENSES									
DISTRICT COURT EXPENSES	01409 3840	37,108	31,708	22,313	30,600	42,000	32,500	(9,500)	-22.6%
SUBTOTAL		37,108	31,708	22,313	30,600	42,000	32,500	(9,500)	-22.6%
REVENUE									
RENT REVENUE - DISTRICT COURT	01342 2100	113,043	104,934	106,302	108,219	98,784	87,801	(10,983)	-11.1%
SUBTOTAL		113,043	104,934	106,302	108,219	98,784	87,801	(10,983)	-11.1%
ZONING/PERMITS/CODE ENFORCEMENT									
EXPENSES									
SALARIES - BUILDING INSPECTOR	01413 1400	177,844	178,391	174,855	186,730	186,730	255,305	68,575	36.7%
HEALTH/LIFE/DISABILITY INS - PERMIT	01486 1515	25,048	14,491	24,708	44,469	44,469	74,715	30,246	68.0%
ER PAYROLL TAXES - PERMITS	01487 1645	14,584	14,463	13,636	14,803	14,803	21,439	6,636	44.8%
MINOR EQUIP.PURCH. & REP.	01413 2600	3,825	-	-	1,500	1,500	1,500	-	0.0%
GENERAL EXPENSE	01413 3000	2,265	2,783	3,553	4,000	3,000	3,000	-	0.0%
ENGINEERING SERVICES	01413 3130	8,146	3,495	21,171	7,650	20,000	10,000	(10,000)	-50.0%
LEGAL - TWP CODE	01413 3140	9,976	11,920	13,799	12,000	8,200	12,000	3,800	46.3%
UNIFORM CONSTRUCTION CODE FEES	01413 3720	4,472	2,488	2,632	2,550	3,200	3,200	-	0.0%
SUBTOTAL		246,161	228,032	254,355	273,702	281,902	381,159	99,257	35.2%
REVENUE									
ALARM ORDINANCE FEES	01331 1400	8,100	19,600	18,300	20,000	15,000	15,000	-	0.0%
BUILDING PERMITS	01362 4100	278,703	250,936	185,166	190,000	200,000	190,000	(10,000)	-5.0%
REOCCUPANCY PERMIT FEES-APT RENTALS	01362 4500	28,230	28,730	24,120	24,000	24,000	24,000	-	0.0%
REOCCUPANCY PERMIT FEES-RESALES	01362 4510	16,950	20,100	22,710	16,000	20,000	16,000	(4,000)	-20.0%
RENTAL INSPECTION - COMMERCIAL	01362 4515	450	600	600	600	600	600	-	0.0%
WORKING WITHOUT A PERMIT FEE	01362 4530	-	-	-	-	-	-	-	-
CONTRACTOR LICENSING PER.	01362 4600	1,800	1,725	1,900	1,000	1,750	1,700	(50)	-2.9%
WIRELESS ANNUAL REGISTRATION FEE	01362 4700	675	725	225	725	725	725	-	0.0%
STORMWATER MNGT INSPECTION FEE	01362 4800	-	2,415	-	2,000	2,000	2,000	-	0.0%
UCC TRAINING FEE (DCED)	01362 5000	3,368	2,768	2,580	2,550	3,200	3,200	-	0.0%
MISCELLANEOUS CODES REVENUE	01362 6000	-	1,500	1,209	-	-	-	-	-
		338,276	329,099	256,810	256,875	267,275	253,225	(14,050)	-5.3%

EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

ZONING/CODE ENFORCEMENT

EXPENSES

WAGES & SALARIES	01414 1400	83,518	83,986	84,826	87,378	87,378	93,840	6,462	7.4%
COMP PLAN WAGES	01414 1401	51	159	-	-	-	-	-	
HEALTH/LIFE/DISABILITY INS - CODES	01486 1510	20,646	17,838	19,914	20,231	20,231	21,519	1,288	6.4%
ER PAYROLL TAXES - CODES	01487 1640	6,849	6,862	6,597	6,927	6,927	6,220	(707)	-10.2%
CODE BOOKS/OTHER	01414 3000	11,817	6,980	11,002	10,200	8,000	27,000	19,000	237.5%
ZONING CONSULTANTS	01414 3050	120,510	30,888	12,119	22,000	45,000	15,000	(30,000)	-66.7%
COURT REPORTERS	01414 3100	3,714	2,463	2,333	4,000	4,000	4,000	-	0.0%
ZONING IT CONSULTING	01414 5001	336	336	336	343	343	350	7	2.0%
<b>SUBTOTAL</b>		<b>247,441</b>	<b>149,512</b>	<b>137,126</b>	<b>151,079</b>	<b>171,879</b>	<b>167,929</b>	<b>(3,950)</b>	<b>-2.3%</b>

LEGAL

LEGAL - CODES	01414 3110	3,744	1,346	2,309	3,000	20,000	6,000	(14,000)	-70.0%
LEGAL - PLANNING COMMISSION	01414 3140	1,651	38	523	7,000	2,000	2,000	-	0.0%
LEGAL - ZONING HEARING BOARD	01414 3141	13,485	1,621	20,122	12,000	22,000	12,000	(10,000)	-45.5%
LEGAL - CONDITIONAL USE	01414 3142	2,393	3,880	5,351	8,000	3,000	6,000	3,000	100.0%
LEGAL - SUBDIVISION & LAND DEVELOP	01414 3143	-	63	-	1,500	1,000	1,500	500	50.0%
<b>SUBTOTAL</b>		<b>21,273</b>	<b>6,948</b>	<b>28,305</b>	<b>31,500</b>	<b>48,000</b>	<b>27,500</b>	<b>(20,500)</b>	<b>-42.7%</b>

CONSERVANCY BOARD

WAGES - CONSERVANCY	01461 1400	342	464	696	730	730	738	8	1.1%
MATERIALS & SUPPLIES	01461 2480	-	-	-	475	250	250	-	0.0%
GENERAL EXPENSE	01461 2482	50	50	-	500	400	400	-	0.0%
PROFESSIONAL SERVICES	01461 3100	-	-	-	1,000	500	500	-	0.0%
LANDSCAPING	01461 3720	336	5,315	3,135	3,500	3,000	3,000	-	0.0%
<b>SUBTOTAL</b>		<b>728</b>	<b>5,829</b>	<b>3,831</b>	<b>6,205</b>	<b>4,880</b>	<b>4,888</b>	<b>8</b>	<b>0.2%</b>

HISTORICAL COMMISSION

WAGES - HISTORICAL	01462 1400	256	245	-	730	350	738	388	110.9%
MATERIALS & SUPPLIES	01462 2490	1,079	462	109	500		500	500	
GENERAL EXPENSE	01462 2492	4	18	85	800	3,000	800	(2,200)	-73.3%
MINOR EQUIP. PURCHASE	01462 2600	1,289	126	-	180		180	180	
MEMBERSHIPS/SUBS	01462 3000	120	145	195	365		365	365	
PROFESSIONAL SERVICES	01462 3100	-	-	-	200		200	200	
EVENTS	01462 5000	231	313	63	650		650	650	
CONTRIBUTIONS	01462 5200				-		-	-	



EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

SUBTOTAL		2,979	1,309	453	3,425	3,350	3,433	83	2.5%
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REVENUE

FEES ZON.SUBDIV.LAND DEV.	01361 3000	400	800	750	-	450	450	-	0.0%
TREE GRANT REVENUE	01361 3100	-	-	-	-			-	
VISION PARTNERSHIP PROGRAM	01361 3110	50,000	-	-	-			-	
FEASIBILITY STUDY GRANT	01361 3111	48,094	4,406	-	-			-	
HEARINGS-CONDITIONAL USE	01361 3400	-	900	1,350	600	900	900	-	0.0%
HISTORIC RESOURCE INVENTORY	01361 3401	-	-	-	-			-	
ZONING HEARING BOARD - FEES	01361 3410	2,250	1,350	1,800	2,250	300	1,500	1,200	400.0%
SALES & DONATIONS - HISTORICAL COMMISSION	01361 3420	-	-	-	-		2,695	2,695	
SALE-MAPS & PUBLICATIONS	01361 5000	22	45	-	-			-	
ZONING - CIVIL VIOLATIONS	01331 1300	-	-	2,249	-	520		(520)	-100.0%

SUBTOTAL		100,766	7,501	6,149	2,850	2,170	5,545	3,375	155.5%
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PUBLIC WORKS

SANITATION

EXPENSES

SEWER WAGES	01429 1400	83,831	130,744	109,985	149,236	125,000	119,899	(5,101)	-4.1%
HEALTH/LIFE/DISAB - PW SANITATION	01486 1521	10,281	18,114	14,502	19,550	13,500	22,538	9,038	66.9%
ER TAXES - PW SEWER	01487 1651	5,144	8,798	6,289	9,903	7,500	8,380	880	11.7%
GENERAL EXPENSE	01429 3000				-			-	
SPRAY IRRIG-BOND PRINCIPAL	01471 7320	18,000	18,000	19,000	20,000	20,000	22,000	2,000	10.0%
SPRAY IRRIG.-BOND INTEREST	01472 7320	5,491	4,742	3,966	3,148	3,148	2,260	(888)	-28.2%

SUBTOTAL		122,747	180,399	153,741	201,837	169,148	175,077	5,929	3.5%
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REVENUE

ON-LOT MANAGEMENT FEES	01364 1000	1,920	2,070	1,180	1,000	1,150	1,500	350	30.4%
SEWER INSPECTION FEES	01364 1001	360	780	240	400	400	400	-	0.0%
SPRAY IRRIGATION LOAN REV.	01387 1000	24,758	24,758	24,758	24,758	24,758	24,758	-	0.0%
DEVELOPER CONTRIB. FOR STORMWATER	01387 0170	-	-	-	-	-		-	
TRANSF. FROM SEWER OPER.	01392 0500	229,601	346,300	278,328	320,648	295,000	300,000	5,000	1.7%
TRANSF. FROM MUNIC. AUTH.	01392 0700	32,303	30,166	30,896	32,410	32,410	32,000	(410)	-1.3%

SUBTOTAL		288,941	404,073	335,402	379,216	353,718	358,658	4,940	1.4%
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STORMWATER

EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

STORMWATER WAGES	01436 1400	44,628	33,230	24,717	37,930	45,000	36,892	(8,108)	-18.0%
STORMWATER MATERIALS & SUPPLIES	01436 2450	79,647	170,906	25,703	110,000	80,000	60,000	(20,000)	-25.0%
STORMWATER MGMT.EXPENSE MS4	01436 3000	4,790	3,130	3,600	2,000	2,000	10,000	8,000	400.0%
STORMWATER ENGINEERING	01436 3130	12,506	21,945	19,124	20,000	5,000	5,000	-	0.0%
STORMWATER EQUIPMENT RENTAL	01436 3840	21,582	8,375	5,248	10,000	10,000	10,000	-	0.0%
HEALTH/LIFE/DISAB - PW STORMWATER	01486 3840	9,517	5,901	5,245	6,369	6,369	6,935	566	8.9%
ER TAXES - PW STORMWATER	01487 3840	5,039	3,119	2,623	3,510	3,510	2,578	(932)	-26.6%
<b>SUBTOTAL</b>		<b>177,708</b>	<b>246,605</b>	<b>86,259</b>	<b>189,809</b>	<b>151,879</b>	<b>131,405</b>	<b>(20,474)</b>	<b>-13.5%</b>
<b>REFUSE &amp; RECYCLING</b>									
<b>EXPENSES</b>									
SALARIES - ADMIN & FINANCE STAFF	01427 1400					-		-	
RECYCLING EVENTS	01427 4900					5,000	5,000	-	0.0%
COUNTY HAZARDOUS WASTE	01427 4901					2,605	2,700	95	3.6%
ROADSIDE LITTER PICKUP	01427 4902					10,000	18,000	8,000	80.0%
<b>SUBTOTAL</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,605</b>	<b>25,700</b>	<b>8,095</b>	<b>46.0%</b>
<b>REVENUE</b>									
HHW REBATES	01354 1500					1,200			
TRANSFER FROM REFUSE	01392 0600	63,157	69,590	60,300	74,000	70,000	71,960	1,960	2.8%
<b>SUBTOTAL</b>		<b>63,157</b>	<b>69,590</b>	<b>60,300</b>	<b>74,000</b>	<b>71,200</b>	<b>71,960</b>	<b>760</b>	<b>1.1%</b>
<b>ROADS</b>									
<b>EXPENSES</b>									
VEHICLE OPERATION - FUEL	01430 2320	39,248	32,491	33,820	47,500	55,000	57,000	2,000	3.6%
MAINTENANCE AND REPAIRS - FUEL TANK	01430 2325	-	-	241	-	579		(579)	-100.0%
VEHICLE MAINT AND REPAIR	01430 2330	128,364	147,122	143,366	132,600	125,000	132,000	7,000	5.6%
MINOR EQUIP. PURCHASE	01430 2600	18,199	18,188	11,266	22,000	18,000	23,503	5,503	30.6%
PUBLIC WORKS COMMUNICATIONS	01430 7000	-	-	1,695	-	-	-	-	
CAP REPLACEMENT - HWY EQUIP	01430 7400	188,118	199,014	166,751	203,098	203,098	226,506	23,408	11.5%
CAP PURCHASE - HWY EQUIP	01430 7450	-	9,360	23,701	-	-	47,500	47,500	
MATERIALS & SUPPLIES - SIGNS	01433 2450	16,566	4,913	25,267	20,000	15,000	15,420	420	2.8%
UTILITIES - TRAFFIC LIGHTS	01433 2470	7,682	8,211	8,069	8,007	8,007	8,150	143	1.8%
MAINT. REPAIRS.TRAFF.SIG.	01433 2500	18,448	167,056	42,464	46,410	37,500	38,550	1,050	2.8%
STREET LIGHTING	01434 3610	12,007	14,972	12,972	15,000	15,000	15,420	420	2.8%
GENERAL EXPENSE - SHOP	01437 2460	24,750	19,512	19,656	21,165	17,000	19,500	2,500	14.7%
SHOP - TOOLS	01437 2600	2,708	4,291	11,171	5,000	4,000	5,000	1,000	25.0%
HWY - SALARIES & WAGES	01438 1400	445,218	438,450	489,619	500,463	530,000	502,652	(27,348)	-5.2%

EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

SALARIES - ADMIN/FINANCE STAFF	01438 1500	22,295	25,209	24,167	27,931	25,431	29,192	3,761	14.8%
LEGAL - PUBLIC WORKS	01438 1510	114	-	-	-	527	-	(527)	-100.0%
HEALTH/LIFE/DISAB INS - PUBLIC WORK	01486 1520	-	-	(74)	-	-	-	-	-
HEALTH/LIFE/DISAB INS - PW ROADS	01486 1524	58,243	56,813	68,828	61,315	69,000	94,488	25,488	36.9%
ER TAXES - PW ROADS	01487 1654	29,253	27,278	30,735	30,706	33,000	35,131	2,131	6.5%
ER PAYROLL TAXES - PW	01487 1650	-	-	-	-	-	-	-	-
MATERIALS & SUPPLIES-HIGHWAYS	01438 2450	182,987	208,691	138,245	180,000	135,000	175,000	40,000	29.6%
MATER. & SUPPLY-RESURFAC.	01438 2455	343,730	334,154	368,385	378,775	310,000	375,000	65,000	21.0%
TREE REMOVAL	01438 2460	89,883	65,380	89,820	70,000	65,000	70,000	5,000	7.7%
STREET TREE PLANTINGS	01438 2461	-	-	-	-	3,420	-	(3,420)	-100.0%
STORM DAMAGE	01438 2465	7,235	-	-	-	-	-	-	-
STORM DAMAGE - LABOR	01438 2470	-	-	-	-	-	-	-	-
EQUIPMENT RENTAL	01438 3840	49,369	67,400	34,759	60,000	60,000	60,000	-	0.0%
EQUIP. RENTAL -RESURFAC.	01438 3845	244,926	275,955	265,503	150,000	75,000	80,000	5,000	6.7%
UNIFORMS	01487 1910	19,170	25,115	29,248	20,000	30,000	30,840	840	2.8%
DRUG & ALCOHOL TESTING	01487 1550	1,196	528	475	800	800	800	-	0.0%
TRANSFER TO STATE LIQUID FUEL FUND	01492 0200	-	-	-	-	-	-	-	-
<b>SUBTOTAL</b>		<b>1,949,708</b>	<b>2,150,104</b>	<b>2,040,148</b>	<b>2,000,770</b>	<b>1,835,362</b>	<b>2,041,652</b>	<b>206,291</b>	<b>11.2%</b>
<b>REVENUE</b>									
STREET ENCROACH. PERMITS	01322 8000	1,710	4,529	1,970	1,500	7,670	2,500	(5,170)	-67.4%
STORM DAMAGE - REVENUE	01322 8200	-	-	-	-	-	-	-	-
PENN DOT RECHARGE GRASS CUTTING	01363 6000	394	397	401	397	397	397	-	0.0%
MAINTENANCE RECHARGES - CCCBI	01363 6001	-	6,234	6,951	7,000	5,000	5,140	140	2.8%
INSURANCE PROCEEDS - PUBLIC WORKS	01391 2000	40,070	88,911	3,828	-	-	-	-	-
MISCELLANEOUS - PUBLIC WORKS	01363 2000	7,145	4,800	451	-	3,804	2,000	(1,804)	-47.4%
TRFR FR LIQ FUELS TRAF SIG M&R	01392 0203	11,477	1,309	8,319	82,799	97,799	97,700	(99)	-0.1%
TRFR FR LIQ FUELS STREET LIGHTING	01392 0204	-	-	-	13,548	13,548	13,534	(14)	-0.1%
TRFR FR LIQ FUELS ROAD MATERIALS	01392 0205	-	-	-	108,689	108,589	108,579	(110)	-0.1%
TRFR FR LIQ FUELS RESURFACING MAT'L	01392 0206	235,586	293,069	324,002	260,221	260,221	259,958	(263)	-0.1%
TRFR FR LIQ FUELS - EQUIP RENTAL	01392 0207	153,008	176,105	170,456	30,483	30,483	30,452	(31)	-0.1%
TRFR FR LIQ FUELS - TREE REMOVAL	01392 0208	-	-	4,240	-	-	-	-	-
<b>SUBTOTAL</b>		<b>449,390</b>	<b>575,354</b>	<b>520,619</b>	<b>504,637</b>	<b>527,611</b>	<b>520,260</b>	<b>(7,351)</b>	<b>-1.4%</b>
<b>SNOW</b>									
<b>EXPENSES</b>									
SNOW - WAGES & SALARIES	01432 1400	59,096	51,612	39,218	58,912	72,013	59,949	(12,064)	-16.8%
HEALTH/LIFE/DISAB - PW SNOW	01486 1523	9,472	5,801	7,211	6,260	13,000	11,269	(1,731)	-13.3%
ER TAXES - PW SNOW	01487 1653	5,789	5,018	3,300	5,648	7,000	4,190	(2,810)	-40.1%
SNOW - MATERIALS & SUPPLIES	01432 2460	173,969	62,795	52,305	100,000	165,000	115,000	(50,000)	-30.3%
SNOW - MAINTENANCE & REPAIRS	01432 2500	26,440	52,702	23,476	45,000	25,000	37,500	12,500	50.0%

EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

SNOW - EQUIPMENT RENTAL	01432 3840	18,180	12,231	13,320	12,000	25,000	15,000	(10,000)	-40.0%
SUBTOTAL		292,945	190,158	138,830	227,820	307,013	242,908	(64,105)	-20.9%
REVENUE									
MISC. REVENUE - SNOW	01332 8300	-	66,761	-	-	-	-	-	-
TRFR FR LIQ FUELD - SNOW MATERIALS	01392 0201	31,143	33,486	23,855	41,874	41,874	41,832	(42)	-0.1%
TRFR FR LIQ FUELS SNOW EQUIP RENTAL	01392 0202	-	-	-	10,468	10,468	10,457	(11)	-0.1%
SUBTOTAL		31,143	100,247	23,855	52,342	52,342	52,289	(53)	-0.1%
PARK AND RECREATION									
PARTICIPANT RECREATION									
EXPENSES									
P&R DIRECTORS WAGES	01452 1200	58,114	63,384	80,767	82,385	84,200	90,894	6,694	8.0%
SUMMER PROGRAM SALARIES	01452 1410	19,826	19,614	16,348	20,000	20,000	20,000	-	0.0%
PUBLIC WORKS SUPPORT EGG HUNT	01452 1440	-	-	-	-	-	-	-	-
PUBLIC WORKS SUPPORT COMM. DAY	01452 1450	4,088	3,036	6,090	6,000	4,500	4,500	-	0.0%
PUBLIC WORKS SUPPORT PUMPKIN FEST	01452 1455	1,684	1,782	2,152	1,305	1,305	1,305	1,305	7.7%
HEALTH/LIFE/DISAB INSUR - PARK/REC	01486 1530	15,610	18,627	22,315	22,817	22,817	23,930	1,113	4.9%
ER PAYROLL TAXES - PARK/REC	01487 1670	7,164	6,832	7,334	8,402	8,402	9,053	651	7.7%
SUMMER PROGRAM SUPPLIES	01452 2000	5,952	3,813	3,275	3,900	3,000	3,084	84	2.8%
SUMMER PROGRAM FIELD TRIPS	01452 2010	7,749	7,801	6,083	7,500	6,500	6,682	182	2.8%
SUMMER PROGRAM - ENTERTAINMENT	01452 2020	100	-	-	-	-	-	-	-
SUMMER PROGRAM GENERAL EXPENSE	01452 2025	943	1,779	322	1,500	1,300	1,336	36	2.8%
PRESCHOOLERS ENTERTAINMENT	01452 2030	1,050	954	450	1,071	1,071	1,101	30	2.8%
MINOR EQUIP. PURCHASE	01452 2600	-	-	-	-	-	-	-	-
GENERAL EXPENSE	01452 3000	595	3,753	1,593	3,060	2,500	2,570	70	2.8%
TRIPS	01452 3020	6,558	6,452	6,151	6,799	6,799	6,989	190	2.8%
PUMPKIN FESTIVAL	01452 3040	3,649	3,478	3,971	3,816	3,816	3,923	107	2.8%
EGG HUNT	01452 3050	1,054	1,362	1,387	1,415	1,594	1,639	45	2.8%
COMMUNITY DAY	01452 3204	24,535	22,167	42,527	25,000	26,025	26,754	729	2.8%
FARMERS MARKET EXPENSE	01452 3210	6,742	6,085	6,417	7,070	9,020	8,000	(1,020)	-11.3%
GOLF DAY - APPLEBROOK	01452 3505	17,905	21,010	7,620	20,450	13,500	20,450	6,950	51.5%
LEARN TO SKATE	01452 3507	1,008	1,848	1,190	1,911	-	-	-	-
ART	01452 3508	-	38	-	-	-	-	-	-
ROBOTICS PROGRAM	01452 3509	662	182	76	765	765	786	21	2.7%
MISCELLANEOUS EVENTS	01452 3601	972	1,100	3,684	765	1,400	1,439	39	2.8%
LADIES & YOUTH TENNIS	01452 3701	2,167	1,088	2,040	-	1,607	1,995	388	24.1%
ZUMBA	01452 3710	4,713	4,332	3,671	5,100	3,500	3,598	98	2.8%
PILATES	01452 3711	1,459	1,609	1,848	1,836	1,836	1,887	51	2.8%
YOGA EXPENSE	01452 3712	-	-	12,038	8,670	8,670	8,913	243	2.8%

EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

HIGH SCHOOL ENTREPRENEURIAL ACADEMY	01452 3717	465	283	-	500	-	500	500	
ROCKETRY SUMMER CAMP	01452 3719	542	1,083	798	1,000	650	668	18	2.8%
HOLIDAY TREE CELEBRATION	01452 3720	184	423	303	510	510	524	14	2.7%
CRED.CARD BANK CHARGES	01452 3900	-	140	1,675	2,040	2,040	2,040	-	0.0%
AMPHITHEATER CONCERTS	01452 5150	6,863	3,802	3,638	5,000	6,200	6,374	174	2.8%
TRANSFER TO EVENT FUND	01492 5150	15,000	15,000	-	-	-	-	-	
								-	
SUBTOTAL		217,354	222,856	245,763	250,587	242,222	260,934	18,712	7.7%
REVENUE									
TRIPS	01367 3020	9,615	6,968	9,570	9,000	6,000	6,989	989	16.5%
SUMMER PROGRAM	01367 3100	29,403	21,512	25,745	25,745	25,212	25,212	-	0.0%
FULL DAY CAMP	01367 3102	-	10,002	-	-	-	-	-	
FRIENDS OF E.GOSHEN MISC. REVENUE	01367 3204	-	-	-	-	-	-	-	
COMMUNITY DAY	01367 3205	28,677	25,111	47,988	31,000	28,048	31,254	3,206	11.4%
HARVEST FESTIVAL CONTRIBUTIONS	01367 3206	147	5,510	5,967	5,121	-	5,228	5,228	
EGG HUNT CONTRIBUTIONS	01367 3207	-	1,368	1,462	1,415	-	1,639	1,639	
AMPHITHEATER EVENTS	01367 3208	-	-	-	-	-	-	-	
FARMERS MARKET RENTAL	01367 3210	6,641	6,248	4,652	800	4,000	4,000	-	0.0%
AEROBICS-SPR/FALL/WTR	01367 3502	-	-	270	270	270	270	-	0.0%
GOLF APPLEBROOK/HMV	01367 3504	17,905	20,620	7,850	20,450	13,500	20,450	6,950	51.5%
LEARN TO SKATE	01367 3507	1,890	1,610	770	2,139	-	-	-	
ART	01367 3508	60	(15)	-	-	-	-	-	
ROBOTICS PROGRAM	01367 3509	7,557	10,070	6,430	7,000	7,000	7,000	-	0.0%
MISCELLANEOUS EVENTS	01367 3601	-	-	1,133	-	975	700	(275)	-28.2%
TENNIS COURT RENT	01367 3700	2,345	2,730	1,600	800	800	800	-	0.0%
LADIES & YOUTH TENNIS	01367 3701	2,598	1,350	1,995	1,995	1,995	1,995	-	0.0%
ZUMBA	01367 3710	5,603	4,707	4,311	5,100	3,500	3,598	98	2.8%
PILATES	01367 3711	1,780	2,195	2,332	1,836	2,200	1,887	(313)	-14.2%
YOGA CLASSES	01367 3712	1,811	6,135	12,428	8,670	8,670	8,913	243	2.8%
HIGH SCHOOL ENTREPRENEURIAL ACADEMY	01367 3717	825	240	-	-	-	500	500	
ROCKETRY SUMMER CAMP	01367 3719	945	1,565	1,635	1,635	1,800	1,800	-	0.0%
HOLIDAY TREE CELEBRATION	01367 3720	-	-	-	500	-	500	500	
TRANS. FROM EVENTS FUND	01392 3205	-	-	60,058	-	-	-	-	
SUBTOTAL		117,801	127,925	196,195	123,476	103,970	122,735	18,765	18.0%
PARK MAINTENANCE									
EXPENSES									
SALARIES - PARK MAINT.	01454 1400	97,788	123,435	175,653	140,893	150,000	182,615	32,615	21.7%
SALARIES - ADMIN/FINANCE STAFF	01454 1500	5,551	5,585	5,676	5,155	5,155	5,079	(76)	-1.5%
HEALTH/LIFE/DISAB - PW PARKS	01486 1522	19,691	21,606	34,549	23,318	28,000	34,328	6,328	22.6%
ER TAXES - PW PARKS	01487 1652	9,163	10,815	14,741	12,174	13,500	12,763	(737)	-5.5%

EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

MAINTENANCE SUPPLIES	01454 2000	15,417	8,398	5,759	6,120	9,000	8,000	(1,000)	-11.1%
TREE REMOVAL-PARK	01454 2460	-	27,333	4,690	10,000	-	10,000	10,000	
MINOR EQUIPMENT	01454 2600	688	410	1,046	4,500	2,500	8,570	6,070	242.8%
GENERAL EXPENSE	01454 3000	1,569	622	1,827	1,600	5,000	3,000	(2,000)	-40.0%
PROFESSIONAL SERVICES	01454 3100	16,091	22,148	74,091	5,000	18,000	16,000	(2,000)	-11.1%
UTILITIES	01454 3600	5,995	6,363	5,343	7,000	6,000	6,000	-	0.0%
BUTTERFLY GARDEN	01454 3708	-	3,313	350	500	-	-	-	
LANDSCAPING	01454 3710	12,296	3,631	3,240	6,000	5,000	5,000	-	
POND TREATMENT	01454 3711	12,414	11,832	8,606	112,000	12,000	12,000	-	
POND LANDSCAPING & REHAB	01454 3712	-	-	-	-	140,000	120,000	(20,000)	-14.3%
MILLTOWN DAM	01454 3718	38,921	94,294	3,812	2,000	-	-	-	
REMOVAL OF INVASIVE SPECIES	01454 3719	-	-	-	2,000	1,000	1,000	-	0.0%
BASKETBALL COURT	01454 3720	-	-	-	-	-	-	-	
TOT LOT	01454 3724	260	2,060	-	1,500	-	-	-	
SATELITE PARK IMPROVEMENT (PONDS)	01454 3725	1,418	21	-	1,000	-	-	-	
PAVING	01454 3726	-	-	-	-	-	-	-	
EQUIPMENT MAINT. & REPAIR	01454 3740	21,340	47,109	33,484	40,000	30,000	30,840	840	2.8%
HERSHEY MILL DAM REPAIR	01454 7300	-	-	9,217	1,000	-	-	-	
HERSHEY MILL DAM - GENERAL	01454 7301	3,250	3,250	3,245	3,245	5,345	5,345	-	0.0%
CAPITAL REPLACEMENT - PARK & REC	01454 7400	19,046	18,371	14,181	19,065	19,065	30,078	11,013	57.8%
CAPITAL PURCHASE - PARK & REC	01454 7450	23,462	-	-	10,000	-	-	-	
PARK LED SIGN	01454 7502	-	-	-	-	-	-	-	
<b>SUBTOTAL</b>		<b>304,360</b>	<b>410,598</b>	<b>399,510</b>	<b>414,070</b>	<b>449,565</b>	<b>490,618</b>	<b>41,053</b>	<b>9.1%</b>
<b>FACILITIES THAT GENERATE REVENUE</b>									
<b>EXPENSES</b>									
PARK WAGES THAT GENERATE REVENUE	01454 8000	10,865	13,715	19,523	15,655	16,500	20,291	3,791	23.0%
BENEFITS - PARK REVENUE GENERATED	01486 1528	2,188	2,401	3,842	2,591	3,200	3,814	614	19.2%
ER TAX PARK MAINT GENERATE REVENUE	01487 1658	1,018	1,202	1,638	1,353	1,800	1,418	(382)	-21.2%
TENNIS COURT MAINTENANCE	01454 3716	-	218	165	200	-	-	-	
VOLLEYBALL COURTS	01454 3721	1,304	-	-	-	-	-	-	
SOCCER FIELDS	01454 3722	545	860	1,160	1,300	1,300	1,300	-	0.0%
BALL FIELDS	01454 3723	3,945	2,848	3,854	4,500	4,500	4,500	-	0.0%
<b>SUBTOTAL</b>		<b>19,866</b>	<b>21,243</b>	<b>30,182</b>	<b>25,599</b>	<b>27,300</b>	<b>31,323</b>	<b>4,023</b>	<b>14.7%</b>
<b>REVENUE</b>									
PARK FEES	01367 3240	10,569	8,773	6,150	10,000	8,000	8,000	-	0.0%
BALL FIELD RENTAL	01367 3245	13,415	12,080	9,780	7,500	4,000	4,000	-	0.0%
<b>SUBTOTAL</b>		<b>23,984</b>	<b>20,853</b>	<b>15,930</b>	<b>17,500</b>	<b>12,000</b>	<b>12,000</b>	<b>-</b>	<b>0.0%</b>

EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

DEBT SERVICE

PRINCIPAL										
GEN.OBLIG.-T/B PRINCIPAL	01471 7300					-				
PARK BOND PRINCIPAL	01471 7310	192,000	203,000	214,000	225,000	225,000	237,000	12,000	5.3%	
PUB.WKS BLDG - PRINCIPAL	01471 7330	128,997	133,993	139,444	144,894	144,894	150,800	5,906	4.1%	
REFURBISH T/B-PRINCIPAL	01471 7340	25,799	26,799	27,889	28,979	28,979	30,160	1,181	4.1%	
WILLISTOWN CONSERVATION TRUST	01471 7345	15,480	16,079	16,733	17,388	17,388	18,096	708	4.1%	
PAOLI PIKE & 352 INTERSECTION	01471 7350	73,580	76,430	79,539	82,648	82,648	86,016	3,368	4.1%	
WESTTOWN ROAD BRIDGE - PRINCIPAL	01471 7355	22,497	23,368	24,319	25,269	25,269	26,299	1,030	4.1%	
PARK BRIDGE OVER RIDLEY CREEK	01471 7360	6,450	6,700	6,972	7,245	7,245	7,540	295	4.1%	
PARK WARNING LGHT @ APPLEBROOK	01471 7365	2,167	2,251	2,343	2,434	2,434	2,533	99	4.1%	
WESTTOWN WAY LOT - PRINCIPAL	01471 7370	2,580	2,680	2,789	2,898	2,898	3,016	118	4.1%	
PAOLI PK & LINE RD.-TURN LANES	01471 7375	6,450	6,700	6,972	7,245	7,245	7,540	295	4.1%	
SERIES 2017 BOND PRINCIPAL	01471 7380	-	-	-	5,000	5,000	5,000	-	0.0%	
<b>SUBTOTAL</b>		<b>476,000</b>	<b>498,000</b>	<b>521,000</b>	<b>549,000</b>	<b>549,000</b>	<b>574,000</b>	<b>25,000</b>	<b>4.6%</b>	
INTEREST										
GEN.OBLIG.-T/B INTEREST	01472 7300					-				
PARK - BOND INTEREST	01472 7310	42,183	34,314	25,998	17,235	17,235	8,019	(9,216)	-53.5%	
PUBLIC WORKS BLDG - INTEREST	01472 7330	58,247	52,669	46,875	40,846	40,846	34,579	(6,267)	-15.3%	
REFURBISH T/B -INTEREST	01472 7340	11,649	10,534	9,375	8,169	8,169	6,916	(1,253)	-15.3%	
WILLISTOWN CONSERVATION TRUST	01472 7345	6,990	6,320	5,625	4,901	4,901	4,150	(751)	-15.3%	
PAOLI PIKE & 352 INTERSECTION	01472 7350	33,224	30,043	26,737	23,297	23,297	19,724	(3,573)	-15.3%	
WESTTOWN ROAD BRIDGE	01472 7355	10,158	9,186	8,175	7,123	7,123	6,030	(1,093)	-15.3%	
PARK BRIDGE OVER RIDLEY CREEK	01472 7360	2,912	2,633	2,344	2,042	2,042	1,729	(313)	-15.3%	
PARK WARNING LGHT @ APPLEBROOK	01472 7365	978	885	787	686	686	581	(105)	-15.3%	
PURCHASE LOT WESTTOWN WAY	01472 7370	1,165	1,053	938	817	817	692	(125)	-15.3%	
PAOLI PK/LINE-LEFT TURN LANES	01472 7375	2,912	2,633	2,344	2,042	2,042	1,729	(313)	-15.3%	
SERIES 2017 BOND INTEREST	01472 7380	-	-	18,183	142,300	142,300	142,250	(50)	0.0%	
<b>SUBTOTAL</b>		<b>170,420</b>	<b>150,271</b>	<b>147,380</b>	<b>249,458</b>	<b>249,458</b>	<b>226,399</b>	<b>(23,059)</b>	<b>-9.2%</b>	
NON-CORE FUNCTION INCOME										
REAL ESTATE TRANSFER TAX	01310 1000	1,043,058	686,792	1,209,969	575,000	750,000	585,000	(165,000)	-22.0%	
		1,043,058	686,792	1,209,969	575,000	750,000	585,000	(165,000)	-22.0%	
EARNED INCOME TAXES										
EARNED INCOME TAXES	01310 2000	4,652,617	5,012,979	5,024,498	5,181,600	5,050,000	5,191,400	141,400	2.8%	
EIT REFUNDS	01403 3141	(49,216)	(55,931)	(44,598)	-	-	-	-		

EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

SUBTOTAL		4,603,401	4,957,049	4,979,900	5,181,600	5,050,000	5,191,400	141,400	2.8%
LOCAL SERVICES TAX									
LOCAL SERVICES TAX REVENUE	01310 9000	324,701	374,959	344,499	348,000	348,000	348,000	-	0.0%
LST TAX - REFUND	01403 3120	(319)	(335)	(52)	-	-	-	-	
		324,382	374,624	344,447	348,000	348,000	348,000	-	0.0%
REAL ESTATE PROPERTY TAX									
R.E.PROPERTY TAX	01301 1000	2,014,882	2,018,679	2,048,380	2,045,225	2,045,225	2,058,525	13,300	0.7%
PROPERTY TAX - LIEN REVENUE	01301 5000	8,394	10,408	9,419	10,000	10,000	10,000	-	0.0%
PROPERTY TAX - INTERIM	01301 6000	4,873	30,561	1,369	-	12,711	(12,711)	-100.0%	
PROPERTY TAX - DISCOUNT	01301 7000	(36,464)	(37,442)	(37,488)	(37,396)	(37,396)	(37,396)	-	0.0%
PROPERTY TAX - PENALTY	01319 0100	5,182	7,522	4,196	5,500	5,500	5,500	-	0.0%
PROPERTY TAX - CERT FEES	01361 6500	2,565	3,245	2,760	2,800	2,800	2,800	-	0.0%
SUBTOTAL		1,999,431	2,032,973	2,028,636	2,026,129	2,038,840	2,039,429	589	0.0%
CABLE TELEVIS.FRANCHISE	01321 8000	462,319	470,236	476,562	489,600	464,600	450,000	(14,600)	-3.1%
		462,319	470,236	476,562	489,600	464,600	450,000	(14,600)	-3.1%
OTHER									
INTEREST EARNINGS	01340 1000	10,775	13,340	50,024	55,000	80,000	75,000	(5,000)	-6.3%
RENT OF PROPERTIES - POLICE	01342 2000	11,392	11,392	11,392	11,392	11,392	11,109	(283)	-2.5%
P.U. REALTY TAX	01355 0100	8,684	8,949	8,278	8,278	8,278	8,278	-	0.0%
TRANSFER FROM FUND BALANCE	01392 0100	-	-	-	395,066	-	425,403	-	
TOTAL OTHER		30,852	33,682	69,695	469,736	99,670	519,790	420,120	421.5%
NET RESULTS		2,816,984	2,911,515	2,919,340	-				
TOTAL REVENUE		10,147,460	10,437,774	10,796,288	10,912,613	10,607,323	10,926,515	319,192	3.0%
TOTAL EXPENSES		9,941,807	10,296,994	10,519,433	10,912,613	10,554,349	10,926,515	372,166	3.5%
NET RESULTS		205,653	140,780	276,855	-	52,973	-		



EAST GOSHEN TOWNSHIP  
PROPOSED GENERAL FUND BUDGET, NOVEMBER 13, 2018

ENDING FUND BALANCE (NET OF 2019 TRANSFER FROM FUND BALANCE)

5,584,263

5,158,860

**2019 Proposed Pass Through Budget-East Goshen Township, December 4, 2019 for Adoption**

Account Title	Acct #	2018 Adopted	2018 YE		2019 Proposed	\$ Increase	% Increase
			Projection				
GENERAL FUND							
PASS THROUGH ACCOUNTS							
FIRE							
EXPENSES							
FIREFIGHTERS - WAGE EXPENSE	01411 1300	1,100,000	1,100,000		1,133,000	33,000	3.0%
FIREFIGHTERS - HEALTH INS EXPENSE	01411 2000	300,000	300,000		321,000	21,000	7.0%
FIRE CO. PAYROLL PROCESS - EXPENSE	01411 2300	4,529	4,529		4,755	226	5.0%
FIRE CO. WORKERS COMP INS - EXPENSE	01411 2500	102,300	102,300		115,000	12,700	12.4%
FIRE CO. PAYROLL TAX - EXPENSE	01487 1660	93,614	93,614		96,422	2,808	3.0%
VALIC - ER	01487 1661	10,000	10,000		16,000	6,000	60.0%
INR 457 - ER	01487 1665	12,000	12,000		13,500	1,500	12.5%
REVENUE							
FF SHARE OF INSURANCE DIVIDENDS	01380 0121	-	-		-	-	-
PAID FIRE CO. REIMB. - REVENUE	01380 0130	1,622,443	1,622,443		1,699,677	77,234	4.8%
SUBTOTAL		-	-		-	-	-
HYDRANTS							
HYDRANTS - RECHARGE EXPENSE	01411 3631	28,180	28,180		30,716	2,536	9.0%
HYDRANTS - RECHARGE REVENUE	01383 1200	28,180	28,180		30,716	2,536	9.0%
SUBTOTAL		-	-		-	-	-

**2019 Proposed Pass Through Budget-East Goshen Township, December 4, 2019 for Adoption**

Account Title	Acct #	2018 Adopted	2018 YE Projection	2019 Proposed	\$ Increase	% Increase
<b>VOLUNTEER FF RELIEF ASSOCIATION</b>						
VOL.FIRE RELIEF ASSOC.- EXPENSE	01411 5250	154,049	103,740	103,740	-	0.0%
VOL.FIRE RELIEF ASSOC.- REVENUE	01355 1000	154,049	103,740	103,740	-	0.0%
SUBTOTAL		-	-			
<b>PENSION FIREFIGHTERS</b>						
FF PENSION - EXPENSE	01483 5320	65,465	65,465	92,980	27,515	42.0%
FF PENSION - REVENUE (STATE AID)	01355 0515	65,465	65,465	92,980	27,515	42.0%
SUBTOTAL		-	-			
<b>FIREFIGHTERS FUEL CHARGES</b>						
FIRE COMPANY FUEL - EXPENSE	01411 1320	25,000	25,000	26,000	1,000	4.0%
FIRE COMPANY FUEL - REVENUE	01380 0129	25,000	25,000	26,000	1,000	4.0%
SUBTOTAL		-	-			
<b>POLICE PENSION OFFICE STAFF</b>						
<b>EXPENSES</b>						
POLICE PENSION OFFICE - EXPENSE	01483 5330	10,277	10,277	10,695	418	4.1%
WEGO POLICE PENSION PLAN EXPENSE	01410 5250	133,626	-	-	-	
<b>REVENUES</b>						
POLICE PENSION OFFICE - REVENUE	01380 0140	-				

**2019 Proposed Pass Through Budget-East Goshen Township, December 4, 2019 for Adoption**

Account Title	Acct #	2018 YE		2019 Proposed	\$ Increase	% Increase
		2018 Adopted	Projection			
POLICE PENSION OFFICE - STATE AID	01355 0520	(10,277)	10,277	10,695	418	4.1%
WEGO POLICE PENSION PLAN REVENUE	01355 0525	133,626	-	-		
SUBTOTAL		-	-			
TOTAL REVENUES		2,039,040	1,855,105	1,963,808	108,703	5.9%
TOTAL EXPENSES		2,039,040	1,855,105	1,963,808	108,703	5.9%
NET RESULTS		-	-	-	-	

EAST GOSHEN TOWNSHIP  
 2019 Proposed Budget, December 4, 2018  
 For Adoption  
 2019 EAST GOSHEN TOWNSHIP OTHER FUNDS PROPOSED BUDGET, 12/4/18

Account Title	Acct #	2015 Actual	2016 Actual	2017 Actual	2018 Adopted	2018 Y/E Projection	2019 Proposed	\$ Increase	% Increase
<b>STATE LIQUID FUEL FUND</b>									
<b>BEGINNING FUND BALANCE</b>						502	502		
<b>REVENUE</b>									
STATE INTEREST EARNINGS	02341 1000	498	624	5,562	5,200	9,471	9,471	-	0.0%
STATE LIQUID FUELS	02355 0300	430,711	503,447	525,511	542,883	553,311	552,743	(568)	-0.1%
<b>TOTAL REVENUE</b>		431,209	504,071	531,073	548,083	562,782	562,214	(568)	-0.1%
<b>EXPENSES</b>									
SNOW - MATERIALS & SUPPLIES	02432 2450	31,143	33,486	23,855	41,874	42,997	42,954	(43)	-0.1%
SNOW-EQUIPMENT RENTAL	02432 3840				10,468	10,749	10,738	(11)	-0.1%
MATERIALS & SUPPLIES	02433 2450	-	-	1,562	-	-	-	-	
MAINT. & REPAIRS-TRAF.SIG	02433 3720	11,477	1,309	6,757	82,799	85,020	84,934	(86)	-0.1%
STREET LIGHTING	02434 3720				13,548	13,911	13,897	(14)	-0.1%
STORM WATER MATERIALS & SUPPLIES	02436 2450	-	-	-	108,689	111,604	111,491	(113)	-0.1%
HIGHWAYS--RESURFACING	02438 2455	235,586	293,069	324,002	260,221	267,200	266,930	(270)	-0.1%
TREE REMOVAL	02438 2460	-	-	4,240	-	-	-	-	
EQUIPMENT RENTAL	02438 3840	153,008	176,105	170,456	30,483	31,302	31,270	(32)	-0.1%
<b>TOTAL EXPENSES</b>		431,214	503,969	530,873	548,082	562,782	562,214	(568)	-0.1%
<b>NET RESULT FROM OPERATIONS</b>		(5)	102	201	1	0	-	(0)	
<b>ENDING FUND BALANCE</b>						502	502		

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Account Title	Acct #	2015 Actual	2016 Actual	2017 Actual	2018 Adopted	2018 Y/E Projection	2019 Proposed	\$ Increase	% Increase
<b>CAPITAL RESERVE FUND</b>									
<b>BEGINNING FUND BALANCE</b>					6,024,031	6,024,031	5,944,780		
<b>REVENUE</b>									
INTEREST - SINKING FUND	03341 1000	22,494	24,927	48,310	60,000	90,000	90,000	-	0.0%
PROCEEDS FROM SALE OF MACH & EQUIP	03341 2000	-	27,250	-	-	48,750		(48,750)	-100.0%
DCNR PLAYGROUND GRANT	03354 0700	-	-	225,000	-	250,000		(250,000)	-100.0%
PÉCO GEOTHERMAL GRANT	03354 1000	3,726	-	-	-			-	
DVRPC BRIDGE GRANT	03354 2000	-	330,198	66,005	-			-	
CHESCO TRAIL GRANT	03354 3000					-	153,400	153,400	
DCNR C2P2	03354 4000					-	100,000	100,000	
PLAYGROUND DONATIONS	03387 6000	-	-	10,000	-	12,866		(12,866)	-100.0%
INSURANCE CLAIMS	03391 2000	4,923	-	-	-	4,228		(4,228)	-100.0%
CAP.REPLAC.-TRANSF.-OFFICE	03392 0800	11,543	7,113	10,901	17,177	17,879	14,968	(2,911)	-16.3%
CAP.PURCHASE TRANSF.-TWP.BLDG.	03392 0801	-	70,698	38,941	420,000	524,207	31,000	(493,207)	-94.1%
CAP.REPLACEMENT TRANSF.-TWP.BLDG.	03392 0802	102,876	62,733	54,957	115,152	85,000	60,123	(24,877)	-29.3%
CAP. REPLACEMENT TRANSF.-HIGHWAY	03392 0804	188,118	199,014	166,751	203,098	203,098	226,506	23,408	11.5%
CAP.PURCHASE-TRANSF.-HIGHWAY	03392 0805	-	9,360	23,701	-	-	47,500	47,500	
CAP.REPLACEMENT -TRANSF.-PARK	03392 0806	42,508	18,371	14,181	19,065	19,065	30,078	11,013	57.8%
CAP.PURCHASE - TRANSF. - PARK	03392 0807	-	-	-	10,000	-		-	
TRANSFER FROM BOND FUND	03392 0850	-	-	503,886	-	231,129		(231,129)	-100.0%
<b>TOTAL REVENUE</b>		<b>376,189</b>	<b>749,665</b>	<b>1,162,633</b>	<b>844,492</b>	<b>1,486,222</b>	<b>753,575</b>	<b>(732,647)</b>	<b>-49.3%</b>
<b>EXPENSES</b>									
CAPITAL REPLACEMENT - OFFICE EQUIP	03401 7400	-	4,039	19,410	24,500	21,340	12,000	(9,340)	-43.8%
CAPITAL PURCHASE - OFFICE EQUIP	03401 7450	1,431	-	-	-	702		(702)	-100.0%
CAPITAL REPLACEMENT - SOFTWARE	03407 7400	17,720	-	-	-			-	
CAPITAL REPLACEMENT-TWP BLDG	03409 7400	6,064	6,218	249,419	-	2,172	125,000	122,828	5655.1%
CAPITAL PURCHASE - TWP BLDG	03409 7450	9,174	9,553	40,243	420,000	524,207	31,000	(493,207)	-94.1%
CAP REPLACEMENT SUBSTATION/D.COUR	03409 7452	-	-	-	-			-	
CAPITAL REPLACEMENT - HWY EQUIP	03430 7400	250,407	188,261	195,171	413,000	610,739	169,000	(441,739)	-72.3%
CAPITAL PURCHASE - HWY EQUIP	03430 7450	-	9,360	22,588	-		47,500	47,500	
CAPITAL REPLACEMENT - PARK & REC	03454 7400	-	19,016	15,131	-			-	

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Account Title	Acct #	2015 Actual	2016 Actual	2017 Actual	2018 Adopted	2018 Y/E Projection	2019 Proposed	\$ Increase	% Increase
CAPITAL PURCHASE - PARK & REC	03454 7450	-	-	394,737	10,000	334,258		(334,258)	-100.0%
CAPITAL - HERSHEY MILL REPAIR	03457 7450	-	36,063	19,267	-		430,000	430,000	
CAPITAL REPLACEMENT - MILLTOWN DAM	03458 7450	-	41,120	56,529	-			-	
CAPITAL - PARK CROSSING	03459 7401	23,462	-	-	-			-	
CAPITAL - E. BOOT RD BRIDGE	03459 7450	37,906	457,348	-	-			-	
PAOLI PK.TRAIL - SEGMENT.A	03460 7401				-			-	
PAOLI PK.TRAIL - SEGMENT.B	03460 7402				-			-	
PAOLI PK.TRAIL - SEGMENT.C	03460 7403	-	98,580	111,286	-			-	
PAOLI PK.TRAIL - SEGMENT.D	03460 7404	-	-	6,876	-			-	
PAOLI PK.TRAIL - SEGMENT.E	03460 7405	-	-	6,876	-			-	
PAOLI PK.TRAIL - SEGMENT.F	03460 7406	-	1,000	42,239	-			-	
PAOLI PK.TRAIL - SEGMENT.G	03460 7407	-	-	38,106	-	72,055	100,000	27,945	38.8%
PAOLI PK.TRAIL - ALL SEGMENTS	03460 7408	-	67,293	-	-			-	
TRANSFER TO SEWER CAPITAL RESV	03492 0800						100,000	100,000	
<b>TOTAL EXPENSES</b>		<b>346,164</b>	<b>937,851</b>	<b>1,217,877</b>	<b>867,500</b>	<b>1,565,473</b>	<b>1,014,500</b>	<b>(550,973)</b>	<b>-35.2%</b>
<b>NET RESULT FROM OPERATIONS</b>		<b>30,025</b>	<b>(188,186)</b>	<b>(55,244)</b>	<b>(23,008)</b>	<b>(79,251)</b>	<b>(260,925)</b>		
<b>ENDING FUND BALANCE</b>					<b>6,001,023</b>	<b>5,944,780</b>	<b>5,683,855</b>		

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Account Title	Acct #	2015 Actual	2016 Actual	2017 Actual	2018 Adopted	2018 Y/E Projection	2019 Proposed	\$ Increase	% Increase
<b>TRANSPORTATION FUND</b>									
<b>BEGINNING FUND BALANCE</b>						<b>1,079,157</b>	<b>1,085,757</b>		
<i>IMPACT FEE BALANCE</i>						<i>333,851</i>	<i>336,851</i>		
<i>NON-IMPACT BALANCE</i>						<i>745,306</i>	<i>748,906</i>		
<b>REVENUE</b>									
INTEREST EARNINGS	04341 1000	2,263	2,282	4,083	2,500	4,600	2,500	(2,100)	-45.7%
INTEREST - IMPACT FEE	04341 1010	159	439	1,213	1,000	3,000	3,000	-	0.0%
PENNDOT GO GREEN GRANT	04361 1000	-	-	-	257,500		257,500	257,500	
IMPACT FEE - 352/PAOLI PIKE	04363 1010	-	-	-	793			-	
IMPACT FEES	04387 1010	1,585	10,925	1,585	-			-	
<b>TOTAL REVENUE</b>		<b>4,007</b>	<b>13,647</b>	<b>6,881</b>	<b>261,793</b>	<b>7,600</b>	<b>263,000</b>	<b>255,400</b>	<b>3360.5%</b>
<b>EXPENSES</b>									
TRAFFIC STUDY	04439 6040	-	-	2,583	-	1,000		(1,000)	-100.0%
TRAFFIC VIDEO	04439 6066	10,648	-	-	-			-	
ROUTE 3 INTERACTIVE SIGNALS	04439 6076				515,000		515,000	515,000	
BOOT ROAD WIDENING	04439 6077				100,000			-	
SIGNALS	04439 6078						60,000	60,000	
<b>TOTAL EXPENSES</b>		<b>10,648</b>	<b>-</b>	<b>2,583</b>	<b>615,000</b>	<b>1,000</b>	<b>575,000</b>	<b>574,000</b>	<b>57400.0%</b>
<b>NET RESULT FROM OPERATIONS</b>		<b>14,655</b>	<b>13,647</b>	<b>9,463</b>	<b>(353,207)</b>	<b>6,600</b>	<b>(312,000)</b>		
<b>ENDING FUND BALANCE</b>						<b>1,085,757</b>	<b>773,757</b>		
<i>IMPACT FEE BALANCE</i>						<i>336,851</i>	<i>339,851</i>		
<i>NON-IMPACT BALANCE</i>						<i>748,906</i>	<i>433,906</i>		



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<b>SEWER OPERATING FUND</b>									
<b>BEGINNING FUND BALANCE</b>						886,672	838,846		
<b>REVENUE</b>									
INTEREST EARNINGS	05341 1000	620	702	1,084	600	10,000	10,000	-	0.0%
REVENUE - SEWER FEES	05364 1000	3,052,682	3,182,588	3,526,746	3,487,875	3,375,000	3,464,844	89,844	2.7%
REVENUE - SEWER PENALTIES	05364 1010	40,999	40,078	38,988	40,000	40,000	40,000	-	0.0%
REVENUE - LIEN PAYMENTS	05364 1025	94,319	93,946	62,280	70,000	70,000	70,000	-	0.0%
REVENUE - SEWER CERTIFICATION FEES	05364 1030	728	858	958	600	850	600	(250)	-29.4%
REVENUE - WG CONVEYANCE FEE	05364 1040	12,326	12,945	6,307	12,500	2,516	8,000	5,484	218.0%
ADMIN.COST FROM WESTTOWN	05364 1060	3,861	3,861	3,861	3,861	3,861	3,861	-	0.0%
O&M FEES FOR BARKWAY PUMP STATION	05364 1070	11,101	16,524	18,486	65,700	18,000	35,816	17,816	99.0%
O&M FEES FOR ASHBRIDGE PUMP STATIO	05364 1080	1,076	1,109	2,976	1,500	1,500	1,500	-	0.0%
MISCELLANEOUS SEWER REVENUE	05380 1000	-	-	12,203	-	-	-	-	-
SEWER INSURANCE CLAIMS	05391 2000	-	-	764	-	-	-	-	-
REIMB.PRINC.&INTEREST M.A	05392 0710	27,409	28,092	55,988	-	-	-	-	-
XFER FROM SEWER SINKING	05392 0800	-	31,214	-	-	-	-	-	-
<b>TOTAL REVENUE</b>		<b>3,245,121</b>	<b>3,411,917</b>	<b>3,730,640</b>	<b>3,682,636</b>	<b>3,521,727</b>	<b>3,634,621</b>	<b>112,894</b>	<b>3.2%</b>
<b>CHESTER CREEK EXPENSES</b>									
C.C. METERS -WAGES	05420 1400	11,480	5,954	1,802	9,000	5,000	5,140	140	2.8%
C.C. INTERCEPTOR - WAGES	05420 1401	658	1,655	848	1,000	2,200	2,262	62	2.8%
C.C. COLLECTION - WAGES	05420 1402	26,929	33,560	35,083	43,367	41,000	42,148	1,148	2.8%
C.C. COLLECTION - WAGES - I&I	05420 1404	-	161	-	-	2,000	2,056	56	2.8%
ASHBRIDGE WAGES	05420 1405	7,365	8,895	12,504	8,500	8,700	8,944	244	2.8%
MILL VALLEY - WAGES	05420 1406	8,043	7,171	9,117	8,200	10,500	10,794	294	2.8%
C.C. METERS -VEHICLE OPER.	05420 2510	11,698	6,433	1,626	9,400	6,000	6,168	168	2.8%
C.C. INTERCPT-VEHICLE OPER	05420 2511	723	1,268	408	867	2,000	2,056	56	2.8%
C.C. COLLEC.-VEHICLE OPER.	05420 2512	22,723	31,320	17,252	30,000	29,000	29,812	812	2.8%
C.C. COLLECT.-VEH OPER - I&I	05420 2514	-	-	-	-	-	-	-	-
ASHBRIDGE - VEHICLE OPER	05420 2515	5,333	4,688	10,084	5,800	6,500	6,682	182	2.8%
MILL VALLEY - VEHICLE OPER	05420 2516	5,102	4,550	4,304	5,200	11,000	11,308	308	2.8%
C.C. COLLEC.-PROF.SERVICES	05420 3102	-	-	700	-	-	-	-	-

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C.C. METERS - UTILITIES	05420 3600	148	123	117	143	120	123	3	2.5%
C.C. INTERCEPTOR-UTILITIES	05420 3601	537	965	1,056	1,122	1,150	1,182	32	2.8%
C.C. COLLECTION -UTILITIES	05420 3602	14,510	16,424	17,196	18,360	18,800	19,326	526	2.8%
C.C. METERS-MAINT.& REPRS.	05420 3700	4,271	5,656	4,167	6,872	6,400	6,579	179	2.8%
C.C. INTERCEPT.-MAINT.&REP	05420 3701	2,158	967	4,184	3,208	2,900	2,981	81	2.8%
C.C. COLLEC.-MAINT.& REPR.	05420 3702	36,012	133,978	68,807	99,389	220,000	35,000	(185,000)	-84.1%
C.C. INTERCEPT.-MAINT & REP - I&I	05420 3703	-	-	-	2,000	1,000	1,028	28	2.8%
C.C. COLLECT.-MAINT & REP - I&I	05420 3704	1,709	-	11,495	2,000	13,000	13,364	364	2.8%
ASHBRIDGE-MAINT.&REPR	05420 3705	169	-	-	-	-	-	-	
C.C. WEST GOSHEN OPER/MAINT	05420 3850	794,428	751,300	633,797	640,000	640,000	672,000	32,000	5.0%
<b>TOTAL CHESTER CREEK EXPENSES</b>		<b>953,997</b>	<b>1,015,069</b>	<b>834,548</b>	<b>894,428</b>	<b>1,027,270</b>	<b>878,953</b>	<b>(148,317)</b>	<b>-14.4%</b>
<b>RIDLEY CREEK EXPENSES</b>									
R.C. STP- WAGES	05422 1400	3,065	13,027	7,280	10,000	8,000	8,224	224	2.8%
R.C. COLLEC.- WAGES	05422 1401	11,436	51,932	26,284	27,024	28,500	29,298	798	2.8%
R.C. COLLECTIONS WAGES I&I	05422 1402	-	-	4,445	-	-	-	-	
R.C. STP- CHEMICALS	05422 2440	91,603	89,597	84,952	93,072	90,500	93,034	2,534	2.8%
R.C. COLLEC.-CHEMICALS	05422 2441	5,607	5,834	-	7,439	12,500	12,850	350	2.8%
R.C. STP-VEHICLE OPER.	05422 2510	2,675	8,881	3,372	7,000	5,800	5,962	162	2.8%
R.C. COLLEC-VEHICLE OPER.	05422 2511	6,906	32,633	19,018	22,000	22,000	22,616	616	2.8%
R.C. COLLECT.-VEH OPERATING - I&I	05422 2512	-	-	4,215	-	-	-	-	
R.C. STP-MINOR EQUIP.	05422 2600	337	272	-	1,224	500	514	14	2.8%
R.C. COLLEC.-MINOR EQUIP.	05422 2601	-	2,636	-	-	-	-	-	
R.C. COLLEC.-PROF.SERVICE	05422 3102	-	-	700	-	-	-	-	
R.C STP -UTILITIES	05422 3600	128,591	127,120	125,684	133,926	123,500	126,958	3,458	2.8%
R.C. COLLEC.-UTILITIES	05422 3601	9,094	5,845	6,736	7,344	7,344	7,550	206	2.8%
R.C. STP-MAINT.& REPAIRS	05422 3700	79,234	138,332	58,194	113,144	90,000	92,520	2,520	2.8%
R.C. COLLEC.-MAINT.& REPR	05422 3701	36,870	68,156	28,481	76,236	170,000	32,000	(138,000)	-81.2%
R.C. COLLECTION-MAINT. & REP I&I	05422 3702	9,619	2,849	8,831	16,608	10,000	10,280	280	2.8%
R.C. STP-CONTRACTED SERV.	05422 4500	192,875	194,143	196,374	206,040	190,000	195,320	5,320	2.8%
R.C. SLUDGE-LAND CHESTER	05422 4502	40,647	32,361	37,461	40,800	35,000	35,980	980	2.8%
<b>TOTAL RIDLEY CREEK EXPENSES</b>		<b>618,558</b>	<b>773,618</b>	<b>612,027</b>	<b>761,857</b>	<b>793,644</b>	<b>673,106</b>	<b>(120,538)</b>	<b>-15.2%</b>

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LOCHWOOD CHASE EXPENSES								-	
LOCHWOOD 5TP-MAINT.&REPR.	05423 3700	6,360	12,557	-	-	-	-	-	
TOTAL LOCHWOOD CHASE EXPENSES		6,360	12,557	-	-	-	-		
ADMINISTRATION									
MISCELLANEOUS EXPENSE	05424 2700	-	-	-	-				
ADMIN.- WAGES	05429 1400	63,888	77,657	74,234	80,578	79,000	82,000.00	3,000	3.8%
PA ONE CALL - WAGES	05429 1401	3,986	1,245	3,738	5,000	3,000	3,200	200	6.7%
ADMIN.-COMPUTER EXPENSES	05429 2600	-	-	-	-	50		(\$0)	-100.0%
ADMIN.-PAYMENT PORTAL	05429-3001						8,500	8,500	
ADMIN.-GENERAL EXPENSE	05429 3000	1,260	2,443	1,134	2,040	2,000	2,000	-	0.0%
ADMIN.- PROFESSIONAL SERV	05429 3100	3,819	2,014	2,004	4,080	3,600	3,701	101	2.8%
ADMIN - LEGAL	05429 3140	7,512	5,028	5,773	9,180	9,000	9,252	252	2.8%
ADMIN.- POSTAGE	05429 3250	3,961	3,924	3,788	4,238	4,000	4,112	112	2.8%
ADMIN. - PRINTING	05429 3400	920	956	988	1,020	1,000	1,000	-	0.0%
ADMIN.- INSURANCE	05429 3500	27,826	22,789	30,010	30,610	29,256	30,075	819	2.8%
ADMIN.-BLDG.OVERHEAD	05429 3730	37,170	47,341	42,946	48,500	48,500	49,858	1,358	2.8%
CONTR. SERV. SUMMIT HOUSE	05429 4500	315,240	315,240	315,240	349,320	332,280	349,320	17,040	5.1%
CONTR. SERV. CIDER KNOLL	05429 4510	71,040	71,040	71,040	78,720	74,880	78,720	3,840	5.1%
CONTR. SERV. MALVERN INSTITUTE	05429 4520	8,439	8,456	8,333	9,138	8,500	8,750	250	2.9%
LOCK BOX FEE	05429 5000	2,700	2,700	3,575	4,200	4,200	4,200	-	0.0%
DVRFA -DEBT SERV.-UPGRADE	05471 7200	83,000	89,000	193,000	-			-	
DVRFA--PRINCIPAL PMT ON \$9,500,000	05471 7220	308,000	320,000	333,000	533,000	346,000	360,000	14,000	4.0%
DVRFA - PRINCIPAL ON DIVERSION LOAN	05471 7240	94,000	97,000	100,000	103,000	103,000	107,000	4,000	3.9%
SERIES 2017 GO BONDS - PRINCIPAL	05471 7250	-	-	-	20,000	20,000	115,000	95,000	475.0%
DVRFA -INTEREST -UPGRADE	05472 7200	14,890	11,328	6,956	-	-		-	
DVRFA - INTEREST ON \$9,500,000 LOAN	05472 7220	306,266	293,832	280,903	263,756	263,756	253,480	(10,276)	-3.9%
DVRFA - INTEREST ON DIVERSION LOAN	05472 7240	72,734	69,845	66,865	64,578	64,578	61,437	(3,141)	-4.9%
SERIES 2017 GO BONDS - INTEREST	05472 7250	-	-	10,227	80,039	80,039	79,839	(200)	-0.2%
TRANSFER TO SINKING FUND	05492 0300	164,060	168,696	210,816	259,500	170,000	160,000	(10,000)	-5.9%
TRANSFER TO MUNIC AUTHORITY	05492 0700	40,000	77,000	185,000	75,853	102,000	311,118	209,118	205.0%
TOTAL ADMINISTRATIVE EXPENSES		1,630,710	1,687,534	1,949,569	2,026,350	1,748,639	2,082,562	333,923	19.1%

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TOTAL SEWER EXPENSES		3,209,625	3,488,779	3,396,144	3,682,635	3,569,553	3,634,621	65,068	1.8%
NET RESULT FROM OPERATIONS		35,497	(76,862)	334,496	1	(47,826)	-		
ENDING FUND BALANCE						838,846	838,846		

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<b>REFUSE FUND</b>									
<b>BEGINNING FUND BALANCE</b>						<b>614,128</b>	<b>642,682</b>		
REVENUE									
INTEREST EARNINGS	06341 1000	992	1,351	5,481	4,000	8,000	8,000	-	0.0%
REVENUE - REFUSE FEES	06364 2000	904,410	910,893	1,008,178	922,321	922,321	922,321	-	0.0%
REVENUE - REFUSE PENALTIES	06364 2010	12,599	12,212	12,179	12,000	12,000	12,000	-	0.0%
REVENUE - LIEN PAYMENTS	06364 2025	34,588	27,403	16,570	25,000	20,000	20,000	-	0.0%
REVENUE - REFUSE CERTIFICATION FEES	06364 2030	728	858	958	600	800	800	-	0.0%
REVENUE - MISCELLANEOUS GRANTS	06364 2040	11,026	38,631	9,722	39,000	143,781	32,000	(111,781)	-77.7%
<b>TOTAL REVENUE</b>		<b>964,343</b>	<b>991,347</b>	<b>1,053,086</b>	<b>1,002,921</b>	<b>1,106,902</b>	<b>995,121</b>	<b>(111,781)</b>	<b>-10.1%</b>
EXPENSES									
REFUSE - WAGES	06427 1400	53,734	53,787	53,547	58,240	60,000	61,800	1,800	3.0%
MATERIALS & SUPPLIES	06427 2440	8,620	4,712	-	-	-	-	-	-
GENERAL EXPENSE	06427 3000	130	140	130	250	250	250	-	0.0%
PAYMENT PORTAL	06427 3001						5,750	5,750	
LEGAL SERVICES	06427 3140	7,512	5,028	5,647	7,140	8,000	8,000	-	0.0%
POSTAGE	06427 3250	3,961	3,924	3,788	4,080	4,080	4,194	114	2.8%
ADVERTISING & PRINTING	06427 3400	920	956	988	-	-	-	-	-
ADMIN.BLDG.OVERHEAD	06427 3730	9,423	15,803	6,753	15,760	10,000	10,280	280	2.8%
CONTRACTED SERV.	06427 4500	676,739	676,759	694,963	708,818	708,818	728,665	19,847	2.8%
LANDFILL FEES	06427 4502	288,336	260,570	280,252	288,456	270,000	277,560	7,560	2.8%
COUNTY-HAZARD.WASTE PROG.	06427 4503	5,482	4,752	5,320	4,590	-	-	-	-
RECYCLING FEES	06427 4504	-	992	902	-	13,000	40,000	27,000	207.7%
LOCK BOX FEE	06427 5000	2,700	2,700	3,575	4,200	4,200	4,200	-	0.0%
<b>TOTAL EXPENSES</b>		<b>1,057,557</b>	<b>1,030,123</b>	<b>1,055,865</b>	<b>1,091,534</b>	<b>1,078,348</b>	<b>1,140,699</b>	<b>62,351</b>	<b>5.8%</b>
<b>NET RESULT FROM OPERATIONS</b>		<b>(93,214)</b>	<b>(38,776)</b>	<b>(2,779)</b>	<b>(88,613)</b>	<b>28,554</b>	<b>(145,578)</b>		
<b>ENDING FUND BALANCE</b>						<b>642,682</b>	<b>497,104</b>		

EAST GOSHEN TOWNSHIP  
2019 Proposed Budget, December 4, 2018

For Adoption

Account Title	Acct #	2015 Actual	2016 Actual	2017 Actual	2018 Adopted	2018 Y/E Projection	2019 Proposed	\$ Increase	% Increase
<b>MUNICIPAL AUTHORITY</b>									
<b>BEGINNING FUND BALANCE</b>						<b>142,331</b>	<b>1,928</b>		
<b>REVENUE</b>									
INTEREST EARNINGS	07341 1000	11	(28)	8	10	(100)	-	100	-100.0%
INTEREST EARNED - CONSTRUCTION	07341 1020	1,494	2,573	10,353	50	614	-	(614)	-100.0%
DCED GRANT	07354 0400	37,162	-	-	-	-	32,307	32,307	
C.C. TAPPING FEES	07364 1100	27,600	6,000	8,000	8,000	-	-	-	
R.C.TAPPING FEES	07364 1110	16,296	43,300	-	2,000	2,000	-	(2,000)	-100.0%
CONNECTION FEES - SEWER	07364 1130	1,269	1,128	1,128	1,692	1,128	-	(1,128)	-100.0%
MISCELLANEOUS REVENUE	07380 1000	423	564	564	-	565	-	(565)	-100.0%
TRANSFER FROM GENERAL ACCT	07392 0100	-	-	-	-	71	-	(71)	-100.0%
TRANSFER FROM SEWER OPERATING	07392 0500	40,000	77,000	185,000	89,853	102,000	311,118	209,118	205.0%
TRANSFER FROM SEWER CAP RESV	07392 0501	-	-	-	-	-	357,000	357,000	
<b>TOTAL REVENUE</b>		<b>124,255</b>	<b>130,537</b>	<b>205,053</b>	<b>101,605</b>	<b>106,278</b>	<b>700,425</b>	<b>594,147</b>	<b>559.0%</b>
<b>EXPENSES</b>									
ADMINISTRATIVE WAGES	07424 1400	32,303	30,166	30,896	32,411	32,410	32,000	(410)	-1.3%
MISCELLANEOUS EXPENSE	07424 3000	1,468	1,742	3,189	2,500	2,200	2,262	62	2.8%
MUNIC.AUTH.-AUDITING	07424 3110	8,900	8,900	9,200	9,384	9,400	9,663	263	2.8%
ENGINEERING SERVICES	07424 3130	33,525	54,100	82,530	43,260	70,000	70,000	-	0.0%
LEGAL SERVICES	07424 3140	4,100	8,593	14,438	-	6,000	8,000	2,000	33.3%
TALLMADGE DRIVE	07426 3000	-	-	-	14,000	24,144	-	(24,144)	-100.0%
RESERVOIR PUMP STATION - ENGINEER	07428 1000	144,451	44,571	16,461	-	188	-	(188)	-100.0%
RELINING	07429 1500	-	-	-	-	-	130,000	130,000	
BARKWAY PUMP STATION CAPITAL	07429 1501	-	-	-	-	-	67,000	67,000	
ASHBRIDGE PUMP STATION CAPITAL	07429 1502	-	-	-	-	-	-	-	
HERSHEYS MILL PUMP STATION CAPITAL	07429 1503	-	-	-	-	-	125,000	125,000	
HUNT CO PUMP STATION CAPITAL	07429 1504	-	-	-	-	-	87,000	87,000	
RCSTP CAPITAL	07429 1501	-	-	-	-	-	169,500	169,500	
WEST GOSHEN CAPITAL	07429 6100	-	-	1,265,670	59,736	102,339	-	(102,339)	-100.0%
M.C.-DVRFA-DEBT SERVICE	07471 1000	23,240	24,921	54,040	-	-	-	-	
M.A.-R.C. DEBT SERVICE	07471 1010	-	-	1,948	-	-	-	-	

EAST GOSHEN TOWNSHIP  
 2019 Proposed Budget, December 4, 2018  
 For Adoption

Account Title	Acct #	2015 Actual	2016 Actual	2017 Actual	2018 Adopted	2018 Y/E Projection	2019 Proposed	\$ Increase	% Increase
M.C.-DVRFA-INTEREST PAYMN	07472 1000	4,169	3,171	-	-			-	
TRANSFER TO GENERAL FUND	07492 0100	-	-	-	-			-	
<b>TOTAL EXPENSES</b>		252,156	176,163	1,478,372	161,291	246,681	700,425	453,744	183.9%
<b>NET RESULT FROM OPERATIONS</b>		(127,900)	(45,626)	(1,273,319)	(59,686)	(140,403)	-		
<b>ENDING FUND BALANCE</b>						1,928	1,928		

EAST GOSHEN TOWNSHIP  
2019 Proposed Budget, December 4, 2018

For Adoption

Account Title	Acct #	2015 Actual	2016 Actual	2017 Actual	2018 Adopted	2018 Y/E Projection	2019 Proposed	\$ Increase	% Increase
<b>BOND FUND</b>									
<b>BEGINNING FUND BALANCE</b>					<b>7,336,323</b>	<b>7,336,323</b>	<b>6,388,448</b>		
<i>TOWNSHIP PORTION</i>					4,475,762	4,475,762	3,743,246		
<i>SEWER PORTION</i>					2,861,561	2,861,561	2,645,202		
<b>REVENUE</b>									
INTEREST EARNINGS	08341 1000	-	-	18,481	15,000	60,000	36,000	(24,000)	-40.0%
INTEREST - SEWER	08341 1010	-	-	10,246	15,000	40,000	20,000	(20,000)	-50.0%
BOND PROCEEDS	08393 1200	-	-	8,097,485	-	-	-	-	-
TOTAL REVENUE		-	-	8,126,213	30,000	100,000	56,000	(44,000)	-44.0%
<b>EXPENSES</b>									
WEST GOSHEN STP IMPROVEMENTS	08429 6000	-	-	-	617,026	256,359	2,407,612	2,151,253	839.2%
TENNIS COURTS	08454 6001	-	-	41,806	-	-	-	-	-
PLAYGROUND ENGINEERING	08454 6002	-	-	45,607	-	-	-	-	-
PLAYGROUND CONSTRUCTION	08454 6003	-	-	-	-	231,129	-	(231,129)	-100.0%
PARK CAMERAS	08454 6007	-	-	-	12,000	-	-	-	-
FIELD IMPROVEMENTS	08454 6008	-	-	-	25,000	5,760	-	(5,760)	-100.0%
MILLTOWN DAM ENGINEERING	08454 6010	-	-	121,374	50,000	153,626	145,490	(8,136)	-5.3%
MILLTOWN DAM CONSTRUCTION	08454 6020	-	-	2,808	678,000	2,351	-	(2,351)	-100.0%
HERSHEY'S MILL ENGINEERING	08454 6050	-	-	126,382	25,000	166,710	-	(166,710)	-100.0%
HERSHEY'S MILL CONSTRUCTION	08454 6060	-	-	-	430,000	1,000	-	(1,000)	-100.0%
MISC TRAIL EXPENSES	08459 6000	-	-	67,293	-	-	300,000	300,000	-
SEGMENTS A&B ENGINEERING	08459 6001	-	-	-	400,000	-	461,080	461,080	-
SEGMENT C ENGINEERING	08459 6003	-	-	370,868	324,708	205,940	-	(205,940)	-100.0%
SEGMENTS D&E ENGINEERING	08459 6005	-	-	13,752	435,429	25,000	545,858	520,858	2083.4%
TOTAL EXPENSES		-	-	789,890	2,997,163	1,047,875	3,860,040	2,812,165	268.4%
NET RESULT FROM OPERATIONS		-	-	7,336,323	(2,967,163)	(947,875)	(3,804,040)		
<b>ENDING FUND BALANCE</b>									
<i>TOWNSHIP PORTION</i>					4,369,160	6,388,448	2,584,408		
<i>SEWER PORTION</i>					2,109,625	3,743,246	2,326,818		
					2,259,535	2,645,202	257,590		



EAST GOSHEN TOWNSHIP  
 2019 Proposed Budget, December 4, 2018  
 For Adoption

Account Title	Acct #	2015 Actual	2016 Actual	2017 Actual	2018 Adopted	2018 Y/E Projection	2019 Proposed	\$ Increase	% Increase
<b>SEWER CAPITAL RESERVE FUND</b>									
BEGINNING FUND BALANCE						2,162,678	2,231,381		
REVENUE									
INTEREST EARNINGS	09341 1000	2,730	2,280	12,622	18,000	32,000	30,000	(2,000)	-6.3%
TRFR FROM SEWER FOR SINKING FUND	09342 0500	-	-	210,816	259,500	170,000	172,000	2,000	1.2%
WEST GOSHEN COST SHARING	09342 0800	4,060	-	-	-				
TRANSFER FROM SEWER OPERATING FUN	09392 0500	164,060	168,696	-	-				
TRANSFER FROM CAPITAL RESERVE FUND							100,000	100,000	
TOTAL REVENUE		170,850	170,976	223,438	277,500	202,000	302,000	100,000	49.5%
EXPENSES									
MACHINERY/EQUIPMENT - REPLACEMENT	09429 7400	9,718	181,741	81,744	84,000	123,297	100,000	(23,297)	-18.9%
MACHINERY/EQUIPMENT - NEW	09429 7450	8,120	8,696	62,879	99,500	10,000		(10,000)	-100.0%
TRANSFER TO MA	09492 0801						357,000	357,000	
TOTAL EXPENSES		17,838	190,437	144,623	183,500	133,297	457,000	323,703	242.8%
NET RESULT FROM OPERATIONS		153,012	(19,461)	78,815	94,000	68,703	(155,000)		
ENDING FUND BALANCE						2,231,381	2,076,381		

EAST GOSHEN TOWNSHIP  
 2019 Proposed Budget, December 4, 2018  
 For Adoption

Account Title	Acct #	2015 Actual	2016 Actual	2017 Actual	2018 Adopted	2018 Y/E Projection	2019 Proposed	\$ Increase	% Increase
<b>OPERATING RESERVE FUND</b>									
<b>BEGINNING FUND BALANCE</b>						<b>2,504,354</b>	<b>2,546,354</b>		
REVENUE									
INTEREST EARNINGS	10341 1000	6,924	8,068	13,751	24,906	42,000	42,000	-	0.0%
SUBTOTAL		6,924	8,068	13,751	24,906	42,000	42,000		
EXPENSES									
TRANSFER TO GENERAL FUND	10492 0100				-				
SUBTOTAL		-	-	-	-			-	
NET RESULT FROM OPERATIONS		6,924	8,068	13,751	24,906	42,000	42,000		
<b>ENDING FUND BALANCE</b>						<b>2,546,354</b>	<b>2,588,354</b>		

2019 Proposed Budget Version 5

2019 Proposed Version 5 is based on current employees only. BOS suggested 2.5% payroll increase (estimated using COLA). There will be no increase to anyone's salary until the Arbitration ruling. The Officers in the step-raises will receive their step increase. All other payroll expenses increased based on experience. PPU %'s were adjusted from the September 30, 2018 PPU Year End Report per agreement between the Townships. 2019 liability and vehicle insurance premiums received 10/17/2018. Retirement Health paid from the Trust. Changed add'l contribution to Pension to 10%. Increase Retirement Health Benefits to \$235,000. Chief Bernot's requests for 2019, that were approved, are bolded in the comments section.

	<u>Approved</u>	<u>As of July</u>	<u>Projected</u>	<u>Proposed</u>	<u>Comments:</u>
<u>PAYROLL EXPENSES</u>	<u>2018</u>	<u>2018</u>	<u>2018 Year End</u>	<u>2019</u>	
CHIEF OF POLICE	\$144,178.63	\$83,179.95	\$144,178.63	\$147,783.16	estimated COLA 2.5% increase for 2019, waiting on arbitration ruling.
LIEUTENANT	\$259,917.48	\$149,952.30	\$259,917.32	\$266,415.42	estimated COLA 2.5% increase for 2019, waiting on arbitration ruling.
SERGEANTS	\$637,877.46	\$369,163.90	\$639,884.09	\$653,824.44	estimated COLA 2.5% increase for 2019, waiting on arbitration ruling.
FULL-TIME OFFICERS	\$1,615,778.36	\$846,471.23	\$1,467,216.80	\$1,552,418.47	estimated COLA 2.5% increase for 2019, waiting on arbitration ruling. Officers will receive step-raises < 6 yrs.
PART-TIME OFFICERS	\$68,690.88	\$80,644.44	\$139,783.70	\$70,408.15	estimated COLA 2.5% increase for 2019, waiting on arbitration ruling.
OFFICE STAFF	\$256,459.73	\$132,456.75	\$229,591.70	\$248,672.03	estimate COLA 2.5% increase for 2019. NOTE: Jan-Apr using temp workers - see general expense.
VACATION	\$99,857.59	\$74,521.28	\$129,170.22	\$124,480.66	2018 was the first year we reduced this expense (12 hr shift) . Experience changed. Proj year end due to 2 officers leaving on third party disability.
SICK	\$89,463.16	\$75,377.73	\$130,654.73	\$124,929.05	2018 was the first year we reduced this expense (12 hr shift) . Experience changed. Proj year end due to 2 officers leaving on third party disability.
COMP	\$41,085.36	\$29,099.89	\$50,439.81	\$51,019.66	2018 was the first year we reduced this expense (12 hr shift) .
PERSONAL	\$29,732.92	\$20,664.36	\$35,818.22	\$45,212.42	2018 was the first year we reduced this expense (12 hr shift) .
COURT	\$21,073.26	\$16,549.93	\$28,686.55	\$29,403.71	2.5% increase over projection.
LONGEVITY	\$84,561.49	\$52,060.17	\$84,561.49	\$77,237.00	No changes to longevity %'s or years of service. 2019 is lower because 2 long term employees left on 3rd party disability.
OVERTIME	\$44,076.06	\$53,599.29	\$92,905.44	\$95,228.07	2.5% increase for 2019. 2018 was the first year we reduced this expense (12 hr shift) . Experience changed.
SHIFT DIFFERENTIAL	\$34,730.86	\$21,370.81	\$37,042.74	\$37,968.81	estimated COLA 2.5% increase for 2019, waiting on arbitration ruling.
HOLIDAYS 13-1/2 DAYS PER YEAR	\$54,060.00	\$34,023.33	\$54,037.05	\$55,387.98	estimated COLA 2.5% increase for 2019, waiting on arbitration ruling.
SCHOOL & FIREARMS TRNG.	\$52,020.00	\$43,450.41	\$52,020.00	\$53,320.50	estimated COLA 2.5% increase for 2019, waiting on arbitration ruling.
TRAINING- NEW HIRES	\$16,250.00	\$8,135.00	\$16,250.00	\$33,000.00	Approved raising the training pay from \$10.00 to \$20.00 per hour.
MISCELLANEOUS- entirely refunded	\$0.00	\$67,791.40	\$117,505.09	\$0.00	Not budgeted for because it is refunded in full.
DETECTIVE ALLOWANCE	\$3,900.00	\$1,950.00	\$3,900.00	\$3,900.00	Fixed amount according to contract. \$75.00 per week for 52 weeks. Detectives take turns being on call.
WORK COMP PAY, partially refunded	\$0.00	\$0.00	\$0.00	\$0.00	Not budgeted for because we cannot project a work comp injury. Part of what we may or may not pay out is refunded by insurance company.
<b>TOTAL PAYROLL EXPENSES</b>	<b>\$3,553,713.23</b>	<b>\$2,160,462.17</b>	<b>\$3,713,563.58</b>	<b>\$3,670,609.53</b>	

3.29% over 2018 Approved Budget

	<u>Approved</u>	<u>As of July</u>	<u>Projected</u>	<u>Proposed</u>	<u>Comments:</u>
<u>BENEFIT EXPENSES</u>	<u>2018</u>	<u>2018</u>	<u>2018 Year End</u>	<u>2019</u>	
SOCIAL SECURITY & MED.	\$271,859.06	\$164,950.09	\$285,913.49	\$280,801.63	Payroll total multiplied by 7.65% - employer portion of Social Security and Medicare Tax.
UNEMPLOYMENT COMP	\$8,000.00	\$0.00	\$8,000.00	\$8,500.00	Estimated increase.
DENTAL	\$45,360.00	\$27,875.62	\$47,786.78	\$52,565.45	Rates not confirmed yet.
EYE CARE	\$10,000.00	\$4,806.67	\$10,000.00	\$10,000.00	No change.
PHYSICALS	\$5,000.00	\$1,605.00	\$5,000.00	\$5,000.00	No change.
CLEANING ALLOWANCE	\$26,500.00	\$13,865.28	\$26,500.00	\$26,500.00	No change.
CLOTHING ALLOWANCE	\$2,925.00	\$2,935.50	\$2,935.50	\$2,925.00	Fixed amount.
SHOE ALLOWANCE	\$12,250.00	\$12,300.00	\$12,300.00	\$12,300.00	Fixed amount.
HEALTH CLUB	\$7,650.00	\$3,633.27	\$7,650.00	\$7,650.00	Based on experience.
PRIVATE EDUCATION	\$20,000.00	\$11,169.78	\$20,000.00	\$30,000.00	Based on experience.
UNIFORMS	\$40,000.00	\$16,403.83	\$40,000.00	\$40,000.00	No change.
INSURANCE HEALTH-BC/BS	\$730,250.00	\$396,377.52	\$651,000.00	\$658,143.36	1% increase for BC. Change in statuses and 2 FTers left on 3rd party disability.
INSURANCE LIFE & DISABIL.	\$51,766.62	\$24,765.66	\$51,766.62	\$56,943.28	Rates come out in 2019 - anniversary date February??
WORK COMP- SWIF	\$232,000.00	\$94,934.00	\$192,500.00	\$243,015.00	Original premium supplied by broker on 10/17/2018 was based on lower salaries
PUBLIC OFF & POLICE PROF.	\$78,139.60	\$0.00	\$78,139.60	\$61,630.00	Firm quotes by broker on 10/17/2018
PREVENTATIVE SHOTS	\$500.00	\$0.00	\$500.00	\$500.00	No change.
RETIREMENT HEALTH BENEFITS	\$161,623.39	\$88,938.35	\$151,688.60	\$0.00	Paying the retiree premiums from the Trust in 2019. Changes in statuses. Approved by WT and EG Supervisors. Approx \$112,000.
Transfer to OPEB	\$125,000.00	\$0.00	\$125,000.00	\$235,000.00	Requested change by Commission for 2019.
457 K PLAN CONTRIBUTIONS	\$12,810.30	\$7,790.06	\$13,502.77	\$13,840.34	estimated COLA 2.5% increase for 2019, waiting on arbitration ruling.
WEGO POLICE PENSION	\$1,063,315.00	\$0.00	\$1,063,315.00	\$1,092,461.00	MMO - Based on Full Market Value. Agreed on by WT and EG Supervisors.
WEGO Additional Pension Plan Contribution	\$318,994.50	\$0.00	\$318,994.50	\$109,246.10	Additional contribution equal to 10% of the MMO Full Market Value. Original agreement (30%) by WT and EG Supervisors.
WEGO NON-UNIFORM PENSION	\$9,804.00	\$0.00	\$9,804.00	\$10,695.00	MMO received by EG.
<b>TOTAL BENEFIT EXPENSES</b>	<b>\$3,233,747.47</b>	<b>\$872,350.63</b>	<b>\$3,122,296.86</b>	<b>\$2,957,716.17</b>	

-8.54% over 2018 Approved Budget

	<u>Approved</u>	<u>As of July</u>	<u>Projected</u>	<u>Proposed</u>	<u>Comments:</u>
<u>VEHICLE EXPENSES</u>	<u>2018</u>	<u>2018</u>	<u>2018 Year End</u>	<u>2019</u>	
VEHICLE INSURANCE	\$69,300.00	\$3,703.00	\$69,300.00	\$65,870.00	Firm quotes by broker on 10/17/2018
VEHICLE MAINTENANCE	\$38,759.02	\$29,786.95	\$40,000.00	\$40,000.00	Based on experience
VEHICLE TIRES/REPAIR	\$10,000.00	\$2,425.74	\$10,000.00	\$12,000.00	Increased in case we have more SUV's on the road.
VEHICLE MISCELLANEOUS	\$26,208.00	\$1,418.93	\$26,208.00	\$26,994.24	This includes the MVR payments of \$19,208. Car washes included. We still don't have a handle on car wash expenses yet.
VEHICLE REPLACEMENT	\$170,000.00	\$165,518.50	\$170,000.00	\$206,210.00	Six vehicles requested by Chief Bernot amounts to approx \$36,000.
VEHICLE GASOLINE	\$73,223.44	\$47,739.47	\$81,839.09	\$85,931.04	increased 5% - looking to the Commission for direction on this one.
<b>TOTAL VEHICLE EXPENSES</b>	<b>\$387,490.47</b>	<b>\$250,592.59</b>	<b>\$397,347.09</b>	<b>\$437,005.28</b>	

12.78% over 2018 Approved Budget

	<u>Approved</u>	<u>As of July</u>	<u>Projected</u>	<u>Proposed</u>	<u>Comments:</u>
<u>OTHER EXPENSES</u>	<u>2018</u>	<u>2018</u>	<u>2018 Year End</u>	<u>2019</u>	
LEGAL FEES	\$45,000.00	\$19,763.54	\$45,000.00	\$70,000.00	Additional funds for arbitration in 2019. Not discussed at 10/29/2018 meeting but necessary.
OFFICE SUPPLIES	\$13,000.00	\$7,466.53	\$13,000.00	\$13,390.00	3% increase.
POLICE SUPPLIES	\$53,785.00	\$7,020.23	\$53,785.00	\$53,785.00	No change.
CAMERA/FILM SUPPLIES	\$30,793.00	\$6,093.13	\$30,793.00	\$5,000.00	Body cameras were in the 2018 budget.
COPIER	\$750.00	\$709.50	\$750.00	\$1,860.00	New copier charge. Approved in March of 2018.
POSTAGE	\$1,700.00	\$1,377.82	\$1,700.00	\$1,700.00	No change.
PRINTING	\$3,000.00	\$2,303.12	\$3,000.00	\$3,000.00	No change.
COMPUTERS	\$43,000.00	\$38,530.20	\$43,000.00	\$43,000.00	No change.
DRUG UNIT	\$8,530.00	\$445.88	\$8,530.00	\$8,785.90	3% increase.
TRAFFIC UNIT	\$11,940.00	\$5,689.14	\$11,940.00	\$9,000.00	2018 budget had the Accelerometer included.
BIKE PATROL UNIT	\$1,200.00	\$211.90	\$1,200.00	\$1,236.00	3% increase.
CIT. POL. ACADEMY/PUBLIC EDUC.	\$15,648.00	\$196.86	\$13,000.00	\$13,000.00	Decreased slightly unless the Chief has further requests for new Crimewatch features.
DARE EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	No change.
FIREARMS SUPPLIES/TRNG.	\$10,000.00	\$12,030.26	\$14,000.00	\$16,000.00	Range costs may increase \$2,000.
GENERAL EXPENSE	\$30,000.00	\$15,682.94	\$26,885.04	\$60,446.00	Electronic Ticketing \$19,582 requested by Chief Bernot. \$13,864 temp workers.
COMMUNICATION	\$38,266.66	\$17,030.50	\$29,195.14	\$30,000.00	Reduced due to experience.
RADIO PURCHASE/REPAIR	\$12,875.00	\$6,920.65	\$12,875.00	\$13,261.25	Increased 3%.
SCHOOL/TRAINING EXPENSE	\$11,330.00	\$8,547.31	\$11,330.00	\$11,669.90	Increased 3%.
SCHOOL/TRAINING TUITION	\$21,630.00	\$12,558.98	\$21,630.00	\$22,278.90	Increased 3%.
BUILDING EXPENSE	\$143,112.00	\$129,334.50	\$147,405.36	\$150,400.00	Surveillance cameras \$2,400 requested by Chief Bernot.
EG SUBSTATION- RENT	\$11,388.00	\$6,645.22	\$11,388.00	\$11,112.00	Slight reduction based on agreement.
MISCELLANEOUS	\$2,000.00	\$246.18	\$2,000.00	\$2,000.00	No change.
ACCREDITATION FEES	\$4,000.00	\$6,861.50	\$4,000.00	\$7,000.00	Standards, licensing, memberships all associated with accreditation.
PAYROLL - DIRECT DEPOSIT CHGE	\$2,500.00	\$1,594.80	\$2,733.94	\$2,870.00	5% increase.
PHONES - sinking fund	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	No change.
WEAPONS - sinking fund	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	No change.
COMPUTERS - sinking fund	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	No change.
LICENSE PLATE READER-sinking fund	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	No change.
MOBILE VIDEO RECORDER - sinking fund	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	No change.
PORTABLE RADIOS - sinking fund	\$14,000.00	\$0.00	\$14,000.00	\$14,000.00	No change.
SECURITY CAMERA - sinking fund	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00	No change.
TASER - sinking fund	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	No change.
BODY CAMERAS - sinking fund	\$7,500.00	\$0.00	\$7,500.00	\$7,500.00	No change.
EMERGENCY RESPONSE TEAM	\$10,000.00	\$1,970.86	\$10,000.00	\$10,000.00	No change.
<b>TOTAL OTHER EXPENSE</b>	<b>\$583,447.66</b>	<b>\$309,231.55</b>	<b>\$577,140.49</b>	<b>\$618,794.95</b>	

6.06% over 2018 Approved Budget

<b>TOTAL BUDGET</b>	<b>\$7,758,398.83</b>	<b>\$3,592,636.94</b>	<b>\$7,810,348.01</b>	<b>\$7,684,125.93</b>
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-0.96% over 2018 Approved Budget

2019 Proposed Budget Version 5

11/5/2018

	<u>Approved</u>	<u>As of July</u>	<u>Projected</u>	<u>Proposed</u>	<u>Comments:</u>
<u>RECEIPTS</u>	<u>2018</u>	<u>2018</u>	<u>2018 Year End</u>	<u>2019</u>	
Beginning balance	\$150,000.00	\$0.00	\$0.00	\$0.00	Any surplus will be deposited into the Pension Fund per agreement.
Westtown Township	\$2,798,395.62	\$2,014,844.84	\$2,798,395.62	\$3,069,492.73	44.61% - change made to September 30, 2018 PPU %'s approved by BOS on 10/29/2018
East Goshen Township	\$3,659,937.22	\$2,378,959.20	\$3,659,937.22	\$3,811,235.20	55.39% - change made to September 30, 2018 PPU %'s approved by BOS on 10/29/2018
Thornbury Township	\$902,486.00	\$526,450.12	\$902,486.00	\$580,000.00	Thornbury Agreement
Receipts:					
Parkin	\$15,000.00	\$1,568.00	\$2,688.00	\$12,000.00	Reduced since we no longer collect the alarm fines.
Police Reports		\$4,022.76	\$6,896.16		
Alarms		\$0.00	\$0.00		
Fingerprint Income		\$1,370.00	\$2,348.57		
Interest		\$135.42	\$232.15		
Miscellaneous Income- explan.below	\$0.00	\$26,155.97	\$118,000.00	\$0.00	
Employee contribution to health insurance	\$0.00	\$0.00	\$0.00	\$0.00	
Work Comp refund	\$0.00	\$0.00	\$0.00	\$0.00	
Special Detail refund	\$0.00	\$127,550.43	\$218,657.88	\$0.00	
Sale of Police Vehicles	\$20,000.00	\$0.00	\$20,000.00		
Pension - Act 205 receipts	\$201,394.00	\$0.00	\$201,394.00	\$201,394.00	
Pension - Act 205 receipts- non uniformed	\$8,754.00	\$0.00	\$8,754.00	\$8,754.00	
CPA - Donations	\$0.00	\$0.00	\$0.00	\$0.00	
CPA - Tuition	\$432.00	\$0.00	\$0.00	\$250.00	
Dare Donations	\$2,000.00	\$2,000.00	\$2,000.00	\$1,000.00	
<b>TOTAL RECEIPTS</b>	<b>\$7,758,398.83</b>	<b>\$5,083,056.74</b>	<b>\$7,941,789.60</b>	<b>\$7,684,125.93</b>	

-0.96% increased over 2018 Approved Budget

<u>FORMULA for TWP Contributions</u>	<u>2018 Approved</u>		<u>2019 Proposed</u>	<u>Change from 2018 to 2019 Proposed</u>
Receipts total before WT and EG contributions	\$1,300,066.00		\$803,398.00	-\$496,668.00
Total budget	\$7,758,398.83		\$7,684,125.93	-\$74,272.91
Shared costs	\$6,458,332.83		\$6,880,727.93	\$422,395.09
WT's portion 43.33%	\$2,798,395.62	WT's 44.61%	\$3,069,492.73	\$271,097.11 Changes made to PPU's on 10/29/2018
EG's portion 56.67%	\$3,659,937.22	EG's 55.39%	\$3,811,235.20	\$151,297.98 Changes made to PPU's on 10/29/2018

<u>Capital Contributions</u>	<u>2018 Approved</u>		<u>2019 New Agr.</u>	<u>Change from 2018</u>
Total Due according to current agreement	\$16,651.29		\$30,800.00	\$14,148.71
WT's portion	\$8,325.65		\$15,400.00	\$7,074.36
EG's portion	\$8,325.65		\$15,400.00	\$7,074.36

**WESTTOWN EAST GOSHEN POLICE AGREEMENT**

**THIS AGREEMENT** is made this \_\_\_\_\_ day of \_\_\_\_\_ 2018 by and between East Goshen Township ("East Goshen") and Westtown Township ("Westtown"), both of which are Townships of the Second Class organized in the Commonwealth of Pennsylvania, situated in the County of Chester (collectively called "the Townships").

**WHEREAS**, the Townships are currently served by a regional police department known as the Westtown-East Goshen Regional Police Department (the "Department") which was created pursuant to an agreement dated September 15, 1981; as amended; and,

**WHEREAS**, the Townships amended the aforesaid agreement on September 17, 2002; and,

**WHEREAS**, the Townships amended and restated the aforesaid agreement in Articles of Agreement dated October 29, 2002; and,

**WHEREAS**, the Townships amended and restated the Articles of Agreement in an Addendum to Articles of Agreement dated February 17, 2004 (the "First Addendum"); and,

**WHEREAS**, the Townships adopted a "Memorandum of Understanding" concerning vehicles in August 2007; and,

**WHEREAS**, the Townships amended the Articles of Agreement in an Addendum to Articles of Agreement dated April 14, 2009 (the "Second Addendum"); and,

**WHEREAS**, the Boards of Supervisors of the Townships ("the Boards") combined the aforesaid agreements, addenda and Memorandum of Understanding referenced above and to restate them into a single agreement dated October 19, 2013 (the "Westtown East Goshen Police Agreement" ; and,

**WHEREAS**, On July 20, 2018, East Goshen Township transferred the balance of its OPEB Trust into the Police Commission's OPEB Trust. On August 1, 2018, Westtown Township transferred sufficient funds to the Police Commission's OPEB Trust, such that the amount contributed is proportionate to East Goshen Township's contribution, based on the total of each Charter Municipality's contributions for the preceding five (5) years and dividing that amount by the total of both Charter Municipalities' contributions for the preceding five (5) years; and,

**WHEREAS**, the Boards desire to revise and restate the Westtown East Goshen Police Agreement; and,

**WHEREAS**, the Boards have, by appropriate resolution, authorized their respective Chairmen and Secretaries to execute this Agreement; and

**WHEREAS**, cooperation among these adjoining and adjacent Townships is a proper exercise and discharge of their governmental powers, duties, and functions, and is authorized by the Constitution of the Commonwealth of Pennsylvania in Article IX, Section 5, and the Act of December 19, 1996, P.L. 1158, as amended, (53 P.S. § 2303, et. seq.); and

**NOW, THEREFORE**, in consideration of the mutual promises hereinafter contained, and intending to be legally bound, the parties hereto agree as follows:

### **ARTICLE I - PURPOSE**

The purpose of this Agreement is to re-establish the Westtown-East Goshen Regional Police Department as an unincorporated association, distinct from the Participating Municipalities (as defined herein), the goal of which shall be to provide comprehensive, quality police protection (as defined herein) for the Participating Municipalities.

### **ARTICLE II – AUTHORITY**

The Commission, is an independent legal entity created pursuant to Article IX, Section 5 of the Constitution of the Commonwealth of Pennsylvania, and 53 Pa. C.S.A. § 2301 et seq.

### **ARTICLE III - DEFINITIONS**

“Budget Year” shall be the calendar year from January 1 to December 31 for which a budget is prepared.

“Capital Reserve Fund” shall be the fund created by the Second Addendum and this Agreement to fund the replacement of specific systems in the Police Building.

“Charter Municipalities” shall be defined as East Goshen Township and Westtown Township.

“Collective Bargaining Agreement” shall be defined as the labor contract which expires on December 31, 2018 between the Townships, the Commission and Westtown-East Goshen Police Association.

“Commission” shall be defined as the Westtown-East Goshen Regional Police Commission, which is a legally independent, unincorporated and nonprofit association.

“Commissioner” shall be defined as the representative of each of the Participating Municipalities on the Commission.

“Comprehensive, Quality Police Protection” shall be defined as police service performed by full time and part time police officers based upon the operational needs and management rights of the Department. Based upon these operational needs and available funding the goal is excellent police protection services twenty-four (24) hours per day, seven (7) days per week. The police officers shall be overseen by a Chief of Police and one or more Lieutenants. The police services based upon the operational needs and the direction of the Township Supervisors of the Charter Municipalities and the Chief of Police may be provided by a Patrol Unit, a Traffic Safety Unit, a Criminal Investigation Unit, and a Community Services Officer that perform the following functions: responding to all calls for service received from the public; investigation of vehicle crashes, criminal offenses, and ordinance violations; conducting traffic enforcement and analyses; engaging in proactive patrol activities (including but not limited to park & walk, business checks, and directed patrol); attendance at court proceedings; completion of accident reconstruction and commercial vehicle enforcement (by the Traffic Safety Unit); and report writing. In addition, based upon the direction the Chief of Police officers may perform administrative functions such as attending meetings and training, performing maintenance on agency equipment, providing assistance as needed to other law enforcement agencies, and providing educational, security, safety, and community outreach services to schools and businesses within the Townships.

“Contracting Municipalities” shall be defined as any other municipality, which may contract for police services from the Westtown-East Goshen Regional Police Commission.

“Department” shall be defined as the Westtown-East Goshen Regional Police Department.

“Equity Interest” shall be each Township’s respective contribution toward the Project Costs.

“Participating Municipalities” shall be defined as all Charter and Contracting Municipalities.

“Police Department Substation” shall be defined as the office space owned and operated by East Goshen Township at 1570 Paoli Pike, West Chester, Pennsylvania for



the exclusive use of the Department, in which Westtown Township will not have any security interest.

“Police Building” shall be defined as the building constructed pursuant to the First Addendum located at 1041 Wilmington Pike, West Chester, Pennsylvania for the exclusive use of the Department, in which East Goshen Township shall have an Equity Interest as provided for herein.

“Project Costs” shall include all actual construction and site development costs required for the construction of the Police Building (including but not necessarily limited to buildings and structures, labor and materials, grading, site preparation, utilities, parking lot and access drives and all other costs associated therewith of any kind), cost overruns, additional costs (or savings), if any, resulting from written and approved change orders, and all soft costs as identified in David Lynch & Associates’ Project Estimate Sheet, dated June 26, 2003, attached hereto as Exhibit “A” and made a part hereof. The costs of moving the Department from its former facility to the new Police Building and all costs related to the purchase and installation of a telephone system in the new Police Building shall not, however, be included as part of the Project Costs, and shall be shared equally between Westtown and East Goshen. The Police Building was constructed on land owned and contributed by Westtown and, therefore, land costs shall not constitute a part of the Project Costs.

“Prorated Share” shall be each Township’s financial interest in and contribution toward the cost of the Police Building, expressed herein as an Equity Interest being a percentage of Project Costs, stated as follows: (a) East Goshen: \$1,850,000 divided by Project Costs; and (b) Westtown: Project Costs minus \$1,850,000 divided by Project Costs.

“PPU” or “Police Protection Unit” shall be defined as one (1) hour of police service by a uniformed police officer.

“Relative” shall be defined as father, stepfather, mother, stepmother, grandparents, child, adopted child, grandchild, nephew, niece, aunt, uncle, spouse, and in-laws of the same category of relationship.

#### **ARTICLE IV - REGIONAL POLICE COMMISSION**

Section A. The Commission shall be the governing body of the Department. It shall have the functions, powers and duties prescribed by this Agreement.

Section B. The Commission shall consist of three voting members:

1. One Supervisor from Westtown Township
2. One Supervisor from East Goshen Township
3. One citizen-at-large

The Commission may also include one non-voting elected official from each Contracting Municipality(ies), at the discretion of each Contracting Municipality(ies).

Section C. The citizen-at-large member shall be selected by the Charter Municipalities by February 1 of each year. The citizen-at-large member shall not be a resident of either Westtown Township or East Goshen Township. In the event the Charter Municipalities cannot agree on the citizen-at-large member, East Goshen shall have the right to select the citizen-at large member for any odd-year term and Westtown shall have the right to select the citizen-at-large member for any even-year term. The Charter Municipalities may at their sole discretion agree to appoint a representative from a Contracting Municipality as the citizen-at-large member.

Section D. In the event a Supervisor resigns, ceases to be eligible, or is incapacitated and unable to serve as a member of the Commission, the Participating Municipality, at its next regularly scheduled meeting shall appoint a successor Supervisor for the remainder of the term.

Section E. No current or former member or employee of the Department or a Relative of a current or former employee of the Department shall be eligible for appointment to the Commission.

Section F. The terms of office of the members of the Commission shall be for a time period of one year and shall commence on the date of appointment. Each governing body of the Charter Municipalities shall appoint one such member from its ranks by February 1 of each year.

Section G. The officers of the Commission who shall be representatives of the Charter Municipalities shall be Chairman and Vice Chairman/Secretary. The latest edition of Robert's Rules of Order shall govern the duties of the Chairman and Vice Chairman/Secretary; provided that nothing herein shall preclude the Commission from adopting its own rules of procedure or modifying the Robert's Rules of Order.

Section H. The representatives of the Charter Municipalities of the Commission may be removed from the Commission upon a majority vote of their respective Board for misfeasance, nonfeasance, or malfeasance.

## ARTICLE V - JURISDICTION

Section A. The Commission is responsible for providing direction and setting policy for the Department, including without limitation responsibility for and jurisdiction over all actions customary and appropriate to provide comprehensive, quality police services to the Participating Municipalities including investigation of all crimes and complaints requiring police attention within the Participating Municipalities, and all other services normally provided by a municipal police agency, as permitted by applicable law, and implied and incidental to effectuating the goal specified in the statement of Purpose in Article I.

Section B. The Department's police officers and civilian personnel shall be under the direct supervision of a Chief of Police, who shall report to the Commission.

Section C. In order to fulfill its responsibilities, the Commission shall have the following expressed authority to:

1. Lease real estate, with the approval of both Boards of the Charter Municipalities;
2. Serve as the hearing board for employee grievances if required by the Collective Bargaining Agreement;
3. Enter into collective bargaining agreements, with the approval of both Boards of the Charter Municipalities;
4. Contract for police services with any municipality, with the approval of both Boards of the Charter Municipalities;
5. Exercise such other authority as is specifically delegated to the Commission by both Boards of the Charter Municipalities;
6. Lease, sell and purchase personal property;
7. Enter into contracts for the purchase of goods and services;
8. Authorize the Chief of Police to hire, fire, suspend, promote, demote, discipline, set salaries, and otherwise deal with employees of the Department;

9. Establish and maintain bank accounts and other financial accounts for the Department;
10. Invest monies in instruments authorized for municipalities of the Commonwealth of Pennsylvania;
12. Purchase liability insurance;
13. Establish and fund employee benefit programs, including but not limited to a pension fund, group health insurance, life insurance, liability insurance, police professional insurance, and social security;
14. Obtain legal, accounting, and other professional services necessary to conduct police business. The firm or person providing these professional services shall not be affiliated with any Participating Municipality; and
15. Adopt policies and procedures consistent with this Agreement and its purpose.

Section D. The duties of the Commission are to:

1. File any and all reports that are required to be filed by any county, state or federal agency;
2. Provide an annual audit in accordance with generally accepted auditing standards (“GAAS”);
3. Review and revise, if necessary, an annual budget and a five-year budget for the Department prepared by the Chief of Police and submit same to the Charter Municipalities no later than October 1<sup>st</sup> of each year;
4. Report back to their respective Boards on matters affecting each Charter Municipality;
5. Approve all invoices prior to payment;
6. Provide each Participating Municipality with a written report of the Department’s activities monthly;

7. Communicate all requests for services, information, etc. from their respective Board of Supervisors to the Chief of Police;
8. Review the police budget monthly and provide a written explanation to the Boards of the Charter Municipalities for any variations in excess of 5%;
9. Review the absenteeism, sick leave, personal day, and overtime report monthly;
10. Establish annual goals, duties, and standards for the Chief of Police, and conduct at a minimum, an annual performance review of the Chief of Police, a summary of which shall be provided to the Boards of each Charter Municipality. When a new Chief of Police is hired additional performance reviews shall be conducted as necessary;
11. Develop and maintain an employee policy manual;
12. Request legal counsel to review all contracts prior to execution;
13. Conduct other duties as agreed to by both Boards of the Charter Municipalities.

## **ARTICLE VI – COMMISSION MEETINGS**

Section A. The Commission shall meet at a publicly advertised public meeting for the purpose of conducting official business. All meetings shall be in accordance with The Sunshine Act, 65 P.S. §271, as amended. The first meeting of each year shall be the reorganization meeting for the purpose of electing officers for a one-year term and otherwise conducting reorganization business and other appropriate business to come before the Commission.

Section B. Special meetings of the Commission may be scheduled by appropriate resolution fixing the date, time, and place of such meeting. Special or rescheduled meetings may be called by each representative of the Charter Municipalities. The call, if any, shall state the purpose of the meeting. If possible, notice of each such special meeting shall be given at least three days prior to the day named for the meeting to each member of the Commission and to each Contracting Municipality. The notice shall state the purpose of the special meeting.

Section C. Both representatives of the Charter Municipalities must be present to constitute a quorum. Voting, including making and seconding motions, shall be taken by a

voice vote, provided, however, that the Chairman may, at the request of any Commissioner, cause a vote to be taken by roll call. The latest edition of Robert's Rules of Order shall govern the parliamentary procedure of the meetings of the Commission; provided that nothing herein shall preclude the Commission from adopting its own rules of procedure or modifying the Robert's Rules of Order.

Section D. The Commission shall maintain an accurate record of the minutes of meetings, regular or special, and such other records, as it deems necessary and appropriate. Such minutes and records shall be open for public inspection in accordance with the provisions of the Right to Know Law 65 P.S. § 67.101 et seq., as amended. A copy of the draft minutes of all meetings will be forwarded to each of the Participating Municipalities prior to the next scheduled Commission meeting. A copy of the approved minutes shall be provided to each Participating Municipality.

Section E. The Chief of Police of the Department, or his/her designee, shall attend all Commission meetings and attend the meetings of the Participating Municipalities, as directed.

Section F. The Chief of Police shall give a report of the Department's activities at each Commission meeting.

Section G. A representative from each Contracting Municipality, who has not been appointed as citizen-at-large, shall be permitted to attend the meetings of the Commission and participate in the discussions. This representative shall be considered a Commissioner and shall have all of the rights and perform all of the duties listed in Article V Section D except the right to make or second motions or to vote on any motion before the Commission. This Commissioner is expressly permitted to attend executive sessions of the Commission.

## **ARTICLE VII – BUDGET**

Section A. The Commission shall submit an annual budget and a five-year budget for the Department to the Charter Municipalities no later than October 1<sup>st</sup> of each year for their review and approval. If both Charter Municipalities have not approved an annual budget for the Department by December 31<sup>st</sup>, the budget for the upcoming year shall be the prior year's budget plus inflation (CPI –U) for the twelve (12) month period ending September 30<sup>th</sup> for all line items, excepting insurance which shall be the lowest qualified quote, plus any contractual obligations (the "Default Budget").

Section B. Each Charter Municipality's proportionate share of the annual budget shall be determined as follows: the total expenses for all items less all revenues shall be

split between the Charter Municipalities as follows:

1. For the 2019 Budget, the Westtown split shall be 44.61% and the East Goshen split shall be 55.39%.
2. For the 2020, 2021, 2022 and 2023 Budgets, the split shall be Westtown 44.5% and East Goshen 55.5%.

The Department shall monitor the PPU's for all Charter and Contracting Municipalities. All contracts with a Contracting Municipality may contain a provision establishing the number of PPU's the Contracting Municipality is entitled to. The contract may also contain a provision that requires the Contracting Municipality to either: pay for any PPU's in excess of that amount in any given month, or reduce the PPU's it receives in the following month(s). In the event a Contracting Municipality exceeds the number of PPU's that it has contracted for in the year ending on September 30<sup>th</sup>, the excess hours shall be evenly split between the Charter Municipalities. The purpose of this provision is to prevent the Contracting Municipality's PPU exceedance from adversely affecting the PPU percentage between the Charter Municipalities.

Monthly, each Charter Municipality shall pay to the Department its proportionate share of its annual budget allocation. Payments shall be made promptly in order to avoid creating a cash flow problem for the Department.

Section C. All costs for police services shall be apportioned in accordance with this Article.

Section D. The annual budget of the Department shall include a charge for the operation of the Police Department Substation located in East Goshen Township. This charge shall be allocated on a per gross square foot basis, and shall include East Goshen's debt service on the East Goshen municipal building, plus operating and maintenance expenses. The Department shall pay East Goshen monthly the amount of this charge as a lease expense, with the monthly amount identified as a line item in the annual Department budget.

Section E. Any agreement with Contracting Municipalities shall be based on negotiations with such municipalities, and shall be subject to the approvals of the Boards of the Charter Municipalities.

Section F. The revenue received from Contracting Municipalities shall be considered a revenue source for the Department, and shall be used to offset the Department's normal operating expenses.

Section G. The costs of operation and maintenance of the Police Building and associated exterior grounds thereof, including, but not limited to, building maintenance, repair, cleaning, redecorating, interior modifications, landscaping, snow plowing, utilities, insurance (including insurance on the Police Building and grounds maintained by Westtown as title owner) and all similar costs, shall be borne by the Department and shall be included in the annual budget of the Department as normal operating expenses. Such costs shall be apportioned and paid in accordance with this Article. Neither Westtown's debt service of its Bond Issue, nor East Goshen's monthly payments provided for in Article IX, Section B, shall be considered to be or constitute a cost of operation and maintenance of the Police Building hereunder.

Section H. The Chief of Police or his/her designee shall also present to the Commission monthly a financial report showing the actual year to date vs. budgeted receipts and expenditures. The monthly reports for July through November shall include the year-end projection.

Section I. The annual budget shall include line items for the Police Pension Plan and the Post-Employment Medical Benefits Plan.

1. Police Pension Plan. The assumed rate of return for the Police Pension Plan shall be lowered from 8% to 7.5% effective for the 2018 Minimum Municipal Obligation (MMO). Both Charter Municipalities agree to revisit the assumed rate of return on a bi-annual basis over the term of this contract to ensure that the Police Pension Plan's unfunded liability does not continue to increase. The annual budget line item for the Police Pension will reflect the greater of the Market Rate MMO or the Actuarial Rate MMO. In addition, a separate line item will be added to the budget called "Additional Pension Plan Contribution," which shall be equal to 10% of the MMO. The Townships may not deduct any or all of the budget surplus credit described in Section K of this Article from the contributions for the Additional Pension Plan Contribution.
2. Post-Employment Medical Benefits Plan. Beginning in 2019, the retired officers health insurance benefits shall be paid from the Post-Employment Medical Benefits Trust. The 2019 budget shall include contribution to the Post-Employment Medical Benefits Plan Trust in the amount of \$225,000. In 2019, the Department shall conduct an actuarial study that will be used to determine the contribution for 2020 and 2021. In 2021 the Department shall conduct an actuarial study that will be used to determine the contribution for 2022 and 2023.



Section J. Vehicles

1. The number of vehicles in the Department's vehicle fleet shall be agreed to by both Boards of the Charter Municipalities.
2. Unless specifically agreed to by both Boards of the Charter Municipalities to the contrary, the Commission shall purchase a minimum of four (4) vehicles each year, even in the event of a default budget.
3. The Chief of Police shall submit a recommendation to the Commission as to the assignment of the new vehicles and disposition of the used vehicles.
4. Unless specifically agreed to by both Boards of the Charter Municipalities to the contrary, the Commission will dispose of four (4) vehicles every year, even in the event of a default budget.
5. The criteria for selecting the vehicles slated for disposal shall be mileage, maintenance costs, and a mechanic's recommendation. The Chief of Police shall submit a recommendation for the Police Commission's approval.

Section K. The Department shall transfer any budget surplus realized at the end of each calendar year (after all invoices have been paid) to the Pension Plan by no later than February 28<sup>th</sup> of the following calendar year.

**ARTICLE VIII – INSURANCE**

Section A. The Department shall furnish to each Participating Municipality the names of all police officers of the Department.

Section B. The police services performed and the expenditures incurred under this Agreement shall be deemed for public and governmental purposes, and all immunities from liabilities enjoyed by the individual Participating Municipalities within their boundaries shall extend to their participation and rendition of police services outside of their municipal boundaries.

Section C. The Department shall maintain adequate liability insurance coverage against claims arising from police activities in each of the Participating Municipalities. Each Participating Municipality agrees to cause any insurance policy providing coverage against claims arising out of police activities to contain a waiver of subrogation clause

under which the insurance company waives its right of subrogation against all other Participating Municipalities as to any and all causes of action or claims against all other Participating Municipalities which may arise out of police activities provided by the Department.

Section D. For the purposes of liability in any action arising out of police services provided by the Department, to the extent any such claims are not covered by the Department's liability insurance, all Charter Municipalities shall be proportionally liable in the same proportion as they are for the expenses of the Department during the period of police services in question.

## **ARTICLE IX – POLICE BUILDING**

Section A. The Westtown Contribution. Westtown, which acted as the project manager of the Project, was responsible for both financing the Project Costs, and, as project manager, for the approval and payment of all invoices related to the construction of the new Police Building. Any changes or revisions of any kind to the plans for the Police Building prepared by David Lynch Associates with a project date of August 27, 2003; the Land Development Plans prepared by Chester Valley Engineers, dated July 11, 2003, last revised August 27, 2003; or the specifications for the Police Building prepared by David Lynch Associates, dated September 1, 2003 that affect either square footage or any other aspect of the Police Building agreed to by the Police Building Committee were approved by the Commission and the Boards of the Charter Municipalities.

Section B. The East Goshen Contribution. During the term of this Agreement, East Goshen shall pay monthly to Westtown, directly from annual appropriations made from East Goshen's general fund, 1/12 of that amount which is equal to fifty (50%) percent of the Westtown's annual debt service under its General Obligation Bonds, both principal and interest, of that portion of the Westtown Borrowing which does not exceed \$3,700,000.00, amortized over a loan term of twenty (20) years, at the interest rate secured by Westtown under its General Obligation Bonds, Series 2011, or a subsequent borrowing. Westtown shall be solely responsible for paying all Project Costs, subject to East Goshen's payments to Westtown from East Goshen's Annual Appropriations, which East Goshen agrees that it will pay monthly during the term of this Agreement (the "Periodic Payments"). East Goshen's monthly payments to Westtown as provided for in this paragraph shall be due and payable on a schedule consistent with Westtown's debt service schedule under the Westtown Borrowing. The East Goshen contribution as provided for in this paragraph is not and shall not be construed as a debt of East Goshen as that term is defined in the Local Government Unit Debt Act, Act of December 19, 1996, P.L. 1158, No. 177. Nor, shall the East Goshen Contribution be or be construed to be a guarantee of Westtown's General Obligation Bonds, Series 2011 or subsequent borrowing. In the event East Goshen fails at any time to make its Periodic Payments as

and when due, and such failure is determined to constitute a default of its obligation under this Agreement (unless East Goshen cures such default within sixty (60) days of such determination), Westtown shall have a lien on East Goshen's Equity Interest in the Police Building equal to the unpaid Periodic Payments then due and owing. Upon and in the event of dissolution of the Department as provided for in this Agreement, the amount of East Goshen's unpaid Periodic Payments may be off-set by Westtown against its repayment to East Goshen's of its Equity Interest, calculated to the effective date of such dissolution.

Section C. The East Goshen Security. In consideration of East Goshen's Periodic Payments, Westtown hereby grants to East Goshen a security interest in the Police Building and any extensions, additions or renovations thereto, and the real property on which it is located, including all building materials, fixtures, building machinery and building equipment constituting a part of the Police Building at any time during the term of this Agreement, together with all insurance thereon, and its proportionate share of any insurance proceeds in the event of any damage to or destruction of the Police Building, whether in whole or in part, but only to the extent of East Goshen's total Periodic Payments made over the life of this Agreement, up to the full amount thereof. For such purpose, this Agreement shall constitute a security agreement, fully enforceable as such in the event of a default, as herein defined. East Goshen's security interest shall be secured by and shall take the form of an original of this Agreement, which shall be filed of record in the Office of the Recorder of Deeds of Chester County, Pennsylvania. East Goshen's Equity Interest and its security interest in the Police Building shall not be extinguished or compromised, except as provided for in Section "D" of this Article.

Section D. No Conveyance. Westtown agrees that it shall not sell and/or convey the Police Building or Westtown's real estate on which the Police Building is located to any third person or entity whatsoever, nor shall it encumber same without the prior written consent of East Goshen, unless East Goshen's Equity Interest in the Police Building is first repaid in full by Westtown.

Section E. Dissolution, Damage/Destruction and Condemnation.

1. In the event that the Department is dissolved for any reason whatsoever, Westtown shall reimburse East Goshen its Prorated Share of the value of the Police Building, net of the value of the land, within one hundred eighty (180) days of the date the Department is officially dissolved. For such purpose, the value of the Police Building shall be based on the average of three independent appraisals. One appraiser shall be selected by each Township, and the two appraisers thus selected shall select a third independent appraiser. The appraisals shall be completed and the

value established within ninety (90) days of the date the Department is officially dissolved. Each Township shall pay the fee of the appraiser it selects. The fee for the third appraiser shall be split equally between the Townships.

2. In the event the Police Building is damaged or destroyed by fire or other cause, Westtown shall reimburse East Goshen its Prorated Share of East Goshen's Equity Interest in the Police Building, as represented by the proceeds of Westtown's insurance policy on the Police Building, unless East Goshen and Westtown mutually agree in writing, within one hundred eighty (180) days after such damage or destruction, to invest such insurance proceeds in the repair and/or reconstruction of the Police Building, subject to such additional terms and conditions as they shall then agree upon. For such purpose, Westtown agrees that East Goshen shall have an insurable interest in the Police Building and shall be named as an additional insured on Westtown's insurance policy insuring the Police Building. Westtown shall be responsible for the periodic payment of the total insurance premiums on the Police Building and shall provide East Goshen with proof of insurance on a continuing basis. Westtown shall invoice the Department for the premium on a regular basis.
3. In the event the Police Building or a portion thereof is taken by governmental authority having jurisdiction, Westtown shall reimburse East Goshen its Prorated Share of East Goshen's Equity Interest in the Police Building, for which the proceeds of the condemnation shall be security. This provision shall not preclude Westtown and/or East Goshen from contesting any such condemnation.

Section F. Capital Reserve Fund (Police Building)

1. In order to fund the replacement of the following facility systems a Capital Reserve Fund for the Police Building shall be created:
  - Roof
  - Parking Lot
  - Boiler
  - Air Exchanger
  - Cooling Tower
  - Heat Pumps

Flooring  
Windows  
Fuel System  
Security System

2. Each of the Charter Municipalities shall make a payment to the Capital Reserve Fund for the Police Building equal to one half of the amount indicated in the "Total" column of the Capital Reserve Fund Budget dated March 14, 2018 attached hereto as Exhibit "B".
3. The Charter Municipalities shall make their respective payments annually on or before May 1<sup>st</sup> of each year.
4. The Capital Reserve Fund for the Police Building monies shall be held in one or more separate bank accounts by the Department, and all interest earned shall accrue to the Capital Reserve Fund.
5. The Department may invest all or part of the monies in the Capital Reserve Fund for the Police Building in certificates of deposit in order to maximum the amount of interest earned.
6. The Capital Reserve Fund for the Police Building account(s) signatories shall be the Chief of Police and Business Manager.
7. The monies in the Capital Reserve Fund for the Police Building shall only be spent for the replacement of the items specifically identified in Article IX, Section F.1, unless specifically approved by both Boards of the Charter Municipalities.
8. The Police Commission shall approve all expenditures from the Capital Reserve Fund for the Police Building.
9. The Police Commission shall provide the Charter Municipalities with an annual report on the Capital Reserve Fund for the Police Building.

## **ARTICLE X – GOVERNING LAW**

Section A. Governing Law. This Agreement shall be interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania.

## ARTICLE XI – NOTICES & MISCELLANEOUS

Section A. Notices. Notices under this Agreement shall be given either by personal service, or by First Class, Certified United States Mail, Return Receipt Requested, or by over-night delivery with positive tracking, such as Federal Express, to the respective municipal address of the Township receiving such notice, addressed to the attention of both the Township Manager and the Chairperson of the Board of Supervisors of the Charter Municipalities.

Section B. Mutual Decisions. Notwithstanding anything contained in this Agreement to the contrary, the Boards of the Charter Municipalities shall share equally in any and all decisions regarding or affecting the operation of the Department. In the event the Boards of the Charter Municipalities cannot reach an agreement on any issue or matter concerning the operation of the Department, the Boards, shall appoint a neutral third party who has experience in municipal police issues. If the Boards cannot agree on the person to appoint as the neutral third party, they shall request the Court of Common Pleas of Chester County to appoint such a person. The neutral third party's decision shall be binding on both Charter Municipalities.

Section C. Enforcement. This Agreement shall be enforceable in an action at law or in equity by either party hereto in the event of a breach by the other party, as by law provided.

Section D. Entire Agreement. This Agreement shall constitute the entire agreement of the parties with respect to the subject matter hereof, and no amendment shall be valid or binding unless in writing signed by the Boards of both Townships. This Agreement shall supersede and replace in its entirety the agreements, addenda and memorandum of understanding referenced in the Recital.

Section E. No Assignment. This Agreement is exclusive to the parties hereto, and neither the rights nor the responsibilities of either party are assignable.

Section F. Counterparts. This Agreement may be executed by the members of each Board of Supervisors and their respective Township Secretaries in duplicate counterparts, which together shall constitute but one agreement.

## ARTICLE XII - TERM OF CONTRACT, AMENDMENT, REVIEW, AND TERMINATION

Section A. Term. This Agreement shall have an Initial Term of five (5) years that expires on December 31, 2023 or upon completion of the Collective Bargaining Agreement or the period of arbitration award applicable to such Agreement in effect on

December 31, 2023 (“the Initial Term”). This Agreement shall automatically renew itself for an Additional Term of one (1) year subject to the Charter Municipalities’ right to terminate this Agreement pursuant to Article XII Section B or Section C.

Section B. Termination.

1. Upon completion of the Initial Term or any Additional Term or expiration of any Collective Bargaining Agreement, this Agreement may be terminated by the mutual written consent and agreement of Westtown Township and East Goshen Township at any time upon adoption of formal resolutions to that effect by the Boards of both Townships as Charter Municipalities duly passed and adopted at respective public meetings of the Boards.
2. This Agreement may also be terminated by either Township upon the completion of the Initial Term or any Additional Term or expiration of any Collective Bargaining Agreement provided that the Township acting in its capacity of a Charter Municipality initiating the termination has notified the other Charter Municipality in writing of its intention to terminate at least eighteen (18) months prior to the expiration of the Initial Term or any Additional Term or expiration of any Collective Bargaining Agreement.
3. In the event this Agreement is terminated, each Charter Municipality shall be proportionally responsible for all contractual obligations of the Department, exclusive of the Police Building, as determined by the Charter Municipality’s proportionate share of the annual Department budget over the preceding five (5) years. Each Charter Municipality’s proportionate share shall be calculated by totaling each Charter Municipality’s contributions for the preceding five (5) years and dividing that amount by the total of both Charter Municipality’s contributions for the preceding five (5) years.
4. In the event this Agreement is terminated, the fair market value of all assets of the Department, including but not limited to vehicles, equipment, supplies, and materials, shall be determined by appraisers. One appraiser shall be selected by each Township, and the two appraisers thus selected shall select a third independent appraiser. The appraisals shall be completed and the value of the assets of the Department shall be established within one-hundred eighty (180) days of the date of termination of this Agreement. Each Township shall pay the fee of the appraiser they select. The cost for

the third appraiser shall be split equally between the Townships. The assets or proceeds from the sale of such assets shall be distributed to the Charter Municipalities as determined by the proportionate share of their actual contributions over the preceding five (5) years. Nothing herein shall preclude either Charter Municipality from acquiring some or all of the assets at fair market value.

Section C. Bi-Annual Review. This Agreement shall be reviewed bi-annually by the Charter Municipalities at a joint meeting which shall occur between March 1<sup>st</sup> and September 30<sup>th</sup> of even numbered years. Each Charter Municipality shall provide the other Charter Municipality of written notice of the issues to be reviewed at least thirty (30) days prior to the date of the joint meeting. In the event the Charter Municipalities cannot reach an agreement on any issue, the Boards, shall appoint a neutral third party who has experience in municipal police issues. If the Boards cannot agree on the person to appoint as the neutral third party, they shall request the Court of Common Pleas of Chester County to appoint such a person. The neutral third party's decision shall be binding on both Charter Municipalities until the completion of the Collective Bargaining Agreement or the period of any arbitration award applicable to such Agreement in effect at that time. Irrespective of the provisions set forth in Article XII Section B, upon providing the other Charter Municipality written notice of their intention to do so within thirty (30) days of the neutral third party's decision, either Charter Municipality may terminate this agreement at the completion of the Collective Bargaining Agreement or the period of any arbitration award applicable to such Agreement in effect at that time.;

Section D. Amendment. This Agreement may be amended by the mutual written consent of the Charter Municipalities. All amendments must be approved by resolution of the Boards of Supervisors of the Charter Municipalities.



**ARTICLE XIII – EFFECTIVE DATE**

Section A. Effective Date. The effective date of this Agreement shall be January 1, 2019.

**EAST GOSHEN TOWNSHIP**

\_\_\_\_\_  
Louis F. Smith, Jr.  
Secretary

\_\_\_\_\_  
E. Martin Shane  
Chair

\_\_\_\_\_  
Date

**WESTTOWN TOWNSHIP**

\_\_\_\_\_  
Robert R. Pingar, P.E.  
Secretary

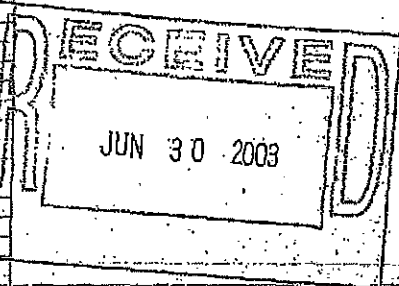
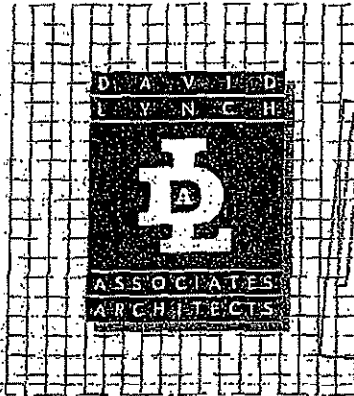
\_\_\_\_\_  
Carol De Wolf  
Chair

\_\_\_\_\_  
Date

Attachments:

- Exhibit A – Project Estimate Sheet
- Exhibit B – Capital Reserve Fund Budget

F:\Data\Shared Data\Police Dept\Commission\2018\Westtown East Goshen Agreement - Final\_12-4-2018.doc



June 26, 2003

Rick Smith  
East Goshen Township Building  
1580 Padli Pike  
West Chester, PA 19380

Re: Revised Cost Estimate

Dear Rick,

I am faxing to you the revised cost estimate on a project estimate sheet for the conversion. In addition I have included a project estimate for the Westtown project. I will mail completed report which is changed by the addition of the project estimate, revised construction cost, and updated floor plan, site plan and elevations.

Sincerely,  
DAVID LYNCH & ASSOCIATES, P.C.

David H. Lynch, AIA

attachments.

DHL bso  
P:\westtown\103.01\docs\corres\revisedcostest.doc  
cc: Shirle O'Leary, DLA  
Barbara Lynch Hughes, DLA

Conversion of Goshen Village Genuardi's to Police Station

23-Jun-2003

Cost Estimate

I. Area of Building

- A. Enclosed Area 35,000 SF
- B. 2nd Floor Mezzanine 1,000 SF

II. Estimated Construction Cost

A.	Foundations- For Addition		
1.	Footings and Foundation	<u>10,000.00</u>	10,000.00
B.	Substructure		
1.	Slab on grade and repair	<u>20,000.00</u>	20,000.00
C.	Superstructure		
1.	Columns and beams for Addition	<u>10,000.00</u>	10,000.00
D.	Exterior Closure		
1.	Walls	30,000.00	
2.	Doors	20,000.00	
3.	Windows	<u>60,000.00</u>	110,000.00
E.	Roofing		
1.	Roof Repair	8,000.00	
2.	Insulation - Existing above ceiling	<u>15,000.00</u>	23,000.00
F.	Interior Construction		
1.	Partitions	206,000.00	
2.	Interior Doors	63,000.00	
3.	Wall Finishes	45,600.00	
4.	Floor Finishes	41,000.00	
5.	Ceiling Finishes	50,600.00	
6.	Interior face of exterior	<u>12,800.00</u>	419,000.00

G. Elevator Systems - No - Variance

1. Elevator (including shaft) 0.00 0.00

H. Mechanical

1. HVAC 242,000.00  
2. Plumbing 121,000.00  
3. Fire Protection 34,000.00

397,000.00

I. Specialties

1. Lockers, Detention Cells & Rooms, etc. 370,000.00  
2. Security Systems 80,000.00

450,000.00

\$1,439,000.00

J. Electrical

234,000.00

234,000.00

\$1,673,000.00

K. General Conditions (15%)  
Bonds, Insurance,  
Profit & Overhead

252,000.00

\$1,925,000.00

L. Site Cost

1. Site Work - Allowance  
2. 15% General Conditions

60,000.00

0.00

\$1,985,000.00

Conversion of Goshen Village Genuardi's to Police Station

23-Jun-2003

Project Estimate

I. Construction Costs

A.	General Construction	\$963,000.00	
B.	Security	\$80,000.00	
	Sub-Total		\$1,043,000.00
C.	HVAC	\$242,000.00	
D.	Plumbing	\$121,000.00	
E.	Electrical	\$234,000.00	
F.	Sprinkler System	\$34,000.00	
	Sub-Total		\$631,000.00
G.	Site Allowance		\$60,000.00
	Sub-Total		\$1,734,000.00
H.	15% General Conditions (Site allowance not included)		\$251,000.00
I.	Total Estimated Construction Costs		\$1,985,000.00

II. Soft Costs

A.	Architect Fee (8%)	\$160,000.00	
B.	Contingency Fee (5%)	\$100,000.00	
C.	Legal/Misc Fee (1.5%)	\$30,000.00	
D.	Furniture & Loose Equip. Fee (8%)	\$160,000.00	
	Sub-Total		\$450,000.00
E.	Total Estimated Project Costs		\$2,435,000.00

Note:

Soft costs are rounded percentages which approximate 22% of General Construction Costs.

## Westtown Police Station

26-Jun-2003

## Project Estimate

## I. Estimated Construction Costs

A	General Construction	\$1,840,210.00	
B	Security	\$80,000.00	
	Sub-Total		\$1,920,210.00
C	HVAC	\$315,000.00	
D	Plumbing	\$105,000.00	
E	Electrical	\$224,290.00	
F	Sprinkler System	\$52,000.00	
	Sub-Total		\$696,290.00
G	Site Allowance		\$280,000.00
	Sub-Total		\$2,896,500.00
H	15% General Conditions (Site allowance not included)		\$434,500.00
I	Total Estimated Construction Costs		\$3,331,000.00

## II. Soft Costs

A	Architect Fee (7%)	\$234,000.00	
B	Contingency Fee (5%)	\$166,000.00	
C	Legal / Misc Fee (2%)	\$65,000.00	
D	Furniture & Loose Equip. Fee (8%)	\$265,000.00	
	Sub-Total		\$730,000.00
E	Total Estimated Project Costs		\$4,061,000.00

## Note:

Soft costs are rounded percentages which approximate 22% of General Construction Costs.

# EXHIBIT B

## POLICE BUILDING CAPITAL RESERVE FUND BUDGET

3/14/18

Year	Roof	Parking Lot	Boiler	Air Exchanger	Cooling Tower	Heat Pumps	Flooring	Added in 2018					Total		
								Fuel Vault	Fire System	Security Cameras	Security Door	Windows			
2009	\$1,138.50	\$515.70	\$515.70	\$431.24	\$1,293.75	\$7,762.38	\$1,105.12								<b>\$12,800.00</b>
2010	\$1,177.00	\$535.00	\$535.00	\$445.83	\$1,337.50	\$8,024.87	\$1,142.49								<b>\$13,200.00</b>
2011	\$1,215.50	\$552.50	\$552.50	\$460.41	\$1,381.25	\$8,287.37	\$1,179.86								<b>\$13,700.00</b>
2012	\$1,254.00	\$570.00	\$570.00	\$474.99	\$1,425.00	\$8,549.86	\$1,217.24								<b>\$14,100.00</b>
2013	\$1,292.50	\$587.50	\$587.50	\$489.58	\$1,468.75	\$8,812.36	\$1,254.61								<b>\$14,500.00</b>
2014	\$1,331.00	\$605.00	\$605.00	\$504.16	\$1,512.50	\$9,074.85	\$1,291.98								<b>\$15,000.00</b>
2015	\$1,369.50	\$622.50	\$622.50	\$518.74	\$1,556.25	\$9,337.35	\$1,329.35								<b>\$15,400.00</b>
2016	\$1,408.00	\$640.00	\$640.00	\$533.32	\$1,600.00	\$9,599.85	\$1,366.72								<b>\$15,800.00</b>
2017	\$1,446.50	\$657.50	\$657.50	\$547.91	\$1,643.75	\$9,862.34	\$1,404.09								<b>\$16,300.00</b>
2018	\$1,485.00	\$675.00	\$675.00	\$562.49	\$1,687.50	\$10,124.84	\$1,441.46	\$2,850.00	\$1,250.00	\$3,250.00	\$4,350.00	\$1,575.00			<b>\$30,000.00</b> \$15,000.00
2019	\$1,523.50	\$692.50	\$692.50	\$577.07	\$1,731.25	\$10,387.33	\$1,478.83	\$2,923.89	\$1,282.41	\$3,334.26	\$4,462.77	\$1,615.83			<b>\$30,800.00</b> \$15,400.00
2020	\$1,562.00	\$710.00	\$710.00	\$591.66	\$1,775.00	\$10,649.83	\$1,516.21	\$2,997.79	\$1,314.82	\$3,418.54	\$4,575.58	\$1,656.68			<b>\$31,500.00</b> \$15,750.00
2021	\$1,600.50	\$727.50	\$727.50	\$529.31	\$1,818.75	\$9,528.29	\$1,553.58	\$3,071.68	\$1,347.23	\$3,502.79	\$4,688.35	\$1,697.51			<b>\$30,800.00</b> \$15,400.00
2022	\$1,639.00	\$745.00	\$745.00	\$547.21	\$1,862.50	\$9,850.51	\$1,590.95	\$3,145.57	\$1,379.63	\$3,587.05	\$4,801.13	\$1,738.34			<b>\$31,700.00</b> \$15,850.00
2023	\$1,677.50	\$762.50	\$762.50	\$565.11	\$1,906.25	\$10,172.72	\$1,628.32	\$3,219.45	\$1,412.04	\$3,671.31	\$4,913.90	\$1,779.17			<b>\$32,500.00</b> \$16,250.00
2024	\$1,716.00	\$780.00	\$780.00	\$583.01	\$1,950.00	\$10,494.93	\$1,665.69	\$3,293.34	\$1,444.45	\$3,755.56	\$5,026.68	\$1,820.00			<b>\$33,400.00</b> \$16,700.00
2025	\$1,754.50	\$797.50	\$797.50	\$600.91	\$1,993.75	\$10,817.14	\$1,703.06	\$3,367.23	\$1,476.85	\$3,839.82	\$5,139.45	\$1,860.84			<b>\$34,200.00</b> \$17,100.00
2026	\$1,793.00	\$815.00	\$815.00	\$618.81	\$2,037.50	\$11,139.36	\$1,740.43	\$3,441.11	\$1,509.26	\$3,924.08	\$5,252.22	\$1,901.67			<b>\$35,000.00</b> \$17,500.00
2027	\$1,831.50	\$832.50	\$832.50	\$636.71	\$2,081.25	\$11,461.57	\$1,777.80	\$3,515.00	\$1,541.67	\$4,008.33	\$5,365.00	\$1,942.50			<b>\$35,700.00</b> \$17,850.00
2028	\$1,870.00	\$850.00	\$850.00	\$654.60	\$2,125.00	\$11,783.78	\$1,815.18	\$3,588.90	\$1,574.08	\$4,092.61	\$5,477.80	\$1,983.34			<b>\$36,600.00</b> \$18,300.00
2029	\$1,908.50	\$867.50	\$867.50	\$672.50	1,769.23	\$12,106.00	\$1,511.26	\$2,988.00	\$1,310.52	\$3,407.36	\$4,560.63	\$1,651.26			<b>\$33,500.00</b> \$16,750.00
2030	\$1,947.00	\$759.55	\$885.00	\$690.40	\$1,829.06	\$12,428.21	\$1,562.36	\$3,089.04	\$1,354.84	\$3,522.59	\$4,714.85	\$1,707.10			<b>\$34,500.00</b> \$17,250.00
2031	\$1,985.50	\$782.87	\$902.50	\$708.30	\$1,888.89	\$12,750.42	\$1,613.47	\$3,190.09	\$1,399.16	\$3,637.82	\$4,869.09	\$1,762.95			<b>\$35,500.00</b> \$17,750.00
2032	\$2,024.00	\$806.19	\$920.00	\$726.20	\$1,948.72	\$13,072.63	\$1,664.57	\$3,291.12	\$1,443.48	\$3,753.04	\$5,023.30	\$1,818.78			<b>\$36,500.00</b> \$18,250.00
2033	\$2,062.50	\$829.51	\$937.50	\$649.72	\$2,008.55	\$11,696.02	\$1,715.68	\$3,392.18	\$1,487.80	\$3,868.27	\$5,177.53	\$1,874.62			<b>\$35,700.00</b> \$17,850.00
2034	\$2,101.00	\$852.83	\$752.98	\$671.69	\$2,068.37	\$12,091.54	\$1,766.78	\$3,493.21	\$1,532.11	\$3,983.49	\$5,331.74	\$1,930.46			<b>\$36,600.00</b> \$18,300.00
2035	\$2,139.50	\$876.15	\$778.45	\$693.66	\$2,128.20	\$12,487.05	\$1,817.89	\$3,594.26	\$1,576.43	\$4,098.71	\$5,485.97	\$1,986.30			<b>\$37,700.00</b> \$18,850.00
2036	\$2,178.00	\$899.46	\$803.91	\$715.64	\$2,188.03	\$12,882.57	\$1,868.99	\$3,695.30	\$1,620.74	\$4,213.93	\$5,640.19	\$2,042.14			<b>\$38,800.00</b> \$19,400.00
2037	\$2,216.50	\$922.78	\$829.37	\$737.61	\$2,247.86	\$13,278.09	\$1,920.10	\$3,796.35	\$1,665.07	\$4,329.17	\$5,794.43	\$2,097.98			<b>\$39,900.00</b> \$19,950.00
2038	\$2,255.00	\$946.10	\$854.84	\$759.58	\$2,307.69	\$13,673.61	\$1,971.20	\$3,897.39	\$1,709.38	\$4,444.39	\$5,948.64	\$2,153.82			<b>\$41,000.00</b> \$20,500.00
<b>Total:</b>	<b>\$50,902.50</b>	<b>\$21,804.87</b>	<b>\$22,205.25</b>	<b>\$17,898.37</b>	<b>\$54,572.10</b>	<b>\$322,187.67</b>	<b>\$46,615.26</b>	<b>\$69,840.88</b>	<b>\$30,631.97</b>	<b>\$79,643.11</b>	<b>\$106,599.24</b>	<b>\$38,596.28</b>			<b>\$862,700.00</b>

# Memo

## East Goshen Township

Voice 610-692-7171

E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: November 28, 2018  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: Open Space Ordinance

At your meeting on October 25, 2018, the Board of Supervisors directed the staff to develop a draft ordinance that includes design standards, that reflects input from residents, the Planning Commission, the Planning Consultant and the Township Solicitor.

After I viewed the video of the meeting, Mark Gordon and I met with Tom Comitta and Kristin Camp to develop our initial concepts for the ordinance. We have provided this information to the Planning Commission for review at their meeting on Wednesday. Once we have their comments, we will finalize the draft ordinance. The next step would be to schedule a meeting to present the draft ordinance and solicit public comment. I would add that we will also have some conceptual plans on how the property could be developed under the existing and proposed ordinance.

I would suggest that the Board select a date in January for this meeting. This would enable us to send out the 1,000 foot letter with the draft ordinance early next week, prior to Christmas holiday.

Both Tom and Kristin are available on Tuesday, January 22<sup>nd</sup> or 29<sup>th</sup>.

**Draft motion:** I move that we direct staff to schedule a meeting for the presentation of the draft open space ordinance for January \_\_\_\_, 2019 and send out the appropriate 1,000 foot letter.



# Memo

## East Goshen Township

Voice (610) 692-7171

E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: November 29, 2018

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Wash Bay Addition

We opened bids on November 15, 2018 for the Wash Bay Addition.

We received nine bids (see attached).

Unfortunately, the firm submitting the lowest bid did not provide the required list of subcontractors as required by the bid specifications. In addition, this issue was raised during the bidding process and the response was that they had to be submitted.

I discussed this with the Township Solicitor, who confirmed that this was a material defect in the bid.

Accordingly, I would recommend that the Board reject the bid from MccGenCon, Inc. for non-compliance with the bid specifications and award the bid to F.W. Houder, Inc. in the amount of \$593,648.

**Draft Motion:** I move that we reject the bid from MccGenCon, Inc. for non-compliance with the bid specifications and award the bid to F.W. Houder, Inc. in the amount of \$593,648.



922 Fayette Street  
Conshohocken, PA 19428  
O: (610) 940-1050  
F: (610) 940-1161

November 29, 2018

East Goshen Township  
1508 Paoli Pike  
West Chester, PA 19380-6199

**Attn: Mr. Rick Smith**  
**Township Manager**

**Re: Letter of Recommendation**  
**East Goshen Municipal Complex Wash Bay Additions**  
**East Goshen Township**  
**RVE File# PCEGT001**

Dear Mr. Smith:

**Remington & Vernick Engineers (RVE)** has reviewed the bids received on November 15, 2018 at 10:00 a.m., for the above referenced project. The apparent low bidder, MccGenCon Inc. submitted a total bid in the amount of \$521,695.00. The second low bidder, F.W. Houser, Inc. submitted a total bid amount of \$593,648.00. A total of 9 bids were received for this project ranging from \$521,695.00 to \$978,197.00. A copy of the bid tabulation has been enclosed for your reference.

After review of the bid submission documents, the low bidder, MccGenCon Inc., did not list his subcontractors as required on proposal page P-14 and noted that "Subs To Be Determined". Also, it is important to note that there was a specific question during the bidding, asking if the subcontractor declaration form can be submitted after the bid. The response provided to all bidders was that all documents in the proposal section are required including the subcontractor declaration. It is noted in the proposal section that failure to submit documents listed in the Bid Submission Checklist may result in rejection of the bid.

The bid submission documents for the second low bidder, F.W. Houser, Inc. were also reviewed. All bid documentation was properly completed and no discrepancies were identified. Therefore, based on our review, it is recommended that the low bid be rejected for failure to submit required documentation. RVE therefore recommends award of the Base Bid, in the total amount of \$593,648.00, to the second low bidder, F.W. Houser, Inc., contingent upon funds being available and review by your solicitor.

Should you have any questions, please feel free to contact our office at (610) 940-1050.

Very truly yours,  
**Remington & Vernick Engineers**



Christopher J. Fazio, P.E., C.M.E.  
Executive Vice President

cc: Mark Miller, Director of Public Works  
Thomas F. Beach, P.E., C.M.E., Executive Vice President  
Kenneth Ressler, P.E., Structural Department Head  
Raymond Ruczynski, Jr., Manager of Construction Inspection Services

## BID TABULATION

**PROJECT NAME:**  
 EAST GOSHEN MUNICIPAL COMPLEX WASH BAY ADDITIONS  
**PROJECT NUMBER:**  
 PCEGT001  
**Client:**  
 EAST GOSHEN TOWNSHIP

**Base Bid**

#	DESCRIPTION	QUANTITY & UNITS		McCGenCon Inc.		F.W. Houder, Inc.		Gordon H Bayer, Inc.		Balton Construction		Uhrig Construction		Hollenbach Construction Inc	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	MOBILIZATION & DEMOBILIZATION	1	LS	\$3,900.00	\$3,900.00	\$15,000.00	\$15,000.00	\$67,915.00	\$67,915.00	\$24,904.00	\$24,904.00	\$186,000.00	\$186,000.00	\$8,300.00	\$8,300.00
2	SIE EXCAVATION & SITE PREPARATION	1	LS	\$32,895.00	\$32,895.00	\$20,000.00	\$20,000.00	\$29,507.00	\$29,507.00	\$10,878.00	\$10,878.00	\$17,000.00	\$17,000.00	\$27,717.00	\$27,717.00
3	SITE IMPROVEMENTS INCLUDING ALL PAVING, CURBING, CONCRETE, STORM INLET, PIPING, POLE LIGHTING, GRADING AND RESTORATIONS COMPLETE PER PLANS AND SPECIFICATIONS	1	LS	\$68,350.00	\$68,350.00	\$95,000.00	\$95,000.00	\$44,358.00	\$44,358.00	\$62,290.00	\$62,290.00	\$61,000.00	\$61,000.00	\$54,144.00	\$54,144.00
4	BUILDING CONSTRUCTION INCLUDING ALL FOUNDATIONS, FLOOR SLABS, MASONRY WALLS, ROOF STRUCTURE, ROOF SYSTEMS, DOORS, ETC. COMPLETE PER PLANS AND SPECIFICATIONS	1	LS	\$196,500.00	\$196,500.00	\$258,648.00	\$258,648.00	\$270,315.00	\$270,315.00	\$322,447.00	\$322,447.00	\$277,000.00	\$277,000.00	\$380,199.00	\$380,199.00
5	BUILDING INTERIOR FINISHES COMPLETE PER PLANS AND SPECIFICATIONS	1	LS	\$40,800.00	\$40,800.00	\$60,000.00	\$60,000.00	\$20,219.00	\$20,219.00	\$11,827.00	\$11,827.00	\$30,000.00	\$30,000.00	\$31,093.00	\$31,093.00
6	MECHANICAL SYSTEMS COMPLETE PER PLANS AND SPECIFICATIONS	1	LS	\$48,000.00	\$48,000.00	\$20,000.00	\$20,000.00	\$35,922.00	\$35,922.00	\$40,433.00	\$40,433.00	\$35,000.00	\$35,000.00	\$43,847.00	\$43,847.00
7	ELECTRICAL SYSTEMS COMPLETE PER PLANS AND SPECIFICATIONS	1	LS	\$41,800.00	\$41,800.00	\$65,000.00	\$65,000.00	\$55,046.00	\$55,046.00	\$66,164.00	\$66,164.00	\$40,000.00	\$40,000.00	\$78,297.00	\$78,297.00
8	PLUMBING SYSTEMS COMPLETE PER PLANS AND SPECIFICATIONS	1	LS	\$63,850.00	\$63,850.00	\$30,000.00	\$30,000.00	\$126,558.00	\$126,558.00	\$203,236.00	\$203,236.00	\$122,000.00	\$122,000.00	\$185,377.00	\$185,377.00
9	BY-PASS PUMPING AND DEWATERING AS REQUIRED FOR FOUNDATION CONSTRUCTION	1	LS	\$5,600.00	\$5,600.00	\$10,000.00	\$10,000.00	\$10,060.00	\$10,060.00	\$5,928.00	\$5,928.00	\$10,000.00	\$10,000.00	\$12,276.00	\$12,276.00
10	ALLOWANCE (IF & WHERE DIRECTED)	1	LS	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
<b>Base Bid Total Construction Cost:</b>					\$521,695.00		\$593,648.00		\$679,900.00		\$768,107.00		\$798,000.00		\$841,250.00



## BID TABULATION

**PROJECT NAME:**  
 EAST GOSHEN MUNICIPAL COMPLEX WASH BAY ADDITIONS  
**PROJECT NUMBER:**  
 PCEGT001  
**Client:**  
 EAST GOSHEN TOWNSHIP

			RLS Construction Group		Dolan Construction		L.J.Paoletta Const., Inc.	
			3 Crossgate Dr Mechanicsburg, PA 17050 717-502-6680		401 S. 13th St Reading, PA 19602 610-372-4664		278 Bridgewater Rd Brookhaven, PA 19015 610-499-8950	
#	DESCRIPTION	QUANTITY & UNITS	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	MOBILIZATION & DEMOBILIZATION	1 LS	\$17,921.00	\$17,921.00	\$119,139.00	\$119,139.00	\$96,000.00	\$96,000.00
2	SIE EXCAVATION & SITE PREPARATION	1 LS	\$42,775.00	\$42,775.00	\$18,222.00	\$18,222.00	\$50,000.00	\$50,000.00
3	SITE IMPROVEMENTS INCLUDING ALL PAVING, CURBING, CONCRETE, STORM INLET, PIPING, POLE LIGHTING, GRADING AND RESTORATIONS COMPLETE PER PLANS AND SPECIFICATIONS	1 LS	\$84,706.00	\$84,706.00	\$90,011.00	\$90,011.00	\$52,200.00	\$52,200.00
4	BUILDING CONSTRUCTION INCLUDING ALL FOUNDATIONS, FLOOR SLABS, MASONRY WALLS, ROOF STRUCTURE, ROOF SYSTEMS, DOORS, ETC. COMPLETE PER PLANS AND SPECIFICATIONS	1 LS	\$301,788.00	\$301,788.00	\$322,230.00	\$322,230.00	\$362,097.00	\$362,097.00
5	BUILDING INTERIOR FINISHES COMPLETE PER PLANS AND SPECIFICATIONS	1 LS	\$28,887.00	\$28,887.00	\$34,241.00	\$34,241.00	\$21,700.00	\$21,700.00
6	MECHANICAL SYSTEMS COMPLETE PER PLANS AND SPECIFICATIONS	1 LS	\$46,466.00	\$46,466.00	\$63,349.00	\$63,349.00	\$38,500.00	\$38,500.00
7	ELECTRICAL SYSTEMS COMPLETE PER PLANS AND SPECIFICATIONS	1 LS	\$66,720.00	\$66,720.00	\$59,745.00	\$59,745.00	\$60,500.00	\$60,500.00
8	PLUMBING SYSTEMS COMPLETE PER PLANS AND SPECIFICATIONS	1 LS	\$233,555.00	\$233,555.00	\$155,089.00	\$155,089.00	\$275,000.00	\$275,000.00
9	BY-PASS PUMPING AND DEWATERING AS REQUIRED FOR FOUNDATION CONSTRUCTION	1 LS	\$3,066.00	\$3,066.00	\$10,925.00	\$10,925.00	\$2,200.00	\$2,200.00
10	ALLOWANCE (IF & WHERE DIRECTED)	1 LS	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
<b>Base Bid Total Construction Cost:</b>				\$845,884.00		\$892,951.00		\$978,197.00



# Memo

## East Goshen Township

Voice (610) 692-7171

E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: November 30, 2018

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Consider Proposal for Grant Assistance

While we have received the grants for the Hershey Mill and Milltown Dam Park Project, in order to comply with the terms of the grants we need to provide the agencies with additional information that require the services of a landscape architect.

I requested a proposal from Simone Collins and would recommend that the Board accept it with the condition that costs shall not exceed \$10,000.00 without the prior approval of the Board.

**Motion:** I move that we accept the November 26, 2018 proposal from Simone Collins with the condition that costs shall not exceed \$10,000.00 without the prior approval of the Board.



November 26, 2018

Rick Smith, Manager  
East Goshen Township, 1580 Paoli Pike  
West Chester, PA 19380  
rsmith@eastgoshen.org

**RE: Milltown and Hershey's Mill Dams Park Plans  
SC # 1606030**

Dear Mr. Smith:

**Simone Collins Landscape Architecture (SC)** is pleased to offer the attached proposal for support services of writing and submitting grant applications, and also for administering grants already awarded to the Township. These services are primarily for the Milltown Dam Park and Hershey's Mill Park sites; however, other sites could also be addressed as requested by the Township.

These services will be provided to the Township on a time and materials basis.

Labor rates and reimbursable expensive would be charged in accordance with the attached sheet rate and reimbursable expense schedule.

#### **General Conditions**

- 1. Definitions** – For the purposes of this agreement Simone Collins Incorporated Landscape Architecture will herein be referred to as SC. The ***East Goshen Township*** will be herein referred to as the CLIENT.
- 2. Reasonable Care** – Professional services by SC will be performed with the care and skill ordinarily used by members of SC's profession, practicing under similar conditions at the same time and in the same locality. There are no other warranties, express or implied, made by SC with respect to the project or in any reports, opinions, drawings, specifications, or other documents furnished by SC.
- 3. Commencement** – SC shall commence work with a notice to proceed (NTP) and a retainer from the CLIENT in the amount of **10%** of the SC Team total labor budget. **WAIVED.**
- 4. Project Term** – The project schedule is identified as "as needed".

5. **Independence** – SC shall act as an independent consultant to the CLIENT to provide advice and consultation.
6. **Invoicing** – SC shall submit invoices to the CLIENT on a monthly basis for the percentage of completion or actual time spent on the project, as appropriate. Each invoice is due and payable within fifteen (30) days of its date. Payment will be due and payable in full upon receipt of invoice by the CLIENT without retainage. CLIENT will manage payments to SC not to be contingent upon receipt by the CLIENT of funds from any other third parties.
7. **Stop work** – SC reserves the right to stop work on the project if the latest invoice is not paid in full within thirty (30) days of its date by the CLIENT, unless a good faith dispute exists.
8. **Dispute Notification** – The CLIENT shall notify SC in writing within seven (7) days after receipt of an invoice, if any aspect of the invoice is in dispute. The CLIENT agrees to pay all charges not in dispute promptly upon receipt of the invoice. The CLIENT agrees that SC has the right to suspend or terminate service without prior notice if charges are not paid within thirty (30) days after receipt of an invoice from SC, and the CLIENT agrees to waive any claim against SC, and to indemnify, hold harmless and defend SC from and against any claims arising from a suspension or termination of work by SC because of the failure of the CLIENT to provide timely payment.
9. **Remedies** – If fees are not paid in full within thirty (30) days of the date of the invoice, SC reserves the right to pursue all remedies, including withdrawing and retaining all documents without recourse.
10. **Interest** – If at any time an invoice remains unpaid for a period in excess of thirty (30) days, a service charge of 2% per month will be charged on past-due accounts from the date of the invoice. The CLIENT agrees to indemnify and hold harmless SC from and against any and all reasonable fees, expenses and costs incurred by SC in its efforts to collect and enforce payment of accounts that have not been paid when due, including any and all attorneys' fees.
11. **Substantiation** – At the request of the CLIENT, SC invoicing will be substantiated with cost accounting sheets kept in the ordinary course of SC business. Time spent in additional detailing of invoices at the request of the CLIENT is considered extra effort on the project and will be invoiced as additional work, along with any related cost of making copies and reproductions.
12. **Changes to Scope** – Major changes to the scope of the work that may be requested by the CLIENT in the programming, design or implementation of the project to the extent that such changes depart or vary the previously agreed aspects of the project shall subject this agreement to renegotiation by SC and THE CLIENT.
13. **Base information** – The CLIENT agrees to make available to SC all necessary base information including programming information, proposed plans and drawings by other project consultants at no cost to SC in a timely manner. These include electronic copies of Civil Engineers' site plans, architectural elevations, plans and other information required by SC to complete its work.
14. **Delays** – SC is not responsible for delays caused by factors beyond reasonable control of SC, including but not limited to: delays because of accidents, acts of God, failure of any governmental or other regulatory authority to act in a timely manner, failure of the CLIENT, owner or other third parties to furnish timely information or approve or disapprove SC services or work product promptly, or delays caused by faulty performance of the CLIENT or third parties.



15. **Cooperation** – The CLIENT is obligated to assist SC in the performance of the services hereunder. The CLIENT shall (a) cooperate in every reasonable manner with SC and provide all available material, data and information which pertains to the project; (b) consult with SC; and (c) provide prompt written notice of any defects or suspected defects in SC performance.

16. **Liability** – To the fullest extent permitted by law, the total SC liability to the CLIENT for any and all injuries, claims, losses, expenses, or damages whatsoever rising out of or in any way related to the project from any cause or causes, including, but not limited to SC errors, omissions, breach of contract or breach of warranty, shall not exceed the total compensation paid by the CLIENT to SC for the involved project. Notwithstanding any other provision herein, SC shall not be responsible for any incidental, indirect or consequential damages (including loss of profits) incurred by the CLIENT or any third party occasioned by services performed hereunder or by application or use of reports or other work performed hereunder.

17. **Indemnification** – The CLIENT will indemnify and hold harmless SC, its officers, directors, shareholders or agents, employees, consultants and subcontractors from and against any and all liabilities, damages or expenses, including, without limitation, any and all legal costs and expenses, whatsoever in connection with any personal injury or property damage arising out of or in any way connected with the negligence, reckless or intentional acts or omissions by the CLIENT, its officers, directors, shareholders or agents, employees, consultants and subcontractors, whether said acts or omissions are negligent, reckless, intentional or unintentional. SC will indemnify and hold harmless The CLIENT, its officers, directors, shareholders or agents, employees, consultants and subcontractors from and against any and all liabilities, damages or expenses, including, without limitation, any and all legal costs and expenses, whatsoever in connection with any personal injury or property damage arising out of or in any way connected with the negligence, reckless or intentional acts or omissions by the SC, its officers, directors, shareholders or agents, employees, consultants and subcontractors, whether said acts or omissions are negligent, reckless, intentional or unintentional.

18. **Dispute Resolution** – SC and the CLIENT agree to submit any disputes arising hereunder or relating to the proposal in Philadelphia, Pennsylvania, under the Rules of the American Arbitration Association.

19. **Promotional Rights** – SC reserves the right to utilize all written and graphic materials prepared in connection with the project for the purpose of promotion.

20. **Instruments of Service** – Drawings and specifications prepared in connection with this project shall be considered the instruments of service of SC or its subcontractors. SC shall retain copies, including reproducible copies, for information and reference in connection with the work. The CLIENT will not reuse the documents for other project sites without the prior written consent of SC or its subcontractors.

21. **Approvals** – The CLIENT shall issue written approval of work as submitted by SC at various stages of the work as deemed necessary by SC. In the event that work, as approved by the CLIENT requires subsequent re-work, these services by SC shall be compensated as extra services as agreed to by SC and the CLIENT.

22. **Limit of Rights** – This agreement shall not create any rights or benefits to parties other than THE CLIENT and SC.

23. **Reimbursable Expenses** – Direct project costs and out-of-pocket expenses are to be billed by SC and paid by the CLIENT at their actual and/or standard rates – according the agreement budget.

24. **Extent of Agreement** – This letter of agreement sets forth the entire understanding and agreement between the parties with respect to the present and future projects to which the CLIENT will enter into a subcontract with SC and shall be binding upon and inure to the benefit of the parties and their respective successors and assigns. This letter of understanding supersedes all prior documents, agreements and understandings between the parties with respect to the present and future projects to which THE CLIENT enter into a subcontract with SC.

25. **Exclusions** – SC services specifically exclude:

- Economic studies
- Primary research
- Physical surveys
- Archeological investigation
- All other services not specifically described in this services agreement

26. **Government** – This agreement shall be governed by, and construed in accordance with the laws of the Commonwealth of Pennsylvania.

**AGREED TO AND ACCEPTED BY:**

To accept the terms and conditions as stated herein, please sign below where appropriate and return one copy of this agreement to SC.

**East Goshen Township**

\_\_\_\_\_  
(Print) Name, title of authorized representative

\_\_\_\_\_  
(Signature) of authorized representative

\_\_\_\_\_  
Date

SIMONE COLLINS LANDSCAPE ARCHITECTURE



Peter M. Simone, President

November 26, 2018

\_\_\_\_\_  
Date

**COMPENSATION SCHEDULE**

<u>Professional Services</u>	<u>Hourly rates</u>
<b>Principals</b>	
Peter M. Simone, RLA, FASLA	\$150
William Collins, RLA, ASLA	\$150
<b>Project Managers</b>	
Sarah Leeper, RLA	\$ 90
Geoff Creary, Landscape Architect	\$ 90
Pankaj Jobanputra, AICP	\$ 90
<b>Technical Staff</b>	
Melissa Barley, Landscape Architect	\$ 80
Robert Gladfelter, Landscape Architect	\$ 80
Joseph Wallace, Landscape Architect	\$ 80
<b>Administrative</b>	
William Glah	\$ 60

<u>Expenses</u>	
Color CAD Plots – Special Paper	\$ 3.50 / SF
Color CAD Plots – Bond Paper	\$ 2.25 / SF
B&W CAD Plots – Bond Paper	\$ 0.75 / SF
B&W Photocopies – 8-1/2x11-Bond quality	\$ 0.10 / EA
B&W Photocopies – 11x17-Bond quality	\$ 0.20 / EA
Color Photocopies – 8-1/2x11-Bond quality	\$ 0.25 / EA
Color Photocopies – 11x17-Bond quality	\$ 0.40 / EA
Glossy Photocopies – all sizes	\$ 20.00 / SF
B&W Cardstock– 8-1/2x11	\$ 0.40 / EA
B&W Cardstock– 11x17	\$ 0.75 / EA
Color Cardstock– 8-1/2x11	\$ 2.00 / EA
Color Cardstock – 11x17	\$ 3.50 / EA
Color Cardstock Laminated 8-1/2x11	\$ 2.50 / EA
GBC Binding Comb	\$ 1.00 / EA
Mileage	Federal Standard
Other	Cost plus 10%

# Memo

## East Goshen Township

Voice (610) 692-7171

E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)

Date: November 30, 2018

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Consider Petition to Intervene

Seven residents of Chester and Delaware Counties have filed a complaint and petition for emergency relief with the PUC asking that the Commission direct Sunoco to cease operation of the 8-inch ME1 pipeline; and prohibit operation of the workaround pipeline, ME2, and ME2X.

The complaint and petition are available for review on the PUC web site (Docket Numbers C-2018-3006116 and P-2018-3006117).

Their allegations are similar to those in the complaints filed by Senator Dinniman and the Andover Homeowners Association against Sunoco.

At the West Chester Area Council of Governments meeting on November 29, 2018 the WCACOG approved a motion to recommend that each of the municipalities consider filing a motion to intervene in the complaint and petition for emergency relief filed by 7 residents of Chester and Delaware Counties.

KEYSTONE  
AUDIT

## INDEPENDENT SERVICE AUDITOR'S REPORT

Board of Directors  
Kratzenberg & Associates, Inc.  
d/b/a Keystone Collections Group  
Irwin, Pennsylvania

### *Scope*

We have examined Kratzenberg & Associates, Inc.'s, d/b/a Keystone Collections Group, description of its tax collection system throughout the period July 1, 2017 through June 30, 2018, the suitability of the design and operating effectiveness of controls to achieve the related control objectives stated in the description. The controls and control objectives included in the description are those that management of Keystone Collections Group believes are likely to be relevant to user entities' internal control over financial reporting, and the description does not include those aspects of the tax collection system that are not likely to be relevant to user entities' internal control over financial reporting.

Keystone Collections Group uses First Data, a subservice organizations for the processing of taxpayer credit card transactions. The description includes only the control objectives and related control objectives of Keystone Collections Group and excludes the control objectives and related controls of the subservice organization. The description also indicates that certain control objectives specified by Keystone Collections Group can be achieved only if complementary subservice organization controls assumed in the design of Keystone Collections Group's controls are suitably designed and operating effectively, along with the related controls at Keystone Collections Group. Our examination did not extend to controls of the subservice organization, and we have not evaluated the suitability of the design or operating effectiveness of such complementary subservice organization controls.

The description indicates that certain control objectives, specified in the description, can be achieved only if complementary user entity controls contemplated in the design of Keystone Collections Group's controls are suitably designed and operating effectively, along with related controls at the service organization. We have not evaluated the suitability of the design or operating effectiveness of such complementary user entity controls.

*Service Organization's Responsibilities*

In Section II of this report, Keystone Collections Group has provided an assertion about the fairness of the presentation of the description and suitability of the design and operating effectiveness of the controls to achieve the related control objectives stated in the description. Keystone Collections Group is responsible for preparing the description and for the assertion, including the completeness, accuracy and method of presentation of the description and the assertion, providing the services covered by the description, specifying the control objectives and stating them in the description, identifying the risks that threaten the achievement of the control objectives, selecting the criteria, and designing, implementing and documenting controls to achieve the related control objectives stated in the description.

*Service Auditor's Responsibilities*

Our responsibility is to express an opinion on the fairness of the presentation of the description and on the suitability of the design and operating effectiveness of the controls to achieve the related control objectives stated in the description, based on our examination. We conducted our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform our examination to obtain reasonable assurance about whether, in all material respects, based on the criteria in management's assertions, the description is fairly presented and the controls were suitably designed and operating effectively to achieve the related control objectives stated in the description throughout the period July 1, 2017 through June 30, 2018.

An examination of a description of a service organization's system and the suitability of the design and operating effectiveness of the service organization's controls to achieve the related control objectives stated in the description involves performing procedures to obtain evidence about the fairness of the presentation of the description and the suitability of the design and operating effectiveness of those controls to achieve the related control objectives stated in the description, based on the criteria in management's assertions. Our procedures included assessing the risks that the description is not fairly presented and that the controls were not suitably designed or operating effectively to achieve the related control objectives stated in the description. Our procedures also included testing the operating effectiveness of those controls that we consider necessary to provide reasonable assurance that the related control objectives stated in the description were achieved. An examination engagement of this type also includes evaluating the overall presentation of the description and the suitability of the control objectives stated therein, and the suitability of the criteria specified by the service organization and described in Section III of this report. We believe the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

*Inherent Limitations*

Because of their nature, controls at a service organization may not prevent, or detect and correct, all errors or omissions in processing or reporting transactions. Also, the projection to the future of any evaluation of the fairness of the presentation of the description, or conclusions about the suitability of the design or operating effectiveness of the controls to achieve the related control objectives, is subject to the risk that controls at a service organization may become inadequate or fail.

*Other Information*

The information in Section V of management's description of the service organization's system, "Other Information Provided by Keystone Collections Group," that describes Keystone Collections Group's business continuity and disaster recovery plans, is presented by the management of Keystone Collections Group to provide additional information and is not part of Keystone Collections Group's description of its tax collection system made available to user entities during the period July 1, 2017 to June 30, 2018. Information about Keystone Collections Group's business continuity and disaster recovery plans has not been subjected to the procedures applied in the examination of the description of the tax collection system and of the suitability of the design and operating effectiveness of controls to achieve the related control objectives stated in the description of the system and accordingly, we express no opinion on it.

*Opinion*

In our opinion, in all material respects, based on the criteria described in Keystone Collections Group's assertion in Section II of this report:

- a. The description fairly presents the tax collection system that was designed and implemented throughout the period July 1, 2017 through June 30, 2018.
- b. The controls related to the control objectives stated in the description were suitably designed to provide reasonable assurance that the control objectives would be achieved if the controls operated effectively throughout the period July 1, 2017 through June 30, 2018, and subservice organizations and user entities applied the complementary controls assumed in the design of Keystone Collections Group's controls throughout the period July 1, 2017 through June 30, 2018.
- c. The controls operate effectively to provide reasonable assurance that the control objectives stated in the description were achieved throughout the period July 1, 2017 through June 30, 2018, if the complementary subservice organization and user-entity controls assumed in the design of Keystone Collections Group's controls operated effectively throughout the period July 1, 2017 through June 30, 2018.

*Description of Tests of Controls*

The specific controls tested and the nature, timing and results of those tests are listed in Section IV of this report.

*Restricted Use*

This report, including the description of tests of controls and results thereof in Section IV of this report are intended solely for the information and use of Keystone Collections Group, user entities of Keystone Collections Group's tax collection system during some or all of the period July 1, 2017 through June 30, 2018, and the independent auditors of such user entities, who have a sufficient understanding to consider it, along with other information including information about controls implemented by user entities themselves, when assessing the risks of material misstatements of user entities' financial statements. This report is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "Boyer & Ritter". The signature is written in black ink and is centered on the page.

Camp Hill, Pennsylvania  
October 22, 2018