

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
RE-ORGANIZATION & FORMAL MEETING
JANUARY 7, 2019
7:00 PM

1. Call to Order (7:00 PM)
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Announce that the meeting is being livestreamed
5. Re-Organization Actions (7:05 PM to 7:15 PM)
 - A. Elect Chairman (Resolution 2019-1)
 - B. Elect Vice Chairman (Resolution 2019-2)
 - C. Appoint Police Commissioner (Resolution 2019-3)
 - D. Appoint Township Officials (Resolution 2019-4)
 1. Township Manager/Secretary/Assistant Zoning Officer– Louis F. (Rick) Smith, Jr.
 2. Assistant Township Manager/Director of Finance/Treasurer – Jon Altshul
 3. Director of Public Works – Mark Miller
 4. Director of Code Enforcement/Zoning Officer/Building Code Official/Noise Control Officer – Mark Gordon
 5. Building Inspectors – Gary Althouse and Vincent DiMartini
 7. Fire Marshal – Carmen R. Battavio
 8. Assistant Fire Marshals – Mark Miller, Gary Althouse and Vincent DiMartini
 9. Township Solicitor – Buckley, Brion, McGuire, & Morris
 10. Township Engineer – Pennoni Associates
 11. Emergency Management Coordinator – Kevin Miller
 12. Assistant Emergency Management Coordinator – Michael Holmes
 13. Delegate to the Chester County Tax Collection Committee – Jon Altshul
 14. Alternate Delegate to the Chester County Tax Collection Committee – Lynn LeBlanc
 - E. Re-Appoint Township Employees (Resolution 2019-5)
 - F. Appoint Depositories for Township Funds and authorize Director of Finance/Treasurer to make investments at banks paying the best rate of interest and with the best terms. (Resolution 2019-6)
 1. DNB First
 2. Citadel Bank
 3. WSFS Bank
 4. PLGIT-PA Local Government Investment Trust (Custodian - Wells Fargo NA.
 5. M&T Bank
 6. Meridian Bank

- G. Certify Delegates to the PSATS Convention (Resolution 2019-7)
 - 1. Five Supervisors, Manager and Director of Finance Officer/Treasurer will be affirmed as delegates.
 - 2. Voting Delegate: Rick Smith
 - 3. Alternate Voting Delegate: Jon Altshul
- H. Confirm 2019 Holiday Schedule (Resolution 2019-8)
- I. [Confirm 2019 Meeting Schedule \(Resolution 2019-9\)](#)
- J. Confirm that Keystone Collection Agency is the Earned Income and Local Services Tax Collector for the Township (Resolution 2019-10)
- K. Appoint Maillie LLP as independent auditors for the Township (Resolution 2019-11)
- L. [Designate the Emergency Service Providers \(Resolution 2019-12\)](#)
- M. [Establish the 2019 Fee Schedule \(Resolution 2019-34\)](#)
- N. Authorize participation in the Municipal Risk Management Workers' Compensation Pooled Trust (Resolution 2019-65)
- O. Announce the continuance of all other applicable resolutions that were adopted previously.
- 6. Chairman's Report (7:15 PM to 7:20 PM)
 - A. Announce the Annual Planning Session will be held on Saturday, January 12, 2019 at 8:00 AM.
 - B. Announce vacancy for the Tax Collector position. If interested, please contact the Township Manager.
 - C. Announce that the Board met in Executive Session prior to tonight's meeting for a personnel matter.
- 7. Public Comment on non-agenda items – 30 minutes (7:20 PM to 8:10 PM)
- 8. Police/ EMS Reports
 - A. WEGO – None
 - B. Goshen Fire Co.
 - C. Malvern Fire Co. – None
 - D. Fire Marshal – None
- 9. Financial Report – None
- 10. Approval of Minutes and Treasurer's Report (8:10 PM to 8:15 PM)
 - A. [Minutes - December 18, 2018](#)
 - B. [Treasurers Report – January 3, 2019](#)
- 11. Public Hearings – None
- 12. Old Business – None
- 13. New Business
 - A. Consider ABC Appointments. (8:15 PM to 8:20 PM)
 - B. [Consider Resolution 2019-184 – Paoli Pike Trail Maintenance Policy \(8:20 PM to 8:25 PM\)](#)
 - C. [Consider Paoli Pike Trail Engineering Proposal for Segments F & G. \(8:25 PM to 8:30 PM\)](#)
 - D. [Consider Escrow Release #2 for 1664 East Boot Road \(8:30 PM to 8:35 PM\)](#)
 - E. [Consider Escrow Release #3 for 1662 East Boot Road \(8:35 PM to 8:40 PM\)](#)

- F. Consider Pipe Lining Bids. (8:40 PM to 8:45 PM)
- G. Refuse and Recycling Collection Days (8:45 PM to 8:50 PM)
- H. Consider Goshen Corporate Park – Bike Lane (8:50 PM to 8:55 PM)
- I. Consider Draft Incubator Ordinance (8:55 PM to (9:00 PM)
- J. Consider Petition to Intervene (9:00 PM to 9:10 PM)
- 14. Any Other Matter
- 15. Continued Public Comment on non-agenda items
- 16. Liaison Reports - (9:10 PM to 9:20 PM)
- 17. Correspondence, Reports of Interest (9:20 PM to 9:25 PM)
 - A. December 6, 2018 - Texas Eastern Maintenance Letter
 - B. Chester County Assessment Office – Statement of Valuations
- 18. Adjournment (9:25 PM)

Meetings & Dates of Importance

Jan 09, 2019	Conservancy Board	07:00 pm
Jan 09, 2019	Zoning Hearing Board (Malvern Institute Special Exception & Variance)	07:00 pm
Jan 09, 2019	Historical Commission	07:00 pm
Jan 12, 2019	Annual Planning Session	08:00 am
Jan 14, 2019	Municipal Authority	07:00 pm
Jan 14, 2019	Futurist Committee	07:00 pm
Jan 15, 2019	Board of Supervisors	07:00 pm
Jan 17, 2019	Pension Committee	10:30 am
Jan 17, 2019	Pipeline Task Force	05:00 pm
Jan 19, 2019	Martin Luther King Jr Day	Office Closed
Jan 22, 2019	Board of Supervisors (Special Meeting at East High School)	07:00 pm
Jan 24, 2019	Pipeline Task Force	05:00 pm

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

Public Comment – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment agenda which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at the beginning of each meeting. If necessary, there will be a second period for public comment prior to the end of the meeting.

Constant Contact - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to www.eastgoshen.org, and click the “E-notification & Emergency Alert” button on the left side of the homepage.

ReadyChesco - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit www.readychesco.org to sign up today!

Smart 911 – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at www.smart911.com that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members’ allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

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2019-9

2019 EAST GOSHEN TOWNSHIP MEETINGS

BOARD OF SUPERVISORS will hold their Annual Re-Organization Meeting on Monday, January 7 at 7:00 PM and their regular formal meeting will immediately follow. Thereafter, the Board will hold their regular meetings on the 1st and 3rd Tuesday of each month at 7:00 PM and the 2nd, 4th and 5th Tuesday of the month at 7:00 PM as needed. The Board will not meet on April 16, May 21 or November 5. The Board will hold a special meeting on Tuesday, January 22 at 7:00 PM at the East High School auditorium, 450 Ellis Lane, West Chester, PA 19380.

BOARD OF AUDITORS will hold their Annual Re-Organization Meeting on Wednesday, January 3 at 7:00 PM.

ANNUAL PLANNING SESSION The Board of Supervisors will meet with members of the other Township Authorities, Boards and Commissions for the Annual Planning Session on Saturday, January 12 at 8:00 AM.

CONSERVANCY BOARD will meet the 2nd Wednesday of each month at 7:00 PM. The Conservancy Board will conduct site inspections the following Saturday at 9:00 AM as needed.

FUTURIST COMMITTEE will meet on Monday, January 14 at 7:00 PM; Tuesday, February 19 at 7:00 PM; and then on the third Monday of each month thereafter at 7:00 PM as needed.

HISTORICAL COMMISSION will meet on Thursday, January 9 at 7:00 PM and then the 2nd Thursday of each month thereafter at 7:00 PM as needed.

LOCAL TRAFFIC ADVISORY COMMITTEE will meet the 3rd Thursday of each month at 1:00 PM as needed.

MARYDELL POND COMMITTEE will meet on Thursday, February 7 at 7:00 PM and Thursday, March 7 at 7:00 PM. Additional meetings will be advertised.

MUNICIPAL AUTHORITY will meet the 2nd Monday of each month at 7:00 PM as needed.

PIPELINE TASK FORCE will meet the 4th Thursday of each month at 5:00 PM and the 3rd Thursday of each month for workshops at 5:00 PM as needed.

PENSION COMMITTEE will meet on Wednesday, January 23 at 10:30 AM. Future meetings will be advertised.

PARK & RECREATION COMMISSION will meet the 1st Thursday of each month at 7:00 PM. Workshop sessions are held on the 3rd Thursday of the month at 7:00 PM on an as needed basis. The Park & Recreation Commission will not meet on Thursday, July 4.

PLANNING COMMISSION will meet on the 1st Wednesday of each month at 7:00 PM and the 3rd Wednesday of the month for workshops at 7:00 PM as needed. The Planning Commission will meet in a workshop on Wednesday, January 2 at 5:00 PM. The Planning Commission will not meet on Wednesday, July 3. The Planning Commission will hold a meeting on Wednesday, July 10.

STORMWATER APPEALS BOARD will advertise each hearing separately.

ZONING HEARING BOARD will advertise each hearing separately.

All meetings will be held at the East Goshen Township Building, 1580 Paoli Pike, West Chester, PA 19380 unless noted elsewhere. Special meetings will be advertised throughout the year as they are scheduled. With the exception of Executive Sessions, the public is welcome to attend all East Goshen Township meetings and Workshop sessions.

If any person who wishes to attend a meeting has a disability and/or requires an auxiliary aid, service or other accommodation to observe or participate at the hearing, he or she should contact the Township at 610-692-7171 to discuss how those needs may be accommodated.

Louis F. Smith, Jr.
Township Manager
East Goshen Township

**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION 2019-12

**A RESOLUTION DESIGNATING THE EMERGENCY
SERVICE PROVIDERS FOR EAST GOSHEN TOWNSHIP**

WHEREAS, the Board of Supervisors of East Goshen Township is responsible under the Second Class Township Code for the public safety of the residents of East Goshen, and;

WHEREAS, the Board of Commissioners of Chester County requests that East Goshen Township provide them with a resolution outlining the methods and agencies chosen to fulfill the public safety needs of East Goshen Township, for the efficient administration of the emergency communications system of the Chester County Department of Emergency Services.

BE IT RESOLVED THAT the Goshen Fire Company of 1320 Park Avenue, West Chester, Pennsylvania, shall provide, on a first alarm basis Fire, Rescue and Basic Life Support Ambulance services to East Goshen Township with the exceptions of:

- The north side of Forest Lane
- The east side of North Chester Road, north of Forest Lane
- Brookmont Drive
- Treemont Drive
- Willow Pond Road
- Pond View Lane
- Meadow Creek Lane
- Sherman Drive
- Ruth Circle
- Line Road, north of Forest Lane

The Malvern Fire Company of 424 East King Street, Malvern, Pennsylvania, shall provide Fire, Rescue and Basic Life Support Ambulance services to the area described above, on a first alarm basis.

BE IT RESOLVED THAT the Good Fellowship Ambulance Club of 600 Montgomery Avenue, West Chester, Pennsylvania, shall provide, on a first alarm basis, Advanced Life Support service to East Goshen Township with the exceptions of:

- The east side of Hershey Mill Road, north of Green Hill Road
- The east side of the Ridley Creek from Green Hill Road to the municipal boundary with Willistown Township.

The Malvern Fire Company of 424 East King Street, Malvern, Pennsylvania, shall provide

Advanced Life Support service to the area described above, on a first alarm basis.

BE IT RESOLVED THAT Kevin Miller has been designated at the Emergency Management Coordinator for East Goshen Township.

BE IT FURTHER RESOLVED THAT the Westtown-East Goshen Police Department, of 1041 Wilmington Pike, West Chester, Pennsylvania, shall provide police protection to East Goshen Township.

RESOLVED AND ADOPTED, this _____ day of _____ 2019.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Secretary

**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION 2019-34

**A RESOLUTION ESTABLISHING AND CONSOLIDATING
THE VARIOUS FEES AND CHARGES IMPOSED
PURSUANT TO THE CODE OF THE TOWNSHIP**

WHEREAS, the Code of East Goshen Township authorizes the Board of Supervisors to establish various fees and charges by resolution, and:

WHEREAS, the Board of Supervisors believes that it's in the best interests of the Township to consolidate all of the fees and charges into a single resolution.

BE IT RESOLVED THAT the East Goshen Township Board of Supervisors hereby establishes the following fee schedule.

1. Building/Zoning Permit Fees

- a. Residential Dwelling Units - includes all types of residential buildings.
 - i. New Construction - Calculated using the ICC method with a minimum charge of \$200.00.
 - ii. Accessory Buildings - Calculated using the ICC method with a minimum charge of \$200.00.
 - iii. Building Additions - Calculated using the ICC method with a minimum charge of \$200.00.
 - iv. Decks, Patios, Terraces
 - 1. 150 square feet or smaller - \$100.00
 - 2. Greater than 150 square feet - \$150.00
 - 3. Re-decking of surface materials and or replacement of railings or steps - \$50.00
 - v. New and replacement plumbing, HVAC, and sprinkler systems; any other permanent system; re-roofing; and re-siding shall be calculated at 1% of the project cost with a minimum permit fee of \$100.00.
 - vi. Flagpoles - all permit fees shall be waived for the installation of a flagpole on any residential lot.
 - vii. Alarms - New and replacement monitored alarm systems - \$40.00 permit.
 - viii. Zoning Permit – Any project which increases the footprint of a residential structure or adds a structure to the property requires a zoning permit - \$50.00

NOTES:

- All measurements and calculations shall be outside dimensions.
 - The above fee includes the residential building code plan review, all required inspections, Certificate of Occupancy and the Building Energy Act if applicable.
 - The ICC permit fee method and construction costs tables are published in the ICC Building Safety Journal.
 - The Township Permit Fee Multiplier used to calculate the ICC Permit Fee shall be .01.
- b. Non-Residential Buildings - Includes commercial, industrial, and institutional buildings.
- i. New Construction and Additions - Calculated using the ICC method with a minimum charge of \$200.00
 - ii. New plumbing, HVAC, alarm and sprinkler systems shall be calculated @ 1% of the project value with a minimum charge of \$200.00.
 - iii. Replacement plumbing, HVAC, alarm and sprinkler systems; any other permanent systems; re-roofing; and re-siding shall be calculated @ 1% of the project value with a minimum charge of \$200.00.
 - iv. Alterations and fitting out of space - Calculated using the ICC method with a minimum charge of \$200.00
 - v. Flagpoles - All permit fees shall be waived for the installation of a flagpole on any commercial or industrial lot.
 - vi. Zoning Permit – Any project which increases the footprint of a commercial building structure or adds a structure requires a zoning permit - \$150.00

NOTES:

- The above fee includes the commercial building code plan review, all required inspections, Certificate of Occupancy and the Building Energy Act if applicable.
 - The Township Permit Fee Multiplier used to calculate the ICC Permit Fee shall be .01.
- c. Miscellaneous Categories
- i. Swimming Pools
 - 1. In-Ground - \$225.00
 - 2. Above-Ground - \$75.00
 - 3. Jacuzzi or Hot Tub - \$75.00

- ii. Demolitions
 - 1. Residential - \$50.00
 - 2. Commercial - Shall be calculated at 1% of estimated cost with a minimum of \$100.00.
 - iii. Impervious Surfaces - \$75.00 plus engineering, stormwater management permit and inspection costs: includes new driveways, widening of existing driveways by more than 25%, parking lots, tennis courts, etc. Driveways with new homes excluded.
 - iv. Renovations, alterations, structures, and facilities; including but not limited to porch enclosures, satellite dishes, silos and water towers, antenna towers, wind and solar energy systems, and the completion of unfinished areas shall be calculated at 1% of estimated cost with a minimum permit fee of \$100.00.
 - 1. As per Section 108 of the ICC 2006, if, in the opinion of the building official, the valuation of the permit is under-estimated, the permit will be denied unless detailed estimates can be shown to meet the approval of the building official. The final building valuation will be set by the building official.
 - v. Missed Inspections - \$25.00 per occurrence - All missed inspection fees shall be paid prior to the issuance of the Certificate of Occupancy.
 - vi. No Permit Fee - Any person who commences work on a building, structure, electrical, gas, mechanical, or plumbing system prior to obtaining the necessary permits shall be subject to a \$150.00 fee for residential and \$200.00 for commercial in addition to the applicable building permit and/or zoning permit fee. The Township in its sole discretion may elect to issue a citation for violation of the applicable building code.
 - vii. PA UCC Continuing Education Fee of \$4.50 for every Building Permit Issued.
- d. Zoning Permits. Although a Building Permit is not required for the following structures pursuant to the Uniform Construction Code (Act 45 of 1999), a Zoning Permit is required. The Zoning Permit fee is \$50.00.
- i. The following structures if the structure has a building area less than 500 square feet and is accessory to a single family detached dwelling.
 - 1. Carport
 - 2. Detached Garage
 - 3. Greenhouse
 - 4. Sheds
 - ii. An agricultural building as defined under section 103 of the Uniform Construction Code (Act 45 of 1999).
 - iii. Manufactured or industrialized housing pursuant to section 901 of the Uniform Construction Code (Act 45 of 1999)

2. **Subdivision and Land Development Fees**

- a. Subdivision Review
 - i. 2 lots - \$200.00 per plan
 - ii. 3 or more lots on existing streets - \$250.00 per plan
 - iii. 3 or more lots requiring new streets - \$400.00 per plan
- b. Land Development Review
 - i. Less than 4 Acres - \$200.00 per plan
 - ii. 4 Acres to 24.99 Acres - \$350.00 per plan
 - iii. 25 Acres to 99.99 Acres - \$600.00 per plan
 - iv. 100 Acres or More - \$850.00 per plan
- c. Lot Line and/or Minor Revision Review
 - i. \$150.00 per plan
- d. Additional costs for Subdivision, Land Development and Lot Line and/or Minor Revision Reviews shall be as follows:
 - i. The applicant shall pay the review fees of the professional consultants utilized by the Township during its review of the subdivision or land development application. The applicant shall submit \$2,000.00 to the Township at the time of the submission of the subdivision or land development application. This money shall be placed in an interest bearing account held by the Township and monies shall be disbursed from this account to pay the actual costs of the professional consultants. The Township shall provide the applicant with a breakdown of all monies disbursed from the account. If the account balance goes below \$500.00 the applicant shall deposit additional monies sufficient to bring the account balance back up to \$2,000.00. Upon approval or denial of the land development or subdivision application and payment of the final invoices from the professional consultants the balance of funds in the account plus any interest shall be returned to the applicant.
 - ii. The applicant shall reimburse the Township for the actual cost of all legal, engineering, inspections and materials tests, incurred during construction and up to acceptance, by the Township, of the improvements.
 - iii. The applicants shall pay all Chester County Planning Commission, Chester County Health Department, Department of Environmental Protection, Chester County Soil Conservation District and Penn Dot review fees, and all recording costs.
- e. Inspections
 - i. Township Engineer - prevailing rate
 - ii. Township Engineer Inspector - prevailing rate

iii. Township Inspector - prevailing rate

3. **Public Hearings before the Zoning Hearing Board and Board of Supervisors**

- a. The applicant shall deposit with the Township \$450.00 to defray the cost of the following:
 - i. One half (½) the cost of preparation and publication of "Notice of Public Hearing".
 - ii. Posting of the property by the Township Staff.
 - iii. One half (½) of the appearance fee of the court reporter.
 - iv. Other miscellaneous administrative charges.
 - v. The cost for mailing a hearing notice letter to all property owners within 1,000 feet of the property.
- b. If the monies paid to the Township pursuant to Section a. are insufficient to insure payment of all costs incurred in the disposition of the application the Township shall require additional deposits in increments of one hundred dollars (\$100.00). The failure of the Township to demand additional deposits from time to time shall not relieve the applicant from liability for all costs, charges, fees and expenses in excess of deposits.
- c. Monies paid which are in excess of the actual costs shall be refunded to the applicant within 30 days of receipt of the written decision.
- d. Referring to b and c above; if the total costs exceed the monies paid by less than \$10.00 there will be no additional charge and conversely, there will be no refunds given for amounts under \$10.00.
- e. Conditional Use Professional Consultants – The applicant shall pay the review fees of the professional consultants utilized by the Township during its review of the conditional use application. The applicant shall submit \$2,000.00 to the Township at the time of the submission of the application for a conditional use. This money shall be placed in an interest bearing account held by the Township and monies shall be disbursed from this account to pay the actual costs of the professional consultants. The Township shall provide the applicant with a breakdown of all monies disbursed from the account. If the account balance goes below \$500.00 the applicant shall deposit additional monies sufficient to bring the account balance back up to \$2,000.00. Upon approval or denial of the conditional use application and payment of the final invoices from the professional consultants the balance of funds in the account plus any interest shall be returned to the applicant.

4. **Sign Permits**

- a. Less than 32 Square Feet - \$25.00
- b. 32 Square Feet or More - \$75.00

5. **Hearings Before the International Code Council Board of Appeals and Stormwater Appeals Board**

- a. There shall be a filing fee of \$100.00.
- b. In addition, the applicant shall deposit with the Township \$400.00 to defray the cost of the following:
 - i. Preparation and mailing of the list and/or labels bearing the names of property owners to be notified.
 - ii. Preparation of the hearing notice and affidavit of certification.
 - iii. Publication of "Notice of Public Hearing".
 - iv. Posting of the property by the Building Inspector.
 - v. One half (½) of the appearance fee of the court reporter.
 - vi. Other miscellaneous administrative charges.
 - vii. The cost for a copy of the transcript if requested by the applicant.
- c. If the monies paid by the applicant pursuant to Section b are insufficient to insure payment of all costs incurred in the disposition of the application, the Township shall require additional deposits in increments of one hundred dollars (\$100.00). The failure of the Township to demand additional deposits from time to time shall not relieve the applicant from liability for all costs, charges, fees and expenses in excess of deposits.
- d. Monies paid which are in excess of the actual costs shall be refunded to the applicant.
- e. Referring to c and d above; if the total costs exceed the monies paid by less than \$10.00 there will be no additional charge and conversely, there will be no refunds given for amounts under \$10.00.

6. **Sewer, Refuse and Real Estate Tax Certification**

- a. Per Certification - \$5.00 – Fee must be paid prior to certification being issued.

7. **Collection Procedures**

- a. The Township Manager is authorized to collect any monies due and payable to the Township under this resolution in the manner prescribed by law.
- b. Any costs associated with the collection of these fees shall be the responsibility of the applicant and/or property owner as applicable.

8. **Returned Checks & ACH Payments**

- a. Any check or ACH payment received by the Township pursuant to this resolution or any other ordinance shall be deposited in the authorized Township depository (bank).

- b. All checks or ACH payments returned by the Township depository (bank) to the Township, for insufficient funds or any other reason shall have a letter written to the check writer or ACH payee advising that their check or ACH payment has been returned by the bank and that they should re-issue payment immediately.
- c. The check writer or ACH payee's account shall be updated to indicate that a payment was not made.
- d. Any check or ACH payment that is returned to the Township will result in the imposition of a \$20.00 fee in addition to any fees imposed by the Township depository (bank), both of which shall be applied to the appropriate account.

9. **Park Fees**

- a. The following fees will be charged to those groups or individuals who reserve a facility for a specific date and time.

NOTES:

- The use of passive parks is limited to passive events only.
 - Each day is divided into three time periods:
 - Morning - 7 am to Noon
 - Afternoon - Noon to 5 pm
 - Evening - 5 pm to Dusk
 - The West Chester Area School District is exempt from all fees.
 - Separate checks shall be provided in the event a deposit is required.
 - Deposit checks will be returned after the facility has been inspected and found to be in good condition.
- i. Pavilion (per event):
 - 1. 1 to 100 people - \$100.00 rental fee with \$50.00 refundable deposit
 - 2. Over 100 people - \$200.00 rental fee with \$100.00 refundable deposit
 - ii. Volleyball Courts (cost per court):
 - 1. \$30.00 per time period
 - iii. Passive Parks (all Township owned open space except for the 55 acre Township Park. Per event):
 - 1. 1 event - \$50.00 with \$25.00 refundable deposit
 - iv. Baseball, Softball, Soccer Fields and Tennis Courts; excluding T-Ball (cost per field/court):
 - 1. 1 field - \$30.00
 - 2. Tennis Courts for approved Leagues - \$30.00 for 3 courts per time period

v. Tennis Court Keys:

1. Township Residents: - \$30.00 each
2. Non Residents of Township: - \$50.00 each
3. Replacement Key - \$6 each

10. **Copying of Township Records** - the cost for the copying of Township records pursuant to the "Right to Know Law" Act 3 of 2008, as amended, shall be as follows:

- a. Postage - the actual cost of mailing.
- b. Duplication - The fees are based upon the duplication of records maintained and duplicated in black & white on standard 8 ½ by 11 inch paper, 8 ½ x 14 inch paper or 11 x 17 inch paper. All larger records, including but not limited to plans, maps and similar documents are "over-size records" for purposes of the fee schedule.
 - i. Photocopy - \$0.25 per single sided copy
 - ii. Color Photocopy - \$0.35 per single sided copy
 - iii. Facsimile/Microfiche/Other Media – the Township's cost to duplicate the record original media.
 - iv. Conversion of electronic media only records to paper – if a record is only maintained in electronic media the fee shall be the lesser of: \$ 0.25 per page (8½' x 11'), or the Township's cost to duplicate the record in the electronic media.
 - v. Over-size Records - \$4.00 per sheet
 - vi. Over-size Color Records - the Township's cost to duplicate the record.
 - vii. Court Reporter Transcripts – Prior to the decision being "final, binding and nonappealable" - \$2.00 per page.
- c. Certification of a record – \$5.00 per certification.
- d. Use of own copier or photographing a record – A requester may utilize their own copier provided the device is self-powered, (it may not be plugged into a Township power outlet) or camera. Any duplication by the requester must be done with a Township employee present.
- e. Direct access to the Township computer system is prohibited.
- f. No original records may be removed from the Township Building by a requester.
- g. Inspection of Redacted Records. If a requester seeks to inspect rather than receive copies which contain both public and non-public information, the Township shall redact the non-public information. While the Township may not charge the requester for the redaction itself, the Township will charge the requester for any copies it must make in order to securely redact the record before allowing the requester to view the record.

11. **Code Books, Pamphlets and Zoning Maps**

- a. Complete Code Book (includes subscription service for amendments for the balance of the calendar year) - \$110.00.
- b. Code Book Subscription Service - \$25.00 per year
- c. Zoning Pamphlet with Zoning Map - \$13.00
- d. Subdivision Pamphlet - \$7.00

12. Re-Sale and Re-Occupancy Inspections

- a. Residential - \$60.00
- b. Non-Residential Building – \$150.00

13. Contractor Registration

- a. \$25.00 - per year

14. Refuse charges pursuant to Section 194-8 of the Township Code

- a. Single Family Residential \$69.88 per quarter
- b. Multi-family Residential \$69.88 per quarter

15. Sewer Charges pursuant to Sections 188-3, 188-4, 188-5 and 188-25 of the Township Code

Fixed Rate per unit

- a. Fixed rate \$27.02 per quarter
- b. Meter reading surcharge \$ 8.00 per quarter

Variable Rate

- a. Variable Rate \$8.74 per 1,000 gallons of water
- b. Variable Rate (East Whiteland) \$5.60 per 1,000 gallons of water

Permits/Inspections

- a. Sewer Laterals \$60.00 per lateral
- b. Water Meter/Measuring Device \$60.00 per meter/measuring device

On-Lot Sewage System Management Fee

The fee of \$10.00 is due and payable when the Township sends out the notice to pump the on-lot system.

16. Stormwater Management submissions pursuant to Ordinance 129-F-2013

- a. Regulated activities that meet the criteria for the Simplified Approach shall be charged an application and plan review fee of \$100.00.

- b. Regulated activities that do not meet the criteria for the Simplified Approach shall reimburse the Township for the actual cost of all engineering, inspections and materials tests, incurred in the review of the plans and calculations, and in the inspection of the improvements during construction. These costs shall be billed at the Township Engineer's prevailing rate.
- c. Post Construction Maintenance inspections shall be billed at the Township Engineer's prevailing rate.
- d. The actual cost to record the stormwater agreement and plan.

17. Solicitation Fees

- a. License Fee - (Except for those listed in §169-6) \$10.00
- b. PA State Police Background Check Fee; (all applicants) \$10.00

18. Wireless Telecommunications Carrier Fees

- a. Annual Registration Fee – \$25.00 per location.
- b. Penalty for untimely filing of Annual Report - \$100.00 per location.

19. Alarm fees pursuant to Sections 81-12 and 81-13 of the Township Code

- a. Section 81-12A – False Alarm Fee Schedule.
 - 1. For the first false alarm, per rolling twelve months: a warning will be issued.
 - 2. For the second false alarm, per rolling twelve months: a warning will be issued.
 - 3. For the third through the fourth false alarm in any rolling twelve months: \$100 for each false alarm.
 - 4. For the fifth through the sixth false alarm in any rolling twelve months: \$200 for each false alarm.
 - 5. For the seventh false alarm and for each false alarm thereafter in any rolling twelve months: \$500 for each false alarm.
- b. Section 81-13A - False Fire Alarm Fee Schedule.
 - 1. For the first false fire alarm, per rolling twelve months: a warning will be issued.
 - 2. For the second false fire alarm, per rolling twelve months: a warning will be issued.

3. For the third through the fourth false fire alarm in any rolling twelve months: \$500 for each false fire alarm.
4. For the fifth through the sixth false fire alarm in any rolling twelve months: \$1,000 for each false fire alarm.
5. For the seventh false fire alarm and for each false fire alarm thereafter in any rolling twelve months: \$2,000 for each false fire alarm.

20. **Effective Date**

The fees outlined in this resolution shall be effective on January 8, 2019.

RESOLVED AND ADOPTED, this ____ day of _____, 2019.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Secretary

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, DECEMBER 18, 2018
DRAFT MINUTES**

Present: Chairman Marty Shane; Vice-Chairman Carmen Battavio; Members David Shuey, Janet Emanuel and Mike Lynch; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; and Erich Meyer (Conservancy Board)

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:00 p.m. and asked Lex Pavlo to lead the pledge of allegiance.

Moment of Silence

Carmen called for a moment of silence to honor our troops and first responders.

Recording

The meeting was livestreamed on the Township's YouTube page. *Note that the video feed froze at about the 32:30 mark; however, the audio feed continued to work, albeit intermittently.*

Chairman's Report

Marty made the following announcements:

- The Board met in Executive Session for a personnel matter prior to tonight's meeting.
- The Board will conduct a special meeting on January 22, 2019 at 7:00pm at East High School to discuss a zoning amendment that would allow two additional development options for residential properties that are 20 acres or larger.
- There will be a leaf collection pick-up on Saturday, December 22nd

Public Comment

Bernie Greenberg, 894 Jefferson Way, raised questions about the Sunoco valve station and the environmental impact of leaving the pipes above ground for so long. David also raised concerns about the impact of sunlight on the pipes. Rick stated that these issues would be taken up by the Pipeline Task Force on Thursday night.

Westtown-East Goshen Police Report

Chief Bernot reported on two recent developments:

- 1) She warned residents about "red flag bandits" who drive around neighborhoods looking for raised red mailbox flags and then steal mail,

1 including checks. These checks are then "washed" so that money can be
2 stolen from residents' bank accounts.

3
4 2) A man was charged with attempted homicide earlier today for attempting to
5 strangle his elderly mother at Wellington. The man turned himself in soon
6 after the alleged assault.

7
8 Ron Cocco, 633 N Speakman Lane, asked the Chief about a Bellingham resident who
9 is known to wander around the Township in a disoriented and confused manner.

10
11 David asked under what circumstances the police will participate in County-run
12 emergency services trainings. The Chief responded that officers will participate if a
13 training is applicable to the department's work. She noted that Sgt. Wassell
14 participated in the recent table top pipeline training exercise and reported back on
15 what he learned to his colleagues.

16 17 **Financial Report**

18 Jon reported that the General Fund had a positive budget variance of \$310,524 as of
19 November 30th and that he was projecting the General Fund to finish the year with a
20 very small surplus. He added that Earned Income Tax continues to underperform.

21 22 **Fire/EMS Reports**

23 Carmen reported that in November, the Goshen Fire Company responded to 284
24 calls in East Goshen; the Malvern Fire Company responded to 32 calls in East
25 Goshen; and Good Fellowship Ambulance responded to 66 calls in East Goshen.

26 27 **Approval of Minutes and Treasurer's Report**

28 Janet made a motion to approve the minutes of December 4, 2018, as corrected.
29 Carmen seconded. The motion passed 5-0.

30
31 Carmen made a motion to approve the Treasurer's Report of December 13, 2018.
32 Janet seconded. The motion passed 5-0.

33 34 **Public Hearings**

35 The Board held two public hearings; the first on an amendment to the Zoning
36 Ordinance to modify the time limits applicable to Zoning Hearing Board decisions
37 and the second on an ordinance to repeal the Drone Ordinance.

38
39 Carmen made a motion to adopt the Zoning Ordinance amendment to clarify the
40 time limits for variances. Mike seconded. The motion passed 5-0.

41
42 Janet made a motion to adopt the ordinance repealing Ordinance Number 129-B-
43 2015 codified as Chapter 153 of the East Goshen Township Code, titled "Model
44 Aircraft and Amateur Rockets". Carmen seconded. The motion passed 5-0.

A court reporter was present and will provide a full transcript of the hearings. A copy of the transcript of the public hearings will be appended to the minutes of this meeting once the decision becomes "final, binding and nonappealable".

Consider Fire Prevention Program

Rick recommended that the Board authorize the building inspectors to perform re-occupancy inspections any time there is turnover in independent living facilities, and further that all commercial building owners with a sprinkler system provide the Township with a copy of their required NFPA 25 compliance tests and reports on an annual basis. Rick explained that these changes would not require the Township to add an additional position. Carmen made a motion to direct staff to begin implementation of this program. Mike seconded. David asked about the turnover rate in the independent living units. Marty asked whether the building inspectors would also inspect the common areas at Wellington and Bellingham. Rick explained that obvious fire code violations in these areas would inevitably be observed by the inspectors. The motion passed 5-0.

Consider 2019 Group Bids

The following group bids were received for 2019:

<u>Fuel</u>	<u>89 Octane Gas & Diesel Fuel</u>
Reilly & Sons Inc.	\$20,760.00

<u>Soda Ash</u>	<u>Soda Ash</u>	<u>Alum.</u>	<u>Total</u>
No bids were received			

<u>Rental Equip. without Operators</u>	<u>Weekly</u>	<u>Monthly</u>
Foley Inc	\$17,325.00	\$47,159.00

<u>Signs and Posts</u>	<u>Total Bid</u>
No bids were received	

<u>Milling Machine Rental</u>	<u>Daily Rental</u>	<u>10 Day Rental</u>
Groff Tractor (CC&T)	\$2,400- 8 hours	\$14,400 /2 weeks

<u>Tri-Axle Dump Truck Rental</u>	<u>Per Hour</u>
R.W. Fetters, Inc	\$95.00 per hour
Ethan Patton – received bid to late	

<u>Roadside Litter Collection</u>	<u>1 Collection</u>	<u>12 Collections</u>
A.J. Blosenski, Inc.	\$ 960.00	\$11,520.00
Zizza Highway Services	\$1,400.00	\$17,280.00

Carmen made a motion to award the fuel bid to Reilly & Sons for \$20,760; the rental equipment without operators bid to Foley Inc for \$17,325 per week; the milling machine rental bid to Groff Tractor (CC&T) for \$2,400 per day; tri-axle dump truck

rental bid to RW Fetters Inc for \$95 per hour; the roadside litter collection bid to AJ Blozenski for \$960 per collection day and to rebid for soda ash and signs and posts. Mike seconded and explained the aesthetic and environment benefit of roadside litter collection. The motion passed 5-0.

Consider Request for Adelphia Environmental Impact Statement

Rick explained that the Township's pipeline attorney had recommended that we review Adelphia's Environmental Assessment when it is released in early January with a "fine tooth comb" and identify any areas of concern, which could serve as the basis for requesting that Adelphia perform a more detailed Environmental Impact Statement. David noted that the Pipeline Task Force was prepared to review the Environmental Assessment carefully and buffet any allegations with references to peer-reviewed articles. Marty suggested that we collaborate on this effort with other pipeline awareness groups.

Mr. Greenberg asked the Board to send a letter to FERC requesting an Environmental Impact Statement now, rather than waiting until after the Assessment is issued. Mike suggested that Rick write a letter to FERC putting the agency on notice that we will be carefully reviewing Adelphia's Environmental Assessment for any areas of concern that may warrant an Environmental Impact Statement. Rick agreed to send this type of letter to FERC now.

Lex Pavlo, 611 S. Speakman Lane, voiced concern about the proximity of the Adelphia valve station to the Paoli Pike Trail. Rick observed they will be on different sides of the street.

Mitch Paulin, 303 Joseph Drive, expressed support for the Board's actions on behalf of the White Chimney HOA.

Consider Authorizing Execution of Temporary Construction Easement for the Hershey's Mill Dam Project

Mike made a motion to authorize the Chairman to execute the temporary construction easement with the Cosby family at 1507 Greenhill Road. Carmen seconded. The motion passed 5-0.

Any Other Matter

Janet made a motion to appoint Mark Levy to the Planning Commission. David seconded. The motion passed 5-0.

Carmen highlighted a recent article in the *Philadelphia Business Journal* about low reimbursement rates for EMS calls.

Jon reported that he would be stepping down from the position of Tax Collector at the end of 2018 for personal reasons.

Liaison Reports

1 David reported that he attended the pipeline table top exercise last week. He
2 observed that the emergency responders seem to be very well prepared for a
3 pipeline emergency, but raised concerns that residents may not be.

4
5 Rick reported that the Planning Commission believes that the Traditional
6 Neighborhood Development ordinance under discussion will ultimately accomplish
7 what it is intended to do.

8
9 **Correspondence, Reports of Interest**

10 The Board acknowledged receipt of a December 5, 2018 letter from DEP to Sunoco
11 authorizing Sunoco to begin horizontal directional drilling between Matlack Florist
12 and Bow Tree on North Chester Road.

13
14 **Adjournment**

15 Carmen made a motion to adjourn at 8:35. Mike seconded. The motion passed 5-0.

16
17 Respectfully submitted,

18 *Jon Altshul*

19 *Recording Secretary*

20
21 Attached: December 13, 2018 Treasurer's Report
22

**TREASURER'S REPORT
2018 RECEIPTS AND BILLS**

November 30 - December 13, 2018

GENERAL FUND

Real Estate Tax	\$4,800.32
Earned Income Tax	\$187,773.11
Local Service Tax	\$9,291.08
Transfer Tax	\$0.00
<i>General Fund Interest Earned</i>	\$16,149.37
Total Other Revenue	\$50,576.30
Total Receipts:	<u>\$268,590.18</u>

Accounts Payable	\$333,329.28
<u>Electronic Pmts:</u>	
<i>Credit Card</i>	\$0.00
Postage	\$0.00
Debt Service	\$7,484.50
Payroll	\$113,482.25
Total Expenditures:	<u>\$454,296.03</u>

STATE LIQUID FUELS FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$9,371.67
Total State Liquid Fuels:	<u>\$9,371.67</u>

Expenditures:	<u>\$0.00</u>
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CAPITAL RESERVE FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$11,249.56
Total Sinking Fund:	<u>\$11,249.56</u>

Accounts Payable	\$5,835.00
<i>Credit Card</i>	\$0.00
Total Expenditures:	<u>\$5,835.00</u>

TRANSPORTATION FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$886.07
Total Sinking Fund:	<u>\$886.07</u>

Expenditures:	<u>\$0.00</u>
---------------	---------------

SEWER OPERATING FUND

Receipts	\$109,329.11
<i>Interest Earned</i>	\$1,316.49
Total Sewer:	<u>\$110,645.60</u>

Accounts Payable	\$23,205.71
Debt Service	\$26,837.08
<i>Credit Card</i>	\$0.00
Total Expenditures:	<u>\$50,042.79</u>

REFUSE FUND

Receipts	\$38,827.83
<i>Interest Earned</i>	\$1,809.95
Total Refuse:	<u>\$40,637.78</u>

Accounts Payable	\$67,620.53
<i>Credit Card</i>	\$0.00
Total Expenditures:	<u>\$67,620.53</u>

BOND FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$11,124.02
Total Sewer Sinking Fund:	<u>\$11,124.02</u>

Accounts Payable	\$58,077.84
<i>Credit Card</i>	\$0.00
Expenditures:	<u>\$58,077.84</u>

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
<i>Interest Earned</i>	1,159.39
Total Sewer Sinking Fund:	<u>\$1,159.39</u>

Accounts Payable	\$15,206.94
<i>Credit Card</i>	\$0.00
Expenditures:	<u>\$15,206.94</u>

OPERATING RESERVE FUND

Receipts	\$0.00
<i>Interest Earned</i>	5,647.65
Total Operating Reserve Fund:	<u>\$5,647.65</u>

Expenditures:	<u>\$0.00</u>
---------------	---------------

TREASURER'S REPORT
2018 & 2019 RECEIPTS AND BILLS

December 14 - January 3, 2019

GENERAL FUND

Real Estate Tax (2018)	\$7,023.82
Real Estate Tax (2019)	\$0.00
Earned Income Tax (2018)	\$19,300.00
Local Service Tax (2018)	\$0.00
Transfer Tax	\$56,127.30
General Fund Interest Earned (2018)	\$0.00
Total Other Revenue (2018)	\$614,722.07
Total Other Revenue (2019)	\$0.00
Total General Fund Receipts:	\$697,173.19

Accounts Payable (2018)	\$552,239.07
Accounts Payable (2019)	\$713,975.45
Electronic Pmts:	
Credit Card	\$0.00
Postage	\$996.61
Debt Service	\$0.00
Payroll	\$257,440.53
Total Expenditures:	\$1,524,651.66

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned (2018)	\$0.00
Total State Liquid Fuels Receipts:	\$0.00

Accounts Payable (2018)	\$0.00
Accounts Payable (2019)	\$0.00
Total Expenditures:	\$0.00

CAPITAL RESERVE FUND

Receipts	\$381,305.63
Interest Earned (2018)	\$9,385.95
Total Capital Reserve Fund Receipts:	\$390,691.58

Accounts Payable (2018)	\$65,933.50
Accounts Payable (2019)	\$0.00
Credit Card	\$0.00
Total Expenditures:	\$65,933.50

TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned (2018)	\$0.00
Total Transportation Fund Receipts:	\$0.00

Accounts Payable (2018)	\$0.00
Accounts Payable (2019)	\$0.00
Total Expenditures:	\$0.00

SEWER OPERATING FUND

Receipts (2018)	\$71,653.52
Interest Earned (2018)	\$0.00
Receipts (2019)	\$0.00
Total Sewer Operating Fund Receipts:	\$71,653.52

Accounts Payable (2018)	\$346,322.34
Accounts Payable (2019)	\$42,571.76
Debt Service	\$0.00
Total Expenditures:	\$388,894.10

REFUSE FUND

Receipts (2018)	\$21,608.40
Interest Earned (2018)	\$0.00
Receipts (2019)	\$0.00
Total Refuse Fund Receipts:	\$21,608.40

Accounts Payable (2018)	\$33,047.20
Accounts Payable (2019)	\$21.18
Total Expenditures:	\$33,068.38

BOND FUND

Receipts	\$0.00
Interest Earned (2018)	\$0.00
Total Bond Fund Receipts:	\$0.00

Accounts Payable (2018)	\$0.00
Accounts Payable (2019)	\$5,000.00
Total Expenditures:	\$5,000.00

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned (2018)	\$0.00
Total Sewer Capital Reserve Fund Receipts:	\$0.00

Accounts Payable (2018)	\$0.00
Accounts Payable (2019)	\$0.00
Total Expenditures:	\$0.00

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned (2018)	\$0.00
Total Operating Reserve Fund Receipts:	\$0.00

Accounts Payable (2018)	\$0.00
Accounts Payable (2019)	\$0.00
Total Expenditures:	\$0.00

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: JON ALTSHUL
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: JANUARY 3, 2019

The Treasurer's Report reflects the following expenditures and revenues:

- A transfer of \$381,306 from the General Fund to the Capital Reserve Fund for annual depreciation expenses. Note that this transfer was roughly half of what was budgeted, as we did not do either the wash bay or storefront projects in 2018.
- A transfer of \$119,653 from the Sewer Fund to the General Fund for 2018 Q4 labor, vehicle and overhead expenses; a transfer of \$18,182 from the Refuse Fund; and a transfer of \$8,382 from the Municipal Authority.
- A transfer of \$160,000 from the Sewer Operating Fund to the Sewer Capital Reserve Fund for the depreciation of sewer assets.
- In addition, \$553,311 was transferred as part of year end from the State Liquid Fuel Fund (reflected as General Fund Revenue).
- The January 2019 WEGO payment of \$533,573.

Please also note that the Treasurer's report differentiates between 2018 and 2019 revenues and expenditures.

Recommended motion: Mr. Chairman, I move that we graciously accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.

Report Date , 12/21/18

Expenditures Register
GL-1812-66214

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Report Date , 12/21/18

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Report Date 12/21/18

Expenditures Register
GL-1812-66214

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
3752	EASTERN SALT COMPANY INC.									
57179	1	01432	2460	SNOW - MATERIALS & SUPPLIES 740.52 TONS ROCK SALT	INV080775	12/21/18		12/21/18		44,912.54
57180	1	01432	2460	SNOW - MATERIALS & SUPPLIES 119.20 TONS ROCK SALT	INV080670	12/21/18		12/21/18		7,229.48
										52,142.02
3942	FERGUSON & MCCANN INC.									
57187	1	01430	2325	MAINTENANCE AND REPAIRS - FUEL TANK FUEL TANK REPAIR	43530	12/21/18		12/21/18		779.00
										779.00
489	FISHER & SON COMPANY INC									
57188	1	01438	2450	MATERIALS & SUPPLIES-HIGHWAYS 10 50LB BAGS MIDATLANTIC SEED	0000191989-IN	12/21/18		12/21/18		680.00
										680.00
1876	FOLEY INC.									
57191	1	01454	3717	MARYDELL POND REHAB CATERPILLAR TRACTOR RENTAL 10/22- 11/19/18	F3838002	12/21/18		12/21/18		2,436.00
57192	1	01454	3717	MARYDELL POND REHAB DOZER HAULING FEE 11/21/18	F3859502	12/21/18		12/21/18		486.00
57193	1	01454	3717	MARYDELL POND REHAB BIG ROCK TRUCK RENTL 10/29-11/20/18	R4379102	12/21/18		12/21/18		725.00
57194	1	01430	2330	VEHICLE MAINT AND REPAIR WASHERS, NUTS, MOUNT SEAL, CLAMP & BOLT	PC000307612	12/21/18		12/21/18		96.75
57195	1	01430	2330	VEHICLE MAINT AND REPAIR SEAT POST, SEAT, BOLTS, MOUNTS & WASHER	PC000308396	12/21/18		12/21/18		719.37
57196	1	01454	3717	MARYDELL POND REHAB EXCAVATOR & BUCKET RENTAL 8/30-11/ 21/18	F3769904	12/21/18		12/21/18		586.00
57197	1	01454	3717	MARYDELL POND REHAB EXCAVATOR, BUCKET & COUPLER RENTAL 9/24 - 11/19/18	W2726303	12/21/18		12/21/18		575.00
57198	1	01454	3717	MARYDELL POND REHAB TRACK LOADER RENTAL 9/12-11/21/18	C2852104	12/21/18		12/21/18		270.00
57199	1	01438	3840	EQUIPMENT RENTAL WHEEL LOADER RENTAL 11/20/18	F3885601	12/21/18		12/21/18		5,231.00
										11,125.12

Report Date 12/21/18

Expenditures Register
GL-1812-66214

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Report Date. 12/21/18

Expenditures Register
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Report Date 12/21/18

Expenditures Register
GL-1812-66214

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01				GENERAL FUND						
3680	57229	1	01401 3210	NETCARRIER TELECOM INC. 67891 COMMUNICATION EXPENSE 12/1/18 - 12/31/18	555249	12/21/18		12/21/18		134.90
										134.90
2759	57234	1	01430 2330	NEW HOLLAND GROUP VEHICLE MAINT AND REPAIR GASKETS #4	1340003	12/21/18		12/21/18		15.18
										15.18
993	57236	1	01430 2325	PA DEP MAINTENANCE AND REPAIRS - FUEL TANK STORAGE TANK REGIST. 15-19416 2/2019 - 2/2020	1080569	12/21/18		12/21/18		50.00
										50.00
3601	57237	1	01413 3000	PAAZA GENERAL EXPENSE 2019 ANNUAL MEMBERSHIP DUES	121918	12/21/18		12/21/18		125.00
										125.00
1022	57238	1	01454 3725	PATTERSON, MICHAEL J. SATELITE PARK IMPROVEMENT (PONDS) REPAIR BACKSTOP GRAND OAK PARK	121118	12/21/18		12/21/18		950.00
										950.00
4091	57239	1	01454 3717	PECO 02280-03067 MARYDELL POND REHAB 02280-03067 12/4/18 HOOKUP MARYDELL	120418	12/21/18		12/21/18		6.00
										6.00
1052	57241	1	01408 3130	PENNONI ASSOCIATES INC. ENGINEERING SERVICES SERVICE THRU 10/12/18 GEN.CONSULT.	833477	12/21/18		12/21/18		833.25
	57242	1	01408 3130	ENGINEERING SERVICES SERVICE THRU 10/12/18 CORNWALLIS DR	833478	12/21/18		12/21/18		14,044.75
	57243	1	01454 3717	MARYDELL POND REHAB SERVICE THRU 10/21/18 MARYDELL	833480	12/21/18		12/21/18		13,533.50
	57244	1	01408 3130	ENGINEERING SERVICES SERVICE THRU 10/21/18 BOW TREE POND	833673	12/21/18		12/21/18		7,285.00
	57245	1	01413 3130	ENGINEERING SERVICES SERV.THURU 10/21/18 SUNOCO PIPE NOIS	833479	12/21/18		12/21/18		1,661.84

Report Date. 12/21/18

Expenditures Register
GL-1812-66214

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
1052				PENNONI ASSOCIATES INC.						
	57246	1	01408 3131	ENGINEER. & MISC.RECHARGES SERV.THRU 10/21/18 SUNOCO PIPE E&S	833437	12/21/18		12/21/18		136.50
	57247	1	01408 3131	ENGINEER. & MISC.RECHARGES SERV.THRU 10/21/18 1664 E.BOOT RD	833440	12/21/18		12/21/18		436.25
	57248	1	01408 3131	ENGINEER. & MISC.RECHARGES SERV.THRU 10/21/18 1662 E.BOOT RD	833439	12/21/18		12/21/18		394.75
	57249	1	01408 3131	ENGINEER. & MISC.RECHARGES SERV.THRU 10/21/18 DUCKLINGS	833438	12/21/18		12/21/18		522.75
	57250	1	01408 3131	ENGINEER. & MISC.RECHARGES SERV.THRU 10/21/18 LEGENSTEIN	833481	12/21/18		12/21/18		976.50
	57251	1	01408 3131	ENGINEER. & MISC.RECHARGES SERV.THRU 10/21/18 227 ELLIS LANE	833441	12/21/18		12/21/18		756.75
										40,581.84
1005				PENNSYLVANIA ONE CALL SYSTEM						
	57252	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS MONTHLY ACTIVITY FEE - NOV.2018	0000794361	12/21/18		12/21/18		45.89
										45.89
1087				PIPE XPRESS INC.						
	57254	1	01454 3740	EQUIPMENT MAINT. & REPAIR COUPLINGS, END CAPS, PLUGS & ADAPTERS	95475	12/21/18		12/21/18		108.52
	57256	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS END CAP & SEPTIC LID	95345	12/21/18		12/21/18		99.33
										207.85
2417				PPC LUBRICANTS EAST						
	57257	1	01430 2330	VEHICLE MAINT AND REPAIR 55 GALS. BLUE DEF & 55 GALS CASTROL CRB MULTI	1604310	12/21/18		12/21/18		802.72
										802.72
1203				SAFETY-KLEEN CORPORATION						
	57261	1	01430 2330	VEHICLE MAINT AND REPAIR PARTS WASHER SOLVENT	78472263	12/21/18		12/21/18		424.00
										424.00

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550				XYLEM DEWATERING SOLUTIONS INC.						
	57271	1	01454 3717	MARYDELL POND REHAB PUMP & SUCTION HOSE RENTAL	400868249	12/21/18		12/21/18		1,749.80
	57272	1	01454 3717	MARYDELL POND REHAB PUMP & SUCTION HOSE RENTAL	400869950	12/21/18		12/21/18		3,829.48
										5,579.28
1512				ZEP SALES & SERVICE						
	57273	1	01430 2330	VEHICLE MAINT AND REPAIR ZEP BIG ORANGE AEROSOL & ZEP REACH	9003866942	12/21/18		12/21/18		252.34
										252.34

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
03	SINKING FUND									
2707				HOSKIN'S FORD, BRIAN						
	57206	1	03430 7400	CAPITAL REPLACEMENT - HWY EQUIP 2019 FORD EXPLORER	61710	12/21/18		12/21/18		35,850.00
										35,850.00
4011				REMINGTON & VERNICK ENGINEERS INC.						
	57259	1	03409 7450	CAPITAL PURCHASE - TWP BLDG PROF.SERVICE THRU 9/30/18 WASH BAY	PCEGT001-6	12/21/18		12/21/18		29,363.50
	57260	1	03409 7450	CAPITAL PURCHASE - TWP BLDG PROF.SERVICE THRU 11/30/18 WASH BAY	PCEGT001-8	12/21/18		12/21/18		720.00
										30,083.50

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05				SEWER OPERATING						
40				ALLIED CONTROL SERVICES						
57158	1	05420	3700	C.C. METERS-MAINT.& REPRS. ON-SITE 4TH QTR.CALIBRATION	312414	12/21/18		12/21/18		932.75
										932.75
151				BLOSENSKI DISPOSAL CO, CHARLES						
57165	1	05422	4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 11/26/18	16861-172531	12/21/18		12/21/18		181.00
57165	2	05422	4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 12/03/18	16862-172531	12/21/18		12/21/18		181.00
										362.00
1526				CUSTOM ENVIRONMENTAL TECHNOLOGY						
57172	1	05422	2440	R.C. STP- CHEMICALS 2290 BINS ZETA LYTE	5217	12/21/18		12/21/18		4,362.80
										4,362.80
3872				EAGLE TERMITE & PEST CONTROL						
57174	1	05420	3705	ASHERIDGE-MAINT.&REPR PEST CONTROL - DEC. 2018 ASHERIDGE	201960	12/21/18		12/21/18		25.00
57178	1	05422	3700	R.C. STP-MAINT.& REPAIRS PEST CONTROL - DEC. 2018 RCSTP	201957	12/21/18		12/21/18		45.00
										70.00
3012				EAST GOSHEN TWP.- SEWER CAPITAL RESERVE						
57182	1	05492	0300	TRANSFER TO SINKING FUND ANNUAL XFER TO SEWER CAPITAL RESERV	121818	12/21/18		12/21/18		160,000.00
										160,000.00
431				EJ USA INC. (EAST JORDAN)						
57183	1	05422	3701	R.C. COLLEC.-MAINT.& REPR MANHOLE COVERS - 4	110180104395	12/21/18		12/21/18		567.84
										567.84
1668				EXETER SUPPLY COMPANY INC						
57184	1	05420	3701	C.C. INTERCEPT.-MAINT.&REP MANHOLE COVER SEAL TITE, HOOKS, DYE FLOUR, TORQUE WRENCH, WHEELER, KEY- T-HANDLE PIT	316654	12/21/18		12/21/18		219.49
57184	2	05422	3702	R.C. COLLECTION-MAINT. & REP I&I MANHOLE COVER SEAL TITE, HOOKS, DYE FLOUR, TORQUE WRENCH, WHEELER, KEY- T-HANDLE PIT	316654	12/21/18		12/21/18		219.49

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06				REFUSE						
4093				KURZINSKY, RYAN S.						
	57213	2	06364	2000 REVENUE - REFUSE FEES	122118	12/21/18		12/21/18		42.72
				REFUND RE: OVERPAYMENT UTILITY BILL						
										42.72
4081				TOTAL RECYCLE INC.						
	57267	1	06427	4504 RECYCLING FEES	007220	12/21/18		12/21/18		3,471.80
				NOVEMBER 2018 RECYLCLE FEES						
										3,471.80
										804,340.83
										0 Printed, totaling 804,340.83

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	520,951.45	GENERAL FUND
03	03	65,933.50	SINKING FUND
05	05	213,941.36	SEWER OPERATING
06	06	3,514.52	REFUSE
		804,340.83	

PERIOD SUMMARY

Period	Amount
1812	804,340.83
	804,340.83

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01				GENERAL FUND						
555				GOSHEN FIRE COMPANY						
	57278	1	01411 5000	CONTRIB. TO VOL. FIRE CO.	122718	12/28/18		12/28/18		15,000.00
				NON-POLICE FALSE ALARM FINES						
				COLLECTED 2018 - PER BUDGET						
										15,000.00
05				SEWER OPERATING						
425				EAST GOSHEN TOWNSHIP - GENERAL						
	57276	1	05420 1400	C.C. METERS -WAGES	122618-S	12/28/18		12/28/18		1,904.67
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	2	05420 2510	C.C. METERS -VEHICLE OPER.	122618-S	12/28/18		12/28/18		2,152.35
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	3	05420 1402	C.C. COLLECTION - WAGES	122618-S	12/28/18		12/28/18		4,094.86
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	4	05420 2512	C.C. COLLEC.-VEHICLE OPER.	122618-S	12/28/18		12/28/18		1,919.93
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	5	05420 1401	C.C. INTERCEPTOR - WAGES	122618-S	12/28/18		12/28/18		75.54
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	6	05420 2511	C.C. INTERCPT-VEHICLE OPER	122618-S	12/28/18		12/28/18		47.83
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	7	05420 1404	C.C. COLLECTION - WAGES - I&I	122618-S	12/28/18		12/28/18		74.76
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	8	05420 1405	ASHBRIDGE WAGES	122618-S	12/28/18		12/28/18		2,720.71
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	9	05420 2515	ASHBRIDGE - VEHICLE OPER	122618-S	12/28/18		12/28/18		1,290.23
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	10	05420 1406	MILL VALLEY - WAGES	122618-S	12/28/18		12/28/18		3,017.28
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	11	05420 2516	MILL VALLEY - VEHICLE OPER	122618-S	12/28/18		12/28/18		1,594.85
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	12	05422 1401	R.C. COLLEC.- WAGES	122618-S	12/28/18		12/28/18		17,792.94
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	13	05422 2511	R.C. COLLEC-VEHICLE OPER.	122618-S	12/28/18		12/28/18		14,480.53
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	14	05422 1400	R.C. STP- WAGES	122618-S	12/28/18		12/28/18		3,395.08
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	15	05422 2510	R.C. STP-VEHICLE OPER.	122618-S	12/28/18		12/28/18		2,295.63
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	16	05422 1402	R.C. COLLECTIONS WAGES I&I	122618-S	12/28/18		12/28/18		1,884.85
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	17	05422 2512	R.C. COLLECT.-VEH OPERATING - I&I	122618-S	12/28/18		12/28/18		143.49
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	18	05429 1401	PA ONE CALL - WAGES	122618-S	12/28/18		12/28/18		821.54
				4TH QTR.2018 REIMBURSEMENT - SEWER						
	57276	19	05429 1400	ADMIN.- WAGES	122618-S	12/28/18		12/28/18		20,941.31
				4TH QTR.2018 REIMBURSEMENT - SEWER						

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05				SEWER OPERATING						
425				EAST GOSHEN TOWNSHIP - GENERAL						
	57276	20	05429 3730	ADMIN.-BLDG.OVERHEAD	122618-S	12/28/18		12/28/18		39,004.33
				4TH QTR.2018 REIMBURSEMENT - SEWER						
06				REFUSE						
425				EAST GOSHEN TOWNSHIP - GENERAL						
	57277	1	06427 1400	REFUSE - WAGES	122618-R	12/28/18		12/28/18		15,106.00
				4TH QTR.2018 REIMBURSEMENT - REFUSE						
	57277	2	06427 3730	ADMIN.BLDG.OVERHEAD	122618-R	12/28/18		12/28/18		3,076.00
				4TH QTR.2018 REIMBURSEMENT - REFUSE						
07				MUNICIPAL AUTHORITY						
425				EAST GOSHEN TOWNSHIP - GENERAL						
	57275	1	07424 1400	ADMINISTRATIVE WAGES	122618-M	12/28/18		12/28/18		8,382.36
				4TH QTR.2018 REIMBURSEMENT - MA						
										146,217.07
										161,217.07
										0 Printed, totaling 161,217.07

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	15,000.00	GENERAL FUND
05	05	119,652.71	SEWER OPERATING
06	06	18,182.00	REFUSE
07	07	8,382.36	MUNICIPAL AUTHORITY
		161,217.07	

PERIOD SUMMARY

Period	Amount
1812	161,217.07
	161,217.07

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Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Srce	Trx #	#	U
1812			CREDIT CARD PAYMENT									
	05422	4500	RCSTP LAB TESING 10/30-11/27/18	2918	ALS ENVIRONMENTAL	40-2298149	12/07/18	366.00	PC	66278	1	
	06427	4502	WEEK 12/3/18 - 12/7/18	241	C.C. SOLID WASTE AUTHORITY	52479-R	12/07/18	4,349.52	PC	66278	2	
	05422	4502	WEEK 12/3/18 - 12/7/18	241	C.C. SOLID WASTE AUTHORITY	52479-S	12/07/18	760.45	PC	66278	3	
	06427	4502	WEEK 12/10/18 - 12/15/18	241	C.C. SOLID WASTE AUTHORITY	52558-R	12/15/18	7,001.16	PC	66278	4	
	05422	4502	WEEK 12/10/18 - 12/15/18	241	C.C. SOLID WASTE AUTHORITY	52558-S	12/15/18	620.42	PC	66278	5	
	01430	2320	321.0 GALS. GASOLINE	1161	REILLY & SONS INC	152917-530	11/21/18	569.45	PC	66278	6	
	01430	2320	535.2 GALS DIESEL	1161	REILLY & SONS INC	153954-531	12/05/18	1,135.69	PC	66278	7	
	01430	2320	475.3 GALLONS DIESEL	1161	REILLY & SONS INC	154543-531	12/11/18	995.75	PC	66278	8	
								15,798.44				
								15,798.44				

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	2,700.89		GENERAL FUND Expense Account
01107-1010		2,700.89	GENERAL FUND Bank Account
054XX-XXXX	1,746.87		SEWER OPERATING Expense Account
05100-1005		1,746.87	SEWER OPERATING Bank Account
064XX-XXXX	11,350.68		REFUSE Expense Account
06100-1005		11,350.68	REFUSE Bank Account

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
3250	57284	1	01401 3210	COMCAST 8499-10-109-0107704 COMMUNICATION EXPENSE 0107704 12/23/18 - 1/22/19 PAOLI & BOOT LED	121518	12/31/18		12/31/18		105.75
										105.75
3220	57285	1	01414 3000	DIMARTINI, VINCENT CODE BOOKS/OTHER 2015 RESIDENTIAL & COMMERCIAL IECC UPDATES	122018	12/31/18		12/31/18		100.00
										100.00
1876	57286	1	01430 2330	FOLEY INC. VEHICLE MAINT AND REPAIR KIT FILTER	PC000308733	12/31/18		12/31/18		41.52
										41.52
638	57287	1	01409 3740	HOME DEPOT CREDIT SERVICES TWP. BLDG. - MAINT & REPAIRS HOOKS FOR PICTURES	121318	12/31/18		12/31/18		9.98
	57287	2	01437 2460	GENERAL EXPENSE - SHOP FISH TAPE, SQUARE, PLUG ENDS, UPHOL NAILS, POLY SPRAY, PAINT THINNER, BATTERIES & SCREWS	121318	12/31/18		12/31/18		218.88
	57287	3	01437 2600	SHOP - TOOLS IMPACT DRIVER	121318	12/31/18		12/31/18		99.00
	57287	4	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS PROPANE TANK EXCHANGE	121318	12/31/18		12/31/18		99.85
										427.71
2442	57288	1	01430 2330	KENT AUTOMOTIVE VEHICLE MAINT AND REPAIR BLACK WATERPROOF TAPE	9306315813	12/31/18		12/31/18		85.92
										85.92
2861	57289	1	01430 2600	LITTLE INC., ROBERT E. MINOR EQUIP. PURCHASE CUTQUIK MACHINE, POLE PRUNER, 14 BAR & CHAIN LOOP	03-607637	12/31/18		12/31/18		1,771.10
										1,771.10

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2099				SUBURBAN PROPANE						
	57297	1	05422	3701 R.C. COLLEC.-MAINT.& REPR	2361-028257	12/31/18		12/31/18		261.18
				53.9 GALLONS PROPANE						
										261.18
										14,824.88
										0 Printed, totaling 14,824.88

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	3,843.48	GENERAL FUND
05	05	10,981.40	SEWER OPERATING
		14,824.88	

PERIOD SUMMARY

Period	Amount
1812	14,824.88
	14,824.88

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01				GENERAL FUND						
1471				WESTTOWN-EAST GOSHEN POLICE						
	57299	1	01410 5300	POLICE GEN.EXPENSE	010119	01/03/19	01/01/19	01/03/19	16723 p	533,572.93
				JANUARY 2019 CONTRIBUTION						
										533,572.93
										533,572.93
										533,572.93
										0.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
2591	57321	1	01454	3600	PECO - 59500-35010 UTILITIES 59500-35010 11/20-12/21/18 PND PUMP	122718	01/03/19	01/03/19		33.40
										33.40
3373	57323	1	01452	5150	SESAC LLC AMPHITHEATER CONCERTS MUSIC LICENSE FEE - 2019	10253825	01/03/19	01/03/19		438.00
										438.00
3120	57324	1	01430	2330	STTC SERVICE TIRE TRUCK CTRS INC. VEHICLE MAINT AND REPAIR 4 GOODYEAR TIRES #4	164016-17	01/03/19	01/03/19		844.12
	57325	1	01430	2330	VEHICLE MAINT AND REPAIR 4 GOODYEAR TIRES #7	166525-17	01/03/19	01/03/19		844.12
										1,688.24
2055	57326	1	01486	3500	UNIVEST CORP INSURANCE COVERAGE -PREM. 2019 PUBLIC OFFICIAL LIABILITY POLICY RENEWAL	7888	01/03/19	01/03/19		23,359.00
										23,359.00
1389	57327	1	01414	3141	UNRUH TURNER BURKE FREES LEGAL - ZONING HEARING BOARD LEGAL SERV. 9/27-11/19/18 MALVERN INSTITUTE	159689	01/03/19	01/03/19		4,313.00
										4,313.00
4040	57328	1	01407	2130	W3 GLOBAL SOLUTIONS LLC COMPUTER EXPENSE WEB HOSTING - 2019 QTR.1	1777	01/03/19	01/03/19		1,500.00
										1,500.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06	REFUSE									
4092	HAMILTON, CHRISTOPHER									
	57314	1	06427	4500 CONTRACTED SERV.	121918	01/03/19		01/03/19		21.18
	REIMBURSEMENT FOR DAMAGED TRASH CAN									
										21.18

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
08				BOND FUNDS (CAPITAL PROJECTS)						
4084				COYLE, LYNCH & COMPANY						
57307	1	08459	6000	MISC TRAIL EXPENSES	18-369.01	01/03/19		01/03/19		2,500.00
				VALUATION OF PAOLI PK.EASEMENT -						
				1425 PAOLI PK. (SUNOCO)						
57308	1	08459	6000	MISC TRAIL EXPENSES	18-373.01	01/03/19		01/03/19		2,500.00
				VALUATION OF PAOLI PK.EASEMENT -						
				1596 PAOLI PK. (REDEEMED PROP. L.P.)						
										5,000.00
										226,854.80
										0 Printed, totaling 226,854.80

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	179,480.72	GENERAL FUND
05	05	42,352.90	SEWER OPERATING
06	06	21.18	REFUSE
08	08	5,000.00	BOND FUNDS (CAPITAL PROJECTS)
		226,854.80	

PERIOD SUMMARY

Period	Amount
1901	226,854.80
	226,854.80

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Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Srce Trx #	#	U
1901			CREDIT CARD PAYMENT								
	01401	3400	NOTICE - BOS MTG. 12/18/18	2226	21ST CENT.MEDIA NEWS #884433	1702909	12/11/18	182.45	PC 66355	1	
	01401	3400	NOTICE - BIDS STORM SEWER LINING	2226	21ST CENT.MEDIA NEWS #884433	1702502	12/11/18	324.90	PC 66355	2	
	01401	2100	COFFEE, CREAMER & TEA	1990	CRYSTAL SPRINGS	3154612 122118	12/21/18	124.71	PC 66355	3	
	05422	3601	12/7/18 - 1/6/19	2439	VERIZON -7041	0001-24 121018	12/10/18	218.86	PC 66355	4	
	01409	3840	12/16/18 - 1/15/19	2868	VERIZON-1420	0001-62 121518	12/15/18	85.27	PC 66355	5	
	01409	3605	12/15/18 - 1/14/19	2273	VERIZON - 0527	0001-58 121418	12/14/18	204.47	PC 66355	6	
								1,140.66			

1,140.66

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	921.80		GENERAL FUND Expense Account
01107-1010		921.80	GENERAL FUND Bank Account
054XX-XXXX	218.86		SEWER OPERATING Expense Account
05100-1005		218.86	SEWER OPERATING Bank Account

PLGIT 1107.1010													
DATE	DESCRIPTION	TOTAL	1116.1000	1401.3000	1407.2130	1409.3745	1437.2460	1437.2600	1452.3000	1452.3720	1454.3717	1487.1910	1487.4600
	RICK SMITH												
11/1/2018	AMAZON -Glass for Public Works	56.44					56.44						
11/7/2018	DCCC - Tuition - Lynn LeBlanc	954.00											954.00
11/9/2018	APPLE I-TUNES	0.99			0.99								
11/15/2018	NOTARY.ORG - Renewal - B.Phillips	314.35		314.35									
11/18/2018	AMAZON - Picture Frames - M.Miller	39.99					39.99						
11/23/2018	21ST CENTURY - QUARTERLY SUBSCRIP. DAILY LOCAL	130.00		130.00									
		\$1,495.77											
	MARK MILLER												
10/30/2018	SP-Ethernet - Camera Wire PW per Burt	130.99				130.99							
11/1/2018	Yak Mat LLC - Mats Marydell Pond	6,390.00									6,390.00		
11/3/2018	Vano's - Pizza for PW re: Hershey Mill PS	59.00					59.00						
11/5/2018	Yak Mat LLC - Mats Marydell Pond	191.70									191.70		
11/5/2018	Apple - itunes - Weather app	0.99			0.99								
11/5/2018	Weaver's Store - Boots Vinny & PJ	541.63										541.63	
11/9/2018	Macy's - Crock Pot PW kitchen	95.39					95.39						
11/9/2018	Land's End - V-neck sweaters	103.30										103.30	
11/10/2018	Land's End - Thermal Shirt (reimbursed by Sue Smith)	41.45	41.45										
11/10/2018	Land's End - Thermal Shirts	133.30										133.30	
11/10/2018	Weaver's Store - Boots	119.95										119.95	
11/14/2018	PA Training - Inspection Testing - Training Material	59.99											59.99
11/14/2018	PA Training - Inspection Testing - Training Material	99.98											99.98
11/14/2018	PA Training - Inspection Testing - Training Material	59.99											59.99
11/18/2018	Lowes - Fiberglass, magnetic torpe. Pliers & tool bag	84.70						84.70					
11/19/2018	AT&T Data - IPAD S.Walker	30.00			30.00								
		\$8,142.36											
	JASON LANG												
10/30/2018	Bed Bath & Beyond - tree lights	63.39								63.39			
11/5/2018	Crown Awards - Engraved Plate - Pedometer Challenge	12.38							12.38				
11/13/2018	Winterland - tree lights	29.35								29.35			
		\$105.12											
	GRAND TOTAL	9,743.25	41.45	444.35	31.98	130.99	115.44	220.08	12.38	92.74	6,581.70	898.18	1,173.96

9,743.25

J/E's made

Add to Master Cred.Card List

X

X

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 12/27/2018
To: Board of Supervisors
From: Mark Gordon, Township Zoning Officer *mlb*
Re: Paoli Pike Trail Maintenance Policy

Dear Board Members,

As you know, the trail easement discussions with property owners along the trail have begun. Therefore, it's appropriate have a maintenance policy in place for the trail and the permanent trail easement areas. I have drafted the attached Maintenance Policy with input from Rick and Mark.

The three easement types we are securing from property owners are: "Sidewalk Easement", "Traffic Signal Easement", and "Temporary Construction Easement". These easements are crafted specifically to PennDOT requirements and CANNOT be modified. Each property within the project area will require at least one of the above mentioned easements types. Each easement type is described below.

Sidewalk Easement - A permanent easement for the area where the trail will be located with a small area outside the legal right-of-way.

Traffic Signal Easement - Area needed to accommodate the traffic signal equipment, ADA ramps, provide access for maintenance, operation and future modifications of the signal equipment.

Temporary Construction Easement – An area needed to accommodate the construction of the trail, primarily for grading and will be returned to the pre-construction condition. This easement will expire at the completion of construction.

Since the easement language is strictly controlled by PennDOT, there will be a need to enter into "Side Agreements" with individual property owners to address specific details that cannot be included within the easements. We are working on these side agreements with property owners along the trail at this time.

Since the trail is going to be used year round the entire area of the sidewalk easement and traffic signal easement should be maintained year round. Also, the property owners I have spoken have expressed a desire for the trail to be maintained year round.

Year round maintenance within the Sidewalk Easement will include snow removal, ice treatment, grass cutting, tree trimming, refuse removal, etc.

Attached are the Paoli Pike Trail Maintenance Policy and the resolution for adopting it.

Draft Motion:

Madame Chairman, I move that the Board adopt resolution 2019-184 adopting the Paoli Pike Trail Maintenance Policy.

EAST GOSHEN TOWNSHIP

CHESTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 2019-184

WHEREAS, the Township has developed a master plan for a multimodal trail (the "Trail") to be constructed along Paoli Pike from Airport Road to Line Road (the "Trail Project"); and

WHEREAS, portions of the Trail will be constructed within areas of right-of-way of Paoli Pike and Boot Road and areas of easements which the Township intends to acquire from owners of various parcels of real property along Paoli Pike and Boot Road; and

WHEREAS, the Township will construct and maintain the trail area within the acquired easement areas throughout the length of the trail;

WHEREAS, the Township has established the "Paoli Pike Trail Maintenance Policy";

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of East Goshen Township as follows:

The Township approves the Paoli Pike Trail Maintenance Policy and authorizes the Public Works Director to implement the Paoli Pike Trail Maintenance Policy.

RESOLVED this _____ day of _____, 2019.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

East Goshen Township

Paoli Pike Trail Maintenance Policy

Introduction:

East Goshen Township will design and construct a Pedestrian and Bicycle trail along Paoli Pike within East Goshen Township. The Township will secure permanent sidewalk and traffic signal easements (easements) from individual property owners along the length of the trail. The Township Board of Supervisors has determined that year round maintenance of the trail is necessary for the safety of the trail users. Outlined below is the trail maintenance that the Township will perform for the Paoli Pike Trail.

Regular Maintenance:

The following maintenance will be conducted regularly by the Public Works Department.

Trash Collection: Empty trash receptacles within the easements

Litter collection: Pick up litter within the easements

Tree Limb Trimming: Trim tree limbs that encroach into the easements to a height of 8 feet above the trail surface

Tree Maintenance: Trees within the easements will be maintained

Trail Surface Maintenance: The trail surface will be maintained as needed

Trail Signage Maintenance: Signage along the trail shall be maintained as needed

Trail Fencing: Trail fencing shall be maintained as needed

Benches and Bike racks: Benches and bike racks shall be maintained as needed

Grass Cutting:

- Grass will be cut as needed within the easement
- Grass will be cut within between the easements and in the area between the easement and the vehicle cartway(s)

Snow Removal:

- Snow will be removed from the trail surface as necessary

Ice removal:

- Ice will be controlled on the trail surface with salt as necessary

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 12/27/2018
To: Board of Supervisors
From: Mark Gordon, Township Zoning Officer 
Re: Paoli Pike Trail / Segments F & G Engineering Proposal

Dear Board Members,

The Township has received a proposal from McMahon Associates for construction administrative and inspection services for Segments F & G of the Paoli Pike Trail. Our grants require that the Trail and SWM BMP's be inspected throughout construction and certified at completion by a professional engineer. Staff asked McMahon Associates Inc. to provide a proposal for these services. Costs for construction inspections were anticipated during the initial planning of the trail.

This proposal also includes a line item for McMahon's assistance with the traffic signal bid documents and associated work to prepare for the construction of the new traffic signal at Paoli Pike and Hibberd Ln.

Staff Recommendation: McMahon is the design engineer and contracted with the Township for professional design services for the project. Staff has reviewed the proposal and believes that it outlines a cost effective and efficient approach to the administrative and inspection services required to move forward with Segments F & G.

Draft Motion: I move that we accept the December 12, 2018 proposal from McMahon Associates Inc. for construction administrative and inspection services for segments F & G in the amount of \$92,480.



McMAHON ASSOCIATES, INC.
840 Springdale Drive
Exton, PA 19341
p 610-594-9995 | f 610-594-9565

PRINCIPALS

Joseph W. McMahon, P.E.
Joseph J. DeSantis, P.E., PTOE
John S. DePalma
William T. Steffens
Casey A. Moore, P.E.
Gary R. McNaughton, P.E., PTOE

ASSOCIATES

John J. Mitchell, P.E.
Christopher J. Williams, P.E.
R. Trent Ebersole, P.E.
Matthew M. Kozsuch, P.E.
Maureen Chlebek, P.E., PTOE
Dean A. Carr, P.E.

December 12, 2018

Mr. Louis (Rick) Smith
Township Manager
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

RE: Proposal for Construction Administrative and Inspection Services
Paoli Pike Trail – Segments F and G
East Goshen Township, Chester County, PA
McMahon Project No. 816417.21

Dear Mr. Smith:

McMahon Associates, Inc. is pleased to submit this proposal associated with construction administrative and inspection services for Segments F and G of the Paoli Trail. For the purpose of this proposal, the additional engineering tasks are as follows:

Task 1 – Traffic Signal Bid Documents and Construction

The specific work to be completed for this task includes the preparation of bid documents for the traffic signal improvements at the intersection of Paoli Pike and Hibberd Lane. The bid documents will include all general and technical specifications and special provisions. The specifications will be in accordance with PennDOT's Publication 408 and any applicable Township standards. Other bidding tasks to be completed by our office will include preparation of the legal advertisement for prospective bidders for placement in the local newspaper, issuance of any addenda to prospective bidders (if necessary), responding to contractor questions, conducting bid opening and evaluating bids, engineer's recommendation to the Township for the bid award and issuance of Notice of Award and Notice to Proceed letters to the contractor. McMahon will also estimate bidding quantities and provide the Township with .PDF files of all plans, specifications and bidding documents for use with Pennsylvania's electronic document and bid management program, PennBid. In addition, this task includes coordination with PennDOT District 6-0 during the bidding stage, construction oversight for the traffic signal installation and final traffic signal acceptance including any revisions to the permit plan.

Task 2 – Construction Stakeout

The specific work to be completed for this task includes providing construction stakeout of the proposed trail, landscape median, channelized island at Hibberd Lane, eight (8) ADA curb ramps and all the BMPs. In addition, McMahon will provide any necessary cut sheets needed during construction.

Task 3 – PCSM BMP Construction Inspection

Task 4 – Certification of Design

The specific work to be completed for these tasks includes providing full time inspection during the installation of the Post Construction Storm water Management (PCSM) BMPs such as pervious pavement, infiltration trenches (#7, 8 and 9), one (1) vegetated swale, two (2) rain gardens and a level spreader. Our inspector will be present on-site during construction of the BMPs to ensure the system is constructed as designed and to oversee the excavation of the fine grain soils. The inspector and licensed professional must confirm that the bottoms of infiltration features are situated within the correct infiltration stratum. *McMahon may need the assistance of Ingram Engineering who performed the soil infiltration testing during the design stage. Their work will be billed on a time and material basis as needed.*

The inspector will be present for any “critical activity” listed on the Erosion and Sediment Pollution Control Plan or the Post Construction Storm water Management Plan. The proper documents will be prepared and signed by the licensed professional certifying that all work, including the individual critical activities, has been performed in accordance with the terms and conditions of the permit, the approved Erosion and Sediment Pollution Control Plan, and the approved Post Construction Storm water Management Plan. It should be noted that a Notice of Termination (NOT) for the NPDES Permit will not be submitted for the Chester County Conservation District’s (CCCD) approval until after the Segment C, D and E project is completed. McMahon will need to coordinate with CCCD prior to construction of Segments F and G to discuss how to handle the NOT.

As a requirement of the DCNR funding, McMahon will provide additional construction inspection over the duration of the project to assure that the project was built in accordance with the plans and specifications and meet the requirements of all applicable permit. At the completion of construction, McMahon will sign and seal the Certification of Design.

For the purpose of this proposal, we are assuming the project will take the Township three (3) months to complete. Therefore, we anticipate that our inspector will be on site for approximately twelve weeks at an average of thirty hours (30) hours per week for an estimate 360 hours to inspect the installation of the PCSM BMPs and to certify that the proposed trail, landscape median, channelized island at Hibberd Lane and eight (8) ADA curb ramps are built in accordance with the plans and specifications and meet the requirements of all applicable permit. Our office will contact you when we are at 75% of the budgeted hours to determine if additional will need to be authorized by the Township.

Fee – Based on the scope of services described above, our fee for the above tasks is as follows:

Task 1 – Traffic Signal Bid Documents and Construction	\$ 18,060
Task 2 – Construction Stakeout	\$ 22,700
Task 3 – PCSM BMP Construction Inspection	\$ 41,980
Task 4 – Certification of Design	\$ 9,740
TOTAL	\$ 92,480

Reimbursable expenses, such as travel and reproduction, will be billed in addition to the fee above in accordance with our Standard Provisions for Professional Services (attached).

Timing

McMahon is prepared to immediately begin working on these services upon your written authorization to proceed by returning this agreement with an authorized signature.

Conditions

This agreement hereto sets forth the entire understanding between the parties with respect to the subject matter hereof, supersedes any and all prior understandings whether written or oral with respect to the subject matter hereof and may not be altered, modified, changed, amended or waived in any manner, except in a writing signed by all of the parties hereto. The conditions of this agreement call for the execution of this contract with the understanding that **Invoices for services will be submitted monthly and are payable within 30 days of issuance.** All invoices not paid within 30 days are subject to a 1.5% monthly interest charge, and all projects with overdue balances exceeding 90 days will be subject to a stoppage of all work. Any changes in the specific work program described above will result in an adjustment of the conditions and fees. If the terms of this contract, as contained herein, and in the attached Standard Provisions for Professional Services are agreeable to you, please execute both copies of the agreement below in the space provided and return one signed copy to our office. If you should have any questions, or require further information, please feel free to contact me at 610-594-9995, ext. 5129.

Sincerely,



Stephen C. Giampaolo, P.E.
Senior Project Manager

SCG/
Attachments

Accepted by East Goshen Township:

I have reviewed all terms of this contract, and I am authorized to sign in the space below for execution of this contract.

By: _____
(Signature of Authorized Representative)

(Printed Name of Authorized Representative)

Title: _____

Date: _____

McMAHON ASSOCIATES, INC.
STANDARD PROVISIONS FOR PROFESSIONAL SERVICES
January 1, 2018

SERVICES

McMahon Associates, Inc. reserves the right to make adjustments for individuals within these classifications as may be desirable in its opinion by reason of promotion, demotion, or change in wage rates. Such adjustments will be limited to the manner in which charges are computed and billed and will not, unless so stated in writing, affect other terms of an agreement, such as estimated total cost. The following rates will apply to actual time devoted by McMahon Associates, Inc. staff to this project computed to the nearest one-half hour.

<u>PERSONNEL</u>	<u>HOURLY RATES</u>
Field Traffic Count Personnel	\$ 50.00
Survey Technician	\$ 75.00
Technician/Word Processor I	\$ 80.00
Technician/Word Processor II	\$ 85.00
Technician/Word Processor III	\$ 90.00
Technician/Word Processor IV	\$ 95.00
Technician/Word Processor V	\$105.00
Engineer I	\$110.00
Engineer II	\$115.00
Engineer III	\$125.00
Engineer IV	\$130.00
Engineer V	\$140.00
Engineer VI	\$150.00
Party Chief	\$100.00
Chief of Surveys	\$135.00
Traffic Control/Construction Specialist	\$135.00
Senior Engineer/Planner I	\$160.00
Senior Engineer/Planner II	\$170.00
Senior Engineer/Planner III	\$180.00
Senior Engineer/Planner IV	\$190.00
Senior Engineer/Planner V	\$200.00
Senior Engineer/Planner VI	\$205.00
Senior Engineer/Planner VII	\$215.00
Senior Engineer/Planner VIII	\$225.00
Associate	\$230.00
Senior Associate	\$240.00
Principal	\$250.00

TERMS

1. **Invoices** - Invoices will be provided on a monthly basis and will be based upon percentage of completion or actual hours, plus expenses. Payment is due to McMahon Associates, Inc. within 30 days of the invoice date. Unpaid balances beyond 30 days are subject to interest at the rate of 1.5% per month. This is an annual percentage rate of 18%.
2. **Confidentiality** - Technical and pricing information in this proposal is the confidential and proprietary property of McMahon Associates, Inc. and is not to be disclosed or made available to third parties without the written consent of McMahon Associates, Inc.
3. **Commitments** - Fee and schedule commitments will be subject to renegotiation for delays caused by the client's failure to provide specified facilities or information, or any other unpredictable occurrences.
4. **Expenses** - Automatic Traffic Recorder equipment usage will be billed at \$25.00 per 24-hour count. Incidental expenses are reimbursable at cost, plus an administration fee of 10%. These include subconsultants, reproduction, postage, graphics, reimbursement of automobile usage at the IRS-approved rate, parking and tolls. Expenses which by company policy are not billed as reimbursable expenses to clients and therefore, will not be billed as part of this contract include the following: air travel, rental car, lodging, meals, and long distance phone charges between McMahon Associates offices. If it becomes necessary during the course of this project to travel elsewhere, those travel costs will be treated as reimbursable expenses. These expenses will be reflected in the monthly invoices.
5. **Attorney's Fees** - In connection with any litigation arising from the terms of this agreement, the prevailing party shall be entitled to all costs including reasonable attorney's fees at both the trial and appellate levels.
6. **Ownership and Use of Documents** - All original drawings and information are to remain the property of McMahon Associates Inc. The client will be provided with copies of final drawings and/or reports for information and reference purposes.
7. **Insurance** - McMahon Associates, Inc. will maintain at its own expense Workman's Compensation Insurance, Comprehensive General Liability Insurance and Professional Liability Insurance and, upon request, will furnish the client a certificate to verify same.
8. **Termination** - This agreement may be terminated by the authorized representative effective immediately on receipt of written notice. Payment will be due for services rendered through the date written notice is received.
9. **Binding Status** - The client and McMahon Associates, Inc. bind themselves, their partners, successors, assigns, heirs, and/or legal representatives to the other party to this Agreement, and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

December 24, 2018

To: Board of Supervisors

From: Mark Miller

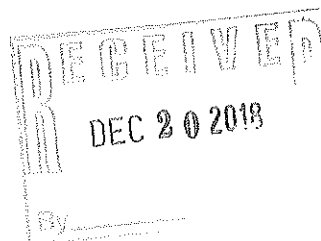
RE: Escrow Release No. 2 for Lot #2 1664 East Boot Road

The developer has asked for the release of \$42,750.00. The Township Engineer and I recommend the release of \$41,250.00 for the following work:

Site preparation, soil erosion control and storm water management.

The balance in the account after this release will be \$35,803.50

December 17, 2018



EGOST 00738

Mark Miller, Director of Public Works
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

RE: Escrow Release Recommendation No. 2 (Lot 2, 1664 E. Boot Road)

Dear Mark:

Mr. Vastardis has submitted the above escrow release request in the amount of \$42,750.00.

Approval to release **\$41,250.00** of the requested \$42,750.00 is recommended.

The requested release includes portions of *Site Preparation & Erosion Control, Stormwater Management Basin, Septic System Complete, and Driveway Construction.*

Following approval of the recommended release, the total amount released will be \$41,250.00. The total amount remaining in escrow will be \$35,803.50.

Should you have any further questions or comments, please contact me.

Sincerely,

PENNONI

A handwritten signature in black ink, appearing to be "NMC", written over a horizontal line.

Nathan M. Cline, PE
Township Engineer

cc: Rick Smith, Township Manager (via e-mail)
Renehan Building Group, 318 E. King Street, Malvern (via e-mail)
Nicholas L. Vastardis, PE, Vastardis Consulting Engineers, LLC (via e-mail)

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

December 24, 2018

To: Board of Supervisors

From: Mark Miller

Re: Escrow release #2 for Lot #3 1662 E. Boot Road

The developer has requested the release of \$32,560.00 for the following:

Site work, soil erosion control, storm water management, and basin and driveway construction.

The Township Engineer and I have inspected the site and recommend the release of \$31,060.00. The total amount remaining in the account is \$48,824.00.

December 17, 2018

EGOST 00737

Mark Miller, Director of Public Works
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

RE: Escrow Release Recommendation No. 2 (Lot 3, 1662 E. Boot Road)

Dear Mark:

Mr. Vastardis has submitted the above escrow release request in the amount of \$32,560.00.

Approval to release **\$31,060.00** of the requested \$32,560.00 is recommended.

The requested release includes portions of *Site Preparation & Erosion Control, Stormwater Management Basin, and Driveway Construction*.

Following approval of the recommended release, the total amount released will be \$31,060.00. The total amount remaining in escrow will be \$48,824.00.

Should you have any further questions or comments, please contact me.

Sincerely,

PENNONI

A handwritten signature in black ink, appearing to read "N. Cline", written over the printed name.

Nathan M. Cline, PE
Township Engineer

cc: Rick Smith, Township Manager (via e-mail)
Renehan Building Group, 318 E. King Street, Malvern (via e-mail)
Nicholas L. Vastardis, PE, Vastardis Consulting Engineers, LLC (via e-mail)

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

December 26, 2018

To: Board of Supervisors

From: Mark Miller

Re: Pipe Lining Bid (The Meadows Development)

We had planned on lining the storm sewers and spray rocking the inlets in the Meadows Development. Bids were opened on December 13, 2018, the bids ranged from \$314,245.00 to \$469,955.00. We have since decided to replace the decayed pipe with the Public Works Department doing the work as well as grouting all the inlets.

We recommend that the Board reject all the bids.

December 21, 2018

EGOS0706.01

Rick Smith, Township Manager
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

**RE: 2018 Storm Sewer Lining (CIPP)
Bid Tabulation**

Dear Rick:

Attached herewith is a tabulation of the bids received on Thursday December 13, 2018 at 10:00 a.m. for the above referenced contract. The lowest qualified base bidder was Kenyon Pipeline Inspection of Queensburg, NY with a total base bid of \$261,300.00 and the lowest base bid with alternate was Standard Pipe Services, LLC of Newark, DE with a total base bid with alternate of \$314,245.00.

Should you have any questions or comments, please contact me.

Sincerely,

PENNONI

A handwritten signature in blue ink, appearing to read "N. Cline", written over the printed name.

Nathan M. Cline, PE
Township Engineer

cc: Mark Miller, Public Works (via e-mail)

EGOS0607.01

East Goshen Township
 Tabulation of Bids Received Until 10:00 A.M.
 Prevailing time on December 13, 2018

2018 Storm Sewer Lining (CIPP)

Standard Pipe Services, LLC
 567 Walther Road
 Newark, DE 19702
 Contact: Frank Impagliazzo
 (302) 286-0701

Kenyon Pipeline Inspection
 22 Helen Drive
 Queensbury, NY 12804
 Contact: Jake Kenyon
 (518) 926-9843

Abel Recon
 3925 Columbia Avenue
 Mountville, PA 17544
 Contact:
 (717) 285-3103

AM-Liner East, Inc.
 601 Jack Enders Blvd
 Berryville, VA 22611
 Contact:
 (540) 955-9671

Insituform Technologies, LLC
 253 F Worcester Road
 Charlton, MA 01507
 Contact: Joan Allen
 (508) 248-7640

SAK Construction, LLC
 864 Hoff Road
 O'Fallon, MO 63366
 Contact: Tom Quails
 (636) 385-1000

ITEM NO.	APPROXIMATE QUANTITY/UNIT	DESCRIPTION	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
BASE BID														
1	1,315	LF Clean and televise Storm Sewer prior to beginning work.	\$10.00	\$13,150.00	\$4.00	\$5,260.00	\$9.00	\$11,835.00	\$10.00	\$13,150.00	\$37.75	\$49,641.25	\$38.00	\$49,970.00
2	30	LF Lining of 15-inch Storm Sewer	\$200.00	\$6,000.00	\$130.00	\$3,900.00	\$291.32	\$8,739.60	\$300.00	\$9,000.00	\$353.00	\$10,590.00	\$360.00	\$10,800.00
3	103	LF Lining of 18-inch Storm Sewer	\$100.00	\$10,300.00	\$105.00	\$10,815.00	\$178.51	\$18,386.53	\$165.00	\$16,995.00	\$242.00	\$24,926.00	\$255.00	\$26,265.00
4	393	LF Lining of 21-inch Storm Sewer. Including reinstatement of two (2) laterals	\$150.00	\$58,950.00	\$105.00	\$41,265.00	\$130.06	\$51,113.58	\$145.00	\$56,985.00	\$117.00	\$45,981.00	\$140.00	\$55,020.00
5	77	LF Lining of 30-inch Storm Sewer	\$250.00	\$19,250.00	\$215.00	\$16,555.00	\$388.08	\$29,882.16	\$200.00	\$15,400.00	\$307.00	\$23,639.00	\$325.00	\$25,025.00
6	218	LF Lining of 43x27-inch Storm Sewer	\$275.00	\$59,950.00	\$270.00	\$58,860.00	\$312.22	\$68,063.96	\$240.00	\$52,320.00	\$287.00	\$62,566.00	\$310.00	\$67,580.00
7	30	LF Lining of 22x13-inch Storm Sewer	\$250.00	\$7,500.00	\$220.00	\$6,600.00	\$326.32	\$9,789.60	\$285.00	\$8,550.00	\$440.00	\$13,200.00	\$620.00	\$18,600.00
8	242	LF Lining of 25x16-inch Storm Sewer	\$150.00	\$36,300.00	\$120.00	\$29,040.00	\$130.07	\$31,476.94	\$145.00	\$35,090.00	\$130.00	\$31,460.00	\$245.00	\$59,290.00
9	222	LF Lining of 50x31-inch Storm Sewer	\$300.00	\$66,600.00	\$395.00	\$87,690.00	\$391.05	\$86,813.10	\$550.00	\$122,100.00	\$347.00	\$77,034.00	\$415.00	\$92,130.00
10	1,315	LF Clean and televise Storm Sewer after completion of work.	\$3.00	\$3,945.00	\$1.00	\$1,315.00	\$3.00	\$3,945.00	\$0.10	\$131.50	\$0.10	\$131.50	\$2.00	\$2,630.00
BASE BID				\$281,945.00		\$261,300.00		\$320,045.47		\$329,721.50		\$339,168.75		\$407,310.00
ALTERNATE 1														
A1.1	16	LF Replacement of 43" x 27" CMP in kind between Inlet 6 to Inlet 11	\$500.00	\$8,000.00	\$1562.50*	\$25,000.00	\$356.00	\$5,696.00	\$850.00	\$13,600.00	\$500.00	\$8,000.00	\$1,080.00	\$17,280.00
A1.2	8	LF Replacement of 25" x 16" CMP in kind between Inlet 11 and Inlet 9	\$600.00	\$4,800.00	\$1,875.00**	\$15,000.00	\$447.00	\$3,576.00	\$742.00	\$5,936.00	\$653.00	\$5,224.00	\$1,080.00	\$8,640.00
TOTAL ALTERNATE 1				\$12,800.00		\$40,000.00		\$9,272.00		\$19,536.00		\$13,224.00		\$25,920.00
ALTERNATE 2														
A2.1	65	VF Spray sealing and restoration of existing Inlet structures.	\$300.00	\$19,500.00	\$400.00	\$26,000.00	\$713.85	\$46,400.25	\$340.00	\$22,100.00	\$400.00	\$26,000.00	\$565.00	\$36,725.00
TOTAL ALTERNATE 2				\$19,500.00		\$26,000.00		\$46,400.25		\$22,100.00		\$26,000.00		\$36,725.00
TOTAL BID				\$314,245.00		\$327,300.00		\$375,717.72		\$371,357.50		\$378,392.75		\$469,955.00
Bid Security				10% Bid Bond		10% Bid Bond		10% Bid Bond		Not Provided		10% Bid Bond		Not Provided



Nathan M. Cline, P.E., PENN., REG. NO. 025489

We Declare this to be a true Tabulation of Bids received on
 December 13, 2018 by the Township of East Goshen for 2018 Storm Sewer Lining Project

PENNONI

* The bidder had incorrectly entered the value as \$25,000 as the unit price.
 However, we have since confirmed the true value. This does not effect the low bidder.

** The bidder had incorrectly entered the value as \$15,000 as a unit price.
 However, we have since confirmed the true value. This does not effect the low bidder.

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Date: December 18, 2018
To: Board of Supervisors
From: Rick Smith, Township Manager
Re: Refuse and Recycling Collection Days.

Currently refuse and recycling is collected from homes in the south end of the Township on Tuesday & Friday and from the homes in the north end on Monday & Thursday.

The Lanchester Landfill is closed on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas.

Since Memorial Day, Labor Day and Thanksgiving always occur on a Monday or Thursday, the residents with a Monday & Thursday collection always receive less service. In order to address this issue the Board has historically switched the collection days every three years.

We last changed days in 2017, accordingly they should be changed for 2020.

Motion: I move that we change the collection days for 2020.

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice 610-692-7171

Fax 610-692-8950

E-mail rsmith@eastgoshen.org

Date: December 26, 2018

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Goshen Corporate Park – Reservoir Road- Bike Lane

We have had some discussions with CTDI about the easement for Paoli Pike Trail, and they asked about the possibility of connecting the bike/pedestrian lane on Enterprise Drive to the Trail. This would require the construction of a trail along the section of Reservoir Road that is located within the Goshen Corporate Park.

We discussed this with McMahon Associates who advised that it would not be feasible to add this trail segment to the current project at this late date.

That being said the Board has previously authorized the creation of a bike lane in the Goshen Corporate Park in 2012 and a bike lane in the Goshen Corporate Park West in 2013. These bike lanes were created by striping a 5-foot wide lane on one side of the existing cartway with a 6-inch solid white line to identify the bike lane and installing the appropriate signage.

The north bound travel lane in the section of Reservoir Road that is located within the Goshen Corporate Park has a cartway width of 26 feet.

Accordingly, I would suggest that the Board authorize the creation of a bike lane on north bound travel lane of the section of Reservoir Road that is located within the Goshen Corporate Park.

Memo

To: Board of Supervisors
From: Jon Altshul
Re: Consider draft incubator ordinance
Date: December 7, 2018

Goal 3E of the 2015 Comprehensive Plan Update calls for the Township to “promote new uses, such as...Incubator Businesses, in appropriate locations.” This goal was developed with an eye towards enhancing and modernizing the Township’s commercial and industrial districts.

Staff has drafted an ordinance that would allow for business incubators by conditional use in the I-1, I-2 and BP zoning districts. Provided that any future tenant (i.e. a start-up business) will use space in an incubator in a manner consistent with the proposed uses outlined in the conditional use application, that use would be allowed by right and only a use and occupancy permit would be required.

At its January 2, 2019, meeting, the Planning Commission approved the following motion: “Mr. Chairman, I move that we recommend the business incubator ordinance for adoption.”

If the BOS is agreeable to this ordinance, the next step will be to send it to the Chester County Planning Commission for comment.

Recommended motion: Mr. Chairman, I move that we direct staff to send the draft business incubator ordinance to the Chester County Planning Commission.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY, PENNSYLVANIA

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE EAST GOSHEN TOWNSHIP ZONING ORDINANCE OF 1997, AS AMENDED, SECTION 240-6 TO ADD DEFINITIONS OF "BUSINESS INCUBATORS" AND "LIGHT INDUSTRY"; PROVIDE FOR BUSINESS INCUBATORS BY CONDITIONAL USE IN THE I-1 LIGHT INDUSTRIAL DISTRICT (SECTION 240-19), IN THE I-2 PLANNING BUSINESS, RESEARCH, LIMITED INDUSTRIAL USE DISTRICT (SECTION 240-20) AND IN THE BP BUSINESS PARK DISTRICT (SECTION 240-21); AND PROVISIONS IN SECTION 240-31.C.3 (CONDITIONAL USES) TO PROVIDE CLARIFICATION FOR CONDITIONAL USE APPLICATIONS FOR BUSINESS INCUBATORS.

BE IT ENACTED AND ORDAINED by the Board of Supervisors of East Goshen Township, that the East Goshen Township Zoning Ordinance of 1997, as amended, which is codified in Chapter 240 of the East Goshen Township Code, titled, "Zoning", shall be amended as follows:

SECTION 1. Section 240-6, titled, "Definitions", shall be amended to include the following definitions:

BUSINESS INCUBATORS—A building or portion thereof that offers shared or partially shared office, light industry and manufacturing and/or laboratory space, common facilities and shared support services to multiple entrepreneurial companies, the purpose of which is to nurture and develop start-up businesses into profitable enterprises.

LIGHT INDUSTRY—Manufacturing and production establishments with limited employment, small structures, limited traffic and all processes carried on within the building or buildings with no outside storage of materials, equipment or products.

SECTION 2. Section 240-19.C of the East Goshen Township Zoning Ordinance of 1997, as amended, shall be amended as follows:

(33) Business Incubator with uses that are permitted in this section by right or by conditional use and when specifically approved pursuant to §240-31.C.3.ww.

SECTION 3. Section 240.20.D of the East Goshen Township Zoning Ordinance of 1997, as amended, shall be amended as follows:

(29) Business Incubator with uses that are permitted in this section by right or by conditional use and when specifically approved pursuant to §240-31.C.3.ww.

SECTION 4. Section 240.21.C of the East Goshen Township Zoning Ordinance of 1997, as amended, shall be amended as follows:

(27) Business Incubator with uses that are permitted in this section by right or by conditional use and when specifically approved pursuant to §240-31.C.3.ww.

SECTION 5. Section 240.31.C.3 of the East Goshen Township Zoning Ordinance of 1997, as amended, shall be amended as follows:

(ww) Business Incubators in the I-1 District pursuant to § 240-19C(33), in the I-2 District pursuant to § 240-20D(29) and in the BP District pursuant to § 240-21C(27). The following shall apply if an existing building, or a portion thereof, is to be converted or if a new building, or portion thereof, is built for Business Incubator Use:

[1] The applicant shall list all anticipated future uses as part of its conditional use application.

[2] Each tenant of a Business Incubator shall be required to have a Use and Occupancy permit prior to leasing space in the Business Incubator, but no separate conditional use application shall be required for any tenant, provided that any proposed use is consistent with the uses outlined in the original conditional use application.

[3] No use shall be permitted in a Business Incubator that would cause the building to exceed the minimum off-street parking requirements pursuant to § 240-33.

SECTION 4. Severability. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

SECTION 5. Repealer. All ordinances or parts of ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

SECTION 6. Effective Date. This Ordinance shall become effective in five days from the date of adoption.

ENACTED AND ORDAINED this ____ day of _____, 2019.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Louis F. Smith, Secretary

E. Martin Shane, Chairman

Carmen R. Battavio, Vice-Chairman

David E. Shuey, Member

Michael Lynch, Member

Janet L. Emanuel, Member

Memo

East Goshen Township

Date: December 31, 2018
To: Board of Supervisors
From: Rick Smith, Township Manager
Re: Petition to Intervene

On September 28, 2018 Melissa DiBernardino filed a complaint with the Public Utility Commission against Sunoco Pipeline in which she raised a number of concerns about the safety of the Sunoco Pipeline(s).

Thereafter, Sunoco filed preliminary objections, DiBernardino filed an amended complaint, Sunoco filed additional preliminary objections, and DiBernardino filed an answer to the preliminary objections. Finally on December 21, 2018 the Administrative Law Judge issued an order finding that DiBernardino had "personal standing" to file a complaint regarding the safety of the pipeline in proximity to the Saints Peter and Paul School. (see pages 11 and 12 of the attached Order)

Melissa DiBernardino has asked the Board to file a petition to intervene in her complaint.

I have asked our solicitor to look into whether or not the Board would have "standing" to file a petition to intervene and I should have her response by Monday's meeting.

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**BEFORE THE
PENNSYLVANIA PUBLIC UTILITY COMMISSION**

Melissa DiBernardino	:	
	:	
v.	:	C-2018-3005025
	:	
Sunoco Pipeline, L.P.	:	

**ORDER GRANTING IN PART AND DENYING IN PART PRELIMINARY
OBJECTIONS TO AMENDED COMPLAINT**

On September 28, 2018, Melissa DiBernardino (Complainant) filed a complaint with the Commission against Sunoco Pipeline, L.P. (Sunoco or Respondent). The Complaint was served on October 1, 2018. Sunoco filed Preliminary Objections and an Answer and New Matter on October 22, 2018. Thereafter, on November 13, 2018, an Amended Complaint was filed and served upon Respondent. Sunoco filed Preliminary Objections and an Answer and New Matter to the Amended Complaint on December 3, 2018. On December 18, 2018, Complainant filed an Answer to Preliminary Objections. On December 19, Thomas Casey, a *pro se* individual, filed a Petition to Intervene. On December 21, 2018, this case was assigned to me.

In her Amended Complaint, Complainant avers she resides at 1602 Old Orchard Lane, West Chester, PA, and that her four children attend Saints Peter & Paul School, located approximately 100 feet from the Mariner East Pipeline Project. She avers that she and her family spend much of their time in the “probable impact radius of the Mariner East Project” through multiple townships and counties. Amended Complaint at 4. Complainant avers that due to unsafe operations, Sunoco should be directed to: 1) suspend operations of its Mariner East 1 (ME1) pipeline; 2) suspend construction of Mariner East 2 (ME2) and Mariner East 2X (ME2X); and 3) suspend plans to operate ME2 and ME2X using a 12-inch diameter (workaround) pipeline from Point Breeze to Montello line or any other existing line due to safety concerns regarding the integrity and compatibility of the repurposed 8-inch ME1 and 12-inch workaround pipelines.

Complainant alleges Sunoco is in violation of 66 C.S. 1501 and 52 Pa. Code § 59.33. Additionally, Complainant avers Sunoco has experienced over 125 inadvertent returns and has had upwards of 80 notices of violations for inadvertent returns while horizontal directional drilling (HDD), a non-standard method in high consequential areas within the meaning of 49 CFR Part 195. Complainant avers there have been changes in stormwater drainage, damaged aquifers and sinkholes exposing the operational ME1 as a result of HDD during the construction of ME2 and ME2X, most of which were not reported to regulating agencies by the operator but by residents. Amended Complaint at 6. Complainant avers cathodic protection is heavily relied upon to prevent corrosion when it comes to installation by HDD; however, this hope is unreasonable as it is not possible to perform cathodic testing on a pipe below a certain ground level. Complainant alleges Sunoco used an unreasonable and unsafe method of installation that will compromise the coating of the pipeline.

Complainant contends Chester County is having 56% more precipitation than average and its storm water drainage patterns have changed substantially by the removal of trees, other ground cover and the construction. She contends Sunoco should be required to show why a similar event to that of the Energy Transfer pipeline failure in Beaver County on September 10, 2018, will not happen in Chester County.

Additionally, Complainant avers Sunoco has inaccurate record-keeping and uncertainty concerning its ME2 pipeline location as evidenced by an incident in May 2018, when a subcontractor hired by Aqua (a water utility) struck the ME2 pipeline during excavation. She avers Sunoco's reversal of flow and repurposing of ME1 and the 12-inch workaround pipeline, which has a history of leaks, was contrary to PHMSA guidelines.

Complainant contends Sunoco and its affiliate, Energy Transfer, have a history of violations of the federal code for using cathodic testing tools not in compliance with federal code and attempts to bury pipes with coating damage. Amended Complaint at 10.

Complainant avers the public in Chester County have received inadequate public awareness outreach and emergency response planning in violation of 49 CFR § 195.440.

Complainant avers the Mariner East pipeline does not meet the standards under Title 35 of the Pennsylvania Code, regarding comprehensive disaster response and emergency preparedness planning. Amended Complaint at 13-15.

Sunoco filed an Answer and New Matter substantially denying the material averments in the Amended Complaint and averring that Complainant's claims are barred by issue and claim preclusion and are an improper collateral attack on prior orders and determinations of the Commission and on permits issued to it by the Department of Environmental Protection. Sunoco also avers that Complainant lacks standing to bring claims regarding events beyond the geographic region for which she claims standing, the Saints Peter and Paul School, because those events have no adverse, discernable effect on Complainant. New Matter at 24.

Sunoco filed Preliminary Objections contending Complainant lacks standing to bring claims regarding events beyond the geographic region for which she claims standing, the Saints Peter and Paul School, because those events have no adverse, discernable effect on Complainant. Additionally, Sunoco preliminarily objects to "scandalous and impertinent" portions of the Complaint and moves to strike paragraphs 18-19, 21-26, 29-31, 33, 42, 50, 52 and 55.

In her Answer to Preliminary Objections, Complainant admits she is not claiming standing for Willington or other schools and the general public impacted by the Mariner East Project. Complainant responds that Complaint Paragraphs 18-19, 21-26, 29-31, 33, 42, 50, 52 and 55 should not be stricken because Sunoco's performance record of construction, maintenance and operations of its pipeline affects the integrity and safety of the overall project and a currently pending formal complaint filed by the Bureau of Investigation and Enforcement (BI&E) strengthens her standing. Therefore, she has standing to complain about events occurring outside of Saints Peter and Paul School.

Additionally, Complainant denies the allegation there is scandalous and impertinent in her complaint. She avers there is nothing grossly disgraceful, immoral or indecent

towards Respondent. Further, Complainant clarifies that the allegations in paragraph 42 of her Amended Complaint are not against Chester and Delaware Counties, rather they are against Sunoco as the Mariner East pipeline content does not allow her municipalities, counties and state to fulfill their requirements in Pennsylvania Title 35, Health and Safety. 52 Pa. Code §§ 7102, 7103(12), 7313(6) and 7503(2).

The Commission's Rules of Practice and Procedure permit parties to file preliminary objections. The grounds for preliminary objections are limited to those set forth in 52 Pa. Code §5.101(a) as follows:

- (1) Lack of Commission jurisdiction or improper service of the pleading initiating the proceeding.
- (2) Failure of a pleading to conform to this chapter or the inclusion of scandalous or impertinent matter.
- (3) Insufficient specificity of a pleading.
- (4) Legal insufficiency of a pleading.
- (5) Lack of capacity to sue, nonjoinder of a necessary party or misjoinder of a cause of action.
- (6) Pendency of a prior proceeding or agreement for alternative dispute resolution.
- (7) Standing of a party to participate in the proceeding.

52 Pa. Code §5.101(a).

Commission preliminary objection practice is analogous to Pennsylvania civil practice regarding preliminary objections. *Equitable Small Transportation Intervenors v. Equitable Gas Company*, 1994 Pa PUC LEXIS 69, Docket No. C-00935435 (July 18, 1994). Preliminary objections in civil practice requesting dismissal of a pleading will be granted only where the right to relief is clearly warranted and free from doubt. *Interstate Traveller Services, Inc. v. Pa. Dept. of Environment Resources*, 406 A.2d 1020 (Pa. 1979); *Rivera v. Philadelphia Theological Seminary of St. Charles Borromeo, Inc.*, 595 A.2d 172 (Pa. Super. 1991). The

Commission follows this standard. *Montague v. Philadelphia Gas Company*, 66 Pa. PUC 24 (1988).

The Commission may not rely upon the factual assertions of the moving party but must accept as true for purposes of disposing of the motion all well pleaded, material facts of the nonmoving party, as well as every inference from those facts. *County of Allegheny v. Commonwealth of Pennsylvania*, 490 A. 2d 402 (Pa. 1985); *Commonwealth of Pennsylvania v. Bell Telephone Co. of Pa.*, 551 A.2d 602 (Pa. Cmwlth. 1988). The Commission must view the complaint in this case in the light most favorable to Ms. DiBernardino and should dismiss the complaint only if it appears that she would not be entitled to relief under any circumstances as a matter of law. *Equitable Small Transportation Intervenors v. Equitable Gas Company*, 1994 Pa PUC LEXIS 69, Docket No. C-00935435 (July 18, 1994).

The Commission regulation at 52 Pa. Code §5.21(a) states that a person may file a formal complaint claiming violation of a statute that the Commission has jurisdiction to administer. The regulation at 52 Pa. Code §5.21(d) authorizes the Commission to dismiss a complaint if a hearing is not necessary and authorizes preliminary objections to be filed in response to a complaint.

The regulation at 52 Pa. Code §5.101(a)(4) permits the filing of a preliminary objection to dismiss a pleading for legal insufficiency. The provision at 52 Pa. Code §5.101(a)(4) serves judicial economy by avoiding a hearing where no factual dispute exists. If no factual issue pertinent to the resolution of a case exists, a hearing is unnecessary. 66 Pa. C.S. §703(a); *Lehigh Valley Power Committee v. Pa. Pub. Util. Comm'n*, 563 A.2d 557 (Pa. Cmwlth. 1989); *Lehigh Valley Power Committee v. Pa. Pub. Util. Comm'n*, 563 A.2d 548 (Pa. Cmwlth. 1989); *S.M.E. Bessemer Cement, Inc. v. Pa. Pub. Util. Comm'n*, 540 A.2d 1006 (Pa. Cmwlth. 1988); *White Oak Borough Authority v. Pa. Pub. Util. Comm'n*, 103 A.2d 502 (Pa. Super. 1954).

In order to be legally sufficient, a complaint must set forth “an act or thing done or omitted to be done or about to be done or omitted to be done by the respondent in violation, or claimed violation, of a statute which the Commission has jurisdiction to administer, or of a

regulation or order of the Commission.” 52 Pa. Code §5.22(a)(4). Here, the complaint alleges facts that could be construed as a violation by Sunoco of a statute, regulation or order which the Commission has jurisdiction to administer by failing to provide adequate, reasonable service and facilities.

The statute at 66 Pa.C.S. §1501 governs any allegations of unreasonable or inadequate service. Pursuant to 66 Pa.C.S. §1501, the Commission has original jurisdiction over the reasonableness and adequacy of public utility service. *Elkin v. Bell Telephone Co.*, 372 A.2d 1203 (Pa. Super. 1977) *aff'd* 420 A.2d 371 (Pa. 1977); *Behrend v. Bell Telephone Co.*, 243 A.2d 346 (Pa. 1968). As a general proposition, neither the Public Utility Code nor the Commission’s regulations require public utilities to provide constantly flawless service. The Public Utility Code at 66 Pa.C.S. §1501 does not require perfect service or the best possible service but does require public utilities to provide reasonable and adequate service. *Analytical Laboratory Services, Inc. v. Metropolitan Edison Co.*, Docket No. C-2006608 (Order entered December 21, 2007); *Emerald Art Glass v. Duquesne Light Co.*, Docket No. C-00015494 (Order entered June 14, 2002); *Re: Metropolitan Edison Co.*, 80 PAPUC 662 (1993).

The Commission regulations at 52 Pa.Code § 59.33, promulgated pursuant to 66 Pa.C.S. § 1501, require that hazardous liquid utilities shall have minimum safety standards consistent with the pipeline safety laws at 49 U.S.C. §§ 60101-60503 and the regulations at 49 CFR Parts 191-193, 195 and 199. The Commission regulations adopt federal safety standards for hazardous liquid facilities. These standards include what materials must be used for new hazardous liquid pipelines, how those pipelines should be constructed, as well as corrosion control, maintenance and testing of existing hazardous liquid pipelines. The standards also address emergency preparedness and public awareness plans. Specifically, 49 CFR 195.440 provides:

§ 195.440 Public awareness.

(a) Each pipeline operator must develop and implement a written continuing public education program that follows the guidance provided in the American Petroleum Institute's (API) Recommended Practice (RP) 1162 (incorporated by reference, *see* § 195.3).

- (b) The operator's program must follow the general program recommendations of API RP 1162 and assess the unique attributes and characteristics of the operator's pipeline and facilities.
- (c) The operator must follow the general program recommendations, including baseline and supplemental requirements of API RP 1162, unless the operator provides justification in its program or procedural manual as to why compliance with all or certain provisions of the recommended practice is not practicable and not necessary for safety.
- (d) The operator's program must specifically include provisions to educate the public, appropriate government organizations, and persons engaged in excavation related activities on:
 - (1) Use of a one-call notification system prior to excavation and other damage prevention activities;
 - (2) Possible hazards associated with unintended releases from a hazardous liquid or carbon dioxide pipeline facility;
 - (3) Physical indications that such a release may have occurred;
 - (4) Steps that should be taken for public safety in the event of a hazardous liquid or carbon dioxide pipeline release; and
 - (5) Procedures to report such an event.
- (e) The program must include activities to advise affected municipalities, school districts, businesses, and residents of pipeline facility locations.
- (f) The program and the media used must be as comprehensive as necessary to reach all areas in which the operator transports hazardous liquid or carbon dioxide.
- (g) The program must be conducted in English and in other languages commonly understood by a significant number and concentration of the non-English speaking population in the operator's area.
- (h) Operators in existence on June 20, 2005, must have completed their written programs no later than June 20, 2006. Upon request, operators must submit their completed programs to PHMSA or, in the case of an intrastate pipeline facility operator, the appropriate State agency.
- (i) The operator's program documentation and evaluation results must be available for periodic review by appropriate regulatory agencies.

It is routine for the Commission to examine the complaints filed by *pro se* complainants to determine whether there is a matter over which it can exercise jurisdiction, even if the complaint is not fashioned in a technically correct way. If there exists a possibility that a relevant fact may be in dispute, preliminary objections and prehearing motions are denied giving the *pro se* complainant an opportunity to state a case over which the Commission can exercise its jurisdiction. The Commission has stated, however, that a customer should be heard on an allegation that equipment installed by a utility may be unsafe or its installation unreasonable. Recently, in *Paul v. PECO Energy Co.*, Docket No. C-2015-2475355 (Opinion and Order entered June 14, 2018) (*Paul*) the Commission reiterated that pursuant to Section 1501 of the Code, a public utility has a duty to maintain safe, adequate and reasonable service and facilities and to make repairs, changes, and improvements that are necessary or proper for the accommodation, convenience, and safety of its patrons, employees, and the public, referencing 66 Pa.C.S. § 1501, cited above. Again, “service” is to be broadly construed. *Country Place Waste Treatment Co., Inc. v. Pa. Pub. Util. Comm’n*, 654 A.2d 72 (Pa.Cmwlth. 1995).

In *Paul v. PECO* and *Frompovich v. PECO Energy Co.*, Docket No. C-2015-2474602 (Opinion and Order entered May 3, 2018), the Commission noted that pursuant to Section 1501 of the Code, the Commission developed regulations governing electric safety standards. Under these regulations, an electric distribution company (EDC) must use reasonable efforts to properly warn and protect the public from danger. The EDC must also exercise reasonable care to reduce the hazards to which customers may be subjected to by reason of the EDC’s provision of electric utility service and its associated equipment and facilities. *See* 52 Pa. Code § 57.28(a)(1). Similarly, in the instant case, a pipeline operator utility must comply with Section 59.33, which provides that it should use every reasonable effort to properly warn and protect the public from danger and shall exercise reasonable care to reduce the hazards to which employees, customers and others may be subjected to by reason of its equipment and facilities. 52 Pa. Code § 59.33(a). Whether the actions of Sunoco are reasonable efforts to properly warn and protect the public from danger is an issue over which the Commission has jurisdiction.

Standing

Sunoco admits Saints Peter and Paul School is located approximately 100 feet from a portion of the Mariner East pipeline project. In its New Matter, Sunoco avers Complainant lacks standing to bring claims regarding events beyond the geographic region for which she claims standing, the Saints Peter and Paul School in East Goshen Township, because those events have no adverse, discernable effect on Complainant.

In her Answer to Preliminary Objections, Complainant admits she is not claiming standing for Willington or other schools and the general public impacted by the Mariner East Project. Complainant responds that Complaint Paragraphs 18-19, 21-26, 29-31, 33, 42, 50, 52 and 55 should not be stricken because Sunoco's performance record of construction, maintenance and operations of its pipeline affects the integrity and safety of the overall project and a currently pending formal complaint filed by the Bureau of Investigation and Enforcement (BI&E) strengthens her standing. Therefore, she has standing to complain about events occurring outside of Saints Peter and Paul School.

Viewing the complaint in this case in the light most favorable to a Ms. DiBernardino, a *pro se* complainant, she has alleged that Sunoco has violated 52 Pa.Code § 59.33, promulgated pursuant to 66 Pa.C.S. § 1501, which require that hazardous liquid utilities shall have minimum safety standards consistent with the pipeline safety laws at 49 U.S.C. §§ 60101-60503 and the regulations at 49 CFR Parts 191-193, 195 and 199 by operating ME 1 and constructing ME 2 and ME 2X of its Mariner East pipeline in a manner not consistent with the Code of Federal Regulations, Public Utility Code or Commission's regulations.

The Commission recently held State Senator Andrew E. Dinniman, a resident of Chester County residing approximately 2 miles from the Mariner East pipeline(s), had personal standing to bring a similar complaint against Sunoco in the case of *Amended Petition of State Senator Andrew E. Dinniman for Interim Emergency Relief and Dinniman v. Sunoco Pipeline LP*, Docket Nos. P-2018-3001453 and C-2018-3001451, Opinion and Order entered July 25, 2018. Specifically, the Commission held:

In exercising our discretion to find Senator Dinniman has personal standing, our analysis considered the facts in the context of an asserted emergency involving allegations of danger to public safety caused by a major infrastructure project conducted by Sunoco within the Commonwealth. *June 15 Order* at 21. Our discretion to grant standing is at its apex where the matter before us concerns an alleged public safety emergency. Under the circumstances, we believe our finding that Senator Dinniman has standing was reasonable.

Id. at 14. (footnote omitted).

In the present case, the allegations of the Complaint assert that the operation of ME1 and construction of ME2 and ME2X create a dangerous condition which would adversely impact the geographic area of the Saints Peter and Paul School in East Goshen Township. Consequently, the dangerous condition asserted is of direct concern to the citizens of that area. As a mother of children attending the Saints Peter and Paul School in East Goshen Township, Complainant's interest is personal and direct and discernable from the general interests of all citizens of the Commonwealth. *Id.* A party need not wait to experience harm before its position may be fully heard in a proceeding before the Commission. *See, Lehigh Valley Power Committee v. Pa. PUC*, 593 A.2d 1333, 1336-1337 (Pa. Cmwlth. 1991). Considering the question of standing in view of the possible harm to the Complainant's interest, Complainant asserts important matters of public safety to herself and her children attending Saints Peter and Paul School in East Goshen Township.

The Commission possesses broad powers to take whatever action deemed necessary to fulfill its duty under the Public Utility Code. 52 Pa. Code Chapter 3 (pertaining to Commission power to grant emergency relief), and 66 Pa. C.S. § 309 (pertaining to Commission power to do all things necessary and proper to implement the Public Utility Code). *See also*, e.g., 66 Pa. C.S. § 331 (power of the Commission to investigate and hold hearings if deemed necessary), and 66 Pa. C.S. § 501 (pertaining to general regulatory and enforcement power of the Commission). Such authority encompasses exercising its discretion to grant personal standing if deemed necessary to protect the public safety. *See, City of Pittsburgh v. Pennsylvania Public Utility Commission*, (re: agency discretion to grant standing).

I find Ms. DiBernardino has personal standing as her four children attend the Saints Peter and Paul School to bring the instant complaint. The school is located approximately 100 feet from a Mariner East pipeline and she has a direct, immediate, and substantial interest in the subject matter of this controversy. *Mun. Auth. Of Borough of West View v. Pa. Pub. Util. Comm'n*, 41 A.3d 929, 933 (Pa. Cmwlth. 2012). She has a discernible interest other than the general interest of all citizens in seeking compliance with the law. *Ken R. ex rel. C.R. v. Arthur Z.*, 546 Pa. 49, 53-54, 682 A.2d 1267, 1270 (1996); *William Penn Parking Garage, Inc. v. City of Pittsburgh*, 464 Pa. 168, 195-197, 346 A.2d 269, 282-284 (1975). However, Complainant does not have standing to represent other individuals, schools or entities. This is not a class-action lawsuit.

Therefore, I find Complainant has personal standing to file the instant Complaint regarding safety of the pipeline in proximity to Saints Peter and Paul School in East Goshen Township. I am persuaded to limit the scope of relief claimed to whether Sunoco's operations should be enjoined in East Goshen Township as although Complainant avers that she and her family spend much of their time in the "probable impact radius of the Mariner East Project" through multiple townships and counties, she is unspecific as to what counties and townships in addition to East Goshen Township. Amended Complaint at 4.

The Commission has regularly had to consider documentary, statistical and testimonial evidence throughout its history to evaluate whether actions of utilities, their employees and their contractors comply with the Public Utility Code and pertinent regulations promulgated thereunder. In the instant case, allegations relating to incidents pertaining to the Mariner East Project outside of the area in East Goshen Township where the Saints Peter and Paul School is located may be relevant to the issue of whether it is safe to operate ME1 and ME2 and ME2X in East Goshen Township in close proximity to Complainant's children's school.

At this preliminary stage in the litigation proceedings, I am unpersuaded to find averments in the Amended Complaint are "scandalous and impertinent" or to strike portions of the complaint that Sunoco argues are irrelevant because they allege past occurrences that have no relationship to whether it is safe to operate the pipelines in East Goshen Township.

ORDER

THEREFORE,

IT IS ORDERED:

1. That the preliminary objections filed by Sunoco Pipeline, L.P. at Docket No. C-2018-3005025 are granted in part and denied in part.
2. That Complainant has personal standing to file the instant Complaint regarding safety of the pipeline in proximity to Saints Peter and Paul School in East Goshen Township, Chester County, Pennsylvania.
3. That Complainant has no standing to assert claims to enjoin operations of Sunoco Pipeline, L.P. outside East Goshen Township, Chester County, Pennsylvania.
4. That Sunoco Pipeline, L.P.'s motion to strike portions of the Complaint at Docket No. C-2018-3005025 is denied.
5. That a telephonic prehearing conference shall be held at 2:00 p.m. on January 15, 2019 as scheduled.
6. That the Petition to Intervene filed by Thomas Casey, a *pro se* individual, shall be addressed at the prehearing conference.
7. That all petitions to intervene in this matter must be filed on or before January 11, 2019.

Date: December 21, 2018

/s/
Elizabeth H. Barnes
Administrative Law Judge

C-2018-3005025- MELISSA DIBERNARDINO v. SUNOCO PIPELINE L.P.

MELISSA DIBERNARDINO
1602 OLD ORCHARD LANE
WEST CHESTER PA 19380
484.881.2829
ACCEPTS E-SERVICE

CURTIS STAMBAUGH ESQUIRE
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THOMAS CASEY
1113 WINDSOR DR
WEST CHESTER PA 19380



Enbridge
Texas Eastern Transmission
560 Pottstown Pike
Chester Springs, PA 19425
610-458-1710

December 6, 2018

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380



Re: Line No: 1-A/1-H
RW No: 079AAA Tax Parcel ID: 5304 0134080
Chester County, Pennsylvania

Dear Landowner,

First I would like to take this opportunity to introduce you to Enbridge. Recently Spectra Energy and Enbridge merged. The Spectra Energy name has been dropped and replaced with its new name, Enbridge. The Business Unit name, Texas Eastern Transmission, LP will remain the same.

Texas Eastern Transmission, LP (TETLP) has routine maintenance scheduled within its existing easement on or near your property. This work will involve accessing, mowing, clearing and a walking inspection of the easement area in accordance with said easement and Company Guidelines 5.1 through 5.4 as referenced on the back of this letter. This activity is scheduled to begin the first quarter of 2019 and continue until completed. Trees, bushes or other encroachments within the easement area not removed at this time will be marked for removal at a later date. Areas with fences should have gates unlocked for access along the pipeline.

Should there be a loss of annual crop production or other associated damages as a result of this work, please contact me within thirty days of disturbance and I will be happy to meet with you to discuss compensation in accordance with the existing easement.

Should you be aware of or have any special concerns prior to entry such as livestock fencing, underground water lines, etc., please do not hesitate to contact me directly. Should you have a tenant on the property, please pass along my contact information to them or provide this office the name and contact information of the tenant.

If you have any special concerns or problems, please contact area supervisor Sean Cramer at 610-458-1712 or myself at 610-458-1718. A Texas Eastern representative will be able to assist you in resolving questions or issues causing your concern. I look forward to working with you to make this a positive experience.

Sincerely,

William Savage

William Savage
Right of Way and Land Texas Eastern Transmission, LP

Cc: Northeast Region

5.0 GENERAL REQUIREMENTS

5.1 No buildings, structures or other obstructions may be erected within, above or below the Company's pipeline right-of-way. If requested, the Company will furnish pipeline easement information which describes the pipeline right-of-way width.

5.2 Wire type, stockade, decorative and similar type fencing that can be easily removed and replaced may cross the Company's pipeline right-of-way at or near right angles. Fences crossing the Company's pipeline right-of-way must have a minimum 10 foot wide gate for access. No fence shall be allowed within the Company's pipeline right-of-way parallel to the Company's pipeline(s).

5.3 Planting of trees is not permitted on the Company's pipeline right-of-way. The Company may side trim trees that overhang across the Company's pipeline right-of-way to eliminate obstruction of right-of-way visibility from the ground or air.

5.4 Planting of shrubs, bushes or other plants associated with landscaping on the Company's pipeline right-of-way is subject to Company approval and shall not exceed 5 feet in height at maturity. Shrubs, bushes or other plants shall not be installed within 10 feet of the Company's pipeline(s). The Company will not be responsible for the cost of replacing any landscaping damaged, destroyed or disturbed due to maintenance activities on the Company's pipeline right-of-way.

5.5 No drainage swales and no reductions in grade are permitted on the Company's pipeline right-of-way.

**ASSESSMENT OFFICE
CHESTER COUNTY, PENNSYLVANIA**

Statement of real estate subject to taxation in your district for the coming year.

Louis F. Smith, Jr.
1580 Paoli Pk.
West Chester, PA. 19380

STATEMENT OF VALUATIONS

Real Estate Valuation (Including Mobile Homes)

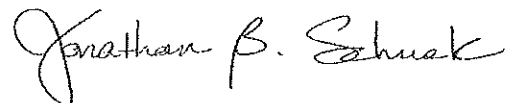
\$ 1,659,847,054

+0.6%

Public Utilities Valuation

\$ 495,160

I hereby certify that the foregoing statement is a true and correct summary of all assessments within **East Goshen** for the year ending October 31, 2018.



Director Of Assessment

Date of Notification: **November 14, 2018**

F/18 - \$2,062,422
F/17 - \$2,057,548
F/16 - \$2,025,985

Memo

East Goshen Township

Date: December 28, 2018

To: Board of Supervisors, Conservancy Board, Futurist Committee, Historic Commission
Municipal Authority, Park and Rec Commission, Pipeline Task Force and Planning
Commission

From: Rick Smith, Township Manager

Re: 2019 Planning Session - Saturday, January 12, 2019

The Annual Planning Session will be held on Saturday, January 12, 2019 at 8:00 am. It is expected that each ABC will provide a summary of their accomplishments in 2018 as well as their goals for 2019.

I would like to add that the Board of Supervisors created two new ABC's in 2018. The first is the Pipeline Task Force, which has been tasked with providing advisory support and guidance to the Board about pipeline issues. While the task force has only met three times so far in 2018, they are looking forward to making great strides in 2019. David Shuey, who has been facilitating their meetings, will provide an update on their plans for 2019.

The second is the Sustainability Advisory Committee whose Mission Statement is as follows: "To develop, in partnership with the Board of Supervisors, residents, and businesses, a culture of (environmental, economic, & social) sustainability in East Goshen Township by utilizing innovation, education, communication, and comprehensive and strategic planning". The Board is still looking for applicants for the committee, and I would add that the fact that you are currently serving on an existing ABC does not preclude you from serving on this committee.

The agenda is as follows:

8:00 am	Coffee/Donuts
8:15 am	Conservancy Board
8:30 am	Futurist Commission
8:45 am	Historic Commission
9:00 am	Municipal Authority
9:15 am	Park and Recreation Commission
9:30 am	Pipeline Task Force
9:45 am	Planning Commission
10:00 am	Board of Supervisors Recap and Closing Remarks

For those ABC's that will be bringing their 2018 Accomplishments and 2019 Goals to meeting, please bring an extra copy for the minute taker. Thanks.