

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS

Tuesday, January 15, 2019
7:00 PM

6:00 PM Executive Session – Personnel Matter

1. Call to Order (7:00 PM)
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Announce that the meeting is being livestreamed
5. Chairman's Report (7:05 PM to 7:10 PM)
 - a. The Board met in executive session for a personnel matter prior to tonight's meeting.
 - b. The Board will conduct a special meeting on January 22, 2019 @ 7:00 PM at East High School to discuss a zoning amendment, that would allow two additional development options for residential properties which are 20 acres or larger.
 - c. FERC has issued the Environmental Assessment for the Adelphia Gateway Project.
 - d. Representative Carolyn Comitta and Senator Tom Killion will hold a Q & A session on Mariner East Safety Concerns at Fugett Middle School Auditorium on January 31, 2019 @ 7:00 PM
6. Public Comment on non-agenda items – 30 minutes (7:10 PM to 7:40 PM)
7. Emergency Services Reports (7:40 PM to 7:50 PM)
 - a. WEGO – Chief Brenda Bernot
 - b. Goshen Fire Co – December/Year End 2018 Report
 - c. Malvern Fire Co – December/Year End 2018 Report
 - d. Good Fellowship – December/Year End 2018 Report
 - e. Fire Marshal – None
8. Financial Report – December 2018 Year End (7:50 PM to 7:55 PM)
9. Approval of Minutes and Treasurer's Report (7:55 PM to 8:00 PM)
 - a. Minutes – January 7, 2019
 - b. Treasurers Report – January 10, 2019
10. Public Hearings - None
11. Old Business -
 - a. Consider Adelphia Gateway Environmental Assessment (8:00 PM to 8:10 PM)
12. New Business
 - a. Consider recommendation to allow beer/wine at the 2019 Food Truck & Music Festival (8:10 PM to 8:15 PM)
 - b. Consider recommendation on Farmer's Market (8:15 PM to 8:20 PM)
 - c. Consider recommendation on Group Bids (8:20 PM to 8:25 PM)
 - d. Consider appointing Jim Benoit as the Member at Large to the WEGO Regional Police Commission (8:25 PM to 8:30 PM)
 - e. Consider business breakfasts (8:25 PM to 8:30 PM)
 - f. Consider letter on Brooklands – 980 Hershey's Mill Road (8:30 PM to 8:35 PM)
 - g. Consider Westtown Township Comprehensive Plan (8:40 PM to 8:45 PM)
13. Any Other Matter

14. Continued Public Comment on non-agenda items – if necessary
15. Liaison Reports - none
16. Correspondence, Reports of Interest - None
17. Adjournment (8:45 PM)

Meetings & Dates of Importance

Jan 17, 2019	Pension Committee	10:30am
Jan 17, 2019	Pipeline Task Force	05:00pm
Jan 21, 2019	Office Closed	-----
Jan 22, 2019	Board of Supervisors – Special Meeting East High School	07:00pm
Jan 24, 2019	Pipeline Task Force	05:00pm
Feb 05, 2019	Board of Supervisors	07:00pm
Feb 06, 2019	Planning Commission	07:00pm
Feb 07, 2019	Park and Rec Commission	07:00pm
Feb 07, 2019	Marydell Pond Committee	07:00pm

Newsletter Deadlines for Spring of 2019: February 1st

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

Public Comment – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment agenda which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at the beginning of each meeting. If necessary there will be a second period for public comment prior to the end of the meeting.

Constant Contact - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to www.eastgoshen.org, and click the “E-notification & Emergency Alert” button on the left side of the homepage.

ReadyChesco - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit www.readychesco.org to sign up today!

Smart 911 – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at www.smart911.com that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a

phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members' allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

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BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP

CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

December 14, 2018

Dear Property Owner:

The purpose of this letter is to inform you that the East Goshen Township Board of Supervisors will hold a special meeting to discuss a draft Zoning Ordinance under consideration by the Board of Supervisors.

This draft zoning ordinance amendment, titled "Open space development", will amend the existing "Single family open space development" ordinance by providing two additional development options for residential properties which are 20 acres or larger and located within the R-2 zoning district.

These development options will facilitate the preservation of open space, cultural and historic resources, and environmentally sensitive areas. The ordinance includes detailed open space and building design standards for the new dwelling unit types.

The new development options presented for consideration in the draft ordinance are:

1. Twins (semi-detached dwelling units) or any combination of twins and singles, with 60% of the lot area dedicated to open space, and a maximum of 1 dwelling unit per acre.
2. Triplexes (Townhouses with a maximum of three dwelling units per building) or any combination of triplexes, twins and singles, with 65% of the lot area dedicated to open space, and a maximum of 1 dwelling unit per acre.

You are receiving this letter because your property is located within 1000 feet of one of the properties that could be affected by these recommendations. The Board invites all interested parties to attend the meeting, listen to the presentation, and ask questions.

The Board will hold this special meeting on **Tuesday, January 22, 2019 at 7 pm.** The meeting will be held at **East High School, in the Auditorium**, which is located at 450 Ellis Ln., West Chester PA, 19380. The draft zoning ordinance amendment can be found on the "Latest News" section of the Township website; www.eastgoshen.org. Conceptual plans representing these development types are being developed at this time and will be available on the website prior to the meeting.

Board of Supervisor meetings are also available to view live, on the Township YouTube channel. Please call or email me at mgordon@eastgoshen.org if you have any questions, need additional information, or require any special accommodations to participate in the meeting.

Sincerely,
Mark A. Gordon
Township Zoning Officer

Cc: Township Authority, Boards and Commissions
Mimi Gleason, Manager, West Whiteland Township (Via Email Only)
John Nagle, Manager, East Whiteland Township (Via Email Only)
David Burman, Manager, Willistown Township (Via Email Only)
Casey LaLonde, Manager, West Goshen Township (Via Email Only)

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UNITED STATES OF AMERICA
FEDERAL ENERGY REGULATORY COMMISSION

Adelphia Gateway, LLC

Docket Nos. CP18-46-000
CP18-46-001

NOTICE OF AVAILABILITY OF THE
ENVIRONMENTAL ASSESSMENT FOR THE PROPOSED
ADELPHIA GATEWAY PROJECT

(January 4, 2019)

The staff of the Federal Energy Regulatory Commission (FERC or Commission) has prepared an environmental assessment (EA) for the Adelphia Gateway Project proposed by Adelphia Gateway, LLC (Adelphia) in the above-referenced docket. Adelphia requests authorization to purchase, construct, and operate natural gas transportation facilities (including compression) in Northampton, Bucks, Montgomery, Chester, and Delaware Counties, Pennsylvania, and New Castle County, Delaware.

The EA assesses the potential environmental effects of the construction and operation of the Adelphia Gateway Project in accordance with the requirements of the National Environmental Policy Act (NEPA). The FERC staff concludes that approval of the proposed project, with appropriate mitigating measures, would not constitute a major federal action significantly affecting the quality of the human environment.

The U.S. Environmental Protection Agency and U.S. Department of Transportation – Pipeline and Hazardous Materials Safety Administration participated as cooperating agencies in the preparation of the EA. Cooperating agencies have jurisdiction by law or special expertise with respect to resources potentially affected by the proposal and participate in the NEPA analysis.

The proposed Adelphia Gateway Project includes the following new facilities:

- two 16-inch-diameter laterals (Parkway [0.3 mile] and Tilghman [4.4 miles]);
- two 5,625 horsepower compressor stations (Marcus Hook and Quakertown);
- five meter stations (Quakertown, Delmarva, Monroe, Transcontinental Gas Pipeline Company, and Tilghman);

- seven blowdown assembly valves (Chester Creek, Paoli Pike, French Creek, Cromby, Schuylkill River, Perkiomen Creek, and East Perkiomen Creek);
- two mainline valves;
- two tap valves (Quakertown and Skippack); and.
- four pig launchers and two pig receivers.¹

Adelphia would also purchase an existing system currently owned and operated by Interstate Energy Company, LLC, including:

- 84.2 miles of existing 18-inch-diameter pipeline (the northern 34.8-mile segment was designed to transport oil or natural gas but has been transporting natural gas exclusively since 2014, and the southern 49.4-mile segment was previously used to transport fuel oil);
- 4.4 miles of existing 20-inch-diameter pipeline (which currently transports natural gas); and
- four existing meter and regulator stations along the existing mainline.

The Commission mailed a copy of the *Notice of Availability* to federal, state, and local government representatives and agencies; elected officials; environmental and public interest groups; Native American tribes; potentially affected landowners and other interested individuals and groups; and libraries in the project area. The EA is only available in electronic format. It may be viewed and downloaded from the FERC's website (www.ferc.gov), on the Environmental Documents page (<https://www.ferc.gov/industries/gas/enviro/eis.asp>). In addition, the EA may be accessed by using the eLibrary link on the FERC's website. Click on the eLibrary link (<https://www.ferc.gov/docs-filing/elibrary.asp>), click on General Search, and enter the docket number in the "Docket Number" field, excluding the last three digits (i.e., CP18-46). Be sure you have selected an appropriate date range. For assistance, please contact FERC Online Support at FercOnlineSupport@ferc.gov or toll free at (866) 208-3676, or for TTY, contact (202) 502-8659.

¹ A pipeline "pig" is a device to clean or inspect the pipeline. A pig launcher/receiver is an aboveground facility where pigs are inserted or retrieved from the pipeline.

Any person wishing to comment on the EA may do so. Your comments should focus on the EA's disclosure and discussion of potential environmental effects, reasonable alternatives, and measures to avoid or lessen environmental impacts. The more specific your comments, the more useful they will be. To ensure that the Commission has the opportunity to consider your comments prior to making its decision on the project, it is important that we receive your comments in Washington, DC **on or before 5:00pm Eastern Time on February 3, 2019.**

For your convenience, there are three methods you can use to file your comments to the Commission. The Commission encourages electronic filing of comments and has staff available to assist you at (866) 208-3676 or FercOnlineSupport@ferc.gov. Please carefully follow these instructions so that your comments are properly recorded.

- (1) You can file your comments electronically using the [eComment](#) feature on the Commission's website (www.ferc.gov) under the link to [Documents and Filings](#). This is an easy method for submitting brief, text-only comments on a project;
- (2) You can also file your comments electronically using the [eFiling](#) feature on the Commission's website (www.ferc.gov) under the link to [Documents and Filings](#). With eFiling, you can provide comments in a variety of formats by attaching them as a file with your submission. New eFiling users must first create an account by clicking on "[eRegister](#)." You must select the type of filing you are making. If you are filing a comment on a particular project, please select "Comment on a Filing"; or
- (3) You can file a paper copy of your comments by mailing them to the following address. Be sure to reference the project docket number (CP18-46-000 and/or CP18-46-001) with your submission: Kimberly D. Bose, Secretary, Federal Energy Regulatory Commission, 888 First Street NE, Room 1A, Washington, DC 20426.

Any person seeking to become a party to the proceeding must file a motion to intervene pursuant to Rule 214 of the Commission's Rules of Practice and Procedures (18 CFR 385.214). Motions to intervene are more fully described at <http://www.ferc.gov/resources/guides/how-to/intervene.asp>. Only intervenors have the right to seek rehearing or judicial review of the Commission's decision. The Commission may grant affected landowners and others with environmental concerns intervenor status upon showing good cause by stating that they have a clear and direct interest in this proceeding which no other party can adequately represent. **Simply filing**

environmental comments will not give you intervenor status, but you do not need intervenor status to have your comments considered.

Additional information about the project is available from the Commission's Office of External Affairs, at **(866) 208-FERC**, or on the FERC website (www.ferc.gov) using the [eLibrary](#) link. The eLibrary link also provides access to the texts of all formal documents issued by the Commission, such as orders, notices, and rulemakings.

In addition, the Commission offers a free service called eSubscription which allows you to keep track of all formal issuances and submittals in specific dockets. This can reduce the amount of time you spend researching proceedings by automatically providing you with notification of these filings, document summaries, and direct links to the documents. Go to www.ferc.gov/docs-filing/esubscription.asp.

Nathaniel J. Davis, Sr.,
Deputy Secretary.

FOR IMMEDIATE RELEASE

Representative Comitta and Senator Killion Convene Q & A Session on Mariner East Safety Concerns with PUC, PHMSA, and DEP for East Goshen Residents

Thursday, January 31st, 7 PM at Fugett Middle School Auditorium

At the request of East Goshen Township, State Representative Carolyn Comitta and Senator Tom Killion will convene a public Q & A session with representatives from the Pennsylvania Public Utility Commission; the Pipeline and Hazardous Materials Safety Administration, U. S. Department of Transportation; and the Pennsylvania Department of Environmental Protection. The PUC and DEP speakers are confirmed but, due to the federal government shutdown, PHMSA is unconfirmed at this date. This is an opportunity for East Goshen residents to ask questions about siting, permitting, construction, safety, pipeline accidents, eminent domain, and environmental risks and damages.

Fugett Middle School is located at 500 Ellis Lane in West Chester. Please contact Julia Loving at 610-696-4990 with questions.

Goshen Fire Company Year End Operations Report - 2018



Fire Responses per Municipality	December Responses	December Manhours	2018 Responses	2018 Manhours
East Goshen	32	62	276	525
West Goshen	23	50	229	471
Westtown	5	16	74	178
Willistown	5	15	49	102
Other	6	28	48	106
Total - Fire	71	171	676	1382

Fire Police Responses per Municipality	December Responses	December Manhours	2018 Responses	2018 Manhours
East Goshen	17	5	163	681
West Goshen	13	5	160	499
Westtown	8	4	63	365
Willistown	6	2	35	100
Other	4	1	42	278
Total - Fire Police	48	17	463	1923

EMS Responses per Municipality	December Responses	December Manhours	2018 Responses	2018 Manhours
East Goshen	203	324	2288	3703
West Goshen	100	133	1102	1528
Westtown	28	37	308	534
Willistown	16	30	234	403
Other	5	9	61	86
Total - EMS	352	533	3993	6254

Total Responses per Municipality	December Responses	December Manhours	2018 Responses	2018 Manhours
East Goshen	252	391	2727	4909
West Goshen	136	188	1491	2498
Westtown	41	57	445	1077
Willistown	27	47	318	605
Other	15	38	151	470
Total - Goshen Fire Company	471	721	5132	9559

Goshen Fire Company Year End Operations Report - 2018



December Updates

Key Indicators

Patients Treated	276	
Patients 65 and Over	210	76%
EMS Calls to Assisted Living and Retirement Facilities	155	44%
Automatic Fire/CO Alarms	29	41%

Major Incidents

Kitchen Fire (Golf Club Apts)	12/4/2018
Accident with Entrapment (Paoli Pk & Harvey La)	12/11/2018
Accident with Entrapment (Rt 202 & Rt 30)	12/12/2018
Animal Rescue (Tanglewood Drive)	12/19/2018
Gas Leak (Westtown Marketplace)	12/21/2018

Events

Hosted Main Line Fire Chief's Meeting	12/13/2018
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Fundraising Activities

Fifteen Week Club	Completed
2019 Subscription Drive Mailing	In Progress
2019 Business Contribution Mailing	In Progress

Personnel Updates

One career FF/EMT on Medical Leave	120 weeks
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Apparatus Updates

None	
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Goshen Fire Company Year End Operations Report - 2018



Annual Summary

EMS - Patient Demographics	# Patients	% of Total
Patients Treated	3122	
Patients 65 and Over	2305	74%

EMS Calls to Assisted Living / Retirement Facilities	# Incidents	% of Total
Hershey Mill	491	28.6%
Bellingham	487	28.4%
Wellington	401	23.4%
Arbour Square	143	8.3%
Pembrooke	114	6.6%
Solana of Willistown	79	4.6%
Total	1715	43.0%

Top Ten EMS Calls by Type	Type	% of Total
Fall / Lift Assist	934	23.4%
Sick Person	523	13.1%
Respiratory Difficulty	312	7.8%
Chest Pain	185	4.6%
Auto Accident	168	4.2%
Injured Person	167	4.2%
Stroke/CVA	143	3.6%
Emotional Disorder	113	2.8%
Medical Alarm	112	2.8%
Abdominal Pain	111	2.8%

Fire Calls by Incident Category	# Incidents	% of Total
False Alarm & False Call	278	41.12%
Good Intent Call	139	20.56%
Rescue & Emergency Medical Service	72	10.65%
Hazardous Condition (No Fire)	68	10.06%
Service Call	62	9.17%
Fires	53	7.84%
Severe Weather & Natural Disaster	3	0.44%
Special Incident Type	1	0.15%
Total	676	100.00%

Fire Police Service Time - Calls with Inservice Time > 2 hrs	45
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Malvern Fire Company

424 East King Street
Malvern, PA 19355

Main 610-647-0693
Fax 610-647-0249
www.malvernfireco.com

East Goshen Township 2018 EMS Statistics

January:

42 Calls; 3 BLS (3 Transports); 39 ALS (29 Transports)

February:

32 Calls; 2 BLS (1 Transport); 30 ALS (28 Transports)

March:

32 Calls; 1 BLS (1 Transport); 31 ALS (22 Transports)

April:

26 Calls; 2 BLS (2 Transports); 24 ALS (15 Transports)

May:

37 Calls; 0 BLS (0 Transports); 37 ALS (25 Transports)

June:

38 Calls; 3 BLS (1 Transport); 35 ALS (26 Transports)

July:

26 Calls; 5 BLS (4 Transports); 22 ALS (14 Transports)

August:

35 Calls; 5 BLS (3 Transports); 30 ALS (18 Transports)

September:

36 Calls; 7 BLS (5 Transports); 29 ALS (18 Transports)

October:

32 Calls; 1 BLS (0 Transports); 31 ALS (24 Transports)

November:

33 Calls; 4 BLS (4 Transports); 29 ALS (23 Transports)

December:

34 Calls; 2 BLS (1 Transport); 32 ALS (23 Transports)

Malvern Fire Company EMS 2018 Statistics

2018		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Calls		204	197	194	188	198	203	183	226	199	206	186	173	2357
Call Types	Emer. Transfer	2	1	1	1	0	0	0	2	1	2	1	0	11
	Event Standby	0	2	0	1	0	0	1	1	8	5	1	0	19
	Fire	15	6	7	14	14	15	16	13	12	15	11	9	147
	Medical	179	178	175	160	177	178	159	195	169	175	159	156	2060
	MVA	7	10	11	12	7	10	7	14	8	9	13	8	116
	Relocate	0	0	0	0	0	0	0	1	0	0	0	0	1
	Routine	1	0	0	0	0	0	0	0	1	0	1	0	3
ALS/BLS	ALS	150	143	146	140	143	144	111	167	146	149	138	132	1709
	BLS	54	54	58	48	55	59	72	59	53	57	48	41	658
Municipalities	Charlestown Twp.	3	13	3	5	5	4	5	3	3	5	4	1	54
	E. Bradford Twp.	0	1	0	0	0	0	0	0	0	0	1	0	2
	E. Goshen Twp.	42	32	32	26	37	38	26	35	36	32	33	34	403
	E. Whiteland Twp.	31	38	45	41	25	35	23	45	41	35	41	30	430
	Easttown Twp.	2	0	0	1	0	0	0	0	0	0	1	0	4
	L. Merion Twp.	0	0	0	0	0	0	0	0	0	0	1	0	1
	Malvern Boro.	17	15	21	18	20	17	19	19	19	15	28	16	224
	Newtown Twp.	0	0	0	0	0	0	0	0	1	0	0	0	1
	Radnor Twp.	0	0	0	1	0	0	0	0	0	0	0	0	1
	Tredyffrin Twp.	13	13	21	17	19	11	19	25	12	23	17	17	207
	U. Uwchlan Twp.	0	0	0	0	0	0	0	1	0	0	0	0	1
	Uwchlan Twpp.	0	2	1	0	0	0	0	0	0	0	0	0	3
	W. Chester Boro.	0	0	0	0	1	1	0	0	0	0	0	0	2
	W. Goshen Twp.	2	0	0	2	0	1	0	1	0	0	0	1	7
	W. Pikeland Twp.	0	0	0	1	1	0	1	0	0	0	0	1	4
	W. Vincent Twp.	0	0	0	0	0	0	0	2	0	0	0	0	2
	W. Whiteland Twp.	0	0	0	0	0	0	0	1	0	0	0	0	1
	Westtown Twp.	0	0	1	0	0	0	0	0	0	0	0	0	1
	Willistown Twp.	94	83	70	77	90	96	90	94	87	96	60	73	1010
	Hospital - Outcome	AI Dupont	0	0	0	0	0	0	0	0	0	0	1	0
BMH		3	3	5	2	0	2	2	3	3	2	2	3	30
BMRH		0	0	0	0	0	0	0	0	1	0	0	0	1
CCH		18	7	8	13	10	12	9	11	10	17	11	10	136
CCMC		0	0	0	1	0	0	0	1	0	0	0	0	2
CHOP		1	1	1	0	0	0	0	0	0	1	0	0	4
ECF		1	0	0	0	0	0	0	0	0	0	0	0	1
LH		0	0	0	0	0	0	0	2	0	0	0	0	2
PMH		130	140	129	107	118	126	116	130	124	115	107	107	1449
PVH		0	0	0	1	0	0	0	0	1	0	0	0	2
Residence		0	0	0	0	0	0	0	0	0	0	1	0	1
RMH		1	0	0	1	1	1	1	1	0	0	0	3	9
TJH		0	0	0	1	0	0	0	0	0	0	0	0	1
Assist/Assisted	Berwyn	1	3	0	4	0	1	0	1	0	2	2	0	14
	E. Whiteland	29	45	42	38	24	32	21	40	33	29	33	19	385
	GFAC	4	4	0	0	2	7	2	3	2	2	2	3	31
	Lionville	0	0	0	0	0	0	0	1	0	0	0	0	1
	Ludwigs Corner	0	0	0	0	0	0	0	2	0	0	0	0	2
	Goshen	40	30	31	30	38	37	22	28	25	34	30	42	387
	Kimberton	0	0	0	0	0	0	0	0	0	0	1	0	1
	N. Square	0	1	0	1	1	0	0	1	0	0	0	1	5
	Paoli	25	26	32	24	41	31	30	32	37	42	30	29	379
	Radnor	0	0	0	1	0	0	0	0	0	0	0	0	1

**Malvern Fire Company EMS
2018 Statistics**

	Western Berks	0	0	0	0	0	0	1	0	0	0	0	0	1
	Westwood	0	0	0	0	0	0	0	0	1	0	0	0	1
	West End	0	0	0	1	0	0	0	0	0	0	0	0	1
	Uwchlan	1	0	2	0	0	0	0	1	0	0	0	0	4

Rick Smith

From: Keith Johnson <kjohnson@malvernfireco.com>
Sent: Thursday, January 10, 2019 12:39 PM
To: rsmith@eastgoshen.org
Subject: Malvern EMS Call Statistics
Attachments: EGT 2018.pdf; 2018 Malvern EMS Statistics.pdf

Rick,

Attached are the December and 2018 Malvern EMS Call statistics. If you have any questions please let me know.

Thanks,
Keith

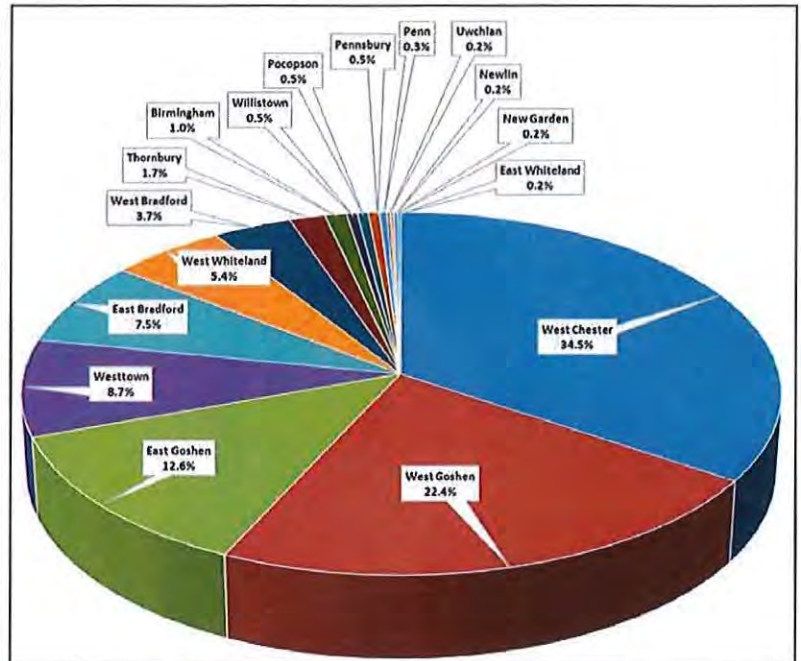
Keith Johnson ATC, NRAEMT
EMS Chief
Malvern Fire Company



December 2018 Operations Report

Call Volume

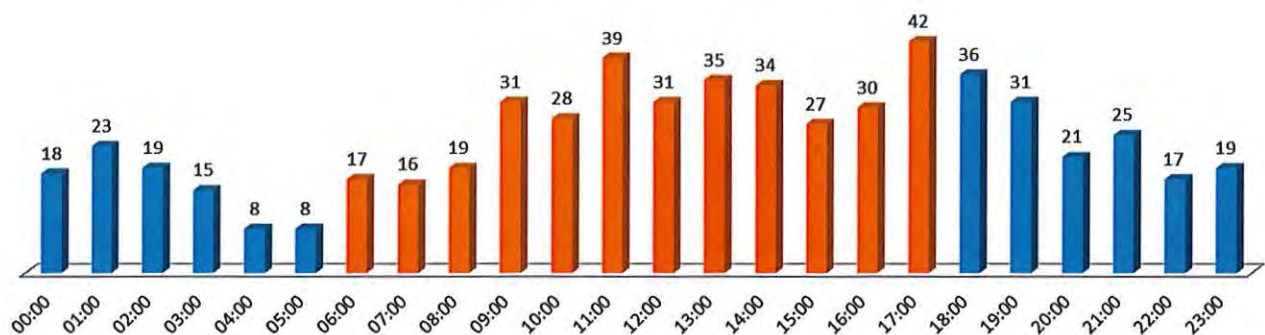
Municipality	Count	% of Calls
West Chester	203	34.5%
West Goshen	132	22.4%
East Goshen	74	12.6%
Westtown	51	8.7%
East Bradford	44	7.5%
West Whiteland	32	5.4%
West Bradford	22	3.7%
Thornbury	10	1.7%
Birmingham	6	1.0%
Willistown	3	0.5%
Pocopson	3	0.5%
Pennsbury	3	0.5%
Penn	2	0.3%
Uwchlan	1	0.2%
Newlin	1	0.2%
New Garden	1	0.2%
East Whiteland	1	0.2%
Total	589	



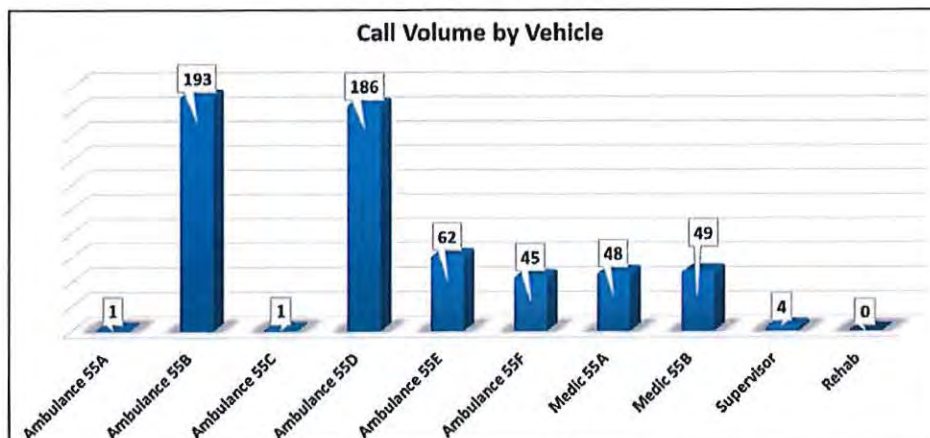
Non-Transport Breakdown

Refusal	44
Recalled Enroute	27
Recalled On Scene	48
No Services	37
Lift Assist	19
DOA	3
Released to BLS	1
External ALS Assist	0
Total	179

Total Call Volume By Hour

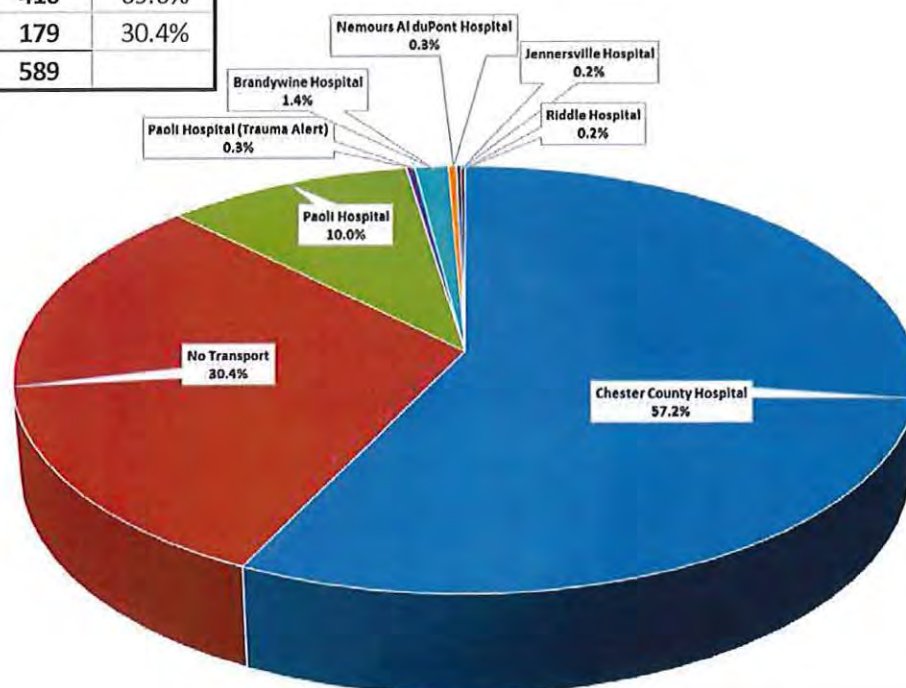


Call Volume by Vehicle	
Ambulance 55A	1
Ambulance 55B	193
Ambulance 55C	1
Ambulance 55D	186
Ambulance 55E	62
Ambulance 55F	45
Medic 55A	48
Medic 55B	49
Supervisor	4
Rehab	0
	589



Hospital Destination Information

Disposition	Total	%
Chester County Hospital	337	57.2%
No Transport	179	30.4%
Paoli Hospital	59	10.0%
Paoli Hospital (Trauma Alert)	2	0.3%
Brandywine Hospital	8	1.4%
Nemours Al duPont Hospital	2	0.3%
Jennersville Hospital	1	0.2%
Riddle Hospital	1	0.2%
	589	
Transported:	410	69.6%
No Transport:	179	30.4%
	589	



Miscellaneous Call Information

Covering Other Agencies	
Organization	Covers
Goshen Fire Co	33
Longwood Fire Co	6
Uwchlan Ambulance	4
Malvern Fire Co	3
Concordville Fire Co	2
East Whiteland Fire Co	1
Minquas Fire Co	1
SCCEMS Medic 94	1
	51

Average Times	
Dispatch To Enroute	1.34
Enroute To On Scene	6.66
On Scene Time	13.31
Transport Time	9.62
Dispatch To Available	39.63

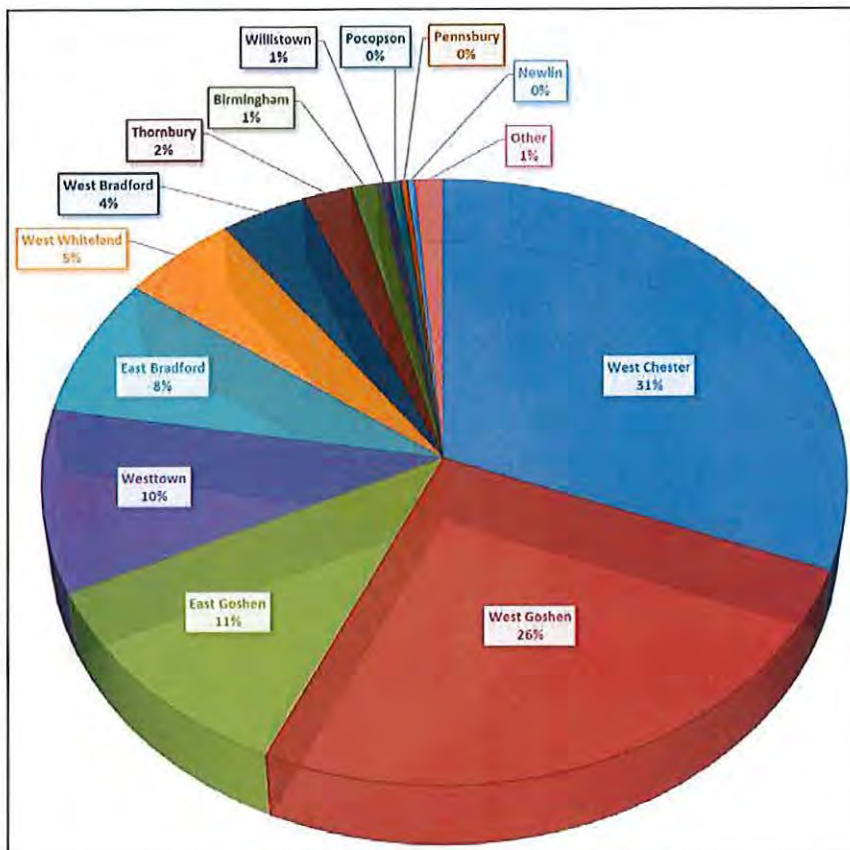
Call Types		
Sick Person	65	11.0%
Fall / Lift Assist	63	10.7%
Respiratory Difficulty	56	9.5%
Overdose	38	6.5%
Emotional Disorder	28	4.8%
Accident - BLS	28	4.8%
Stroke/CVA	27	4.6%
Heart Problems	26	4.4%
Seizures	25	4.2%
Chest Pain	24	4.1%
Injured Person	22	3.7%
Stand By - Fire	21	3.6%
Syncope	20	3.4%
Hemorrhaging	19	3.2%
Unresponsive Person	17	2.9%
Abdominal Pain	16	2.7%
Unconscious Person	12	2.0%
Diabetic Emergency	11	1.9%
Hypo Tension	8	1.4%
Cardiac /Resp Arrest	8	1.4%
Accident - Pedestrian	6	1.0%
Unknown Nature	4	0.7%
Fractures	4	0.7%
Choking	4	0.7%
Assault	4	0.7%
Allergic / Medication Reaction	4	0.7%
Neurological / Head Injury	3	0.5%
Hyper Tension	3	0.5%
Accident - Entrapment	3	0.5%
Maternity / Labor Pain	2	0.3%
Laceration	2	0.3%
Hosp to Hosp Emerg Trans	2	0.3%
Back Pain	2	0.3%
Alarm - Carbon Monoxide	2	0.3%
Accident - ALS	2	0.3%
Well Person Check	1	0.2%
Water Rescue	1	0.2%
Standby	1	0.2%
DOA	1	0.2%
Chest Pain - STEMI	1	0.2%
Burns - Fire	1	0.2%
Alarm - Medical BLS	1	0.2%
Accident - Mass Transit	1	0.2%
	589	



2018 Operations Report

Call Volume

Municipality	Total	% Of Calls
West Chester	1936	30.98%
West Goshen	1610	25.76%
East Goshen	696	11.14%
Westtown	612	9.79%
East Bradford	468	7.49%
West Whiteland	311	4.98%
West Bradford	234	3.74%
Thornbury	135	2.16%
Birmingham	71	1.14%
Willistown	34	0.54%
Pocopson	29	0.46%
Pennsbury	18	0.29%
Newlin	17	0.27%
Kennett	11	0.18%
East Whiteland	9	0.14%
Aston, DelCo	9	0.14%
Uwchlan	7	0.11%
East Marlborough	6	0.10%
Penn	5	0.08%
Easttown	4	0.06%
Downingtown	3	0.05%
West Brandywine	2	0.03%
Valley	2	0.03%
Newtown, DelCo	2	0.03%
Middletown, DelCo	2	0.03%
East Caln	2	0.03%
Avondale	2	0.03%
Caln	1	0.02%
West Pikeland	1	0.02%
West Grove	1	0.02%
West Caln	1	0.02%
Upper Uwchlan	1	0.02%
Tredyffrin	1	0.02%
Thornbury, DelCo	1	0.02%
New Garden	1	0.02%
Nether Providence, DelCo	1	0.02%
Marple, DelCo	1	0.02%
Malvern	1	0.02%
Kennett Square	1	0.02%
Coatesville	1	0.02%
Total	6250	



Non-Transport Breakdown

Refusal	522
Recalled Enroute	296
Recalled On Scene	519
No Services	419
Lift Assist	157
DOA	43
Released to BLS	15
External ALS Assist	1
Total	1972

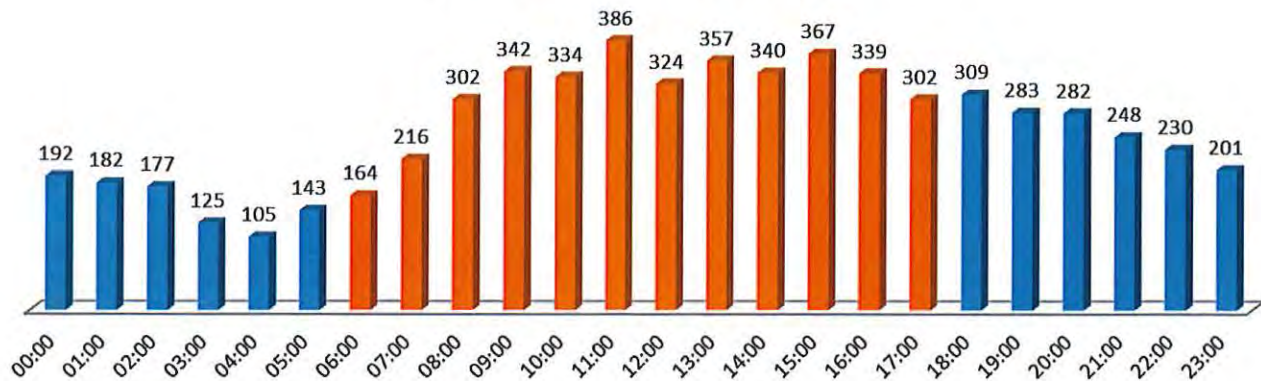
Total Calls Comparison

2017	2018	+/-
5041	6250	1209

Total Transports Comparison

2017	2018	+/-
3502	4278	776

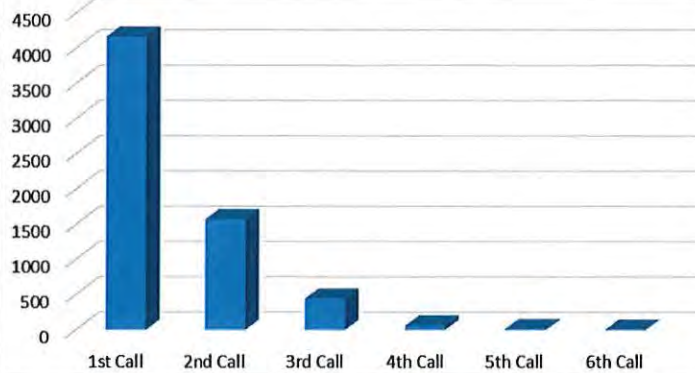
Total Call Volume By Hour



Call Sequence

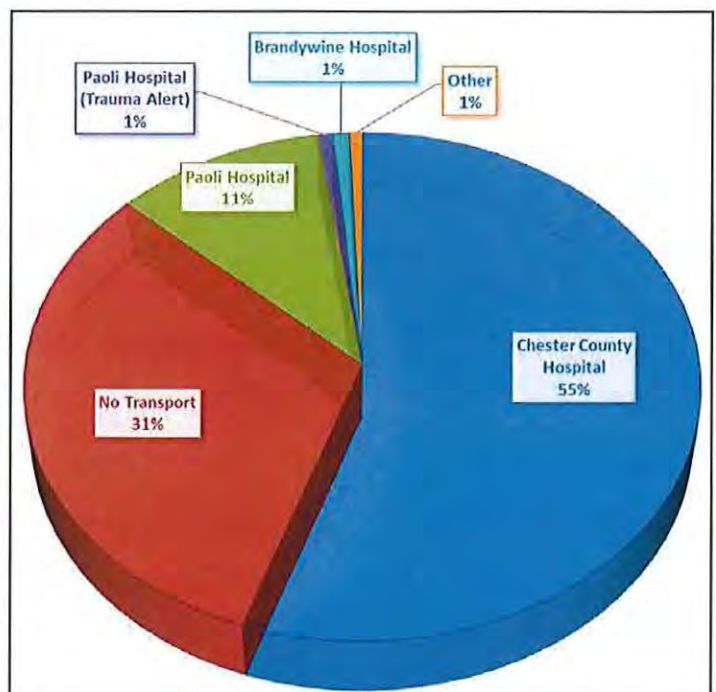
1st Call	4156
2nd Call	1569
3rd Call	445
4th Call	63
5th Call	13
6th Call	4
	6250

Call Sequence



Hospital Destination Information

Disposition	Total	%
Chester County Hospital	3452	55.23%
No Transport	1972	31.55%
Paoli Hospital	680	10.88%
Paoli Hospital (Trauma Alert)	48	0.77%
Brandywine Hospital	56	0.90%
Nemours Alfred I duPont Hospital	12	0.19%
Riddle Hospital	10	0.16%
Bryn Mawr Hospital	8	0.13%
Crozer-Chester Medical Center	5	0.08%
Hospital of the University of Pennsylvania	3	0.05%
Jennersville Hospital	1	0.02%
Phoenixville Hospital	1	0.02%
Lankenau Medical Center	1	0.02%
Reading Hospital & Medical Center	1	0.02%
	6250	



Miscellaneous Call Information

Covering Other Agencies	
Organization	Covers
Goshen Fire Co	326
Longwood Fire Co	64
Uwchlan Ambulance Corps	50
Malvern Fire Co	41
Minquas Fire Co	18
Concordville Fire Co	12
Crozer EMS	9
PMCCH Medic 91	6
Brandywine Medic 93	6
East Whiteland Fire Co	6
Berwyn Fire Co	4
Riddle Hospital EMS	3
Avondale Fire Co	2
Marple Township EMS	2
PennSTAR Transport	2
West Grove Fire Co	2
SCCEMS Medic 94	1
Westwood Fire Co	1
Paoli Fire Co	1
	556

Average Times	
Dispatch To Enroute	1.41
Enroute To On Scene	6.54
On Scene Time	13.42
Transport Time	9.80
Dispatch To Available	39.61

Call Types		
Fall / Lift Assist	808	12.93%
Sick Person	640	10.24%
Respiratory Difficulty	564	9.02%
Overdose	358	5.73%
Accident - BLS	352	5.63%
Chest Pain	342	5.47%
Emotional Disorder	306	4.90%
Injured Person	270	4.32%
Stroke/CVA	238	3.81%
Seizures	217	3.47%
Heart Problems	211	3.38%
Syncope	194	3.10%
Abdominal Pain	193	3.09%
Stand By - Fire	168	2.69%
Hemorrhaging	138	2.21%
Diabetic Emergency	134	2.14%
Unresponsive Person	129	2.06%
Unconscious Person	116	1.86%
Hypo Tension	88	1.41%
Cardiac /Resp Arrest	75	1.20%
Unknown Nature	62	0.99%
Back Pain	54	0.86%
Accident - ALS	53	0.85%
Allergic / Medication Reaction	51	0.82%
Hyper Tension	49	0.78%
Alarm - Medical BLS	45	0.72%
Assault	44	0.70%
DOA	33	0.53%
Accident - Entrapment	32	0.51%
Neurological / Head Injury	28	0.45%
Choking	26	0.42%
Accident - Pedestrian	25	0.40%
Maternity / Labor Pain	24	0.38%
Fire	23	0.37%
Exposure to Heat / Cold	23	0.37%
Standby	21	0.34%
Laceration	18	0.29%
Fractures	12	0.19%
Chest Pain - STEMI	11	0.18%
Poisoning	10	0.16%
Water Rescue	8	0.13%
Hosp to Hosp Emerg Trans	8	0.13%
Alarm - Carbon Monoxide	10	0.16%
Shooting	7	0.11%
Other Type Rescue	6	0.10%
Accident - Serious	5	0.08%
Stand By - Event	4	0.06%
Well Person Check	3	0.05%
Medical Alarm	3	0.05%
Accident - Involving Fire	3	0.05%
Equestrian Related Injury	2	0.03%
Burns - Fire	2	0.03%
Non-Emergency EMS Trans	1	0.02%
Hazmat	1	0.02%
Drowning	1	0.02%
Accident - Mass Transit	1	0.02%
	6250	

Memo

To: Board of Supervisors
From: Jon Altshul
Re: December 2018 Year-end Financial Report
Date: January 8, 2018

Based on our unaudited financials and net of pass-through accounts, as of December 31st, the general fund had revenues of \$10,595,160 and expenses of \$10,436,332 for a year-to-date surplus of \$158,828. As of December 31st, the general fund balance was \$5,689,157. As you know, we report our financials internally on a cash basis; our financial statements, which will be prepared this winter and spring, are reported on a modified accrual basis.

On the expense side, Emergency Services (-\$23,045), Codes (-\$168), Public Works (-\$299,657) and Administration (-\$411,116) were all under budget, while Parks and Recreation was 153,871 over budget due largely to cost overruns for the Marydell Pond Rehabilitation project. Administration was substantially under-budget due to not beginning the wash bay or storefront projects in 2018; Public Works was under-budget due to substantial savings on vehicle rental for paving due to the new paver and the deferral of the Meadows storm sewer repair until 2019.

On the revenue side, Real Estate Transfer Tax (+\$160,107) and Real Estate Property Tax (+\$22,049) were both over-budget, while Earned Income Tax (-\$214,868), Cable Franchise Fees (-\$30,627) and Local Services Tax (-\$8,171) were all under-budget.

Other funds

- The **State Liquid Fuels Fund** had \$563,282 in revenues and \$562,013 expenses. The fund balance was 1,771.
- The **Capital Reserve Fund** had \$1,031,977 in revenues and \$1,096,187 in expenses. The fund balance was \$5,959,821.
- The **Transportation Fund** had \$10,152 in revenues and \$863 in expenses. The fund balance was \$1,088,446.
- The **Sewer Operating Fund** had \$3,486,946 in revenues and \$3,412,674 in expenses. The fund balance was \$960,943.
- The **Refuse Fund** had \$1,124,802 in revenues and \$1,071,808 in expenses. The fund balance was \$667,122.
- The **Bond Fund** had \$119,740 in revenues and \$1,087,755 in expenses. The fund balance was \$6,368,308.
- The **Sewer Capital Reserve Fund** had \$196,613 in revenues and \$105,729 in expenses. The fund balance is \$2,253,563.
- The **Operating Reserve Fund** had \$41,026 in revenues and no expenses. The fund balance is \$2,545,380.

The bottom line is that excluding the Bond Fund and the Municipal Authority, the Township ran a total surplus, on a cash basis, of \$364,352 last year.

Receivables

Utilities receivables--\$167,324--shattered the previous quarterly low achieved this decade. The Township received a number of large payoffs on delinquent accounts. A special shout out to Lynn LeBlanc and Crista Romano from Buckley Brion for their work in bringing this number down!

2018 real estate receivables, which were reported to the County last week for collection, were \$8,736, which is in line with recent years.

Cash Management

The Township is yielding an average of 2.20% on our cash across all Township funds, compared with 1.89% three months ago. The average time until maturity for illiquid investments is about 132 days.

EAST GOSHEN TOWNSHIP
2018 GENERAL FUND SUMMARY
UNAUDITED YEAR-END RESULTS as of December 31, 2018

Account Title	Annual Budget	12/31/2018 Actual	Variance
EMERGENCY SERVICES EXPENSES	4,101,440	4,086,850	(14,590)
PUBLIC WORKS EXPENSES	2,637,576	2,366,636	(270,940)
ADMINISTRATION EXPENSES	2,218,972	1,851,632	(367,340)
CODES EXPENSES	465,911	504,160	38,249
PARK AND RECREATION EXPENSES	690,256	828,595	138,339
TOTAL CORE FUNCTION EXPENSES	10,114,155	9,637,873	(476,282)
EMERGENCY SERVICES REVENUES	77,628	86,082	8,454
PUBLIC WORKS REVENUES	1,010,195	1,038,912	28,717
ADMINISTRATION REVENUES	334,024	377,800	43,776
CODES REVENUES	259,725	298,142	38,417
PARK AND RECREATION REVENUES	140,976	125,444	(15,532)
TOTAL CORE FUNCTION REVENUES	1,822,548	1,926,381	103,833
NET EMERGENCY SERVICES	4,023,812	4,000,767	(23,045)
NET PUBLIC WORKS	1,627,381	1,327,724	(299,657)
NET ADMINISTRATION	1,884,948	1,473,832	(411,116)
NET CODES	206,186	206,018	(168)
NET PARK AND RECREATION	549,280	703,151	153,871
CORE FUNCTION NET SUBTOTAL	8,291,607	7,711,492	(580,115)
DEBT - PRINCIPAL	549,000	549,000	0
DEBT - INTEREST	249,458	249,459	1
TOTAL DEBT	798,458	798,459	1
TOTAL CORE FUNCTION NET	9,090,065	8,509,951	(580,114)
NON-CORE FUNCTION REVENUE			
EARNED INCOME TAX	5,181,600	4,966,732	(214,868)
REAL ESTATE PROPERTY TAX	2,026,129	2,048,178	22,049
REAL ESTATE TRANSFER TAX	575,000	735,107	160,107
CABLE TELEVIS.FRANCHISE	489,600	458,973	(30,627)
LOCAL SERVICES TAX	348,000	339,829	(8,171)
OTHER INCOME	469,736	119,961	(349,775)
TOTAL NON CORE FUNCTION REVENUE	9,090,065	8,668,780	(421,285)
NET RESULT	0	158,828	158,828

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")

ALL FUNDS DECEMBER 31, 2018

* NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	CAP RESV FUND	TRANSPORT. FUND	SEWER OP. FUND	REFUSE FUND	SEWER CAP RESV FUND	OPERATING RESERVE	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY	BOND FUND
01/01/18 BEGINNING BALANCE	\$5,531,289	\$502	6,024,031	1,079,157	886,672	614,128	\$2,162,678	\$2,504,354	\$18,057,119	\$142,331	7,336,323
RECEIPTS											
310 TAXES	8,166,312.57	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,166,313	\$0	\$0
320 LICENSES & PERMITS	470,304.56	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$470,305	\$0	\$0
330 FINES & FORFEITS	72,151.32	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$72,151	\$0	\$0
340 INTERESTS & RENTS	208,330.69	\$9,970	\$152,449	\$9,360	\$11,633	\$10,126	\$196,613	\$41,026	\$639,507	\$469	\$119,740
350 INTERGOVERNMENTAL	331,591.55	\$553,311	\$250,000	\$0	\$0	\$0	\$0	\$0	\$1,134,903	\$0	\$0
360 CHARGES FOR SERVICES	443,488.59	\$0	\$0	\$0	\$3,474,866	\$1,114,675	\$0	\$0	\$5,033,030	\$5,128	\$0
380 MISCELLANEOUS REVENUES	1,859,778.11	\$0	\$12,866	\$793	\$447	\$0	\$0	\$0	\$1,873,883	\$564	\$0
390 OTHER FINANCING SOURCES	995,203.38	\$0	616,662.29	\$0	\$0	\$0	\$0	\$0	\$1,611,866	\$110,071	\$0
	\$12,547,161	\$563,282	\$1,031,977	\$10,152	\$3,486,946	\$1,124,802	\$196,613	\$41,026	\$19,001,958	\$116,232	\$119,740
EXPENDITURES											
400 GENERAL GOVERNMENT	\$1,494,545	\$0	\$115,171	\$0	\$0	\$0	\$0	\$0	\$1,609,716	\$0	\$0
410 PUBLIC SAFETY	\$6,173,478	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,173,478	\$0	\$0
420 HEALTH & WELFARE	\$126,279	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$126,279	\$0	\$0
426 SANITATION & REFUSE	\$0	\$0	\$0	\$0	\$2,262,384	\$1,071,453	\$105,729	\$0	\$3,439,566	\$244,569	\$256,359
430 HIGHWAYS,ROADS & STREETS	\$2,020,404	\$562,012.93	\$615,663	\$863	\$0	\$0	\$0	\$0	\$3,198,943	\$0	\$0
450 CULTURE-RECREATION	\$767,601	\$0	\$334,258	\$0	\$0	\$0	\$0	\$0	\$1,101,859	\$0	\$831,396
460 CONSERVATION & DEVELOPMENT	\$5,087	\$0	\$31,095	\$0	\$0	\$0	\$0	\$0	\$36,182	\$0	\$0
470 DEBT SERVICE	\$821,607	\$0	\$0	\$0	\$880,290	\$0	\$0	\$0	\$1,701,897	\$0	\$0
480 MISCELLANEOUS EXPENDITURES	\$979,259	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$979,259	\$0	\$0
490 OTHER FINANCING USES	\$71	\$0	\$0	\$0	\$270,000	\$354	\$0	\$0	\$270,426	\$71	\$0
	\$12,388,332	\$562,013	\$1,096,187	\$863	\$3,412,674	\$1,071,808	\$105,729	\$0	\$18,637,606	\$244,640	\$1,087,755
2018 SURPLUS/(DEFICIT)*	\$158,828	\$1,269	(\$64,210)	\$9,289	\$74,272	\$52,994	\$90,884	\$41,026	\$364,352	(\$128,408)	(\$968,015)
CLEARING ACCOUNT ADJUSTMENTS	(\$960)										
12/31/2018 ENDING BALANCE	\$5,689,157	\$1,771	\$5,959,821	\$1,088,446	\$960,943	\$667,122	\$2,253,563	\$2,545,380	\$19,166,204	\$13,923	\$6,368,308

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
MONDAY, JANUARY 7, 2019
DRAFT MINUTES**

Present: Chairwoman Janet Emanuel; Vice-Chairman Marty Shane; Members Carmen Battavio; David Shuey, and Mike Lynch; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; and Erich Meyer (Conservancy Board)

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Moment of Silence

Carmen called for a moment of silence to honor our troops and first responders.

Recording

The meeting was livestreamed on the Township's YouTube page.

Re-Organization Actions:

- a. **Elect Chairman (Resolution 2019-1):** Mike motioned to elect Janet Emanuel as Chairman of the Board. Carmen seconded. The Board voted unanimously in favor of the motion.
- b. **Elect Vice Chairman (Resolution 2019-2):** Carmen motioned to elect Marty Shane as Vice Chairman of the Board. David seconded. The Board voted unanimously in favor of the motion.
- c. **Appoint Police Commissioner (Resolution 2019-3):** Marty motioned to appoint Carmen Battavio as Police Commissioner. Mike seconded. The Board voted unanimously in favor of the motion.

Mike made a motion to adopt the following resolutions for 2019.

a. **Appoint Township Officials (Resolution 2019-4):**

- Township Manager/Secretary/Assistant Zoning Officer—Louis F. Smith, Jr.
- Assistant Township Manager/Finance Director/Treasurer – Jon Altshul
- Director of Public Works – Mark Miller
- Director of Code Enforcement/Zoning Officer/Building Code Official/Noise Control Officer – Mark Gordon
- Building Inspectors – Gary Althouse & Vincent DiMartini
- Fire Marshal – Carmen R. Battavio
- Assistant Fire Marshals – Mark Miller, Gary Althouse & Vincent DiMartini
- Township Solicitor – Buckley, Brion, McGuire & Morris
- Township Engineer – Pennoni Associates
- Emergency Management Coordinator – Kevin Miller

- Assistant Emergency Management Coordinator – Michael Holmes
- Delegate to the Chester County Tax Collection Committee – Jon Altshul
- Alternate Delegate to the Chester County Tax Collection Committee – Lynn LeBlanc

b. **Re-Appoint Township Employees (Resolution 2019-5):**

c. **Appoint Township Depositories for Township Funds (Resolution 2019-6) as follows:**

- DNB Bank
- Citadel Bank
- WSFS Bank
- PLGIT-PA Local Government Trust and Plus (Custodian Wells Fargo NA)
- M&T Bank
- Meridian Bank

d. **Certify Delegates to the PSATS Convention (Resolution 2019-7)**

Certify the five Supervisors, the Township Manager and the Director of Finance/Treasurer as delegates to the 2019 PSATS Convention, with Rick Smith as the Voting Delegate and Jon Altshul as the Alternate Voting Delegate.

h. **Confirm 2019 Holiday Schedule (Resolution 2019-8)**

i. **Confirm 2019 Meeting Schedule (Resolution 2019-9)**

j. **Confirm Keystone Collection Agency is the Earned Income and Local Services Tax Collector for the Township (Resolution 2019-10)**

k. **Confirm Maillie, LLP. as independent auditor for the Township (Resolution 2019-11)**

l. **Establish Public Safety Boundaries (Resolution 2019-12)**

m. **Establish the 2019 Fee Schedule (Resolution 2017-34)**

n. **Authorize participation in the Municipal Risk Management Workers' Compensation Pooled Trust (Resolution 2017-65)**

o. **Announce the Continuance of all other Applicable Resolutions that were previously adopted**

Carmen seconded the motion. The motion passed unanimously.

Chairman's Report

Janet made the following announcements:

1. The Annual Planning Session will be held on Saturday, January 12, 2019 at 8:00AM
2. The Tax Collector position is vacant. Please contact the Township Manager if interested.
3. The Board met in Executive Session prior to tonight's meeting for a personnel matter.

Public Comment

None

Approval of Minutes and Treasurer's Report

David made a motion to approve the minutes of December 18, 2018. Mike seconded. The motion passed 5-0.

Carmen made a motion to approve the Treasurer's Report of January 3, 2019. Mike seconded. The motion passed 5-0.

Consider ABC Appointments

Janet made a motion to appoint or reappoint the following Township residents to the following ABC groups:

- Scott Sanders, Conservancy Board
- Walter Wucik, Conservancy Board
- Edward Lendrat, Historical Commission
- Ted Roberts, Historical Commission
- Jack Yahraes, Municipal Authority
- Ann Marie Fletcher-Moore, Park & Recreation Commission
- Deborah Snyder, Park & Recreation Commission
- Karen Miller, Pipeline Task Force
- Ernest Harkness, Planning Commission
- Silvia Shin, Planning Commission (until a replacement can be found)
- Walter Wujik, Stormwater Appeals Board
- Dan Daley, Stormwater Appeals Board
- Michael Koza, Planning Commission
- Thom Clapper, Vacancy Board
- Adam Kraut (alternate), Zoning Hearing Board
- Sigmund Fleck, Zoning Hearing Board

David seconded. The motion passed 5-0.

Consider Resolution 2019-184—Paoli Pike Trail Maintenance Policy

Rick recommended that the Board adopt a policy to maintain the Paoli Pike Trail year-round, including mowing, refuse removal, tree trimming, snow removal and ice treatment. Marty made a motion to adopt Resolution 2019-184, Paoli Pike Trail Maintenance Policy. Carmen seconded the motion.

1
2 Mike asked about whether the Township plans to put up "Use at your own risk"
3 signs along the trail and whether the Township will also begin to maintain the trails
4 in the Township Park year-round. Carmen raised concerns about continually
5 removing ice along the trail after a blizzard and indicated that he would like the
6 Township to have the option to close the trail during severe weather events. Marty
7 suggested that Rick contact the County to determine how it closes its trail system for
8 major weather events. David observed that he wants the Township to maintain the
9 trail year-round, and that not agreeing to this policy might deter property owners
10 from granting us easements.

11
12 Lex Pavlo, 611 S. Speakman Lane, expressed his support for maintaining the trail
13 year-round.

14
15 The motion passed 5-0.

16
17 **Consider Paoli Pike Trail Engineering Proposal for Segments F&G**

18 Rick outlined McMahon's proposal to provide construction administration and
19 inspection services for Segments F&G, as well as assistance with traffic signal
20 installation at Hibberd Lane and Paoli Pike. Carmen suggested that Jon be in the loop
21 on these types of contracts. Marty asked whether we should go out to RFP for these
22 types of professional services contracts. Rick noted that if we build the trail in less
23 than 12 weeks, we can save money on the contract, as a large portion of the fee is for
24 the hourly rate of a full-time on-site inspector. David suggested that the Finance
25 Committee develop a policy around when the Township should go out to RFP for
26 professional services. Carmen made a motion to accept the December 12, 2018,
27 proposal from McMahon Associates for \$92,480 for construction administration and
28 inspection services for Segments F&G of the Paoli Pike Trail. David seconded. The
29 motion passed 5-0.

30
31 **Consider Escrow Release #2 for Lot #2 1664 E. Boot Road**

32 Mike made a motion to approve an escrow release of \$41,250 for Lot #2 of 1664 E.
33 Boot Road, leaving a balance of \$35,308.50. David seconded. The motion passed 5-0.

34
35 **Consider Escrow Release #2 for Lot #3 1662 E. Boot Road**

36 Carmen made a motion to approve an escrow release of \$31,060 for Lot #3 of 1662
37 E. Boot Road, leaving a balance of \$48,824. Mike seconded. The motion passed 5-0.

38
39 **Consider Pipe Lining Bids**

40 Carmen made a motion to reject the bids for storm sewer pipe lining and replace the
41 lines in-house. Mike seconded. The motion passed 5-0.

42
43 **Consider Refuse and Recycling Days**

44 Janet explained that Township would like to switch up the trash and recycling days
45 again in 2020 between the north and south sides of the Township, consistent with
46 the Township's practice of changing the days every three years. Carmen made a

1 motion to change the collection days in 2020. David seconded. Marty noted that
2 changing the days is needed in order to account for the fact that more holidays fall
3 on Monday and Thursday than Tuesday and Friday. The motion passed 5-0.
4

5 **Consider Goshen Corporate Park Bike Lane**

6 Rick explained that we can install a bike path along the northbound lane of
7 Reservoir Road in the Goshen Corporate Park. David suggested that the Township
8 consider installing a woodchip path for pedestrians as well. Rick noted that
9 woodchip paths are rarely used. Marty made a motion to install a bike lane along
10 Reservoir Road in the Goshen Corporate Park. Carmen seconded. The motion passed
11 5-0.
12

13 **Consider Draft Incubator Ordinance**

14 Jon outlined the draft incubator ordinance that would permit more flexibility for
15 small start-up businesses in the I-1, I-2 and BP districts. Carmen made a motion to
16 send the draft business incubator ordinance to the County Planning Commission for
17 review and comment. David seconded.
18

19 Mr. Pavlo stated that he supports the ordinance. He noted that he has worked for
20 three start-ups in his career, and indicated that the proximity of East Goshen to both
21 Immaculata University and West Chester University may help the success of
22 business incubators here.
23

24 The motion passed 5-0.
25

26 **Consider Petition to Intervene**

27 Rick explained that Melissa DiBernardino had asked the Township to intervene in
28 her complaint against Sunoco before the Public Utility Commission. He added that
29 our solicitor had advised that while Ms. DiBernardino appears to have standing in
30 this matter, as a result of her children attending school along the pipeline route, the
31 Township probably does not have standing. Accordingly, he recommended that the
32 Township not file a petition to intervene. Marty made a motion for the Township not
33 to intervene in Ms. DiBernardino complaint, but to thank her for her efforts. Mike
34 seconded. The motion passed 5-0.
35

36 **Any Other Matter**

37 Rick explained we have now received the maps of what development might look like
38 at the Lewis property under both the existing Zoning Ordinance and the proposed
39 amendments and that they will be posted online tomorrow. Carmen recommended
40 that any communication to the public make clear that the Township will not be
41 adopting any ordinance amendment at the January 22nd meeting.
42

43 Bernie Greenberg, 894 Jefferson Way, noted that FERC released its environmental
44 assessment on the Adelphia Pipeline on Friday. He asked whether the Board had
45 taken a position on the location of the valve station. Rick explained that the Pipeline

1 Task Force is looking into this matter now and that it will be discussed at their
2 meeting on January 24th.

3
4 **Correspondence, Reports of Interest**

5 The Board acknowledged the following correspondence:

6 1) December 6, 2018, letter from Enbridge regarding maintenance scheduled
7 along the Texas Eastern pipeline route.

8 2) Statement of Valuations from the Chester County Assessment Office. Jon noted
9 that our assessments increased 0.6% over 2018.

10
11 **Adjournment**

12 Mike made a motion to adjourn at 8:20. David seconded. The motion passed 5-0.

13
14 Respectfully submitted,

15 *Jon Altshul*

16 *Recording Secretary*

17
18 Attached: January 3, 2019 Treasurer's Report
19

TREASURER'S REPORT		December 14 - January 3, 2019	
2018 & 2019 RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax (2018)	\$7,023.82	Accounts Payable (2018)	\$552,239.07
Real Estate Tax (2019)	\$0.00	Accounts Payable (2019)	\$713,975.45
Earned Income Tax (2018)	\$19,300.00	Electronic Pmts:	
Local Service Tax (2018)	\$0.00	Credit Card	\$0.00
Transfer Tax	\$56,127.30	Postage	\$996.61
General Fund Interest Earned (2018)	\$0.00	Debt Service	\$0.00
Total Other Revenue (2018)	\$614,722.07	Payroll	\$257,440.53
Total Other Revenue (2019)	\$0.00		
Total General Fund Receipts:	\$697,173.19	Total Expenditures:	\$1,524,651.66
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable (2018)	\$0.00
Interest Earned (2018)	\$0.00	Accounts Payable (2019)	\$0.00
Total State Liquid Fuels Receipts:	\$0.00	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$381,305.63	Accounts Payable (2018)	\$65,933.50
Interest Earned (2018)	\$9,385.95	Accounts Payable (2019)	\$0.00
Total Capital Reserve Fund Receipts:	\$390,691.58	Credit Card	\$0.00
		Total Expenditures:	\$65,933.50
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable (2018)	\$0.00
Interest Earned (2018)	\$0.00	Accounts Payable (2019)	\$0.00
Total Transportation Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts (2018)	\$71,653.52	Accounts Payable (2018)	\$346,322.34
Interest Earned (2018)	\$0.00	Accounts Payable (2019)	\$42,571.76
Receipts (2019)	\$0.00	Debt Service	\$0.00
Total Sewer Operating Fund Receipts:	\$71,653.52	Total Expenditures:	\$388,894.10
REFUSE FUND			
Receipts (2018)	\$21,608.40	Accounts Payable (2018)	\$33,047.20
Interest Earned (2018)	\$0.00	Accounts Payable (2019)	\$21.18
Receipts (2019)	\$0.00	Total Expenditures:	\$33,068.38
Total Refuse Fund Receipts:	\$21,608.40		
BOND FUND			
Receipts	\$0.00	Accounts Payable (2018)	\$0.00
Interest Earned (2018)	\$0.00	Accounts Payable (2019)	\$5,000.00
Total Bond Fund Receipts:	\$0.00	Total Expenditures:	\$5,000.00
SEWER CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable (2018)	\$0.00
Interest Earned (2018)	\$0.00	Accounts Payable (2019)	\$0.00
Total Sewer Capital Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable (2018)	\$0.00
Interest Earned (2018)	\$0.00	Accounts Payable (2019)	\$0.00
Total Operating Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$0.00

TREASURER'S REPORT

January 4 - January 10, 2019

RECEIPTS AND BILLS (ALL 2019 UNLESS OTHERWISE NOTED)

GENERAL FUND

Real Estate Tax	\$5.00
Earned Income Tax	\$47,034.59
Local Service Tax	\$78.01
Transfer Tax	\$0.00
General Fund Interest Earned	\$9,186.16
Total Other Revenue	\$6,273.60
Total General Fund Receipts:	\$62,577.36

Accounts Payable (2018)	\$46.10
Accounts Payable (2019)	\$72,574.13
Electronic Pmts:	
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$70,081.96
Total Expenditures:	\$142,702.19

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	(\$40.00)
Total Capital Reserve Fund Receipts:	(\$40.00)

Accounts Payable	\$2,987.50
Credit Card	\$0.00
Total Expenditures:	\$2,987.50

TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Transportation Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

SEWER OPERATING FUND

Receipts	\$6,778.31
Interest Earned	(\$31.57)
Total Sewer Operating Fund Receipts:	\$6,746.74

Accounts Payable (2018)	\$350.00
Accounts Payable (2019)	\$36,638.39
Debt Service	\$0.00
Total Expenditures:	\$36,988.39

REFUSE FUND

Receipts	\$2,001.37
Interest Earned	(\$6.57)
Total Refuse Fund Receipts:	\$1,994.80

Accounts Payable (2018)	\$350.00
Accounts Payable (2019)	\$71,589.79
Total Expenditures:	\$71,939.79

BOND FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Bond Fund Receipts:	\$0.00

Accounts Payable	\$16,794.63
Total Expenditures:	\$16,794.63

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	(\$15.00)
Total Sewer Capital Reserve Fund Receipts:	(\$15.00)

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	(\$15.00)
Total Operating Reserve Fund Receipts:	(\$15.00)

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: JON ALTSHUL
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: JANUARY 10, 2019

Attached please find the Treasurer's Report for the week of January 4-January 10, 2019.

Note that the General Fund Payroll figures also reflect quarterly tax payments.

Recommended motion: Mr. Chairman, I move that we graciously accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
497				COLLIFLOWER INC.						
	57359	1	01430 2330	VEHICLE MAINT AND REPAIR 2 BN7	00802699	01/10/19		01/10/19		60.56
	57360	1	01430 2330	VEHICLE MAINT AND REPAIR COUPLERS, CLAMPS & HOSE	M92054-001	01/10/19		01/10/19		450.60
										511.16
293				COLONIAL ELECTRIC SUPPLY						
	57361	1	01454 3740	EQUIPMENT MAINT. & REPAIR OUTDOOR LED LAMPS	12534455	01/10/19		01/10/19		2,044.00
										2,044.00
296				COMCAST 8499-10-109-0028306						
	57362	1	01401 3210	COMMUNICATION EXPENSE 0028306 - JANUARY 2019	122218	01/10/19		01/10/19		106.90
										106.90
3220				DIMARTINI, VINCENT						
	57363	1	01487 4600	TRAINING & SEMINARS-EMPLY REIMBURSEMENT FOR WEBINAR	010819	01/10/19		01/10/19		20.00
										20.00
3941				DISCOVERY BENEFITS INC.						
	57364	1	01487 1500	MISC. EMPLOYEE BENEFITS DECEMBER 2018 - FSA	0000964316-IN	01/10/19		01/10/19		50.00
										50.00
2958				FREIGHTLINER OF LANCASTER						
	57365	1	01430 2330	VEHICLE MAINT AND REPAIR SHOCK A010 #42	287243DE	01/10/19		01/10/19		58.01
	57366	1	01430 2330	VEHICLE MAINT AND REPAIR SHOCK A010	287241DE	01/10/19		01/10/19		58.01
										116.02

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Report Date 01/10/19

Expenditures Register
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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3838				KNIGHT BROS. INC.						
	57378	1	01438 2460	TREE REMOVAL	12877	01/10/19		01/10/19		13,860.00
				TREE SERVICE GRAND OAK, SLEEPY HOLLOW & COOPER CIR. 12/5-12/7/18						
										13,860.00
739				KNOX EQUIPMENT RENTALS INC.						
	57379	1	01438 3840	EQUIPMENT RENTAL	35863.1.2	01/10/19		01/10/19		181.50
				MULCHER RENTAL 12/11/18						
										181.50
765				LENNI ELECTRIC CORPORATION						
	57381	1	01454 3740	EQUIPMENT MAINT. & REPAIR	181209	01/10/19		01/10/19		164.02
				REPAIR SIGN -EAST ENTRANCE EGT PARK						
	57382	1	01454 3740	EQUIPMENT MAINT. & REPAIR	181214	01/10/19		01/10/19		606.63
				INSTALL SHOE BOX HEADS - CHAMBER OF COMMERCE POLES						
										770.65
787				LOW-RISE ELEVATOR CO. INC						
	57383	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS	78694	01/10/19		01/10/19		40.00
				BASIC MAINTENANCE - DECEMBER 2018						
										40.00
3551				MCMAHON ASSOCIATES INC.						
	57390	1	01414 3050	ZONING CONSULTANTS	162108	01/10/19		01/10/19		80.00
				PROF.SERVCE 9/29-11/2/18 PAOLI PIKE TRAIL GRANT ASSISTANCE						
										80.00
1641				NAPA AUTO PARTS						
	57391	1	01430 2330	VEHICLE MAINT AND REPAIR	2-763072	01/10/19		01/10/19		44.80
				IND/BELT						
	57392	1	01430 2330	VEHICLE MAINT AND REPAIR	2-763252	01/10/19		01/10/19		142.61
				IND/BELT						
	57393	1	01430 2330	VEHICLE MAINT AND REPAIR	2-763260	01/10/19		01/10/19		-44.80
				RETURN IND/BELT						
	57394	1	01430 2330	VEHICLE MAINT AND REPAIR	2-763419	01/10/19		01/10/19		194.72
				SNOW BRUSHES						
	57395	1	01430 2330	VEHICLE MAINT AND REPAIR	2-763409	01/10/19		01/10/19		395.60
				OIL, AIR & FUEL FILTERS						
	57396	1	01430 2330	VEHICLE MAINT AND REPAIR	2-763618	01/10/19		01/10/19		64.00
				ABSORBENT						
	57397	1	01430 2330	VEHICLE MAINT AND REPAIR	2-763968	01/10/19		01/10/19		479.94
				6 5 GALLON CONTAINERS 4CY OIL						

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Expenditures Register
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Report Date 01/10/19

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05	SEWER OPERATING									
1658										
	57350	1	05420	3602 C.C. COLLECTION -UTILITIES 000300141 0300141 11/20-12/19/18 GH	122118 GH	01/10/19		01/10/19		19.35
	57351	1	05420	3602 C.C. COLLECTION -UTILITIES 000309826 0309826 11/27-12/27/18 TH	123118 TH	01/10/19		01/10/19		38.33
	57352	1	05420	3602 C.C. COLLECTION -UTILITIES 000305003 0305003 11/28-12/28/18 WW	010219 WW	01/10/19		01/10/19		34.56
	57353	1	05420	3604 MILL VAL./BARKWAY UTILITIES 000363541 0357724 11/20-12/19/18 BK	122118 BK	01/10/19		01/10/19		17.20
	57354	1	05422	3601 R.C. COLLEC.-UTILITIES 01533998 1087842 11/27-12/27/18 TWN	123118 TWN	01/10/19		01/10/19		64.88
										174.32
151	BLOENSKI DISPOSAL CO, CHARLES									
	57355	1	05422	4502 R.C. SLUDGE-LAND CHESTER SWITCH 20YDS WITH LINER 12/10/18	16863/172581	01/10/19		01/10/19		181.00
	57355	2	05422	4502 R.C. SLUDGE-LAND CHESTER SWITCH 20YDS WITH LINER 12/17/18	21190/172581	01/10/19		01/10/19		181.00
	57356	1	05422	4502 R.C. SLUDGE-LAND CHESTER SWITCH 20YDS WITH LINER 12/24/18	21192/173089	01/10/19		01/10/19		181.00
	57356	2	05422	4502 R.C. SLUDGE-LAND CHESTER SWITCH 20YDS WITH LINER 12/31/18	21194-173089	01/10/19		01/10/19		181.00
										724.00
551	GOLDEN EQUIPMENT COMPANY									
	57430	1	05422	3701 R.C. COLLEC.-MAINT.& REPR NEW HOSE FOR SEWER CLEANER	18-43629-2	01/11/19		01/11/19		689.29
	57430	2	05420	3702 C.C. COLLEC.-MAINT.& REPR. NEW HOSE FOR SEWER CLEANER	18-43629-2	01/11/19		01/11/19		689.28
										1,378.57
563	GRAINGER									
	57369	1	05422	3700 R.C. STP-MAINT.& REPAIRS HOSE REEL FOR SCREEN ROOM	9027106534	01/10/19		01/10/19		437.00
										437.00
627	HIGHWAY MATERIALS INC.									
	57374	1	05422	3701 R.C. COLLEC.-MAINT.& REPR 25.03 TONS 19mm, 0.3<3,B TALLMADGE	102005	01/10/19		01/10/19		1,228.97
	57375	1	05422	3702 R.C. COLLECTION-MAINT. & REP I&I 42.22 TONS 19mm, 0.3<3,B	10264	01/10/19		01/10/19		2,073.00
										3,301.97

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
<hr/>										
06				REFUSE						
4081				TOTAL RECYCLE INC.						
	57421	1	06427 4504	RECYCLING FEES	0000007336 .	01/10/19		01/10/19		2,819.50
				RECYCLING FEES - DECEMBER 2018						
										<hr/> 2,819.50 <hr/>

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Expenditures Register
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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
08		BOND FUNDS (CAPITAL PROJECTS)								
3551		MCMAHON ASSOCIATES INC.								
57388	1	08459	6003	SEGMENT C ENGINEERING	162634	01/10/19		01/10/19		2,277.50
				PROF.SERVICE 11/3-11/30/18 SEGMT.C						
57388	2	08459	6005	SEGMENTS D&E ENGINEERING	162634	01/10/19		01/10/19		12,035.00
				PROF.SERVICE 11/3-11/30/18 SEGMT.D&E						
57388	3	08459	6001	SEGMENTS A&B ENGINEERING	162634	01/10/19		01/10/19		2,482.13
				PROF.SERVICE 11/3-11/30/18 SEGMT.A&B						
										16,794.63
										125,532.41
0 Printed, totaling										125,532.41

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	69,405.57	GENERAL FUND
03	03	2,987.50	SINKING FUND
05	05	33,525.21	SEWER OPERATING
06	06	2,819.50	REFUSE
08	08	16,794.63	BOND FUNDS (CAPITAL PROJECTS)
		125,532.41	

PERIOD SUMMARY

Period	Amount
1901	125,532.41
	125,532.41

Report Date 01/10/19

Procurement Card Entries

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MARF17 run by BARBARA

3 : 19 PM

Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Src Trx #	#	U
1901			CREDIT CARD PAYMENT								
	01401	3400	NOTICE - 2019 EG TWP.MEETING	2226	21ST CENT.MEDIA NEWS #884433	1720158	01/01/19	360.01	PC	66453	1
	01401	3400	NOTICE - 12/18 BOS MEETING	2226	21ST CENT.MEDIA NEWS #884433	1702978	12/18/18	381.88	PC	66453	2
	01401	3400	NOTICE - 1/4/19 SEALED BIDS OPENING	2226	21ST CENT.MEDIA NEWS #884433	1709312	12/18/18	216.12	PC	66453	3
	05422	3701	STAND BY TIME 12/4, 12/11, 12/19 &	4045	ACE DISPOSAL CORPORATION	144011	01/02/19	150.00	PC	66453	4
	06427	4500	RESIDENTIAL PICK-UP JANUARY 2019	2762	AJB A.J. BLOSENSKI INC.	91103667	01/01/19	57,910.03	PC	66453	5
	06427	4500	LESS REIMB.FOR RESIDENTS DAMAGED	2762	AJB A.J. BLOSENSKI INC.	91103667-2	01/01/19	-21.18	PC	66453	6
	05422	4500	LAB TESTING RCSTP 12/4-12/27/18	2918	ALS ENVIRONMENTAL	40-2303715	12/31/18	547.00	PC	66453	7
	05422	4500	LAB TESTING RCSTP 11/27-12/6/18	2918	ALS ENVIRONMENTAL	40-2301049	12/21/18	195.00	PC	66453	8
	05422	4500	LAB TESTING RCSTP 11/20 - 11/29/18	2918	ALS ENVIRONMENTAL	40-2299346	12/14/18	177.00	PC	66453	9
	06427	4502	WEEK 12/24/18 - 12/31/18	241	C.C. SOLID WASTE AUTHORITY	52696-R	12/31/18	6,741.19	PC	66453	10
	05422	4502	WEEK 12/24/18 - 12/31/18	241	C.C. SOLID WASTE AUTHORITY	52696-S	12/31/18	1,301.81	PC	66453	11
	06427	4502	WEEK 12/17/18 - 12/22/18	241	C.C. SOLID WASTE AUTHORITY	52631-R	12/22/18	4,140.25	PC	66453	12
	05422	4502	WEEK 12/17/18 - 12/22/18	241	C.C. SOLID WASTE AUTHORITY	52631-S	12/22/18	471.68	PC	66453	13
	05420	3702	QUICK LINKS, WIRE TIE & CABLE	2442	KENT AUTOMOTIVE	9306359816	12/19/18	168.70	PC	66453	14
	01430	2320	127.7 GALS. GASOLINE	1161	REILLY & SONS INC	155035 530	12/18/18	211.34	PC	66453	15
	01430	2320	455.9 GALS. DIESEL	1161	REILLY & SONS INC	155036 531	12/18/18	916.36	PC	66453	16
	01430	2320	488.5 GALS. DIESEL	1161	REILLY & SONS INC	155545 531	12/24/18	982.86	PC	66453	17
	01401	3210	12/28/18 - 1/27/19	2829	VERIZON - TWP.FIOS 0001-74	0001-74 122718	12/27/18	99.99	PC	66453	18
	05422	3601	12/28/18 - 1/27/19	2773	VERIZON - PW FIOS 0001-15	0001-15 122718	12/27/18	101.99	PC	66453	19

75,052.03

75,052.03

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	3,168.56		GENERAL FUND Expense Account
01107-1010		3,168.56	GENERAL FUND Bank Account
054XX-XXXX	3,113.18		SEWER OPERATING Expense Account
05100-1005		3,113.18	SEWER OPERATING Bank Account
064XX-XXXX	68,770.29		REFUSE Expense Account
06100-1005		68,770.29	REFUSE Bank Account

Meeting Date1/15/201912/1/18 - 12/31/18

01 TRX#	Amount Charged	Date	Name	Description
66370	\$20.40	12/31/2018	AUTHNET FEES - November 2018	CRED.CARD BANK CHARGES
66371	\$25.70	12/31/2018	BANKCARD FEES - November 2018	CRED.CARD BANK CHARGES
	46.10			
05 TRX#				
65978	\$350.00	12/3/2018	REIMBURSMT- 11/2018 BANK FEES	LOCK BOX FEE
	350.00			
06 TRX#				
65979	\$350.00	12/3/2018	REIMBURSMT- 11/2018 BANK FEES	LOCK BOX FEE
	350.00			

Memo

East Goshen Township

Voice (610) 692-7171

E-mail rsmith@eastgoshen.org

Date: January 11, 2019

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Adelphia Gateway Environmental Assessment

FERC issued the Adelphia Gateway Environmental Assessment on January 4, 2019, and is scheduled to issue its decision on the Adelphia Gateway Project on April 4, 2019. In order for FERC to meet that schedule, all comments on the Environmental Assessment must be received by 5:00 PM Eastern Time on February 3, 2019.

The Pipeline Task Force will be reviewing the Environmental Assessment at their workshop on January 17th and their regular meeting on January 24th. I have provided the Task Force with my observations (they are included in the Pipeline Task Force workshop agenda) and I expect they will generate comments and make a recommendation at their regular meeting.

However, the Board's next regularly scheduled meeting is not until February 5th, and since the Task Force is an advisory body they are not authorized to submit comments on behalf of the Township.

The Board will either need to meet on January 29th to review their comments, and possibly add their own comments, or the Board could authorize the Task Force to file comments on behalf of the Township.

UNITED STATES OF AMERICA
FEDERAL ENERGY REGULATORY COMMISSION

Adelphia Gateway, LLC

Docket No. CP18-46-000

NOTICE OF SCHEDULE FOR ENVIRONMENTAL REVIEW
OF THE ADELPHIA GATEWAY PROJECT

(October 19, 2018)

On January 12, 2018, Adelphia Gateway, LLC (Adelphia) filed an application in Docket No. CP18-46-000 requesting a Certificate of Public Convenience and Necessity pursuant to Section 7(c) of the Natural Gas Act to construct and operate certain natural gas pipeline facilities, as well as acquire and convert an existing oil pipeline (southern segment) and an existing dual-phase oil and natural gas pipeline (northern segment) to natural gas only. On August 31, 2018, Adelphia filed an amendment to the application proposing to increase its proposed capacity on the northern segment, but would not result in any changes to the proposed facilities. The proposed project is located in both Pennsylvania and Delaware and is known as the Adelphia Gateway Project (Project). As amended, the Project would provide about 250 and 350 million standard cubic feet of natural gas per day on the existing 18-inch-diameter and 20-inch-diameter portions of the northern segment, respectively. The Project would also provide 250 million standard cubic feet of natural gas per day on the existing 18-inch-diameter southern segment to the greater Philadelphia industrial region with potential to serve additional markets in the northeast.

On January 23, 2018, the Federal Energy Regulatory Commission (Commission or FERC) issued its Notice of Application for the Project. Among other things, that notice alerted agencies issuing federal authorizations of the requirement to complete all necessary reviews and to reach a final decision on a request for a federal authorization within 90 days of the date of issuance of the Commission staff's Environmental Assessment (EA) for the Project. This instant notice identifies the FERC staff's planned schedule for the completion of the EA for the Project.

Schedule for Environmental Review

Issuance of EA

January 4, 2019

90-day Federal Authorization Decision Deadline

April 4, 2019

If a schedule change becomes necessary, additional notice will be provided so that the relevant agencies are kept informed of the Project's progress.

Project Description

Adelphia Gateway proposes to acquire and convert the above referenced northern and southern segments and four existing meter stations to natural gas only, and construct and operate about 4.7 miles of new 16-inch-diameter natural gas pipeline, five meter stations with eight interconnects, seven blowdown assemblies, two mainline valves, and appurtenant facilities in Delaware, Bucks, Chester, Montgomery, and Northampton Counties, Pennsylvania, and New Castle County, Delaware. Additionally, Adelphia proposes to construct two new 5,625 horsepower compressor stations in Delaware and Bucks Counties, Pennsylvania.

Background

On May 1, 2018, the Commission issued a *Notice of Intent to Prepare an Environmental Assessment for the proposed Adelphia Gateway Project, Request for Comments on Environmental Issues, and Notice of Public Scoping Sessions* (NOI). The NOI was sent to affected landowners; federal, state, and local government agencies; elected officials; Native American tribes; other interested parties; and local libraries and newspapers. In response to the NOI and during Project scoping, the Commission received comments from the U.S. Environmental Protection Agency, Pennsylvania Department of Transportation, local and state governments, non-governmental organizations, and more than 360 comment letters from residents. The primary issues raised by the commenters relate to safety and health concerns for residents and nearby communities, as well as concerns related to environmental impacts associated with the repurposing of the existing system to transport natural gas and construction of new natural gas infrastructure. Project stakeholders also generally expressed Project concerns about the following:

- noise, safety, air quality, and visual impacts of the proposed compressor stations;
- effects on local communities, nearby properties, and property rights and values;
- direct harm to local communities, cultural and historical interests, and open space;
- water quality impacts, including erosion and stormwater runoff, and impacts on drinking water supplies;
- contaminated groundwater and soil;
- traffic impacts;
- impacts on tourism; and
- climate change.

All substantive comments will be addressed in the EA.

Additional Information

In order to receive notification of the issuance of the EA and to keep track of all formal issuances and submittals in specific dockets, the Commission offers a free service called eSubscription. This can reduce the amount of time you spend researching proceedings by automatically providing you with notification of these filings, document summaries, and direct links to the documents. Go to www.ferc.gov/docs-filing/esubscription.asp.

Additional information about the Project is available from the Commission's Office of External Affairs at (866) 208-FERC or on the FERC website (www.ferc.gov). Using the "eLibrary" link, select "General Search" from the eLibrary menu, enter the selected date range and "Docket Number" excluding the last three digits (i.e., CP18-46), and follow the instructions. For assistance with access to eLibrary, the helpline can be reached at (866) 208-3676, TTY (202) 502-8659, or at FERCOnlineSupport@ferc.gov. The eLibrary link on the FERC website also provides access to the texts of formal documents issued by the Commission, such as orders, notices, and rule makings.

Kimberly D. Bose,
Secretary.

Memorandum

To: Board of Supervisors
From: Park and Recreation Commission
Re: Recommendation to allow beer/wine at the 2019 Food Truck & Music Festival
Date: January 9th, 2019

Opening:

In 2018, the referendum passed allowing the sale of alcoholic beverages in East Goshen Township, by a four to one margin. Subsequently, the ordinance was amended to include the potential for alcohol sales and/or consumption at Township sponsored events. This is on a case by case basis, and needs Board of Supervisors approval each time. The Township Farmers Market introduced a wine vendor in 2018 (Mitchell & Mitchell Winery) that was very successful during their short selling window.

The Park Commission discussed this at its January 2019 meeting, and recommends adding beer and wine sales at the Township's annual Food Truck & Music Festival, scheduled for August 24th, 2019.

This report includes an analysis of:

- A discussion of benchmarking similar activities in the local area
- Overview of set up and operations
- Benefits to East Goshen Township

Benchmarking

- The Township Director of Parks and Recreation spoke with East Whiteland, Upper Providence and Upper Merion Townships who all have similar programs. In addition, the Director spoke with WEGO Police Chief Bernot.
- East Whiteland Township introduced beer/wine sales at its outdoor concert series in 2018, on four occasions, in Valley Creek Park. They utilized Locust Lane Brewery (LLB) as the vendor. East Whiteland Township allowed patrons to walk throughout the space freely, they did not have a fenced in area. They said event participants enjoyed the addition, and there were no incidences related to alcohol consumption. They remarked that their Solicitor/insurance carrier did not perceive there to be any additional risks, and therefore no additional insurance riders/premiums were necessary.

- Jon Altshul and Jason Lang discussed this event with our insurance provider. Univest recommended the Township get a Special Event Supplemental insurance policy with host liquor liability coverage, with the premium being \$306.
- Both Upper Providence and Upper Merion Townships had similarly positive experiences. They both require a fenced in/beer garden area and uniformed police officers. Upper Merion Township did remark that signage would be necessary at the entrance to remind patrons of the “beer/wine” only zone, if fenced in. They’ve been hosting these events for a number of years now, and they have grown so popular that the revenues generated for the Township help offset other park and recreation program expenses.

Set Up and Operations:

- Beer/wine vendor would utilize their existing Liquor Control Board license
- Vendor would sign Township Indemnification Form
- Revenue sharing agreement would be completed
- Vendor would manage carding/wrist banding those purchasing alcohol
- Fenced in area would denote consumption zone (beer garden)
 - Sale of alcohol would end one hour before the end of the event
- Township would handle trash (end of event)
- WEGO Police Officer would be on site for the duration of the event

Why offer beer/wine sales at the Food Truck & Music Festival?

- Would safely enhance the event and drive additional attendance
- Would support a local business; Locust Lane Brewery is located on Three Tun Rd. in Malvern and would be our preferred beer vendor
- Would meet a public desire demonstrated in the referendum results
- Generated revenues would offset musical acts/WEGO fees

- Example using an 85/15 revenue split

3,000 Event Participants	
1,500 people purchase two beers each	$\$10 \times 1,500 = \$15,000$
Township Revenue (15%)	\$2,250

Motion: I move to allow beer and/or wine sales and consumption at the 2019 Township Food Truck and Music Festival, scheduled for August 24th, 2019 with an event rain date set for August 25th, 2019.

Rick Smith

From: Jason Lang <jlang@eastgoshen.org>
Sent: Wednesday, January 09, 2019 1:35 PM
To: 'Rick Smith'
Subject: Memos for the BOS
Attachments: BOS Memo - Farmers Market.pdf; Memo - Beer_Wine sales at Food Truck Festival.pdf

Thanks!

Jason Lang, MS, CPRE
2017 Governor's Award Winner for Local Government Excellence, Health & Wellness
Director of Parks and Recreation
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380
610-692-7171
Visit us at www.eastgoshen.org
Check us out on YouTube at: <https://www.youtube.com/channel/UClepOAEAR3JJGOMIb2TYsTQ>



Memorandum

To: Board of Supervisors
From: Jason Lang, Director of Parks and Recreation
Re: Viability of Township Farmers Market
Date: January 9th, 2019

Overview:

The Department of Parks and Recreation has hosted a Farmers Market since 2012. Attendance peaked in 2015 when the market was also named the Daily Local's "Best of". Beginning in 2016, the Director of Parks and Recreation noticed a significant and continued decrease in attendance by patrons and market vendors. The department has creatively tried to increase public awareness and interest via a number of different marketing approaches without success.

Known factors in the farmers market's decreasing solvency:

- Increasing number of farmers markets/stands. As of 2018, there are fifteen markets/stands/CSAs located within ten miles of the park.
- Chicken/egg effect: In 2016, two key vendors (bread/sausage) left the market due to driving distance and circumstance. This created a decrease in patron foot traffic, which manifested in less vendor participation, which led to more patron ambivalence.
 - In 2016, we had thirty vendors with an average of twenty-one coming weekly. In 2018, we had twenty-four vendors, but market attendance averaged ten vendors.

Marketing approaches have included:

- Traditional print paid advertising
- Social media free and paid advertising
- On site specials/giveaways (6ABC Adam Joseph)
- Promotional contests (Vendor scavenger hunts)
- Health Education classes (MLHN)
- Targeted populations activities (bands, moon bounces, dunk tanks, movie characters)
- Geofencing paid advertising
- Posters and plywood sandwich board signage

Revenue/Expense History:

Year	Revenues	Expenses	Difference
2014	\$7491	\$5506	\$1985
2015	\$6817	\$6742	\$75
2016	\$6248	\$6085	\$163
2017	\$4696	\$6417	\$1721
2018	\$3944	\$7254	\$3310

The 2018 Season:

In 2018, we began the market season in its traditional location near the eastern park entrance. After it was evident that market attendance was lower than expected (early July), we moved the market over to the playground side, with the hopes that the heavily used playground would generate additional customers. For a few weeks, the market did see a small spike, but by mid-August went back to lackluster attendance averaging ~100 patrons. For two weeks in late August, we had a wine vendor, which also produced a small uptick in attendance. In moving the market to the playground side, our ice cream vendor saw significant and prolonged increases in customer base, and we will look to continue having an ice cream vendor from June through August.

Conclusion:

The Township Farmers Market has been a wonderful addition to the park and assuredly introduced many local residents to fresh, local food. Township staff has worked hard to make it an exciting place to not only shop, but enjoy entertainment and the park. We envisioned it being a community hub, not simply a farmers market. That said, looking at the above information, it is clear there is not enough interest or demand to continue the Farmers Market. The department's recommendation is to discontinue the market for the 2019 season and reassess if future demand warrants.

Motion: I move that the Township cease operating the Farmers Market in 2019 and reassess if future demand warrants.

BOARD OF SUPERVISORS**EAST GOSHEN TOWNSHIP****CHESTER COUNTY****1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199**

January 4, 2019

To: Board of Supervisors

From: Mark Miller

Re: Group Bids 2019

We have re- solicited bids for Soda ash and aluminum sulfate and also Signs and posts. On January 4, 2019 at 10:00am the bids were opened.

The results are as follows:

<u>Signs & Posts</u>	<u>Total</u>
Garden State Highway Products	\$10,148.40
Con Serv Company	\$10,629.45

We recommend that Garden State Highway Products be awarded the bid for Signs and Posts.

<u>Soda Ash</u>	<u>Soda Ash</u>	<u>Alum.</u>	<u>Total</u>
Main Pool & Chemical Co.	\$8,112.00	\$20,160.00	\$28,272.00
Coyne Chemical	\$9,576.00	\$28,800.80	\$38,376.80

We recommend that Main Pool & Chemical Co. be awarded the bid for Soda Ash and Aluminum Sulfate.

2019 East Goshen Township Group Bid Results	
1	2019 East Goshen Township Group Bid Results

[illegible]

Rick Smith

From: Judy Lizza <JLizza@Thornburytp.com>
Sent: Tuesday, January 08, 2019 10:28 AM
To: Rick Smith; rpingar@westtown.org
Subject: RE: Police Commissioner

Rick and Rob,

Jim Benoit was named Police Commissioner last night.

Judy Lizza
Thornbury Township Manager
8 Township Drive
Cheyney, PA 19319-1019
jlizza@thornburytp.com
610-399-1425
Fax 610-399-6714

From: Rick Smith <rsmith@eastgoshen.org>
Sent: Tuesday, January 08, 2019 10:26 AM
To: Judy Lizza <JLizza@Thornburytp.com>; rpingar@westtown.org
Subject: Police Commissioner

Judy

Was Jim Benoit named as the police commissioner?

EG and WT need to confirm his appointment.

Thanks

Rick Smith
East Goshen Township Manager
610-692-7171

Memo

To: Board of Supervisors
From: Jon Altshul
Re: Consider business breakfasts
Date: January 8, 2019

Members of the Board of Supervisors have expressed interest in holding roundtable breakfasts with our business community, similar to the events that the Township hosted several years ago with the Commerce Commission. These breakfasts are opportunities for the business community to raise concerns or make suggestions to us, while we have an opportunity to discuss the Township's short and long-term goals and priorities.

As we did in 2014, we would propose having two separate breakfasts, one for representatives of large businesses and another for smaller, retail-style businesses and their respective landlords. Assuming two BOS members, five Township staff and the Chair of the Planning Commission also attend, I think we might expect roughly 20 attendees at the large business breakfast and 30-35 at the small business breakfast.

Hershey's Mill Golf Club is available for large group breakfasts on the following days in March:

- Wednesday, March 6
- Thursday, March 7
- Wednesday, March 13 &
- Wednesday, March 27

The rate is \$22.74 per person, including gratuity, or roughly \$455 for the large business breakfast and \$800 for the small business breakfast.

If the Board is amenable to reconvening these breakfasts, staff seeks the following guidance:

- 1) What dates work best?
- 2) Are there any specific items that should be put on the meeting agendas?
- 3) Who from the Board will plan to attend?

Trilogy Investments, LLC
John Lynch
337 Barn Hill Road
West Chester, PA 19382



January 10, 2019

Rick Smith, Township Manager
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Re: Brooklands - 980 Hershey's Mill Road

Dear Mr. Smith,

It is no secret the Lewis family needs to sell Brooklands. The Lewis family and I therefore got together early last year to craft an agreement that anticipates the Township adopting a zoning amendment that would promote conservation style development. We then continued to track the Township's progress in 2018, and amend and tweak our plan to reflect what we heard at the public meetings.

Up to now the plan the Lewis family and I crafted has not been made public. With the Township planning a public meeting on January 22, 2019 I am thinking the Township would like to see what we envision as a development plan if the pending ordinance is adopted. Notwithstanding that a picture is worth a 1000 words, the objectives and goals the Lewis family and I sought to incorporate in our plan are below.

- Preserve woodland massing
- Promote woodland habitat restoration by reforestation along the stream, and implement a plan to remove invasive species and plant new under story to crowd out future invasive
- Create significant open space that is useable to both the residents, and general community if acceptable to the Township, that would be subject to Stewardship Plan planned by a Conservancy for how Open Space will be maintained in perpetuity.
- Preserve the visual view scape for all looking out over the woodlands, and down the valley, from the perspective of someone at the main house
- Save the main house, and also record Declaration of Historic Covenants that propose guidance for any future exterior changes
- Focus development in to areas of site that do not have sensitive features
- Maintain street scape along Hershey's Mill Road
- Create community that has positive fiscal impact for Township and Schools

- Incorporate multi-family housing as this option will have the least footprint and least area disturbed, even when compared to single family detached housing with less density.
- Promote a land plan that DEP and PHMC could support, which we now know to be the case having had meetings with both agencies.

It has admittedly been a gamble to go to this length to plan a project for zoning that does not even exist, but we felt Township would want to proactively guide smart growth, as opposed to allow someone else to develop Brooklands in a way that did not achieve the goals set forth above.

It is our belief that the plan enclosed meets the above goals, and those spelled out in the draft ordinance we have reviewed. The only issues which I think deserve some attention are the following:

- Is the mandatory façade setback for garages appropriate? Drive through the Apple brook community and you will see the homes have front facing garages and there is no 8 foot garage setback, and yet that job is an attractive community. Brooklands will be even more attractive as it will have wider units, being 36 feet up to 50 feet in width, which will provide opportunity for a landscaped streetscape.
- Consider bonus density for applicants that save historic structures, create trail networks for the general community, address stream quality and woodland habitat restoration, etc. Since our plan addresses these issues we would hope the Township to consider allowing 2 more homes, with the same drive configuration, so as to provide funds to carry the amenities planned.

Please understand that the boxes shown on our plan do not reflect any specific house footprint, but instead are simply boxes within which the homes could be built.

If you have any questions, or would like other information from me, I am reachable at 610-836-2737. My e-mail is trilogylynch@verizon.net.

Sincerely,


John Lynch, President

Copy:

Margaret B. Lewis

Peter C. Lewis

Charles H. Lewis

980 Hershey's Mill Road

Malvern, PA 19355



BROOKLANDS OPEN SPACE PLAN AND TRAILS



DLHowell

Civil Engineering
Land Planning
Environmental
www.DLHowell.com

1250 Wrights Lane
West Chester, PA 19380
Phone: (610) 918-8002
Fax: (610) 918-8003

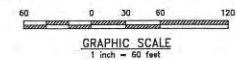


EX. PROPERTY LINE	EX. CONTOUR	EX. LIGHT POLE	EX. ELEC. LINE	EX. WATER LINE
PROP. PROPERTY LINE	PROPOSED CONTOUR	EX. POLE	PROP. ELEC. LINE	PROP. WATER LATERAL
EX. RIGHT-OF-WAY	EXISTING SPOT ELEV.	EX. SIGN	PROP. UTILITY POLE	PROP. FIRE MAIN LINE
PROP. RIGHT-OF-WAY	NEW SPOT ELEV.	EX. SIGN	EX. SIGN	EX. WATER VALVE
EX. MONUMENT	EX. CONC. CURB	EX. CONC. CURB	EX. CONC. CURB	PROP. WATER VALVE
EX. IRON PIPE	EX. CONC. CURB	EX. CONC. CURB	EX. CONC. CURB	EX. HYDRANT
EX. DISCONNECT	EX. CONC. CURB	EX. CONC. CURB	EX. CONC. CURB	EX. MANHOLE
PROP. EASEMENT	EX. CONC. CURB	EX. CONC. CURB	EX. CONC. CURB	EX. HYDRANT
EX. EASEMENT	EX. CONC. CURB	EX. CONC. CURB	EX. CONC. CURB	EX. HYDRANT

PROP. STORM INLET	PROP. WATER LINE	PROP. WATER VALVE	PROP. WATER VALVE
PROP. STORM INLET TO	PROP. WATER LATERAL	PROP. FIRE MAIN LINE	PROP. WATER VALVE
PROP. SEWAGE BED	EX. WATER VALVE	EX. WATER VALVE	EX. WATER VALVE
PROP. SAN. SEWER LATERAL	EX. WATER VALVE	EX. WATER VALVE	EX. WATER VALVE
PROP. SANITARY MANHOLE	EX. WATER VALVE	EX. WATER VALVE	EX. WATER VALVE
EX. WATER LINE	EX. WATER VALVE	EX. WATER VALVE	EX. WATER VALVE
EX. WATER LINE	EX. WATER VALVE	EX. WATER VALVE	EX. WATER VALVE
EX. WATER LINE	EX. WATER VALVE	EX. WATER VALVE	EX. WATER VALVE
EX. WATER LINE	EX. WATER VALVE	EX. WATER VALVE	EX. WATER VALVE

BROOKLANDS OPEN SPACE PLAN AND TRAILS

SCALE: 1" = 60'



SKETCH
BROOKLANDS OPEN SPACE PLAN AND TRAILS

CLIENT: TRILOGY
PROJECT: 880 HERSHEY MILL ROAD
LOCATION: MALVERN, PA 19355
EAST GOSHEN/EAST WHITELAND TWP., CHESTER COUNTY, PA.

DATE:	01/09/19
SCALE:	1"=60'
DESIGNED BY:	JAH
PROJECT NO.:	3300
DATE FILED:	01/09/19
DATE PLOTTED:	01/09/19
DRAWING NO.:	SK7
SHEET:	1 of 1



WESTTOWN TOWNSHIP

1039 Wilmington Pike
West Chester, PA 19382
610-692-1930

Post Office Box 79
Westtown, PA 19395
FAX 610-692-9651
www.westtownpa.org

January 8, 2019

TO: Contiguous Municipalities of Westtown Township, West Chester Area School District, Chester County Planning Commission

FROM: Robert R. Pingar, P.E.
Westtown Township Manager

RE: **Westtown Township Comprehensive Plan 2019 – Draft Plan Comments**

Westtown Township has completed a draft comprehensive plan and we are requesting your participation in the planning process.

In accordance with Section 302(a) of the Municipalities Planning Code (MPC), the enclosed plan is being distributed to contiguous municipalities (Willistown, East Goshen, West Goshen, East Bradford, Birmingham and Thornbury Townships, Chester County; Thornbury and Edgmont Townships, Delaware County), West Chester Area School District, and Chester County Planning Commission for their review and comment. Pursuant to Section 302 of the MPC, any comments you wish to make regarding the plan must be received within forty-five (45) days of the receipt of this letter.

A public hearing for the plan is tentatively scheduled for March 4, 2019 at the Westtown Township Municipal Building, 1039 Wilmington Pike, West Chester, PA 19382.

Enclosed with this letter is a digital copy of Westtown Township Comprehensive Plan Update Draft. The Plan documents have also been posted on the Township's website at www.westtownpa.org/comp-plan-draft-2019/. Please contact us if you have trouble uploading and/or viewing digital files.

You can forward any questions or comments to William Ethridge (see contact information below).

Thank you for your participation,

A handwritten signature in blue ink that reads "Robert R. Pingar". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Robert R. Pingar, P.E.
Township Manager

Please send any comments to:

William Ethridge
Director of Planning and
Zoning

wethridge@westtown.org

Enclosure: (1) CD with Westtown Township Comprehensive Plan Update Draft documents