

**REQUEST FOR PROPOSALS
WEST CHESTER AREA COUNCIL OF GOVERNMENTS (WCACOG)
RENEWABLE ENERGY PLANNING SERVICES**

JANUARY 29, 2019 - The following questions were received on January 28, 2019, and the WCACOG’s responses are as follows:

1. The RFP does not specify a format for the cost proposal. Should we include an estimate in the body of the proposal, or does it need to be in a separate file for evaluation purposes?

Response: Do not include the cost estimate in the body of the proposal. The cost proposal should be placed in a separate file for evaluation purposes.

2. And is there any particular format you would like?

Response: The cost proposal should be broken down into two parts:

1. Part one should be the cost to develop the Energy Transition Plan if all seven of the municipalities decide to participate.
2. Part two should be the cost to develop the Energy Transition Plan broken out by municipality, based upon each municipality’s population.

Municipalities	Population	Percentage	Cost
East Bradford	10,038	9.65%	
East Goshen	18,339	17.62%	
Thornbury	3,343	3.21%	
West Chester	19,842	19.07%	
West Goshen	23,137	22.23%	
West Whiteland	18,450	17.73%	
Westtown	10,913	10.49%	
Total	104,062	100.00%	

Please review the section on “Proposal Acceptance” in the RFP.