

**AGENDA**  
**EAST GOSHEN TOWNSHIP**  
**BOARD OF SUPERVISORS**

Tuesday, March 5, 2019  
7:00 PM

6:00 PM Executive Session – Personnel Matter and Police Labor Matter

1. Call to Order (7:00 PM)
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Announce that the meeting is being livestreamed
5. Chairman’s Report (7:05 PM to 7:10 PM)
  - a. The Board met in executive session for a personnel matter and a police labor matter prior to tonight’s meeting.
6. Public Comment on non-agenda items – 30 minutes (7:10 PM to 7:40 PM)
7. Emergency Services Reports (7:40 PM to 7:40 PM)
  - a. WEGO – none
  - b. Goshen Fire Co - none
  - c. Malvern Fire Co – none
  - d. Good Fellowship – none
  - e. Fire Marshal – none
8. Financial Report – none
9. Approval of Minutes and Treasurer’s Report (7:40 PM to 7:50 PM)
  - a. [Minutes – January 12, 2019](#)  
[February 19, 2019](#)
  - b. [Treasurers Report – February 28, 2019](#)
10. Public Hearings – None
11. Old Business - None
12. New Business
  - a. [Consider recommendation on Community Day Activities](#) (7:50 PM to 7:55 PM)
  - b. [Consider recommendation on WCACOG Energy Transition Plan](#) (8:00 PM to 8:05 PM)
  - c. [Consider recommendation on Trailer Purchase](#) (8:05 PM to 8:10 PM)
  - d. [Consider authorizing matching funds for East Goshen Milltown Dam Park Renovation, DEP Mariner 2 Grant Program](#)(8:10 PM to 8:15 PM)
13. Any Other Matter
14. Continued Public Comment on non-agenda items – if necessary
15. Liaison Reports - none
16. Correspondence, Reports of Interest (8:15 PM to 8:20 PM)  
[February 27, 2019 - Note of Appreciation](#)  
[March 1, 2019 – 1,000 foot letter for a communications equipment building at North Chester Road and Wineberry Lane.](#)
17. Adjournment (8:20 PM)

## Meetings & Dates of Importance

Mar 05, 2019	Board of Supervisors	07:00pm
Mar 06, 2019	Planning Commission	07:00pm
Mar 07, 2019	Park and Rec Commission	07:00pm
Mar 07, 2019	Marydell Pond Committee	07:00pm
Mar 11, 2019	Municipal Authority	07:00pm
Mar 13, 2019	Conservancy Board	07:00pm
Mar 14, 2019	Historical Commission	07:00pm
Mar 19, 2019	Board of Supervisors	07:00pm
Mar 25, 2019	Futurist Committee	07:00pm
Mar 25, 2019	Sustainability Advisory Committee	07:00pm
Mar 28, 2019	Pipeline Task Force	05:00pm

Newsletter Deadline for Summer of 2019: May 1<sup>st</sup>

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

**Public Comment** – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment agenda which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at the beginning of each meeting. If necessary there will be a second period for public comment prior to the end of the meeting.

**Constant Contact** - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to [www.eastgoshe.org](http://www.eastgoshe.org), and click the “E-notification & Emergency Alert” button on the left side of the homepage.

**ReadyChesco** - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit [www.readychesco.org](http://www.readychesco.org) to sign up today!

**Smart 911** – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at [www.smart911.com](http://www.smart911.com) that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would not otherwise know. Fire crews can arrive knowing exactly how many people live in your home

and where the bedrooms are located. EMS personnel can know family members' allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

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**EAST GOSHEN TOWNSHIP  
ANNUAL PLANNING SESSION  
SATURDAY, JANUARY 12, 2019**

The East Goshen Township Board of Supervisors held the Annual Planning Session on Saturday, January 12, 2019 at the Township Building. Those in attendance were:

Board of Supervisors

Janet Emanuel, Chairman  
Martin Shane, Vice Chairman  
Carmen Battavio  
David Shuey  
Michael Lynch

Municipal Authority

Kevin Cummings, Chairman  
Jack Yahraes

Park & Recreation Commission

Daniel Leicht, Chairman  
Deborah Snyder

Conservancy Board

Erich Meyer, Chairman  
Walter Wujick

Pipeline Task Force

Judy DiFonzo

Futurist Committee

Thomas Kilburn

Planning Commission

Brad Giresi, Chairman  
Ernest Harkness

Historic Commission

Ted Roberts, Chairman

Sustainability Committee

Monica Close  
Christi Supple

Township Staff

Rick Smith, Township Manager  
Jon Altshul, Asst. Township Manager & CFO  
Mark Gordon, Township Zoning Officer  
Jason Lang, Director of Parks and Recreation

Janet Emanuel opened the meeting at 8:15 am. She welcomed everyone and thanked them for coming.

Conservancy Board

Erich Meyer explained that the mission of the Conservancy Board is to preserve the natural resources in East Goshen Township. Their accomplishments for 2018 are:

1. Keep East Goshen Beautiful Day was held on April 21<sup>st</sup>. We had great weather this year. About 80 bags of trash were collected along with many car parts. We have about 45 volunteers plus some supervisors on the actual day along with some groups that picked up trash during the following week.

2. Spring Planting – In May we planted 9 trees along East Boot Road in the wetlands. Public Works assisted us with digging the holes using an auger. The trees were procured from Sam Brown's Nursery in Malvern. Erich provided a list of the types of trees.

1           3. Worked with the Township and the Marydell Pond Committee on the  
2 restoration of the Marydell Pond.

3           4. In December we finished the spreading of wood chips around the bases of  
4 the trees in Clymer's Woods to help control weed growth and to keep lawn  
5 equipment away from the tree trunks to prevent damage to the bark.

6           5. Continued invasive species control.

7           6. The blue bird houses in Applebrook were cleaned out and maintained.  
8 Their goals for 2019 are:

9           1. Keep East Goshen Beautiful Day will be on April 13, 2019.

10          2. Continue maintenance of the blue bird houses in Applebrook.

11          3. Continue maintaining Clymer's Woods by replacing dead trees and  
12 reapplying wood chips around trees.

13          4. Maintain the riparian buffer along the creeks.

14          5. Continue invasive species control.

15          6. Continue assisting with the pond restoration projects as needed.

16 Mike commented about KEGBD, since the township has the trash along the roads  
17 picked up on a regular basis now, has the CB considered doing specific areas instead  
18 of along the roads. Erich answered that there is always clean up to be done. Mike  
19 asked David if the Sustainability Committee will override what the CB does. David  
20 explained that the Sustainability Committee will be involved in all aspects of the  
21 Township; such as environmental, sewer, financial, etc. It will also overlap other  
22 ABCs.

23 Erich mentioned that the Board needs 2 more members.

#### 24 Futurist Commission

25 Tom Kilburn mentioned the other members of the Commission. Rod Vaughn has  
26 been an integral part of the committee since its inception nearly 5 years ago and  
27 brings much business and community leadership experience. Brad Giresi joined 3  
28 years ago. In addition to his leadership role as Chairman of the Planning  
29 Commission, he has provided great insight into the future of community planning.  
30 Luann Petrelis is no longer a member of our committee due to other commitments  
31 but made significant contributions to our committee during her 4 ½ year tenure.

32           As we continue to look to the future, our committee has spent the last several  
33 years researching and evaluating trends in forward thinking about communities  
34 with attributes similar to ours. We have found much research by experts regarding  
35 what communities need to do to prepare for the changes in technology, lifestyles  
36 and demographics that we will likely experience over the next 10-20 years. In  
37 addition to this broad based research, this summer we utilized an age-friendly  
38 checklist provided by the Delaware Valley Regional Planning Commission (DVRPC)  
39 to evaluate the age-friendliness of EG. We will be using the results of this  
40 preliminary evaluation to make recommendations to the BOS for possible future  
41 projects. All of this research makes one issue clear. Technological change is moving  
42 so much faster than most people's ability to adapt to these changes. Lifestyles are  
43 undergoing changes as significant technologies take hold and provide us with ever  
44 changing ways to communicate, work, shop and travel. Last year we celebrated the  
45

1 11<sup>th</sup> anniversary of the I-Phone introduction in 2007! Many of us can't imagine how  
2 we could get along without one of these mini computers/cameras/phones. The year  
3 2007 was also a year when managing large quantities of data became enough faster  
4 to enable significant improvements in technologies requiring this capability such as  
5 driverless cars. Think how much data needs to be handled in nano seconds for these  
6 cars to be safe. New technology is allowing workers more flexibility as they can  
7 work from nearly anywhere. More people can work from home where they have  
8 less personal interaction than in the traditional workplace. Our children are  
9 spending more time indoors on lifelike video games. We text or email rather than  
10 pick up the phone. Our research indicates these trends brought about by new  
11 technologies are moving us away as a society from human interaction in our daily  
12 routines. As a result, we need to find that human interaction in other ways.

13 I took advantage of a beautiful New Year's day to ride my bike through East  
14 Goshen park and further west starting from Line Road. It was great to see everyone  
15 out walking with family and friends, enjoying our beautiful park on the first day of  
16 the New Year. They were enjoying some of that human interaction we all need to  
17 thrive. I could really feel the sense of community that exists here in East Goshen. I  
18 kept riding along Paoli Pike to where the existing trail ends. I tried to imagine what  
19 it will be like when the new Paoli Pike Trail is in place and we will be able to ride the  
20 entire distance across our beautiful Township. Perhaps we will be able to meet with  
21 friends from other neighborhoods for a cruise through our Township. Connecting  
22 neighborhoods with the trail is an important longer term vision that has been laid  
23 out in the Paoli Pike Master Plan. Perhaps we will be able to stop for a bite of lunch  
24 at one of the new or improved eateries we hope will be attracted to our Town  
25 Center when the streetscape in the Town Center is more inviting than today with  
26 new trees and attractive lights and colorful banners welcoming visitors. Maybe  
27 there will be a pop up art exhibit along the trail to lure us in for a second look or we  
28 can take a break at one of the mini parks planned. Many communities already have  
29 these types of amenities that add value to their resident's lives and property.

30 East Goshen is fortunate to have numerous assets that position us favorably  
31 for the future when compared to our neighboring communities. We have attractive  
32 neighborhoods offering varied housing types over a wide price range. We are well  
33 situated geographically. We are located an easy commute to many job opportunities  
34 and are not bisected by a major freeway. We have a vibrant business park that  
35 provides many jobs for area residents. We have an amazing recreational park and  
36 programs that provide many active opportunities for residents of all ages. We have  
37 a rich history with several restored historical sites. We will soon have a pedestrian  
38 and bike cross-township paved trail that will tie many of the above mentioned areas  
39 together. This will allow individuals to walk or bike from one area or neighborhood  
40 to another without relying on a car. In addition, the Paoli Pike Master Plan has  
41 additional trails planned. These trails will tie in even more neighborhoods creating  
42 a network of trails throughout the township all connected to the main artery, Paoli  
43 Pike, which bisects our community. Our research tells us the pedestrian and bike  
44 trails are key to providing the foundation for a healthy lifestyle, which is becoming  
45 more and more important to families across America.

1           What we lack and what would set us apart from many other communities in  
2 our area is an attractive and vibrant Town Center – a place that would provide a  
3 strong sense of identity and a place for people to gather. The Paoli Pike Master Plan  
4 provides us a vision of what this Town Center could look like and sets out steps  
5 needed to achieve this vision. Our research indicates that as we adapt to the rapid  
6 technological changes around us, it is all the more important to promote a sense of  
7 community. I think all of you in this room value community or you wouldn't be here  
8 this morning. People are using new technologies to communicate and work  
9 remotely but we still need that availability for human interaction. A Town Center  
10 would provide much of that need for a "gathering place". It would include small  
11 shops, restaurants, specialty food stores and micro-businesses just to name a few. It  
12 would be an attractive area that would include green spaces and public plazas. This  
13 area would be an extension of our beautiful park and be an added centerpiece for  
14 community events and gatherings offering a new level of personal interaction in the  
15 heart of our community. In addition, the vision for a Town Center lays out plans to  
16 add street trees and landscaping that would be as appealing as what we have in our  
17 neighborhoods, bringing beauty to our center. Efficient, attractive lighting would  
18 add a warm evening glow differentiating the EG Town Center from neighboring  
19 communities. With careful planning we can maintain the bucolic setting of our  
20 township while embracing architectural innovation and technology. We have our  
21 vision. The Paoli Pike Mater Plan lays it out nicely and some progress has already  
22 been made. The Planning Commission began working early last year to develop a  
23 new zoning plan. This plan will ensure that new development or redevelopment of  
24 the Town Center area aligns with our long term vision. This is important because  
25 we expect that construction of the Paoli Pike Trail which is expected to start later  
26 this year, will attract interest in new development or redevelopment in the town  
27 Center area. I believe this zoning plan is targeted for BOS approval in the first  
28 quarter. I applaud their timely work on this very important and difficult task.  
29 Another key milestone was achieved last year when township residents  
30 overwhelmingly approved allowing alcohol sales in the township in a referendum.  
31 When we consulted with several restaurateurs and commercial realtors the ability  
32 to offer alcohol sales was a key ingredient in their interest in developing new dining  
33 options for the Town Center, a key to a vibrant center.

34           As I mentioned, the PPMP lays out a vision for the future of a Town Center  
35 that will provide a community identity and a place for people to gather. It would be  
36 an attractive area that would be as appealing as our neighborhoods and parks. In  
37 addition, this Town Center would add value to the investment in our homes as East  
38 Goshen becomes a more attractive place. It is important for the Township to add  
39 amenities so that it can compete with neighboring communities that attract new  
40 buyers because they offer new homes.

41           Implementation of the Town Center plan and the overall PPMP is estimated  
42 to be expensive. Therefore, spending will need to be spread out over a number of  
43 years. With the other projects already underway, we feel that a 10 year capital plan  
44 needs to be developed to address long term spending. Our committee will need  
45 broader input to develop this plan so we will be seeking ideas from the BOS and  
46 township staff as well as other ABC's. Additionally some shorter term lower cost,

1 impact spending needs to be identified that will kick start community interest in our  
2 plan. One potential idea is to add street lighting and landscaping only in front of the  
3 Township Administration Building. This would provide the community a visual  
4 preview of what is envisioned for the entire Town Center area. I know the Planning  
5 Commission also has some interesting ideas on how to move forward on  
6 development and redevelopment opportunities with the Town Center. We have also  
7 begun to research how other communities move these types of projects forward and  
8 will be sharing the results of this work in the future. We also believe that gaining a  
9 competitive advantage over other West Chester area townships will require a  
10 significant marketing effort. The desirability of our neighborhoods, parks and  
11 homes along with envisioned new trails and revitalized Town Center is a story that  
12 needs telling. Ideas and help to make a vibrant and attractive Town Center a reality  
13 are always welcome. We look forward to working with everyone here in making  
14 EGT an even better place to call home.

15 Comments: Marty attended some meetings in the past week including the Futurist  
16 Committee. He was at the Chamber meeting and they brought up alternative energy  
17 and what it means in transportation. Skip Brion said we have to begin thinking  
18 about zoning which is important in this respect. We have given no thought to what  
19 vehicles will be like as far as needing electrical plugs. Biking will be widely used.  
20 West Goshen stands between us and West Chester. There has been talk of  
21 expanding the Trail. There are issues with the width of Paoli Pike into West Chester.  
22 In the future we will be able to bike from here to Philly or Harrisburg. Zoning needs  
23 to be in place. Landscapes 3 is done. Marty encouraged the ABCs to look at it so  
24 they know how changes will effect us. What we have done with the Master Plan  
25 now is good. Begin thinking in zoning mode about what will be needed.  
26 Mike feels the FC sees the future vision for the Town Center and thanked Tom and  
27 the Committee members for helping bring him along into the future.  
28 David mentioned that Hankin is building an apartment building with garages on the  
29 1<sup>st</sup> floor that can be converted to living space when we don't use cars. Also there  
30 will be electric bikes. So we need to think about the trail and separating the bikes  
31 from people.

32

### 33 **Historical Commission**

34 Ted Roberts introduced himself. Mike mentioned that Ted lives in the historic Three  
35 Tuns Tavern at the intersection of Rte. 352 and King Road. He is glad the HC has  
36 been revived. They still need some members.

37 Ted gave a review of 2018:

- 38 1. They have established regular meeting schedule
- 39 2. Increased Commission membership
- 40 3. Analyzed structure and role of the Historical Commission
- 41 4. Initiated a Christmas ornament project
- 42 5. Identified goals for future study and implementation

43 Ted mentioned that an ornament for 2018 of the Blacksmith Shop was designed and  
44 is being sold at the Township Building. 300 were made for this first ornament. As  
45 new people move into EG, they will be able to purchase past ornaments. We want to  
46 show the history that has been preserved so well. Property owners have a passion

1 for the historic building. We want to get them involved. Sullivan House (in Hershey  
2 Mill) was taken off the historic list many years ago. We are going to work to get it  
3 back on the list. Ted wants to start a plaque program for the historic properties.  
4 They have considered having them hand made in the Blacksmith Shop. He  
5 mentioned Commission member Ed Lendrat who has done so much to record the  
6 township history. Ted suggested that Ed be named the Township Historian.  
7 The Commission's Goals for 2019 are:

- 8 1. Working with owners of properties on the historic inventory list
  - 9 a. Send a questionnaire to the property owners
  - 10 b. Meeting/social gathering with owners to explore goals and new  
11 ideas.
- 12 2. Add Sullivan House (Hershey's Mill) to the property list
- 13 3. Schedule meetings with Historical Commissions in other townships
- 14 4. Schedule meeting with former board members, re-enactment  
15 participants, Chester County Historical Society representative, Board of Supervisor  
16 Liaison and property owners
- 17 5. Implement "official" Township plaque identifying historic properties
- 18 6. Develop new identity and mission statement for the Historical  
19 Commission.

20 Ted mentioned that the HC considered having an article in the newsletter "Did You  
21 Know?" which would have data about the history of the Township.

22 Jon mentioned that articles for the next newsletter have to be submitted to him by  
23 February 1<sup>st</sup>.

#### 24 Municipal Authority

25 Jack Yahraes , 2018 Chairman, introduced Kevin Cummings, 2019 Chairman. Jack  
26 commented that in 1945 after World War II, there were a lot of infrastructure  
27 problems in PA. They created authorities to have an independent authority oversee  
28 local areas. In 1967 East Goshen started their own Municipal Authority. Today there  
29 are 6,000 units on line. There are still 500 that have on site systems. It is costly to  
30 maintain onsite systems. We have an agreement with West Goshen, which allows us  
31 to send 1 million gallons per day to that plant. We have 80 miles of sewer and 1,000  
32 manholes. We send 80,000 gallons of treated water per day to Applebrook to spray  
33 the golf course. It costs \$3,000,000/year to operate the sewer system. We bought  
34 the plant from a developer for \$1 and have spent \$10 million to expand and update  
35 it.

36 Kevin commented that their goal is to run the plant under state compliance through  
37 the DEP. In 2018 the plant ran very well. We have a good crew working there. We  
38 are doing more to make the plant as reliable as possible. West Goshen has a  
39 capacity of 7 million gallons. They are currently upgrading. We had a bond offering  
40 to pay our 1/7<sup>th</sup> of the cost. Mark Miller and his crew have done a good job of  
41 keeping unwanted water from getting into our system. We used to send 1.2 million  
42 gallons/day to West Goshen. Now we send 700-800,000/day because of their work.  
43 Talmadge Dr. sewer is being upgraded. East Goshen is below average as to what the  
44 residents pay for sewer. 2018 was very wet and our plant was able to handle the  
45 inflow of water that doesn't need to be treated.  
46

1  
2 Park & Recreation Commission

3 Jason Lang mentioned that when he came here there were 7 members on the  
4 Commission. Now there are 9. Past Chairmen were Joe Zulli and Christine  
5 Taraborelli. The new Chairman is Dan Leicht. 2018 accomplishments were:

6 1. All Park Commission accomplishments were shared with the Public Works  
7 Department. They work early, late and tirelessly in support of park operations.

8 2. East Goshen Township Park playground renovation was completed June  
9 30, 2018, becoming the first state funded nature play area in Pennsylvania.

10 3. Renovated the basketball court area with full size, clear acrylic  
11 backboards.

12 4. Secured \$980,000 in grants from PA DCNR, DCED and DEP to develop  
13 Milltown Dam and Hershey's Mill Parks. This brings the department's three year  
14 total to \$5.6M in grant funding for the Paoli Pike Trail, EGT Park destination  
15 playground and Milltown Dam Park capital projects.

16 5. East Goshen Township was designated a Gold Level Sustainable  
17 Community by the PA Sustainable Community Certified Program, the first in Chester  
18 County.

19 6. EGPR's Mid-Atlantic Camp Dance became the template for NRPA's  
20 National summer Camp Dance. In total, over 50,000 campers across the country  
21 took part, dancing to EGPR moves!!

22 7. New events in 2018: Escape the Blacksmith Shop and Teen Awesome  
23 FEST. Both were very successful.

24 Dan mentioned that he retired in 2014 as a police detective. He and his wife went  
25 around the east coast and came to the East Goshen Farmers Market. The park was a  
26 draw so they moved here. A position came open on the PRC so he joined. The  
27 Goals for 2019 are:

28 1. The picnic grove park improvement will be completed by the end of  
29 spring.

30 2. A cricket pitch will be constructed on the soccer fields to meet the growing  
31 demand for the sport.

32 3. Complete construction of the Paoli Pike Trail Segments F-G and continue  
33 work on other funded segments.

34 4. Offer nature and art focused programming. Examples include butterfly  
35 garden discussions, Ridley Creek excursions, painting in the park, and Kid's chalk art  
36 projects.

37 5. Develop a formal volunteer plan focusing on skilled volunteers and  
38 volunteer base.

39 6. Investigating the addition of a beer/wine garden to the Food Truck and  
40 Music Festival in August.

41 Comments:

42 Marty feels that Jason has become a grant expert in writing and follow through.

43 He also thanked Jon and his staff for getting low interest rates.

44 Jason mentioned that in 2019 there will be a Filmmakers event at the movie theater  
45 in Exton for teens.

1 Jason mentioned that the Friends of East Goshen raises funds for park events. They  
2 need 3 new members. They have daytime meetings.

#### 3 4 Paoli Pike Trail Update

5 Mark Gordon reported that segments A & B are in the engineering phase. They  
6 received a grant for \$483,000 for segment A which covers Airport Road to Ellis  
7 Lane. Segment B has a 400 foot bridge to be built. Segments CDEF&G to Line Road  
8 are in submission to DEP for permits. PennDOT permits are next. Segments F&G  
9 will be done in house. It will take 2 ½ years to build the trail. When all permits are  
10 received, everything will go to the DCNR for final approval. Also, we received  
11 approval for a traffic light at Paoli Pike and Hibberd Lane at the entrance to the Park.

#### 12 13 Pipeline Task Force (PTF)

14 David Shuey reported that in May 2018 EGT assembled an ad hoc public meeting to  
15 answer the question, "What can EGT do to assure the health and safety of its  
16 residents in the context of existing and future pipeline activity?" This meeting  
17 resulted in 13 recommendations, one of which was to form an EGT Pipeline  
18 committee. The BOS passed a resolution (2018-78) on July 17<sup>th</sup> that establishes the  
19 EGT Pipeline Task Force (PTF). The stated duties and responsibilities of the task  
20 force are:

- 21 1. Promote the public interest in the work of the task force.
- 22 2. Undertake review and assessment of the regulatory and technical aspects  
23 of pipeline infrastructure affecting EGT.
- 24 3. Advise the BOS and make recommendations on pipeline legislation (state  
25 and federal) and regulatory (PUC, FERC, PHMSA, DEP) matters.
- 26 4. Cultivate relationships and network with other municipal governments  
27 and citizen interest groups.
- 28 5. Perform other such duties as may be delegated to the PTF from time to  
29 time by the BOS.
- 30 6. Prepare objective information releases about pipelines for public  
31 dissemination.

32 In 2018 the PTF held 3 meetings (Nov 12 and 27 and Dec 20). BOS member, David  
33 Shuey, has acted as meeting facilitator until the group feels comfortable electing  
34 officers. There are 5 members.

35 The PTF categorized its future work into 4 overarching topics:

- 36 1. Resident preparedness and communications
- 37 2. Pipeline monitoring (exploration and inspection)
- 38 3. Legislation (PA and Federal)
- 39 4. Regulatory issues

40 In 2018 the PTF has begun to address a number of issues within its objectives  
41 including but not limited to:

- 42 1. Holding a special meeting with Chester Co. Dept. of Emergency Services to  
43 explore resident disaster readiness
- 44 2. Support for currently proposed PA legislation regulating pipeline activity
- 45 3. Explore pipeline air quality monitoring
- 46 4. Explore public emergency notification infrastructure

1           5. Consider filing as an intervener on complaints filed with the PUC or DEP  
2 regarding pipeline safety issues.

3           6. Consider filing an EGT complaint

4           7. Consider submitting a Chapter 5 PUC request regarding non-preempted  
5 State pipeline regulations.

6 Rick Smith gave an update on the Sunoco pipeline. They have been out surveying  
7 and should be back in the Spring to continue drilling. He mentioned that there is an  
8 environmental report on EGT website and residents have until February 3, 5:00 pm  
9 to ask questions. There will be a public meeting on January 31, 7:00 pm at East High  
10 School with PA commission members.

11 Marty thanked Rick for the time he has taken to learn and understand pipelines.

### 12 13 Planning Commission

14 Brad Giresi acknowledged the other members of the Commission and thanked Mark  
15 Gordon for all of the support he gives them.

#### 16 2018 Goals and Accomplishments

17 Goals: 1. General – Review and recommend SD/LD/CU/V applications.

18           2. Review and recommend zoning code amendments from Master Plan,  
19 Trail, PPCMPC, etc.

20           a. Goshenville TND Zoning

21           b. Residential (Open Space) Development –there will be a public  
22 meeting on January 22, 7:00 pm at East High School.

#### 23 Accomplishments:

24           1. PC, Staff and all involved – thank you for your commitment to working  
25 through a multitude of regular meetings, ad hoc meetings and workshop.

26           2. Applications

27           a. Malvern Institute (V, SE)

28           b. East Goshen Elementary School (LD)

29           c. Various Residential Applications (SD,LD,CU)

30           d. Child Daycare on Wilson Drive (CU)

31           3. Zoning Code Amendments

32           a. Residential (Open Space) Development – gave recommendation

33           b. Goshenville TND Zoning – ongoing effort

34           c. Keeping of Fowl – provided recommendation

35           d. Incubator Uses – provided recommendation. This was introduced  
36 by Jon Altshul. It provides co-working spaces for start up entrepreneurs.

37           e. Zoning Variance Time Limit – provided recommendation

38           f. (Temporary) Fireworks Sales – provided recommendation

39           4. Adopt-A-Highway Cleanup (Strasburg Road) – Completed.

#### 40 2019 Goals

41           1. Goshenville TND Zoning

42           2. Goshenville TND Design Guidelines – streetscape.

43           3. Sustainability Committee coordination

44 Brad encouraged people to attend the PC meetings..

## RECAP & CLOSING REMARKS

Janet commented that we are all a team. Obviously the ABCs have been working very hard and their efforts are greatly appreciated. Our staff also has an important role in our success led by Rick, Jon, The 2 Marks and Jason. I'd like to specially mention Jon Altshul who has taken on a variety of roles this year including Assistant Township Manager, CFO and recording secretary for the BOS meetings and Jason Lang, who in addition to Park & Recreation is our grant writer extraordinaire. The pipelines continue to be a major concern. In 2018 we dealt with both Sunoco and Adelphia Gateway. Sunoco is an intra-state pipeline under PUC regulation but Adelphia is inter-state which answers to FERC. We have cited Sunoco for noise ordinance violations but since Sunoco has been designated a Public Utility, the PUC has ultimate authority on issues. We have been in communication with our state legislators, the governor and the PUC to try to get them to address our concerns and initiate changes in regulations and responsibilities. We supported the Del-Chesco United risk assessment project and have become parties and intervenors in several PUC complaints. We are supporting Chester Co. Assoc. of Township Officials in their efforts, have met with local residents, citizen's groups and other organizations concerned about safety issues. Last but certainly not least the BOS created our own Pipeline Task Force to advise us on the ever-changing situation.

The Township has been awarded several grants this year thanks to our superb grant writers. In 2018 we were awarded \$630,000 for the Hershey's Mill Dam Park, \$350,000 for the Milltown Dam Park (in addition to \$565,000 awarded in 2017) and \$32,309 for the Barkway Pump Station Muffin Monster. (It grinds solids so pumps don't get clogged and the wastewater can be processed by the headworks), We have received \$475,000 for the wonderful destination playground which was completed this spring. In all, since 2016 we have been awarded \$5,438,309 for the above mentioned projects and segments of the Paoli Pike Trail.

Following a study by Natural Lands Trust, it was determined that 6 ponds owned by the Township needed remedial work. Based on current water quality, project complexity and pond visibility, Marydell Pond was chosen to go first. Working with the Marydell Pond Committee, we are in the last stages of developing a landscaping plan with abundant native plants and grasses for the area around the pond.

Unfortunately, due to so many rainy days, work on dredging the pond, which needs to be complete before planting can begin, is behind schedule. If Mother Nature cooperates, we hope to be at planting stage in late 2019. To avoid losing time, permitting for Bow Tree 1 pond has already begun and we plan to form a Bow Tree Pond Committee for landscaping there as well. Thanks to Mark Miller and his Public Works crew for all their hard work.

The same rainy weather as well as a slower than expected permitting process, has postponed work on the Paoli Pike Trail segments F and G, which we hoped would begin in 2018. Better luck in 2019. Besides engineering, work continues to get the necessary rights-of-way for the rest of the trail.

The inter-municipal contract between East Goshen and Westtown which authorizes the WEGO Police Commission expired at the end of 2018. Also expiring were the contract between WEGO and Thornbury Township and the contract between WEGO and the Police Union. East Goshen and Westtown have signed a new 5 year contract

1 and Thornbury will continue to contract with WEGO for police services for another  
2 5 years. Despite efforts by Scott Yaw of Westtown, Mike Lynch and me to reach  
3 agreement with the Union, the Police contract will go to arbitration in June.  
4 East Goshen was recognized as a Gold Level sustainable community by the PA  
5 Municipal League, on our first try. Sustainability encompasses community design  
6 and land use, energy efficiency, health and wellness, intergovernmental cooperation,  
7 recycling and waste reduction, fiscal controls, and internal management and  
8 operations. Thanks to everyone involved in completing the multi-page application.  
9 There is one level above gold and our new Sustainability Committee is aiming  
10 toward Platinum.  
11 Obviously most of the projects I mentioned are not completed so they will continue  
12 into 2019. In addition we plan a new vehicle Wash Bay to comply with state storm  
13 water requirements and we will be upgrading the entrance to the Township  
14 Building.  
15 Thanks again to everyone and lets have a great 2019!

16  
17 The meeting was adjourned at 10:40 a.m.

18  
19 Respectfully Submitted  
20  
21

22  
23 Ruth Kiefer, Recording Secretary  
24  
25

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, FEBRUARY 19, 2019  
DRAFT MINUTES**

**Present:** Chairwoman Janet Emanuel; Vice-Chairman Marty Shane; Members Carmen Battavio and Mike Lynch; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; Ryan Jennings, Esq. (Township Solicitor); Police Chief Brenda Bernot; Erich Meyer (Conservancy Board); and Caroline Hughes (Pipeline Task Force)

**Call to Order & Pledge of Allegiance**

Janet called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

**Moment of Silence**

Carmen called for a moment of silence to honor our troops and first responders.

**Recording**

The meeting was livestreamed on the Township's YouTube page.

**WEGO Police Report**

Chief Bernot encouraged residents to sign up for CRIMEWATCH. She also stated that WEGO will do a push to get more residents to sign up for ReadyChesco next month. Carmen and Mike brainstormed ways for the Township to assist with this effort. Janet inquired about recent solicitation activity and suggested that the Township remind residents about our solicitation ordinance.

**Chairman's Report**

Janet reported that the Board met in Executive Session prior to tonight's meeting to discuss a personnel matter; that the Township did not receive a Growing Greener grant for the Milltown Dam and that FERC has reopened the public comment period of the Adelphia Gateway project until March 1, 2019, on account of the recent government shutdown.

**Public Comment**

Bernie Greenberg, 894 Jefferson Way, asked about the time limit on temporary pipeline easements. Rick indicated that they are all different and that disputes would need to be settled in court. Mr. Greenberg also asked about the status of the Mariner 2 project. Rick stated that the only new pipes in the ground that the Township knows about are in front of Wellington and Giant and a small section in front of Bow Tree, which collectively total about 10% of the total project in East Goshen.

Marty spoke at length about pipelines and stated that the Township would convene a public hearing in the event that Sunoco asks for permission to drill 24 hours a day.

1  
2 Caroline observed that Sunoco is supposed to have completed Mariner 2 by 2020.  
3 She also noted that Sunoco had butane leaks at its Marcus Hook facility recently and  
4 that the leaks were first reported on Marcus Hook Borough's Facebook page, rather  
5 than by Sunoco or a regulatory agency. She also quoted two passages from a PUC  
6 brief to the Commonwealth Court highlighting the "catastrophic" risk to public  
7 safety that Mariner 2 presents. Mike observed that the PUC has evolved in its  
8 position on the Mariner East project.  
9

#### 10 **Fire Company Reports**

11 Carmen reported that in January the Goshen Fire Company responded to 34 fire calls, 15  
12 Fire Police calls and 183 EMS calls in East Goshen; that the Malvern Fire Company  
13 responded to 28 calls, including 26 Advanced Life Support calls in East Goshen; and that  
14 Good Fellowship responded to 57 calls in East Goshen.  
15

#### 16 **Financial Report**

17 Jon provided the January 2019 financial report. He noted that the Township had a deficit  
18 of \$883,153 as of January 31st, which is not unusual at this time of the year, as we front  
19 load many expenses and do not receive much tax revenue until February.  
20

#### 21 **Approval of Minutes of February 5, 2019, and Treasurer's Report of February 14,** 22 **2019**

23 Carmen made a motion to approve the minutes of February 5, 2019, as amended. Mike  
24 seconded. The motion passed 4-0. Carmen made a motion to accept the Treasurer's  
25 Report of February 14, 2019. Mike seconded. The motion passed 4-0.  
26

#### 27 **Public Hearing-Consider Amendment Allowing for the Keeping of** 28 **Domesticated Chickens**

29 The Board held a public hearing on an amendment to the Zoning Ordinance allowing  
30 for the keeping of domesticated chickens. Mike made a motion to adopt the Zoning  
31 Ordinance amendment for Domesticated Chickens. Carmen seconded. The motion  
32 passed 4-0. A court reporter was present and will provide a full transcript of the  
33 hearing. A copy of the transcript will be appended to the minutes of this meeting  
34 when the decision becomes "final, binding and nonappealable."  
35

#### 36 **Consider Recommendation on Westtown Township Comprehensive Plan**

37 Rick observed that most of the two-mile border between East Goshen and Westtown  
38 is fully developed, but that staff has developed three recommendations. Janet made  
39 a motion to direct staff to send a letter to the Westtown Board of Supervisors  
40 highlighting its three recommendations. Mike seconded. Mike suggested that the  
41 East Goshen and Westtown Planning Commissions meet to discuss the Route 3  
42 corridor. Janet noted that we already do this through the West Chester Pike  
43 Coalition. The motion passed 4-0.  
44

#### 45 **Consider Recommendation for Community Day**

1 Rick summarized Jason Lang's memo recommending that Community Day be held  
2 on Saturday, June 29, with a rain date of June 30. He added that Jason plans to have  
3 two escape rooms to attract more young teenagers. Marty asked about the funding  
4 for the event. Jon stated that Friends of East Goshen was planning to raise funds.  
5 Marty also raised concerns about whether June 29th was the best day for the event  
6 given that many residents are on vacation then for the July 4th holiday. Carmen  
7 stated that the date had been discussed at length by the Parks and Recreation  
8 Commission and that the Board should defer to Jason and the Commission. Carmen  
9 made a motion to hold Community Day on Saturday, June 29th. Mike seconded. The  
10 motion passed 4-0.  
11

12 **Consider Payment Portal for Sewer/Refuse Bills**

13 Jon summarized his memo recommending that the Township implement a payment  
14 portal for sewer/refuse payments, with the Township absorbing the cost of the  
15 transaction fee. He noted that the Township incurs expenses regardless of how  
16 payments are made, and that the cost of the portal, or approximately \$9,200  
17 annually and \$850 one-time, is in line with the cost of the existing Lockbox. He  
18 added that the payment portal will also result in fewer customer service calls to the  
19 Township and that payments will be processed overnight, or much faster than  
20 through regular on-line banking.  
21

22 Mike suggested that the Township include a service fee line in the portal, with \$0.00  
23 listed next to it for now, just as PECO does, so that the Township could charge a  
24 service fee in the future. Marty indicated that he had evolved in his thinking on this  
25 issue and is now supportive of the Township absorbing the fee in order to  
26 encourage more residents to use the portal.  
27

28 Carmen made a motion to authorize the Assistant Township Manager to enter into a  
29 contract with Paymentus for a payment portal for sewer and refuse accounts. Mike  
30 seconded.  
31

32 Joe Buonanno, 1606 Herron Lane, asked how quickly payments through the portal  
33 would be processed. Jon replied that the upload occurs nightly.  
34

35 Michelle Truitt, 1430 Grand Oak Lane, asked about security on the payment portal.  
36 Jon explained that the vendor would need to provide the appropriate security  
37 certifications during implementation and that he would be working with both the  
38 Township's IT consultant and the Township's financial software vendor to ensure  
39 that security is as strong as possible.  
40

41 Brian Sweet, 646 Meadow Drive, stated that he is supportive of the portal and had  
42 questions about the expected utilization rate.  
43

44 The motion passed 4-0.  
45  
46

1 **Consider Recommendation for Verizon Franchise Fee Agreement**

2 Jon explained that a number of Chester County municipalities were banding together to  
3 renegotiate their franchise agreements with Verizon prior to their expiration in either  
4 2021 or 2022 with the assistance of the Cohen Law Group, a boutique law firm in  
5 Pittsburgh that specializes in cable franchise agreements. He noted that since the  
6 agreements were first signed in 2006, the business model of cable providers has changed  
7 whereby more people are watching streaming videos, a service that was not envisioned  
8 13 years ago. Jon stated that the expected cost of the contract would be \$5,950, compared  
9 to \$450,000 that the Township budgets annually for franchise fee revenue. Mike and  
10 Marty expressed their support of the proposal. Marty made a motion to engage the Cohen  
11 Law group to renegotiate the Township's franchise agreement with Verizon and appoint  
12 Jon to oversee this process. Carmen seconded.

13  
14 Mr. Buonanno asked if any new franchise agreement would cover wireless  
15 communications. Jon stated that this issue was likely to be discussed with Cohen.

16  
17 The motion passed 4-0.

18  
19 **Consider Resolution Regarding PA One Call**

20 Mike made a motion to adopt Resolution 2019-185. Carmen seconded. The motion  
21 was made to heighten awareness of the state requirement to call 811 before you dig  
22 at your property. The motion passed 4-0.

23  
24 **Consider Construction Easement for Hershey's Mill Dam**

25 Rick explained that he has been in contact with Bank of New York Mellon, which  
26 owns the mill house property on the corner of Greenhill Road and Hershey's Mill  
27 Road regarding a temporary construction easement. Carmen made a motion to  
28 authorize payment of \$4,000 to the Bank of New York Mellon and authorize the  
29 Chairman to execute the temporary construction easement with the Bank of New  
30 York Mellon. Mike seconded. The motion passed 4-0.

31  
32 **Consider PennDOT Mowing Agreement**

33 Mike made a motion to adopt Resolution 2019-58 that authorizes the Chairwoman to  
34 execute the mowing agreement with PennDOT. Carmen seconded. The motion passed 4-  
35 0.

36  
37 **Consider Recommendation for East Goshen Elementary Flashing Lights**

38 Rick explained that as part of the construction at East Goshen Elementary, the  
39 School District would be upgrading the flashing warning lights along North Chester  
40 Road and installing signs displaying drivers' speeds. Rick noted that the school  
41 district is paying for the lights, but that the Township would be responsible for  
42 maintaining them. Janet expressed delight that the school district was implementing  
43 the Township's recommendation about traffic calming improvements. Mike made a  
44 motion to adopt Resolution 2019-186. Carmen seconded.

1 Ms. Truitt asked whether the lights could be solar powered. Mike expressed concern  
2 about the reliability of solar powered lights during overcast weather.

3  
4 The motion passed 4-0.

5  
6 **Consider Recommendation for King Road and North Chester Road/Sproul**  
7 **Road Intersection**

8 Rick explained that the Township met with East Whiteland Township and McMahon  
9 Associates regarding potential improvements at the King Road and North Chester  
10 Road intersection, including a roundabout and traditional intersection  
11 improvements. In order to proceed with the project and potentially apply for grants,  
12 McMahon would need to develop detailed conceptual plans for a roundabout at a  
13 cost of \$7,500 shared between East Whiteland and East Goshen. Marty spoke at  
14 length about the benefits of roundabouts. Both Janet and Mike expressed support  
15 for making improvements at that intersection.

16  
17 Carmen made a motion to accept the February 5 proposal from McMahon Associates  
18 in the amount of \$7,500 and commit for funding 50% of the cost. Marty seconded.  
19 The motion passed 4-0.

20  
21 **Consider Recommendation on Radio Booster Ordinance**

22 Rick recommended sending a letter to the business community inviting them to a  
23 public meeting on March 27<sup>th</sup> at 7pm to discuss the proposed radio booster  
24 ordinance. Jon observed that this topic would probably also be broached at the  
25 upcoming business breakfast meetings. The Board was supportive of Rick sending  
26 out the letter. Mike suggested that someone with technical expertise about radio  
27 boosters be invited as well.

28  
29 **Consider Update on Hershey's Mill Dam**

30 Rick explained that it is the position of the Army Corps of Engineers that the Hershey's  
31 Mill Dam is a wetland and not a body of water. As a result, we need to shrink the  
32 parking area, elevate the trails on boardwalks, and haul off any excess fill. Marty raised  
33 concerns about whether these changes would impact our grant eligibility. Rick indicated  
34 that he did not think it would, but that he would check with Jason Lang.

35  
36 **Consider Replacement of Pipe Camera and Trailer**

37 The Township received two COSTARS price quotes for a replacement sewer camera and  
38 trailer, as summarized below.

39

Vendor	Price
H.A. DeHart & Sons	\$140,937
Cues Mainline Inspection Systems	\$149,755

40  
41 Carmen made a motion to purchase the RST Camera and Controls and Trailer from H.A.  
42 DeHart and Sons for \$140,937 and to authorize staff to sell the existing camera and trailer  
43 on Municibid to the highest bidder. Mike seconded. The motion passed 4-0.

1  
2 **Any Other Matter**

3 Mike made a motion to release \$33,910 in escrow for 1662 E. Boot Road (Lot 3);  
4 \$19,031.25 for 1664 E. Boot Road (Lot 2); and \$7,298.60 for 1420 E. Strasburg Road.  
5 Carmen seconded. The motion passed 4-0.  
6

7 Jon explained that the Goshen Fire Company and its labor union had reached a tentative  
8 agreement on amending the pension benefits for paid firefighters, including increasing  
9 the multiplier from 1.25% to 2%, capping the maximum benefit at 50% of average final  
10 salary, and eliminating the non-service disability provision. He explained that while the  
11 Township traditionally takes no position on labor negotiations between the Fire Company  
12 and its union, as the plan sponsor of the paid firefighters pension plan, we would need to  
13 amend the Township ordinance authorizing the changes. Carmen made a motion to  
14 schedule a public hearing on an ordinance amending the paid firefighters pension plan on  
15 March 19<sup>th</sup>. Mike seconded. The motion passed 4-0.  
16

17 Carmen made a motion to appoint Christina Morley to the Pipeline Task Force and John  
18 Stipe to the Planning Commission. Mike seconded. The motion passed 4-0.  
19

20 **Correspondence, Reports of Interest**

21 Janet acknowledged receipt of the following correspondence and reports:

- 22 • A February 1, 2019 letter from Senator Killion regarding Resolution 291
- 23 • A February 12, 2019 1,000' letter for a conditional use application for a
- 24 medical marijuana dispensary at 1261 West Chester Pike (West Goshen
- 25 Township)  
26

27 **Adjournment**

28 Mike made a motion to adjourn at 9:00. Carmen seconded. The motion passed 4-0.  
29

30 Respectfully submitted,

31 *Jon Altshul*

32 *Recording Secretary*  
33

34 Attached: February 14, 2019 Treasurer's Report

## TREASURER'S REPORT

February 1 - February 14, 2019

RECEIPTS AND BILLS (ALL 2019 UNLESS OTHERWISE NOTED)**GENERAL FUND**

Real Estate Tax	\$262,947.41
Earned Income Tax	\$773,329.39
Local Service Tax	\$48,425.69
Transfer Tax	\$39,892.86
General Fund Interest Earned	\$6,743.42
Total Other Revenue	\$61,429.78

<b>Total General Fund Receipts:</b>	<b><u>\$1,192,768.55</u></b>
-------------------------------------	------------------------------

Accounts Payable	\$494,078.71
Electronic Pmts:	
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$81,223.93

<b>Total Expenditures:</b>	<b><u>\$575,302.64</u></b>
----------------------------	----------------------------

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$3.30
<b>Total State Liquid Fuels Receipts:</b>	<b><u>\$3.30</u></b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b><u>\$0.00</u></b>

**CAPITAL RESERVE FUND**

Receipts	\$642.55
Interest Earned	\$2,568.52
<b>Total Capital Reserve Fund Receipts:</b>	<b><u>\$3,211.07</u></b>

Accounts Payable	\$17,350.84
Credit Card	\$0.00
<b>Total Expenditures:</b>	<b><u>\$17,350.84</u></b>

**TRANSPORTATION FUND**

Receipts	\$0.00
Interest Earned	\$917.46
<b>Total Transportation Fund Receipts:</b>	<b><u>\$917.46</u></b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b><u>\$0.00</u></b>

**SEWER OPERATING FUND**

Receipts	\$173,727.95
Interest Earned	\$1,353.82
<b>Total Sewer Operating Fund Receipts:</b>	<b><u>\$175,081.77</u></b>

Accounts Payable	\$181,661.50
Debt Service	\$0.00
<b>Total Expenditures:</b>	<b><u>\$181,661.50</u></b>

**REFUSE FUND**

Receipts	\$40,792.79
Interest Earned	\$309.75
<b>Total Refuse Fund Receipts:</b>	<b><u>\$41,102.54</u></b>

Accounts Payable	\$9,528.76
<b>Total Expenditures:</b>	<b><u>\$9,528.76</u></b>

**BOND FUND**

Receipts	\$0.00
Interest Earned	\$7,310.06
<b>Total Bond Fund Receipts:</b>	<b><u>\$7,310.06</u></b>

Accounts Payable	
<b>Total Expenditures:</b>	<b><u>\$0.00</u></b>

**SEWER CAPITAL RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$1,405.88
<b>Total Sewer Capital Reserve Fund Receipts:</b>	<b><u>\$1,405.88</u></b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b><u>\$0.00</u></b>

**OPERATING RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$1,321.51
<b>Total Operating Reserve Fund Receipts:</b>	<b><u>\$1,321.51</u></b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b><u>\$0.00</u></b>

## TREASURER'S REPORT

February 15 - February 28, 2019

RECEIPTS AND BILLS (ALL 2019 UNLESS OTHERWISE NOTED)**GENERAL FUND**

Real Estate Tax	\$178,052.42
Earned Income Tax	\$105,500.00
Local Service Tax	\$18,700.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$100,453.16

<b>Total General Fund Receipts:</b>	<b>\$402,705.58</b>
-------------------------------------	---------------------

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total State Liquid Fuels Receipts:</b>	<b>\$0.00</b>

**CAPITAL RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Capital Reserve Fund Receipts:</b>	<b>\$0.00</b>

**TRANSPORTATION FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Transportation Fund Receipts:</b>	<b>\$0.00</b>

**SEWER OPERATING FUND**

Receipts	\$286,637.29
Interest Earned	\$0.00
<b>Total Sewer Operating Fund Receipts:</b>	<b>\$286,637.29</b>

**REFUSE FUND**

Receipts	\$86,550.66
Interest Earned	\$0.00
<b>Total Refuse Fund Receipts:</b>	<b>\$86,550.66</b>

**BOND FUND**

Receipts	\$0.00
Interest Earned	\$5,227.02
<b>Total Bond Fund Receipts:</b>	<b>\$5,227.02</b>

**SEWER CAPITAL RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Sewer Capital Reserve Fund Receipts:</b>	<b>\$0.00</b>

**OPERATING RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Operating Reserve Fund Receipts:</b>	<b>\$0.00</b>

Accounts Payable	\$110,601.84
Electronic Pmts:	
Credit Card	\$9,555.69
Postage	\$1,189.74
Debt Service	\$7,484.50
Payroll	\$174,523.02

<b>Total Expenditures:</b>	<b>\$303,354.79</b>
----------------------------	---------------------

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b>\$0.00</b>

Accounts Payable	\$9,287.44
Credit Card	\$1,559.94
<b>Total Expenditures:</b>	<b>\$10,847.38</b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b>\$0.00</b>

Accounts Payable	\$31,270.78
Credit Card	\$60.39
Debt Service	\$26,837.08
<b>Total Expenditures:</b>	<b>\$58,168.25</b>

Accounts Payable	\$70,490.91
<b>Total Expenditures:</b>	<b>\$70,490.91</b>

Accounts Payable	\$46,234.42
<b>Total Expenditures:</b>	<b>\$46,234.42</b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b>\$0.00</b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b>\$0.00</b>

EAST GOSHEN TOWNSHIP  
MONTHLY DEBT PAYMENT BREAKDOWN  
February 25, 2019

**GENERAL FUND:**

Interest payment	Principal payment	Year of Issuance	Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$6,443.45	\$0	2003	Multi purpose 9 projects	\$5,500,000	\$1,475,000	2023
\$801.85	\$0	1999	Applebrook Park	\$3,000,000	\$237,000	2019
\$239.20	\$0	2000	Spray Irrigation	\$287,000	\$69,000	2021
\$0.00	\$0.00	2017	G Playground , Dams, & Paoli Pike Trail	\$5,310,000	\$5,305,000	2037

**SEWER FUND:**

Interest payment	Principal payment	Year of Issuance	Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$21,717.30	\$0.00	2008	RCSTP Expansion	\$9,500,000	\$6,581,000	2032
\$5,119.78	\$0.00	2013	Diversion Projects	\$2,500,000	\$2,015,000	2033
\$0.00	\$0.00	2017	S West Goshen STP	\$2,840,000	\$2,820,000	2037

---

**EAST GOSHEN TOWNSHIP  
MEMORANDUM**

---

**TO:** BOARD OF SUPERVISORS  
**FROM:** JON ALTSHUL  
**SUBJECT:** PROPOSED PAYMENTS OF BILLS  
**DATE:** FEBRUARY 28, 2019

---

Attached please find the Treasurer's Report for the weeks of February 15 – February 28, 2019.

Note that the payment for the new trailer is technically being made to M&T Bank, because the vendor, Pro-Line Trailers, has requested a bank check. Also, note that Batch 1 contains a mailbox reimbursement for \$354.04, rather than the normal \$25 that was authorized pursuant to Resolution 2009-36. The reason for this proposed payment is that one of our Public Works operators lost control of his vehicle during a recent storm event and directly crashed into this mailbox on Eldridge Drive.

Note also that the 2019 State Liquid Fuel Funds allocation was received after the Treasurer's Report was prepared.

**Recommended motion:** Mr. Chairman, I move that we graciously accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.

PAGE 1

1 : 49 PM

[illegible]

PAGE 2

[illegible]

Report Date 02/25/19

Expenditures Register  
GL-1902-66996

PAGE 3

MARPO5 run by BARBARA

1 : 49 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
4105	57805	1	01367 3100	KACZYNSKI, LORALEE SUMMER PROGRAM REFUND SUMMER PROGRAM WEEK 4	822816	02/25/19		02/25/19		195.00
										195.00
719	57806	1	01430 2330	KEEN COMPRESSED GAS COMPANY VEHICLE MAINT AND REPAIR ACETYLENE, OXYGEN & PROPANE CYLDRS.	72031351	02/25/19		02/25/19		186.00
										186.00
2303	57807	1	01437 2460	KING, GIDEON GENERAL EXPENSE - SHOP TUBE CUTTER & EMPIRE LEVELS	19548	02/25/19		02/25/19		42.44
										42.44
739	57808	1	01438 3840	KNOX EQUIPMENT RENTALS INC. EQUIPMENT RENTAL TRENCH COMPACTR RENTAL 1/17-1/24/19	36735.1.4	02/25/19		02/25/19		59.40
										59.40
765	57810	1	01409 3745	LEC - LENNI ELECTRIC CORPORATION PW BUILDING - MAINT REPAIRS INSTALL CORD REELS - <del>BLOCK HEATERS</del> <i>Battery</i>	190170	02/25/19		02/25/19		2,289.00
	57811	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS INSTALL 2 LED'S IN CHAS'S SHOP	190143	02/25/19		02/25/19		1,241.23
										3,530.23
4106	57813	1	01367 3100	MOSIER, JEANINE SUMMER PROGRAM REFUND FOR SUMMER CAMP WEEK 4	822815	02/25/19		02/25/19		195.00
										195.00
1641	57814	1	01430 2330	NAPA AUTO PARTS VEHICLE MAINT AND REPAIR OEM REPLACEMENTS & HEAVY DUTY FLAT REPAIR	2-767442	02/25/19		02/25/19		127.54
	57815	1	01430 2330	VEHICLE MAINT AND REPAIR BATTERY, OIL, SPARK PLUGS & OIL AND AIR FILTERS	2-767438	02/25/19		02/25/19		721.82
	57816	1	01430 2330	VEHICLE MAINT AND REPAIR SPARK PLUGS & NOTCHED HI-LIFTS	2-767440	02/25/19		02/25/19		493.73
	57817	1	01430 2330	VEHICLE MAINT AND REPAIR DROP CORD REEL	2-768856	02/25/19		02/25/19		189.11
	57818	1	01430 2330	VEHICLE MAINT AND REPAIR AIR FILTER	2-768630	02/25/19		02/25/19		53.29

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
1641	NAPA AUTO PARTS									
57819	1	01430	2330	VEHICLE MAINT AND REPAIR RETURN AIR FILTER - CREDIT	2-769363	02/25/19		02/25/19		-53.29
57820	1	01430	2330	VEHICLE MAINT AND REPAIR AIR FILTER	2-769225	02/25/19		02/25/19		41.40
										1,573.60
1554	OFFICE DEPOT									
57823	1	01401	2100	MATERIALS & SUPPLIES TAPE, TONER, BINDER, LABELS & POP- UP NOTES	271145057001	02/25/19		02/25/19		152.63
										152.63
1052	PENNONI ASSOCIATES INC.									
57824	1	01408	3130	ENGINEERING SERVICES SERVICE THRU 1/20/19 GEN.CONSULT	843888	02/25/19		02/25/19		293.25
57825	1	01408	3130	ENGINEERING SERVICES SERV. THRU 1/20/19 BY-RIGHT SKETCH	844626	02/25/19		02/25/19		2,679.50
57826	1	01408	3131	ENGINEER.& MISC.RECHARGES SERV. THRU 1/20/19 1664 E.BOOT #2	843891	02/25/19		02/25/19		141.00
57827	1	01408	3131	ENGINEER.& MISC.RECHARGES SERV. THRU 1/20/19 1662 E.BOOT #3	845344	02/25/19		02/25/19		235.00
57828	1	01408	3131	ENGINEER.& MISC.RECHARGES SERV. THRU 1/20/19 LEGENSTEIN	843889	02/25/19		02/25/19		172.75
										3,521.50
1087	PIPE XPRESS INC.									
57830	1	01438	2450	MATERIALS & SUPPLIES-HIGHWAYS BLUE WATER LINE TAPE	96264	02/25/19		02/25/19		63.32
										63.32
2539	PRECISION MECHANICAL SERVICES									
57831	1	01409	3840	DISTRICT COURT EXPENSES INSTALL AIR SWITCHES - DIST.COURT	SC-17075	02/25/19		02/25/19		1,018.68
57832	1	01409	3840	DISTRICT COURT EXPENSES REPLACE NEW BOARD ON TRANE UNIT D.C	18-1031	02/25/19		02/25/19		655.52
										1,674.20

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08				BOND FUNDS (CAPITAL PROJECTS)						
4103				BANK OF NEW YORK MELLON						
	57789	1	08454 6060	HERSHEY'S MILL CONSTRUCTION	021119	02/25/19		02/25/19		4,000.00
				HERSHEY MILL DAM EASEMENT PAYMENT						
										4,000.00
3551				MCMAHON ASSOCIATES INC.						
	57812	1	08459 6003	SEGMENT C ENGINEERING	163178	02/25/19		02/25/19		13,027.50
				PROF.SERVICE DEC.2018 - SEGMENT.C						
	57812	2	08459 6005	SEGMENTS D&E ENGINEERING	163178	02/25/19		02/25/19		15,375.00
				PROF.SERVICE DEC.2018 - SEGMENT.D&E						
	57812	3	08459 6001	SEGMENTS A&B ENGINEERING	163178	02/25/19		02/25/19		3,722.50
				PROF.SERVICE DEC.2018 - SEGMENT.A&B						
	57812	4	08459 6003	SEGMENT C ENGINEERING	163178	02/25/19		02/25/19		36.47
				EXPENSES - SEGMENT C						
	57812	5	08459 6005	SEGMENTS D&E ENGINEERING	163178	02/25/19		02/25/19		36.47
				EXPENSES - SEGMENT D&E						
	57812	6	08459 6001	SEGMENTS A&B ENGINEERING	163178	02/25/19		02/25/19		36.48
				EXPENSES - SEGMENT A&B						
										32,234.42
										125,578.49
										0 Printed, totaling 125,578.49

## FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	78,741.07	GENERAL FUND
03	03	3,054.95	SINKING FUND
05	05	3,602.80	SEWER OPERATING
06	06	3,945.25	REFUSE
08	08	36,234.42	BOND FUNDS (CAPITAL PROJECTS)
		125,578.49	

## PERIOD SUMMARY

Period	Amount
1902	125,578.49
	125,578.49

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Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Src	Trx #	#	U
1902			CREDIT CARD PAYMENT									
05422	3701		STAND BY TIME - JANUARY 2019	4045	ACE DISPOSAL CORPORATION	145049	02/01/19	275.00	PC	67015	1	
06427	4500		RESIDENTIAL PICK-UP FEB.2019	2762	AJB A.J. BLOSENSKI INC.	92100481	02/01/19	57,910.03	PC	67015	2	
06427	4500		LESS RESIDENT'S COST REPLACEMENT	2762	AJB A.J. BLOSENSKI INC.	92100481-2	02/01/19	-68.87	PC	67015	3	
05420	3702		DIAMOND D GRIPS & JOBBER DRILL BIT	2442	KENT AUTOMOTIVE	9306426454-1	01/21/19	289.94	PC	67015	4	
05422	3701		DIAMOND D GRIPS & JOBBER DRILL BIT	2442	KENT AUTOMOTIVE	9306426454-2	01/21/19	289.94	PC	67015	5	
05422	3700		DIAMOND D GRIPS & JOBBER DRILL BIT	2442	KENT AUTOMOTIVE	9306426454-3	01/21/19	289.94	PC	67015	6	
05422	3702		6 VOLT INDUSTRIAL LANTERN BATTERIES	2442	KENT AUTOMOTIVE	9306447259	01/29/19	37.99	PC	67015	7	
05420	3704		6 VOLT INDUSTRIAL LANTERN BATTERIES	2442	KENT AUTOMOTIVE	9306443074	01/26/19	28.17	PC	67015	8	
05420	3704		6V COPPERTOP BATTERIES	2442	KENT AUTOMOTIVE	9306443760	01/28/19	171.63	PC	67015	9	
05422	3601		FEBRUARY 7 - MARCH 6, 2019	2439	VERIZON -7041	0001-24 020619	02/06/19	209.29	PC	67015	10	
								59,433.06				
								59,433.06				

## GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
054XX-XXXX	1,591.90		SEWER OPERATING Expense Account
05100-1005		1,591.90	SEWER OPERATING Bank Account
064XX-XXXX	57,841.16		REFUSE Expense Account
06100-1005		57,841.16	REFUSE Bank Account

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
6	ABC PAPER & CHEMICAL INC									
57849	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	096380	02/28/19		02/28/19		180.21
				C-FOLD & ROLL TOWELS, TOILET TISSUE						
				TRASH BAGS, RAGS & TISSUES						
57849	2	01409	3745	PW BUILDING - MAINT REPAIRS	096380	02/28/19		02/28/19		180.21
				C-FOLD & ROLLS TOWELS, RAGS, TOILET						
				TISSUE, TRASH BAGS & TISSUES						
57850	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	096380A	02/28/19		02/28/19		144.75
				WIPER RAGS & TALL KITCHEN LINERS						
										505.17
1777	ADVANCED ELECTRONIC SECURITY									
57851	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	6125	02/28/19		02/28/19		780.00
				CARD ACCESS SYSTEMS DESIGN FOR NEW						
				LOBBY ENTRANCE						
										780.00
82	ASSOCIATED TRUCK PARTS									
57853	1	01430	2330	VEHICLE MAINT AND REPAIR	295625	02/28/19		02/28/19		167.00
				LED TAIL LAMPS						
										167.00
2675	CANDLESTICK COMMUNICATIONS									
57857	1	01401	3210	COMMUNICATION EXPENSE	RI902221000	02/28/19		02/28/19		85.00
				LABOR REMOTE TECH SUPPORT RE: LYNN						
				LEBLANC "OUT OF THE OFFICE"						
										85.00
3488	CINTAS CORPORATION #287									
57858	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	287312977	02/28/19		02/28/19		131.24
				WEEK ENDING 1/30/19 CLEAN MATS						
57858	2	01487	1910	UNIFORMS	287312977	02/28/19		02/28/19		460.65
				WEEK ENDING 1/30/19 CLEAN UNIFORMS						
57859	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	287324278	02/28/19		02/28/19		131.24
				WEEK ENDING 2/20/19 CLEAN MATS						
57859	2	01487	1910	UNIFORMS	287324278	02/28/19		02/28/19		460.65
				WEEK ENDING 2/20/19 CLEAN UNIFORMS						
57860	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	287320523	02/28/19		02/28/19		131.24
				WEEK ENDING 2/13/19 CLEAN MATS						
57860	2	01487	1910	UNIFORMS	287320523	02/28/19		02/28/19		460.65
				WEEK ENDING 2/13/19 CLEAN UNIFORMS						
										1,775.67

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01				GENERAL FUND						
3250				COMCAST 8499-10-109-0107704						
	57862	1	01401 3210	COMMUNICATION EXPENSE 0107704 2/23-3/22/19 P&BOOT LED	021519	02/28/19		02/28/19		107.87
										107.87
418				EAGLE POWER AND EQUIPMENT						
	57870	1	01430 2330	VEHICLE MAINT AND REPAIR BUMPER	P02488	02/28/19		02/28/19		30.30
										30.30
3872				EAGLE TERMITE & PEST CONTROL						
	57871	1	01409 3840	DISTRICT COURT EXPENSES	203747	02/28/19		02/28/19		50.00
	57873	1	01454 3100	PEST CONTROL-FEBRUARY 2019 DIST.CT. PROFESSIONAL SERVICES	203750	02/28/19		02/28/19		25.00
	57875	1	01409 3740	PEST CONTROL-FEBRUARY 2019 EGT PARK TWP. BLDG. - MAINT & REPAIRS	203744	02/28/19		02/28/19		105.00
	57877	1	01409 3745	PEST CONTROL-FEBRUARY 2019 TWP PW BUILDING - MAINT REPAIRS	203746	02/28/19		02/28/19		45.00
				PEST CONTROL-FEBRUARY 2019 PW						225.00
4107				FRAZIER, JAMES						
	57881	1	01432 2500	SNOW - MAINTENANCE & REPAIRS	022119	02/28/19		02/28/19		25.00
				REIMBURSEMENT FOR DAMAGED MAILBOX						25.00
1975				FUTURELINE						
	57882	1	01430 2330	VEHICLE MAINT AND REPAIR	6462	02/28/19		02/28/19		265.00
				PAD LEFT SIDE CUSHION - TRUCK #14						265.00
2631				GRAPHIC IMPRESSIONS OF AMERICA INC.						
	57884	1	01401 2110	STATIONERY	19-11164	02/28/19		02/28/19		236.00
				BOS SECURITY WINDOW ENVELOPES & BOS REGULAR #10 ENVELOPES						236.00

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598	57885	1	01438 2450	HANSON AGGREGATES PENNSYLVANIA LLC MATERIALS & SUPPLIES-HIGHWAYS 36.29 TONS PRODUCT #114315	3464136	02/28/19		02/28/19		493.55
										493.55
2717	57886	1	01433 2500	HIGGINS & SONS INC., CHARLES A. MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT REPAIR - RT.3 & MANLEY	49012	02/28/19		02/28/19		651.00
	57887	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT REPAIR- BOOT RD. & HERS. MILL SHOPPING CENTER	49025	02/28/19		02/28/19		5,593.04
										6,244.04
2680	57888	1	01437 2460	HOTSY EQUIPMENT COMPANY GENERAL EXPENSE - SHOP REPAIR POWER WASHER - SOAP IN FLOAT TANK	50-51229	02/28/19		02/28/19		164.25
										164.25
679	57889	1	01432 2500	INTERCON TRUCK EQUIPMENT SNOW - MAINTENANCE & REPAIRS SHURCO BULLET ARM KIT & CONTROL MODULES	1069498-IN	02/28/19		02/28/19		1,557.55
										1,557.55
719	57891	1	01430 2330	KEEN COMPRESSED GAS COMPANY VEHICLE MAINT AND REPAIR ZIP WHEELS	30587671	02/28/19		02/28/19		306.75
										306.75
4108	57892	1	01432 2500	KELLY, PAUL SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	022519	02/28/19		02/28/19		25.00
										25.00
765	57893	1	01434 3610	LEC - LENNI ELECTRIC CORPORATION STREET LIGHTING INSTALL STREET LIGHT - RT.352 & GREENHILL	190208	02/28/19		02/28/19		620.00
	57894	1	01434 3610	STREET LIGHTING STREET LIGHT MAINT. JAN-MAR 2019	190217	02/28/19		02/28/19		117.00
										737.00

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01	GENERAL FUND									
787	57895	1	01409	3740	LOW-RISE ELEVATOR CO. INC TWP. BLDG. - MAINT & REPAIRS BASIC MAINTENANCE - FEB.2019	79491	02/28/19	02/28/19		40.00
										40.00
1817	57924	1	01430	2330	LOWES BUSINESS ACCOUNT/GECF VEHICLE MAINT AND REPAIR COPPER TUBING TRUCK #8	021719	02/28/19	02/28/19		16.02
	57924	2	01433	2450	MATERIALS & SUPPLIES - SIGNS TREATED LUMBER , SIGN POSTS & CORDS	021719	02/28/19	02/28/19		745.21
	57924	3	01438	2450	MATERIALS & SUPPLIES-HIGHWAYS CURBING	021719	02/28/19	02/28/19		51.46
	57924	4	01437	2460	GENERAL EXPENSE - SHOP PAINT, ROLLER PANS, CHANEL LOCKS, 13 PIECE SOCKET SET, 52 PIECE SCREW DRIVER SET & DRILLING HAM	021719	02/28/19	02/28/19		139.35
										952.04
1593	57896	1	01432	2500	LUONGO, RON SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	022119	02/28/19	02/28/19		25.00
										25.00
2245	57900	1	01409	3745	MARCO PROTECTION SYSTEMS LLC PW BUILDING - MAINT REPAIRS FIRE EXTINGUISHERS	213081	02/28/19	02/28/19		2,143.40
	57901	1	01409	3745	PW BUILDING - MAINT REPAIRS 6 YR. MAINTENANCE & VALVE REBUILD KIT	213210	02/28/19	02/28/19		163.50
										2,306.90
2889	57899	1	01433	2450	MARSH CREEK SIGNS MATERIALS & SUPPLIES - SIGNS 50% DEP. "WELCOME TO EAST GOSHEN" SIGNS	11737-1	02/28/19	02/28/19		3,325.00
										3,325.00
1641	57903	1	01430	2330	NAPA AUTO PARTS VEHICLE MAINT AND REPAIR DROP CORD REEL	2-770115	02/28/19	02/28/19		228.21
										228.21

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01				GENERAL FUND						
827				NEW ENTERPRISE STONE & LIME INC.						
57905	1	01438	2450	MATERIALS & SUPPLIES-HIGHWAYS 47.96 TONS 2A STONE	7010289	02/28/19		02/28/19		846.49
										846.49
951				NFPA						
57904	1	01414	3000	CODE BOOKS/OTHER NFCSS SUBSCRIPTION - M.GORDON	2962640-2019	02/28/19		02/28/19		1,495.00
										1,495.00
3548				OFFICE BASICS						
57906	1	01401	2100	MATERIALS & SUPPLIES WALL CLOCK, ERASER REFILL, PENCILS & LEAD	I-1143114	02/28/19		02/28/19		31.51
										31.51
1554				OFFICE DEPOT						
57907	1	01401	2100	MATERIALS & SUPPLIES INK CARTRIDGES	276504596001	02/28/19		02/28/19		27.49
57908	1	01401	2100	MATERIALS & SUPPLIES INK CARTRIDGE & ADDRESS LABELS	276506554001	02/28/19		02/28/19		35.63
										63.12
2592				PECO - 45951-30004						
57910	1	01454	3600	UTILITIES 45951-30004 12/18/18-1/22/19 RESTRM	021519	02/28/19		02/28/19		97.91
										97.91
1087				PIPE XPRESS INC.						
57912	1	01438	2450	MATERIALS & SUPPLIES-HIGHWAYS PLAIN END SOLID PIPE & COUPLINGS	96272	02/28/19		02/28/19		1,372.66
										1,372.66
2539				PRECISION MECHANICAL SERVICES						
57913	1	01409	3840	DISTRICT COURT EXPENSES CHECK TEMP. ISSUE AT POLICE STATION	SC-17421	02/28/19		02/28/19		640.08
										640.08

Therco-stab issue

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2674				PROVANTAGE CORPORATION						
	57914	1	01407 2130	COMPUTER EXPENSE MONITOR DIGITAL VIDEO AUDIO CABLE LATCHES	8314195	02/28/19		02/28/19		59.49
	57915	1	01407 2130	COMPUTER EXPENSE WIRED KEYBOARD & LASER SCROLL KIT	8314197	02/28/19		02/28/19		43.57
										103.06
4110				QUEREAU, BENJAMIN						
	57916	1	01432 2500	SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT FOR DAMAGED MAILBOX	022019	02/28/19		02/28/19		25.00
										25.00
3258				SENN REPAIRS						
	57917	1	01430 2330	VEHICLE MAINT AND REPAIR REPAIRS - 2015 PETERBILT #47	4217	02/28/19		02/28/19		354.90
	57918	1	01430 2330	VEHICLE MAINT AND REPAIR REPAIRS - 2013 PETERBILT #45	4218	02/28/19		02/28/19		354.90
	57919	1	01430 2330	VEHICLE MAINT AND REPAIR REPAIRS - 2016 PETERBILT #8	4226	02/28/19		02/28/19		354.90
										1,064.70
3046				TAGUE LUMBER						
	57920	1	01437 2460	GENERAL EXPENSE - SHOP 3/4 X4X8 OAK PIECES	02-103091	02/28/19		02/28/19		527.80
	57921	1	01437 2460	GENERAL EXPENSE - SHOP 1X3X10 & 1 3/4 X3X12 RED OAK	22-103092	02/28/19		02/28/19		883.40
										1,411.20
1280				TAYLOR, BRAD						
	57922	1	01437 2600	SHOP - TOOLS TRIM PAD TOOL	02201964899	02/28/19		02/28/19		36.50
										36.50
2940				WIRELESS ZONE						
	57923	1	01437 2460	GENERAL EXPENSE - SHOP DEVICE SET-UP FEE, TEMPERED GLASS & IPHONE CASES	W1285IN9733	02/28/19		02/28/19		90.00
										90.00

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Report Date 02/28/19

Expenditures Register  
GL-1902-67075

PAGE 9

MARP05 run by BARBARA

3 : 51 PM

[illegible]

PAGE 10

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1082				PIPE DATA VIEW						
	57911	1	05420	3704 C.C. COLLECT.-MAINT & REP - I&I REPAIR 6 MANHOLES	17847	02/28/19		02/28/19		1,650.00
										1,650.00

Report Date 02/28/19

Expenditures Register  
GL-1902-67075

MARP05 run by BARBARA 3 : 51 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
08				BOND FUNDS (CAPITAL PROJECTS)						
4084				COYLE, LYNCH & COMPANY						
57864	1	08459	6000	MISC TRAIL EXPENSES	18-374.02	02/28/19		02/28/19		500.00
				VALUATION -PAOLI PK EASEMNT UNKNOWN PARCEL						
57865	1	08459	6000	MISC TRAIL EXPENSES	18-371.02	02/28/19		02/28/19		2,500.00
				VALUATION -PAOLI PK EASEMENT PARCEL 17						
57866	1	08459	6000	MISC TRAIL EXPENSES	18-370.02	02/28/19		02/28/19		1,000.00
				VALUATION -PAOLI PK EASEMENT PARCEL 15						
57867	1	08459	6000	MISC TRAIL EXPENSES	18-368.02	02/28/19		02/28/19		1,000.00
				VALUATION -PAOLI PK EASEMENT PARCEL 6						
57868	1	08459	6000	MISC TRAIL EXPENSES	18-369.02	02/28/19		02/28/19		2,500.00
				VALUATION -PAOLI PK EASEMENT PARCEL 8						
57869	1	08459	6000	MISC TRAIL EXPENSES	18-371.01	02/28/19		02/28/19		2,500.00
				VALUATION -PAOLI PK EASEMENT PARCEL 17						
										10,000.00
										68,676.00
										0 Printed, totaling 68,676.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	27,884.53	GENERAL FUND
03	03	6,232.49	SINKING FUND
05	05	24,558.98	SEWER OPERATING
08	08	10,000.00	BOND FUNDS (CAPITAL PROJECTS)
		68,676.00	

PERIOD SUMMARY

Period	Amount
1902	68,676.00
	68,676.00

MARF17 run by BARBARA 4 : 24 PM

Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Src	Trx #	#	U
1902			CREDIT CARD PAYMENT									
	05422	4500	LAB TESTING RCSTP 1/29-1/31/19	2918	ALS ENVIRONMENTAL	40-2311641	02/15/19	201.00	PC	67078	1	
	05422	4500	LAB TESTING RCSTP 2/5/19	2918	ALS ENVIRONMENTAL	40-2312630	02/22/19	12.00	PC	67078	2	
	06427	4502	WEEK 2/8/19 - 2/15/19	241	C.C. SOLID WASTE AUTHORITY	53083-R	02/15/19	4,783.05	PC	67078	3	
	05422	4502	WEEK 2/8/19 - 2/15/19	241	C.C. SOLID WASTE AUTHORITY	53083-S	02/15/19	662.40	PC	67078	4	
	06427	4502	WEEK 2/18/19 - 2/22/19	241	C.C. SOLID WASTE AUTHORITY	53144-R	02/22/19	3,921.45	PC	67078	5	
	05422	4502	WEEK 2/18/19 - 2/22/19	241	C.C. SOLID WASTE AUTHORITY	53144-S	02/22/19	641.70	PC	67078	6	
	01401	2100	SUGAR, COFFEE & TEA BAGS	1990	CRYSTAL SPRINGS	3154612 021519	02/15/19	241.27	PC	67078	7	
	01430	2330	NYLON INSULATED SPD, PIN & 7 WAY	2442	KENT AUTOMOTIVE	9306479104	02/11/19	130.89	PC	67078	8	
	01430	2320	251.5 GALS. GASOLINE	1161	REILLY & SONS INC	158859-530	02/05/19	456.47	PC	67078	9	
	01430	2320	450.0 GALS. DIESEL	1161	REILLY & SONS INC	160060-531	02/20/19	1,030.05	PC	67078	10	
	01430	2320	809.6 GALS. DIESEL	1161	REILLY & SONS INC	159484-531	02/12/19	1,817.55	PC	67078	11	
	01409	3840	2/16/19 - 3/15/19	2868	VERIZON-1420	1420-0001-62	02/15/19	86.34	PC	67078	12	
	01409	3605	2/15/19 - 3/14/19	2273	VERIZON - 0527	0527-0001-58	02/14/19	213.67	PC	67078	13	

14,197.84

14,197.84

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	3,976.24		GENERAL FUND Expense Account
01107-1010		3,976.24	GENERAL FUND Bank Account
054XX-XXXX	1,517.10		SEWER OPERATING Expense Account
05100-1005		1,517.10	SEWER OPERATING Bank Account
064XX-XXXX	8,704.50		REFUSE Expense Account
06100-1005		8,704.50	REFUSE Bank Account

PLGIT 1107.1010

DATE	DESCRIPTION	TOTAL	1116.1000	1116.1000	1116.1000	1401.3000	1401.3070	1407.2130	1413.3720	1430.2330	1452.3000	1452.3020	1454.3000	1454.3717	1487.1910	1487.4600
			for 05422.3701	for 03401.7400	for 03430.7400											
	<b>RICK SMITH</b>															
1/2/19	Panera - Lunch meeting	123.24				123.24										
1/2/19	B&H Photo - soundbar & monitor	1,385.19		1,259.94				125.25								
1/3/19	Amazon - Smart Case for M.Miller's Ipad	14.99						14.99								
1/3/19	UCC Fees - 4th Qtr. 2018	661.50							661.50							
1/3/19	PCCA - Course - V.Di Martini	125.00														125.00
1/7/19	B&H Photo - Backup battery	56.89						56.89								
1/7/19	APPLE I-TUNES	0.99						0.99								
1/8/19	PSATS Webinar - D.Shuey	30.00														30.00
1/12/19	Giant - Annual Planning Session - refreshments	22.96				22.96										
1/15/19	PSATS - Convention Registration	1,120.00					1,120.00									
1/16/19	B&H Photo - Protection plan & laser printer	263.53						263.53								
	<b>\$3,804.29</b>															
	<b>MARK MILLER</b>															
12/31/18	West Chester Diner - All nighter re: INI	60.39	60.39													
1/11/19	Pep Boys - Cleaning Supplies	70.94								70.94						
1/17/19	Pro Line Trailers - Deposit for new trailer	300.00			300.00											
1/18/19	AT&T Data - S.Walker IPAD	30.00						30.00								
1/18/19	Weaver's - Boots	2,477.43													2,477.43	
1/23/19	PA Game Commission - Bird Signs	13.12											13.12			
1/24/19	Glick - Mats for Ponds	4,000.00												4,000.00		
	<b>\$6,951.88</b>															
	<b>JASON LANG</b>															
1/2/19	National Recreation Assoc. Membership	175.00									175.00					
1/3/19	PA - Parks & Rec. Society Membership	120.00									120.00					
1/14/19	US Coachways - Deposit for NYC Trip 5/12	100.00										100.00				
1/16/19	Identogo - Fingerprints Bhangra Instructor	24.85									24.85					
	<b>\$419.85</b>															
	<b>GRAND TOTAL</b>	<b>11,176.02</b>	<b>60.39</b>	<b>1,259.94</b>	<b>300.00</b>	<b>146.20</b>	<b>1,120.00</b>	<b>491.65</b>	<b>661.50</b>	<b>70.94</b>	<b>319.85</b>	<b>100.00</b>	<b>13.12</b>	<b>4,000.00</b>	<b>2,477.43</b>	<b>155.00</b>

11,176.02

J/E's made

Add to Master Cred.Card List

X
X
1,559.94 03 to reimburse 01 for 03 Credit Card Expense
60.39 05 to reimburse 01 for 05 Credit Card Expense

# Memo

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To: Board of Supervisors  
From: Park and Recreation Commission  
Re: Community Day Activities  
Date: February 25th, 2019

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**Community Day** has been scheduled for Saturday, June 29th with a rain date of Sunday, June 30th. Per Township procurement standards; the Director of Parks and Recreation has received the following price quotes with accompanying recommendations. Quotes were for the exact type, quality and quantity of service. It is important to note, the Friends of East Goshen 501c3 anticipates financially supporting the event in its entirety.

Name	Service Provided	Service Fee
International Fireworks	Fireworks Demonstration	\$8750
Sky Shooter Displays	Fireworks Demonstration	\$9000
Celebration Fireworks	Fireworks Demonstration	\$12000
D & M Fireworks	Fireworks Demonstration	\$12250

Name	Service Provided	Service Fee
One Stop Party Shop	Inflatables and Carnival Games	\$3452
Bette's Bounces	Inflatables and Carnival Games	\$3552
Circus Time	Inflatables and Carnival Games	\$6180

After reviewing the above price quotes, the Park Commission recommends selecting International Fireworks and One Stop Party Shop for Community Day.

**International Fireworks** is the fireworks recommendation because:

- Price quote is the lowest.
- International Fireworks has provided Community Day displays (first year – 2016) and can provide a top notch show. We would request a condensed display of 15-16 minutes, in keeping with the much lauded performances from 2017-18.
- Price variations listed above were discussed with the potential vendors. International is very interested in creating our show again, and is willing to absorb industry wide increases in shell costs.

**One Stop Party Shop** is the inflatables recommendation because:

- Price quote is the lowest
- Customer service (determined at events) has been among the best for the above vendors.
- One Stop Party Shop will provide staff for the trackless train and gas; additional Township cost savings

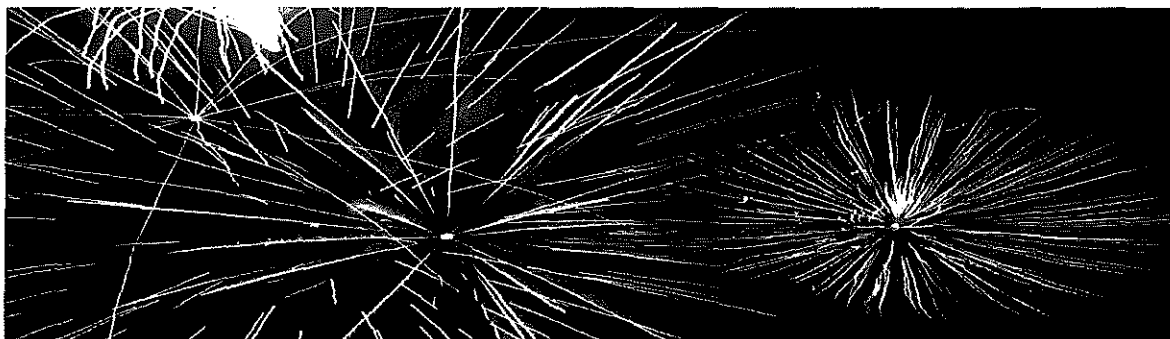
**Motion:**

I move to select International Fireworks and One Stop Party Shop for the above listed Community Day services.

*Computer/H:/East Goshen Township/Budget*

## Show Proposal

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**A Custom Proposal Designed by  
International Fireworks Manufacturing Company**

**For:**

Applebrook Golf Club

**Dates:**

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Program Date:

6/29/2019

Rain Date:

6/30/2019

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## Show Proposal Details

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Summary:

This Custom Designed Show for East Goshen Community Day is summarized to have approximately 5337 Total Shots.

Program Cost:

\$8,750



## Opening Display

**Total Shots:** 1,049

3 Inch Shells	Shell Type	Quantity of Shots
	Flights of Assorted Shells (5 Shells)	30

**Total Number of 3 Inch Shots** 30

4 Inch Shells	Shell Type	Quantity of Shots
	Flights of Assorted Shells (5 Shells)	10

**Total Number of 4 Inch Shots** 10

5 Inch Shells	Shell Type	Quantity of Shots
	Flights of Assorted Shells (5 Shells)	5

**Total Number of 5 Inch Shots** 5

6 Inch Shells	Shell Type	Quantity of Shots
	Flights of Assorted Shells(4 Shells)	4

**Total Number of 6 Inch Shots** 4

Cakes	Shell Type	Quantity of Shots
	1000 Shot Whistling Dragon	1000

**Total Number of Cake Shots** 1000

### You can expect the following types of effects in the opening portion of the show

- Five Shells Fired Simultaneously...Mini Barrages of Special Effects Such As Rings, Patterns, Brocades, Palm Trees, Assorted Colors & Salutes with Rising Tails.
- Four Shells Fired Simultaneously...Mini Barrages of Special Effects Such As Twinkling Kamuro with Long-Hanging Curtain effect, 3 Color-Changing Peony with Double Pistil & Tail, Large Trailing Tiger Tail to Peony
- The "Angry Birds" Year Of The Dragon Equivalent. Rapid Fire Total Saturation Of Sparks, Flame, Noise And Smoke!
- Extreme-Rapid-Fire Assault With Color In The Near-Air

It is with utmost pleasure that we are thankful to provide you with the newest designs in fireworks displays. Our creativity in selection of the finest products is sure to keep the "oohs" and "aahs" escaping the mouths of your crowd!!!

**Main Body Display****Total Shots:** 3,131

3 Inch Shells	Shell Type	Quantity of Shots
	Superb Unique Multi-Effect Shells1	18
	Superb Unique Multi-Effect Shells2	18
	Fancy Assorted Colors & Effects w/ Tails	36
	Extra Fancy Effect Shells	36
	Assorted Canister w/Color & Special Effects	6
	Flights of Assorted Shells (5 Shells)	90

**Total Number of Three Inch Shots** 204

4 Inch Shells	Shell Type	Quantity of Shots
	Superb Unique Multi-Effect Shells1	18
	Superb Unique Multi-Effect Shells2	18
	Superb Unique Multi-Effect Shells3	18
	Fancy Assorted Colors & Effects w/ Tails	18
	Extra-Fancy Style Pattern Shells	18
	Assorted Canister w/Color & Special Effects	5
	Flights of Assorted Shells (5 Shells)	20

**Total Number of Four Inch Shots** 115

5 Inch Shells	Shell Type	Quantity of Shots
	Superb Unique Multi-Effect#1	24
	Extra Hard-Breaking Shells	24
	Fancy Assorted Colors & Effects w/ Tails	12
	Extra-Fancy Assorted Shells	12

**Total Number of Five Inch Shots** 72

6 Inch Shells	Shell Type	Quantity of Shots
	Superb Unique Multi-Effect#1	10
	Superb Unique Multi-Effect#2	10
	Extra Hard-Breaking Shells	10
	Assorted Fancy Style	10

**Total Number of Six Inch Shots** 40

Cakes	Shell Type	Quantity of Shots
	100 Shot "Z" Silver Wave to Red	100

	100 Shot Red/White/Blue Chrysanthemums	100
	100 Shot Peony & Salute	100
	300 Green Whirl with Red Spinner	300
	300 Silver Glitter and Crackling Crossetts	300
	600 Shot Red/White/Blue Crackling with Reports	600
	600 Shot Hundred Flowers In Blossom	600
	600 Shot Silk Willow	600

**Total Number of Cake Shots** 2700

**You can expect the following types of effects in the main portion of the show**

- These Shells Will Include Blue and White Peonies With Salutes, Red Crackling Chrysanthemums, Silver Spiders, Glittering Green, Whistle And Stars, Coconut Trees, Color Diadems,
- Peony with Color Changing Cores, Chrysanthemums with Color Changing Pistils
- Premium Shells with Patterns(Triple Rings, Star & Ring, Butterfly),Shell of Shell with 100's of Assorted Breaks, Twinkling Kamuro, Falling Leaves, Crackling Dragon Eggs with Tails
- Shells That Include A Large Burst of Color Followed By An Additional Burst of Either Heavy Titanium Reports, or Additional Color Breaks!
- You Can Expect A Variety of Patterns Such As 5-Pointed Stars, Rings, Saturns, Hearts or Bowtie Shaped Effects.
- Premium Assorted Color Shells with The Latest and Greatest... Color-Changing Chrysanthemums & Peonies w/Pistils & Palm Tree Cores, Splitting Comets, Crackling-Sizzling Stars, Half and Half Colors, Strobing Stars Brocades, Willows & Many More!!
- Authentic Italian Style Shells with A Color Break & Special Effects including Multiple Reports, Screaming Silver-Tail Whistles, Golden Serpents, Heavy Timed Reports, Tourbillions!
- Battle In The Clouds, Fish And Whistles, Serpents, Tourbillions, Gold Brocades, Red Waves, Silver Flashing Rings, Multi-Break Peanut Shells,
- Canister Shells, Titanium Salutes, Silver Dahlias, Red To Blue Peonies, Palm Trees, Chrysanthemums With Salutes That Strobe, Just To Name Just A Few.
- Five Shells Fired Simultaneously...Mini Barrages of Special Effects Such As Rings, Patterns, Brocades, Palm Trees, Assorted Colors & Salutes with Rising Tails.
- Four Shells Fired Simultaneously...Mini Barrages of Special Effects Such As Twinkling Kamuro with Long-Hanging Curtain effect, 3 Color-Changing Peony with Double Pistil & Tail, Large Trailing Tiger Tail to Peony
- A Tropical Island Sunrise of Colour!!
- Fort Knox Does Not have as much Gold as this Effect!
- Fast and Furious Semi-Blinding Crackling and Flashing Nirvana!!
- Blasting 250 Feet Of Air With A 3 Dozen Trilogy Of Triple Effects!
- Extremely Huge Sky Filling Bursts of Aqua Marine and Silver Pistils!!
- In The Far East Where the Sunset Meets The Sunrise.....This Is What it Looks Like in The Sky!
- Extreme-Rapid-Fire Assault With Color In The Near-Air
- Double Breaks Of Noise coupled with U.S.A Colors!
- An Amazing Array Of Crackling Bursts That Culminate With A Bang

**As The Brilliant Colors Are Illuminating The Night Sky Your Crowd Will Be Witnessing The Difference That Sets Us Apart. Our Exclusive Effects, Not Seen In Most Displays, Coupled With Our "Talented Shooters" Will Have Your Crowd Delighted Long After They Have Left The Parking Areas. Our Material Consisting Of The Finest Quality Shells Complimented With Your Custom Designed Display Will Ensure You An Exhibition Of "Fire-In-The-Sky" That Is Truly Magnificent!**

## Grand Finale

**Total Shots:** 1,157

3 Inch Shells	Shell Type	Quantity of Shots
	Finale-Assorted Color w/ Tails (10 Shells)	90
	Finale-Titanium Salutes (10 Shells)	90
	Finale -Red/White/Blue Peonies-w/Tails (10 Shells)	60
	Finale-Glittering Long-Duration Brocade w/Tails(10 Shells)	60

**Total Number of 3 Inch Shots** 300

4 Inch Shells	Shell Type	Quantity of Shots
	Finale-Assorted Color w/ Tails (10 Shells)	10
	Finale -Red/White/Blue Peonies-w/Tails (10 Shells)	10
	Finale-Glittering Long-Duration Brocade w/Tails(10 Shells)	10

**Total Number of 4 Inch Shots** 30

5 Inch Shells	Shell Type	Quantity of Shots
	Finale -Red/White/Blue Peonies-w/Tails (5 Shells)	5
	Finale-Glittering Long-Duration Brocade w/Tails(5 Shells)	10

**Total Number of 5 Inch Shots** 15

6 Inch Shells	Shell Type	Quantity of Shots
	Finale -Red/White/Blue Peonies-w/Tails (4 Shells)	8
	Finale-Glittering Long-Duration Brocade w/Tails(4 Shells)	4

**Total Number of 6 Inch Shots** 12

Cakes	Shell Type	Quantity of Shots
	600 Shot "V" Brocade Crown Salute	600
	100 Shot Quick Whistles	200

**Total Number of Cake Shots** 800

**You can expect the following types of effects in the closing portion of the show**

- A Simultaneous Mixture of Flower-Shaped Bursts of Assorted Color!
- Titanium Flash with Ear-Splitting Pounding Thunder Sound!!!
- SPECTACULAR Arrangement of Rapid-Fire Shells of Red, White & Blue Peonies with rising Color Tails & Whistles.
- Without A Doubt...A Magnificent Barrage Arrangement of Suspended Duration Glittering Brocade Diadems w/Sparkling Tails!
- Glittering Gold Exploding Brocade Diadems
- The Crowd Will Observe A Multitude of Instantaneous Ascending Silver Screaming Whistles

To experience the crescendo that is our "Signature" finale is an encounter with the arts that many describe as "Second to None". You will realize why our fans become our clients and our clients "Our Family"



# **FIREWORK DISPLAY PROPOSAL**

## **East Goshen Twp**

**2019**

**\$9,000**

# **Firework Display Details**

## **OPENING FINALE**

2.5" & 3" Red, White, Blue Chrys	60
4" Brocade Crown & Salute	12
5" Brocade crown	5
6" Assorted Chrys	3
Custom Green Time Rain Curtain (2 units)	200
<u><b>Total Opening Finale</b></u>	<b>280</b>

## **BODY OF PROGRAM**

3" Assorted Shells (Shot in pairs of 2 or 3)	120
3" Assorted Shells ( Shot As Singles)	144
4" Assorted Shells (Shot In Pairs of 2 or 3)	72
4" Assorted Shells ( Shot as Singles )	60
5" Assorted Shells ( Shot as Singles & doubles)	72
6" Assorted Shells	45
<u><b>Total Shells Body</b></u>	<b>513</b>

## **CURTAINS DURING BODY OF SHOW**

ZY is known for our custom created "Super Curtains".

Our "Super Curtains" are multiple cakes (units) shot at multiple positions.  
This takes our displays a step above the competition presenting an extra breathtaking element to your firework display.

Fan dou lia mi	100
Red Comets to Horse tails	100
Crossett Fan Wall All Red-White-&-Blue (2 Units)	98
2.5" Brocade Crown	72
2.5" Custom Sky Color Creation R-W-B-G-Y Peony	72
Purple to big Crackling Rain	100
Our Falling Leaves Scenery	50
V Shape Golden Rain Curtain	100
2.5" Assorted Rings	72
Assorted chrys	100
2" Crackling palms	50
<b><u>Total Shots in Curtains in Body</u></b>	<b>914</b>

## **GRAND FINALE SHELLS**

Quick Salute	200
Quick Whistle R/W/B to Salute	300
Custom American Thunder	200
2.5" & 3" Red, White, Blue Strobing Chrys	160
2.5" & 3" Salutes	60
2.5" & 3" Custom Red-Yellow-Purple-Blue-Green color runs	120
4" Brocade Crown	30
5" Brocade Crown & Multi Salute	20
6" Multi Salute	12
<b><u>Total Shots in Grand Finale</u></b>	<b>1102</b>

## **Total Shots in Show**

Opening	280
Body Shells	513
Body Curtains	914
Finale	1102
<b><u>Total Shots in Show</u></b>	<b>2809</b>



February 13, 2019

Mr. Jason Lang  
 Email to: jlang@eastgoshen.org  
 Re: 6-29-19 East Goshen Township Community Day

Hi Jason --

Following is our quote/statement of work for a grand fireworks display to be presented at the East Goshen Community Day on **Saturday June 29th, 2019 (Rain date TBD)**. Please review and if it's ok, please sign a copy of this Display Agreement and return it to our office along with a **25% deposit check for \$3,000**.



#### QUOTE SUMMARY

- The total fee for the display is **\$12,000**.
- The display will be fired digitally using our advanced computerized system. Nothing will be fired by hand and the crew will be located in front of the audience at our control station greatly adding to the overall safety of the event.
- The duration of the display will be approximately 20 to 25 minutes.
- \$10 million of liability insurance will be provided and additional insureds may be named as needed.

#### BACKGROUND—CELEBRATION FIREWORKS, INC.

Since our inception in 2001, Celebration Fireworks choreographs every display that we perform using state-of-the-art computerized firing equipment. For a given budget, our approach produces much more magnificent displays than the common hand-fired displays that most people are familiar with. Our mission and passion is to provide our clients with truly unique and uncommon fireworks entertainment – at every budget level.

#### DISPLAY DATE and LOCATION

We'll plan the display for **Saturday June 29th, 2019**. We will arrive in the morning to begin setup at the display site.

#### BALANCE DUE

Our total fee for this display is **\$12,000**. After your **deposit of \$3,000**, the balance due of **\$9,000** is most appreciated on the date of the display - check or cash accepted.

## DISPLAY CHOREOGRAPHY AND DURATION

Your display will begin with an intense opening, followed by a main body, followed by a powerful finale – but with lots of variation in intensity and surprises throughout. Our display launching equipment is capable of safely firing devices at angles from -20 to +20 degrees about vertical, in 5 deg. increments. So we will deploy “fan-shaped” effects throughout every section of the display. It will add substantially to the beauty and power of the display since, compared with ordinary displays, we will routinely use a much wider swath of the night sky as our canvas.

## DISPLAY FIREWORKS MATERIAL

We purchase only the highest quality material from sources in Spain, Italy, the US and China. Our approach has always been to use only the highest quality material available since no choreography or firing equipment can make up for washed-out color, inconsistent altitude, poor symmetry, safety issues, and other problems associated with low-priced display material. Below is an estimate of the material that we plan to use for your display:

Device	# Shots	Qty devices	Total shots
Cakes-straight	100	10	1000
Cakes-fan	150	10	1500
Cakes- fan 1-row	13	10	130
3" shells	1	120	120
4" shells	1	96	96
5" shells	1	75	75
6" shells	1	60	60
2 1/2" finale shells	1	100	100
3" finale shells	1	200	200
<b>Total Shots</b>			<b>3281</b>



## INSURANCE

We provide the event with \$10 million of commercial liability insurance protection.

## FIRE PROTECTION REQUIRED ON-SITE

We will schedule the fire company to provide the required standby truck.

## IN THE EVENT OF RAIN

If the forecast is for non-stop and heavy rain throughout the day, and it has begun by noontime or so, we may request that the display be cancelled or moved to the rain date due to the difficulty of setup under these conditions. Some amount of rain generally will not interfere since the display elements can be protected from water. Potential cancellation depends on the severity of the weather. We will make every effort to go forward with the display. If we have to cancel due to weather, we will retain your deposit only to compensate for our display design, permitting and preparation work.

You will have the option to cancel the display at any time, for any reason, up to 3 days before. In this case, we will retain only your deposit.

If it is raining at the time of the display, and the display has been completely set up, we will proceed with the display. We will consult with you to see if you would like to delay a bit to wait for a letup in the weather. Or you may wish to have your guests view from inside, or bring along umbrellas, etc. to protect them during viewing.

**DISPLAY AGREEMENT and DEPOSIT**

In order to book with us, please sign below and return a copy to us along with an **\$3,000** deposit, and with these we will lock the date in for you.

We plan to help make your wedding reception an event that you and your guests will always remember!

With Best Regards -



\_\_\_\_\_  
John Kemps, President, Celebration Fireworks Inc.

Signed \_\_\_\_\_

Expected start time \_\_\_\_\_

Contact phone # \_\_\_\_\_

## Jason Lang

---

**From:** David Albitz - D&M Fireworks <dave@dmfireworks.com>  
**Sent:** Friday, February 08, 2019 1:15 PM  
**To:** 'Jason Lang'  
**Subject:** RE: 2019 East Goshen Township, Community Day, Fireworks Quote

Hi Jason,

To produce the display quoting the same numbers you sent me you would be looking at \$12,250. Unfortunately, shell prices have really gone up this year. Let me know what you think. If needed, I can also gladly put a proposal together for any other budget level.

Thanks,  
Dave

David Albitz  
President, D&M Fireworks, LLC  
P.O. Box 503  
Bally, PA 19503  
Phone: 610-656-1575  
Fax: 888-797-4675  
Email: [dave@dmfireworks.com](mailto:dave@dmfireworks.com)  
Web: [www.dmfireworks.com](http://www.dmfireworks.com)

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**From:** Jason Lang <[jlang@eastgoshen.org](mailto:jlang@eastgoshen.org)>  
**Sent:** Friday, February 08, 2019 12:02 PM  
**To:** David Albitz - D&M Fireworks <[dave@dmfireworks.com](mailto:dave@dmfireworks.com)>  
**Subject:** RE: 2019 East Goshen Township, Community Day, Fireworks Quote



**From:** David Albitz - D&M Fireworks [<mailto:dave@dmfireworks.com>]  
**Sent:** Friday, February 08, 2019 11:49 AM  
**To:** 'Jason Lang'  
**Subject:** RE: 2019 East Goshen Township, Community Day, Fireworks Quote

Hi Jason,

Received – thank you!

Will have a quote back to you this afternoon.

Thanks,  
Dave

David Albitz  
President, D&M Fireworks, LLC  
P.O. Box 503  
Bally, PA 19503  
Phone: 610-656-1575  
Fax: 888-797-4675  
Email: [dave@dmfireworks.com](mailto:dave@dmfireworks.com)  
Web: [www.dmfireworks.com](http://www.dmfireworks.com)

**From:** Jason Lang <[jlang@eastgoshen.org](mailto:jlang@eastgoshen.org)>  
**Sent:** Friday, February 08, 2019 11:15 AM  
**To:** 'East Goshen Parks & Recreation' <[jlang@eastgoshen.org](mailto:jlang@eastgoshen.org)>  
**Subject:** 2019 East Goshen Township, Community Day, Fireworks Quote

Hi Everyone-

Thanks for your patience in getting this out to you.  
This year, we are going to hold Community Day on June 29<sup>th</sup>, with a June 30<sup>th</sup> rain date.  
Can you please submit your quote based on the attached by February 25<sup>th</sup>?

Thanks and have a nice weekend!

Jason Lang, MS, CPRE  
2017 Governor's Award Winner for Local Government Excellence, Health & Wellness  
Director of Parks and Recreation  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380  
610-692-7171  
Visit us at [www.eastgoshen.org](http://www.eastgoshen.org)  
Check us out on YouTube at: <https://www.youtube.com/channel/UClepOAEAR3JJGOMlb2TYsTQ>

**good for you.**  
**good for all.**  
PENNSYLVANIA PARKS & RECREATION

From: onestoppartyshop@comcast.net  
To: jlang@eastgoshen.org  
Subject: Your Quote from One Stop Party Shop - Quote #3961  
Date: Tuesday, February 12, 2019 11:33:06 AM

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One Stop Party Shop

QUOTE #3961:

**Your Quote:**

Please Note: This quote is for informational purposes only. **The inventory has not been reserved.** Please place an order online or call our office to reserve this date. Weekends fill up fast so reserve early for best selection.

Please Note when reserving: Deposits are nonrefundable

510 E. Barnard St. Unit

59

West Chester, Pa 19382

610-431-1203

onestoppartyshop.biz

**Important Information - Please Read  
Below!**

East Goshen Township

Jason Lang

1580 Paoli Pike






West Chester, PA 19380

jlang@eastgoshen.org

610-692-7171/(610)692-7171

Quote Created by: Perry Camerlengo

Customer Comments: NO CHARGE FOR \$75 DELIVERY - NO  
CHARGE FOR FUEL - STAFF ATTENDANT \$30 INSTEAD OF \$35  
AN HOUR x 4 HOURS EACH - GAVE A 20% DISCOUNT OFF  
ENTIRE ORDER

Sat, Jun 29 4:00 - 8:00 pm	
 Double Lane Dry Slide	\$500.00 x 1 = \$500.00
 Plain Bounce House	\$250.00 x 1 = \$250.00
 Toddler Bounce House	\$250.00 x 1 = \$250.00
 40' Caustic Obstacle Course	\$400.00 x 1 = \$400.00
 World Of Sports	\$400.00 x 1 = \$400.00

<input type="checkbox"/> Wrecking Ball	\$500.00 x 1 = \$500.00
<input type="checkbox"/> Trackless Train	\$600.00 x 1 = \$600.00
<input type="checkbox"/> Mini Clown Striker	\$75.00 x 1 = \$75.00
<input type="checkbox"/> Hi-Striker	\$200.00 x 1 = \$200.00
<input type="checkbox"/> 5500 Watt Generator	\$100.00 x 3 = \$300.00
<input type="checkbox"/> 5 Gallon Fuel	\$0.00 x 4 = \$0.00
<input type="checkbox"/> Staff / Attendant	\$120.00 x 7 = \$840.00

SubTotal		\$4,315.00
General Discount: 75.00	-\$75.00	\$4,240.00
Delivery fee - Yes I need Delivery	\$75.00	\$4,315.00
Coupon: Discount 20%	-\$863.00	\$3,452.00
Tax: 0%	\$0.00	\$3,452.00

Total \$3,452.00

Min Payment Req'd \$1,726.00

Due \$3,452.00

A few tips and reminders: (PLEASE READ BELOW)

- 1) We accept cash and most credit cards (not AmEx). If paying with cash, please note that our drivers don't carry change. Payment is due at time of set up. Due to the number of returned checks we no longer accept checks as a form of payment.
- 2) Please call our office if you have stairs or a tiered backyard, so we can discuss setup options.
- 3) We can set up on most surfaces but not rocks or sticker patches of any kind. If this type of topography is all you have, please rent "tarping 3 thick" under concessions and add-ons and/or tarp 3 thick before our delivery/setup. Please call us if you are unsure.
- 4) All inflatable units MUST be staked in the ground for safety. If this is not possible, you will need to select jumper placement to be around secure items that we can tie off to, i.e. telephone poles, fence posts, etc. The unit must be secured on atleast 3 corners. Sandbags are not safe for most setups and as a result we do not use them.
- 5) We will call you the day before your event with a set up time (we sometimes have to arrive very early to get all of the jumps out on time but we do not charge for the extra time)
- 6) Please call as early as possible if you need to cancel for weather or any other reason. Once we've set up, we do not give refunds for any reason including weather. Please see the FAQ and Policies pages on our web site.
- 7) If your event will be at a park. Please tell us. It affects our scheduling and your pricing. You will need to either provide electricity within 50' or rent a generator which we can provide at an additional cost.

We want your party to go as smoothly as possible. Please call if you have any questions. Thanks!



## Bette's Bounces, LLC

1937 MacDade Blvd, Woodlyn, PA 19094

Phone: 610-358-4772 Fax: 610-884-7999

Website: www.bettesbounces.com Email: bettesbounces@rcn.com

### East Goshen Township

#### Jason Lang

1661 Paoli Pike

West Chester, PA 19380

Phone: (610)692-7171 3101

Cell Phone: (610)656-8718

Email: jlang@eastgoshen.org

**Order No:** 45892

**Order Date:** February 8, 2019

**Written by:** Matt

InvNo	Name	Qty	Total
P1192	Giant Dual Lane Slide	1	\$599.00
INV627	Animal Kingdom Toddler Town	1	\$399.00
160	Castle Moonbounce	1	\$199.00
INV506	World of Sports Game	1	\$399.00
P96	Wrecking Ball	1	\$599.00
708	4 Hour Attendant <i>Giant Dual Lane Slide, Animal Kingdom Toddler Town, Castle Moonbounce, 7 Element Obstacle Course, Wrecking Ball</i>	5	\$600.00
INV97	High Striker (10ft)	1	\$199.00
512	High Striker (5ft)	1	\$99.00
903	Generator <i>power provided at no cost</i>	3	\$0.00
607	Trackless Train (Includes Staffing)	1	\$799.00
205	7 Element Obstacle Course	1	\$399.00

**Order Subtotal:** \$4,291.00

**Discount (20.00%):** (\$738.20)

**Delivery Charge:** \$0.00

**TOTAL:** \$3,552.80

**Amount Paid:** \$0.00

**Balance Due:** \$3,552.80

**Start Date & Time:** Jun 29, 2019 4:00 pm

**End Date & Time:** Jun 29, 2019 8:00 pm

**Delivery method:** Delivery

**Occasion:** Community Day

**Surface:** Grass

#### **Additional Notes:**

Reserved By: Matt

50% Deposit Required to Secure Date

Rain Date of 6/30/2019

## Bette's Bounces & Carnival Attractions

### RENTAL AGREEMENT, RELEASE AND ASSUMPTION OF RISKS

#### TERMS AND CONDITIONS/WARRANTY

- By accepting delivery of rented items, customer agrees to all terms and conditions shown on this rental contract. Customer acknowledges the s/he has received in good order all rented items and other goods listed on the contract.
- Customer assumes full responsibility for all rented items, including their safe and proper use, operation, maintenance, and return to Bette's Bounces. Customer is responsible for all loss, damage or repair.
- Retaking of Equipment: If customer fails to return all rented items upon agreed time, customer agrees to pay for all additional charges. If customer refuses to return rented items, the customer agrees that Bette's Bounces and its agents may take all reasonable actions necessary to recover rented items without prior notice or legal process.

#### RELEASE OF LIABILITY

- Duty of Participants: It is recognized that some activities conducted by Bette's Bounces are hazardous to participants regardless of all feasible safety measures which we can take. All participants have a duty to act as a reasonable prudent person when engaging in the recreational activities which are offered by Bette's Bounces. I hereby covenant and agree not to:

A. Act in any way which shall interfere with the running or operation of Bette's Bounces when such activities conform to the rules and regulations of the State of Pennsylvania.

B. Engage in any harmful conduct or willfully or negligently engage in any type of conduct which contributes to or causes injury to any person.

C. To embark in any self initiated activity without first informing Bette's Bounces of my intentions and receiving permission from Bette's Bounces to engage in such self initiated activity.

5. I understand and acknowledge that the activity which I am about to voluntarily engage in as a participant bears certain known risks and unanticipated risks. Those risks include, but are not limited to falling, slipping, crashing and colliding and could result in injury, illness, disease, emotional distress, death and/or property damage to myself or my guests and invitees.

6. In consideration of the services and/or property provided, I for myself and any minor children for which I am the parent, legal guardian or otherwise responsible, any heirs, personal representatives or assign, do hereby release Bette's Bounces, its principals', directors, officers, agents, employees and volunteers from any liability and waive any claim for damages arising from any cause whatsoever (except that which is gross negligence).

7. Rules: Lessee agrees to supervise both the equipment and its use at all times said equipment is in the possession of the lessee. Accompanying this contract is a set of directions for use and safety rules that I agree to follow and utilize at all times during the operation and use of the interactive inflatable game. Lessee Initial Here \_\_\_\_\_ I have been explained the following: Water Slides that have a pool liner attached shall not be removed. By removing this liner, it creates an unsafe ride, therefore Bette's Bounces & Carnival Attractions and its employee's will not be responsible for any injuries occurring.

#### **HARMLESS PROVISIONS**

8. Lessee agrees to indemnify and hold lessor harmless from any and all claims, actions, suits, proceeding costs, expenses, damages and liabilities, including reasonable attorney's fees arising by reason of injury, damage or death to persons or property, in connection with or resulting from the usage of equipment including but not limited to the manufacture, selection, delivery, possession, use, operation, or return of the equipment.

9. Lessee hereby releases and holds harmless lessor from injuries or damages incurred as a result of the use of said equipment unless lessor is operating the equipment and is deemed by a court of law to be negligent in its actions. Lessor cannot under any circumstances be held liable for injuries as a result of acts of God, nature, or other conditions beyond its control or knowledge. Lessee also agrees to indemnify and hold harmless lessor from any loss, damage, theft, or destruction of the equipment during the term of this contract and any extension thereof.

#### **DUTY TO MITIGATE**

10. In the event of injury, damage or loss due to lessor's negligence, lessee agrees and assumes the duty to mitigate all costs resulting from said injury, damage or loss.

#### **DISCLAIMER OF CONSEQUENTIAL DAMAGES**

11. By signing this contract, lessee agrees to forego seeking any consequential damages in the event of any injury, damage or loss due to lessor's negligence. *I acknowledge and certify that I have had sufficient opportunity to read this entire document, that I understand its content and that I execute it freely, intelligently and without duress of any kind and agree to be bound by its terms.*

LESSEE:

\_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Bette's Bounces & Carnival Attractions**

### **SAFETY RULES & OPERATING INSTRUCTIONS**

- \* Insure that all safety rules and operating instructions posted on the front of the inflatable are followed.
- \* A trained operator(s) must be on duty at all times.
- \* In case of high winds or storms, have all persons exit the inflatable and then unplug the unit and let it deflate.
- \* Remove all sharp or pointed objects from pockets
- \* No Silly String is to come in contact with the inside or outside of the unit
- \* No food, drinks or gum chewing allowed
- \* Remove shoes, eyeglasses and jewelry
- \* No flips, somersaults, rough play, piling on or wrestling
- \* Do not bounce against sides or near the front entrance way. Do not bounce into corner posts.
- \* Do not climb on side walls or nets
- \* Keep a safe distance between kids bouncing in the inflatable
- \* No jumping or sitting on the entrance ramp
- \* Only allow similar sized riders in the inflatable at once
- \* Follow the maximum number of riders guidelines as posted on the inflatable
- \* Follow the maximum weight limit as posted on the inflatable
- \* Do not let the inflatable rub up against any surface
- \* Do not move the bounce from the location where set up
- \* Individuals with head, neck or back injuries or disabilities, pregnant women, small infants, and others who may be susceptible to injury from falls, bumps, or bouncing are not permitted in the unit at any time.
- \* Water hoses or water must not be used in the inflatable unless specifically manufactured for use with water.
- \* If the inflatable starts to deflate, have all riders exit immediately and then check for one of the following conditions:
  - \* the blower motor has stopped; in which case check the power cord connection at the outlet to make sure that it has not been unplugged. If not, check to make sure a circuit breaker was not tripped.
  - \* If blower motor continues to run; check for blockage of air intake screen on the side of the blower unit. Also check all air tubes on the back of the inflatable for snugness and tighten ties if necessary.
  - \* If either of these steps corrects the problem, fully re-inflate the unit prior to permitting anyone to use it.
  - \* If you cannot correct the problem, call our office at 610.358.4772

### **ADDITIONAL SAFETY RULES FOR SLIDES**

- \* Participants must sit down at the top of the slide before sliding down.
- \* Do not run, jump, bounce, or horseplay at the top of the slide.
- \* Only one person (per sliding lane) is permitted to be at the top of the slide at a time.
- \* Participants must slide down the slide feet first on their bottom.
- \* Only one person (per sliding lane) is permitted to go down the slide at a time.
- \* Participants must wait until the previous ride is off of the bottom of the slide/landing area before they go down the slide.
- \* DO NOT apply any lubricant or any other substance to the sliding surface that will cause riders to travel down the slide at a higher speed.
- \* Slide liners are not to be removed from the inflatable
- \* Going down the slide on your knees WILL RESULT IN INJURY. DO NOT go down the slide on your knees.

**Rain/Weather Cancellations:** We don't charge for cancellations due to weather. You must cancel by 8am the morning of the event in order to be refunded.

**Deposits:** Are non refundable, but transferable for a one year period of time.



# Memo

Date: February 28, 2019  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: Energy Transition Plan

**Background** - In November 2018, the WCACOG approved the issuance of a RFP for Renewable Energy Planning services under which the consultant would prepare an Energy Transition Plan to achieve 100% renewable electricity by 2035 and 100% renewable energy for all uses in the West Chester Area by 2050.

At their meeting on February 21, the WCACOG accepted the proposal from Cadmus Group LCC in the amount of \$75,000, with the cost to be apportioned based on population.

The WCACOG is comprised of an elected official from each of seven municipalities in the West Chester region. Under the terms of the inter-municipal agreement that created the WCACOG, the governing body of each of member municipality must specifically approve participation in any WCACOG project. The next WCACOG meeting is scheduled for April 25, 2019.

I have provided a copy of the attached memo from the WCACOG to the Sustainability Advisory Committee for their review and comment. I expect they will make a recommendation at their upcoming meeting on March 25<sup>th</sup>.

**Recommendation** - I would suggest that you table action on this until your meeting on April 2<sup>nd</sup> so that you will have the benefit of their recommendation.

# Memo

Date: February 22, 2019

To: East Bradford Township Board of Supervisors  
East Goshen Township Board of Supervisors  
West Goshen Township Board of Supervisors  
West Whiteland Township Board of Supervisors  
Westtown Township Board of Supervisors  
West Chester Borough Council

From: Rick Smith, East Goshen Township Manager

Re: Energy Transition Plan

By way of background, in November 2018, the WCACOG approved the issuance of a RFP for Renewable Energy Planning services. The RFP was a request for a consultant to develop an Energy Transition Plan to achieve 100% renewable electricity by 2035 and 100% renewable energy for all uses by 2050.

The RFP was issued in December and proposals were due on February 4, 2019. The WCACOG received proposals from the following firms:

Amerex Energy - Sugar Land, TX (Office in West Chester)  
Cadmus Group - Boston, MA  
Enel X – Boston, MA  
NEWR Energy - Bethesda, MD (office in Philadelphia)  
Optimal Energy - Hinesburg, VT  
Pennoni-Krug – West Chester, PA  
ProtoGen Energy Aligned - Quakertown, PA  
Synapse Energy Economics – Cambridge, MA  
Practical Energy Solutions - West Chester, PA - expressed interest in the project but did not submit a proposal since their Vice President, Dianne Herrin, is also the Mayor of West Chester

Prior to the receipt of proposals, Thornbury Township indicated that they did not want to participate in this project.

A review team consisting of the municipal managers and three representatives from the Chester County Clean Energy Leaders reviewed the proposals and interviewed (via a video conference) three of the firms that submitted proposals.

The review team recommended that the WCACOG accept the proposal from Cadmus Group LCC in the amount of \$75,000. Cadmus has developed an energy transition plan for King County in Washington and is in the process of developing a plan for Buncombe County in North

Carolina, which includes the city of Asheville. They provide technical assistance to the DVRPC for their Solar Ready II project and worked on projects for the U.S. Department of Energy.

At their meeting on February 21, 2019, the WCACOG approved a motion to accept the proposal from Cadmus in the amount of \$75,000, with the cost to be apportioned based on population:

	Population	Percentage		
East Bradford	10,038	9.97%		\$7,475
East Goshen	18,339	18.21%		\$13,656
West Chester B.	19,842	19.70%		\$14,775
West Goshen	23,137	22.97%		\$17,229
West Whiteland	18,450	18.32%		\$13,739
Westtown	10,913	10.84%		\$8,126
Total	100,719	100.00%		\$75,000

The WCACOG is comprised of an elected official from each of seven municipalities in the West Chester region. Under the terms of the inter-municipal agreement that created the WCACOG, the governing body of each of member municipality must specifically approve participation in any WCACOG project. Accordingly, in order for each of your respective municipalities to participate in this project, an affirmative vote of your respective governing body is required.

The next WCACOG meeting is scheduled for April 25, 2019, so we would appreciate receiving your decision by that date.

Attached is a synopsis of the project, along with an excerpt from the proposal from Cadmus.

## **ENERGY TRANSITION PLAN**

This project will result in the creation of an Energy Transition Plan ("the Plan") with a goal of 100% renewable energy electricity by 2035 and 100% renewable energy for all uses by 2050 in a fair and inclusive transition process. It should be noted that this project is intended to not only affect municipal operations, but rather all uses, including residential, commercial, business, industrial, educational, retail, and transportation.

Cadmus has broken the project into five tasks which are summarized below:

Task 1 – A kickoff meeting (via video conference) with members of the WCACOG to provide Cadmus with a better understanding of our objectives, stakeholder engagement, and the schedule for the Plan.

Task 2 - The creation of an advisory group that will include a representative from each municipality, a representative from the DVRPC, other representatives as determined by WCACOG, and eight stakeholders from the West Chester area. Cadmus will interview the stakeholders to obtain their input on how to address their specific needs and challenges. A community visioning session will be held to solicit input from the general public. A website will be created to provide information to the public on the project. A summary of the results will be compiled for use by the advisory group.

Task 3 – Cadmus will compile a list of policies based on the stakeholder interviews and community visioning session, and for each policy, identify and assess the various barriers and opportunities that exist for its implementation. They will then prepare a policy summary matrix that will summarize the above information. Cadmus will also identify up to eight sites that may be suitable for renewable energy or energy storage.

Task 4 – Cadmus will identify the current mix of electric power sources for the West Chester area. A business-as-usual forecast of the electric power mix will be developed for use as a baseline. The impacts of the various policies identified in Task 3 will be modeled to determine the expected energy, financial, and economic impacts on this baseline. The various policies will be analyzed and grouped as appropriate, and Cadmus will prepare a memo summarizing the above information and how it helps to achieve the 100% renewal energy goal.

Task 5 – The final Plan, including short-, medium-, and long-term objectives will be developed. Specific action items will be identified for the short- and medium-term objectives. Generalized steps will be identified for the long-term objectives. Cadmus will present the plan at a public meeting.

Attached are the applicable pages from their proposal.

## 3. Approach to Project

The following section describes the Cadmus team's approach to accomplishing the tasks laid out by West Chester Area Council of Governments (WCACOG) in its RFP. The West Chester Area Council of Governments, representing West Chester Borough and the townships of East Bradford, West Whiteland, West Goshen, East Goshen, Westtown, and Thornbury, will hereby be referred to as *WCACOG*, and the multi-jurisdictional area it represents will be referred to as *the West Chester Area*.

### *Task 1. Kickoff Meeting*

At the outset of the project, the team will first conduct a scoping call with WCACOG to further hone the scope of the project together and to better understand the regional vision, objectives, and constraints. The scoping call will include WCACOG's preferences on key aspects of the project including the breadth and depth of the stakeholder engagement process, project schedule, deadlines for key deliverables and the timing of regular check-ins.

#### **Key Deliverables:**

- Kickoff call with WCACOG
- Finalized scope of work
- Gantt chart

### *Task 2 - Stakeholder and Community Engagement*

#### **Task 2a. Project Advisory Group Formation and Intake Interviews**

To obtain feedback from key stakeholders in the West Chester Area, Cadmus will work with WCACOG to assemble an advisory group. This core working group will be comprised of a representative from each city, along with at large representatives from the DVRPC and potential additional members as suggested by WCACOG. The Project Team will call on this advisory group to provide critical input and feedback throughout the Renewable Energy Planning process.

As part of its initial outreach, the Project Team will conduct up to eight individual "intake interviews" with these advisory group members. The intake interviews will focus on understanding directly from key stakeholders their priorities, concerns, and preferences for renewable energy implementation. Furthermore, it will allow the Project Team to understand perspectives from members of each of the seven communities. The individualized nature of the interviews will allow for insights to be shared that might not otherwise be discussed at a meeting with additional stakeholders. These conversations can serve to build initial stakeholder support as well as demonstrate inclusion by inviting stakeholders to interview who may not be strong supporters of the renewable energy plan. It can allow stakeholders to air their concerns in a format that will not detract from a larger group discussion. Overall, the intake interviews will inform the development of the materials for the Advisory Group Meeting (Task 2b).

#### **Task 2b. Advisory Group Meeting**

The Project Team will meet in-person with WCACOG, and selected stakeholders (potentially Advisory Group). This meeting would involve reviewing the agenda for the broader Community Visioning Workshop and to solicit detailed feedback from members on discussion topics in advance of the

Community Visioning Workshop. A key conversation will be confirming WCACOG's energy goals, which will involve defining what methods of generation will count as renewable. The small group meeting will also serve as an initial opportunity for the Project Team to identify preferences and common barriers shared by the seven communities. The small group would discuss topics likely to be raised by attendees at the broader meeting and strategize as to how to frame the conversation most productively. Holding this meeting in advance of the public workshop will allow the Project Team to review material with the advisory group before making a full public presentation and will allow for a more detailed discussion as a small group.

## Task 2c. Community Visioning Workshop

Later in the day (likely in the evening to allow for greater community attendance), WCACOG and Project Team would hold a launch meeting in a central location with community, and advisory group members. This professionally-facilitated workshop will seek to identify different community perspectives on municipal energy goals and priority, and to discuss the community's specific needs, challenges, and goals for the project. Holding this stakeholder meeting at the outset of the project will ensure the team can best align tasks with goals. Discussion questions and presentation topics will be developed with WCACOG in advance of the meeting.

At the stakeholder workshop, a group visioning exercise will guide the process for establishing a community-wide vision for achieving the WCACOG's Renewable Energy Targets. Preliminarily, discussion topics will include:

- **Priorities:** *What are the group's key drivers and priorities for renewable energy implementation?* Communities are motivated to transition to 100 percent renewable energy utilization for a variety of reasons. Identifying which one or more of these are key drivers is a critical step in determining the most effective path for implementation of renewable energy for the community. For instance, a few potential priorities may include reducing energy costs, reducing GHG emissions, and strengthening local economic development.
- **Collective Vision of Success:** *What tangible changes would be evident in our community if WCACOG were achieved its 100 percent renewable energy goals?* This might include increased financial strength (e.g. average reduction in energy bills for households and businesses), greater resilience (fewer power outages during storms), and economic or other co-benefits (local energy jobs).
- **Obstacles:** *What have been obstacles to renewable energy implementation thus far?* What would mitigate these obstacles? This may include policy constraints, stakeholder opposition, or other challenges. Clarifying these upfront allows the community and Project Team to learn from past pitfalls and focus efforts on moving forward.

Following this round of stakeholder engagement, the Project Team will prepare a memo that summarizes the findings from the intake interviews, Advisory Group Meeting, and Community Visioning Workshop and identify how these outputs will inform later tasks.

## Task 2d. Ongoing Public Education and Outreach Support

The Project Team will develop a simple project website to house outreach materials and deliverables, which will serve to keep the community updated after the community meeting. Cadmus will make regular updates to this website, describing project progress and posting interim task deliverables.

Members of the Project Team will also be available to call in to public or stakeholder meetings as appropriate to support WCACOG members in updating community members and elected officials on progress.

**Key Deliverables:**

- Eight individual intake interviews
- In-person Advisory Group Meeting
- Community Visioning Meeting
- Memo summarizing findings from interviews, Advisory Group Meeting, and Community Visioning Workshop
- Project website and outreach materials

## *Task 3. Policy Options and Barriers Analysis*

### **Task 3a. Compilation of Policy Options**

Based on the initial community visioning workshop with WCACOG, as well as Cadmus' prior work with municipal governments nationwide, the Project Team will compile a list of strategy options that were either directly identified by WCACOG and other relevant stakeholders or are based on best practices that could align with WCACOG's goals.

Based on its *Pathways to 100* report and prior local energy planning projects, Cadmus has developed a preliminary list of more than two dozen actions that may be included in such a roster of potential policy actions across multiple technologies. Actions included may include, for example, direct use of municipal legal authority, use of the city's convening abilities or the creation of community-based programs, partnerships with utility or state organizations to implement innovating tariff, financing, or incentive programs, transportation electrification or demand management strategies, and other emerging local government policy strategies. The Project Team will revise the resulting list based on stakeholder feedback and WCACOG's interests to develop a custom set of policy options for evaluation in this effort.

The Project Team will look at options that deploy the hard powers of WCACOG member governments — options to use city resources to act locally and to use city authority to require local action. This will include exploring opportunities for collaboration with other parties to act regionally or statewide, including engagement of county or state government to take steps to allow for greater action, and cooperation with legislators, regulators, or agency staff.

### **Task 3b. Barriers and Opportunities Assessment**

For each policy or program option of interest, the Project Team will assess the feasibility and expected impacts of such an effort within Pennsylvania's policy and regulatory structure. The research will be specific to Pennsylvania's energy context, drawing on our extensive experience with state municipalities and utilities, and the regional expertise of the Advisory Staff. The project team will conduct desk research to evaluate relevant barriers and opportunities, consulting regional installation databases, integrated resource plans, and other independent studies where available. Considerations for the barriers and opportunities research may include the type and scale of each action and strategy, and county cost-effectiveness and general effectiveness (low to high) and feasibility of the policy options.

This work will be done in consultation with the project advisory group to provide additional insights related to key barriers, potential existing gaps, and opportunities for continued renewable energy penetration. The Project Team will coordinate with WCACOG to conduct outreach to key stakeholders and will utilize the deep local knowledge of its project partners to ensure that local policy issues are reflected in the assessment of barriers and opportunities.

Based on this assessment, the Project Team will develop a policy summary matrix which provides qualitative descriptions of the feasibility, scalability, and impact of various policy options. The Project Team will share the list of potential strategies and policy matrix with the Advisory Group.

### **Task 3c. Potential Renewable Energy and Energy Storage Site Identification**

Informed by stakeholder conversations, the Project Team will identify and compile a short list of potential sites for renewable energy or energy storage site development. The Project Team will conduct high-level pre-feasibility assessments for up to eight sites, taking into account factors such as available land area, proximity to power lines, and other factors informing site feasibility. Given budget constraints, our team anticipates that this study will be high-level. However, our team does provide no-cost technical assistance through the U.S. Department of Energy's SolSmart program. If WCACOG communities are interested in pursuing a more in-depth feasibility analyses solar specifically, our team can provide this type of technical assistance through the SolSmart program.

#### **Key Deliverables:**

- Memo detailing potential policy options including barriers
- Strategy analysis matrix comparing the options
- Pre-feasibility assessment of eight sites

### **Task 4. Policy Impact Modeling**

In Task 4, the Project Team will identify the likely energy and financial impacts of a set of programs of interest to the West Chester Area, as well as a range of scenarios that reflect high concentrations of renewable energy and their associated costs.

The Project Team will first conduct research on the current mix of electric power sources for the West Chester Area, and develop a business-as-usual forecast of likely changes in electric power mix during the planning period.

From this baseline, the Project Team will assess the likely energy impacts (as well as the associated greenhouse gas emissions reductions) of each strategy selected in Task 3 above towards WCACOG's renewable energy goal, as well as the potential direct costs and benefits to the communities associated with each opportunity. The Project Team can draw on its existing database of local government policy impacts, as well as its existing city energy model, to conduct this work efficiently.

Following this analysis, the Project Team will present and discuss these results with the Advisory Group and would develop one or several packages of policy actions items which could be combined to comprise a renewable energy transition plan.

For each policy package, Cadmus will then create a wedge analysis which displays the results of this energy impact assessment and which discussed the contribution that each specific action within a policy

scenario would have in bringing WCACOG toward its renewable energy goals. Cadmus will provide an analysis memo to synthesize the results of this analysis, and characterize the expected energy, and economic impacts of each policy and package.

## **Key Deliverables:**

- Analysis memo summarizing (1) each community's current energy mix and expected baseline power mix forecast, (2) policy actions and scenarios selected for quantitative impact assessment, (3) expected energy, financial, and economic impacts of various policy actions and scenarios, and (4) wedge analysis demonstrating progress towards 100% renewable energy goal of each policy scenario

## ***Task 5. Renewable Energy Plan Development***

Based on the outcomes of the above research tasks and stakeholder feedback, the Project Team (with the advice and review of the Advisory Group) will develop a roadmap for WCACOG's renewable energy goals. This plan will use the conclusions of the policy research and community planning process to identify actions of broad interest in the West Chester Area and utilize the results of the impact assessment and feasibility study to identify the projected energy impacts, costs, and savings of these actions. The process for input on the plan will have the following major steps:

- **High-level plan:** The Project Team will identify the strategies from the matrix that best align with local goals. For each strategy selected, the team will identify key steps in execution and produce a summary document that outlines the major strategies and associated action steps.
- **Input from City and Community Advisory Group:** The Project Team will share the high-level summary document with the Community Advisory Group to ensure that the overall direction aligns with local needs and challenges.
- **Full action plan:** The Team will make final adjustments to the high-level plan based on input from the Advisory Group and compile a full action-plan for WCACOG's transition to utilizing 100 percent renewable energy will include short-, medium-, and long-term opportunities. Long-term opportunities will summarize high-level steps needed to create the environment to move forward with increasing renewable energy sources (e.g. establishing an on-going commitment from a broadened Advisory Group, passing additional local legislation). The short- and medium-term levels will provide action-steps for the selected strategies such as directed guidance on engaging residents, securing funding, and adjusting program policies.
- **Community presentation: Following the completion of the full action plan, the team will deliver an in-person presentation of final results in a public meeting in the West Chester area. The project team will work with WCACOG members and the community advisory group to promote the meeting and invite community participation.**

# CADMUS

Upon review of the action plan by the WCACOG and key stakeholders, the Project Team will address any feedback and develop a final deliverable. The project will conclude with an in-person~~a remote~~ presentation to present the final results and recommendations.

**Key Deliverables:**

- A final Renewable Energy Transition Plan for WCACOG area, including short-, medium-, and long-term goals
- A final public presentation WCACOG and advisory group members of the full action plan

## Proposal to Provide Renewable Energy Planning Services to West Chester Area Council of Governments

February 19, 2019

### *Revised Cost Proposal*

The Project Team proposes to deliver the scope of work above for a budget (including labor and expenses) of \$75,000. Cadmus proposes offering each task at a fixed price amount. A budget by task is provided in Table 1 below. The Team proposes for two Cadmus staffers to attend the in-person meetings with WCACOG.

**Table 1 Proposed Budget**

Task	Budget
Task 1: Kickoff Meeting	\$600
Task 2: Stakeholder and Community Engagement	\$22,500
Task 3: Policy Options and Barriers Analysis	\$16,200
Task 4: Policy Impact Modeling	\$12,000
Task 5 Renewable Energy Plan Development (including in-person final presentation)	\$21,600
Travel Expenses (two trips)	\$1,800
Workshop Refreshments and Materials (two trips)	\$300
<b>Total</b>	<b>\$75,000</b>

The set of activities and tasks proposed by the project team do not easily scale with the number of communities that would participate in a community energy planning effort. Therefore, the Project Team proposes the same basic cost structure regardless of the number of participating communities.

# Memo

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To: Board of Supervisors  
From: Jason Lang  
Re: East Goshen Milltown Dam Park Renovation, DEP Mariner 2 Grant Program  
Date: February 28, 2019

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East Goshen Township has received a \$350,000 DEP Mariner 2 grant to help fund the development of Milltown Dam Park. The Township has already committed to spending \$313,000 in conjunction with this grant, to fund the below park improvements.

Milltown Dam Park Improvements will include:

- Two Parking Areas (15 total space)
- Fishing Piers, Bridges and Boardwalks
- ADA accessible walkways
- Wood chipped Foot Paths
- Reservoir Road Mixed-Use Trail
- Native species plantings

As a part of DEP's post-grant paperwork process, their staff has requested that East Goshen Township pass a motion formally authorizing the Township match of \$313,000. The name of this project, specific to the DEP grant award, is Dams Transformed into Parks, East Goshen.

Motion: I move to authorize \$313,800 in matching funds to be utilized in conjunction with the \$350,000 DEP Mariner 2 grant, to fund improvements associated with the Dams Transformed into Parks, East Goshen project.

**BOARD OF SUPERVISORS**  
EAST GOSHEN TOWNSHIP  
CHESTER COUNTY  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

February 27, 2019

To: Board of Supervisors

From: Mark Miller

RE: Trailer Purchase

We budgeted \$9,000 in the Capital Reserve Fund to replace our utility trailer. The existing utility trailer is essentially unusable and has no salvage value. I reached out to three vendors to obtain prices. Below are the prices.

Pro-Line Trailers	\$ 6,124.99
TP Trailers	\$10,600.00
Inter-Con Equipment	\$12,364.00

I recommend that we purchase the trailer from Pro-Line Trailers in the amount of \$6,124.99. The reason for the biggest difference in price is that we will be picking it up in Virginia, which resulted in a significant savings.

**Recommended motion:** Madame Chair, I move that we purchase a replacement utility trailer from Pro-Line Trailers in the amount of \$6,124.99

2/24/19

Mark Miller & Board of Supervisors:

This note was received from a resident with their utility payment. Just wanted to pass it along!

Chris Boylan

Resident note from The Florians at 700 Sycamore Dr. We

FEB 24, 2019 -  
TO EGT SUE &  
ROAD MAINT. TEAM -

THANKS FOR YOUR GREAT  
MANAGEMENT AND  
ROAD/HWY MAINT  
EFFORTS THIS PAST FALL  
& WINTER -  
WE APPRECIATE YOUR EFFORTS  
CHUCK & RUTH FLOSIAN  
GRAND OAK SUBV.

BOARD OF SUPERVISORS  
EAST GOSHEN TOWNSHIP  
CHESTER COUNTY  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

**FYI**

March 1, 2019

Dear Property Owner:

The purpose of this letter is to inform you that East Goshen Township has received a Conditional Use application for the un addressed Hershey's Mill property at the north corner of the intersection of N. Chester Rd. and Wineberry Ln., West Chester PA 19380. Conditional Use approval for a Public Utility Facility was granted for this property in 1997, to PECO Energy Co.

PECO Energy is seeking to modify the Conditional Use approval from 1997 by adding a 10' x 16' building to the site. PECO proposes to upgrade the existing communications equipment for the facility and house it inside this new building.

The property is situated in the R-1, (Low Density Suburban Residential) Zoning District of East Goshen Township. Public Utility Facilities are permitted in the R-1 Zoning District as a Conditional Use.

Pursuant to Township policy, property owners within 1000 feet of the subject property are notified when Conditional use applications are received. **The meeting dates for this matter are listed below and subject to change without further written notice:**

**March 6, 2019 - Planning Commission (7:00 PM)**

**March 13, 2019 - Conservancy Board (7:00 PM)**

**April 3, 2019 - Planning Commission (7:00 PM)**

**April 23, 2019 - Board of Supervisors (7:00 PM – Conditional Use Hearing)**

These meetings will be held at the Township Administration Building and will be open to the public. The Application is available for review at the Township building during normal business hours. If any person who wishes to attend the hearing has a disability and/or requires an auxiliary aid, service or other accommodation to observe or participate in the proceedings, he or she should contact East Goshen Township at 610-692-7171 to discuss how those needs may be accommodated.

Sincerely,

*Mark A. Gordon*

Mark A. Gordon  
Township Zoning Officer

*Would you like more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to [www.eastgoshen.org](http://www.eastgoshen.org), and click the "E-notification & Emergency Alert" button on the left side of the homepage. Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones informed and safe during emergencies. Visit [www.readychesco.org](http://www.readychesco.org) to sign up today!*