

# Memo

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To: Board of Supervisors  
From: Jon Altshul  
Re: March 2019 Financial Report  
Date: April 5, 2018

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As of March 31<sup>st</sup>, net of pass throughs, the general fund had revenues of \$3,680,808 and expenses of \$2,737,594 for a year-to-date surplus of \$943,215. Compared to the year-to-date budget, revenues were \$58,565 under budget, and expenses were \$33,184 under budget for a negative budget variance of \$25,380. As of March 31<sup>st</sup>, the general fund balance was \$6,306,832.

On the expense side, Administration is \$30,005 over budget due primarily to funding the pension plan obligation monthly, rather than in one lump sum. Parks & Recreation was over-budget by \$15,337 due to the environmental remediation work abutting a private residence on Highland Avenue, for which we were made whole by the property owner's insurance company in early April (this revenue will be reflected in next month's report). All other departments were under budget.

On the revenue side, Real Estate Transfer Tax is now \$24,518 under-budget due to slow real estate activity in the winter; I expect that to pick up in the months ahead. Earned Income Tax and Local Services Tax were both slightly under-budget as well, but still reasonably close to targeted levels. Other income (interest) continues to perform well.

## Other funds

- The **State Liquid Fuels Fund** had \$564,622 in revenues, reflecting the annual allocation that was received in early March and \$0 in expenses. The fund balance is \$566,393.
- The **Capital Reserve Fund** had \$21,686 in revenues and \$41,682 in expenses. The fund balance was \$5,939,863.
- The **Transportation Fund** had \$2,653 in revenues and \$418 in expenses. The fund balance was \$1,090,681.
- The **Sewer Operating Fund** had \$853,666 in revenues and \$761,270 in expenses. The fund balance was \$1,041,339.
- The **Refuse Fund** had \$269,946 in revenues and \$266,024 in expenses. The fund balance was \$671,071.
- The **Bond Fund** had \$36,479 in revenues and \$141,674 in expenses. The fund balance was \$6,263,113.
- The **Sewer Capital Reserve Fund** had \$4,124 in revenues and \$16,023 in expenses. The fund balance is \$2,241,693.
- The **Operating Reserve Fund** had \$3,911 in revenues and no expenses. The fund balance is \$2,549,316.

## Accounts Receivable

Utilities accounts receivable ticked up slightly from last quarter (\$173,177 v. \$167,324), but is still well below historical averages. Meanwhile, real estate tax receivables are below historical Q1 levels.

## Cash Management

The average weighted yield on all cash across all Township funds is 2.27%, which is nominally higher than three months ago. However, the average time until maturity on illiquid investments has fallen to 85

days. The reason for this is that the rates on liquid investments through PLGIT are only nominally lower than rates on 12 month CDs. As a result, over the past few months, I've been rolling maturing investments into liquid accounts.

**EAST GOSHEN TOWNSHIP  
GENERAL FUND SUMMARY  
As of March 31, 2019**

Account Title	2019 Annual Budget	2019 YTD Budget	2019 YTD Actual	\$ Variance	% Variance
EMERGENCY SERVICES EXPENSES	4,290,164	1,370,540	1,364,279	(6,262)	-0.5%
PUBLIC WORKS EXPENSES	2,633,542	601,305	557,881	(43,424)	-7.2%
ADMINISTRATION EXPENSES	1,834,626	516,935	526,074	9,139	1.8%
CODES EXPENSES	584,909	144,983	131,357	(13,626)	-9.4%
PARK AND RECREATION EXPENSES	782,875	115,277	136,268	20,991	18.2%
<b>TOTAL CORE FUNCTION EXPENSES</b>	<b>10,126,116</b>	<b>2,749,040</b>	<b>2,715,858</b>	<b>(33,182)</b>	<b>-1.2%</b>
EMERGENCY SERVICES REVENUES	81,901	8,500	5,822	(2,678)	-31.5%
PUBLIC WORKS REVENUES	1,003,167	128,806	129,243	437	0.3%
ADMINISTRATION REVENUES	314,323	58,727	37,860	(20,867)	-35.5%
CODES REVENUES	258,770	55,842	42,369	(13,473)	-24.1%
PARK AND RECREATION REVENUES	134,735	21,731	27,385	5,654	26.0%
<b>TOTAL CORE FUNCTION REVENUES</b>	<b>1,792,896</b>	<b>273,606</b>	<b>242,679</b>	<b>(30,927)</b>	<b>-11.3%</b>
<b>NET EMERGENCY SERVICES</b>	<b>4,208,263</b>	<b>1,362,040</b>	<b>1,358,456</b>	<b>(3,584)</b>	<b>-0.3%</b>
<b>NET PUBLIC WORKS</b>	<b>1,630,375</b>	<b>472,499</b>	<b>428,638</b>	<b>(43,861)</b>	<b>-9.3%</b>
<b>NET ADMINISTRATION</b>	<b>1,520,303</b>	<b>458,208</b>	<b>488,213</b>	<b>30,005</b>	<b>6.5%</b>
<b>NET CODES</b>	<b>326,139</b>	<b>89,141</b>	<b>88,988</b>	<b>(153)</b>	<b>-0.2%</b>
<b>NET PARK AND RECREATION</b>	<b>648,140</b>	<b>93,546</b>	<b>108,883</b>	<b>15,337</b>	<b>16.4%</b>
<b>CORE FUNCTION NET SUBTOTAL</b>	<b>8,333,220</b>	<b>2,475,434</b>	<b>2,473,179</b>	<b>(2,255)</b>	<b>-0.1%</b>
DEBT - PRINCIPAL	574,000	-	-	0	#DIV/0!
DEBT - INTEREST	226,399	21,738	21,736	(2)	0.0%
<b>TOTAL DEBT</b>	<b>800,399</b>	<b>21,738</b>	<b>21,736</b>	<b>(2)</b>	<b>0.0%</b>
<b>TOTAL CORE FUNCTION NET</b>	<b>9,133,619</b>	<b>2,497,172</b>	<b>2,494,914</b>	<b>(2,258)</b>	<b>-0.1%</b>
<b>NON-CORE FUNCTION REVENUE</b>					
EARNED INCOME TAX	5,191,400	1,249,034	1,223,675	(25,359)	-2.0%
REAL ESTATE PROPERTY TAX	2,039,429	1,852,140	1,862,485	10,345	0.6%
REAL ESTATE TRANSFER TAX	585,000	146,250	121,732	(24,518)	-16.8%
CABLE TELEVIS.FRANCHISE	450,000	112,500	113,480	980	0.9%
LOCAL SERVICES TAX	348,000	84,315	83,039	(1,276)	-1.5%
OTHER INCOME	519,790	21,528	33,719	12,191	56.6%
<b>TOTAL NON CORE FUNCTION REVENUE</b>	<b>9,133,619</b>	<b>3,465,767</b>	<b>3,438,129</b>	<b>(27,638)</b>	<b>-0.8%</b>
<b>NET RESULT</b>	<b>0</b>	<b>968,595</b>	<b>943,215</b>	<b>(25,380)</b>	<b>0</b>

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")  
 ALL FUNDS MARCH 31, 2019  
 \* NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	CAP RESV FUND	TRANSPORT FUND	SEWER OP. FUND	REFUSE FUND	SEWER CAP RESV FUND	OPERATING RESERVE	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY	BOND FUND
01/01/19 BEGINNING BALANCE	\$5,689,163	\$1,771	\$5,959,859	\$1,088,446	\$948,943	\$667,149	\$2,253,592	\$2,545,404	\$19,154,328	\$25,923	\$6,368,308
<b>RECEIPTS</b>											
310 TAXES	\$3,305,409	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,305,409	\$0	\$0
320 LICENSES & PERMITS	\$114,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$114,000	\$0	\$0
330 FINES & FORFEITS	\$11,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,222	\$0	\$0
340 INTERESTS & RENTS	\$55,487	(\$385)	\$21,686	\$2,653	\$4,348	\$3,264	\$4,124	\$3,911	\$95,089	(\$28)	\$36,479
350 INTERGOVERNMENTAL	\$50	\$565,007	\$0	\$0	\$0	\$0	\$0	\$0	\$565,057	\$0	\$0
360 CHARGES FOR SERVICES	\$73,522	\$0	\$0	\$0	\$849,317	\$266,681	\$0	\$0	\$1,189,521	\$846	\$0
380 MISCELLANEOUS REVENUES	\$14,620	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,620	\$424	\$0
390 OTHER FINANCING SOURCES	\$126,894	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$126,894	\$120,519	\$0
	\$3,701,205	\$564,622	\$21,686	\$2,653	\$853,666	\$269,946	\$4,124	\$3,911	\$5,421,812	\$121,761	\$36,479
<b>EXPENDITURES</b>											
400 GENERAL GOVERNMENT	\$348,387	\$0	\$29,202	\$0	\$0	\$0	\$0	\$0	\$377,588	\$0	\$0
410 PUBLIC SAFETY	\$1,878,620	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,878,620	\$0	\$0
420 HEALTH & WELFARE	\$39,688	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$39,688	\$0	\$0
426 SANITATION & REFUSE	\$0	\$0	\$0	\$0	\$576,263	\$266,024	\$0	\$0	\$842,287	\$134,264	\$0
430 HIGHWAYS,ROADS & STREETS	\$443,507	\$0	\$6,125	\$418	\$0	\$0	\$0	\$0	\$450,049	\$0	\$0
450 CULTURE-RECREATION	\$125,435	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,435	\$0	\$141,674
460 CONSERVATION & DEVELOPMENT	\$530	\$0	\$6,355	\$0	\$0	\$0	\$0	\$0	\$6,885	\$0	\$0
470 DEBT SERVICE	\$22,454	\$0	\$0	\$0	\$80,511	\$0	\$0	\$0	\$102,965	\$0	\$0
480 MISCELLANEOUS EXPENDITURES	\$360,315	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$360,315	\$0	\$0
490 OTHER FINANCING USES	\$0	\$0	\$0	\$0	\$104,496	\$0	\$16,023	\$0	\$120,519	\$0	\$0
	\$3,218,934	\$0	\$41,682	\$418	\$761,270	\$266,024	\$16,023	\$0	\$4,304,351	\$134,264	\$141,674
2019 SURPLUS/(DEFICIT)*	\$482,270	\$564,622	(\$19,996)	\$2,235	\$92,396	\$3,921	(\$11,899)	\$3,911	\$1,117,461	(\$12,502)	(\$105,195)
CLEARING ACCOUNT ADJUSTMENTS	\$135,400										
02/28/2019 ENDING BALANCE	<u>\$6,306,832</u>	<u>\$566,393</u>	<u>\$5,939,863</u>	<u>\$1,090,681</u>	<u>\$1,041,339</u>	<u>\$671,071</u>	<u>\$2,241,693</u>	<u>\$2,549,316</u>	<u>\$20,407,188</u>	<u>\$13,421</u>	<u>\$6,263,113</u>