

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS

Tuesday, July 16, 2019

7:00 PM

1. Call to Order (7:00 PM)
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Announce that the meeting is being recorded
5. Chairman’s Report
 - a. The Conditional Use hearing for CZ Woodworking has been continued until August 13th at 7:00 PM.
6. Public Comment on non-agenda items – 30 minutes (7:05 PM to 7:35 PM)
7. Emergency Services Reports (7:35 to 7:40)
 - a. WEGO – Chief Brenda Bernot
 - b. [Goshen Fire Co – June 2019](#)
 - c. Malvern Fire Co – none
 - d. Good Fellowship – none
 - e. Fire Marshal – none
8. [Financial Report – June 30, 2019 \(7:40 to 7:45\)](#)
9. Approval of Minutes and Treasurer’s Report (7:45 PM to 7:50 PM)
 - a. [Minutes – July 2, 2019](#)
[July 9, 2019](#)
 - b. [Treasurers Report – July 11, 2019](#)
10. Public Hearings (7:50 to 8:05)
 - a. [Conditional Use Application to Amend the Existing Conditional Use Approval for CTDI, 1339 Enterprise Drive](#)
11. Old Business
 - a. [Consider comments on West Whiteland Township Official Map Update \(8:05 to 8:10\)](#)
 - b. [Consider Land Development Application / ESKE Development/ Ducklings Early Learning Center \(8:10 to 8:15\)](#)
12. New Business
 - a. [Consider Memo from Mark Gordon on Next Steps for 1351 Paoli Pike Development \(8:15 to 8:20\)](#)
 - b. [Consider 2019 – 2020 Deer Management Hunting Program Resolution \(8:20 to 8:25\)](#)
13. Any Other Matter
 - a. [Consider Date to Meet with Planning Commission about Paoli Pike Corridor Zoning Amendments/Overlay \(8:25 to 8:30\)](#)
 - b. [Consider Memo from Mark Gordon on ROW Dedications to PennDOT \(8:30 – 8:35\)](#)
14. Public Comment on non-agenda items – if necessary
15. Liaison Reports - none
16. Correspondence, Reports of Interest (8:35 to 8:40)

a. 2018 State Liquid Fuel Audit for East Goshen Township

b. 2019 Q2 Right-to-Know Report

17. Adjournment (8:40 PM)

Meetings & Dates of Importance

July 16, 2019	Board Supervisors	07:00pm
July 18, 2019	Futurist Commission	07:00pm
July 22, 2019	Sustainability Advisory Committee	07:00pm
July 25, 2019	Pipeline Task Force	05:00pm
Aug 1, 2019	Park and Rec Commission	07:00pm
Aug 6, 2019	Board of Supervisors	07:00pm
Aug 7, 2019	Planning Commission	07:00pm
Aug 8, 2019	Historical Commission	07:00pm
Aug 12, 2019	Municipal Authority	07:00pm
Aug 13, 2019	Board Supervisors	07:00pm
Aug 15, 2019	Futurist Committee	07:00pm
Aug 20, 2019	Board of Supervisors	07:00pm
Aug 22, 2019	Pipeline Task Force	05:00pm
Aug 24, 2019	Food, Truck and Music Festival	04:00pm
Aug 26, 2019	Sustainability Advisory Commission	07:00pm

Newsletter Deadline for Fall of 2019: August 1st

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

Public Comment – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment agenda which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at the beginning of each meeting. If necessary, there will be a second period for public comment prior to the end of the meeting.

Constant Contact - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to www.eastgoshen.org, and click the “E-notification & Emergency Alert” button on the left side of the homepage.

ReadyChesco - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell

phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit www.readychesco.org to sign up today!

Smart 911 – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at www.smart911.com that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members' allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

F:\Data\Shared Data\Agendas\Board of Supervisors\2019\2019-07-16_Board of Supervisors Agenda with time.doc



Goshen Fire Company Monthly Operations Report

June 2019



Fire Responses per Municipality	Monthly Responses	Monthly Manhours	YTD Responses	YTD Manhours
East Goshen	26	48	159	370
West Goshen	25	67	85	181
Westtown	7	11	43	89
Willistown	3	1	22	49
Other	5	35	25	248
Total - Fire	66	162	334	937

Fire Police Responses per Municipality	Monthly Responses	Monthly Manhours	YTD Responses	YTD Manhours
East Goshen	14	142	82	263.9
West Goshen	7	16	46	68.2
Westtown	5	19	33	90.6
Willistown	2	2	19	35.8
Other	5	12	20	81.4
Total - Fire Police	33	191	200	539.9

EMS Responses per Municipality	Monthly Responses	Monthly Manhours	YTD Responses	YTD Manhours
East Goshen	163	289	1192	1734
West Goshen	112	162	582	764
Westtown	13	33	141	214
Willistown	26	44	186	263
Other	9	11	101	44
Total - EMS	323	539	2202	3019

Total Responses per Municipality	Monthly Responses	Monthly Manhours	YTD Responses	YTD Manhours
East Goshen	203	479	1433	2368
West Goshen	144	245	713	1013
Westtown	25	63	217	394
Willistown	31	47	227	348
Other	19	58	146	373
Total - Goshen Fire Company	422	892	2736	4496

Goshen Fire Company Monthly Operations Report

June 2019



Monthly Updates

Key Indicators

Patients Treated	261	
Patients 65 and Over	198	76%
EMS Calls to Assisted Living and Retirement Facilities	145	41%
Automatic Fire/CO Alarms	26	39%

Major Incidents

Numerous Weather-Related Calls (Flooding, Utility Issues)	June
Assist East Whiteland on House Fire	6/12/2019
Animal Rescue (Dog under Shed) Westtown	6/14/2019

Events

Volunteer Open House	6/1/2019
Boots and Badges Blood Drive	6/6/2019
Car Show Fundraiser	6/15/2019
Color Run - East Goshen Park	6/22/2019
East Goshen Day	6/29/2019

Fundraising Activities

Ambulance Subscription Campaign	In progress
Business Contribution Campaign	In progress
Upcoming - Goshen Country Fair	7/29 - 8/3

Personnel Updates

Ten new volunteer members	June
Zach Ruth accepted full-time position replacing G. Degnan	7/1/2019
Five part-time employees hired	June
One full-time employee on medical leave	150 weeks

Apparatus Updates

Approved purchase on 2019 Ford/Braun Ambulance	June
--	------

Memo

To: Board of Supervisors
From: Jon Altshul
Re: June 2019 Financial Report
Date: July 9, 2019

As of June 30th, net of pass throughs, the general fund had revenues of \$6,279,015 and expenses of \$5,341,171 for a year-to-date surplus of \$937,844. Compared to the year-to-date budget, revenues were \$121,490 over budget, and expenses were \$113,010 under budget for a positive budget variance of \$234,500. As of June 30th, the general fund balance was \$6,189,483.

On the expense side, all operating departments were under-budget.

On the revenue side, Earned Income tax is now clearly under-budget (-\$93,590, -3.3%), impacted in part by two larger than usual EIT refunds totaling about \$35,000. Real Estate Transfer Tax is well over budget (+\$117,010; +40.0%) due to the sale of a large apartment building in March and continued strong residential sales activity. Other Income (Interest) is performing well and is now \$36,076 over-budget (+83.8%). However, Local Services Tax is clearly under-performing (-\$13,965 or -7.7%).

Note that the Q2 Firefighter reimbursement was received in early July, so on a cash basis, the Pass-Through report does not balance and the General Fund balance is lower than it would otherwise be by about \$429,365.

Other funds

- The **State Liquid Fuels Fund** had \$565,101 in revenues and \$0 in expenses. The fund balance is \$566,872.
- The **Capital Reserve Fund** had \$72,617 in revenues and \$664,066 in expenses. The fund balance was \$5,368,409.
- The **Transportation Fund** had \$5,356 in revenues and \$418 in expenses. The fund balance was \$1,093,385.
- The **Sewer Operating Fund** had \$1,723,583 in revenues and \$1,857,098 in expenses. The fund balance was \$815,429.
- The **Refuse Fund** had \$515,963 in revenues and \$546,925 in expenses. The fund balance was \$636,187.
- The **Bond Fund** had \$71,790 in revenues and \$930,803 in expenses. The fund balance was \$5,509,295.
- The **Sewer Capital Reserve Fund** had \$27,299 in revenues and \$63,411 in expenses. The fund balance is \$2,217,481.
- The **Operating Reserve Fund** had \$11,506 in revenues and no expenses. The fund balance is \$2,556,910.

Year End Projections

It is close to impossible to forecast the 2019 year-end projections until the police arbitration is concluded. If we take arbitration out of the mix, we appear to be having a strong year financially. For perspective, the budget was balanced with a transfer from fund balance, or deficit, of \$325,518. Not including an arbitration award, we are on track to finish the year with a \$220,720 deficit, or \$104,798 under-budget. As a worst-case scenario, my projection reflects an arbitration award over the adopted

Police budget of \$451,345 retroactive to the beginning of 2019, of which a square \$250,000 would be East Goshen's share. An award at this level would correspond with a deficit of \$470,720. Ideally, the arbitration award will be less than this amount; however, obviously this figure is unknowable at this time.

Excluding the police issue, the better than budgeted figures primarily reflect the decision in December 2018 not to hire a fire inspector. Otherwise, modest departmental savings were offset by substantially higher than expected costs for the storefront, which as a new asset needs to be borne by the General Fund. Of course, the cost of the wash bay was also substantially over-budget; however, fortunately last year, the Board was agreeable to using surplus funds in the Capital Reserve Fund to absorb this cost. On the revenue side, higher than expected Interest Income and Real Estate Transfer Tax are largely being offset by lower than expected Earned Income Tax revenues.

Projections for Other Funds are summarized below:

- The **State Liquid Fuels Fund** is forecast to have \$574,000 in revenues and expenses, or \$11,786 more than budget due to a higher than anticipated SLF allocation in 2019.
- The **Capital Reserve Fund** is forecast to have \$875,575 in revenues (compared to a budget of \$753,575) and \$1,281,631 in expenses (compared to \$1,014,500 budgeted) for a negative budget variance of \$267,131. The drivers of this overage were the deferral and higher-than-expected costs of the vestibule and wash bay projects, which are being partially offset by the likely deferral of the Hershey Mill Dam breaching until 2020.
- The **Transportation Fund** is forecast to have a negative budget variance of \$262,992 due to our share of the Boot Road restriping project (which was not budgeted) and higher than expected costs for the Hibberd Lane/Paoli Pike traffic signal.
- The **Sewer Operating Fund** is forecast to have a negative budget variance of \$48,530, due to higher than expected costs for flow meters, although depending on the timing of some projects, this fund could come in well under budget.
- The **Refuse Fund** is forecast to finish the year with a positive budget variance of \$1,000, but still run a deficit of \$144,578.
- The **Sewer Capital Reserve Fund** is forecast to have a positive budget variance of \$44,000 due to lower than expected costs for the Ridley Creek Treatment Plant replacement generator.
- The **Operating Reserve Fund** is forecast to have a positive budget variance of \$3,000 due to interest income.

Yield

The average yield on Township funds is 2.28%, which is about the same as a quarter ago. The average time until maturity on illiquid investments, however, is now 219 days, compared with 85 a quarter ago. The reason for this is that I have started to place more CDs and TERM investments at existing rates in anticipation of upcoming rate cuts.

Accounts Receivable

Utilities A/R (\$176,254) was slightly higher than three months ago, but still bouncing around near its recent lows. Tip of the cap to Chris Boylan, who has been doing yeoman's work for stepping in to manage collections during a prolonged vacancy in the Finance Department. Real Estate Tax receivables (\$48,963) were higher than they've been since 2013, which is something to keep an eye on and could indicate elevated levels of customer stress.

Paymentus Sewer/Refuse Payment Portal

The Paymentus sewer/refuse payment portal should be live by the time this report is presented. The portal will be linked to the Township's home page. At this point, we are doing a "soft launch", meaning that we do not plan to actively market the portal until after Labor Day, when the volume of Q3 payments tapers off (the deadline is August 31st). Delaying the marketing push will allow staff to work out any kinks in the system and gain day-to-day familiarity with processing payments through a different platform before Q4 bills go out on October 15th.

July Report

Please note that the July financial report will be presented at the September 4th meeting due to scheduled vacation plans. My apologies about any inconvenience

EAST GOSHEN TOWNSHIP
GENERAL FUND SUMMARY
As of June 30, 2019

Account Title	2019 Annual Budget	2019 YTD Budget	2019 YTD Actual	\$ Variance	% Variance
EMERGENCY SERVICES EXPENSES	4,290,164	2,711,425	2,658,097	(53,328)	-2.0%
PUBLIC WORKS EXPENSES	2,633,542	1,037,739	1,013,438	(24,302)	-2.3%
ADMINISTRATION EXPENSES	1,834,626	894,150	888,902	(5,248)	-0.6%
CODES EXPENSES	584,909	292,243	261,604	(30,639)	-10.5%
PARK AND RECREATION EXPENSES	782,875	404,025	404,534	509	0.1%
TOTAL CORE FUNCTION EXPENSES	10,126,116	5,339,582	5,226,574	(113,008)	-2.1%
EMERGENCY SERVICES REVENUES	81,901	20,750	18,516	(2,234)	-10.8%
PUBLIC WORKS REVENUES	1,003,167	232,438	249,460	17,022	7.3%
ADMINISTRATION REVENUES	314,323	117,760	160,415	42,655	36.2%
CODES REVENUES	258,770	123,727	143,244	19,517	15.8%
PARK AND RECREATION REVENUES	134,735	58,550	59,659	1,109	1.9%
TOTAL CORE FUNCTION REVENUES	1,792,896	553,225	631,294	78,069	14.1%
NET EMERGENCY SERVICES	4,208,263	2,690,675	2,639,581	(51,094)	-1.9%
NET PUBLIC WORKS	1,630,375	805,301	763,978	(41,323)	-5.1%
NET ADMINISTRATION	1,520,303	776,390	728,487	(47,903)	-6.2%
NET CODES	326,139	168,516	118,360	(50,156)	-29.8%
NET PARK AND RECREATION	648,140	345,475	344,875	(600)	-0.2%
CORE FUNCTION NET SUBTOTAL	8,333,220	4,786,357	4,595,280	(191,077)	-4.0%
DEBT - PRINCIPAL	574,000	-	-	0	0.0%
DEBT - INTEREST	226,399	114,599	114,597	(2)	0.0%
TOTAL DEBT	800,399	114,599	114,597	(2)	0.0%
TOTAL CORE FUNCTION NET	9,133,619	4,900,956	4,709,877	(191,079)	-3.9%
NON-CORE FUNCTION REVENUE					
EARNED INCOME TAX	5,191,400	2,858,244	2,764,654	(93,590)	-3.3%
REAL ESTATE PROPERTY TAX	2,039,429	2,004,131	2,002,640	(1,491)	-0.1%
REAL ESTATE TRANSFER TAX	585,000	292,500	409,510	117,010	40.0%
CABLE TELEVIS.FRANCHISE	450,000	225,000	224,381	(619)	-0.3%
LOCAL SERVICES TAX	348,000	181,370	167,405	(13,965)	-7.7%
OTHER INCOME	519,790	43,055	79,131	36,076	83.8%
TOTAL NON CORE FUNCTION REVENUE	9,133,619	5,604,300	5,647,722	43,421	0.8%
NET RESULT	0	703,344	937,844	234,500	

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")

ALL FUNDS JUNE 30, 2019

* NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	CAP RESV FUND	TRANSPORT. FUND	SEWER OP. FUND	REFUSE FUND	SEWER CAP RESV FUND	OPERATING RESERVE	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY	BOND FUND
01/01/19 BEGINNING BALANCE	\$5,689,163	\$1,771	\$5,959,859	\$1,088,446	\$948,943	\$667,149	\$2,253,592	\$2,545,404	\$19,154,328	\$25,923	\$6,368,308
RECEIPTS											
310 TAXES	\$5,393,807	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,393,807	\$0	\$0
320 LICENSES & PERMITS	\$226,041	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$226,041	\$0	\$0
330 FINES & FORFEITS	\$35,216	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,216	\$0	\$0
340 INTERESTS & RENTS	\$122,669	\$94	\$72,267	\$5,356	\$8,701	\$5,561	\$27,299	\$11,506	\$253,453	(\$86)	\$71,790
350 INTERGOVERNMENTAL	\$3,046	\$565,007	\$0	\$0	\$0	\$0	\$0	\$0	\$568,053	\$0	\$0
360 CHARGES FOR SERVICES	\$208,416	\$0	\$0	\$0	\$1,714,391	\$510,402	\$0	\$0	\$2,433,208	\$846	\$0
380 MISCELLANEOUS REVENUES	\$591,670	\$0	\$350	\$0	\$492	\$0	\$0	\$0	\$592,512	\$424	\$0
390 OTHER FINANCING SOURCES	\$217,526	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$217,526	\$226,229	\$0
	\$6,798,391	\$565,101	\$72,617	\$5,356	\$1,723,583	\$515,963	\$27,299	\$11,506	\$9,719,816	\$227,413	\$71,790
EXPENDITURES											
400 GENERAL GOVERNMENT	\$668,997	\$0	\$532,346	\$0	\$0	\$0	\$0	\$0	\$1,201,342	\$0	\$0
410 PUBLIC SAFETY	\$3,704,685	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,704,685	\$0	\$0
420 HEALTH & WELFARE	\$64,653	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$64,653	\$0	\$0
426 SANITATION & REFUSE	\$0	\$0	\$0	\$0	\$1,086,293	\$546,925	\$0	\$0	\$1,633,218	\$233,220	\$0
430 HIGHWAYS,ROADS & STREETS	\$800,311	\$0	\$114,679	\$418	\$0	\$0	\$47,044	\$0	\$962,452	\$0	\$247,702
450 CULTURE-RECREATION	\$364,201	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$364,201	\$0	\$683,102
460 CONSERVATION & DEVELOPMENT	\$1,142	\$0	\$17,042	\$0	\$0	\$0	\$0	\$0	\$18,184	\$0	\$0
470 DEBT SERVICE	\$137,879	\$0	\$0	\$0	\$560,942	\$0	\$0	\$0	\$698,821	\$0	\$0
480 MISCELLANEOUS EXPENDITURES	\$604,958	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$604,958	\$0	\$0
490 OTHER FINANCING USES	\$0	\$0	\$0	\$0	\$209,863	\$0	\$16,366	\$0	\$226,229	\$0	\$0
	\$6,346,827	\$0	\$664,066	\$418	\$1,857,098	\$546,925	\$63,411	\$0	\$9,478,743	\$233,220	\$930,803
2019 SURPLUS/(DEFICIT)*	\$451,564	\$565,101	(\$591,449)	\$4,939	(\$133,514)	(\$30,962)	(\$36,112)	\$11,506	\$241,073	(\$5,807)	(\$859,013)
CLEARING ACCOUNT ADJUSTMENTS	\$48,756										
06/30/2019 ENDING BALANCE	<u>\$6,189,483</u>	<u>\$566,872</u>	<u>\$5,368,409</u>	<u>\$1,093,385</u>	<u>\$815,429</u>	<u>\$636,187</u>	<u>\$2,217,481</u>	<u>\$2,556,910</u>	<u>\$19,444,156</u>	<u>\$20,116</u>	<u>\$5,509,295</u>

EAST GOSHEN TOWNSHIP
2019 BUDGET SUMMARY YEAR-END PROJECTION
AS OF JUNE 30, 2019

Account Title	2019 Proposed	2019 Year-End Projection	\$ Variance	% Variance
EMERGENCY SERVICES EXPENSES	4,290,164	4,525,665	235,501	5.5%
PUBLIC WORKS EXPENSES	2,633,542	2,646,301	12,759	0.5%
ADMINISTRATION EXPENSES	1,828,626	1,873,409	44,783	2.4%
CODES EXPENSES	584,909	511,450	(73,459)	-12.6%
PARK AND RECREATION EXPENSES	772,875	758,206	(14,669)	-1.9%
TOTAL CORE FUNCTION EXPENSES	10,110,116	10,315,031	204,915	2.0%
EMERGENCY SERVICES REVENUES	81,901	75,405	(6,496)	-7.9%
PUBLIC WORKS REVENUES	1,003,167	1,017,167	14,000	1.4%
ADMINISTRATION REVENUES	314,323	354,033	39,710	12.6%
CODES REVENUES	258,770	263,475	4,705	1.8%
PARK AND RECREATION REVENUES	134,735	110,814	(23,921)	-17.8%
TOTAL CORE FUNCTION REVENUES	1,792,896	1,820,894	27,998	1.6%
NET EMERGENCY SERVICES	4,208,263	4,450,260	241,997	5.8%
NET PUBLIC WORKS	1,630,375	1,629,134	(1,241)	-0.1%
NET ADMINISTRATION	1,514,303	1,519,376	5,073	0.3%
NET CODES	326,139	247,975	(78,164)	-24.0%
NET PARK AND RECREATION	638,140	647,392	9,252	1.4%
CORE FUNCTION NET SUBTOTAL	8,317,220	8,494,137	176,917	2.1%
DEBT - PRINCIPAL	574,000	574,000	0	0.0%
DEBT - INTEREST	226,399	226,399	0	0.0%
TOTAL DEBT	800,399	800,399	0	0.0%
TOTAL CORE FUNCTION NET	9,117,619	9,294,536	176,917	1.9%
NON-CORE FUNCTION REVENUE				
EARNED INCOME TAX	5,275,285	5,175,000	(100,285)	-1.9%
REAL ESTATE PROPERTY TAX	2,039,429	2,039,429	0	0.0%
REAL ESTATE TRANSFER TAX	585,000	700,000	115,000	19.7%
CABLE TELEVIS.FRANCHISE	450,000	450,000	0	0.0%
LOCAL SERVICES TAX	348,000	330,000	(18,000)	-5.2%
OTHER INCOME	419,905	129,387	(290,518)	-69.2%
TOTAL NON CORE FUNCTION REVENUE	9,117,619	8,823,816	(293,803)	-3.2%
NET RESULT	0	(470,720)		

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")

2019 YEAR-END PROJECTION ALL FUNDS

As of June 30, 2019

	GENERAL FUND	LIQUID FUELS STATE FUND	CAP RESV FUND	TRANSPORT. FUND	SEWER OP. FUND	REFUSE FUND	SEWER CAP RESV FUND	OPERATING RESERVE	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY	BOND FUND
01/01/19 BEGINNING BALANCE	\$5,689,163	\$1,771	\$5,959,859	\$1,088,446	\$948,943	\$667,149	\$2,253,592	\$2,545,404	\$19,154,328	\$25,923	\$6,368,308
RECEIPTS											
310 TAXES	8,241,629.00								\$8,241,629	\$0	\$0
320 LICENSES & PERMITS	457,000.00								\$457,000	\$0	\$0
330 FINES & FORFEITS	62,500.00								\$62,500	\$0	\$0
340 INTERESTS & RENTS	208,910.00	\$10,000	\$125,000	\$5,500	\$16,000	\$9,000	\$212,000	\$45,000	\$631,410	\$0	\$110,000
350 INTERGOVERNMENTAL	303,197.00	\$564,000	\$253,400	\$257,500	\$3,585,121	\$987,121			\$5,950,339	\$32,307	\$0
360 CHARGES FOR SERVICES	402,526.00								\$402,526	\$0	\$0
380 MISCELLANEOUS REVENUES	1,952,284.20								\$1,952,284	\$0	\$0
390 OTHER FINANCING SOURCES	980,472.00		\$497,175				\$84,000		\$1,561,647	\$688,118	\$0
	\$12,608,518	\$574,000	\$875,575	\$263,000	\$3,601,121	\$996,121	\$296,000	\$45,000	\$19,259,335	\$720,425	\$110,000
EXPENDITURES											
400 GENERAL GOVERNMENT	\$1,427,055		\$893,345						\$2,320,400	\$0	\$0
410 PUBLIC SAFETY	\$6,666,266								\$6,666,266	\$0	\$0
420 HEALTH & WELFARE	\$149,899								\$149,899	\$0	\$0
426 SANITATION & REFUSE	\$0				\$2,181,777	\$1,140,699	\$100,000		\$3,422,476	\$742,085	\$2,407,612
430 HIGHWAYS,ROADS & STREETS	\$2,246,731	\$574,000	\$184,779	\$837,992					\$3,843,502	\$0	\$0
450 CULTURE-RECREATION	\$709,823								\$709,823	\$0	\$1,602,428
460 CONSERVATION & DEVELOPMENT	\$7,321		\$119,507						\$126,828	\$0	\$0
470 DEBT SERVICE	\$824,659								\$824,659	\$0	\$0
480 MISCELLANEOUS EXPENDITURES	\$1,047,484				\$976,756				\$2,024,240	\$0	\$0
490 OTHER FINANCING USES	\$0		\$84,000		\$491,118		\$307,000		\$882,118	\$0	\$0
	\$13,079,238	\$574,000	\$1,281,631	\$837,992	\$3,649,651	\$1,140,699	\$407,000	\$0	\$20,970,211	\$742,085	\$4,010,040
2019 SURPLUS/(DEFICIT)*	(\$470,720)	\$0	(\$406,056)	(\$574,992)	(\$48,530)	(\$144,578)	(\$111,000)	\$45,000	(\$1,710,876)	(\$21,660)	(\$3,900,040)
12/31/2019 PROJ ENDING BALANCE	\$5,218,443	\$1,771	\$5,553,803	\$513,454	\$900,413	\$522,571	\$2,142,592	\$2,590,404	\$17,443,452	\$4,263	\$2,468,268

1
2
3
4
5
6
7
8
9
10
11

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, JULY 2, 2019
DRAFT MINUTES**

12
13
14
15

Present: Chairwoman Janet Emanuel; Vice-Chair Marty Shane; Members Carmen Battavio and Mike Lynch; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; Erich Meyer (Conservancy Board); Judi DiFonzo (Pipeline Task Force)

16
17
18

Call to Order & Pledge of Allegiance

19
20
21

Janet called the meeting to order at 7:00 p.m. and asked Michelle Truitt to lead the pledge of allegiance.

22
23
24

Moment of Silence

25
26
27

Carmen called for a moment of silence to honor our troops and first responders.

28
29
30

Recording

31
32
33

Janet announced that the meeting was being livestreamed on our YouTube Channel.

34
35
36

Chairman's Report

37
38
39

Janet made the following announcements:

- 40
41
42
43
44
45
46
- 1) A joint letter from East Goshen and East Whiteland was sent to PennDOT concerning modifications to the traffic signal at King Road and Route 352 regarding whether four-phased traffic signalization and vehicle detection technology would be permitted.
 - 2) The Conditional Use hearing for CZ Woodworking has been continued until July 9th at 7pm. Carmen indicated he would not be able to attend.

47
48
49

Public Comment

50
51
52

None.

53
54
55

Approval of Minutes and Treasurer's Report

56
57
58

Carmen made a motion to approve the minutes of June 18 and 25, 2019, as corrected.

59
60
61

David second. The motion passed 5-0.

62
63
64

Carmen made a motion to approve the Treasurer's Report of June 27, 2019. Mike seconded the motion. The motion passed 5-0.

65
66
67

Consider Cornwallis Drive Emergency Access Easement

68
69
70
71
72
73

Janet explained that the Hershey's Mill Master Association had agreed to grant the Township an easement for the section of the emergency access to Cornwallis Drive located on its property. She added that in the event that emergency ingress was ever needed from Hershey's Mill to Cornwallis, someone would be assigned to let Cornwallis residents through Hershey's Mill at the East Gate. Carmen expressed his

1 appreciation to the Master Association, and noted his long-standing concerns about
2 fire/EMS access to Cornwallis Drive in the event of a road closure. Carmen made a
3 motion to authorize the Chair to execute the easement for the emergency access.
4 David seconded. The motion passed 5-0. Marty asked Rick to send a thank you letter
5 to the Master Association.

6
7 **Consider Replacement of Two Dump Trucks**

8 Two COSTARS quotes were received for two Peterbilt 348 Dump Trucks, without trade-
9 in:

10

Vendor	Price for 2 trucks
GL Sayre	\$357,524
Hunter Keystone	\$361,162

11
12 Carmen made a motion to purchase two Peterbilt 348 dump trucks from GL Sayre in the
13 amount of \$357,524 and, upon receipt of the new trucks, to sell the old dump trucks on
14 Municibid. David seconded the motion. The motion passed 5-0.

15
16 **Consider Donation of Old Gator to Goshen Country Fair**

17 Carmen made a motion to donate the old Gator to the Goshen Fire Company. Mike
18 seconded the motion. The motion passed 5-0.

19
20 **Consider Recommendation That All ABC Packets Be Printed Double-Sided**

21 Mike encouraged the use of electronic devices to distribute and read agenda
22 packets. He suggested that the BOS be given an option on how they'd like to receive
23 packets. David noted that the Sustainability Committee has been exploring the use
24 of a software platform called Boardeffect that would allow ABC members to receive
25 and read agendas on their laptops and mobile devices. David suggested that Susan
26 D'Amore first get up to speed on how Boardeffect works and then ABC members
27 could be polled on how they'd like to receive their packets. Marty made a motion to
28 direct staff to develop a method of distributing packets electronically and then
29 polling ABC members on their preferred dissemination method. Mike seconded. The
30 motion passed 5-0.

31
32 **Consider Public Comment on MS4 Plan**

33 Rick provided an overview of his June 27, 2019 memo on the Township MS4 Permit
34 and the requirements of the permit. Mike and Marty expressed frustration with the
35 MS4 permit, which they described as a "moving target" and an unfunded mandate
36 from the state, but expressed support for the larger goal of storm water
37 management. There was no public comment.

38
39 **Consider Recommendation on PA PUC Rulemaking Order**

40 Rick explained that the PUC had recently issued two notices of proposed
41 rulemaking. One rule would hold oil and gas pipeline operators to the same financial
42 reporting standards as regular utilities. This rulemaking has a 30-day comment
43 period and the Pipeline Task Force had recommended that the Board authorize the

1 Township to write a letter in support of the proposed rule. The second rule asks the
2 public for input on various issues related to pipeline safety, including pipeline siting.
3 This proposed rule has a 60-day comment period. David explained that over the
4 next month the Pipeline Task Force would be compiling its comments on the second
5 rule. Marty suggested incorporating the comments of both the Pipeline Task Force
6 and the Board of Supervisors into one document before submitting to the PUC for
7 this second rule.

8
9 Michelle Truitt, 1430 Grand Oak Lane, stated that she was stunned that the PUC did
10 not hold Sunoco to the same financial reporting standards as other utilities when it
11 first granted Sunoco public utility status.

12
13 David made a motion to direct staff to send a letter to the PUC in support of the
14 proposed rule from Docket Number L-2019-3010270. Mike seconded. The motion
15 passed 5-0. Mike observed that the PUC has evolved on pipeline issues and is
16 increasingly listening to the public about matters of pipeline safety.

17
18 **Consider Replacement of Code Department Vehicle**

19 Three COSTARS quotes were received for a Ford Escape Hybrid for the Codes
20 Department:

21

Vendor	Price (without trade in)
Hoskins Ford	\$29,750
Fred Beans	\$30,819
Hondru Ford	\$31,290

22
23 Jon clarified that the proposed Ford Escape Hybrid was not a plug-in vehicle. David
24 indicated that the Township is researching the installation of an electric vehicle
25 charging station. Marty asked whether we wanted to purchase the vehicle from a
26 dealer located closer to East Goshen. David made a motion to purchase a 2020 Ford
27 Escape Hybrid from Hoskins Ford in the amount of \$29,750 and sell the old Ford
28 Ranger on Municibid. Mike seconded. The motion passed 4-0, with Carmen
29 abstaining.

30
31 **Any Other Matter**

32 Rick provided an update on finalizing the easement agreements for Segments C-E of
33 the Paoli Pike Trail. Marty made a motion to approve a resolution authorizing the
34 Township Manager and Assistant Township Manager to sign and attest contracts
35 and grant agreements with the Commonwealth and its agencies for Paoli Pike Trail
36 Project, Segments C, D, and E. David seconded. The motion passed 5-0. David made a
37 motion to authorize the Chairman to sign all the easements and the addendum to
38 the easements for 1598 Paoli Pike. Marty seconded. The motion passed 5-0.
39

1 Rick explained that West Whiteland Township intends to update its official map and
2 that the East Goshen Planning Commission will provide its comments on the
3 updates next week in time for the next Board of Supervisors meeting on July 16th.

4
5 Carmen thanked Jason Lang, Public Works, the Parks & Recreation Commission and
6 all the sponsors for a wonderful Community Day.

7
8 Mike raised concerns about Rick's letter to property owners abutting the King
9 Road/N. Chester Road intersection. Marty responded that it is important that the
10 Township be as transparent as possible and thanked Rick for his letter.

11
12 Jon announced that the Council of Governments would be holding a public visioning
13 session at West Whiteland Township on Thursday, July 11 at 6pm to get public input
14 on the transition to renewable energy.

15
16 **Correspondence, Reports of Interest**

- 17 • None

18
19 **Adjournment**

20 Carmen made a motion to adjourn at 8:02. Mike seconded. The motion passed 5-0.

21
22 Respectfully submitted,

23 *Jon Altshul*

24 *Recording Secretary*

25
26 Attached: June 13, 2019 Treasurer's Report

27

**TREASURER'S REPORT
RECEIPTS AND BILLS**

June 14 - June 27, 2019

GENERAL FUND

Real Estate Tax	\$20,758.68
Earned Income Tax	\$15,700.00
Local Service Tax	\$0.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$33,216.83

Total General Fund Receipts: \$69,675.51

Accounts Payable	\$97,720.03
<u>Electronic Pmts:</u>	
Credit Card	\$2,831.68
Postage	\$0.00
Debt Service	\$7,408.23
Payroll	\$131,909.28

Total Expenditures: \$239,869.22

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Capital Reserve Fund Receipts:	\$0.00

Accounts Payable	\$73,083.91
Credit Card	\$0.00
Total Expenditures:	\$73,083.91

TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Transportation Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

SEWER OPERATING FUND

Receipts	\$33,664.40
Interest Earned	\$0.00
Total Sewer Operating Fund Receipts:	\$33,664.40

Accounts Payable	\$93,070.35
Credit Card	\$0.00
Debt Service	\$386,837.08
Total Expenditures:	\$479,907.43

REFUSE FUND

Receipts	\$12,528.19
Interest Earned	\$0.00
Total Refuse Fund Receipts:	\$12,528.19

Accounts Payable	\$21,077.64
Total Expenditures:	\$21,077.64

BOND FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Bond Fund Receipts:	\$0.00

Accounts Payable	\$67,217.07
Total Expenditures:	\$67,217.07

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Sewer Capital Reserve Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Operating Reserve Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

1

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, JULY 9, 2019
DRAFT MINUTES**

Present: Chairwoman Janet Emanuel; Vice-Chair Marty Shane; Members David Shuey and Mike Lynch; Assistant Township Manager and Finance Director Jon Altshul; Zoning Officer Mark Gordon; Township Solicitor Ryan Jennings

Call to Order & Pledge of Allegiance

Janet called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Moment of Silence

Mike called for a moment of silence to honor our troops and first responders.

Recording

Janet announced that the meeting was being livestreamed on our YouTube Channel.

Conditional Use Application for a Wood Shop as a Home Occupation at 1422

Ardleigh Circle, Continued from June 18, 2019

The Board held a Conditional Use Hearing for a wood shop as a home occupation at 1422 Ardleigh Circle, continued from June 18, 2019. At 9:40pm it was announced that the hearing would be continued on August 13, 2019 at 7:00pm. A court reporter was present and will provide a full transcript of the hearing. A copy of the transcript will be appended to the minutes of this meeting when the decision becomes "final, binding and nonappealable."

Respectfully submitted,
Jon Altshul
Recording Secretary

TREASURER'S REPORT
 RECEIPTS AND BILLS

June 28 - July 11, 2019

GENERAL FUND

Real Estate Tax	\$3,073.61
Earned Income Tax	\$77,855.80
Local Service Tax	\$459.64
Transfer Tax	\$0.00
<i>General Fund Interest Earned</i>	\$9,777.03
Total Other Revenue	\$581,345.15

Total General Fund Receipts: \$672,511.23

Accounts Payable	\$304,486.72
<u>Electronic Pmts:</u>	
Credit Card	\$1,800.73
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$144,597.02

Total Expenditures: \$450,884.47

STATE LIQUID FUELS FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$155.67
Total State Liquid Fuels Receipts:	<u>\$155.67</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

CAPITAL RESERVE FUND

Receipts	\$410.26
<i>Interest Earned</i>	\$6,946.99
Total Capital Reserve Fund Receipts:	<u>\$7,357.25</u>

Accounts Payable	\$2,709.00
Credit Card	\$0.00
Total Expenditures:	<u>\$2,709.00</u>

TRANSPORTATION FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$878.71
Total Transportation Fund Receipts:	<u>\$878.71</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

SEWER OPERATING FUND

Receipts	\$24,094.96
<i>Interest Earned</i>	\$1,495.32
Total Sewer Operating Fund Receipts:	<u>\$25,590.28</u>

Accounts Payable	\$3,818.68
Credit Card	\$0.00
<i>Debt Service</i>	\$0.00
Total Expenditures:	<u>\$3,818.68</u>

REFUSE FUND

Receipts	\$3,911.50
<i>Interest Earned</i>	\$702.81
Total Refuse Fund Receipts:	<u>\$4,614.31</u>

Accounts Payable	\$61,887.80
Total Expenditures:	<u>\$61,887.80</u>

BOND FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$11,237.22
Total Bond Fund Receipts:	<u>\$11,237.22</u>

Accounts Payable	\$1,143.00
Total Expenditures:	<u>\$1,143.00</u>

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$2,020.25
Total Sewer Capital Reserve Fund Receipts:	<u>\$2,020.25</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

OPERATING RESERVE FUND

Receipts	\$0.00
<i>Interest Earned</i>	\$686.15
Total Operating Reserve Fund Receipts:	<u>\$686.15</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: JON ALTSHUL
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: JULY 11, 2019

Attached please find the Treasurer's Report for the weeks of June 28 – July 11, 2019.

General Fund Expenses reflect the July WEGO payment; General Fund Revenues reflect the Q2 Fire Company Reimbursement and Q2 overhead chargebacks for the Sewer and Refuse funds.

Recommended motion: Mr. Chairman, I move that we graciously accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.

port Date 07/01/19

Expenditures Register
GL-1907-69040

RP05 run by BARBARA 9 : 48 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
471	59080	1	01410 5300	WESTTOWN-EAST GOSHEN POLICE POLICE GEN.EXPENSE JULY 2019 CONTRIBUTION	070119	07/01/19	07/01/19	07/01/19	17776 p	266,786.46
										266,786.46
										266,786.46
										1 Prepays, totaling 266,786.46
										0 Printed, totaling 0.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	266,786.46	GENERAL FUND
		266,786.46	

PERIOD SUMMARY

Period	Amount
1907	266,786.46
	266,786.46

Report Date 07/01/19

Expenditures Register
GL-1907-69041

RP05 run by BARBARA 9 : 59 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
08		BOND FUNDS (CAPITAL PROJECTS)								
159				REDEEMED PROPERTIES						
	59081	1	08459	6000 MISC TRAIL EXPENSES	062819062819	07/01/19	07/01/19	07/01/19	968	1,143.00
				LEGAL & APPRAISAL FEES REIMBURSEMENT						
										1,143.00
										1,143.00
1 Printed, totaling										1,143.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
08	08	1,143.00	BOND FUNDS (CAPITAL PROJECTS)
		<u>1,143.00</u>	

PERIOD SUMMARY

Period	Amount
1907	1,143.00
	<u>1,143.00</u>

Report Date 07/03/19

Expenditures Register
GL-1907-69122

PAGE 1

ARP05 run by Christina 12 : 13 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
6	59084	1	01454 3740	ABC PAPER & CHEMICAL INC EQUIPMENT MAINT. & REPAIR ECO BOWL CLIP URINAL	098886A			07/03/19		63.02
	59085	1	01454 3740	EQUIPMENT MAINT. & REPAIR METERED AIR FRESHNER	098930	07/03/19		07/03/19		44.76
										107.78
7	59086	1	01430 2330	ABEL BROTHERS TOWING & AUTO VEHICLE MAINT AND REPAIR 2 TRANSPORT SKYLIFT 934 N CHESTER TO 1570 PAOLI PK	126596	07/03/19		07/03/19		250.00
										250.00
102	59087	1	01401 3120	B&D COMPUTER SOLUTIONS CONSULTING SERVICES JUNE 2019	00003253	07/03/19		07/03/19		2,105.00
										2,105.00
176	59088	1	01409 3740	BRITE STRIPE TWP. BLDG. - MAINT & REPAIRS RESTRIPED PARKING LOT	EG1902	07/03/19		07/03/19		425.00
	59088	2	01454 3740	EQUIPMENT MAINT. & REPAIR RESTRIPED EGT PARK	EG1902	07/03/19		07/03/19		2,250.00
	59088	3	01454 3740	EQUIPMENT MAINT. & REPAIR 6 PICKLE COURTS	EG1902	07/03/19		07/03/19		540.00
										3,215.00
3488	59089	1	01409 3740	CINTAS CORPORATION #287 TWP. BLDG. - MAINT & REPAIRS WEEK END 6/26/19 CLEAN MATS	287393598	07/03/19		06/26/19		155.90
	59089	2	01487 1910	UNIFORMS WEEK END 6/26/19 CLEAN UNIFORMS	287393598	07/03/19		06/26/19		459.85
										615.75
296	59090	1	01401 3210	COMCAST 8499-10-109-0028306 COMMUNICATION EXPENSE 0028306 JULY 2019	062219	07/03/19		07/03/19		106.90
										106.90

Report Date 07/03/19

Expenditures Register
GL-1907-69122

PAGE 2

MARP05 run by Christina 12 : 13 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
372				DEPARTMENT OF TREASURY						
	59095	1	01401 3000	GENERAL EXPENSE 720-V 2Q2019	2Q2019 720-V	07/03/19		07/03/19		196.00
										196.00
489				FISHER & SON COMPANY INC						
	59091	1	01454 3717	MARYDELL POND REHAB 50 LB SEED MIX	0000198091-IN	07/03/19		07/03/19		570.00
										570.00
2717				HIGGINS & SONS INC., CHARLES A.						
	59092	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG. TRAFFIC LITE MAINT BOOT & HERSHEY VILLAGE SHOPPING CENTER	49821	07/03/19		07/03/19		177.00
	59093	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG. TURN OFF FLASHERS EAST ELEM & HS	49854	07/03/19		07/03/19		97.50
	59094	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG. TRAFFIC LITE MAINT PAOLI & ELLIS	49763	07/03/19		07/03/19		141.80
										416.30
3838				KNIGHT BROS. INC.						
	59099	1	01438 2460	TREE REMOVAL 6/18/19 4 TREES REMOVED AT EGT	14106	07/03/19		07/03/19		2,400.00
										2,400.00
765				LEC - LENNI ELECTRIC CORPORATION						
	59100	1	01409 3745	PW BUILDING - MAINT REPAIRS INSTALL LED HIGH BAY IN SHOP 6/4/19	190627	07/03/19		07/03/19		538.16
										538.16
887				MODERN GROUP LTD.						
	59104	1	01430 2330	VEHICLE MAINT AND REPAIR STARTER PGL	PSI221305	07/03/19		07/03/19		529.34
										529.34
2591				PECO - 59500-35010						
	59105	1	01454 3600	UTILITIES 59500-35010 5/23-6/24/19 POND PUMP	062519	07/03/19		07/03/19		34.17
										34.17

Report Date 07/03/19

Expenditures Register
GL-1907-69122

PAGE

MARF05 run by Christina 12 : 13 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2091	59106	1	01452 2030	PERON, KELLY PRESCHOOLERS ENTERTAINMENT 7/16/19 MAGIC SHOW	071619	07/03/19		07/03/19		225.00
										225.00
3588	59111	1	01409 3740	SERVICE MASTER CLEAN TWP. BLDG. - MAINT & REPAIRS	1633	07/03/19		07/03/19		8,316.00
	59111	2	01409 3840	CONTRCT SVCS NOV 2018-JUNE 2019 TWP DISTRICT COURT EXPENSES	1633	07/03/19		07/03/19		2,484.00
				CONTRACT SVCS NOV 2018-JUNE 2019 DC						
										10,800.00
4172	59110	1	01409 3740	SERVICEMASTER SERVICES TWP. BLDG. - MAINT & REPAIRS	1634	07/03/19		07/03/19		1,039.50
	59110	2	01409 3840	CONTRACT SVC - JULY 2019 DISTRICT COURT EXPENSES	1634	07/03/19		07/03/19		310.50
				CONTRACT SVC - JULY 2019						
										1,350.00
1356	59112	1	01454 3717	TREGO EXCAVATING COMPANY MARYDELL POND REHAB HAUL BARKER DR TO CC&T	2018-682	07/03/19		07/03/19		800.00
										800.00
2231	59113	1	01430 2330	ULINE VEHICLE MAINT AND REPAIR	109582376	07/03/19		07/03/19		891.68
				24 RED & 12 GRAY BINS, 20 5" BOXES, 14 5' DIVIDERS, 15 9X5" DIVIDERS						
										891.68
4089	59114	1	01454 3000	WARD LANDSCAPE SERVICES INC. GENERAL EXPENSE	052019	07/03/19		07/03/19		4,620.00
				PLANT 12 WHITE PINE, 12 ARBORVITAE						
										4,620.00
2940	59115	1	01401 3210	WIRELESS ZONE COMMUNICATION EXPENSE	W1285IN10628	07/03/19		07/03/19		860.00
				DEACTIVATION PENALTY						
										860.00

Report Date 07/03/19

Expenditures Register
GL-1907-69122

PAGE

WARP05 run by Christina 12 : 13 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1983				YALE ELECTRIC SUPPLY CO						
59116	1	01430	2330	VEHICLE MAINT AND REPAIR GANGBOX, DPLX RCPT, SGL RCPT, DEEP BOX	S113291822.001	07/03/19		07/03/19		73.98
59117	1	01430	2330	VEHICLE MAINT AND REPAIR DRY-TITE BOX, EMT STRAP, CONN, CPLG WEATHERPROOF POWER INLET RECEPTACLE	S113258325.001	07/03/19		07/03/19		114.62
59118	1	01409	3745	PW BUILDING - MAINT REPAIRS WCU SJOOW 12/3 BLACK 250'	S113253890.001	07/03/19		07/03/19		4.90
59119	1	01430	2330	VEHICLE MAINT AND REPAIR 3 GFCI RCPT, 1 GFCI PLT	S113289831.001	07/03/19		07/03/19		60.63
59120	1	01430	2330	VEHICLE MAINT AND REPAIR GANGBOX, SW RNG, DUPLEX PLATE	S11329182.002	07/03/19		07/03/19		30.33
59122	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS 3 IN BLACK POST CAP	S113362795.001	07/03/19		07/03/19		17.58
59123	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS 3G DUPLEX PLATE, 125V STR PLUG, 125V STR BLD CONN	S113310979.001	07/03/19		07/03/19		59.83
										361.87

Report Date 07/03/19

Expenditures Register
GL-1907-69122

PAGE

MARP05 run by Christina 12 : 13 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
03		SINKING FUND								
2889				MARSH CREEK SIGNS						
	59101	1	03460 7406	PAOLI PK. TRAIL - SEGMENT.F 18X24 PAOLI PK TRAIL SIGN	11904	07/03/19		07/03/19		94.50
	59101	2	03460 7407	PAOLI PK. TRAIL - SEGMENT.G 18X24 PAOLI PK TRAIL SIGN	11904	07/03/19		07/03/19		94.50
										189.00
3551				MCMAHON ASSOCIATES INC.						
	59103	1	03460 7408	PAOLI PK. TRAIL - ALL SEGMENTS PROF SVC MAY 2019 PAOLI TR GRANT ASSISTANCE 4/27-5/31/19	165636	07/03/19		07/03/19		1,920.00
										1,920.00
2342				POWERPRO EQUIPMENT						
	59107	1	03430 7400	CAPITAL REPLACEMENT - HWY EQUIP 4000# WINCH INSTALLED ON MAHINDRA RETRIEVER	061919A	07/03/19		07/03/19		600.00
										600.00

To SF RECLASSIFIED TO GENERAL FUND

Report Date 07/03/19

Expenditures Register
GL-1907-69122

PAGE

MARP05 run by Christina 12 : 13 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05				SEWER OPERATING						
642				HORN PLUMBING & HEATING INC						
	59096	1	05422 3700	R.C. STP-MAINT.& REPAIRS	1425063	07/03/19		07/03/19		325.00
				REPAIR LAB BATHROOM TOILET BACK UP						
										325.00
2255				MCGOVERN ENVIRONMENTAL LLC						
	59102	1	05422 3700	R.C. STP-MAINT.& REPAIRS	E-2139892	07/03/19		07/03/19		2,245.00
				CLEAN SLUDGE TANK 5/24/19						
										2,245.00
1983				YALE ELECTRIC SUPPLY CO						
	59121	1	05422 3700	R.C. STP-MAINT.& REPAIRS	S113307925.001	07/03/19		07/03/19		81.26
				CIRCUIT BREAKER, GRAY LIQUIDTITE						
				100', LIQUIDTITE STRAIGHT CONNECTOR						
				CONDUIT STRAP						
										81.26

Report Date 07/03/19

Expenditures Register
GL-1907-69122

PAGE

MARP05 run by Christina 12 : 13 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06				REFUSE						
4171				RECYCLE AWAY						
	59108	1	06427 2440	MATERIALS & SUPPLIES	061119	07/03/19		07/03/19		3,977.77
				400 14 GAL RECYCLING BINS W LOGO						
										3,977.77

Report Date 07/03/19

Expenditures Register
GL-1907-69122

PAGE

MARPO5 run by Christina 12 : 13 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
07				MUNICIPAL AUTHORITY						
642				HORN PLUMBING & HEATING INC						
	59097	1	07424 7440	R.C. CAPITAL-STP	1424722	07/03/19		07/03/19		1,973.00
				FINAL 50% MINI SPLIT HVAC UNIT						
										1,973.00

0 Printed, totaling 42,303.98

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	30,992.95	GENERAL FUND
03	03	2,709.00	SINKING FUND
05	05	2,651.26	SEWER OPERATING
06	06	3,977.77	REFUSE
07	07	1,973.00	MUNICIPAL AUTHORITY
		42,303.98	

PERIOD SUMMARY

Period	Amount
1907	42,303.98
	42,303.98

Report Date 07/03/19

Procurement Card Entries

PAGE 1

PARP17 run by BARBARA

10 : 05 AM

Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Srce	Trx #	#
.907			CREDIT CARD PAYMENT								
	01454	3717 30 YD HAULING FEE - BARKER DR.		2762	AJB A.J. BLOSENSKI INC.	96A21224	06/10/19	200.00	PC	69121	1
	01401	3400 NOTICE - BOS SPECIAL MTG. 6/25/19		2226	21ST CENT.MEDIA NEWS #884433	1821645	06/16/19	54.39	PC	69121	2
	01401	3400 NOTICE - BOS MEETING 6/18/19		2226	21ST CENT.MEDIA NEWS #884433	1806485	06/16/19	299.00	PC	69121	3
	01401	3400 NOTICE - BOS MEETING 6/18/19		2226	21ST CENT.MEDIA NEWS #884433	1804449	06/16/19	319.72	PC	69121	4
	01430	2330 WASHERS, SCREWS & LOCK NUTS		2442	KENT AUTOMOTIVE	9306792752	06/13/19	927.62	PC	69121	5
								1,800.73			
								1,800.73			

GENERAL LEDGER SUMMARY

Account #	Debit	Credit	Description
014XX-XXXX	1,800.73		GENERAL FUND Expense Account
01107-1010		1,800.73	GENERAL FUND Bank Account

Report Date 07/10/19

Requisition Register
By Requisition #

PAGE 1

WARP01 run by Christina 2 : 29 PM

Req #	Account Sub #	Requisition Description	Due Date	Vdr #	Vendor Name	Amount
59128	01454 3717	MARYDELL POND REHAB 30 YD HAULING FEE - BARKER DR	07/10/19	2762	AJB A.J. BLOSENSKI INC.	400.0
						400.0
59129	06427 4500	CONTRACTED SERV. RESIDENTIAL PICK-UP JULY 2019	07/10/19	2762	AJB A.J. BLOSENSKI INC.	57,910.0
	01401 3000	GENERAL EXPENSE LITTER PICK-UP JULY 2019	07/10/19	2762	AJB A.J. BLOSENSKI INC.	1,920.0
						59,830.0
59130	01454 3100	PROFESSIONAL SERVICES PROFESSIONAL SVCS JUNE 2019	07/10/19	2695	BRICKHOUSE ENVIRONMENTAL	586.8
						586.8
59131	05422 4502	R.C. SLUDGE-LAND CHESTER SWITCH 20YD WITH LINER 7/1/19	07/10/19	151	BLOSENSKI DISPOSAL CO, CHARLES	181.0
						181.0
59132	01401 2110	STATIONERY LABELS 5164 WHITE	07/10/19	2631	GRAPHIC IMPRESSIONS OF AMERICA INC.	86.0
						86.0
59133	01401 2100	MATERIALS & SUPPLIES BUSINESS CARDS - KELLY BROPHY	07/10/19	2631	GRAPHIC IMPRESSIONS OF AMERICA INC.	40.0
						40.0
59134	01409 3745	PW BUILDING - MAINT REPAIRS TEST BACKFLOW PREVENT 1570 PAOLI PK	07/10/19	594	HAMMOND & MCCLOSKEY INC.	266.4
	05422 3701	R.C. COLLEC.-MAINT.& REPR TEST BACKFLOW PREVENTER 600 THORNCROFT DR	07/10/19	594	HAMMOND & MCCLOSKEY INC.	266.4
	05420 3702	C.C. COLLEC.-MAINT.& REPR. BACKFLOW PREVENTER 1301 BARKWAY PUMP STATION	07/10/19	594	HAMMOND & MCCLOSKEY INC.	266.4
						799.2
59135	01430 2330	VEHICLE MAINT AND REPAIR OIL & AIR FILTERS	07/10/19	1641	NAPA AUTO PARTS	25.5
						25.5
59136	01430 2330	VEHICLE MAINT AND REPAIR FHP BELTS	07/10/19	1641	NAPA AUTO PARTS	63.5

East Goshen Township Fund Accounting

Report Date 07/10/19

Requisition Register
By Requisition #

PAGE 2

MARP01 run by Christina 2 : 29 PM

Req #	Account Sub #	Requisition Description	Due Date	Vdr #	Vendor Name	Amount
59137	05420 3602	C.C. COLLECTION -UTILITIES 7/1/19 - 7/31/19	07/10/19	3675	NETCARRIER TELECOM INC. 67889	49.6
59138	01401 3210	COMMUNICATION EXPENSE 7/1/19 - 7/31/19	07/10/19	3679	NETCARRIER TELECOM INC. 67846	450.4
59139	05420 3603	ASHBRIDGE - UTILITIES 7/1/19 - 7/31/19	07/10/19	3678	NETCARRIER TELECOM INC. 67888	50.1
59140	05420 3602	C.C. COLLECTION -UTILITIES 7/1/19 - 7/31/19	07/10/19	3677	NETCARRIER TELECOM INC. 67887	49.7
59141	05422 3600	R.C STP -UTILITIES 7/1/19 - 7/31/19	07/10/19	3676	NETCARRIER TELECOM INC. 67890	49.6
59142	01401 3210	COMMUNICATION EXPENSE 7/1/19 - 7/31/19	07/10/19	3680	NETCARRIER TELECOM INC. 67891	136.4
59143	05420 3604	MILL VAL./BARKWAY UTILITIES 7/1/19 - 7/31/19	07/10/19	3725	NETCARRIER TELECOM INC. 68255	50.7
59144	01401 2100	MATERIALS & SUPPLIES DIVIDERS, INDEX, 5 TAB	07/10/19	3548	OFFICE BASICS	31.2
59145	01434 3610	STREET LIGHTING 99193-01400 5/24-6/25/19	07/10/19	2352	PECO - 99193-01400	744.0
	01433 2470	UTILITIES - TRAFFIC LIGHTS 99193-01400 5/24-6/25/19	07/10/19	2352	PECO - 99193-01400	594.1
						1,338.1

East Goshen Township Fund Accounting

Report Date 07/10/19

Requisition Register
By Requisition #

PAGE 3

MARP01 run by Christina 2 : 29 PM

Req #	Account Sub #	Requisition Description	Due Date	Vdr #	Vendor Name	Amount
59146	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS MONTHLY ACTIVITY - MAY 2019	07/10/19	1005	PENNSYLVANIA ONE CALL SYSTEM	50.6
	05420 3701	C.C. INTERCEPT.-MAINT.&REP MONTHLY ACTIVITY - MAY 2019	07/10/19	1005	PENNSYLVANIA ONE CALL SYSTEM	50.6
	05420 3702	C.C. COLLEC.-MAINT.& REPR. MONTHLY ACTIVITY - MAY 2019	07/10/19	1005	PENNSYLVANIA ONE CALL SYSTEM	50.6
						151.8
59147	01430 2320	VEHICLE OPERATION - FUEL 435 GAL DIESEL	07/10/19	1161	REILLY & SONS INC	928.2
						928.2
59148	01430 2320	VEHICLE OPERATION - FUEL 160.8 GAL GAS	07/10/19	1161	REILLY & SONS INC	374.3
						374.3
59149	05420 3601	C.C. INTERCEPTOR-UTILITIES MAY 26 - JUNE 25, 2019 MODEMS	07/10/19	3529	VERIZON - 442069312 MODEMS	102.4
						102.4
59150	01409 3740	TWP. BLDG. - MAINT & REPAIRS VESTIBULE SINGLE GANG BOX	07/10/19	1983	YALE ELECTRIC SUPPLY CO	9.2
						9.2
TOTAL # OF REQUISITION LINES IS						29
						65,784.7

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	6,707.31	GENERAL FUND
05	05	1,167.42	SEWER OPERATING
06	06	57,910.03	REFUSE
		65,784.76	

Report Date 07/10/19

Expenditures Register
GL-1907-69178

PAGE 4

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1005				PENNSYLVANIA ONE CALL SYSTEM						
	59146	2	05420 3701	C.C. INTERCEPT.-MAINT.&REP MONTHLY ACTIVITY - MAY 2019	0000819715	07/10/19		07/10/19		50.62
	59146	3	05420 3702	C.C. COLLEC.-MAINT.& REPR. MONTHLY ACTIVITY - MAY 2019	0000819715	07/10/19		07/10/19		50.62
										101.24
3529				VERIZON - 442069312 MODEMS						
	59149	1	05420 3601	C.C. INTERCEPTOR-UTILITIES MAY 26 - JUNE 25, 2019 MODEMS	9832854493	07/10/19		07/10/19		102.40
										102.40

Report Date 07/10/19

Expenditures Register
GL-1907-69178

PAGE 5

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06		REFUSE								
2762	59129	1	06427 4500	AJB A.J. BLOSENSKI INC. CONTRACTED SERV. RESIDENTIAL PICK-UP JULY 2019	97103393	07/10/19		07/10/19		57,910.03
										57,910.03
										65,784.76
0 Printed, totaling										65,784.76

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	6,707.31	GENERAL FUND
05	05	1,167.42	SEWER OPERATING
06	06	57,910.03	REFUSE
		65,784.76	

PERIOD SUMMARY

Period	Amount
1907	65,784.76
	65,784.76

EAST GOSHEN TOWNSHIP
PLANNING COMMISSION

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

July 11, 2019

East Goshen Township
Board of Supervisors
1580 Paoli Pike
West Chester, Pa. 19380

Re: Conditional Use Application for 1339 Enterprise Drive / CTDI

Dear Board Members:

At their meeting on July 10, 2019 the Planning Commission voted unanimously in favor of the following motion:

"Mr. Chairman, I move that the Planning Commission recommend approval of the Conditional Use application to amend the existing Conditional Use approval from Warehouse and Distribution to "Manufacturing Facility of Precision Instruments and Similar Products" as outlined in the application and supporting materials."


Sincerely,



Mark A. Gordon
Township Zoning Officer

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380
Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 7/11/2019
To: Board of Supervisors
From: Mark Gordon, Township Zoning Officer 
Re: Conditional Use Application / 1339 Enterprise Drive / CTDI / Manufacturing Facility of Precision Instruments and Similar Products

Board Members,

The Township has received a Conditional Use application for the property at 1339 Enterprise Drive. CTDI is the current owner and occupant and currently operates a Warehouse and Distribution use which was approved by Conditional Use in the 1980's.

CTDI has applied to amend the existing Conditional Use application to a "Manufacturing Facility of Precision Instruments and Similar Products". CTDI proposes to manufacture the proprietary precision testing equipment that they use to test electronic equipment such as cell phones, cable TV control units, etc.

The Use proposed is a permitted conditional use in the BP district. CTDI proposes no change to the building footprint, or the parking lot. The uses will not generate additional traffic due to a reduction of the number of employees and a reduction is the amount of truck traffic.

STAFF RECOMENDATION

Staff did not require any consultant reviews for this CU application due to the minor nature of the change, nor did we believe a traffic study is warranted.

The PC has reviewed the application and forwarded their recommendation to approve the request, I have enclosed their recommendation for your use.

Staff has no objection with the Board making a motion to approve this application during the CU Hearing on July 16th.

DRAFT MOTION

Mr. Chairman, I move that the Board of Supervisors approve the Conditional Use application to amend the existing Conditional Use approval from Warehouse and Distribution to "Manufacturing Facility of Precision Instruments and Similar Products" as outlined in the zoning ordinance and the application and supporting materials.

East Goshen Township

To: Township Zoning Officer

Name of Applicant: Parsons Rental II

Applicant Address: 1373 Enterprise Drive, West Chester PA. 19380

Telephone Number: 610 476 37 76 Fax: 610 436 4110

Email Address: manderson@ctdl.com

Property Address: 1339 Enterprise Drive, West Chester, PA. 19380

Tax Parcel Number: 5304-01700000 Zoning District: BP Acreage: 4.001

Description of proposed use:

R&D facility for (i) electrical /mechanical engineering design, (ii) prototype development for the production and testing of proprietary precision electronic testing equipment and (iii) the manufacture and assembly of such equipment.

Conditional Use is provided in Zoning Ordinance Section: 240-21, C. (5,9)

We hereby acknowledge that we have read this application and state that the above is correct and agree to comply with all provisions of the East Goshen Township Zoning Ordinance applicable to this project and property.


Signature of Applicant _____ Date _____

Attest: _____

*** Review the formal Planning Commission review procedure on page three.**

Conditional Use Application and Checklist


Township Administration use only:

This checklist outlines the steps and items needed to insure completeness of the application and to insure the application follows the process and conforms to the timeframe outlined by the state of Pennsylvania and East Goshen Township. This checklist is broken into two parts, the Application process and the Review Process. The application process must be completed in its entirety prior to the applications advancement into the Review Process.

Application Checklist:

<u>Item</u>	<u>Date Complete</u>
1. Completed Township Application Form:	<u>5-30-19</u>
2. All related materials submitted:	<u>5-30-19</u>
3. Township application and review fees paid:	<u>5-30-19</u>

Application accepted as complete on 5-30-2019 by 

Official Signature:  Title: Zoning Officer

Review Process Checklist

<u>Item</u>	<u>Date</u>
1. Start date:	<u>5-30</u>
2. Date of first formal Planning Commission Meeting following Submission of complete application:	<u>6-5</u>
3. Sent to Twp. Engineer:	<u>-</u>
4. Date presented to Planning Commission:	<u>7-10</u>
5. Abutting Property Letter sent:	<u>6-11</u>
6. Date sent to CB:	<u>"</u>
7. Date sent To MA:	<u>"</u>
8. Date sent to HC:	<u>"</u>
9. Date sent to PRB:	<u>"</u>
10. Date sent to TAB:	<u>"</u>
11. Date by which the PC must act:	<u>7-10-19</u>
12. Date by which Board of Supervisors must act:	<u>7-16-19</u>
13. Drop Dead Date; (Day 60):	<u>7-29-19</u>
14. Conditional Use Hearing Date:	<u>7-16-19</u>
15. Dates of hearing advertisement:..... & _____	
16. Property Posted:	<u>_____</u>

We submit this request for East Goshen Township review to change our existing conditional occupancy from "Warehousing and Distribution" to "Manufacturing Facility of Precision Instruments and Similar Products" with respect to the property located at 1339 Enterprise, as permitted in Chapter 240-21, (C 9) for the BP District in East Goshen Township.

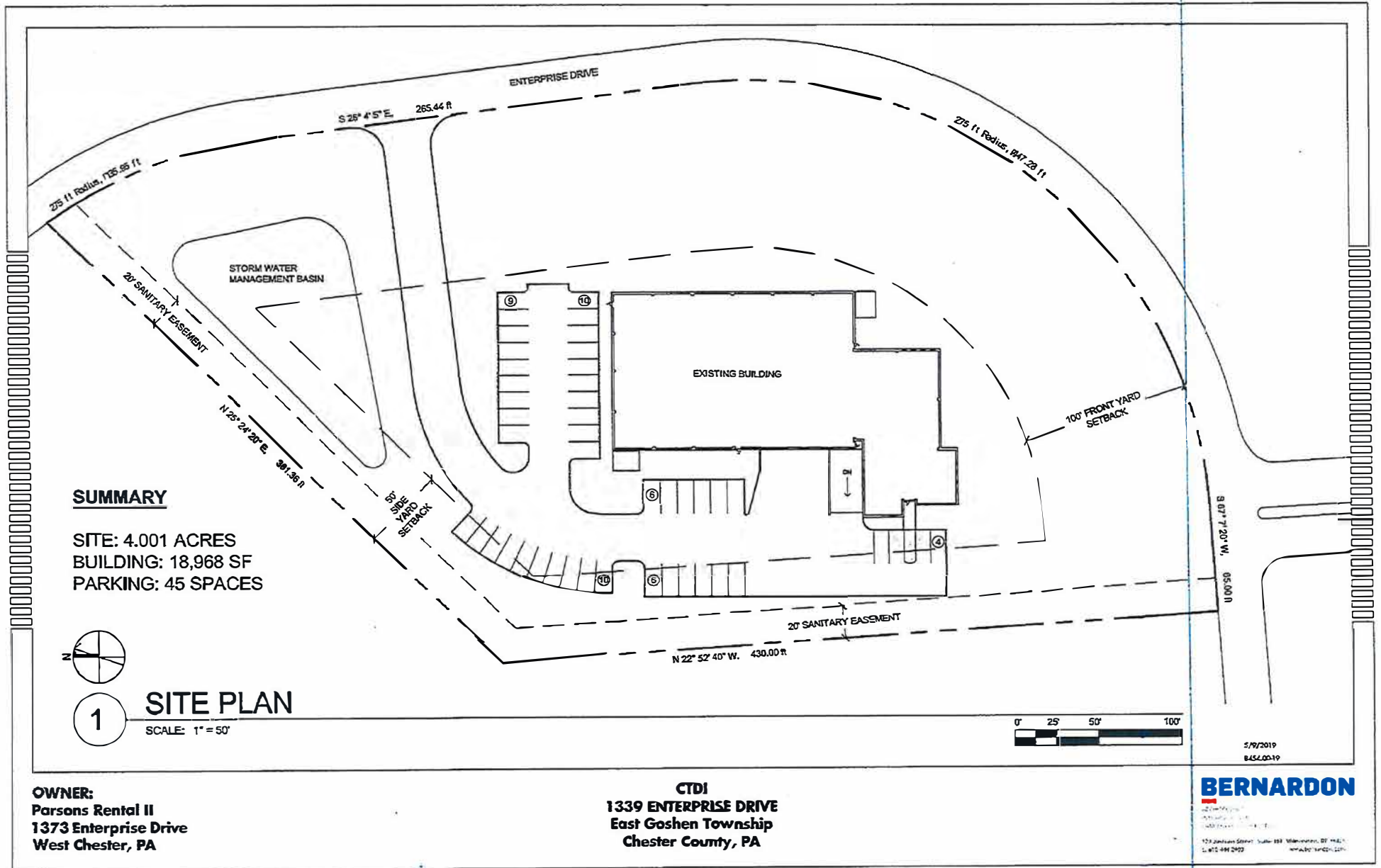
It is intended that the property located at 1339 Enterprise Drive will be CTDI's R&D facility for (i) electrical/mechanical engineering design, (ii) prototype development for the production and testing of proprietary precision electronic testing equipment and (iii) the manufacture and assembly of the foregoing equipment. We feel we meet all general standards for conditional use for this facility as outlined in section 240-31 Section (C,2). We have no planned changes to the property or exterior of the building. This occupancy change request is primarily for operational functions and capabilities inside the facility.

- a. The new proposed use does not create a significant hazard to the public health and safety, including but not limited to fire, toxic or explosive hazards.
- b. The new proposed use is highly suitable for the property in question.
- c. No changes to the exterior of the building or grounds are required or planned. The property will remain in harmony with the BP guidelines and the character of the existing or intended development of the general vicinity.
- d. Since no exterior changes are planned to the property, the change in the conditional use will not result in any additional detriment to neighboring properties. Specifically, the new proposed use will not impact setbacks, buffering, berming, screening or outside activity or operations at the property.
- e. All existing access points for public services and emergency services will remain intact without any changes.
- f. The new proposed use will significantly reduce commercial and private vehicle traffic to and from the property. When reviewed with Mark Gordon, he did not feel that a new traffic study would be needed.
- g. This property is in the center of the business park with no historic buildings on or adjacent to the property.
- h. No structural changes are currently planned for this property that would impact or disrupt existing natural topography, waterways, ponds, groundwater discharge woods or any other important natural resources on the site.

CTDI designs and builds its proprietary testing platforms and equipment in East Goshen Township. The expansion of these operations into CTDI's existing property at 1339 Enterprise Drive will provide the space needed for the future growth and long-term success of the company. We appreciate the long-term partnership we have built with everyone here in East Goshen Township and thank you for your consideration of this request.

Regards

Michael A. Anderson
CTDI, Senior Facilities Manager,



SUMMARY

SITE: 4.001 ACRES
 BUILDING: 18,968 SF
 PARKING: 45 SPACES



1 SITE PLAN
 SCALE: 1" = 50'



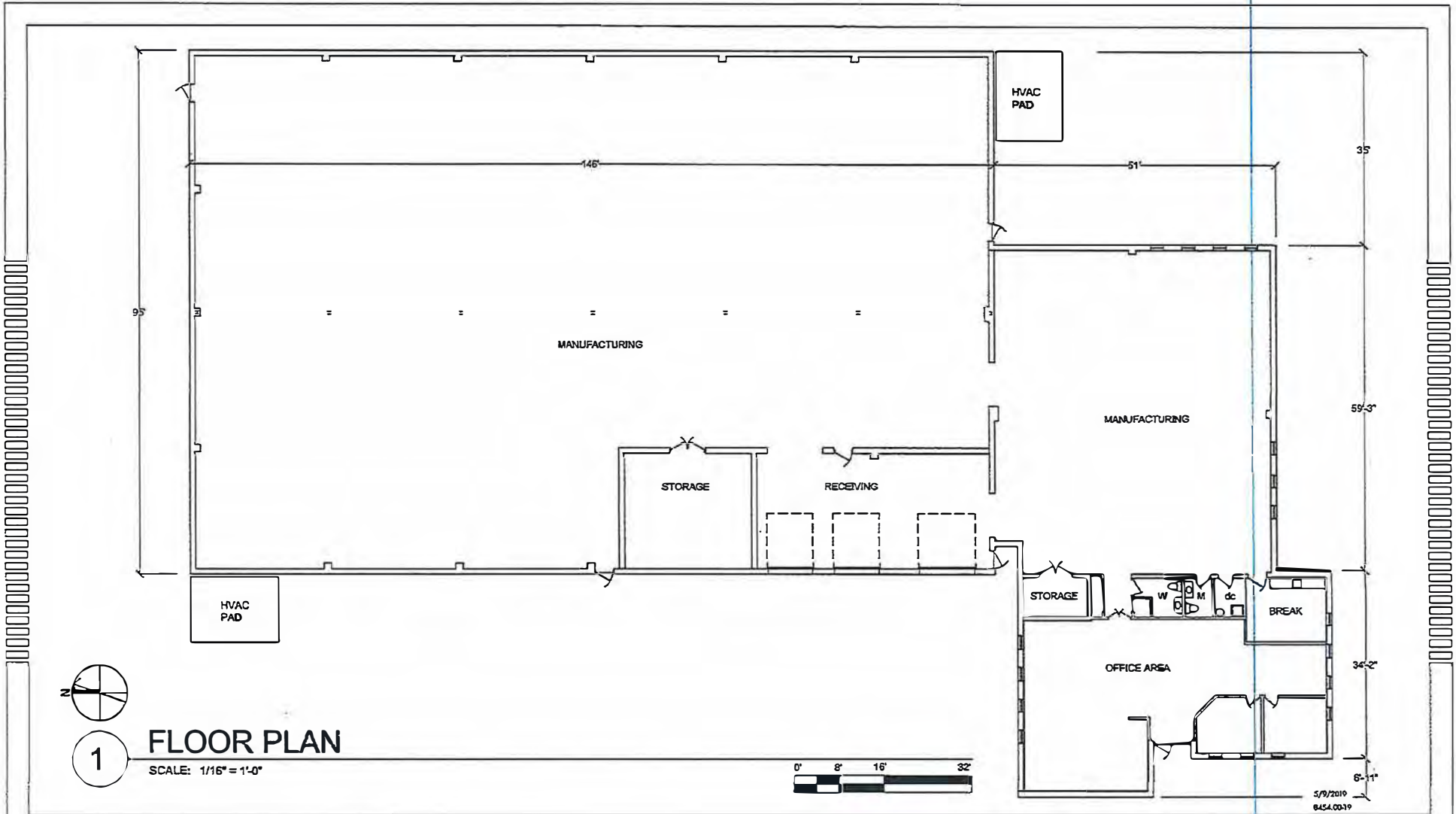
5/9/2019
 B454.00-19

OWNER:
 Parsons Rental II
 1373 Enterprise Drive
 West Chester, PA

CTDI
 1339 ENTERPRISE DRIVE
 East Goshen Township
 Chester County, PA

BERNARDON

133 Jonathan Street, Suite 100, Warminster, PA 18951
 P: 610-496-2902



1

FLOOR PLAN

SCALE: 1/16" = 1'-0"



OWNER:
 Parsons Rental II
 1373 Enterprise Drive
 West Chester, PA

CTDI
 1339 ENTERPRISE DRIVE
 East Goshen Township
 Chester County, PA

BERNARDON

2775
 131 2018 East Street, Suite 101, West Chester, PA 19380
 Tel: 610.444.2972 www.bernardon.com

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA. 19380

September 27, 1989

Mr. Eric Miller
Communications Test Design, Inc.
1373 Enterprise Dr.
West Chester, PA 19380

RE: Tax Parcel #53-4-170
Lot #9 Goshen Corporate Park
1339 Enterprise Drive

Dear Eric:

In response to your request, be advised that American Institute was issued an occupancy permit for a storage and distribution center, with incidental office space. Accordingly, CTDI can operate a storage and distribution center from the structure without obtaining a new occupancy permit.

However, any additional uses or intensification of the incidental use would require a new occupancy permit.

Sincerely yours,

Rick
Louis F. Smith, Jr.
Township Manager

LFS/dlc

FILE

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA. 19380

September 2, 1992

Mr. Lawrence E. Morgan
Communications Test Design, Inc.
1373 Enterprise Dr.
West Chester, PA 19380

RE: Tax Parcel #53-4-170
Goshen Corporate Park - Lot #9
1339 Enterprise Drive

Dear Larry:

I am in receipt of your application for additional parking at the above referenced property.

The plans and stormwater calculations have been sent to the Township Engineer for review.

The original land development plan for the property depicted 12 parking spaces. The plans which you submitted, indicate that you intend to install 32 new spaces which would indicate that significantly more people will be working in this facility.

In September of 1989, Eric Miller contacted me about your proposed use of the building and I advised him that CTDI could operate a storage and distribution center with incidental office space without obtaining a new occupancy permit (see attached).

If the proposed parking is needed to accommodate employees engaged in the storage and distribution area, a new occupancy permit is not required, however if these employees are engaged in repairing or testing equipment, or some other use, then it would be necessary for you to apply for a new occupancy permit.

This would necessitate a conditional use hearing.

Please advise.

Sincerely yours,



Louis F. Smith, Jr.
Township Manager

LFS/dlc



Communications Test Design, Inc.

Goshen Corporate Park • 1373 Enterprise Drive • West Chester, PA, USA 19380-5959

September 8, 1992

Mr. Rick Smith, Jr.
Township Manager
Board of Supervisors
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380



Dear Rick:

I am writing to inform you that CTDI is not contemplating changing the current use of our facility at 1339 Enterprise Drive, that being a storage and distribution center. The additional parking is for employees engaged in the storage and distribution of telephone equipment.

If CTDI would consider using that facility for something other than a storage and distribution center, CTDI would apply for conditional use.

Very truly yours,

A handwritten signature in cursive script, which appears to read "Lawrence E. Morgan".

Lawrence E. Morgan, CPA
Controller

LEM/kas

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380
Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 7/12/2019
To: Board of Supervisors
From: Mark Gordon, Township Zoning Officer *mlb*
Re: West Whiteland Township Official Map Amendment

Dear Board Members,

West Whiteland Township is updating their Official Map. As per the Municipalities Planning Code, Townships are required to notify surrounding municipalities of these types of changes. Official Maps are used by municipalities to identify future road and public facilities that will or may be needed within the community.

The PC and I have reviewed the changes to their map and none of the changes are in close proximity to the East Goshen boundary and should not have any impact to East Goshen roads and or infrastructure.

Draft Motion:

Madame Chairman, I move that the Board of Supervisors send a letter to West Whiteland Township supporting their efforts on their Official Map Update.

EAST GOSHEN TOWNSHIP
PLANNING COMMISSION

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

July 12, 2019

East Goshen Township
Board of Supervisors
1580 Paoli Pike
West Chester, Pa. 19380

Re: West Whiteland Township Official Map Amendment

Dear Board Members:

At their Meeting on July 10, 2019 the Planning Commission discussed the West Whiteland Official Map Amendment. Since the changes to the WWT Official Map are far removed from the East Goshen township Boundary the Planning Commission is supportive of the changes proposed and wishes them good luck in their endeavors to plan and implement community infrastructure. The PC made and unanimously passed the following motion.

Mr. Chairman, I move that the Planning Commission recommend that the Board of Supervisors send a letter to West Whiteland Township supporting their efforts on their Official Map Update.

Sincerely,



Mark A. Gordon
Township Zoning Officer

101 Commerce Drive
Exton, Pennsylvania 19341



Tel: (610) 363-9525
www.westwhiteland.org

June 27, 2019

Mr. Louis Smith, Manager
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

COPY



In re: State-mandated Township review of a proposed update to the West Whiteland Township Official Map.

Dear Mr. Smith:

At their meeting of June 26, 2019, the West Whiteland Township Board of Supervisors directed me to begin the process of adopting the attached update to the Township's Official Map and Ordinance, prepared by the Township. I am therefore requesting review of this draft Map and Ordinance in accordance to §402 and §408 of the Pennsylvania Municipalities Planning Code ("MPC").

We are also sending copies of this draft to the County Planning Commission and the West Chester Area School District and asking for their comments as required by §402 and §408 of the MPC. The contiguous municipalities, the school district and the county all have at least forty-five (45) days to provide us with their comments. The date of the public hearing is to be held by the Board of Supervisors at their meeting on August 14, 2019 at 6:30 p.m. We ask if you could expedite your review of this Map and Ordinance by August 5th for Staff to process potential changes in time for this meeting.

Thank you for your attention in this matter. If you or any of your staff have any questions or concerns regarding the draft or our planning process, please do not hesitate to contact me.

Regards,

Justin Smiley, AICP
Township Planner
West Whiteland Township

**BOARD OF SUPERVISORS
WEST WHITELAND TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

DRAFT ORDINANCE NO. _____

**AN ORDINANCE ADOPTING THE WEST WHITELAND TOWNSHIP OFFICIAL
MAP OF 2019 AND REPEALING ORDINANCE NO. 294 AS AMENDED BY
ORDINANCE 312 2004**

BE IT HEREBY ENACTED AND ORDAINED by the Board of Supervisors of West Whiteland Township, Chester County, Commonwealth of Pennsylvania as follows:

Section 1. Adoption of Map

The Map attached and appended hereto as Exhibit 1 titled "Official Map West Whiteland Township, Chester County, Pennsylvania" dated June 14, 2019, prepared by West Whiteland Township, consisting of one sheet, is hereby adopted as the Official Map of West Whiteland Township.

Section 2. Legislative Authority

- A. This Ordinance is enacted and ordained under the grant of powers by the General Assembly of the Commonwealth of Pennsylvania in the Pennsylvania Municipalities Planning Code, Act 247, as amended (hereinafter "MPC"), 53 P.S. § 10101 et seq.
- B. This Ordinance shall be interpreted and applied consistent and in accordance with MPC Article IV. All actions of the Township taken pursuant to this Ordinance or the Official Map adopted hereby shall be consistent and in accordance with MPC Article IV.

Section 3. Purpose

This Ordinance is enacted for the purpose of serving and promoting the public health, safety, convenience, and general welfare; to facilitate adequate provision of public streets and facilities; to improve traffic circulation; and to provide for the recreational and open space needs of the community.

Section 4. Contents of Map

The Official Map includes the following locations, sites, and routes as authorized by Article IV of the MPC:

- A. All existing conditions as identified and depicted on Exhibit 1.
- B. All proposed sidewalk and trail alignments, intersection improvements, and streetscape enhancements identified in the Township Bicycle and Pedestrian Plan of 2019 as identified on Exhibit 1.

Streetscape enhancements include, but are not necessarily limited to, landscaped buffer strips, wider sidewalks, street trees, lighting, benches, and other pedestrian amenities.

- C. All proposed roadway improvements identified within the Township Transportation Capital Improvements (Act 209) Plan of 2015 as identified on Exhibit 1.

Section 5. Time Limitations Reservations for Future Taking

The aforesaid properties and features as depicted on Exhibit 1 are hereby reserved for future taking or acquisition for public use in perpetuity until actually acquired by the Township in accordance with the terms set forth in Section 406 of the MPC.

Section 6. Recordation

The Board of Supervisors directs that following adoption of this Ordinance in accordance with Section 402 of the MPC a copy of the Official Map of West Whiteland Township, verified by the Board of Supervisors, shall be submitted to the Recorder of Deeds of the County of Chester to be recorded within sixty (60) days of the effective date hereof.

Section 7. Appeals

Any appeal from a decision or action of the Board of Supervisors or of any officer or agency of the Township in matters pertaining to this Ordinance shall be made in the same manner and within the same time limitation as is provided for zoning appeals in Article X-A of the MPC, 53 P.S. § 11001-A, as amended.

Section 8. Repeals

Ordinances Nos. 294 and 312 are repealed.

Section 9. Effective Date

This Ordinance shall become effective and be in force five (5) days from the date of enactment.

ENACTED AND ORDAINED this ____ day of _____, 2019.

**BOARD OF SUPERVISORS
WEST WHITELAND TOWNSHIP**

Theresa Santalucia, Chairman

Michele Moll, Vice-Chairman

Beth Jones, Supervisor

ATTEST:

Township Manager

DRAFT

Official Map

WEST WHITELAND TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA

Map Features

- Intersection Improvements
- Existing Trails
- Design/Construction Trails
- Proposed Trails
- Existing Sidewalks
- Proposed Sidewalks
- Roadway Improvements
- Streetscape Enhancements
- Other Township Lands
- Township Owned Parks
- County Lands

Base Features

- Rail Stations
- Railroad Lines
- Major Roads
- Local Roads
- Existing Buildings
- Parcels
- Municipal Boundaries

DRAFT Map: June 14, 2019

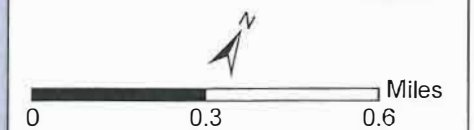
- NOTES:
- This map was prepared by Township Staff with information provided from Chester County DCIS-GIS.
 - Completeness or accuracy of the locations, sizes of buildings, roadways, property lines, and other features on this map cannot be guaranteed and must be verified.
 - Intersection Improvements consist of intersections to add and/or update lane configurations, pedestrian signalization and crossings.
 - All existing and proposed trail & sidewalk alignments are from the Township Bicycle and Pedestrian Plan, 2019 amendment to the 1994 Comprehensive Plan. Descriptions to these alignments are located within the Bicycle and Pedestrian Plan.
 - Roadway Improvements:
 1. Ship Road Couplet - New Loop Road and Multi-Use Trail (Twp. Act 209)
 2. Pottstown Pk. - New third northbound travel lane and intersection at Exton Train Station. (Twp. Congestion Mitigation Study)
 3. Whitford Rd. - Road widening, sidewalks and traffic signal improvements (Twp. Act 209)
 - Streetscape Enhancements:
 4. Lincoln Hwy. - Complete sidewalk gaps, intersection improvements and pedestrian amenities.
 5. Pottstown Pk. - Complete sidewalk gaps, intersection improvements and pedestrian amenities.

This is to certify this is the Official Map of West Whiteland Township. Reviewed by the Board of Supervisors of West Whiteland Township on the _____ day of _____, 2019

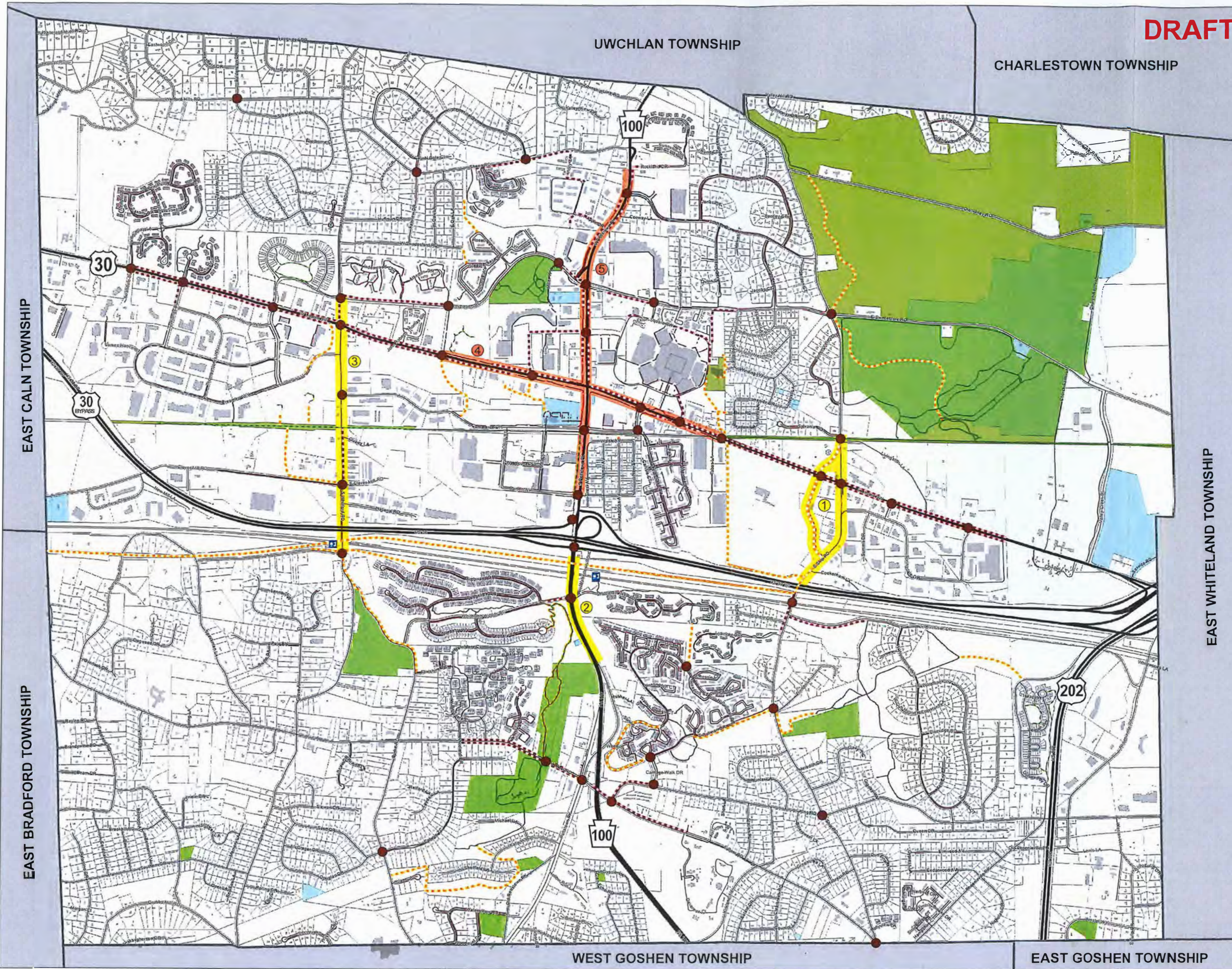
(Chair)

(Vice-Chair)

(Member)



Prepared by: West Whiteland Township, 2019
 Data Source: Sidewalks & Trails - West Whiteland Township, 2019
 Base Features - Chester County DCIS, 2019



UWCHLAN TOWNSHIP

CHARLESTOWN TOWNSHIP

EAST CALN TOWNSHIP

EAST WHITELAND TOWNSHIP

EAST BRADFORD TOWNSHIP

WEST GOSHEN TOWNSHIP

EAST GOSHEN TOWNSHIP

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 7/11/2019
To: Board of Supervisors
From: Mark Gordon, Township Zoning Officer *mlg*
Re: Land Development Application / ESKE Development LLC / Ducklings Early Learning Center

Board Members,

The Board of Supervisors approved a Land Development application for the Ducklings Child Day Care Center at 1302 Wilson Drive on April 23rd, 2019. ESKE Development LLC has addressed all the conditions of approval and is requesting that the Board sign the Final plans approve the surety bond, LD, SWM and Financial Security Agreements, and execute the trail easement for the project.

The township engineer has reviewed and approved the construction estimate for the project and the solicitor is reviewing the development agreement, the financial security agreement, the trail easement and should have them available for your review and approval.

STAFF RECOMMENDATION

Staff recommends the Board sign the final plans, execute the development agreements, and accept the trail easement for the approved Ducklings Learning Center Land Development plan at 1302 Wilson Dr.

DRAFT MOTION:

Madame Chairman, I move that the Board of Supervisors sign the final plans, execute the Land Development agreement, financial security agreement and the storm water management agreement and accept the trail easement for the Land Development plan for the Ducklings Learning Center at 1302 Wilson Drive in accordance with the April 23, 2019 approval.

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

COPY

April 25, 2019

Mr. Anthony Diver
ESKE Development
1390 Birmingham Rd.
West Chester, PA 19382

Re: Land Development Approval / 1302 Wilson Dr./53-3-1.2C

Dear Mr. Diver:

At their meeting on April 23, 2019, the Board of Supervisors approved the following motion regarding your Land Development application:

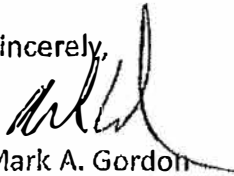
Mr. Chairman, I move that the Board of Supervisors approve the Land Development application to approve the Land Development application and plans and support the waiver request for ESKE Development LLC, for the development of a Child Daycare Center on the property located at 1302 Wilson Drive with the conditions outlined below. The land development plans have been prepared by D.L.Howell and Associates Inc., dated January 11, 2019 and last revised March, 25, 2019, for the 13,815 s.f. Child Daycare Center, associated driveway, stream crossing, parking, and storm water management.

1. The plan is approved as a Preliminary /Final Plan.
2. The Applicant shall address all remaining comments outlined in the Township Engineer's review letter dated 4/3/2019 prior to releasing the final plans for recording
3. The Plan shall not be released for recording until the applicant has submitted the land development and financial security agreements and the funds for the improvements.
4. The applicant shall pay the traffic impact fee of \$396.25 for the Total New Trips for the project, when building permits are issued, equaling \$34,870.
5. Pursuant to East Goshen Municipal Authority Resolution No 22, the required sewer tap-in fee will be \$3,546.10. The 10% required is \$354.61, and is due at the time when plans are released for recording, with the remaining balance due when building permits are issued.
6. The applicant shall submit the floodplain study to FEMA for review and acceptance.
7. The applicant shall implement the Conservancy Board Recommendations outlined in their letter to the Planning Commission dated 3/14/2019.

8. The applicant will follow all applicable federal, State and Local laws and secure all proper permits prior to construction of the improvements depicted on the plans.
9. The applicant shall grant the Township a 20' wide trail easement, along Wilson Drive, subject to the Township Solicitor's approval.

The motion passed 4-0.

Sincerely,



Mark A. Gordon
Township Zoning Officer

EAST GOSHEN TOWNSHIP
PLANNING COMMISSION
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

July 11, 2019

East Goshen Township
Board of Supervisors
1580 Paoli Pike
West Chester, Pa. 19380

Re: Proposed Zoning Ordinance Amendment / 1351 Paoli Pike

Dear Board Members:

At their meeting on July 10, 2019 the Planning Commission voted unanimously in favor of the following motion:

Mr. Chairman, although there are numerous issues to work through, this request has some planning merit; therefore, I move that the Planning Commission recommend that the Board of Supervisors schedule to hear the applicant's presentation at an upcoming Board of Supervisors meeting. With that, the PC and the public have identified several areas of concern that need to be addressed, to include:

1. Proposed Setbacks
2. Proposed building height and number of stories
3. Proposed driveway entrance / exit onto Paoli Pike
4. Potential traffic impacts
5. Proposed density
6. Proposed ordinance changes
7. Potential impacts to the Goshen Corporate Park
8. Potential future development impacts with an ordinance change of this magnitude

Sincerely,



Mark A. Gordon
Township Zoning Officer

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 7/12/2019
To: Board of Supervisors
From: Mark Gordon, Zoning Officer *mlg*
Re: Deer Management Groups for 2019 Archery Hunting Program
2019 – 2020 Deer Management Hunting Program Resolution

Dear Board Members:

The Deer Management Group applications are enclosed for your review. The Township has received four applications for the 2019 Deer Management Archery Hunting Program (DMP).

I have drafted the 2019-20 DMP Resolution for your review and approval. The same four groups from 2018 have submitted applications for 2019. I have reviewed the applications and recommend that the Board consider the following draft motion.

Draft Motion:

Madame Chairman, I move that we approve the 2019-20 DMP Resolution (resolution 2019-24) and the following Deer Management Groups to participate in the 2019 Township Archery Hunting program:

- Chester County Trackers will manage the Grand Oak & Mill Creek open space area
- Main Line Whitetail Managers will manage the Supplee open space area
- Keystone Archers will manage the Bow Tree & Clocktower open space
- Tri County Whitetail Management will manage the Wentworth open space area.

**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 2019 – 24
A RESOLUTION ADOPTING SPECIFIC PROVISIONS
OF THE
DEER MANAGEMENT PROGRAM
FOR THE 2019-2020 SEASON**

WHEREAS, Section 163-4B of the Code of the Township of East Goshen requires the Board of Supervisors to designate the areas of Township land to be utilized for hunting as part of the Deer Management Program; and

WHEREAS, Section 163-4D of the Code of the Township of East Goshen authorizes the Board of Supervisors to identify Deer Management Groups to participate in the program; and

WHEREAS, Section 163-4F of the Code of the Township of East Goshen requires the Board of Supervisors to designate the days and times when deer management activities may occur; and

WHEREAS, Section 163-4G of the Code of the Township of East Goshen requires the Board of Supervisors to designate the procedure for reporting harvested deer; and

WHEREAS, Section 163-4H of the Code of the Township of East Goshen requires the Board of Supervisors to designate the procedure for reporting complaints; and

WHEREAS, Section 163-4I of the Code of the Township of East Goshen allows the Board of Supervisors to designate by resolution additional guidelines and procedures.

BE IT RESOLVED THAT the Board of Supervisors of the Township of East Goshen hereby adopts the following specific provisions for the 2019-2020 Deer Management Program:

Pursuant to Section 163-4B, the Board of Supervisors designates the open space in Bowtree/Clocktower, Supplee Valley East & West, Grand Oak/Millcreek and Wentworth for hunting as part of the Deer Management Program.

Pursuant to Section 163-4D, the Board of Supervisors authorizes the following Deer Management Groups to participate in the program: Keystone Archers, Main Line Whitetail Managers, Tri-County Deer Management and Chester County Trackers.

Pursuant to Section 163-4F, the Board of Supervisors authorizes the following dates and times: September 21, 2019 until January 25, 2020 as permitted by Pennsylvania Game Laws, except that **no hunting shall be permitted on November 28, & 29, and December 16 - 27, 2019.**

Pursuant to Section 163-4G, the Board of Supervisors authorizes the following procedure for reporting harvested deer: Each hunter shall complete the Deer Management Program Harvest Report form for each harvested deer and forward it to the Township electronically within 48 hours of harvesting a deer.

Pursuant to Section 163-4H, the Board of Supervisors authorizes the following procedure for reporting complaints: Complaints shall be filed in writing and hand delivered or emailed to the Township using the following email address: egtadmin@eastgoshen.org. Complaints may also be made by dialing 911.

Pursuant to Section 163-4I, the Board of Supervisors has no additional guidelines or procedures to designate at this time.

RESOLVED AND ADOPTED, this 16th day of July, 2019.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Secretary



CHESTER COUNTY TRACKERS

A Safe and Responsible Deer Management Association

April 16, 2019

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Re: Dear Management Application

To Whom It May Concern:

Chester County Trackers appreciated the opportunity to assist the Township in its Deer Management Initiative over the past several years and would like to renew our application for this upcoming year (2019-20). We do so believing that the deer management program is beneficial to the township, and we also believe that we are well equipped to assist in the endeavor for the following reasons. First, Chester County Trackers is a small group of carefully selected hunters. Second, we have had a good working relationship with the Township by participating in the management efforts for several years. During that time, we have responsibly managed the deer population by harvesting appropriate numbers of deer while also cooperating with the Township to report individuals poaching on the property. Third, due to our previous years of work with the township, members of our team living in East Goshen, and our travel routes surrounding township the property, we believe we have a superior knowledge of the property and travel patterns of deer on the Grand Oak/Mill Creek property. Below, you will find our association's purpose, management philosophy, membership, and code of conduct.

Purpose

Chester County Trackers was established for the purpose of carefully and responsibly assisting landowners and organizations in the management of deer populations. Our purpose is derived in part from the increasing number of deer-related traffic accidents each year along with the high occurrence of Lyme disease located within the county.

Management Philosophy

In seeking to manage any property, we strive to evaluate the land's capacity to sustain wildlife in a manner that reduces the possibility of animal starvation and population-related diseases. Furthermore, careful attention is given to the age and sex of deer located in a property. As has been proved, a primary factor in quality deer management is a proper ratio between bucks and does; consequently, we strive to harvest does and mature bucks, while protecting younger bucks.

Membership

As an association, our membership consists of a small, carefully selected group of safe, responsible hunters. Most years, we are able to harvest an average of three deer per member per year with an estimated average of twenty-five hunting hours for each harvested deer. As a whole, members of our constituency have completed hunter safety education courses, have won various archery competitions, and have seven decades of bowhunting experience in multiple states. Furthermore, none of our members have ever received PA Game Commission violations, nor have we received any complaints from our landowners and their surrounding neighbors. In joining our association, we ask that members successfully complete a proficiency test each year. For our purposes, each archer is required to shoot four arrows consecutively into a three inch target from a distance of twenty yards. Although stringent, we have found that this requirement ensures our accuracy and builds confidence in those who give us the privilege of managing the deer population on their property. Currently, the membership of our association is by invitation only with very limited invitations possible in the foreseeable future. Our current leadership is as follows:

Chris Ollis (President)
170 Cambridge Rd.
Coatesville, PA 19320
610-659-1400

Dan Brabson (Vice President) **EG Resident**
1421 Clover Lane
West Chester, PA 19380
610-662-7072

Code of Conduct

Our goal as a deer management group is the safe, responsible harvesting of deer as needed to reduce and maintain deer populations. In keeping with this goal, we have established the following code of conduct. Members of Chester County Trackers will:

- maintain a high standard of excellence and ethics in bowhunting
- be properly licensed for bowhunting both antlered and antlerless deer in the state of Pennsylvania and appropriate Wildlife Management Units as specified by the state.
- hunt in a discreet manner so as to avoid disturbing residents when entering and exiting the woods, eviscerating harvested deer, and performing any other necessary hunting activities.
- communicate with landowners regarding appropriate hunting times, parking locations, hunting practices, number of hunters, and any questions the landowner might have.
- see that deer harvested are consumed or donated to families in need.
- hunt from tree stands for safety and effectiveness. In order to further safety, we require that members wear safety harnesses and disable access to any tree stands permitted to remain on the property. (In situations where landowners prefer that tree stands be removed, we often use climbing tree stands.)
- report harvested deer to the property owners and any other necessary parties.
- reasonably assist the landowner in property maintenance by removing obvious pieces of small trash from the property when exiting. Our reasoning in doing so is the development of good relations with landowners and the protection of the environment for land and animals.

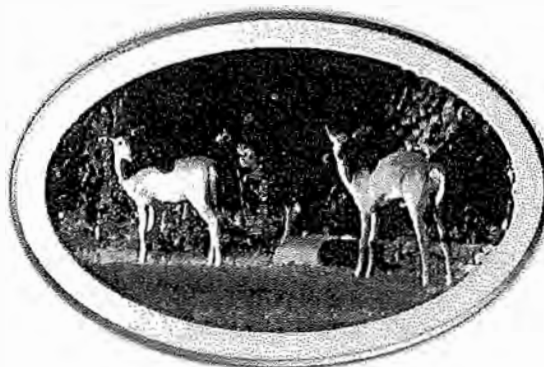
In this upcoming year, we would like to again maintain the Grand Oak/Mill Creek open space as we understand the unique challenges of that particular property. We look forward to a successful year as we continue to work with the Township in this endeavor.

Regarding our insurance, we carry the required \$1,000,000 liability insurance for this year with the Quality Deer Management Association effective August 1, 2019 through August 1, 2020.

In closing, we would again like to thank the Township for consideration of our interest in helping East Goshen manage its deer population. Please let us know if there are any further questions regarding our association, practices, or proposal as outlined above.

Respectfully,

Chris Ollis
President, Chester County Trackers
610-659-1400





May 2, 2019

East Goshen Township Deer Management Committee
1580 Paoli Pike
West Chester, PA 19380

RE: Formal Application for Main Line Whitetail Managers to hunt in East Goshen Township's Open Space Deer Management Plan

All members have passed our annual safety and marksmanship tests. All members are insured effective August 1 for \$1million per Occurrence, \$2 million Aggregate by Outdoor Underwriters Inc. If a member shows any form of poor judgment while on township property or surrounding areas they will be dismissed.

Experience in East Goshen and nearby areas

- We were invited to hunt in East Goshen in 2007 on a property on North Chester Road. We found the area was used by deer, however, we could not get close enough to effectively hunt them due to safety zone requirements and lack of trees from which to hunt.
- We have been very efficient since 2002 in a 17-acre area in Thornbury Township, Chester County. We harvested over 140 deer since hunting in the area. Deer densities have stabilized and new deer do not move in as quickly now.
- We are effective on a property owned by The Brandywine Conservancy in Devon that one of our members hunt.
- We have been effective since 2008 in the open space at Supplee in East Goshen Township. This is not an easy area to bow hunt from trees. We log a respectable amount of hours and will continue to manage the herd.
- Our members volunteer with various outdoor activities such as riparian buffer planting, trash clean-up, and invasive plant control. Most of our members volunteer on the board of directors in various national groups such as Safari Club International and Quality Deer Management Associates.
- We would be pleased to hunt any parcel assigned to us.

Main Line Whitetail Managers
435 Fox Meadow Ln • West Chester • PA • 19382
610 • 304 • 8922

- Our members harvested between 3 and 9 deer each last season. Previous seasons have seen individual numbers as high as 17.
- Our archers typically spend 10 – 15 archer hours per deer harvested. Our typical archer will hunt a 2 or 3-hour session in the morning or afternoon and harvest a deer every 4 or 5 hunts.
- We agree to abide by all PGC game laws as well as any limitations set forth by the township. We also abide to our strict code of ethics.
- Our group will offer 3 to 4 hours per archer that utilizes the property to provide volunteer services to the township. Our services could range from general cleanup to planting trees. Our service hours could also be utilized to educate specific homeowners within the township that would like us to explain the balance between the deer herd and community. We are also available to advise the deer committee as requested through the QDMA. Trash and rubbish cleanup on a parcel assigned to us could be another volunteer activity for us to partake.

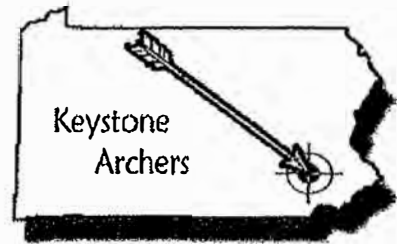
If selected to hunt on township owned land we would propose offering the following services to the township in addition to balancing the deer population:

- A detailed log outlining observations while hunting on the property such as number and sex of deer observed, time observed, approximate age and antler size of deer observed, weather conditions, and other pertinent information.
- A detailed log of deer harvested including age, sex, weight, and doe lactating information.
- Self-imposed limits restricting buck harvesting to only mature animals with the major emphasis on significant doe reduction.

Respectfully Submitted,

A handwritten signature in black ink that reads "James Benoit". The signature is written in a cursive style with a large, sweeping initial "J".

James Benoit
Main Line Whitetail Managers



March 26, 2019

East Goshen Township Deer Management Committee
1580 Paoli Pike
West Chester, PA 19380

**Re: Formal Application for Keystone Archers to Hunt in
East Goshen Township's Open Space Deer Management Program**

Dear Committee Members:

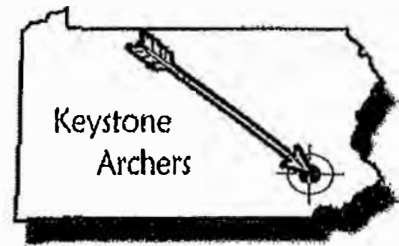
This letter is to serve as a "free form" application for Keystone Archers to be included in the East Goshen Township's Open Space Deer Management Program for the 2019-2020 season.

As a re-introduction, Keystone Archers is an archery/deer management club, standing currently at 12 members with the goal of ultimately having 20 members in the club. We are presently expanding our group with a select group of new members to both replace some non-active hunters and to continue the growth of our group. All new members must adhere to the high standards that we have set for our group.

The club is presently comprised of approximately 50% East Goshen residents with the other 50% from neighboring adjacent townships. I have attached a copy of the Keystone Archers by-laws, as well as our tri-fold with information about the club. Our 12 current members have individually between 25 to 30 years of bow hunting experience. Our club abides by all the Pennsylvania Game Commission laws, as well as all the rules set forth by the East Goshen Township Deer Management Committee. Additionally, we have an East Goshen resident member who is also a retired Pennsylvania Game Commission warden.

Last year, 2018-2019, was our sixth year in the East Goshen Deer Management Program. We harvested 15 deer and all of the deer were average to above average size and very healthy. We had zero incidents, and continued our mission of facilitating good will with the surrounding Bow Tree and Clocktower development residents. We also did a half day clean-up of the Bow Tree Tract in March which resulted in one truckload full of trash.

All members have passed our annual safety and marksmanship tests. All members are insured effective July 1st for \$2,000,000 general aggregate and \$1,000,000 per occurrence by Outdoors Insurance, Inc. None of our members have ever received a Game Commission violation or any felony or misdemeanor. Per our by-laws, any violations are subject to dismissal from our club. Any member who shows any form of poor judgment or disrespect while on Township property or surrounding areas will also be dismissed from our club.



All 12 of our current active members have a vast array of community involvement in East Goshen and the surrounding areas, i.e., Great Valley Little League, West Chester Junior Boys Basketball, law enforcement, local churches, WCSD schools, etc. We all are extremely ethical and community-minded citizens.

Our members consist of various small business owners, retired executives, professionals and police officers, and those professions allow us the flexibility to hunt as much during the week as well as the weekends. Our archers practice 12 months a year on archery precision and skills, which affords us the ability to be very successful in the field. Typically, we hunt a 3-4 hour session in the morning or late afternoon, and focus our efforts when the weather conditions are favorable for a successful harvest. Unfortunately, the weather this past season did not present as many favorable hunting days as we would have liked to have seen.

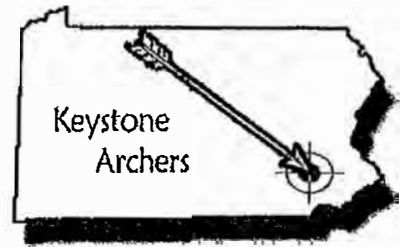
Over the past two seasons hunting Bow Tree, we have received very positive feedback from a number of Bow Tree and Clocktower residents with respect to the discreteness of our hunting presence and the caretaker approach that we take with these properties. If requested, we would be more than happy to provide you with references from these East Goshen developments supporting the overall comfort level of these residents with Keystone Archers.

In addition, we frequently walk and monitor these properties year-round to "keep an eye on things" and just do not show up when it's hunting season. With most of us being EGT residents, we have a vested interest in the overall condition and longevity of these open spaces and not just a sole interest in showing up and hunting them. We believe that we have proven this with our actions over the past four seasons.

We would be pleased to hunt any parcel of the East Goshen's Open Space Deer Management Program that would be assigned to us, but would love the opportunity to continue with the Bow Tree Tract. We have 3 members that live adjacent to Wentworth and three members that live adjacent to the Bow Tree Tract. All of these members are longstanding residents of East Goshen Township.

Our group will offer 3-4 hours per archer that utilize the property to provide volunteer services to the Township. Our services could range from general cleanup to planting trees. Our service hours could also be utilized to educate specific homeowners within the Township that would like us to explain the balance between the deer herd and the community.

We would also be pleased to set up additional tick tubes for residents or assist in posting Township properties. We are also available to advise the deer community as requested through the QDMA. Trash and rubbish cleanup on a parcel assigned to us could be another volunteer activity for us to partake in.



If selected by the Deer Management Committee to hunt on Township owned land, we would follow all of the Township rules outlined in the Deer Management Program, including all the statistical tracking of the amount of time hunted and the amount of deer harvested by our club.

I speak on behalf of our entire club as I thank you for the opportunity to submit an application for our group to continue our devoted assistance with this program. As residents of the community, we are also stakeholders that understand the importance of making this deer management program a success and its reflection of the Township on all the residents of the Township.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "DKovach", written over a horizontal line.

David S. Kovach
President
Keystone Archers

**EAST GOSHEN TOWNSHIP
OPEN SPACE DEER MANAGEMENT
APPLICATION
TRI-COUNTY DEER MANAGEMENT ASSOCIATION
(TCDMA)
2019-2020 SEASON**



TRI-COUNTY DEER MANAGEMENT ASSOCIATION
Matt Price

April 23, 2019

The following documents that TCDMA meets listed requirements for Deer Management Groups and may be found on the website www.tcdma.com.

Mission:

The Tri-County Deer Management Association (TCDMA) is a group of dedicated, competent and safety-conscious bowhunters organized to assist homeowners and farmers in the management of the deer herd in Central Maryland and Southeastern Pennsylvania. When the deer herd is properly managed, then landowners, local community, deer and many other wildlife species benefit.

Members:

TCDMA members are encouraged to donate excess venison to community-based organizations such as Farmers and Hunters to Feed the Hungry (FHFH) and Harford County's Harford Food Bank program. Since TCDMA's inception in 1996, the group has donated more than 15,000 pounds of venison to needy families and community kitchens.

The TCDMA is a non-profit organization under federal and state guidelines; its funding is entirely self-generated. TCDMA participates in public education by conducting hunter safety courses, and through presenting seminars on Whitetail Deer Ecology and Management to interested local community groups.

Conservation through Management is a guiding principle of the TCDMA – a strategy to improve the environment by keeping deer populations in balance with the human community and with other wildlife species. All services, including posting the managed property boundaries, are provided at no cost to cooperating landowners.

Education – Every member must successfully attend and pass a course of the International Bowhunter Education Program (IBEP).

Legality – Every member must be eligible to bowhunt in Maryland and Pennsylvania, and must have no prior hunting violations.

Experience – Each member must have harvested at least five big game animals with a bow and arrow. Proof may be required.

Skills – Each member will be required to annually demonstrate proficiency with his bow and arrows similar to the test administered by the IBEP.

Duties – Each member is asked to provide at least forty hours of hunting time on TCDMA deer-reduction projects.

General Membership Meeting – At least one General Membership Meeting per year must be attended for an update on current TCDMA status, policies, and other issues important to the group welfare.

Insurance – Each member is covered by a \$1,000,000 liability insurance policy while hunting on TCDMA projects.

PROPOSAL : TCDMA proposes the following Deer Management Plan for subject property noted in the East Goshen Township Open Space Deer Management Program. (Wentworth). **We are open to any suggestions or recommendations by the Deer Management Committee of East Goshen to take on additional property or switch to a different property if you feel that other groups that have not had as much success as we have had at Wentworth in the past.**

TCDMA managed the Wentworth Open Space during the 2008-2013 seasons, and then again from 2014-2018 hunting seasons. We feel that we were rather successful in our 10 years of the program with no incidents to report and/or problems with neighbors etc.

We fulfilled all requested by residents within our success for venison with no cost to them and received kind thank-you letters in return. We will do our best to volunteer our services as needed for other community services upon request. We consider it a privilege to be able to participate in this initiative.

We would prefer to continue managing this space, Wentworth, since we have learned from experience how to continue reducing the deer population in this area, taking into consideration the obstacles that we faced during the 10 years we participated. (Neighbor interference & activity, deer travel patterns & bedding areas, access points to stands that limit interference with those areas, etc.)

A list of our members that may be participating in the East Goshen project is accompanying this application.

1. SITE ASSESSMENT AND HUNTING PLAN: Based upon sightings and harvests during the past few seasons, we only plan on utilizing the open space property an average of 6 hours per week, 1 or 2 hunts, possibly more at high activity times, such as early season and during mating season. If trail cameras and sign indicate the need for more attention, we will most certainly adjust. We may not schedule hunts during several weeks, depending on the number of deer sightings and whether we chase deer out of the bedding areas while accessing stand locations. From our experience, a narrow property such as Wentworth will not stay a bedding/traveling area for long if there is too much human intrusion. We will hang a camera during the summer months and monitor it and re-evaluate.

We plan on using a bait station in accordance with PGC rules and regulations.

2. DEER REDUCTION GOAL: We will reduce the herd in the “open space” as opportunities arise. We will not pass up any opportunity to harvest a doe regardless of the size or age.

3. HUNTING PROCEDURES: TCDMA will abide by guidelines in the Program as established by the Board and the within the policies of TCDMA. The following are minimum guidelines to be followed at all times. Members realize that hunting privileges may be revoked by the Board or TCDMA for failure to abide the following policies of conduct or any infraction of the Pennsylvania Game Code.

TCDMA ADDITIONAL REQUIREMENTS:

TCDMA members will act in a professional and courteous manner at all times.

We will only allow members of TCDMA to hunt the subject properties in accordance with TCDMA by-laws, insurance requirements, and as directed by the Board.

Access to the property will be by those routes designated by the Board.

Identification plaques will be placed on the dashboard while participating in the program.

Tree stands must be temporary in design, must not damage trees in which they are affixed (as defined by PGC), and must be removed at the end of each session.

Fall protection must be used when ascending, descending and while sitting in a tree stand.

Shots may not be taken during ingress or egress to the hunting area.

Deer drives are not permitted.

All attempts must be made to retrieve any loosed arrows.

All arrows must be identified on Vanes with initials "T.C." for Tri-County id."

Members will utilize Quality Deer Management strategies and focus on harvesting adult does.

Written authorization slips and official identification must be carried at all times.

All wounded or unrecovered deer are to be reported to the Property Manager at the end of the hunt.

TCDMA will arrange for timely removal of any unrecovered deer found expired due to TCDMA hunting activities.

Harvested deer shall be removed from the property and transported in an inconspicuous manner.

4. SCHEDULING, LOGISTICS, AND COMMUNICATIONS: TCDMA utilizes the Property Manager System for scheduling all hunts. One Property Manager (PM) is assigned to the property who will act as liaison and single point of contact between TCDMA and the Board. The Property Manager for East Goshen Township will be Matt Price.

Contact information: Matt Price

2117 2nd Ave

Whitehall, PA 18052

Cell: 610-442-3828

E-mail matt06p@gmail.com or matthew.price@purina.nestle.com

TCDMA believes that to consistently harvest deer over the course of the season, deer must remain undisturbed and maintain normal “daytime” habits. In order to provide a high level of efficiency, the biologist in conjunction with the PM will develop a hunt plan that encompasses a season long strategy that capitalizes on exploitable aspects of deer behavior as the season progresses. Together they will assign an optimum number of hunters to the area based on deer reduction goals, and review the plan with the hunters. Typically the plan will exploit changing food sources, prevailing wind direction, bedding areas, pre peak and post breeding behaviors, exterior pressure, moon phase, climate conditions such as draught, temperature, high winds, storm fronts and other weather and environmental factors. The plan is reviewed periodically and updated based on hunter observation and changing conditions.

TCDMA will provide a list of assigned hunters to the Board. The list will provide name, address, contact information, member number, vehicle description and license plate number. A hunter introduction meeting may be scheduled if desired by the Board.

To insure a high success rate, hunters will only enter the hunt area when conditions are conducive to success, and avoid the area at all other times. This strategy enables us to allow deer to maintain normal daytime routines, prevents the patterning of hunting activities, reduces the incidence of naturalization and increases the deer’s susceptibility to hunting. Capitalizing when optimum conditions exist requires flexibility on the hunter and landowner. Utilizing this strategy, a hunter, on average, may hunt only 1 time per week rarely 2 times per week in the same area. At times, a week or more may go by with no hunter activity. This will occur when conditions are not optimum for success.

During this time deer are resuming their routines and becoming increasingly secure when conditions are less preferable, and thus more susceptible on a latter hunt under more advantageous conditions. TCDMA asks that the Board allow some flexibility and ease any prearranged or scheduled hunt requirements, or allow short notice enabling us to exploit conditions as they occur. Blackout dates (as described below) will still be in effect.

Typical success ratio using the above methods on similar properties with high deer densities is approximately 1 deer for every 13 man hours. (Reference: Dalecarlia Reservoir, Washington DC US Army Corp of Engineers; Property Reports 2005-2007).

BLACKOUT DATES: TCDMA realizes the area is residential and that various community or personal events may take place during the year. TCDMA would like to institute the Blackout Date system for notifying its members as to NO HUNTING dates. A representative of the Board need only notify the PM that no hunting will be allowed on a certain date.

Example: The community wishes to have a Columbus Day Parade on October 13 and does not want hunting to occur on that date. A representative from the Board will notify the PM of the Blackout Date. The PM will notify assigned members of the Blackout Date and no hunting occurs.

TCDMA REQUIREMENTS

TCDMA requests that the Board communicate to residents that flashlights may be used by assigned hunters when entering and leaving the property during darkness.


TCDMA requests that all Township Authorization Slips be signed and received by the PM no later than September 1 of each year.

TCDMA will donate surplus venison to needy families, Farmers and Hunters Feeding the Hungry, Community Kitchens, or similar public service organizations at no cost to the Township.

TCDMA requests a minimum 24 hour notification of any Blackout Date to allow sufficient time to notify its members.

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380
Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 7/12/2019
To: Board of Supervisors 
From: Mark Gordon, Township Zoning Officer
Re: ROW Dedications to PennDOT

Dear Board Members:

As you may know, as part of the Paoli Pike Trail Project PennDOT is requiring the Township to "cleaned up" the ROW along Paoli Pike. A number of areas particularly around intersections where ROW was never dedicated to PennDOT. McMahon has prepared all the appropriate documentation to properly dedicate the identified PennDOT ROW to PennDOT.

McMahon will have copies for the Board to review at the meeting.

Staff Recommendation:

Staff recommends that the Board authorize the Chairman to sign the Right of Way dedications along the Paoli Pike Corridor as identified on the ROW plans to the Pennsylvania Department of Transportation.

Draft Motion:

Madame Chairman, I move that the Board authorize the Chairman to execute the Right of Way dedications along the Paoli Pike Corridor as identified on the ROW plans and exhibits prepared by McMahon Associates Inc., to the Pennsylvania Department of Transportation.

ATTESTATION ENGAGEMENT

Township of East Goshen
Chester County, Pennsylvania
15-208
Liquid Fuels Tax Fund
For the Period
January 1, 2018 to December 31, 2018

July 2019



Commonwealth of Pennsylvania
Department of the Auditor General
Eugene A. DePasquale • Auditor General



Commonwealth of Pennsylvania
Department of the Auditor General
Harrisburg, PA 17120-0018
Facebook: Pennsylvania Auditor General
Twitter: @PAAuditorGen
www.PaAuditor.gov

EUGENE A. DePASQUALE
AUDITOR GENERAL

Independent Auditor's Report

The Honorable Leslie Richards
Secretary
Department of Transportation
Harrisburg, PA 17120

We examined the accompanying Form MS-965 With Adjustments for the Liquid Fuels Tax Fund of the Township of East Goshen, Chester County, for the period January 1, 2018 to December 31, 2018. The municipality's management is responsible for presenting the Form MS-965 in accordance with the criteria set forth in Note 1. Our responsibility is to express an opinion on the Form MS-965 With Adjustments based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Form MS-965 is presented in accordance with the criteria described above, in all material respects. An examination involves performing procedures to obtain evidence about the Form MS-965. The nature, timing and extent of the procedures selected depend on our judgement, including an assessment of the risks of material misstatement of the Form MS-965, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are mandated by Section 403 of *The Fiscal Code*, 72 P.S. § 403, to audit each municipality's Liquid Fuels Tax Fund to ensure that funds received are expended in accordance with applicable laws and regulations. *Government Auditing Standards* issued by the Comptroller General of the United States include attestation engagements as a separate type of audit. An attestation engagement performed pursuant to *Government Auditing Standards* involves additional standards that exceed the standards provided by the American Institute of Certified Public Accountants. Accordingly, this attestation engagement complies with both *Government Auditing Standards* and Section 403 of *The Fiscal Code*.

Independent Auditor's Report (Continued)

In our opinion, the Form MS-965 With Adjustments presents, in all material respects, the information required by the Pennsylvania Department of Transportation for the Liquid Fuels Tax Fund of the Township of East Goshen, Chester County, for the period January 1, 2018 to December 31, 2018, in accordance with the criteria set forth in Note 1.

In accordance with *Government Auditing Standards*, we are required to report all deficiencies that are considered to be significant deficiencies or material weaknesses in internal control; fraud and noncompliance with provisions of laws or regulations that have a material effect on the Form MS-965; and any other instances that warrant the attention of those charged with governance; noncompliance with provisions of contracts or grant agreements, and abuse that has a material effect on the Form MS-965. We are also required to obtain and report the views of responsible officials concerning the findings, conclusions, and recommendations, as well as any planned corrective actions. We performed our examination to express an opinion on whether the Form MS-965 is presented in accordance with the criteria described above and not for the purpose of expressing an opinion on internal control over reporting on the Form MS-965 or on compliance and other matters; accordingly, we express no such opinions.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Form MS-965 will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

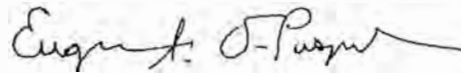
Our consideration of internal control over reporting on the Form MS-965 was for the limited purpose of expressing an opinion on whether the Form MS-965 is presented in accordance with the criteria described above and would not necessarily identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our engagement we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

As part of obtaining reasonable assurance about whether the Form MS-965 is free from material misstatement, we performed tests of the Township of East Goshen, Chester County's compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of amounts on the Form MS-965. However, providing an opinion on compliance with those provisions was not an objective of our engagement, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Independent Auditor's Report (Continued)

The purpose of this report is to determine whether the municipality's Liquid Fuels Tax Fund money is spent in accordance with the laws and regulations identified in the Background section of this report and the Department of Transportation's *Publication 9*. This report is not suitable for any other purpose.

We appreciate the courtesy extended by the Township of East Goshen, Chester County, to us during the course of our examination. If you have any questions, please feel free to contact Michael B. Kashishian, CPA, CGAP, CFE, Director, Bureau of County Audits, at 717-787-1363.



Eugene A. DePasquale
Auditor General

June 20, 2019

CONTENTS

	<u>Page</u>
Background	1
Financial Section:	
2018 Form MS-965 With Adjustments	3
Notes To Form MS-965 With Adjustments	6
Summary ●f Exit Conference.....	10
Report Distribution	11

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
BACKGROUND
FOR THE PERIOD
JANUARY 1, 2018 TO DECEMBER 31, 2018

Background

The Liquid Fuels Tax Municipal Allocation Law, Act 655 of 1956, as amended, (72 P.S. § 2615.5 et sec.), provides municipalities other than counties (townships, boroughs, cities, towns, home rule, and optional plan governments) with an annual allocation of liquid fuels taxes from the state's Motor License Fund to be used for the maintenance and repair of streets, roads, and bridges for which the municipality is responsible. The allocation of these funds to municipalities is based: (1) 50 percent on the municipality's proportion of local road mileage to the total local road mileage in the state, and (2) 50 percent on the proportion of a municipality's population to the total population in the state.

The Vehicle Code, Title 75 P.S. § 9511, provides municipalities with annual maintenance payments to be received from the Motor License Fund for functionally local highways that were transferred to a municipality from the Commonwealth of Pennsylvania.

Each municipality must deposit the allocation of Liquid Fuels Tax funds and annual maintenance payments that it receives into a special fund called either the Municipal Liquid Fuels Tax Fund or State Fund. A municipality may not deposit any other monies into this fund except when the municipality does not have enough money in the special fund to meet the payments called for by its current annual budget for road and bridge purposes. In such a case, the municipality may borrow money or transfer money from its General Fund to its Liquid Fuels Tax Fund.

The Department of Transportation has been given the regulatory authority for the administration of these funds. Department of Transportation's *Publication 9* includes the policies and procedures for the administration of Act 655, as amended, and the Liquid Fuels Tax Fund money. However, if there is a difference between *Publication 9* and any legislation, the legislation shall govern.

To qualify for the annual allocation of Liquid Fuels Tax funds, *Publication 9* indicates that each municipality shall:

1. Submit annual reports (MS-965, Actual Use Report, MS-965P, Project and Miscellaneous Receipts, and MS-965S, Record of Checks).
2. Make deposits and payments or expenditures in compliance with Act 655 of 1956, as amended. Failure to do so may result in not receiving allocations from PennDOT until all discrepancies are resolved. *Publication 9*, Section 2.6, includes information about investing Liquid Fuels Tax monies, using loan or bond proceeds, and types of receipts into the Liquid Fuels Tax Fund.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
BACKGROUND
FOR THE PERIOD
JANUARY 1, 2018 TO DECEMBER 31, 2018

Background (Continued)

3. Submit the Pennsylvania Department of Community and Economic Development's (DCED) Report of Elected and Appointed Officials by January 31st and the Survey of Financial Condition By March 15th.
4. Ensure resolution of all Contractor Responsibility Program (CRP) holds and blocks imposed by the Department of Revenue and the Department of Labor and Industry.
5. Ensure resolution of all reimbursements required as a result of audits performed by the Department of the Auditor General or monitoring reviews performed by the Department of Transportation's Financial Consultants.

TOWNSHIP OF EAST GOSHEN
 CHESTER COUNTY
 LIQUID FUELS TAX FUND
 2018 FORM MS-965 – SECTION 1
 WITH ADJUSTMENTS

<u>Expenditure Summary</u>	<u>Reported</u>	<u>Adjustments</u>	<u>Adjusted Amount</u>
Major equipment purchases	\$ -	\$ -	\$ -
Minor equipment purchases	-	-	-
Computer/Computer related training	-	-	-
Agility projects	-	-	-
Cleaning streets and gutters	-	-	-
Winter maintenance services	161,203.78	-	161,203.78
Traffic control devices	-	-	-
Street lighting	-	-	-
Storm sewers and drains	-	-	-
Repairs of tools and machinery	-	-	-
Maintenance and repair of roads and bridges	154,453.29	-	154,453.29
Highway construction and rebuilding projects	246,355.86	-	246,355.86
Miscellaneous	-	-	-
 Total (To Section 2, Line 5)	 <u>\$ 562,012.93</u>	 <u>\$ -</u>	 <u>\$ 562,012.93</u>

Notes to Form MS-965 With Adjustments are an integral part of this report.

TOWNSHIP OF EAST GOSHEN
 CHESTER COUNTY
 LIQUID FUELS TAX FUND
 2018 FORM MS-965 – SECTION 2
 WITH ADJUSTMENTS

<u>Fund Balance</u>	<u>Reported</u>	<u>Adjustments</u>	<u>Adjusted Amount</u>
1. Balance, January 1, 2018	\$ 502.34	\$ -	\$ 502.34
Receipts:			
2. State allocation	550,991.40	-	550,991.40
2a. Turnback allocation	2,320.00	-	2,320.00
2b. Interest on investments (Note 3)	9,970.47	-	9,970.47
2c. Miscellaneous	-	-	-
3. Total receipts	<u>563,281.87</u>	<u>-</u>	<u>563,281.87</u>
4. Total funds available	<u>563,784.21</u>	<u>-</u>	<u>563,784.21</u>
5. Expenditures (Section 1)	<u>562,012.93</u>	<u>-</u>	<u>562,012.93</u>
6. Balance, December 31, 2018	<u><u>\$ 1,771.28</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 1,771.28</u></u>

Notes to Form MS-965 With Adjustments are an integral part of this report.

TOWNSHIP OF EAST GOSHEN
 CHESTER COUNTY
 LIQUID FUELS TAX FUND
 2018 FORM MS-965 – SECTION 3
 WITH ADJUSTMENTS

<u>Equipment Balance</u>	<u>Reported</u>	<u>Adjustments</u>	<u>Adjusted Amount</u>
1. Prior year equipment balance	\$ 502.34	\$ -	\$ 502.34
2. Add: Current year equipment allocation (20% of Lines 2 + 2a, Section 2)	110,662.28	-	110,662.28
3. PENNDOT approved adjustments	<u>-</u>	<u>-</u>	<u>-</u>
4. Total funds available for equipment acquisition	111,164.62	-	111,164.62
5. Less: Major equipment expenditures	<u>-</u>	<u>-</u>	<u>-</u>
6. Remainder	<u>111,164.62</u>	<u>-</u>	<u>111,164.62</u>
7. Equipment balance available for subsequent year (Lesser of Line 6 or Section 2 balance, but not less than zero)	<u>\$ 1,771.28</u>	<u>\$ -</u>	<u>\$ 1,771.28</u>

Notes to Form MS-965 With Adjustments are an integral part of this report.

TOWNSHIP OF EAST GOSHEN
 CHESTER COUNTY
 LIQUID FUELS TAX FUND
 NOTES TO FORM MS-965 WITH ADJUSTMENTS
 FOR THE PERIOD
 JANUARY 1, 2018 TO DECEMBER 31, 2018

1. Criteria

Section 1

This section of Form MS-965 With Adjustments provides a summary of Liquid Fuels Tax Fund expenditures by category. Categories requiring explanation include:

- Major equipment purchases are purchases of road machinery and road equipment with varying yearly costs in excess of the amounts indicated below:

2014	2015/2016	2017	2018
\$10,300.00	\$10,500.00	\$10,700.00	\$10,900.00

- Minor equipment purchases are purchases of road machinery and road equipment with varying yearly costs that are less than or equal to the amounts indicated below:

2014	2015/2016	2017	2018
\$10,300.00	\$10,500.00	\$10,700.00	\$10,900.00

- Agility projects are exchanges of services with the Department of Transportation.

Section 2

This section of Form MS-965 With Adjustments provides information on the fund balance. Categories requiring explanation include:

- The state allocation is available from the Department of Transportation in March of each year. The amount the municipality receives is based half on its population and half on its road mileage.
- Municipalities that transferred roads from the Commonwealth of Pennsylvania to the municipality through the Highway Transfer Program receive annual turnback allocations in March of each year from the Department of Transportation. Turnback allocations are based on the mileage of the roads transferred.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
NOTES TO FORM MS-965 WITH ADJUSTMENTS
FOR THE PERIOD
JANUARY 1, 2018 TO DECEMBER 31, 2018

1. Criteria (Continued)

Section 2 (Continued)

- Expenditures include the total transferred from Section 1.

Section 3

This section of Form MS-965 With Adjustments determines if the municipality expended Liquid Fuels Tax Fund money in excess of the permissible amount for equipment and the balance that the municipality may carry forward for the purchase of equipment to the subsequent year.

Department of Transportation *Publication 9* requires that the amount expended for equipment purchases in a given year not exceed the sum of the equipment balance carried forward from the previous year and 20 percent of the current year's Liquid Fuels Tax Fund allocation and, if applicable, 20 percent of the turnback allocation plus other Department of Transportation approved adjustments.

If the municipality spent in excess of the amount listed on Line 4, the excess must be reimbursed to the Liquid Fuels Tax Fund.

The equipment balance to be carried forward for the subsequent year is the lesser of the amount on Line 6 or the ending fund balance on Line 6 of Section 2, but not less than zero.

Basis Of Presentation

The financial activities of the municipality are accounted for in separate funds. The Liquid Fuels Tax Fund is used to account for state aid revenues from the Pennsylvania Department of Transportation used primarily for building and improving local roads and bridges. The Form MS-965 has been prepared in accordance with reporting requirements prescribed by the Pennsylvania Department of Transportation as a result of the Fuels Tax Act 655, dated 1956 and as amended, which does not constitute a complete presentation of the entity's assets, liabilities, expenses, and fund balance. Accordingly, the presentation of Form MS-965 With Adjustments is restricted to the Liquid Fuels Tax Fund, which represents a segment of the entity.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
NOTES TO FORM MS-965 WITH ADJUSTMENTS
FOR THE PERIOD
JANUARY 1, 2018 TO DECEMBER 31, 2018

1. Criteria (Continued)

Basis Of Accounting

The accompanying Form MS-965 With Adjustments is prepared in accordance with reporting requirements prescribed by the Pennsylvania Department of Transportation. Under this method, revenues are recognized when received and expenditures are recorded when paid.

General Fixed Assets

General fixed assets are recognized as expenditures at the time of purchase. No depreciation has been provided on the heavy equipment used to maintain and repair roads and bridges.

2. Deposits

The Second Class Township Code, Title 53 P.S. § 68204, authorizes the township to deposit its funds in the following:

- Deposits in savings accounts or time deposits, other than certificates of deposit or share accounts, of institutions having their principal place of business in the Commonwealth of Pennsylvania and insured by the Federal Deposit Insurance Corporation (FDIC) or other like insurance. For any amount above the insured maximum, the depository shall pledge approved collateral.
- Certificates of deposit purchased from institutions insured by the FDIC or other like insurance to the extent that such accounts are so insured. For any amounts in excess of the insured maximum, such deposits shall be collateralized by a pledge or assignment of assets. Certificates of deposit may not exceed 20 percent of a bank's total capital surplus or 20 percent of a savings and loan or savings bank's assets minus liabilities.

Deposits consist of receipts and deposits in a financial institution. Pennsylvania statutes require all deposits to be insured and, for any amount above the insured maximum, to be secured with approved collateral as defined.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
NOTES TO FORM MS-965 WITH ADJUSTMENTS
FOR THE PERIOD
JANUARY 1, 2018 TO DECEMBER 31, 2018

2. Deposits (Continued)

There were no deposits exposed to custodial credit risk as of December 31, 2018. Custodial credit risk, as defined by GASB No. 40, as amended, includes deposits that are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the municipality's name.

Fund Balance

The fund balance as of December 31, 2018, consists of the following:

Cash	<u>\$1,771.28</u>
------	-------------------

3. Interest On Investments

Our examination disclosed that the municipality deposited idle liquid fuels tax money in interest-bearing accounts which earned \$9,970.47 during 2018, thus providing additional funds for road maintenance and repairs.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
SUMMARY OF EXIT CONFERENCE
FOR THE PERIOD
JANUARY 1, 2018 TO DECEMBER 31, 2018

An exit conference was held May 1, 2019. Those participating were:

TOWNSHIP OF EAST GOSHEN

Mr. Jon Altshul, Chief Financial Officer

DEPARTMENT OF THE AUDITOR GENERAL

Mr. Vince Gillen, Auditor

The results of the examination were presented and discussed in their entirety.

TOWNSHIP OF EAST GOSHEN
CHESTER COUNTY
LIQUID FUELS TAX FUND
REPORT DISTRIBUTION
FOR THE PERIOD
JANUARY 1, 2018 TO DECEMBER 31, 2018

This report was initially distributed to:

The Honorable Leslie Richards
Secretary
Department of Transportation

Township of East Goshen
Chester County
1580 Paoli Pike
West Chester, PA 19380

The Honorable Janet Emanuel
Chairman of the Board of Supervisors

Mr. Jon Altshul
Chief Financial Officer

This report is a matter of public record and is available online at www.PaAuditor.gov. Media questions about the report can be directed to the Pennsylvania Department of the Auditor General, Office of Communications, 229 Finance Building, Harrisburg, PA 17120; via email to: news@PaAuditor.gov.

Memo

To: Board of Supervisors

From: Joanne Morgan

Re: Right-to-Know Quarterly Report

April-May-June 2019

Lisa Dyer
555 Lancaster Avenue
Berwyn, PA

A Standard Right-To Know Request Form was received from Lisa Dyer. Ms. Dyer requested a monthly summary of residential building permits for all new construction of houses, renovations or additions issued in March 2019. An e-mail was sent to Ms. Dyer informing her where the information could be obtained on the Township website.

Trevor Mackin
1430 Cooper Circle
365 Properties Group
West Chester, PA 19380

Mr. Makin submitted a Standard Right-to-Know Request for the latest Semi-Annual Rental Occupancy Report for the most recent filing deadline. A copy of the report was made and it is at the reception desk for \$15.00 for pick-up.

George Beatty
107 S. 2nd Street
Philadelphia, PA 19106

Mr. Beatty submitted a Standard Right-to-Know Request Form requesting all records of permits issued for residential property work done in East Goshen Township since January 1st, 1980. This could include electrical, plumbing, roofing construction. A PDF of all building permits issued from 2004 to 2001 was submitted. Also are attached are an Excel workbook that contains a listing of permits issued in 2002 and two Excel workbooks that contain a partial listing of permits issued in 2002. There was also attached Permit Report that summarizes where the monthly reports are available. The reports contain both residential and commercial.

Mr. William Delaney
1784 Jefferson Downs
West Chester, PA 19380

Mr. William Delaney submitted a Standard Right-to-Know Request for a plot plan for 1784 Jefferson Downs. A copy of the plot plan was e-mailed to Mr. Delaney.

Ms. Brittany Foley
100 Treetops Lane
West Chester, PA 19380

Ms. Foley requested a copy of a police report which the incident occurred on March 12, 2019. An e-mail was sent to Ms. Foley to contact the Westtown/East Goshen Police Department.

Mr. Trevor Mackin
1430 Cooper Circle
West Chester, PA 19380

Mr. Mackin submitted a Standard Right-to-Know Request Form requesting a full list of properties in the township that have filed a semi-annual occupancy report for the most recent deadline. The most recent copies of the apartment and housing reports were given to Mr. Mackin..

Andre Horne
641 Painter Street
Media, PA 19063

Mr. Horne submitted a Standard Right-to-Know request form; asking for copies of records and permits for 1339 E. Strasburg Road. Copies of the information were e-mailed to Mr. Horne on April, 9, 2019.

Mr. Allan Clark
1102 Sullivan Circle
Malvern, PA 19355

Mr. Clark submitted a Right to Know Request Form asking for the following information:

- 1) Soil Erosion Plan
- 2) Plot of community (Chester Brook Estates)
- 3) Design of Plans and blueprints of his house

An e-mail was sent to Mr. Clark giving him the following information:

- 1) Impervious Coverage giving the existing and Maximum
- 2) Outbuilding or additional detached garage; setback information
- 3) Swimming pool- setback information
- 4) Paver Patio- no setback required for paver patio
- 5) Building Plans must be inspected at the Township Building. Pursuant the Federal Copyright Act, they may not be photocopied or photographed without the consent of the copyright holder.

Brynne S. Madway
1315 Walnut Street, Suite 500
Disability Rights Pennsylvania
Philadelphia, PA 19107

Ms. Madway submitted a Standard Right-to-Know Request Form requesting a copy of occupancy permits issued to New Kent Apartments. Between January 1, 2017 and April 29, 2019. The information was sent to Ms. Madway.

Deborah Marovick
8 Brookmont Drive
Malvern, PA 19355

Ms. Marovick submitted a Standard Right-to-Know Request Form requesting a plot plant for 8 Brookmont Drive. The information for the plot plan was e-mailed to Ms. Marowick.

Carla Z. Mudry
9 Toms Circle
Malvern, PA 19355

Ms. Muddy submitted a Standard Right-to-Know Request; asking for information on the road project for the 352 & King Road intersection. She would like to know if we have available plans for the proposed intersection and what monies would be available. An e-mail was sent to Ms. Mudry informing her the current status of the plans and there is a scheduled meeting regarding that site at the East Whiteland Township Office on June 5th at 7:00 p.m.

Robert & Wendy Dunlap
329 Dutton Mill Road
West Chester, PA 1930

Robert & Wendy Dunlap submitted a Standard Right-to-Know to review the paperwork for their home in reference to additions that were built to 329 Dutton Mill Road. They would also like to review the plans for the original structure. Copies of records were made so the Dunlap family could pick them up.

Patricia McHugh
1224 Boulder Lane
West Chester, PA 19382

Ms. McHugh submitted a Standard Right-to Know Request Form inquiring about any building permits that were issued to the residence at 991 Kennett Way. She was interested in the sunroom addition to the back of the house. An e-mail was sent to Ms. McHugh regarding the certificate of occupancy, the permit for the basement access and the siding permit. We do not have a permit for any repair work to the sunroom foundation.

Lisa Dyer
555 Lancaster Avenue
Berwyn, PA 19312

Ms. Dyer submitted a Standard Right-to-Know Request Form requesting a monthly summary of residential building permits for all new construction of houses, renovations or additions issued in April 2019. An e-mail was sent to Ms. Dyer as to where she can obtain the information on the Township website.

Jim Bernardine
14 Salisbury Lane
Malvern, PA 19355

Mr. Bernardine submitted a Standard Right-to-Know Request for copies of permits 1426 E Strasburg Road. An invoice for copies of the documents for 1426 E. Strasburg Road, was sent to Mr. Bernardine.

Andy Chapis
Keller Williams
300 Willowbrook Lane, Suite 310
West Chester, PA 19382

Mr. Chapis submitted a Standard Right-to-Know Request for a copy of the original plat plan of Goshen Valley II when the community was approved to be built. He also requested a copy of the Master Deed from the community and if it was kept on file with the Township. Copies of the un-executed documents were sent to Mr. Chapis.

George Babich
355 Applebrook Drive
Malvern, PA 19355

Mr. Babich submitted a Standard Right-to-Know Request for a copy of building plans for his residence located 355 Applebrook Drive. An e-mail was sent to Mr. Babich stating that the plans for the original building were in our files and they may be inspected at the Township Building. We were unable to find the plans for the finished basement. However, pursuant the Federal Copyright Act, the building plans may not be photocopied or photographed with the consent of the copyright holder.

Crissy Martinez
2727 LBJ Freeway Ste 420
Dallas, TX 75234

Ms. Martinez submitted a Standard Right-to-Know Request for assessment fee, open code violations, and or any open expired permits listed on the property address 1421 Ardleigh Circle, West Chester, Pa. If there was any information with the property ; please provide the information. An e-mail was sent to Ms. Martinez stating there are no special assessment fees, open code violations or expired permits. The only open permit is the residential resale inspection.

Andrew Mowery
11 S. Ridge Avenue
Ambler, PA 19002

Mr. Mowery submitted a Standard-Right-to-Know Request asking for a site plan for 1538 Sleepy Hollow Lane. He plans to build a deck on the property. An e-mail was sent to Mr. Mowery giving him a plot plan from the original building permit.

John H. Bonucci
Bonucci Masonry Structures
316 Stump Road
North Wales, PA 19454

A Standard Right-to-Know Request was submitted from Bonucci Mason & Structures. They are looking for a plot plan or engineering plan for 1331 Katherine Lane. A plot plan was e-mailed to the copy per their request.

Benjamin A. Lauer
289 Live Oak Lane
West Chester, PA 19380

Mr. Lauer submitted a Standard Right-to-Know Request for any information on 1256 Upton Circle. He is interested in purchasing the property and would like to see what the township has concerning septic layout, property lines and permits. An e-mail was sent to Mr. Lauer stating that he can look at the files but he cannot have them photocopied or photographed due to Section 305 of the Federal Copyright Act.

Elise Cooper
614 Beaumont Circle
West Chester, PA 19380

Ms. Cooper submitted a standard Right-to-Know Request asking for a copy of the plot plan for her home which is located 614 Beaumont Circle, West Chester, PA. An e-mail was sent to her giving her the information on the plot plan.

Kenneth Deloian fbo Smart Procure
700 W. Hillsboro Blvd, Suite 4-10
Deerfield Beach, FL 33313

Mr. Deloian submitted a Standard Right-to-Know Request for specific information such as; record keeping invoices, vendor ID's, quantity, names and addresses. A vendor report was provided to Kenneth Deloian fbo Smart Procure.

Ms. Lisa Dyer
555 Lancaster Avenue
Berwyn, PA 19312

Ms. Lisa Dyer forwarded a Standard Right-to- Know Request to the office requesting the monthly summary of residential building permits for all new construction of houses, renovations and additions issued for the month of May 2019. An e-mail was forwarded to Ms. Dyer letting her know the information is now listed on our website.

Tony Giunta
1088 Palmers Mill road
Media, PA 19063

Mr. Giunta submitted a Standard Right-to-Know Request for construction documents for the development of Audubon on Westtown Circle. He is looking for a development plan and construction plans. He would like to look at plans for unit of 705 Audubon for deck expansion. An e-mail was sent to Mr. Giunta and we have the plans out for the Audubon for him to review.

Kayleigh Sena
Environmental Scientist
Marathon Engineering & Environmental Services
1616 Pacific Avenue, Suite 501
Atlantic City, NJ 08401

Ms. Sena submitted a Standard Right-to-Know Request for information pertaining to environmental condition of 1351 Paoli Pike. This would also include any prior assessments of the property such as illegal waste discharges, underground/or above ground storage tank information, environmental contamination and violations of environmental laws and/or permits for this location. An e-mail was sent to Ms. Sena informing her that the files and plans related to development of the Goshen Corporate Park are too voluminous to scan and it would cost more than \$50.00 to make copies of them; they are available for review at the Township Building.

Chris Zumpano
1422 Ardleigh Circle
West Chester, PA 19380

Mr. Zumpano submitted a Standard Right-to-Know Request asking for a listing of conditional use or home based occupations pertaining to woodworking, woodshops, sawmills, etc. An e-mail was sent to Mr. Zumpano letting him know that we did have one permit for a woodworking shop in East Goshen Township. A copy of the permit was sent to him.

Tajma Brandt
P.O. Box 566
Southeastern, PA 19399

Ms. Brandt submitted a Standard Right-to-Know Request Form requesting information for record, for the 2018 tax year pertaining to mailroom office equipment such as postage meters, folder/inserters machines, letter openers, shredders and package software. An e-mail was sent to Ms. Brandt regarding the information request which included product lease agreement for the mail machine, and shredder receipts.