

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, JUNE 18, 2019
FINAL APPROVED MINUTES**

Present: Chairwoman Janet Emanuel; Vice-Chair Marty Shane; Members Carmen Battavio and Mike Lynch; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; Erich Meyer (Conservancy Board); Police Chief Brenda Bernot; Township Solicitor Ryan Jennings

Call to Order & Pledge of Allegiance

Janet called the meeting to order at 7:00 p.m. and asked a resident in attendance to lead the pledge of allegiance.

Moment of Silence

Carmen called for a moment of silence to honor our troops and first responders.

Recording

Janet announced that the meeting was being livestreamed on our YouTube Channel.

Chairman's Report

Janet made the following announcements:

- 1) The Board met in Executive Session prior to tonight's meeting to discuss a police labor matter.
- 2) The West Chester Area Council of Governments will be holding a public workshop on regional energy planning on Thursday, July 11 from 6pm to 8pm at the West Whiteland Township Building. Jon stated that more information about this event, including a link to an Eventbrite registration, would be sent out soon.
- 3) East Whiteland Township announced that it had taken the roundabout option for the King Road-Route 352 intersection off the table. Janet asked Rick to send a letter to PennDOT officially asking it whether four-way split phasing would be permitted. She observed that this option would still result in a failing level of service, but that at least the intersection would be safer than it is now. Marty observed that he had received more public comments about this matter than just about any other topic in his time on the Board. He noted that Paul Lutz from PennDOT had indicated that it was unlikely that PennDOT would approve additional split phasing, but that there was no harming in officially asking. Mike asked about adding left turn lanes on Route 352 only. Rick responded that doing so would only save adding one additional turn lane.
- 4) East Goshen has been working with Rep. Carolyn Comitta to ensure that the integrity of Boot Road has not been compromised as a result of the recent inadvertent returns. To that end, Sunoco will be hiring a contractor to perform geological tests underneath Boot Road, and that the results of those tests will be shared with PennDOT, which will review the results.

Public Comment

Michelle Truitt, 1430 Grand Oak Lane, asked if an independent entity would conduct the testing. Rick explained that Sunoco would hire a third-party geology firm to conduct the testing.

Emergency Services Reports

Chief Bernot made the following announcements:

- 1) Three weeks ago, WEGO launched a Citizen's Camera Registry, whereby residents give WEGO permission to review their home security cameras in the event that a crime has occurred near their property.
- 2) WEGO is now accepting applications for the Fall 2019 Citizens Police Academy.
- 3) She encouraged residents to sign up for Crimewatch.
- 4) She noted that the Chester County Chiefs of Police Association would be holding a charity golf tournament to raise funds for police training and that the event was seeking sponsors.

Carmen reported that in May the Goshen Fire Company responded to 30 fire calls, 14 fire police calls and 189 EMS calls in East Goshen; that the Malvern Fire Company responded to 32 EMS calls, including 21 ALS calls in East Goshen; and that Good Fellowship responded to 62 ALS calls in East Goshen.

Financial Report

Jon reported that as of May 31st, the General Fund had a surplus of \$1,319,106 on account of the April 15th EIT deadline and the receipt of real estate taxes. He added that the Township had a positive budget variance of \$244,052.

Approval of Minutes and Treasurer's Report

Carmen made a motion to approve the minutes of June 4, 2019, as corrected. Mike seconded. The motion passed 4-0.

Carmen made a motion to approve the minutes of the June 5, 2019 joint meeting with East Whiteland Township, as corrected and subject to the approval of East Whiteland Township. Mike seconded. The motion passed 4-0.

Carmen made a motion to approve the Treasurer's Report of June 13, 2019. Mike seconded the motion. The motion passed 4-0.

Public Hearings

The Board held a public hearing on an ordinance to add Chapter 119 titled "Communication Amplification Systems" to the East Goshen Township Code to establish minimum regulations applicable to emergency communication systems in certain buildings within East Goshen Township. Carmen made a motion to adopt the ordinance. Marty seconded. The motion passed 4-0. A court reporter was present and will provide a full transcript of the hearing. A copy of the transcript will be appended to the minutes of this meeting when the decision becomes "final, binding and nonappealable."

The Board held a public hearing on a Conditional Use Application for a wood shop as a home occupation at 1422 Ardleigh Circle. The Board agreed to continue the hearing until July 9, with Mike asking that that hearing end no later than 9:30pm. A court reporter was present and will provide a full transcript of the hearing.

Consider Recommendation for Utility Vehicle Replacement

Four COSTARS quotes were received for a utility vehicle, or “Gator”, to replace the 1999 Gator. \$14,000 was budgeted for this purpose in 2019.

- Conway Power Equipment, \$13,366.60, plus \$800 for a hydraulic dump
- Eagle Power & Equipment, \$15,563.10
- Little’s John Deere, \$13,882.43
- Pro Power Equipment, \$12,809.00

Mike made a motion to purchase the utility vehicle from Power Pro Equipment for \$12,809. Carmen seconded. The motion passed 4-0.

Consider Recommendation for a Shade Structure at the Playground

Janet provided background on the need for a shade structure at the playground and explained that most of the cost of the purchase would be reimbursed by Friends of East Goshen from revenue received from the Buy a Brick program. Marty asked Jon for clarification about whether Friends had agreed to reimburse the Township in writing. Jon stated that a motion to this effect was made at the May Friends of East Goshen meeting. Carmen made a motion to purchase and install a 15’ by 15’ shade sail for \$8,973. Mike seconded. The motion passed 4-0.

Consider Authorizing Execution of Application for the Municipal Recycling Program Performance Grant

Mike made a motion to authorize the Chair to execute the 2018 Municipal Recycling Program Performance Grant. Carmen seconded. The motion passed 4-0.

Acknowledge E-Waste Report

Janet read the statistics from the staff memo summarizing the volume of e-waste collected at the June 9th e-waste collection event in the Township Park. She speculated that the decrease between June 2018 and June 2019 was due to the Township holding two such e-recycling events in 2019.

Any Other Matter

Jon provided a summary of the Energy Transition Plan Advisory Group’s work to date with Cadmus, the consulting firm.

Correspondence, Reports of Interest

The Board acknowledged receipt of the following correspondences and reports of interest:

- Letter from West Whiteland Township regarding a notice of a multimodal grant application for improvements on Ship Road.
- Letter from U.S. Representative Chrissy Houlahan announcing the opening of her West Chester office. Marty recommended that we invite Rep Houlahan to a public meeting. Rick agreed to reach out to her office.
- Letter from the Lionville Fire Company Chief thanking the East Goshen Department of Public Works for its critical role in rescuing a man from a collapsed trench on June 5th. Marty suggested that the Board send a letter to every member of the Public Works Department thanking them for their bravery.
- Notice of a Conditional Use application from CTDI for a change of use at 1339 Enterprise Drive.

Adjournment

Marty made a motion to adjourn at 9:06. Mike seconded. The motion passed 4-0.

Respectfully submitted,
Jon Altshul
Recording Secretary

Attached: June 13, 2019 Treasurer's Report

TREASURER'S REPORT		May 31 - June 13, 2019	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$35,229.31	Accounts Payable	\$766,057.90
Earned Income Tax	\$324,250.03	Electronic Pmts:	
Local Service Tax	\$7,152.14	Credit Card	\$0.00
Transfer Tax	\$80,468.65	Postage	\$1,000.00
General Fund Interest Earned	\$16,429.21	Debt Service	\$0.00
Total Other Revenue	\$66,163.40	Payroll	\$127,430.83
Total General Fund Receipts:	\$529,692.74	Total Expenditures:	\$894,488.73
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$162.92		
Total State Liquid Fuels Receipts:	\$162.92	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$598.44	Accounts Payable	\$179,465.31
Interest Earned	\$13,294.23	Credit Card	\$0.00
Total Capital Reserve Fund Receipts:	\$13,892.67	Total Expenditures:	\$179,465.31
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$920.93		
Total Transportation Fund Receipts:	\$920.93	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$109,674.84	Accounts Payable	\$16,726.91
Interest Earned	\$1,583.66	Credit Card	\$0.00
		Debt Service	\$0.00
Total Sewer Operating Fund Receipts:	\$111,258.50	Total Expenditures:	\$16,726.91
REFUSE FUND			
Receipts	\$37,692.67	Accounts Payable	\$79,241.49
Interest Earned	\$777.09		
Total Refuse Fund Receipts:	\$38,469.76	Total Expenditures:	\$79,241.49
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$401,722.92
Interest Earned	\$11,962.14		
Total Bond Fund Receipts:	\$11,962.14	Total Expenditures:	\$401,722.92
SEWER CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$2,110.13		
Total Sewer Capital Reserve Fund Receipts:	\$2,110.13	Total Expenditures:	\$0.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$765.25		
Total Operating Reserve Fund Receipts:	\$765.25	Total Expenditures:	\$0.00