

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, JULY 16, 2019
FINAL APPROVED MINUTES**

Present: Chairwoman Janet Emanuel; Vice-Chair Marty Shane; Members Carmen Battavio, David Shuey and Mike Lynch; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; Township Solicitor Ryan Jennings; Police Chief Brenda Bernot; Ted Roberts (Historical Commission); Erich Meyer (Conservancy Board)

Call to Order & Pledge of Allegiance

Janet called the meeting to order at 7:00 p.m. and asked Erich to lead the pledge of allegiance.

Moment of Silence

Carmen called for a moment of silence to honor our troops and first responders.

Recording

Janet announced that the meeting was being livestreamed on our YouTube Channel.

Public Comment

None.

Emergency Services Reports

Chief Bernot recommended that residents continue to exercise vigilance against scams, noting that a Westtown resident recently fell for a “grandparent scam” and lost \$25,000 in the process. She also reiterated that residents who have home security cameras can notify WEGO via its Crimewatch webpage that they have a camera. Because these cameras may have recorded a crime committed in the vicinity of their residence, these recordings could serve as valuable evidence. She also encouraged residents to register for the Citizen’s Police Academy.

Brian Sweet, 646 Meadow Drive, asked Chief Bernot about WEGO’s privacy policies about using home security videos.

Carmen reported that the Goshen Fire Company responded to 26 fire calls, 14 fire police calls and 163 EMS calls in East Goshen in June; that Good Fellowship responded to 52 calls in East Goshen in June; and that Malvern Fire Company responded to 27 calls in East Goshen in June.

Financial Report

Jon reported that as of June 30, 2019, the General Fund had a surplus of \$937,844 and a positive budget variance of \$234,500. He noted that all operating departments are under-budget, but that Earned Income Tax is underperforming. He added that it will be very

difficult to perform year-end projections until after the police arbitration is concluded. Jon also noted that the Township would be doing a soft launch of the new sewer/refuse payment portal in the coming weeks. He also noted that he has recently tied up more Township funds in one-year investments in advance of likely Federal Reserve rate cuts. As a result, Township yields are essentially unchanged from a quarter ago, but the average time until maturity is much greater than it was. He also thanked Chris Boylan for her hard work in maintaining accounts receivable at near historical lows during a transitional period in the Finance Department. Mike asked Jon a series of questions about the long-term sustainability of the Township's finances.

Approval of Minutes

Carmen made a motion to approve the minutes of July 2 and July 9, 2019, as corrected. David seconded. The motion passed 5-0.

Approval of Treasurer's Report

Carmen made a motion to approve the Treasurer's Report of July 11, 2019. Mike seconded. The motion passed 5-0.

Conditional Use Application to Amend the Existing Conditional Use Approval for CTDI, 1339 Enterprise Drive

The Board held a Conditional Use Hearing to amend the existing Conditional Use approval for CTDI, 1339 Enterprise Drive. Carmen made a motion to approve the Conditional Use application to amend the existing Conditional Use approval from "Warehouse and Distribution" to "Manufacturing Facility of Precision Instruments and Similar Products" as outlined in the application and supporting materials. Mike seconded. The motion passed 5-0. A court reporter was present and will provide a full transcript of the hearing. A copy of the transcript will be appended to the minutes of this meeting when the decision becomes "final, binding and nonappealable."

Consider Comments on West Whiteland Township Official Map Update

Marty made a motion to send a letter to West Whiteland supporting their efforts on their Official Map update. Carmen seconded. The motion passed 5-0.

Consider Land Development Application for ESKE Development LLC/Ducklings Early Learning Center

Carmen made a motion to sign the final plans, execute the Land Development agreement, financial security agreement and the storm water management agreement and accept the trail easement for the Land Development plan for the Ducklings Early Learning Center at 1302 Wilson Drive in accordance with the April 23, 2019 approval. David seconded. The motion passed 5-0.

Consider Memo from Mark Gordon on Next Steps for 1351 Paoli Pike Development

The Board agreed to add this proposal to its agenda for its regularly scheduled August 20th meeting. Rick stated that he would send a 1,000' letter.

Consider 2019-2020 Deer Management Hunting Program Resolution

Marty made a motion to approve Resolution 2019-24 and the following Deer Management Groups to participate in the 2019 Township Archery Hunting program: Chester County Trackers will manage the Grand Oak and Mill Creek open space area; Main Line Whitetail Managers will manage the Supplee open space area; Keystone Archers will manage the Bow Tree and Clocktower open space area; and Tri-County Whitetail Management will manage the Wentworth open space area. Carmen seconded. The motion passed 5-0.

Consider Date to Meet with Planning Commission about Paoli Pike Corridor Zoning Amendments/Overlay

The Board agreed to meet with the Planning Commission on Tuesday, July 30 from 7pm to 9pm. Carmen asked if Tom Comitta should attend. David suggested that he be notified and attend if he'd like.

Consider Memo from Mark Gordon on ROW Dedications to PennDOT

Marty made a motion to authorize the Chairman to execute the Right of Way declarations along the Paoli Pike Corridor as identified on the ROW plans and exhibits prepared by McMahon Associates to the Pennsylvania Department of Transportation. David seconded. The motion passed 5-0.

Correspondence, Reports of Interest

Janet acknowledged the following correspondence and reports of interest:

- 1) 2018 State Liquid Fuel Audit
- 2) 2019 Q2 Right-to-Know Report

Jon also noted that the 2018 Township Financial Statements had been distributed to the Board and posted on the Township's website.

Adjournment

There being no further business, Marty made a motion to adjourn at 8:02pm. David seconded. The motion passed 5-0.

Respectfully submitted,
Jon Altshul
Recording Secretary

Attached: July 11, 2019 Treasurer's Report

TREASURER'S REPORT		June 28 - July 11, 2019	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$3,073.61	Accounts Payable	\$304,486.72
Earned Income Tax	\$77,855.80	<u>Electronic Pmts:</u>	
Local Service Tax	\$459.64	Credit Card	\$1,800.73
Transfer Tax	\$0.00	Postage	\$0.00
<i>General Fund Interest Earned</i>	\$9,777.03	Debt Service	\$0.00
Total Other Revenue	\$581,345.15	Payroll	\$144,597.02
Total General Fund Receipts:	\$672,511.23	Total Expenditures:	\$450,884.47
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$155.67		
Total State Liquid Fuels Receipts:	\$155.67	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$410.26	Accounts Payable	\$2,709.00
<i>Interest Earned</i>	\$6,946.99	Credit Card	\$0.00
Total Capital Reserve Fund Receipts:	\$7,357.25	Total Expenditures:	\$2,709.00
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$878.71		
Total Transportation Fund Receipts:	\$878.71	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$24,094.96	Accounts Payable	\$3,818.68
<i>Interest Earned</i>	\$1,495.32	Credit Card	\$0.00
		<i>Debt Service</i>	\$0.00
Total Sewer Operating Fund Receipts:	\$25,590.28	Total Expenditures:	\$3,818.68
REFUSE FUND			
Receipts	\$3,911.50	Accounts Payable	\$61,887.80
<i>Interest Earned</i>	\$702.81		
Total Refuse Fund Receipts:	\$4,614.31	Total Expenditures:	\$61,887.80
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$1,143.00
<i>Interest Earned</i>	\$11,237.22		
Total Bond Fund Receipts:	\$11,237.22	Total Expenditures:	\$1,143.00
SEWER CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$2,020.25		
Total Sewer Capital Reserve Fund Receipts:	\$2,020.25	Total Expenditures:	\$0.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$686.15		
Total Operating Reserve Fund Receipts:	\$686.15	Total Expenditures:	\$0.00