

**AGENDA**  
**EAST GOSHEN TOWNSHIP**  
**BOARD OF SUPERVISORS**  
Tuesday, October 1, 2019  
7:00 PM

1. Call to Order (7:00 PM)
2. Pledge of Allegiance
3. Moment of Silence
4. Announce that the meeting is being livestreamed
5. Chairman's Report (7:05 PM to 7:10 PM)
  - a. Mike Holmes, a Public Works Equipment Operator and Volunteer Firefighter in the Goshen and West Whiteland Fire Companies, was awarded the 2019 William "Pop" Winters Award by the Chester County Commissioners on October 1, 2019, for his heroic act of courage in rescuing a woman from a house fire in Uwchlan Township in October 2018.
  - b. The Board will hold a public informational meeting on October 22, 2019, to present the proposed ordinance amendments for the Paoli Pike Corridor and solicit comments from Township residents. The information is posted on the Township website.
  - c. The Board will announce its decision on the CZ Woodworking Conditional Use Application at its meeting on November 12, 2019.
  - d. Adam Kraut has resigned from the Zoning Hearing Board.
6. Public Comment on non-agenda items – 30 minutes (7:10 PM to 7:40 PM)
7. Emergency Services Reports –None
8. Financial Report – None
9. Approval of Minutes and Treasurer's Report (7:40 PM to 7:45 PM)
  - a. Minutes – September 17, 2019 and September 19, 2019
  - b. Treasurers Report – September 26, 2019
10. Public Hearings
  - a. Consider ordinance amending Chapter 240, titled "Zoning" to Allow for Business Incubators (7:45 PM to 7:55 PM)
  - b. Consider ordinance amending the Stormwater Management Ordinance to Exempt High Tunnels (7:55 PM to 8:05 PM)
11. Old Business - None
12. New Business
  - a. Consider recommendation to request extensionfor Chester County Municipal Grant for Segments F & G of the Paoli Pke Trail (8:05 PM to 8:10 PM)
13. Any Other Matter
14. Continued Public Comment on non-agenda items – if necessary
15. Liaison Reports - none
16. Correspondence, Reports of Interest (8:10 PM to 8:15 PM)
  - a. September 13, 2019, Letter of Appreciation to Mark Miller and the Department of Public Works.
  - b. Westtown-East Goshen 2020 Proposed Budget, v2
  - c. Westtown-East Goshen 2018 Audited Financial Statements

17. Adjournment (8:15 PM)

### Meetings & Dates of Importance

Oct 02, 2019	Planning Commission	07:00pm
Oct 03, 2019	Parks and Rec Commission	07:00pm
Oct 09, 2019	Conservancy Board	07:00pm
Oct 10, 2019	Historical Commission	07:00pm
Oct 12, 2019	Township Yard Sale	09:00am
Oct 14, 2019	Pension Committee	10:30am
Oct 14, 2019	Municipal Authority	07:00pm
Oct 15, 2019	Board of Supervisors	07:00pm
Oct 17, 2019	Futurist Committee	07:00pm
Oct 19, 2019	Pumpkin Fest	10:00am
Oct 22, 2019	TND Discussion	07:00pm
Oct 24, 2019	Pipeline Task Force	05:00pm
Oct 28, 2019	Sustainability Advisory Committee	07:00pm

Newsletter Deadline for Winter of 2019/2020: November 1.

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

**Public Comment** – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment agenda which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at the beginning of each meeting. If necessary there will be a second period for public comment prior to the end of the meeting.

**Constant Contact** - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to [www.eastgoshen.org](http://www.eastgoshen.org), and click the “E-notification & Emergency Alert” button on the left side of the homepage.

**ReadyChesco** - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit [www.readychesco.org](http://www.readychesco.org) to sign up today!

**Smart 911** – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at [www.smart911.com](http://www.smart911.com) that includes details you want the 9-1-1 center and public safety

response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members' allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

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## WILLIAM H. “POP” WINTERS AWARD

**Purpose:** The purpose of the William H. “Pop” Winters Award is to recognize a member of the Chester County Fire and Emergency Services who best exemplifies the dedication exhibited by William “Pop” Winters.

**Background:** William H. “Pop” Winters was a loyal member of the Chester County Fire Services for over 60 years. He was also the first Chester County Fire Marshal from 1959 until his death in the line of duty on October 10, 1997. Pop was a tireless and caring public servant who would eagerly respond—whatever the hour and whatever the weather, to assist in emergencies. His abilities as a leader and teacher instilled in others the commitment to excellence that is the hallmark of the Chester County Fire and Emergency Services.

**Criteria:** The award shall be presented to an individual who is a member of a fire, rescue, or EMS agency that serves Chester County. The individual shall embody and exemplify the leadership, dedication, professionalism, commitment to excellence, devotion to duty and service to the community exhibited by William H. “Pop” Winters.

**Nomination:** Nominations for the William H. “Pop” Winters Award shall be submitted on the form prescribed by the County Fire Marshal’s Office and shall include a minimum, two letters of recommendation. Nominations for the previous calendar year must be submitted by July 1.

**Susan D'Amore**

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**Subject:** FW: EGTZHB

**From:** Adam Kraut, Esq. [<mailto:akraut@princelaw.com>]

**Sent:** Monday, September 23, 2019 1:27 PM

**To:** Ross Unruh <[RUnruh@utbf.com](mailto:RUnruh@utbf.com)>

**Cc:** John Snyder <[jdsnyder2@comcast.net](mailto:jdsnyder2@comcast.net)>; Lori Kier <[lgkier@gmail.com](mailto:lgkier@gmail.com)>; Mark Gordon <[mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)>; Rick Smith <[rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)>; Sigmund J. Fleck <[SFleck@bmnlawyers.com](mailto:SFleck@bmnlawyers.com)>

**Subject:** EGTZHB

All-

I wanted to write you to give my tentative resignation from the EGTZHB. I just bought a house in Westtown Township and am scheduled to close at the end of October.

As this just transpired, I wanted to give you as much notice as possible to find a replacement so that hearings (when scheduled) may continue without interruption.

It's been a pleasure serving with you all.

Adam Kraut, Esq.  
Prince Law Offices, P.C.  
646 Lenape Rd  
Bechtelsville, PA 19505  
610-845-3803 ext. 81115  
610-845-3903 (fax)  
[akraut@princelaw.com](mailto:akraut@princelaw.com)

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**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, SEPTEMBER 17, 2019  
DRAFT MINUTES**

**Present:** Chairwoman Janet Emanuel; Vice-Chair Marty Shane; Members David Shuey and Mike Lynch; Township Manager Rick Smith; Township Solicitor Ryan Jennings; Director of Finance and Assistant Township Manager Jon Altshul; Police Chief Brenda Bernot; Erich Meyer (Conservancy Board).

**Call to Order & Pledge of Allegiance**

Janet called the meeting to order at 7:00 p.m. and asked Brian Sweet to lead the pledge of allegiance.

**Moment of Silence**

Marty called for a moment of silence to honor our troops and first responders.

**Recording**

Janet announced that the meeting was being livestreamed.

**Chairman's Report**

Janet announced that the Township held a groundbreaking ceremony earlier today for the Paoli Pike Trail. She also announced that the Board will hold a public informational meeting on October 22, 2019, to present the proposed ordinance amendments for the Paoli Pike Corridor and solicit comments from Township residents. She also announced that the Board will hold a public meeting on September 19, 2019, at Fugett Middle School to consider a request for a permit from Energy Transfer to work around the clock during the pullback phase.

**WEGO Police Department Report**

Chief Bernot reported that there has been an uptick in scams in the Township recently. Mike stated that he had recently received a suspicious email. Tom McDonald, 646 Thorncroft Drive, asked whether WEGO had provided the residents of Bellingham and Wellington with information on how to avoid scams, to which the Chief responded that it had.

**Fire Company Reports**

Rick reported that in August in East Goshen, the Goshen Fire Company responded to 23 fire calls, 11 fire police calls, and 155 EMS calls; Malvern Fire Company responded to 24 calls; and Good Fellowship responded to 49 calls.

**Financial Report-August**

The August Financial Report was not included in the meeting agenda. [Ed. note: a copy of the August Financial Report can be found on the Township website at

<https://eastgoshen.org/wp-content/uploads/2019/09/August-2019-Financial->

1 [Report.pdf](#). *The report shows that the General Fund had a positive budget variance of*  
2 *\$180,859 as of August 31, 2019.*]

3  
4 **Approval of Minutes of September 3, 5 & 11, 2019**

5 Marty made a motion to approve the minutes of September 3, 5, and 11, 2019, as  
6 amended. Mike seconded. The motion passed 4-0.

7  
8 **Approval of Treasurer's Report of September 12, 2019**

9 Jon recommended that the Board not approve a payment in the amount of \$3,959.65 to  
10 Goshen Equities until we receive further information. David made a motion to approve  
11 the Treasurer's Report of September 12, 2019, except for the payment of \$3,959.65 to  
12 Goshen Equities. Mike seconded. The motion passed 4-0.

13  
14 **Consider Recommendation for a Deed of Consolidation for 250 Line Road**

15 Rick explained that the owners of the two parcels at 250 Line Road have requested that  
16 the parcels be consolidated. Both parcels have a conservation easement with the  
17 Willistown Conservation Trust. David made a motion to authorize the consolidation of  
18 the two adjoining parcels owned by William and Evelyn Howard, 250 Line Road,  
19 Malvern, PA 19355, consisting of tax parcels 53-5-16 and 53-5-16.1 (Lots 7 and 10) as  
20 described in the deed of consolidation prepared by the Township Solicitor, without the  
21 preparation of a reverse Subdivision Plan. Mike seconded. The motion passed 4-0.

22  
23 **Consider Recommendation for Adelphia Temporary Workspace Easement**

24 Rick explained that Adelphia has requested a larger temporary easement for the  
25 modification of the valve station than was originally authorized last year. He added that  
26 he had sent out a 1,000' letter about the matter and that Adelphia had agreed to increase  
27 its consideration from \$2,000 to \$5,000. Marty made a motion to authorize the Chair to  
28 execute the Temporary Work Space and Access Agreement, the Compensation  
29 Agreement and Construction Stipulations and the Order for Payment with Adelphia  
30 Gateways LLC. Mike seconded.

31  
32 David asked for clarification about whether the agreement precluded the Township from  
33 seeking damages against Adelphia, to which Ryan confirmed that it did not.

34  
35 Mike asked whether the funds could be reserved for fire services.

36  
37 Brian Sweet, 646 Meadow Drive, asked how the \$5,000 was determined and why the  
38 Township didn't negotiate for more money. Rick explained that there was no formal  
39 metric to determine the value of the easement, and that the value of wetland in an open  
40 space, where the valve station is located, is negligible. He also added that Adelphia has  
41 the power of eminent domain, which limits the Township's negotiating power.

42  
43 The motion passed 4-0.

44  
45 **Consider Recommendation to Dispose of Excess Township Equipment**

1 Marty made a motion to authorize staff to sell the 2000 RST Sewer Video Camera and  
2 the 1992 Vistec Robotic Sewer Pipe Camera on Municibid to the highest bidder. David  
3 seconded. The motion passed 4-0.

4  
5 **Acknowledge Receipt of the WEGO Police Budget**

6 The Board acknowledged receipt of the 2020 WEGO Police Budget, Version 1.

7  
8 **Consider Appointment of Interim Police Commissioner**

9 Rick explained that because Carmen will miss the next Police Commission meeting on  
10 September 25<sup>th</sup> at 4pm due to a scheduled medical procedure, it was necessary to appoint  
11 an interim Police Commissioner. Marty made a motion to appoint Mike Lynch as Interim  
12 Police Commissioner for a period of 30 days. David seconded. The motion passed 4-0.

13  
14 **Consider Construction & Engineering Plans for Paoli Pike Trail Segments C, D & E**

15 Marty made a motion to authorize the Chair to sign and execute the construction and  
16 engineering plans for Segments C, D & E of the Paoli Pike Trail for submission to  
17 PennDOT. David seconded. The motion passed 4-0.

18  
19 **Any Other Matter**

20 Janet acknowledged the resignation of Lazarus Zarogiannis from the Historical  
21 Commission.

22  
23 **Correspondence, Reports of Interest**

24 The Board acknowledged receipt of the following correspondence and reports:

- 25 • August 28, 2019 note from Ruth and Chuck Florian praising Township Staff
- 26 • August 29, 2019 Notice of Conditional Use Hearing for ZEKS at 1302 Goshen  
27 Parkway.
- 28 • September 12, 2019 Cadmus West Chester Area Renewable Study Status Update
- 29 • August 15, 2019 Cadmus Summary of Findings from Stakeholder and  
30 Community Engagement Process

31  
32 **Adjournment**

33 There being no further business, Marty made a motion to adjourn at 7:45pm. Mike  
34 seconded. The motion passed 4-0.

35  
36 Respectfully submitted,  
37 *Jon Altshul*  
38 *Recording Secretary*

39  
40 *Attached: Treasurer's Report of September 12, 2019*



TREASURER'S REPORT  
RECEIPTS AND BILLS

August 30 - September 12, 2019

**GENERAL FUND**

Real Estate Tax	\$2,420.18
Earned Income Tax	\$111,563.10
Local Service Tax	\$7,819.10
Transfer Tax	\$0.00
General Fund Interest Earned	\$9,239.78
Total Other Revenue	\$51,285.79

Total General Fund Receipts: **\$182,327.95**

Accounts Payable	\$569,544.12
Electronic Pmts:	
Credit Card	\$1,978.19
Postage	\$3,509.00
Debt Service	\$0.00
Payroll	\$135,414.43

Total Expenditures: **\$710,445.74**

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$151.72
Total State Liquid Fuels Receipts:	<b>\$151.72</b>

Accounts Payable	\$0.00
Total Expenditures:	<b>\$0.00</b>

**CAPITAL RESERVE FUND**

Receipts	\$236.00
Interest Earned	\$5,749.83
Total Capital Reserve Fund Receipts:	<b>\$5,985.83</b>

Accounts Payable	\$7,040.41
Credit Card	\$0.00
Total Expenditures:	<b>\$7,040.41</b>

**TRANSPORTATION FUND**

Receipts	\$0.00
Interest Earned	\$865.84
Total Transportation Fund Receipts:	<b>\$865.84</b>

Accounts Payable	\$34,881.65
Total Expenditures:	<b>\$34,881.65</b>

**SEWER OPERATING FUND**

Receipts	\$109,930.09
Interest Earned	\$1,360.23
Total Sewer Operating Fund Receipts:	<b>\$111,290.32</b>

Accounts Payable	\$9,485.38
Credit Card	\$796.26
Debt Service	\$0.00
Total Expenditures:	<b>\$10,281.64</b>

**REFUSE FUND**

Receipts	\$39,699.28
Interest Earned	\$642.08
Total Refuse Fund Receipts:	<b>\$40,341.36</b>

Accounts Payable	\$3,188.72
Credit Card	\$63,382.02
Total Expenditures:	<b>\$66,570.74</b>

**BOND FUND**

Receipts	\$0.00
Interest Earned	\$10,077.40
Total Bond Fund Receipts:	<b>\$10,077.40</b>

Accounts Payable	\$3,959.65
Total Expenditures:	<b>\$3,959.65</b>

**SEWER CAPITAL RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$1,510.78
Total Sewer Capital Reserve Fund Receipts:	<b>\$1,510.78</b>

Accounts Payable	\$0.00
Total Expenditures:	<b>\$0.00</b>

**OPERATING RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$539.99
Total Operating Reserve Fund Receipts:	<b>\$539.99</b>

Accounts Payable	\$0.00
Total Expenditures:	<b>\$0.00</b>

1

1 EAST GOSHEN TOWNSHIP  
2 BOARD OF SUPERVISORS MEETING  
3 FUGETT MIDDLE SCHOOL AUDITORIUM, 500 ELLIS LANE, WEST CHESTER, PA  
4 THURSDAY, SEPTEMBER 19, 2019  
5 DRAFT MINUTES  
6

7 *[Ed. note: as “Energy Transfer” and “Sunoco” were used interchangeably throughout*  
8 *the meeting, all references to “Sunoco” will be changed to “Energy Transfer”.]*  
9

10 **Present:**

11 **East Goshen Township:** Chairwoman Janet Emanuel; Vice-Chair Marty Shane;  
12 Members David Shuey and Mike Lynch; Township Manager Rick Smith.  
13

14 **Energy Transfer:** Joe McGinn, VP Public Affairs; Larry Gremminger, VP  
15 Environmental Health and Safety; Ron Cummings, Project Manager.  
16

17 **Call to Order & Pledge of Allegiance**

18 Janet called the meeting to order at 7:00 p.m. and asked David to lead the pledge of  
19 allegiance.  
20

21 **Moment of Silence**

22 Janet called for a moment of silence to honor our troops and first responders.  
23

24 **Recording**

25 Janet announced that the meeting was being recorded and would be uploaded tomorrow.  
26 *[ed note: the first portion of recording was lost due to technical difficulties, but the*  
27 *recording picks up during Mr. Cocco’s comments and continues through the final Board*  
28 *vote.]*  
29

30 **Chairman’s Report**

31 Janet announced that this is a single issue meeting about whether to approve or deny  
32 Energy Transfer’s request for a permit to work 24 hours a day during the pullback phase.  
33 She also observed that nothing about any decision tonight would affect existing easement  
34 agreements that private property owners have with Energy Transfer, some of which may  
35 prohibit 24 hour operations.  
36

37 **Presentation by Energy Transfer**

38 Joe made a short PowerPoint presentation describing what pullback operations are and  
39 why Energy Transfer is requesting a permit for 24-hour operations. He added that Energy  
40 Transfer would provide residents living within 500 feet of pullback operations with \$129  
41 per day for hotel rooms and a per diem of \$61 per day per person. Ron described the  
42 location of the six pullback sites, the general schedule for pullback operations, whether  
43 the site would have a “dual pull” in which both the 16” and 20” lines would be pulled  
44 back simultaneously, and how long pull back operations are expected to last, as  
45 summarized below.  
46

Site	Expected Date	Dual Pull?	Expected duration with 24 hour approval	Expected duration without 24 hour approval
HDD 460 (Greenhill Rd)	October, 2019	Yes	40-44 hours	5-6 days
HDD 461 (Carriage Drive)	June 2020	No (16" line already installed)	Probably not needed	
HDD 471 (Village Square Drive)	April 2020, pending approval by DEP for 20" line	No (16" line already installed)	48 hours	5-6 days
HDD 490 (New Kent)	December 2019	Yes	36 hours	5-6 days
HDD 500 (Bow Tree)	To be determined, pending approval by DEP for 20" line	No (16" line already installed)	24-48 hours	2-4 days
HDD 521 (N. Chester Road)	December 2019	Yes	33-37 hours	5-6 days

1  
2 Joe added that there is the risk that the drill holes can collapse overnight if 24 hour  
3 operations are not approved, which would require Energy Transfer to drill all over again  
4 and substantially increase the work time in East Goshen. He added that Energy Transfer's  
5 emergency hotline number is 855-400-4491.

6  
7 **Public Comment**

8 Lee Dastur, 1432 Quaker Ridge, noted black spots on her lawn last summer and  
9 attempted to call the emergency hotline, but was advised to call 911 instead.

10  
11 Caroline Hughes, 1101 Amalfi Drive and Chair of the Township Pipeline Task Force,  
12 criticized Energy Transfer, highlighted the damages that it has caused in our region and  
13 encouraged the Board to deny its request. She noted that Energy Transfer had previously  
14 indicated that it would not ask the East Goshen Board of Supervisors for permission to do  
15 pullback operations 24 hours a day. She observed that sinkholes in both Middletown  
16 Township and West Whiteland Township developed as a result of pullback operations.  
17 She also noted that Energy Transfer received permission from Middletown Township to  
18 pullback 24 hours a day, but instead of lasting 72 hours as was promised, pullback  
19 operations lasted 72 days. She observed that in Uwchlan Township, which did not grant  
20 permission for 24-hour pullback operations, the pullbacks were completed in only three  
21 days. She highlighted a recent pipeline explosion in Maine, which caused one fatality and  
22 several injuries, despite the pipeline conveying an odorized product and added that  
23 Mariner East's products will not be odorized.

24  
25 Ron Cocco, 633 N. Speakman Lane, referenced the Pipeline and Hazardous Materials  
26 Safety Administration (PHMSA) regulations requiring a minimum of a 12" separation  
27 between two pipelines and asked whether this requirement would be met during dual

1 pullbacks. Larry clarified that the PHMSA rule only applies to pipelines owned by two  
2 different pipeline companies. Ron also asked how broken HDD lines would be repaired,  
3 to which Larry responded that generally it is not feasible to make major repairs to  
4 damaged HDD, but rather that they'd need to be re-drilled and replaced. Ron asked  
5 whether there were other examples of other dual pull operations in the United States, to  
6 which Larry responded that he'd been involved with many during his career, including a  
7 dual pull under the Mississippi River. Ron also asked if Energy Transfer would consider  
8 compensating the Township \$50,000 for every day that the pullback operations exceeded  
9 its estimates, to which Joe responded that it would not. Joe added that 195 pullbacks for  
10 the Mariner East project have been completed thus far and most of them have been  
11 completed on time, with the major exception being the pullbacks in Middletown  
12 Township. Larry further clarified that even with 24 hour pullbacks, there would still be  
13 some downtime for welding and inspection work. He also reiterated that not allowing 24  
14 hour pullbacks would increase the likelihood of the bore holes collapsing.

15  
16 Everett Warren, 540 Beaumont Circle, asked the Board not to approve 24 hour pullbacks.  
17 He stated that he has no intention of moving into a hotel and added that Energy Transfer  
18 has already ruined 2 and a half years of his life, so what's another few days. He also  
19 raised concerns that approving 24-hour pullback operations would set a precedent for  
20 other pipeline companies who may drill in the future through East Goshen.

21  
22 Mary Beth Semler, Yardley Village, noted that for people on the Autism spectrum, this  
23 type of noise is physically painful and asked what decibel levels residents might expect  
24 during pullback. Larry explained that the various pieces of equipment would generate  
25 noise readings in the high 80s to 110 dBA range at the work site and high 80s-low 90s  
26 dBA range 300 feet away.

27  
28 Nick Batista, 1428 Quaker Ridge, noted that he'd suffered through nine months of  
29 terrible noise and vibrations when Energy Transfer was drilling near his home last year  
30 and that he received no compensation for his misery. He asked the Board not to approve  
31 Energy Transfer's request.

32  
33 Tony Perretta, 1601 Bane Way, asked when DEP was likely to approve the 20" line at  
34 HDD 471. Larry indicated that the final approval would probably happen by February.  
35 Mr. Perretta asked that if 24-hour pullback is approved that compensation be provided to  
36 residents living further from 500' from pullback sites. He also observed that many of  
37 Energy Transfer's temporary construction easements in East Goshen expire at the end of  
38 May 2020 and that making this request now may be a way for Energy Transfer to avoid  
39 having to renegotiate those agreements.

40  
41 Maria O'Hara, 1605 Bane Way, stated that 24-hour pullbacks are a sham. She noted that  
42 if there's ever a pipeline explosion, Energy Transfer will declare bankruptcy and walk  
43 away.

44  
45 Lex Pavlo, 611 S. Speakman Lane, stated that in any other industry when mistakes are  
46 made the company develops a "Performance Improvement Plan". However, Energy

1 Transfer has made mistake after mistake and never seems to learn from any of them. He  
2 also questioned the credentials and affiliations of the Arizona State Engineering Professor  
3 who had written a letter to the Township on behalf of Energy Transfer in support of  
4 continuous pullback operations.

5  
6 Pat & Becky Schmid, 530 Beaumont Circle, asked the Board to deny Energy Transfer's  
7 request. They asked the Energy Transfer representatives if they would accept \$129 to  
8 move out of their homes for a night. They asked if Energy Transfer had ever conducted a  
9 dual pull in as densely populated an area as East Goshen, to which Larry responded that  
10 he had been part of a dual pull in Pasadena, Texas, which is also densely populated and  
11 which took one and a half years to complete. Mr. Schmid asked East Goshen to confirm  
12 whether Pasadena, Texas was as densely populated as East Goshen [*ed. note, according*  
13 *to Wikipedia, Pasadena, Texas has a population of 149,043 and a population density of*  
14 *3,208 residents per square mile, compared with about 1,823 per square mile in East*  
15 *Goshen*]. They also asked about whether accommodations would be made for school  
16 busing and homework for students forced to live in a hotel.

17  
18 Kathy Buonanno, 1606 Herron Lane, asked how the Township got to this point and what  
19 the value is of allowing 24-hour pullback operations.

20  
21 Sheila Johnson, 1502 Von Steuben Drive, stated that Energy Transfer has shown that it is  
22 incapable of doing the project correctly and that the Board should therefore deny its  
23 request.

24  
25 Frank Morgan, 1704 Clocktower Drive, stated that approving 24-hour pullback  
26 operations would set a bad precedent, as he anticipates more pipelines being constructed  
27 in East Goshen in the future.

28  
29 Elaine McClaughlin, 615 Marydell Drive, stated that this is the first pipeline issue over  
30 which the Township has actual control, and that the Township should act to protect the  
31 health, safety and welfare of the community.

32  
33 Vince Shadduck, Rexton Drive, stated that his apartment backs right up to the New Kent  
34 site and that he works nights. He expressed his frustration with the noise that Sunoco  
35 makes. He also noted that Energy Transfer plans to ship the product to be conveyed by  
36 the Mariner East pipelines overseas and stated that the project does not benefit East  
37 Goshen.

38  
39 Janet announced that the Board would convene a short recess.

40  
41 Michelle Truitt, 1430 Grand Oak Lane, asked if the Board plans to make a decision  
42 tonight, to which Janet replied that it would. She expressed concern about the safety of  
43 the pipeline and asked Energy Transfer to install air monitors along the pipeline route and  
44 provide assistance in the event of an emergency.

1 Brian Sweet, 646 Meadow Drive, asked the Board to deny Energy Transfer's request as  
2 24-hour pullback provides no benefit to the community.

3  
4 Christina Morley, 1530 Alison Drive and Member of the Township Pipeline Task Force,  
5 asked when HDD 520 became HDD 521. She also asked for clarification about why a  
6 report to DEP was not signed. She also questioned Larry's credentials.

7  
8 Vanessa Tropolis, 21 School Lane, stated that no emergency plan for the pipeline is in  
9 place and that the risks of an accident are greater at night. Joe noted that Energy Transfer  
10 has conducted first responder training with area fire companies.

11  
12 Melissa DiBernardino, 1602 Old Orchard Lane, asked the Board not to approve Energy  
13 Transfer's request and asked Energy Transfer why there is suddenly a need to make this  
14 request now.

15  
16 Tom McDonald, 646 Thorncroft Drive, stated that he sees no benefit to 24-hour pullback  
17 operations, and that providing \$129 for hotels to impacted residents in Wellington and  
18 Bellingham, particularly those in assisted living who require frequent professional care,  
19 would not begin to cover their costs. He also asked why the Board would consider  
20 approving 24-hour pullback operations before DEP has approved the 20" line in all  
21 locations in the Township.

22  
23 Mr. Perretta asked Energy Transfer to do the right thing and provide support to Texans  
24 impacted by recent severe flooding.

25  
26 Mike made a motion to instruct the Noise Control Officer to deny the request from  
27 Energy Transfer to work 24 hours a day during pullback operations. David seconded.  
28 David noted that he had not heard sufficient evidence that the geological conditions in  
29 East Goshen could cause collapses if 24 hour pullbacks were denied and that the  
30 difference between two days of work around the clock compared with five without it was  
31 not a significant enough to justify approving the request.

32  
33 The motion passed 4-0.

34  
35 **Adjournment**

36 There being no further business, Mike made a motion to adjourn at 9:15pm. David  
37 seconded. The motion passed 4-0.

38  
39 Respectfully submitted,  
40 *Jon Altshul*  
41 *Recording Secretary*

**TREASURER'S REPORT  
RECEIPTS AND BILLS**

September 13 - September 26, 2019

**GENERAL FUND**

Real Estate Tax	\$657.01
Earned Income Tax	\$129,900.00
Local Service Tax	\$0.00
Transfer Tax	\$74,120.34
<i>General Fund Interest Earned</i>	\$0.00
Total Other Revenue	\$410,148.19

**Total General Fund Receipts: \$614,825.54**

Accounts Payable	\$206,410.22
<u>Electronic Pmts:</u>	
Credit Card	\$5,300.37
Postage	\$0.00
Debt Service	\$7,408.23
Payroll	\$121,723.46

**Total Expenditures: \$340,842.28**

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
<b>Total State Liquid Fuels Receipts: <u>\$0.00</u></b>	

Accounts Payable \$0.00  
**Total Expenditures: \$0.00**

**CAPITAL RESERVE FUND**

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
<b>Total Capital Reserve Fund Receipts: <u>\$0.00</u></b>	

Accounts Payable \$17,928.61  
Credit Card \$0.00  
**Total Expenditures: \$17,928.61**

**TRANSPORTATION FUND**

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
<b>Total Transportation Fund Receipts: <u>\$0.00</u></b>	

Accounts Payable \$62,952.63  
**Total Expenditures: \$62,952.63**

**SEWER OPERATING FUND**

Receipts	\$26,838.47
<i>Interest Earned</i>	-\$2.50
<b>Total Sewer Operating Fund Receipts: <u>\$26,835.97</u></b>	

Accounts Payable \$25,798.17  
Credit Card \$0.00  
*Debt Service* \$132,649.08  
**Total Expenditures: \$158,447.25**

**REFUSE FUND**

Receipts	\$64,316.40
<i>Interest Earned</i>	-\$2.50
<b>Total Refuse Fund Receipts: <u>\$64,313.90</u></b>	

Accounts Payable \$6,285.47  
Credit Card \$0.00  
**Total Expenditures: \$6,285.47**

**BOND FUND**

Receipts	\$0.00
<i>Interest Earned</i>	-\$0.01
<b>Total Bond Fund Receipts: <u>-\$0.01</u></b>	

Accounts Payable \$60,720.53  
**Total Expenditures: \$60,720.53**

**SEWER CAPITAL RESERVE FUND**

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
<b>Total Sewer Capital Reserve Fund Receipts: <u>\$0.00</u></b>	

Accounts Payable \$0.00  
**Total Expenditures: \$0.00**

**OPERATING RESERVE FUND**

Receipts	\$0.00
<i>Interest Earned</i>	\$0.00
<b>Total Operating Reserve Fund Receipts: <u>\$0.00</u></b>	

Accounts Payable \$0.00  
**Total Expenditures: \$0.00**

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**EAST GOSHEN TOWNSHIP  
MEMORANDUM**

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**TO:** BOARD OF SUPERVISORS  
**FROM:** JON ALTSHUL  
**SUBJECT:** PROPOSED PAYMENTS OF BILLS  
**DATE:** SEPTEMBER 26, 2019

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Attached please find the Treasurer's Report for the weeks of September 13 – September 26, 2019.

Please note that we received both the Volunteer Fire Relief Association Funds (\$112,726, up about \$9,000 from last year, but still lower than normal) and State Pension Aid (\$235,273, up about \$50,000 from last year and reflecting both a 9% increase in unit values and four new certified firefighters). The VFRA funds have allocated between Malvern FC and Goshen FC; however, a recommendation on the allocation of the pension aid will be made to the Pension Committee (on 10/14) and the BOS on 10/15.

**Recommended motion:** Mr. Chairman, I move that we graciously accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.



EAST GOSHEN TOWNSHIP  
MONTHLY DEBT PAYMENT BREAKDOWN  
September 25, 2019

**GENERAL FUND:**

Interest payment	Principal payment	Year of Issuance	Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$6,443.45	\$0	2003	Multi purpose 9 projects	\$5,500,000.00	\$1,794,000.00	2023
\$801.85	\$0	1999	Applebrook Park	\$3,000,000.00	\$237,000.00	2019
\$162.93	\$0	2000	Spray Irrigation	\$287,000.00	47,000.00	2021
\$0.00	\$0.00	2017	G Playground , Dams, & Paoli Pike Trail	\$5,310,000.00	\$5,305,000.00	2037

**SEWER FUND:**

Interest payment	Principal payment	Year of Issuance	Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$20,529.30	\$0.00	2008	RCSTP Expansion	\$9,500,000	\$6,221,000.00	2032
\$5,119.78	\$107,000.00	2013	Diversion Projects	\$2,500,000	\$1,908,000.00	2033
\$0.00	\$0.00	2017	S West Goshen STP	\$2,840,000	\$2,820,000.00	2037

Report Date 09/13/19

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MARF05 run by BARBARA 9 : 14 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
3832				BAILLIE FABRICATING & WELDING INC.						
	59798	1	01430 2330	VEHICLE MAINT AND REPAIR	11218	09/13/19	09/13/19	09/13/19	18169	75.00
				SHEAR ALUMINUM PLATE						
										75.00
4194				ZOOK'S SAWMILL LLC						
	59799	1	01430 2330	VEHICLE MAINT AND REPAIR	091319	09/13/19	09/13/19	09/13/19	18170	313.00
				LUMBER FOR TRAILER						
										313.00
										388.00
										2 Printed, totaling 388.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	388.00	GENERAL FUND
		388.00	

PERIOD SUMMARY

Period	Amount
1909	388.00
	388.00

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MARF05 run by BARBARA 11 : 14 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
67				APPLEBROOK GOLF CLUB						
	59800	1	01452 3505	GOLF DAY - APPLEBROOK GOLF OUTING 9/17/19 - W/O CADDIES	091319	09/13/19	09/13/19	09/13/19	18171	1,995.00
	59800	2	01452 3505	GOLF DAY - APPLEBROOK GOLF OUTING 9/17/19 - W/ CADDIES	091319	09/13/19	09/13/19	09/13/19	18171	6,045.00
										8,040.00
										8,040.00
										1 Printed, totaling 8,040.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	8,040.00	GENERAL FUND
		8,040.00	

PERIOD SUMMARY

Period	Amount
1909	8,040.00
	8,040.00



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MARP05 run by BARBARA 10 : 06 AM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
558		GOSHEN VOL FIREMAN'S RELIEF ASSOCIATION								
59805	1	01411	5250	VOL.FIRE RELIEF ASSOC.- EXPENSE 95% OF 2019 VRFA ALLOCATION	091719	09/17/19	09/17/19	09/17/19	18175	107,089.42
										107,089.42
3581		MALVERN FIRE RELIEF ASSOCIATION								
59806	1	01411	5250	VOL.FIRE RELIEF ASSOC.- EXPENSE 5% OF 2019 VRFA ALLOCATION	091719	09/17/19	09/17/19	09/17/19	18176	5,636.28
										5,636.28
375		PA DEPT. OF LABOR & INDUSTRY								
59804	1	01413	3000	GENERAL EXPENSE UCC CERT.RENEWAL G.ALTHOUSE	091619	09/17/19	09/17/19	09/17/19	18174	102.20
										102.20
										112,827.90
										3 Printed, totaling 112,827.90

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	112,827.90	GENERAL FUND
		112,827.90	

PERIOD SUMMARY

Period	Amount
1909	112,827.90
	112,827.90

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MARP05 run by BARBARA 1 : 03 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01		GENERAL FUND								
6				AEC PAPER & CHEMICAL INC						
59812	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS RAGS & HAND SOAP	100733	09/24/19	09/24/19	09/24/19	18181	45.63
59813	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS CLOROX WIPES, URINAL CLIPS, SOFT SOAP & TOILET TISSUE	100820	09/24/19	09/24/19	09/24/19	18181	170.30
59814	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS WIPER GO RAGS	10088	09/24/19	09/24/19	09/24/19	18181	116.54
59815	1	01437	2460	GENERAL EXPENSE - SHOP WIPER GO RAGS	100733A	09/24/19	09/24/19	09/24/19	18181	116.54
										449.01
1903				ALTHOUSE, GARY						
59817	1	01487	4600	TRAINING & SEMINARS-EMPLY REIMBURSEMENT - PHRC COURSE	091219		09/24/19	09/24/19	18182	20.00
59818	1	01401	3000	GENERAL EXPENSE TOLL EXPENSE - PENNBOC MTG. 9/12/19	091219-2	09/24/19	09/24/19	09/24/19	18182	5.60
										25.60
82				ASSOCIATED TRUCK PARTS						
59819	1	01430	2330	VEHICLE MAINT AND REPAIR TAIL LAMP	346688	09/24/19	09/24/19	09/24/19	18183	48.22
										48.22
197				BUCKLEY BRION MCGUIRE & MORRIS						
59821	1	01404	3140	LEGAL - ADMIN LEGAL SERVICE 8/5-8/30/19	20316	09/24/19	09/24/19	09/24/19	18184	541.25
59821	2	01413	3140	LEGAL - TWP CODE LEGAL SERVICE 8/5-8/30/19	20316	09/24/19	09/24/19	09/24/19	18184	2,140.05
59821	3	01414	3141	LEGAL - ZONING HEARING BOARD LEGAL SERVICE 8/5-8/30/19	20316	09/24/19	09/24/19	09/24/19	18184	272.00
59821	4	01414	3142	LEGAL - CONDITIONAL USE LEGAL SERVICE 8/5-8/30/19	20316	09/24/19	09/24/19	09/24/19	18184	2,246.50
										5,199.80
4176				CADMUS GROUP LLC, THE						
59824	1	01401	3120	CONSULTING SERVICES WCACOG PLANNING - AUGUST 2019	INV-275773	09/24/19	09/24/19	09/24/19	18185	1,551.33
59824	2	01116	1000	CLEARING ACCOUNT WCACOG PLANNING - AUGUST 2019	INV-275773	09/24/19	09/24/19	09/24/19	18185	6,968.67
										8,520.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3488				CINTAS CORPORATION #287						
	59826	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS WEEK END 9/11/19 CLEAN MATS	287434922	09/24/19	09/24/19	09/24/19	18186	78.13
	59826	2	01487 1910	UNIFORMS WEEK END 9/11/19 CLEAN UNIFORMS	287434922	09/24/19	09/24/19	09/24/19	18186	560.49
	59827	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS WEEK END 9/18/19 CLEAN MATS	287438694	09/24/19	09/24/19	09/24/19	18186	78.13
	59827	2	01487 1910	UNIFORMS WEEK END 9/18/19 CLEAN UNIFORMS	287438694	09/24/19	09/24/19	09/24/19	18186	560.49
	59828	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS WEEK END 8/21/19 CLEAN MATS	287423918	09/24/19	09/24/19	09/24/19	18186	78.13
	59828	2	01487 1910	UNIFORMS WEEK END 8/21/19 CLEAN UNIFORMS	287423918	09/24/19	09/24/19	09/24/19	18186	530.55
										1,885.92
2491				COMCAST 8499-10-109-0107472						
	59829	1	01401 3210	COMMUNICATION EXPENSE 0107472 9/17-10/16/19 PW CABLE TV	091019	09/24/19	09/24/19	09/24/19	18187	42.23
										42.23
3249				COMCAST 8499-10-109-0107712						
	59831	1	01401 3210	COMMUNICATION EXPENSE 0107712 9/05-10/04/19 EG PARK LED	090419	09/24/19	09/24/19	09/24/19	18188	106.85
										106.85
3490				COMCAST 8499-10-109-0111284						
	59830	1	01401 3210	COMMUNICATION EXPENSE 0111284 9/09-10/08/19 SPEC.VIDEO PW	090419	09/24/19	09/24/19	09/24/19	18189	28.36
										28.36
317				CONTRACTOR'S CHOICE						
	59832	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS DOUBLE ROW CUP WHEEL, DUST BUDDIE & VACUUM W/HOSE	00239511	09/24/19	09/24/19	09/24/19	18190	261.60
										261.60
366				DELL MARKETING L.P.						
	59833	1	01407 2130	COMPUTER EXPENSE DELL SLIM POWER ADAPTER	10339091131	09/24/19	09/24/19	09/24/19	18191	48.99
										48.99

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3407				ETS EQUIPMENT TRADE SERVICE CO. INC.						
	59834	1	01437 2460	GENERAL EXPENSE - SHOP WATER NOZZLES	124861	09/24/19	09/24/19	09/24/19	18192	52.72
	59835	1	01409 3745	PW BUILDING - MAINT REPAIRS REPAIR POWER WASHER	125190	09/24/19	09/24/19	09/24/19	18192	550.14
										602.86
218				EVANGELISTA, CHARO						
	59836	1	01452 3712	YOGA EXPENSE YOGA INSTRUCTION 9/9-12/19/19	7064	09/24/19	09/24/19	09/24/19	18193	2,907.00
										2,907.00
1876				FOLEY INC.						
	59837	1	01438 3845	EQUIP. RENTAL -RESURFAC. TRK LOADER & COLD PLANER RENT-8/14	A6125702	09/24/19	09/24/19	09/24/19	18194	323.01
	59838	1	01438 3845	EQUIP. RENTAL -RESURFAC. TRACK DOZER RENTAL 7/26-8/14/19	A6141602	09/24/19	09/24/19	09/24/19	18194	3,505.69
										3,828.70
2958				FREIGHTLINER OF LANCASTER						
	59839	1	01430 2330	VEHICLE MAINT AND REPAIR HEADLIGHT - TRUCK 41	305077DE	09/24/19	09/24/19	09/24/19	18195	166.53
										166.53
553				GORDON, MARK A.						
	59840	1	01401 3300	AUTO ALLOWANCE MILEAGE REIMBURSEMENT - PAFPM CONF.	091219	09/24/19	09/24/19	09/24/19	18196	92.80
	59840	2	01401 3000	GENERAL EXPENSE HOTEL & TOLLS - PAFPM 9/10-9/12/19	091219	09/24/19	09/24/19	09/24/19	18196	317.02
	59840	3	01413 3000	GENERAL EXPENSE PAFPM CONFERENCE FEE	091219	09/24/19	09/24/19	09/24/19	18196	195.00
										604.82
594				HAMMOND & MCCLOSKEY INC.						
	59841	2	01409 3740	TWP. BLDG. - MAINT & REPAIRS TEST BACKFLOW PREVENTER - TWP.	9190	09/24/19	09/24/19	09/24/19	18197	110.00
	59841	4	01409 3740	TWP. BLDG. - MAINT & REPAIRS TEST BACKFLOW PREVENTER - TWP.2	9190	09/24/19	09/24/19	09/24/19	18197	110.00
	59841	5	01409 3740	TWP. BLDG. - MAINT & REPAIRS TEST BACKFLOW PREVENTER - TWP.3	9190	09/24/19	09/24/19	09/24/19	18197	110.00
	59842	1	01454 3740	EQUIPMENT MAINT. & REPAIR CLEAN URINAL DRAIN EGT PARK	9188	09/24/19	09/24/19	09/24/19	18197	217.00
										547.00





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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3548				OFFICE BASICS						
	59855	1	01401 2100	MATERIALS & SUPPLIES WALL PLANNER, DESKPADS & APPT.BOOKS	I-1315795	09/24/19	09/24/19	09/24/19	18205	175.83
	59856	1	01401 2100	MATERIALS & SUPPLIES CALCULATOR	1-1314422	09/24/19	09/24/19	09/24/19	18205	74.98
										250.81
1554				OFFICE DEPOT						
	59857	1	01401 2100	MATERIALS & SUPPLIES HP TONER, PENS & CANARY 8.5X11.75 CANARY PADS	373752798001	09/24/19	09/24/19	09/24/19	18206	377.89
										377.89
2016				PACO						
	59858	1	01487 4600	TRAINING & SEMINARS-EMPLY G.ALTHOUSE & V.DIMARTINI - PACO COURSE	091319	09/24/19	09/24/19	09/24/19	18207	480.00
										480.00
2539				PRECISION MECHANICAL SERVICES						
	59860	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS PREVENTIVE MAINT. - 5/2019	SC-049-19-1	09/24/19	09/24/19	09/24/19	18208	2,777.50
	59860	2	01409 3740	TWP. BLDG. - MAINT & REPAIRS LESS CREDIT ON ACCOUNT	SC-049-19-1	09/24/19	09/24/19	09/24/19	18208	-29.68
										2,747.82
2039				PREMIUM FIRE & SECURITY LLC						
	59861	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS REPLACE 2 CAMERAS - WASH BAY	6728	09/24/19	09/24/19	09/24/19	18209	2,100.00
										2,100.00
3181				ROTHWELL DOCUMENT SOLUTIONS						
	59864	1	01401 3840	RENTAL OF EQUIP. -OFFICE LANIER/SP8300DN BASE RATE 9/18/19 - 12/17/19	140327	09/24/19	09/24/19	09/24/19	18210	81.60
	59864	2	01401 3840	RENTAL OF EQUIP. -OFFICE LANIER/MPC6004ex CONTRCT TOTAL CHG. 6/18/19 - 9/17/19	140327	09/24/19	09/24/19	09/24/19	18210	811.54
										893.14

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MARP05 run by BARBARA 1 : 03 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1201				SAFETY SOLUTIONS INC.						
	59865	1	01409 2400	TWP. BLDG. - MATERIALS & SUPPLIES	51054	09/24/19	09/24/19	09/24/19	18211	40.70
				MEDICAL SUPPLIES - TWP.OFFICE						
	59866	1	01437 2460	GENERAL EXPENSE - SHOP	51019	09/24/19	09/24/19	09/24/19	18211	845.50
				MEDICAL SUPPLIES - PW						
										886.20
1212				SAYRE INC., G.L.						
	59867	1	01430 2330	VEHICLE MAINT AND REPAIR	1-292470140	09/24/19	09/24/19	09/24/19	18212	920.40
				PETERBILT #8 REPAIR						
	59868	1	01430 2330	VEHICLE MAINT AND REPAIR	1-292460167	09/24/19	09/24/19	09/24/19	18212	135.00
				2019 INTN'L DUMP TRUCK 507 REPAIR						
										1,055.40
3834				STANDARD INSURANCE CO., THE						
	59870	1	01486 1560	HEALTH, ACCID. & LIFE	100119	09/24/19	09/24/19	09/24/19	18213	3,655.09
				OCTOBER 2019 PREMIUM						
	59870	2	01213 1010	VOL. LIFE INSURANCE W/H	100119	09/24/19	09/24/19	09/24/19	18213	175.71
				OCTOBER 2019 PREMIUM						
										3,830.80
1783				STATE WORKERS INSURANCE FUND						
	59869	1	01411 6000	VOLUNTEER FIREFIGHTER WORKERS COMP	083019	09/24/19	09/24/19	09/24/19	18214	4,419.00
				POL.#05918452 INST.10 OF 11						
										4,419.00
2050				VILLAGE MEDICAL						
	59873	1	01487 1550	DRUG & ALCOHOL TESTING	00160904-00	09/24/19	09/24/19	09/24/19	18215	75.00
				DRUG SCREENING - C.LINDER						
										75.00
1471				WESTTOWN-EAST GOSHEN POLICE						
	59874	1	01452 3601	MISCELLANEOUS EVENTS	1230	09/24/19	09/24/19	09/24/19	18216	1,080.00
				SPECIAL DETAIL - FOOD TRUCK FEST.						
										1,080.00
2815				WOODCRAFT 537						
	59875	1	01437 2460	GENERAL EXPENSE - SHOP	261497	09/24/19	09/24/19	09/24/19	18217	41.98
				BLADE, BIT & SAND PAPER						
										41.98

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
03				SINKING FUND						
2034				CHERRY VALLEY TRACTOR SALES						
	59825	1	03430 7400	CAPITAL REPLACEMENT - HWY EQUIP	W34890	09/24/19	09/24/19	09/24/19	1299	5,900.00
				ALAMO HEAVY DUTY MOWER						
										5,900.00
3551				MCMAHON ASSOCIATES INC.						
	59852	1	03460 7406	PAOLI PK.TRAIL - SEGMENT.F	167237	09/24/19	09/24/19	09/24/19	1300	840.62
				PROF.SERVICES - 8/3-8/30/19 SEGMENT.F						
				PAOLI PIKE TRAIL						
	59852	2	03460 7407	PAOLI PK.TRAIL - SEGMENT.G	167237	09/24/19	09/24/19	09/24/19	1300	840.62
				PROF.SERVICES - 8/3-8/30/19 SEGMENT.G						
				PAOLI PIKE TRAIL						
										1,681.24
4011				REMINGTON & VERNICK ENGINEERS INC.						
	59862	1	03409 7450	CAPITAL PURCHASE - TWP BLDG	PCEGT001-16	09/24/19	09/24/19	09/24/19	1301	1,444.00
				PROF.SERVICE AUGUST 2019 WASH BAY						
										1,444.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05		SEWER OPERATING								
40		ALLIED CONTROL SERVICES								
	59816	1	05420 3700	C.C. METERS-MAINT.& REPRS. QTR.3 ON-SITE CALIBRATION	313386	09/24/19	09/24/19	09/24/19	3949	486.63
	59816	2	05422 3700	R.C. STP-MAINT.& REPAIRS QTR.3 ON-SITE CALIBRATION	313386	09/24/19	09/24/19	09/24/19	3949	486.62
										973.25
151		BLOSENSKI DISPOSAL CO, CHARLES								
	59820	1	05422 4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS W/LINER 9/3/19	168999	09/24/19	09/24/19	09/24/19	3950	181.00
										181.00
197		BUCKLEY BRION MCGUIRE & MORRIS								
	59822	1	05429 3140	ADMIN - LEGAL LEGAL SERVICE 8/27 - 8/28/19	20317	09/24/19	09/24/19	09/24/19	3951	261.60
										261.60
594		HAMMOND & MCCLOSKEY INC.								
	59841	1	05422 3700	R.C. STP-MAINT.& REPAIRS TEST BACKFLOW PREVENTER - RCSTP	9190	09/24/19	09/24/19	09/24/19	3952	110.00
	59841	3	05422 3701	R.C. COLLEC.-MAINT.& REPR TEST BACKFLOW PREVENTER - HERS.MILL	9190	09/24/19	09/24/19	09/24/19	3952	110.00
										220.00
3043		MAIN POOL & CHEMICAL COMP. INC.								
	59850	1	05422 2440	R.C. STP- CHEMICALS 112 50LB BAGS SODIUM CARBONATE	1977957	09/24/19	09/24/19	09/24/19	3953	1,892.80
	59851	1	05422 2440	R.C. STP- CHEMICALS 1100 GALS ALUMINUM SULFATE SOLUTION & 224 50LB SODIUM CARBONATE	1978293	09/24/19	09/24/19	09/24/19	3953	5,369.60
										7,262.40
4008		PA DEPT. OF LABOR & INDUSTRY -B								
	59859	1	05422 3700	R.C. STP-MAINT.& REPAIRS 2019 VESSEL CERTS & INSPECTIONS	1122703	09/24/19	09/24/19	09/24/19	3954	119.57
										119.57

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2914				TOWLER, SCOTT A.						
	59871	1	05422 4500	R.C. STP-CONTRACTED SERV. SERVICES RE: RCSTP - AUGUST 2019	19-081131-1	09/24/19	09/24/19	09/24/19	3955	14,411.86
										14,411.86
1395				USA BLUE BOOK						
	59872	1	05422 3700	R.C. STP-MAINT.& REPAIRS SAMPLER PUMP TUBING	993646	09/24/19	09/24/19	09/24/19	3956	137.36
										137.36

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
06				REFUSE						
197	59822	2	06427 3140	BUCKLEY BRION MCGUIRE & MORRIS LEGAL SERVICES LEGAL SERVICE 8/27 - 8/28/19	20317	09/24/19	09/24/19	09/24/19	682	261.60
										261.60
4196	59863	1	06364 2000	ROSTOCK, GINA REVENUE - REFUSE FEES REFUND - OVERPAYMENT UTILITY ACCT.	091919	09/24/19	09/24/19	09/24/19	683	69.88
										69.88

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
08		BOND FUNDS (CAPITAL PROJECTS)								
197		BUCKLEY BRION MCGUIRE & MORRIS								
59823	1	08459	6000	MISC TRAIL EXPENSES	20320	09/24/19	09/24/19	09/24/19	974	430.50
				LEGAL SERV. 8/5-8/23/19 PAOLI PK. TRAIL						
										430.50
3551		MCMAHON ASSOCIATES INC.								
59853	1	08459	6001	SEGMENTS A&B ENGINEERING	167226	09/24/19	09/24/19	09/24/19	975	13,237.03
				PROF.SERV. 8/3-8/30/19 SEGMENTS.A&B PAOLI PIKE TRAIL						
										13,237.03
										92,057.33
52 Printed, totaling										92,057.33

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	45,466.04	GENERAL FUND
03	03	9,025.24	SINKING FUND
05	05	23,567.04	SEWER OPERATING
06	06	331.48	REFUSE
08	08	13,667.53	BOND FUNDS (CAPITAL PROJECTS)
		92,057.33	

PERIOD SUMMARY

Period	Amount
1909	92,057.33
	92,057.33



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MARP05 run by BARBARA 1 : 45 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
04				ROAD IMPROVEMENTS						
765				LEC - LENNI ELECTRIC CORPORATION						
59876	1	04439	6070	PAOLI PIKE @ APPLEBROOK PARK	190901	09/24/19	09/24/19	09/24/19	1020 p	62,952.63
				PAOLI PK. SHARED-USE F&G SIGNALS						
										62,952.63
										62,952.63
										1 Prepaids, totaling 62,952.63
										0 Printed, totaling 0.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
04	04	62,952.63	ROAD IMPROVEMENTS
		62,952.63	

PERIOD SUMMARY

Period	Amount
1909	62,952.63
	62,952.63

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MARPL7 run by BARBARA

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Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Src	Trx #	#	U
1909			CREDIT CARD PAYMENT									
	01438	2450	PORTABLE TOILET 9/1-9/30/19	3140	ACE PORTABLES INC.	153730	09/01/19	105.00	PC	70379	1	
	05422	4500	LAB TESTING RCSTP - 8/20-9/10/19	2918	ALS ENVIRONMENTAL	40-2356854	09/16/19	366.00	PC	70379	2	
	06427	4502	WEEK 9/9/19 - 9/14/19	241	C.C. SOLID WASTE AUTHORITY	54981-R	09/15/19	5,445.91	PC	70379	3	
	05422	4502	WEEK 9/9/19 - 9/14/19	241	C.C. SOLID WASTE AUTHORITY	54981-S	09/15/19	472.65	PC	70379	4	
	01430	2320	950.9 GALS. DIESEL	1161	REILLY & SONS INC	170411-531	09/11/19	2,051.09	PC	70379	5	
	01430	2320	410.2 GALS. GASOLINE	1161	REILLY & SONS INC	169805-530	08/28/19	818.35	PC	70379	6	
	01430	2320	1443.9 GALS. DIESEL	1161	REILLY & SONS INC	169389-531	08/19/19	3,030.75	PC	70379	7	
	01430	2320	192.5 GALS. GASOLINE	1161	REILLY & SONS INC	169388-530	08/19/19	392.51	PC	70379	8	
	05422	3601	9/7/19 - 10/6/19	2439	VERIZON -7041	6524805-090619	09/06/19	230.59	PC	70379	9	
								12,912.85				
								12,912.85				

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	6,397.70		GENERAL FUND Expense Account
01107-1010		6,397.70	GENERAL FUND Bank Account
054XX-XXXX	1,069.24		SEWER OPERATING Expense Account
05100-1005		1,069.24	SEWER OPERATING Bank Account
064XX-XXXX	5,445.91		REFUSE Expense Account
06100-1005		5,445.91	REFUSE Bank Account



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MARP05 run by BARBARA 4 : 08 PM

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3131	59893	1	01401 3840	GREAT AMERICA FINANCIAL SERVICES RENTAL OF EQUIP. -OFFICE SEPT. 2019 LANIER MP C600ex COPIER	25533003	09/26/19		09/26/19		160.00
										160.00
594	59894	1	01409 3740	HAMMOND & MCCLOSKEY INC. TWP. BLDG. - MAINT & REPAIRS FURNISH & INSTALL ADA TOILET IN LUNCHROOM	9197	09/26/19		09/26/19		692.90
										692.90
2717	59895	1	01433 2500	HIGGINS & SONS INC., CHARLES A. MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT REPAIR - BOOT & WILSON	50376	09/26/19		09/26/19		130.00
										130.00
627	59896	1	01438 2450	HIGHWAY MATERIALS INC. MATERIALS & SUPPLIES-HIGHWAYS 2.01 TONS 19mm, 0.3<3,B PATCHING	139136	09/26/19		09/26/19		91.96
										91.96
638	59897	1	01409 3740	HOME DEPOT CREDIT SERVICES TWP. BLDG. - MAINT & REPAIRS PHONE CORD, COUPLER, DRAWER LOCKS & HINGES -MTG.ROOM CABINET & PRESSURE TREATED LUMBER	091319	09/26/19		09/26/19		198.61
	59897	2	01409 3740	TWP. BLDG. - MAINT & REPAIRS SCREWS, STAIN, NAILS, TRASH CAN & PLYWOOD - BLACKSMITH SHOP	091319	09/26/19		09/26/19		94.22
	59897	3	01437 2460	GENERAL EXPENSE - SHOP TORCH FOR SHOP	091319	09/26/19		09/26/19		16.97
	59897	4	01437 2460	GENERAL EXPENSE - SHOP TAPCON INSTALL.TOOL & HEX SCREWS	091319	09/26/19		09/26/19		74.45
	59897	5	01438 2455	MATER. & SUPPLY-RESURFAC. PROPANE TANKS	091319	09/26/19		09/26/19		59.91
	59897	6	01452 3601	MISCELLANEOUS EVENTS CAUTION TAPE FOR FOOD FESTIVAL	091319	09/26/19		09/26/19		47.94
										492.10
1817	59898	1	01409 3740	LOWES BUSINESS ACCOUNT/GECE TWP. BLDG. - MAINT & REPAIRS COAL CABINET FOR BLACKSMITH SHOP	091719	09/26/19		09/26/19		84.10
	59898	2	01437 2460	GENERAL EXPENSE - SHOP PROPANE CYLINDERS, JOINT SEALING MACHINE & BINS	091719	09/26/19		09/26/19		65.49



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
2592	59908	1	01454 3600	PECO - 45951-30004 UTILITIES 45951-30004 8/19 -9/18/19 RESTRMS	091919	09/26/19		09/26/19		35.15
										35.15
1052	59909	1	01454 3717	PENNONI ASSOCIATES INC. MARYDELL POND REHAB SERVICE THRU 8/25/19 MARY DELL	880084	09/26/19		09/26/19		95.25
	59910	1	01408 3130	ENGINEERING SERVICES SERVICE THRU 8/25/19 GEN.CONSULT	880074	09/26/19		09/26/19		1,767.00
	59911	1	01408 3130	ENGINEERING SERVICES SERVICE THRU 8/25/19 CORNWALLIS DR	880076	09/26/19		09/26/19		1,360.75
	59912	1	01408 3130	ENGINEERING SERVICES SERVICE THRU 8/25/19 NOISE - SUNOCO PIPELINE	880078	09/26/19		09/26/19		7,442.19
	59913	1	01408 3130	ENGINEERING SERVICES SERVICE THRU 8/25/19 HERS.MILL EST.	880087	09/26/19		09/26/19		2,701.00
	59914	1	01454 3707	BOW TREE POND 1 SERVCE THRU 8/25/19 BOW TREE POND 1	880085	09/26/19		09/26/19		2,252.50
	59915	1	01408 3131	ENGINEER. & MISC.RECHARGES SERVCE THRU 8/25/19 SUNOCO PIPELINE	880083	09/26/19		09/26/19		612.25
	59916	1	01408 3131	ENGINEER. & MISC.RECHARGES SERVCE THRU 8/25/19 BRANDOLINI	880080	09/26/19		09/26/19		284.50
	59917	1	01408 3131	ENGINEER. & MISC.RECHARGES SERVCE THRU 8/25/19 DUCKLINGS 1302 WILSON	880088	09/26/19		09/26/19		2,369.00
	59918	1	01408 3131	ENGINEER. & MISC.RECHARGES SERVCE THRU 8/25/19 227 ELLIS LANE	880091	09/26/19		09/26/19		94.00
	59919	1	01408 3131	ENGINEER. & MISC.RECHARGES SERVCE THRU 8/25/19 1653 E.BOOT - RETAINING WALL	880092	09/26/19		09/26/19		55.25
										19,033.69
1896	59922	1	01409 3840	SPRINGER BROTHERS INC DISTRICT COURT EXPENSES GUTTER REPLACEMENT - DIST.COURT	7521	09/26/19		09/26/19		4,880.00
										4,880.00
4198	59923	1	01367 3020	TAYLOR, EDIE TRIPS REFUND DUE TO NYC TRIP CANCELATION	824302	09/26/19		09/26/19		45.00
										45.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2231	59924	1	01437 2460	ULINE GENERAL EXPENSE - SHOP BROW WAXED PAPER ROLL - WOOD SHOP	112237067	09/26/19		09/26/19		133.54
										133.54
1939	59925	1	01401 3250	UPS STORE #753 POSTAGE POSTAGE - VARIOUS PACKAGES	092619	09/26/19		09/26/19		61.18
										61.18
1576	59928	1	01433 2450	WEIGAND INC., H.A. MATERIALS & SUPPLIES - SIGNS 24X30 "DO NOT BLOCK DRIVEWAY" SIGNS	115122	09/26/19		09/26/19		77.00
										77.00
1983	59929	1	01409 3740	YALE ELECTRIC SUPPLY CO TWP. BLDG. - MAINT & REPAIRS SWITCH & COVER	S113978437.001	09/26/19		09/26/19		13.06
	59930	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS 12 PHI FLOURESCENT TUBES	S114020973.001	09/26/19		09/26/19		131.54
										144.60

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
03		SINKING FUND								
317		CONTRACTOR'S CHOICE								
59884	1	03460	7406	PAOLI PK.TRAIL - SEGMENT.F FILTER SOCKS	00239960	09/26/19		09/26/19		2,120.00
59884	2	03460	7407	PAOLI PK.TRAIL - SEGMENT.G FILTER SOCKS	00239960	09/26/19		09/26/19		2,120.00
59885	1	03460	7406	PAOLI PK.TRAIL - SEGMENT.F FABRIC FOR TRAIL TRENCHES	00239823	09/26/19		09/26/19		952.50
59885	2	03460	7407	PAOLI PK.TRAIL - SEGMENT.G FABRIC FOR TRAIL TRENCHES	00239823	09/26/19		09/26/19		952.50
										6,145.00
638		HOME DEPOT CREDIT SERVICES								
59897	7	03430	7450	CAPITAL PURCHASE - HWY EQUIP EXTENDED U HOOKS & LADDER HOOKS FOR WASH BAY	091319	09/26/19		09/26/19		31.88
										31.88
827		NEW ENTERPRISE STONE & LIME INC.								
59905	1	03460	7406	PAOLI PK.TRAIL - SEGMENT.F 47.72 TONS AASHTO #57 STONE	7165501	09/26/19		09/26/19		1,133.35
59905	2	03460	7407	PAOLI PK.TRAIL - SEGMENT.G 47.71 TONS AASHTO #57 STONE	7165501	09/26/19		09/26/19		1,133.12
										2,266.47
1087		PIPE XPRESS INC.								
59920	1	03460	7406	PAOLI PK.TRAIL - SEGMENT.F 8 PE DBL WALL ST END CAP	101090	09/26/19		09/26/19		46.26
59921	1	03460	7406	PAOLI PK.TRAIL - SEGMENT.F 8 PE DBL WALL ST WYE	100932	09/26/19		09/26/19		413.76
										460.02





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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount	
08		BOND FUNDS (CAPITAL PROJECTS)									
1970				GANNETT FLEMING COMPANIES							
59889	1	08454	6010	MILLTOWN DAM ENGINEERING	060466.06*80426	09/26/19		09/26/19		12,530.00	
				PROF.SERV. 5/25-8/2/19 MILLTOWN DAM HAZARD REDUCTION							
59890	1	08454	6050	HERSHEY'S MILL ENGINEERING	060466.12*80428	09/26/19		09/26/19		15,333.00	
				PROF.SERV. 9/29/18 - 8/2/19 HERSHEY MILL DAM RESERVOIR ENHANCEMENTS							
59891	1	08454	6010	MILLTOWN DAM ENGINEERING	060466.11*80427	09/26/19		09/26/19		19,190.00	
				PROF.SERV. 5/25 - 8/2/19 MILLTOWN DAM RESERVOIR ENHANCEMENTS							
										47,053.00	
										88,290.37	
										0 Printed, totaling 88,290.37	

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	31,680.20	GENERAL FUND
03	03	8,903.37	SINKING FUND
05	05	653.80	SEWER OPERATING
08	08	47,053.00	BOND FUNDS (CAPITAL PROJECTS)
		88,290.37	

PERIOD SUMMARY

Period	Amount
1909	88,290.37
	88,290.37

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Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Src	Trx #	#	U
1909			CREDIT CARD PAYMENT									
	01401	3400	NOTICE - GROUNDBREAKING CEREMONY	2226	21ST CENT.MEDIA NEWS #884433	1871769	09/13/19	65.90	PC	70412	1	
	01401	3400	NOTICE - SPEC.MEETING ZUMPANO	2226	21ST CENT.MEDIA NEWS #884433	1868975	09/09/19	65.90	PC	70412	2	
	01430	2330	BRASS CONNECTORS	2442	KENT AUTOMOTIVE	9306990798	09/04/19	1,024.01	PC	70412	3	
	01409	3840	9/16/19 - 10/15/19	2868	VERIZON-1420	7504490-091519	09/15/19	88.02	PC	70412	4	
	01409	3605	9/15/19 -10/14/19	2273	VERIZON - 0527	7504491-091419	09/14/19	215.43	PC	70412	5	
								1,459.26				
								1,459.26				

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	1,459.26		GENERAL FUND Expense Account
01107-1010		1,459.26	GENERAL FUND Bank Account

PLGIT 1107.1010

DATE	DESCRIPTION	TOTAL	1116.1000	1116.1000	1116.1000	1401.3000	1407.2130	1409.3740	1437.2460	1437.2600	1452.3000	1452.3601	1452.3719	1454.3716	1487.1910
	<b>RICK SMITH</b>		5420.3702	5422.3700	5422.3701										
7/31/19	B&H Photo - Widescreen Monitor	209.53					209.53								
8/5/19	Meeting Bridge 7/24/19	5.78				5.78									
8/7/19	APL - Itunes - Cloud Storage	0.99					0.99								
8/10/19	CPH Insurance - Insurance Food Truck Festival	306.00										306.00			
8/15/19	21 CM PA Newspaper - Quarter Subscription Daily Local News	130.00				130.00									
8/26/19	B&H Photo - Enterprise WiFi System for Meeting Room	132.60					132.60								
		<b>\$784.90</b>													
	<b>MARK MILLER</b>														
7/26/19	Shoplet.com Razor Back Shovel	288.72							288.72						
8/13/19	Best Buy - Blue tooth speaker	264.99							264.99						
8/15/19	SteelToeShoes.com - Boots	199.99													199.99
8/15/19	Sears Roebuck - Shop Vac.	86.96						86.96							
8/16/19	AT&T - IPAD Steve Walker	35.00					35.00								
8/19/19	Sears Roebuck - Gas Grill	310.04							310.04						
8/19/19	Sears Roebuck Wall cabinets & socket wrench sets	1,276.36	425.46	425.45	425.45										
8/19/19	Sears Roebuck - Shop Vac #2	75.78						75.78							
8/20/19	MSC - Oil	126.93		126.93											
8/20/19	Sears Roebuck - Tool chest & work bench	814.06								814.06					
8/20/19	Sears Roebuck - discount on tool chest	-26.50								-26.50					
8/20/19	Sears Roebuck - discount on workbench	-50.88								-50.88					
8/22/19	SteelToeShoes.com - Boots	154.99													154.99
		<b>\$3,556.44</b>													
	<b>JASON LANG</b>														
7/28/19	Amazon Marketplace - Rocket Camp supplies	47.00											47.00		
7/31/19	Facebook - Awesome Fest	1.66										1.66			
8/1/19	Amazon Marketplace - Rocket Camp supplies	464.75											464.75		
8/1/19	Home Depot - Rocket Camp supplies	64.27											64.27		
8/5/19	Trophy Depot - Film Showcase	93.82										93.82			
8/5/19	AC Moore - Frame Film Showcase	57.00										57.00			
8/7/19	Home Depot - Rocket Camp supplies	116.72											116.72		
8/15/19	BSN Sports - Tennis Court Maintenance	76.98												76.98	
8/20/19	Identogo - Background Check - Jason Lang	24.85									24.85				
8/22/19	Amazon Marketplace - Wrist bands Food Truck Festival	23.98										23.98			
8/24/19	APL - Itunes - Cloud Storage	0.99					0.99								
8/26/19	Amazon Marketplace refund - wrist bands	-12.99										-12.99			
		<b>\$959.03</b>													
	<b>GRAND TOTAL</b>	<b>5,300.37</b>	<b>425.46</b>	<b>552.38</b>	<b>425.45</b>	<b>135.78</b>	<b>379.11</b>	<b>162.74</b>	<b>863.75</b>	<b>736.68</b>	<b>24.85</b>	<b>469.47</b>	<b>692.74</b>	<b>76.98</b>	<b>354.98</b>

J/E's made  
Add to Master Cred.Card List

v
v

1403.29	05 to reimburse 01 for 05 Credit Card Expense	v
---------	-----------------------------------------------	---

Meeting Date

10/1/2019

9/1/19 - 9/30/19

01 TRX#	Amount Charged	Date	Name		Description
70203	\$28.90	9/12/2019	AUTHNET FEES	August 2019	CRED.CARD BANK CHARGES
70202	\$112.22	9/12/2019	BANKCARD FEES	August 2019	CRED.CARD BANK CHARGES
	<b>141.12</b>				
<b>05</b>					
TRX#					
70047	\$350.00	9/3/2019	REIMBURSMNT of BANK FEE	August 2019	LOCK BOX FEE
70344	\$158.09	9/23/2019	REIMBURSMNT of Credit Card Fee	August 2019	PAYMENTUS
	<b>508.09</b>				
<b>06</b>					
TRX#					
70048	\$350.00	9/3/2019	REIMBURSMNT BANK FEE	August 2019	LOCK BOX FEE
70346	\$158.08	9/23/2019	REIMBURSMNT of Credit Card Fee	August 2019	PAYMENTUS
	<b>508.08</b>				



KRISTIN S. CAMP  
p: 610.436.4400 Ext# 1050  
f: 610.436.8305  
e: [kcamp@buckleyllp.com](mailto:kcamp@buckleyllp.com)  
118 W. Market Street, Suite 300  
West Chester, PA 19382-2928

September 19, 2019

VIA EMAIL: [lawlibrary@chesco.org](mailto:lawlibrary@chesco.org)

Chester County Law Library  
201 W. Market Street  
Suite 2400  
West Chester, Pennsylvania 19380

Re: Proposed East Goshen Township Ordinance amending Chapter 240, titled "Zoning" –  
Business Incubator

Dear Sir/Madam:

Enclosed for filing in the Chester County Law Library is a true and correct copy of the above-captioned Ordinance which must be filed with your offices and be made available for public inspection prior to its adoption by the East Goshen Township Board of Supervisors on Tuesday, October 1, 2019.

Please execute a copy of this letter and email it back to my assistant, Ali Fianza, at [afianza@buckleyllp.com](mailto:afianza@buckleyllp.com).

Should you have any questions, please do not hesitate to contact me. Thank you.

Very truly yours,

A handwritten signature in blue ink that reads 'Kristin S. Camp'.

Kristin S. Camp

KSC/akf  
Enclosure

cc: Louis F. Smith, Jr., Township Manager (*w/ encl.; via email*)

Received by Chester County Law Library on \_\_\_\_\_, 2019.

\_\_\_\_\_ (signature)

Please Print Name \_\_\_\_\_



KRISTIN S. CAMP  
p: 610.436.4400 Ext# 1050  
f: 610.436.8305  
e: [kcamp@buckleyllp.com](mailto:kcamp@buckleyllp.com)  
118 W. Market Street, Suite 300  
West Chester, PA 19382-2928

September 19, 2019

VIA EMAIL: [legals@dailylocal.com](mailto:legals@dailylocal.com)

Daily Local News  
307 Derstine Ave.  
Lansdale, PA 19446

Re: Proposed East Goshen Township Ordinance amending Chapter 240, titled "Zoning" –  
Business Incubator

Dear Sir/Madam:

Enclosed for filing in the offices of the Daily Local News is a true and correct copy of the above-captioned Ordinance which must be filed with your offices and be made available for public inspection prior to its adoption by the East Goshen Township Board of Supervisors on Tuesday, October 1, 2019.

Please execute a copy of this letter and email it back to my assistant, Ali Fidanza, at [afidanza@buckleyllp.com](mailto:afidanza@buckleyllp.com).

Should you have any questions, please do not hesitate to contact me. Thank you.

Very truly yours,

Kristin S. Camp

KSC/akf  
Enclosure - NOT FOR ADVERTISEMENT

cc: Louis F. Smith, Jr., Township Manager (*w/encl.; via email*)

Received by Daily Local News on \_\_\_\_\_, 2019.

\_\_\_\_\_  
(signature)

Please Print Name \_\_\_\_\_

## CERTIFICATION

Kristin S. Camp, Esquire, hereby certifies and attests that the attached is a true and correct copy of the complete verbatim text of an Ordinance amending the East Goshen Township Zoning Ordinance, which is codified in Chapter 240 of the East Goshen Township Code, which is proposed for enactment and adoption by the East Goshen Township Board of Supervisors at a public hearing which will be held on Tuesday, October 1, 2019, at 7:00 p.m., prevailing time, at the East Goshen Township Building located at 1580 Paoli Pike, West Chester, Pennsylvania 19380.

DATE: September 19, 2019



---

KRISTIN S. CAMP, ESQUIRE  
Solicitor for East Goshen Township



TOWNSHIP OF EAST GOSHEN  
CHESTER COUNTY, PENNSYLVANIA

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE EAST GOSHEN TOWNSHIP ZONING ORDINANCE OF 1997, AS AMENDED, SECTION 240-6 TO ADD DEFINITIONS OF "BUSINESS INCUBATOR" AND "LIGHT INDUSTRY"; PROVIDE FOR BUSINESS INCUBATOR BY CONDITIONAL USE IN THE I-1 LIGHT INDUSTRIAL DISTRICT (SECTION 240-19), IN THE I-2 PLANNING BUSINESS, RESEARCH, LIMITED INDUSTRIAL USE DISTRICT (SECTION 240-20) AND IN THE BP BUSINESS PARK DISTRICT (SECTION 240-21); AND PROVISIONS IN SECTION 240-31.C.3 (CONDITIONAL USES) TO PROVIDE CRITERIA FOR A BUSINESS INCUBATOR.**

BE IT ENACTED AND ORDAINED by the Board of Supervisors of East Goshen Township, that the East Goshen Township Zoning Ordinance of 1997, as amended, which is codified in Chapter 240 of the East Goshen Township Code, titled, "Zoning", shall be amended as follows:

**SECTION 1.** Section 240-6, titled, "Definitions", shall be amended to include the following definitions:

**BUSINESS INCUBATOR**—A building or portion thereof that offers shared or partially shared office, light industry and manufacturing and/or laboratory space, common facilities and shared support services to multiple entrepreneurial companies, the purpose of which is to nurture and develop start-up businesses into profitable enterprises.

**LIGHT INDUSTRY**—Manufacturing and production establishments with no outside storage of materials, equipment or products.

**SECTION 2.** Section 240-19.C of the East Goshen Township Zoning Ordinance of 1997, as amended, shall be amended by adding a new subparagraph (33) as follows:

(33) Business Incubator with uses and services that are permitted in this section by right or by conditional use and when specifically approved pursuant to §240-31.C.3.wv.

**SECTION 3.** Section 240.20.D of the East Goshen Township Zoning Ordinance of 1997, as amended, shall be amended by adding a new subparagraph (29) as follows:

(29) Business Incubator with uses and services that are permitted in this section by right or by conditional use and when specifically approved pursuant to §240-31.C.3.ww.

**SECTION 4.** Section 240.21.C of the East Goshen Township Zoning Ordinance of 1997, as amended, shall be amended by adding a new subparagraph (27) as follows:

(27) Business Incubator with uses and services that are permitted in this section by right or by conditional use and when specifically approved pursuant to §240-31.C.3.ww.

**SECTION 5.** Section 240.31.C.3 of the East Goshen Township Zoning Ordinance of 1997, as amended, shall be amended by adding a new subparagraph (ww) as follows:

(ww) Business Incubator in the I-1 District pursuant to § 240-19.C(33), in the I-2 District pursuant to § 240-20.D(29) and in the BP District pursuant to § 240-21.C(27). The following shall apply if an existing building, or a portion thereof, is to be converted or if a new building, or portion thereof, is built for a Business Incubator:

[1] The applicant shall list all anticipated future uses as part of its conditional use application.

[2] Each tenant of a Business Incubator shall be required to have a Use and Occupancy permit prior to leasing space in the Business Incubator, but no separate conditional use application shall be required for any tenant, provided that any proposed use is consistent with the uses outlined in the original conditional use application.

[3] No use shall be permitted in a Business Incubator that would cause the building to exceed the minimum off-street parking requirements pursuant to § 240-33.

**SECTION 6. Severability.** If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

**SECTION 7. Repealer.** All ordinances or parts of ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

**SECTION 8. Effective Date.** This Ordinance shall become effective in five days from the date of adoption.

**ENACTED AND ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2019.

ATTEST:

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Louis F. Smith, Secretary

\_\_\_\_\_  
Janet L. Emanuel, Chair

\_\_\_\_\_  
E. Martin Shane, Vice-Chair

\_\_\_\_\_  
Carmen R. Battavio, Member

\_\_\_\_\_  
Michael P. Lynch, Member

\_\_\_\_\_  
David E. Shuey, Member



KRISTIN S. CAMP  
p: 610.436.4400 Ext# 1050  
f: 610.436.8305  
e: [kcamp@buckleyllp.com](mailto:kcamp@buckleyllp.com)  
118 W. Market Street, Suite 300  
West Chester, PA 19382-2928

September 19, 2019

VIA EMAIL: [lawlibrary@chesco.org](mailto:lawlibrary@chesco.org)

Chester County Law Library  
201 W. Market Street  
Suite 2400  
West Chester, Pennsylvania 19380

Re: Proposed East Goshen Township Ordinance amending the Stormwater Management Ordinance – High Tunnels

Dear Sir/Madam:

Enclosed for filing in the Chester County Law Library is a true and correct copy of the above-captioned Ordinance which must be filed with your offices and be made available for public inspection prior to its adoption by the East Goshen Township Board of Supervisors on Tuesday, October 1, 2019.

Please execute a copy of this letter and email it back to my assistant, Ali Fidanza, at [afidanza@buckleyllp.com](mailto:afidanza@buckleyllp.com).

Should you have any questions, please do not hesitate to contact me. Thank you.

Very truly yours,

A handwritten signature in blue ink that reads 'Kristin S. Camp'.

Kristin S. Camp

KSC/akf  
Enclosure

cc: Louis F. Smith, Jr., Township Manager (*w/encl.; via email*)

Received by Chester County Law Library on \_\_\_\_\_, 2019.

\_\_\_\_\_  
(signature)

Please Print Name \_\_\_\_\_



KRISTIN S. CAMP  
p: 610.436.4400 Ext# 1050  
f: 610.436.8305  
e: [kcamp@buckleyllp.com](mailto:kcamp@buckleyllp.com)  
118 W. Market Street, Suite 300  
West Chester, PA 19382-2928

September 19, 2019

VIA EMAIL: [legals@dailylocal.com](mailto:legals@dailylocal.com)

Daily Local News  
307 Derstine Ave.  
Lansdale, PA 19446

Re: Proposed East Goshen Township Ordinance amending the Stormwater Management Ordinance – High Tunnels

Dear Sir/Madam:

Enclosed for filing in the offices of the Daily Local News is a true and correct copy of the above-captioned Ordinance which must be filed with your offices and be made available for public inspection prior to its adoption by the East Goshen Township Board of Supervisors on Tuesday, October 1, 2019.

Please execute a copy of this letter and email it back to my assistant, Ali Fidanza, at [afidanza@buckleyllp.com](mailto:afidanza@buckleyllp.com).

Should you have any questions, please do not hesitate to contact me. Thank you.

Very truly yours,

A handwritten signature in blue ink that reads 'Kristin S. Camp'.

Kristin S. Camp

KSC/akf

Enclosure - NOT FOR ADVERTISEMENT

cc: Louis F. Smith, Jr., Township Manager (*w/ encl.; via email*)

Received by Daily Local News on \_\_\_\_\_, 2019.


\_\_\_\_\_  
(signature)

Please Print Name \_\_\_\_\_

## CERTIFICATION

Kristin S. Camp, Esquire, hereby certifies and attests that the attached is a true and correct copy of the complete verbatim text of an Ordinance amending the East Goshen Township Stormwater Management Ordinance, which is codified in Chapter 195 of the East Goshen Township Code, which is proposed for enactment and adoption by the East Goshen Township Board of Supervisors at a public hearing which will be held on Tuesday, October 1, 2019, at 7:00 p.m., prevailing time, at the East Goshen Township Building located at 1580 Paoli Pike, West Chester, Pennsylvania 19380.

DATE: September 19, 2019

  
\_\_\_\_\_  
KRISTIN S. CAMP, ESQUIRE  
Solicitor for East Goshen Township

**TOWNSHIP OF EAST GOSHEN**  
**CHESTER COUNTY, PENNSYLVANIA**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE EAST GOSHEN TOWNSHIP  
STORMWATER MANAGEMENT ORDINANCE, WHICH IS  
CODIFIED IN CHAPTER 195 OF THE EAST GOSHEN TOWNSHIP  
CODE; SECTION 195-14 TO DEFINE A "HIGH TUNNEL" AND  
SECTION 195-6.C TO EXEMPT CERTAIN HIGH TUNNEL  
FACILITIES FROM THE REQUIREMENTS OF THE ORDINANCE.**

BE IT ENACTED AND ORDAINED by the Board of Supervisors of East Goshen Township, that the East Goshen Township Stormwater Management Ordinance, which is codified in Chapter 195 of the East Goshen Township Code, shall be amended as follows:

**SECTION 1.** Section 195-14, titled, "Definitions", shall be amended to include the following definition:

**High Tunnel** – A structure which meets the following:

1. is used for the production, processing, keeping, storing, sale or shelter of an agricultural commodity as defined in section 2 of the Act of December 19, 1974 (P.L. 973, No. 319), known as the "Pennsylvania Farmland and Forest Land Assessment Act of 1974," or for the storage of agricultural equipment or supplies; and
2. is constructed with all the following:
  - a. has a metal, wood or plastic frame;
  - b. when covered, has a plastic, woven textile or other flexible covering; and
  - c. has a floor made of soil, crushed stone, matting, pavers or a floating concrete slab.

**SECTION 2.** Section 195-6.C(5) shall be amended by adding a new subparagraph (c) as follows:

C. Exemptions for Specific Activities

5. Agricultural Related Activities –

- c. High Tunnels (as defined in §195-14), if:
  - i. the High Tunnel or its flooring does not result in an impervious area exceeding 25% of all structures located on the owner's total contiguous land area; and
  - ii. the High Tunnel meets one of the following:

- (1) the High Tunnel is located at least 100 feet from any perennial stream or watercourse, public road or neighboring property line;
- (2) the High Tunnel is located at least 35 feet from any perennial stream or watercourse, public road, or neighboring property line and located on land with a slope not greater than 7%; or
- (3) the High Tunnel is supported with a buffer or diversion system that does not directly drain into a stream or other watercourse by managing stormwater runoff in a manner consistent with the requirements of this Ordinance."

**SECTION 3. Severability.** If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

**SECTION 4. Repealer.** All ordinances or parts of ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

**SECTION 5. Effective Date.** This Ordinance shall become effective in five days from the date of adoption.

**ENACTED AND ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

ATTEST:

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Louis F. Smith, Secretary

\_\_\_\_\_  
Janet L. Emanuel, Chair

\_\_\_\_\_  
E. Martin Shane, Vice-Chair

\_\_\_\_\_  
Carmen R. Battavio, Member

\_\_\_\_\_  
Michael P. Lynch, Member

\_\_\_\_\_  
David E. Shuey, Member



# Memorandum

**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**  
Voice: 610-692-7171  
Fax: 610-692-8950  
E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

---

Date: 9/23/2019  
To: Board of Supervisors  
From: Mark Gordon, Township Zoning Officer *web*  
Re: Chester County Municipal Grant Program / Grant Extension Request

Board Members,

As you know, the Township has a Chester County Municipal Grant for the Segment F & G of the Paoli Pike Trail. This Grant is set to expire on October 21, 2019. We requested and were granted one extension in Feb. 2019, we are requesting another 6 month extension in order to complete the project.

I have enclosed the letter I sent to Chester County last week outlining our justification for the extension request. They accepted the request and have asked for the Board to acknowledge the extension and sign the Grant contract amendment at your next public meeting.

## **DRAFT MOTION**

Madame Chairman, I move that the Board approve and sign the Chester County Municipal Grant Program contract amendment extending the contract termination date through April 21, 2020.

**BOARD OF SUPERVISORS**  
EAST GOSHEN TOWNSHIP  
CHESTER COUNTY  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

September 17, 2019

Chester County Department of Open Space Preservation  
ATTN: Ms. Brianne L. Zanin  
601 Westtown Rd.  
Suite 390  
West Chester PA 19380

Re: Contract #17101 East Goshen Township R28-Municipal Trail Development- Paoli Pike Trail,  
Segments F and G.

Dear Ms. Zanin:

I write today to inform you that construction has begun on the Paoli Pike Trail. The design and permitting process has been a lengthy learning process for us however we have begun construction.

As I mentioned, the engineering, design and permitting phase of the project took longer than expected and at the time permits were issued our Public Works Department was engaged in several other sewer and road projects that had to be completed prior to beginning work on the trail project. This timing actually worked out well for the project because we were able to bid, contract, and begin the installation of the new traffic signal improvements at Hibbard Ln. and Paoli Pike before the trail work began. This fully signalized intersection is crucial to pedestrian safety at this intersection.

As I mentioned the Township has just begun construction on this segment of the trail and we anticipate construction to take 5 months.

In consideration of all the challenges we faced to this point please consider the above as justification for a second 6-month extension to the terms of the Township's Chester County Municipal Grant contract for segments F and G of the Paoli Pike Trail.

Please give me a call at 610-692-7171 or e-mail me at [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org) if you have any questions or need additional information.

Sincerely,



Mark A. Gordon  
Township Zoning Officer

Cc: Judy Thomas, Preservation Programs Coordinator (Via Email Only)

CHESTER COUNTY  
MUNICIPAL GRANT PROGRAM

Round 28 Contract Amendment

Amendment Number 2

By and Between

East Goshen Township  
and  
County of Chester

In connection with the Paoli Pike Trail Development, Segments F and G contract dated April 21, 2016 (Contract #17101) and amended on April 22, 2019, the following change is accepted by the Commissioners of Chester County.

I. Contract Terms:

No Change.

II. Contract Termination Date:

This Contract is being amended subject to conditions hereinafter set forth; an equitable adjustment of the time is established as follows:

The Contract Termination Date is extended through April 21, 2020.

III. The Conditions last above referred to are as follows:

- A. The aforementioned adjustment of contract time is subject to all Contract stipulations and covenants;
- B. The rights of the County of Chester are not prejudiced; and
- C. All claims against the County of Chester, which are incidental to or as a consequence of the aforementioned delay are satisfied.

**CHESTER COUNTY  
MUNICIPAL GRANT PROGRAM  
CONTRACT AMENDMENT #2  
CONTRACT #17101**

County of Chester Authorized Signature

Attest: \_\_\_\_\_

By: \_\_\_\_\_  
Director, Dept. of Open Space Preservation

Date: \_\_\_\_\_

\_\_\_\_\_

East Goshen Township  
(Municipality)

Attest: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature and Title)

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature and Title)

\_\_\_\_\_  
(Signature and Title)

\_\_\_\_\_  
(Signature and Title)

\_\_\_\_\_  
(Signature and Title)

## Rick Smith

---

**From:** Thomas, Judith B. <jthomas@chesco.org>  
**Sent:** Wednesday, September 18, 2019 1:55 PM  
**To:** Rick Smith  
**Subject:** RE: County Grant Contract Extension - Paoli Pike Trail

Hi Rick,

That timing is fine. And just to reiterate – I need three copies of the contract back – each with original signatures. The Daily Local article is up!

Thanks,  
Judy

---

**From:** Rick Smith [<mailto:rsmith@eastgoshen.org>]  
**Sent:** Wednesday, September 18, 2019 1:50 PM  
**To:** Thomas, Judith B.  
**Cc:** Mark Gordon  
**Subject:** [EXTERNAL] - RE: County Grant Contract Extension - Paoli Pike Trail

**CAUTION:** This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

Any questions or concerns please contact the Help Desk 610-344-4357

Judy

Unfortunately the Board met last night. Tomorrow night meeting is solely for the purpose of considering a request from Sunoco to work 24/7 during pull back operations.

I will put this on the agenda for the Board's meeting on October 1.

Rick

---

**From:** Thomas, Judith B. [<mailto:jthomas@chesco.org>]  
**Sent:** Wednesday, September 18, 2019 11:41 AM  
**To:** Rick Smith  
**Cc:** Mark Gordon  
**Subject:** County Grant Contract Extension - Paoli Pike Trail

Good Morning Rick,

I've been working with Mark Gordon on getting a second, six-month County grant contract extension for the Paoli Pike Trail construction project. Your current contract expires on 10/21/19. I emailed Mark this morning and got an out-of-office message, so I wanted to get this info to you in case you can get it in front of your BOS tomorrow night.

Attached is a six month contract extension for the Board's execution. I'll need three signed and attested originals returned to me. Once the County signs, I'll return one original to you.

Please contact me with any questions.

Thank you,  
Judy Thomas

Judith B. Thomas, AICP  
Preservation Programs Coordinator  
Chester County Department of Open Space Preservation  
Government Services Center  
601 Westtown Road ~ Suite 390  
P.O. Box 2747  
West Chester, PA 19380-0990

phone: 610-344-5499  
fax: 610-344-4012

This County of Chester e-mail message, including any attachments, is intended for the sole use of the individual(s) and entity(ies) to whom it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended addressee, nor authorized to receive for the intended addressee, you are hereby notified that you may not use, copy, disclose or distribute to anyone this e-mail message including any attachments, or any information contained in this e-mail message including any attachments. If you have received this e-mail message in error, please immediately notify the sender by reply e-mail and delete the message. Thank you very much.

CHESTER COUNTY  
MUNICIPAL GRANT PROGRAM

Round 28 Contract Amendment

Amendment Number 2

By and Between

East Goshen Township  
and  
County of Chester

In connection with the Paoli Pike Trail Development, Segments F and G contract dated April 21, 2016 (Contract #17101) and amended on April 22, 2019, the following change is accepted by the Commissioners of Chester County.

I. Contract Terms:

No Change.

II. Contract Termination Date:

This Contract is being amended subject to conditions hereinafter set forth; an equitable adjustment of the time is established as follows:

The Contract Termination Date is extended through April 21, 2020.

III. The Conditions last above referred to are as follows:

- A. The aforementioned adjustment of contract time is subject to all Contract stipulations and covenants;
- B. The rights of the County of Chester are not prejudiced; and
- C. All claims against the County of Chester, which are incidental to or as a consequence of the aforementioned delay are satisfied.

**CHESTER COUNTY  
MUNICIPAL GRANT PROGRAM  
CONTRACT AMENDMENT #2  
CONTRACT #17101**

County of Chester Authorized Signature

Attest: \_\_\_\_\_

By: \_\_\_\_\_  
Director, Dept. of Open Space Preservation

Date: \_\_\_\_\_

---

East Goshen Township  
(Municipality)

Attest: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature and Title)

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature and Title)

\_\_\_\_\_  
(Signature and Title)

\_\_\_\_\_  
(Signature and Title)

\_\_\_\_\_  
(Signature and Title)



# **Memo**

## **East Goshen Township**

**Date:** September 16, 2019  
**To:** Board of Supervisors  
**From:** Susan D'Amore

Please see the attached thank-you email letter from residents, Sue and Mike Hogan to Mark Miller and his department.

Susan D'Amore

---

**From:** [REDACTED]  
**Sent:** Friday, September 13, 2019 4:23 PM  
**To:** Susan D'Amore  
**Subject:** Kudos to Mark Miller & His Team

I would like to provide recognition to one of the townships departments for excellence in their response to a request for assistance.

We moved into our residence @1638 Christine Lane 50 years ago and over that period of time the elements had caused serious erosion and damage to the concrete gutter protecting our driveway. It had been exacerbated by the snow plow blades which loosened large chunks and created potential dangerous consequences.

I sent an email request to Mr. Mark Miller and asked him to have someone survey the area and recommend remedial action.

BAM. Not only was the request reacted upon almost immediately but shortly thereafter a crew arrived and provide instant relief with profession application of materials to the damaged areas. This eliminated a problem and made a long term resident very, very satisfied.

I don't this I'll ever be "happy" when writing out a check for our tax bill.....but.....now that we have been recipients of a department and the personnel headed up by Mark Miller funded by these taxes.....it's a lot easier.

Please feel free to share this with other members of the administration.

A happy & satisfied East Goshen Family.....Sue & Mike Hogan

2020 Proposed Budget Version 2

The payroll portion of this budget will be increased by 2.8% (COLA) at the request of the Twp Managers. We are waiting on the arbitration ruling to finalize % increase for payroll. The current staff will be included along with the Chief's proposals. **The Chief's proposals will be underlined and bolded.** Those in step-raises will receive their increase in 2020. Some insurance line items are estimated for now. PPU's for WT and EG are firm at 44.50% and 55.50% . Pension numbers are firm in this version. I removed the \$235,000 line "Transfer to OPEB" since we have appropriate funding. I added Retirement Health Insurance under receipts since the premiums will be refunded from the OPEB Trust in 2020.

	Approved	As of July	Projected	Proposed	Comments:
<b>PAYROLL EXPENSES</b>	<b>2019</b>	<b>2019</b>	<b>2019 Year End</b>	<b>2020</b>	
CHIEF OF POLICE	\$147,783.16	\$85,259.55	\$147,783.22	\$151,921.09	Estimated COLA 2.8% increase for 2020. Salary set by Commission.
LIEUTENANT	\$266,415.42	\$153,701.22	\$266,415.45	\$273,875.05	Estimated COLA 2.8% increase for 2020. Salary set by Commission.
SERGEANTS	\$653,824.44	\$370,265.15	\$641,792.93	\$759,587.99	Estimated COLA 2.8% increase for 2020, waiting on arbitration ruling. <b>Chief's request: One Corporal pay included + \$4,811.</b>
FULL-TIME OFFICERS	\$1,552,418.47	\$855,109.78	\$1,482,190.29	\$1,643,012.16	Estimated COLA 2.8% increase, step-raises will be given, <b>backfill additional Community Service Officer with FTer + \$48,597.</b>
PART-TIME OFFICERS	\$70,408.15	\$98,195.97	\$170,206.35	\$174,971.77	Estimated COLA 2.8% increase for 2020, waiting on arbitration ruling.
OFFICE STAFF	\$248,672.03	\$116,832.12	\$202,509.01	\$201,960.00	Estimate COLA 2.8% increase for 2020. NOTE: Using temp workers too - see general expense.
VACATION	\$124,480.66	\$82,901.96	\$143,696.73	\$147,720.24	Estimated COLA 2.8% increase over 2019 projection.
SICK	\$124,929.05	\$46,836.02	\$125,000.00	\$128,500.00	Estimated COLA 2.8% increase over 2019 projection.
COMP	\$51,019.66	\$27,624.44	\$51,000.00	\$52,428.00	Estimated COLA 2.8% increase over 2019 projection.
PERSONAL	\$45,212.42	\$13,331.38	\$35,000.00	\$35,980.00	Estimated COLA 2.8% increase over 2019 projection.
COURT	\$29,403.71	\$14,734.84	\$25,540.39	\$26,255.52	Estimated COLA 2.8% increase over 2019 projection.
LONGEVITY	\$77,237.00	\$49,184.88	\$77,237.00	\$79,399.64	Estimated COLA 2.8% increase over 2019 projection.
OVERTIME	\$95,228.07	\$27,561.67	\$47,773.56	\$49,110.64	Estimated COLA 2.8% increase over 2019 projection.
SHIFT DIFFERENTIAL	\$37,968.81	\$20,233.64	\$35,071.64	\$36,054.02	Estimated COLA 2.8% increase over 2019 projection.
HOLIDAYS 13-1/2 DAYS PER YEAR	\$55,387.98	\$33,489.85	\$60,000.00	\$61,680.00	Estimated COLA 2.8% increase over 2019 projection.
SCHOOL & FIREARMS TRNG.	\$53,320.50	\$56,204.00	\$65,000.00	\$66,820.00	Estimated COLA 2.8% increase over 2019 projection.
TRAINING- NEW HIRES	\$33,000.00	\$1,310.00	\$33,000.00	\$33,000.00	20.00 per hour @288 hrs training @ 5.5 pters
MISCELLANEOUS- entirely refunded	\$0.00	\$71,412.90	\$123,782.36	\$0.00	Not budgeted for because it is refunded in full.
DETECTIVE ALLOWANCE	\$3,900.00	\$1,950.00	\$3,900.00	\$3,900.00	Fixed amount according to contract. \$75.00 per week for 52 weeks. Detectives take turns being on call.
WORK COMP PAY, partially refunded	\$0.00	\$3,052.89	\$3,052.89	\$0.00	Not budgeted for because we cannot project a work comp injury. Part of what we may pay out is refunded by insurance company.
<b>TOTAL PAYROLL EXPENSES</b>	<b>\$3,670,609.53</b>	<b>\$2,129,192.26</b>	<b>\$3,739,951.81</b>	<b>\$3,926,176.11</b>	

6.96% over 2019 Approved Budget

	Approved	As of July	Projected	Proposed	Comments:
<b>BENEFIT EXPENSES</b>	<b>2019</b>	<b>2019</b>	<b>2019 Year End</b>	<b>2020</b>	
SOCIAL SECURITY & MED.	\$280,801.63	\$162,601.35	\$286,106.31	\$300,352.47	Payroll total multiplied by 7.65% - employer portion of Social Security and Medicare Tax.
UNEMPLOYMENT COMP	\$8,500.00	\$0.00	\$8,500.00	\$8,500.00	No change.
DENTAL	\$52,565.45	\$33,777.62	\$57,904.49	\$63,694.94	Estimated 10% increase. Quotes won't be available until early November.
EYE CARE	\$10,000.00	\$6,577.57	\$11,275.83	\$11,000.00	Increased by \$1,000.
PHYSICALS	\$5,000.00	\$602.24	\$5,000.00	\$5,000.00	No change.
CLEANING ALLOWANCE	\$26,500.00	\$13,878.94	\$26,500.00	\$26,500.00	No change.
CLOTHING ALLOWANCE	\$2,925.00	\$2,925.00	\$2,925.00	\$2,925.00	Fixed amount.
SHOE ALLOWANCE	\$12,300.00	\$12,300.00	\$12,300.00	\$12,300.00	Fixed amount.
HEALTH CLUB	\$7,650.00	\$5,503.61	\$7,650.00	\$7,650.00	Based on experience.
PRIVATE EDUCATION	\$30,000.00	\$4,221.25	\$30,000.00	\$30,000.00	Estimate only. I will ask for feedback from officers who are thinking about taking classes.
UNIFORMS	\$40,000.00	\$9,699.03	\$40,000.00	\$40,000.00	No change.
INSURANCE HEALTH-BC/BS	\$658,143.36	\$415,334.59	\$705,334.59	\$760,601.32	Estimated 5% increase over 2019 projection - quote won't be in until early November. <b>Chief's request: 1 new Fter + \$20,000.</b>
INSURANCE LIFE & DISABIL.	\$56,943.28	\$29,138.75	\$49,952.14	\$54,947.36	Estimated 10% increase over 2019 approved - quote will be Feb 2020 (our anniversary date).
WORK COMP- SWIF	\$243,015.00	\$131,129.00	\$235,289.00	\$152,000.00	Firm quote - will increase if payroll is increased after arbitration ruling.
PUBLIC OFF & POLICE PROF.	\$61,630.00	\$0.00	\$61,630.00	\$63,006.00	Firm quote.
PREVENTATIVE SHOTS	\$500.00	\$0.00	\$500.00	\$500.00	No change.
RETIREMENT HEALTH BENEFITS	\$0.00	\$66,531.63	\$114,054.22	\$119,756.93	Paying the retiree premiums from the Trust in 2020.
Transfer to OPEB	\$235,000.00	\$0.00	\$235,000.00	\$0.00	We will no longer pay for Retirement Health Insurance from General Fund, we will use the OPEB Trust to pay premiums.
457 K PLAN CONTRIBUTIONS	\$13,840.34	\$8,105.97	\$14,050.35	\$14,443.76	Estimated COLA 2.8% increase for 2020, waiting on arbitration ruling.
WEGO POLICE PENSION	\$1,092,461.00	\$0.00	\$1,092,461.00	\$1,114,901.00	MMO - Based on Full Market Value.
WEGO Additional Pension Plan Contribution	\$109,246.10	\$0.00	\$109,246.10	\$111,490.10	Additional contribution equal to 10% of the MMO Full Market Value.
WEGO NON-UNIFORM PENSION	\$10,695.00	\$0.00	\$10,695.00	\$11,057.00	MMO received by EG.
<b>TOTAL BENEFIT EXPENSES</b>	<b>\$2,957,716.17</b>	<b>\$902,326.55</b>	<b>\$3,116,374.04</b>	<b>\$2,910,625.88</b>	

-1.59% over 2019 Approved Budget

	<u>Approved</u>	<u>As of July</u>	<u>Projected</u>	<u>Proposed</u>	<u>Comments:</u>
<u>VEHICLE EXPENSES</u>	<u>2019</u>	<u>2019</u>	<u>2019 Year End</u>	<u>2020</u>	
VEHICLE INSURANCE	\$65,870.00	\$6,122.00	\$65,870.00	\$69,163.50	5% increase for 2020.
VEHICLE MAINTENANCE	\$40,000.00	\$29,166.58	\$40,000.00	\$41,200.00	Estimated 3% increase.
VEHICLE TIRES/REPAIR	\$12,000.00	\$4,520.87	\$12,000.00	\$12,360.00	Estimated 3% increase.
VEHICLE MISCELLANEOUS	\$26,994.24	\$25,825.36	\$26,900.00	\$34,121.00	Includes the MVR payment of \$19,208, car washes and the <u>Chief's request for Stationary Automated License Plate Reader \$6,991.</u>
VEHICLE REPLACEMENT	\$206,210.00	\$190,354.12	\$206,210.00	\$194,000.00	Four vehicles, equipment and labor to install.
VEHICLE GASOLINE	\$85,931.04	\$48,483.61	\$83,114.76	\$85,608.20	Estimated 3% increase over projected year end.
<b>TOTAL VEHICLE EXPENSES</b>	<b>\$437,005.28</b>	<b>\$304,472.54</b>	<b>\$434,094.76</b>	<b>\$436,452.70</b>	

-0.13% over 2019 Approved Budget

	<u>Approved</u>	<u>As of July</u>	<u>Projected</u>	<u>Proposed</u>	<u>Comments:</u>
<u>OTHER EXPENSES</u>	<u>2019</u>	<u>2019</u>	<u>2019 Year End</u>	<u>2020</u>	
LEGAL FEES	\$70,000.00	\$38,575.62	\$70,000.00	\$31,000.00	Arbitration invoices should be finished by 1/1/2020????
OFFICE SUPPLIES	\$13,390.00	\$6,361.26	\$13,390.00	\$13,657.80	2% increase.
POLICE SUPPLIES	\$53,785.00	\$33,587.11	\$53,785.00	\$38,000.00	Reduced for 2020. E-ticketing was paid from this line item. One time purchase.
CAMERA/FILM SUPPLIES	\$5,000.00	\$20,311.00	\$25,000.00	\$10,000.00	\$5,000 increase for security camera supplies/repairs.
COPIER	\$1,860.00	\$1,336.18	\$2,200.00	\$2,266.00	3% increase over 2019 projection
POSTAGE	\$1,700.00	\$823.08	\$1,700.00	\$1,751.00	3% increase.
PRINTING	\$3,000.00	\$1,492.40	\$3,000.00	\$3,090.00	3% increase.
COMPUTERS	\$43,000.00	\$12,790.58	\$30,000.00	\$35,000.00	Reduced for 2020.
DRUG UNIT	\$8,785.90	\$633.55	\$8,785.90	\$9,049.48	3% increase.
TRAFFIC UNIT	\$9,000.00	\$3,328.99	\$9,000.00	\$9,270.00	3% increase.
BIKE PATROL UNIT	\$1,236.00	\$173.58	\$1,236.00	\$1,273.08	3% increase.
CIT. POL. ACADEMY/PUBLIC EDUC.	\$13,000.00	\$5,229.90	\$13,000.00	\$13,000.00	No change.
DARE EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	No change.
FIREARMS SUPPLIES/TRNG.	\$16,000.00	\$13,632.54	\$16,000.00	\$16,480.00	3% increase.
GENERAL EXPENSE	\$60,446.00	\$85,174.55	\$116,939.55	\$80,000.00	Temp employees included in this line item since we don't pay taxes for them.
COMMUNICATION	\$30,000.00	\$18,170.34	\$30,000.00	\$30,900.00	3% increase.
RADIO PURCHASE/REPAIR	\$13,261.25	\$4,440.50	\$13,261.25	\$13,659.09	3% increase.
SCHOOL/TRAINING EXPENSE	\$11,669.90	\$11,348.05	\$19,453.80	\$20,037.41	3% increase over 2019 projection
SCHOOL/TRAINING TUITION	\$22,278.90	\$14,219.53	\$24,376.34	\$25,107.63	3% increase over 2019 projection
BUILDING EXPENSE	\$150,400.00	\$98,080.38	\$157,594.00	\$162,321.82	3% increase over 2019 projection
EG SUBSTATION- RENT	\$11,112.00	\$7,594.96	\$11,392.44	\$11,400.00	E. Goshen Twp Sub-station rent
MISCELLANEOUS	\$2,000.00	\$266.86	\$2,000.00	\$2,000.00	No change.
ACCREDITATION FEES	\$7,000.00	\$3,793.71	\$7,000.00	\$7,000.00	Standards, licensing, memberships all associated with accreditation.
PAYROLL - DIRECT DEPOSIT CHGE	\$2,870.00	\$2,225.52	\$3,815.18	\$3,929.45	3% increase over 2019 projection
PHONES - sinking fund	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	No change.
WEAPONS - sinking fund	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	No change.
COMPUTERS - sinking fund	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	No change.
LICENSE PLATE READER-sinking fund	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	No change.
MOBILE VIDEO RECORDER - sinking fund	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	No change.
PORTABLE RADIOS - sinking fund	\$14,000.00	\$0.00	\$14,000.00	\$14,000.00	No change.
SECURITY CAMERA - sinking fund	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00	No change.
TASER - sinking fund	\$10,000.00	\$0.00	\$10,000.00	\$1,000.00	No change.
BODY CAMERAS - sinking fund	\$7,500.00	\$0.00	\$7,500.00	\$7,500.00	No change.
EMERGENCY RESPONSE TEAM	\$10,000.00	\$2,670.84	\$10,000.00	\$10,000.00	No change.
<b>TOTAL OTHER EXPENSE</b>	<b>\$618,794.95</b>	<b>\$386,261.03</b>	<b>\$700,929.45</b>	<b>\$599,192.76</b>	

6.06%

-3.17% over 2019 Approved Budget

<b>TOTAL BUDGET</b>	<b>\$7,684,125.93</b>	<b>\$3,722,252.38</b>	<b>\$7,991,350.07</b>	<b>\$7,872,447.46</b>	
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2.45% over 2019 Approved Budget

2020 Proposed Budget Version 2

	<u>Approved</u>	<u>As of July</u>	<u>Projected</u>	<u>Proposed</u>	<u>Comments:</u>
<u>RECEIPTS</u>	<u>2019</u>	<u>2019</u>	<u>2019 Year End</u>	<u>2020</u>	
Beginning balance	\$0.00	\$0.00	\$0.00	\$0.00	Any surplus will be deposited into the Pension Fund per agreement.
Westtown Township	\$3,069,492.73	\$1,995,170.27	\$3,069,492.73	\$3,045,930.89	44.50% firm PPU's for 2020 according to WT and EG Agreement.
East Goshen Township	\$3,811,235.20	\$2,477,302.88	\$3,811,235.20	\$3,798,857.63	55.50% firm PPU's for 2020 according to WT and EG Agreement.
Thornbury Township	\$580,000.00	\$338,333.31	\$580,000.00	\$597,400.00	Thornbury Agreement
Receipts:					
Parking	\$12,000.00	\$7,355.82	\$12,609.98	\$13,000.00	Increased \$1,000 based on 2019 Projection.
Police Reports					
Alarms					
Fingerprint Income					
Interest					
Miscellaneous Income- explan.below	\$0.00	\$50,318.63	\$86,260.51	\$0.00	Not budgeted
Refund of Retirement Insurance Premiums from Reserve	\$0.00	\$0.00	\$0.00	\$119,756.93	Retirement Health Insurance premiums refunded from OPEB Trust.
Work Comp refund	\$0.00	\$1,335.20	\$1,335.20	\$0.00	Not budgeted
Special Detail refund	\$0.00	\$126,976.59	\$180,000.00	\$0.00	Not budgeted
Sale of Police Vehicles	\$0.00	\$27,050.00	\$38,630.00	\$0.00	The sale of vehicle money will go into the reserve fund.
Pension - Act 205 receipts	\$201,394.00	\$0.00	\$201,394.00	\$286,748.00	Received 2019 Act 205 funds in September 2019. Used this number for 2020.
Pension - Act 205 receipts- non uniformed	\$8,754.00	\$0.00	\$8,754.00	\$8,754.00	Based on 2019 only. Waiting to hear otherwise from Anderson or E.Goshen Twp.
CPA - Donations	\$0.00	\$0.00	\$0.00	\$0.00	Not budgeted
CPA - Tuition	\$250.00	\$0.00	\$0.00	\$0.00	Not budgeted
Dare Donations	\$1,000.00	\$2,000.00	\$2,000.00	\$2,000.00	Increased \$1,000 based on 2019 actual receipts.
<b>TOTAL RECEIPTS</b>	<b>\$7,684,125.93</b>	<b>\$5,025,842.70</b>	<b>\$7,991,711.62</b>	<b>\$7,872,447.46</b>	

2.45% increased over 2019 Approved Budget

<u>FORMULA for TWP Contributions</u>	<u>2019 Approved</u>		<u>2020 Proposed</u>	<u>Change from 2019 to 2020 Proposed</u>
Receipts total before WT and EG contributions	\$803,398.00		\$1,027,658.93	\$224,260.93
Total budget	\$7,684,125.93		\$7,872,447.46	\$188,321.53
Shared costs	\$6,880,727.93		\$6,844,788.52	-\$35,939.41
WT's portion 44.61%	\$3,069,492.73	WT's 44.50%	\$3,045,930.89	-\$23,561.84
EG's portion 55.39%	\$3,811,235.20	EG's 55.50%	\$3,798,857.63	-\$12,377.57
<u>Capital Contributions</u>	<u>2019 Approved</u>		<u>2020 Proposed</u>	<u>Change from 2019</u>
Total Due according to current agreement	\$30,800.00		\$31,500.00	\$700.00
WT's portion	\$15,400.00		\$15,750.00	\$350.00
EG's portion	\$15,400.00		\$15,750.00	\$350.00



**STEVEN J. HANDZEL**

CERTIFIED PUBLIC ACCOUNTANT

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## INDEPENDENT AUDITOR'S REPORT

Commissioners  
Westtown – East Goshen Police Commission  
West Chester, Pennsylvania

I have audited the accompanying *statement of assets, liabilities, and fund balance – modified cash basis* of the Westtown – East Goshen Police Commission as of December 31, 2018 and the *related statement of revenues, expenses and changes in fund balance – modified cash basis* and the *related statement of general and administrative expenses – modified cash basis* for the year then ended and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and fund balance of the Westtown – East Goshen Police Commission as of December 31, 2018, and its revenues and expenses for the year then ended, on the basis of accounting described in Note B.

Steven J. Handzel  
West Chester, PA  
September 3, 2019

**WESTTOWN – EAST GOSHEN POLICE COMMISSION**  
**REPORT ON FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2018**

# **WESTTOWN – EAST GOSHEN POLICE COMMISSION**

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**WESTTOWN - EAST GOSHEN POLICE COMMISSION**

**STATEMENT OF ASSETS, LIABILITIES, AND FUND BALANCE -  
MODIFIED CASH BASIS**

**DECEMBER 31, 2018**

**ASSETS**

Cash	
Reserve Fund Account	\$ 197,657
Capital Reserve Fund	96,501
Savings Account	91,181
Pension Account	51,914
Operating Accounts	14,101
Grant Fund Account	12,537
Payroll Account	4,555
DARE	3,903
Citizens Police Academy	2,951
Evidence Fund	465
Petty Cash	100
Total Cash	<u>475,865</u>
Total Assets	<u>\$ 475,865</u>

**LIABILITIES AND FUND BALANCE**

Current Liabilities	
Payroll Liabilities Payable	\$ 51,013
Total Current Liabilities	<u>51,013</u>
Fund Balance	<u>424,852</u>
Total Liabilities and Fund Balance	<u>\$ 475,865</u>

The accompanying notes are an integral part of these financial statements.

**WESTTOWN - EAST GOSHEN POLICE COMMISSION**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE -  
MODIFIED CASH BASIS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Revenues Collected	
Township Operating Payments	
East Goshen Township	\$ 3,479,163
Thornbury Township	902,486
Westtown Township	2,798,395
Township Capital and Building Fund Payments	
East Goshen Township	8,350
Westtown Township	8,350
Pension Subsidy from the Commonwealth of Pennsylvania	262,326
Special Police Detail	130,470
Special Programs	29,810
Proceeds from Sale of Vehicles	31,902
Insurance Proceeds	24,365
Police Reports	6,920
Restitution Payments	248
Grants	
Parking Tickets and Fines	2,308
Fingerprint Fees	2,458
Donations	1,180
Interest Income	342
Other Revenue	12,040
Total Revenues Collected	<u>7,701,113</u>
Expenditures Paid	
Personal Services	
Gross Wages	3,770,074
Payroll Taxes	275,442
Health and Disability Insurance and Direct Payments	936,410
Workers' Compensation Insurance	200,491
Pension	1,439,673
Other Benefits	90,234
Vehicle Expenditures	
Vehicle Replacements	195,985
Fuel	88,204
Insurance	63,031
Maintenance and Repair	53,969
Tires	3,710
General and Administrative	609,685
Total Expenditures Paid	<u>7,726,908</u>
Excess of Revenue Collected over Expenditures Paid	(25,795)
Fund Balance - Beginning of Year	450,647
Fund Balance - End of Year.	<u>\$ 424,852</u>

The accompanying notes are an integral part of these financial statements.

**WESTTOWN -- EAST GOSHEN POLICE COMMISSION**

**STATEMENT OF GENERAL AND ADMINISTRATIVE EXPENSES -  
MODIFIED CASH BASIS**

**FOR THE YEAR ENDED DECEMBER 31, 2018**

Building Occupancy	
Rent, Repair and Maintenance	\$ 195,124
Law Enforcement Operating	
Bike Unit	559
Communications	30,628
Citizens' Police Academy and DARE	6,212
Detective Unit	3,293
Emergency Response Team	6,310
Firearm Supplies	19,076
Police Supplies	63,842
Traffic Unit	10,035
Training Expenses and Tuition	29,976
Equipment Purchases & Leases	
Computers	71,185
Radio Purchases and Repairs	8,613
Legal	31,592
General and Miscellaneous	
General and Office Expenses	48,277
Accreditation Expenses	7,862
Office Supplies	12,356
Public Education Materials	1,739
Insurance - Public Officials	61,977
Insurance - Property and Equipment	<u>1,029</u>
Total General and Administrative	<u>\$ 609,685</u>

The accompanying notes are an integral part of these financial statements.

## WESTTOWN – EAST GOSHEN POLICE COMMISSION

### NOTES TO FINANCIAL STATEMENTS

#### A. THE ORGANIZATION

The Articles of Agreement between Westtown Township and East Goshen Township establishing the Westtown – East Goshen Police Commission (the Commission) as a combined police force were approved on September 15, 1981 by the townships. The Articles of Agreement were revised and restated December 4, 2018.

Services are also provided to Thornbury Township under a separate agreement subject to periodic negotiation and renewal. (See Note I).

The Commission is comprised of three members who set policy and oversee operations of the police department.

#### B. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

##### *Basis of Accounting*

The Commission prepares its financial statements on the modified cash basis of accounting. Consequently, revenues are recognized when received rather than when earned, and expenses and purchases are recognized when cash is disbursed rather than when the obligation is incurred with one exception. Payroll taxes payable are recognized when the net paychecks are disbursed as it relates to both the taxes withheld from the employees and the employer portion of the related payroll taxes.

##### *Use of Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

##### *Cash and Cash Equivalents*

For financial statement purposes, money market accounts and all highly liquid investments purchased with original maturities of three months or less are considered to be cash equivalents.

WESTTOWN – EAST GOSHEN POLICE COMMISSION

NOTES TO FINANCIAL STATEMENTS

**B. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued**

***Property, Plant and Equipment***

The building housing the Commission and the police department is owned by Westtown Township. The Commission pays operating costs for the building such as utilities and routine maintenance. As is more fully described in Amendment 1, Article XI, Section C of the *Addendum to Articles of Agreement between East Goshen Township and Westtown Township*, East Goshen has a security interest in the Police Building. Further, Section D of Article XI states that “Westtown agrees that it shall not sell and/or convey the Police Building or Westtown’s real estate on which the Police Building is located to any third person or entity whatsoever, nor shall it encumber same without the prior written consent of East Goshen, unless East Goshen’s Equity Interest in the Police Building is first repaid in full by Westtown to East Goshen.” The Addendum to the Articles of Agreement between East Goshen Township and Westtown Township are on file in the Police Commission offices.

Equipment, consisting of office equipment and vehicles, owned by the Commission is charged fully to expenditures at the time of payment.

Because purchases are expensed as acquired, there is no allowance for depreciation reflected in the accompanying financial statements.

**C. COST APPORTIONMENT**

Cost apportionment between Westtown and East Goshen Townships is reviewed annually and adjusted, as necessary, to ensure that the cost to each Township fairly represents the cost of the police services received by that Township. An annual budget is prepared and submitted to each Township’s governing body for approval. The approved budget is the basis for amounts collected from each Township for the upcoming year.

The Commission provides police services to Thornbury Township, Chester County under an agreement that expires December 2023 whereby it contributes agreed to amounts in exchange for police services. (See Note I regarding the particulars of the current agreement).

**D. FUND BALANCE**

In accordance with the Articles of Agreement, any excess or deficit resulting from annual operations is to be allocated to Westtown Township and East Goshen Township based on the apportionment percentage utilized during that year.

WESTTOWN – EAST GOSHEN POLICE COMMISSION

NOTES TO FINANCIAL STATEMENTS

E. PENSION PLAN

*General*

The Westtown – East Goshen Police Pension Plan is a single – employer defined benefit pension plan controlled by the provisions of a resolution dated September 14, 1989, as amended, and adopted pursuant to Act 600. The Commission governs the plan, which is responsible for the management of plan assets. The Commission has delegated the authority to manage certain plan assets to CBIZ InR and Key Financial, Incorporated. While the Commission governs the plan, the ultimate responsibility for the liabilities of the plan lies with East Goshen and Westtown Townships.

*Plan Membership*

As of December 31, 2018, the pension plan’s membership consisted of:

Active Plan Members	28
Inactive Plan Members Currently Receiving Benefits	18
Inactive Plan Members Entitled to but not yet Receiving Benefits	<u>4</u>
Total	<u>50</u>

*Benefit Provision*

The plan provides retirement, disability, and death benefits to plan members and their beneficiaries. Net position restricted for pension benefits was \$13,114,269 at December 31, 2018, an increase of \$620,517 compared to December 31, 2017.

*Contributions*

Act 205 requires that annual contributions to the plan be based upon the plan’s minimum municipal obligation (MMO). The MMO is based upon the plan’s biennial actuarial valuation. In accordance with the plan’s governing document, employees are required to contribute five percent of their compensation to the plan. The plan may be eligible to receive an allocation of state aid from the General Municipal Pension System State Aid Program, which must be used for pension funding. Any funding requirements established by the MMO in excess of employee contributions and state aid must be paid by the municipality in accordance with Act 205.

Contributions for 2018 were \$262,326 in state aid, \$128,556 in employee contributions, and \$2,061,673 in employer contributions.

## WESTTOWN – EAST GOSHEN POLICE COMMISSION

### NOTES TO FINANCIAL STATEMENTS

#### E. PENSION PLAN, continued

##### *Plan Expenses*

Investment expenses, including investment manager and custodial services, are funded through investment earnings. Administrative expenses, including actuarial and consultant services, are funded through investment earnings and contributions.

##### *Funding*

As a condition of participation, full-time officers are required to contribute five percent of their compensation to the plan. Furthermore, the Commission allocates State Aid received from the Commonwealth of Pennsylvania to this plan. To the extent that the funding is not adequate, the Commission would then be required to contribute. In accordance with Act 205, the municipal (Commission) minimum required contribution for 2018 was \$800,989. The three-year funding trend shows that the required municipal contribution was provided in each year.

The plan disclosed an unfunded accrued actuarial liability (net pension liability) of \$5,344,612 as of December 31, 2018, a decrease of \$125,205 compared to December 31, 2017.

##### *Financial Report*

The Westtown-East Goshen Police Pension Plan receives annual financial statements and related disclosures from Thomas J. Anderson & Associates, Inc., municipal pension specialists. The Police Pension Plan report for the year ended December 31, 2018, from which the above data is derived, is on file in the Commission offices.

##### *Compliance Audit Report – Distress Level*

The Commonwealth of Pennsylvania conducts triennial compliance audits of the Westtown-East Goshen Police Pension Plan. Their most recent Compliance Audit Report covers the period January 1, 2014 to December 31, 2016 and is dated October 16, 2017. The audit can identify one of three levels of distress: minimal, moderate and severe. The Commission's plan was rated a Level II (moderate distress) meaning that the funding for the plan is at 50-69 percent of the accrued liability. The plan was 66.9% funded at the time of the compliance audit. On August 7, 2018, the Commission was notified by the Commonwealth that the plan was rated a Level I, meaning the funding for the plan had improved to be above the 69 percent threshold.

The audit is a public record and is on file in the Commission offices.

## WESTTOWN – EAST GOSHEN POLICE COMMISSION

### NOTES TO FINANCIAL STATEMENTS

#### F. OTHER POST-EMPLOYMENT BENEFITS

In 2004, the Government Accounting Standards Board (GASB) issued a new set of accounting rules known as Statements 43 and 45. These new rules pertained to the measurement and reporting of the cost of "Other Post-Employment Benefits" (OPEB) for public sector employers. OPEB includes benefits other than pensions that are provided to retirees including medical, prescription drug, dental, vision, hearing, death benefits, long term care, and any payments made to the retiree that are to be used for such coverages. In the past, government employers have traditionally accounted for these benefits by reporting the cost of the benefit in the year it was actually paid.

These new GASB Statements require the use of accrued based accounting methods for the disclosure of liabilities relating to post-retirement benefits other than pensions on the financial statements of the plan (GASB 43) (if an irrevocable trust has been established) and on the financial statements of the government entity (GASB 45). This accrual based accounting recognizes costs when an employee earns a benefit, not when the benefit is actually paid. While pre-funding of these benefits is preferable, the Statements do not require it. They only require disclosure of the liabilities on an accrued basis if the benefits are not fully funded.

Since the Westtown-East Goshen Police Commission is not a municipality or municipal entity, it is not required to disclose such liability on its financials. However, the Police Commission does provide other post-employment benefits to its current and future retirees, and as such a liability does exist.

The Commission pays the costs associated with post-employment benefits for current retirees from current operating funds and reports the expense in the year it is paid.

In March 2009, the Commission entered into an agreement establishing an OPEB (Other Post-Employment Benefits) trust. The purpose of the trust is to accumulate funds to meet the unfunded accrued actuarial liability of the benefits to be paid in the future.

The commission has engaged the services of Beyer-Barber Company to perform a valuation of the post-retirement liabilities. The following were disclosed in their report dated May 24, 2019. The actuarial value of the funds held in trust on January 1, 2019 was \$3,117,561. The actuarial present value of projected benefits on that date was \$5,771,251. The unfunded accrued liability on January 1, 2019 was \$1,135,692. The Commission has budgeted \$225,000 to be transferred to the trust in December of 2019. This amount represents a 21-year amortization funding.



**WESTTOWN – EAST GOSHEN POLICE COMMISSION**

**NOTES TO FINANCIAL STATEMENTS**

**F. OTHER POST-EMPLOYMENT BENEFITS, continued**

The full Beyer-Barber report is on file in the Commission offices and is available for public inspection. The commission engages a valuation of the post-retirement benefits every two years.

**G. FINANCING LEASES**

The practice of the Commission is to lease/purchase its operating vehicles. During 2018, the Commission entered into two financing leases for four vehicles.

Because the Commission's financial records are maintained on the modified cash basis of accounting, neither the assets nor the accompanying debt that would be recognized under the accrual basis of accounting for financing leases are reflected herein.

As of December 31, 2018, there are a total of eight leases covering fifteen mobile video recorders and thirteen vehicles at interest rates ranging from 4.0% to 6.45%. Total lease obligation payments for the leases (including principal and interest) in effect on December 31, 2018 are:

Year	Amount
2019	\$ 217,802
2020	\$ 89,566
2021	\$29,707
Total	\$337,075

**H. GENERAL AND OFFICE EXPENSES**

General and office expenses include expenditures such as transcription of minutes, audit fees, consulting services, advertising, dues and subscriptions, and other similar administrative expenses.

**I. CONTRACTED AGREEMENT WITH THORNBURY TOWNSHIP,  
CHESTER COUNTY**

As is referenced in Note A, the Commission provides police services to Thornbury Township, Chester County. Such services have been provided continuously since 1993. The current agreement covers five years and expires on December 31, 2023.

**WESTTOWN – EAST GOSHEN POLICE COMMISSION**

**NOTES TO FINANCIAL STATEMENTS**

**I. CONTRACTED AGREEMENT WITH THORNBURY TOWNSHIP,  
CHESTER COUNTY, continued**

The Township's obligations are as follows:

Calendar year 2019 - \$580,000  
Calendar year 2020 - \$567,400  
Calendar year 2021 - \$615,322  
Calendar year 2022 - \$633,782  
Calendar year 2023 - \$652,795

**J. INCOME TAXES**

The Commission was created pursuant to Articles of Agreement executed by Westtown Township and East Goshen Township. Accordingly, it is exempt from federal income taxes as well as income and capital stock taxes from the Commonwealth of Pennsylvania.

**K SUBSEQUENT EVENTS**

As of December 31, 2018, the existing contract with the officers' union expired. As of the date of this report, a new contract had not been consummated and negotiations were in arbitration.

The Commission has evaluated events and transactions that occurred after the balance sheet date through September 3, 2019, the date of the report for potential recognition and disclosure in the financial statements and on which the date the statements were made available to management. Management is not aware of any subsequent events that require further recognition or disclosure in the financial statements.