

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, SEPTEMBER 3, 2019
APPROVED MINUTES**

Present: Chairwoman Janet Emanuel; Vice-Chair Marty Shane; Members David Shuey, and Carmen Battavio; Township Manager Rick Smith; Township Solicitor Kristin Camp; Director of Finance and Assistant Township Manager Jon Altshul; Erich Meyer (Conservancy Board).

Call to Order & Pledge of Allegiance

Janet called the meeting to order at 7:02 p.m. and asked David to lead the pledge of allegiance.

Moment of Silence

Carmen called for a moment of silence to honor our troops and first responders.

Recording

Janet announced that the meeting was not being livestreamed. Jon explained that there was confusion about the YouTube password and that he'd been unable to log in.

Chairman's Report

Janet announced that the Conditional Use Hearing for CZ Woodworking has been continued until September 5th at 6pm. She also announced that the Board will hold a public meeting on September 19th at 7pm at Fugett Middle School to accept public comments on Energy Transfer's request to work 24 hours a day during pullback operations. She also announced the following 2020 Minimum Municipal Obligations for Township-sponsored Pension Plans:

- Firefighters Defined Benefit Plan: \$161,056
- Non-Uniformed Defined Benefit Plan: \$0
- Non-Uniformed Defined Contribution Plan: \$97,327
- Non-Uniformed Westtown-East Goshen Police Department Defined Contribution Plan: \$11,057

Financial Report-July

Jon reported that the General Fund had a positive budget variance of \$214,815 as of July 31st. He added that year-end projections were unchanged since last month. He also reported that the "soft launch" of the new sewer and refuse payment portal had been successful with about \$23,000 in transactions received through the portal so far. He also observed that the Township will make the final debt service payment on the loan for Applebrook Park next month.

Approval of Minutes of August 20, 2019

Marty made a motion to approve the minutes of August 20, 2019, as amended. Janet seconded.

Bryan Periseault, 928 Monte Vista, asked if his comments from the previous meeting could be incorporated into the minutes verbatim. Janet explained that the minutes are intended to be a high-level summary of what happened at the meeting, but she encouraged Mr. Periseault to attend tomorrow's Planning Commission meeting at which the revised ordinance would be discussed.

The motion passed 4-0.

Approval of Treasurer's Report of August 29, 2019

Carmen made a motion to approve the Treasurer's Report of August 29, 2019. David seconded. Marty asked Jon to provide the Board with information on the cost of the CZ Woodworking Conditional Use Hearing and the Malvern Institute Zoning Hearing Board application, which Jon agreed to provide. The motion passed 4-0.

Consider Recommendation for Business Incubator Ordinance

David suggested that the Planning Commission evaluate the merits of a broader rezoning of the BP District. He also suggested that the Planning Commission re-evaluate the parking requirements in the Zoning Ordinance, as a way of potentially reducing impervious coverage in the Township. David made a motion to schedule a hearing on an amendment to the Zoning Ordinance to allow for Business Incubators in the I-1, I-2 and BP districts. Carmen seconded. The motion passed 4-0.

Consider Recommendation for Paoli Pike TND Ordinance Public Meeting Date

Rick recommended that another public meeting on the TND Ordinance be held on October 22nd. Marty suggested that a letter about the meeting be sent to all addresses in the Township. Rick observed that this would cost about \$5,000 and could set a precedent for all future ordinance amendments. Janet noted that many residents learn about public meetings through social media and that many residents along the Route 3 corridor may be less interested in the TND than those who live closer to it. David expressed support for Marty's position, while Carmen expressed support for Janet's.

Carmen observed that he'd like to see a professional presentation done that better explains to residents what impact the proposed TND ordinance could have on Paoli Pike. David added that there seems to be a lot of confusion about the TND ordinance amongst residents. Jon observed that Gabrielle Long, the Township's intern, was working on some 3D modelling of what the TND ordinance might look like along Paoli Pike.

Marty made a motion to hold a single issue meeting on the TND ordinance on 10/22. David seconded. The motion passed 4-0.

Brian Sweet, 646 Meadow Drive, recommended that the Township build a physical 3-D model of what Paoli Pike could look like. Rick observed that there are really only 2 or 3 parcels that would be impacted by the TND.

Michelle Truitt, 1430 Grand Oak Lane, stated that she supports building a physical 3-D model. She also observed that many residents are not aware of things happening in the Township, including the construction of the Trail. She suggested having a newsletter article about the TND ordinance.

The motion passed 4-0.

Marty made a motion to send a letter to all Township residents about the meeting on October 22nd. David seconded. The motion did not pass with a vote of 2-2, with Carmen and Janet opposed. Marty made a motion to send a 1,000' letter about the October 22nd meeting. Carmen seconded. The motion passed 3-1, with Marty opposed.

Consider Stormwater Operations and Maintenance Agreements for 1506 Grand Oak Lane, 1422 Ardleigh Circle and 927 Linda Vista Drive

Carmen asked whether the agreement for 1422 Ardleigh Circle was related to the CZ Woodworking Conditional Use Hearing. Rick responded that the agreement was for an in-law suite, not the woodworking shop. David made a motion to authorize the Chairman to execute stormwater operations and maintenance agreements for 1506 Grand Oak Circle, 1422 Ardleigh Circle and 927 Linda Vista Drive. Carmen seconded. The motion passed 4-0.

Consider Recommendation for Replacement Mower

Marty made a motion to purchase the Mott mower from Cherry Valley Tractor Sales for \$5,900. Carmen seconded. The motion passed 4-0.

Consider Recommendation for an Amendment to the Stormwater Ordinance

Rick explained that the General Assembly exempted “high tunnels” for agricultural uses from municipal stormwater ordinances. Rick observed that he was not aware of any existing high tunnels in the Township. Marty made a motion to schedule a public hearing to consider adoption of an amendment to the stormwater ordinance. Carmen seconded. The motion passed 4-0. Rick indicated that the hearing would be held in conjunction with the hearing on business incubators.

Correspondence, Reports of Interest

The Board acknowledged receipt of the following letters:

- August 12, 2019 letter from the Chester County Water Resources Authority concerning “high tunnels”
- August 19, 2019 letter from DL Howell concerning their intent to apply for a General Permit No. 11 to replace the existing driveway bridge at 1325 Paoli Pike.

Adjournment

There being no further business, Carmen made a motion to adjourn at 8:00pm. David seconded. The motion passed 4-0.

Respectfully submitted,

Jon Altshul
Recording Secretary

Attached: Treasurer's Report of August 29, 2019

TREASURER'S REPORT		August 16 - August 29, 2019	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$1,114.68	Accounts Payable	\$238,296.51
Earned Income Tax	\$67,500.00	<u>Electronic Pmts:</u>	
Local Service Tax	\$16,200.00	Credit Card	\$8,053.38
Transfer Tax	\$80,507.98	Postage	\$2,717.21
<i>General Fund Interest Earned</i>	\$0.00	Debt Service	\$7,408.23
Total Other Revenue	\$110,574.98	Payroll	\$128,169.24
Total General Fund Receipts:	\$275,897.64	Total Expenditures:	\$384,644.57
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
Total State Liquid Fuels Receipts:	\$0.00	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$6,232.60	Accounts Payable	\$118,620.75
<i>Interest Earned</i>	\$0.00	Credit Card	\$0.00
Total Capital Reserve Fund Receipts:	\$6,232.60	Total Expenditures:	\$118,620.75
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$2,021.25
<i>Interest Earned</i>	\$0.00		
Total Transportation Fund Receipts:	\$0.00	Total Expenditures:	\$2,021.25
SEWER OPERATING FUND			
Receipts	\$250,112.72	Accounts Payable	\$20,667.69
<i>Interest Earned</i>	\$0.00	Credit Card	\$1,051.08
		<i>Debt Service</i>	\$25,649.08
Total Sewer Operating Fund Receipts:	\$250,112.72	Total Expenditures:	\$47,367.85
REFUSE FUND			
Receipts	\$73,042.93	Accounts Payable	\$12,573.79
<i>Interest Earned</i>	\$0.00	Credit Card	\$0.00
Total Refuse Fund Receipts:	\$73,042.93	Total Expenditures:	\$12,573.79
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$2,937.35
<i>Interest Earned</i>	\$0.00		
Total Bond Fund Receipts:	\$0.00	Total Expenditures:	\$2,937.35
SEWER CAPITAL RESERVE FUND			
Receipts	\$112,050.00	Accounts Payable	\$140,062.00
<i>Interest Earned</i>	\$0.00		
Total Sewer Capital Reserve Fund Receipts:	\$112,050.00	Total Expenditures:	\$140,062.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
Total Operating Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$0.00