

# EAST GOSHEN TOWNSHIP

## COVID -19 Contingency Operations

### **UPDATE #5**

April 8, 2020

### **Code Department:**

As we implement Federal, State, County, and Township guidance to combat the spread of the COVID-19 Virus; the Township Board of Supervisors has issued an Emergency Declaration, <https://eastgoshen.org/east-goshen-township-emergency-declaration/>.

At this time, East Goshen Township will continue with Contingency Operations until May 1, 2020. This timing is subject to change, dependent on Federal, State and Local guidance.

The Township Code Department Staff is working remotely to the extent possible. Code Department Operations and Services during this period will be addressed as follows:

### **Change of Use and Occupancy Inspection Program:**

The Township Change of Use and Occupancy Inspection program is suspended until the Township reopens for business. This includes apartment re-occupancy and all resale inspections.

- Properties going to settlement on or before **May 15, 2020** may proceed at your own RISK. Upon request, the Township will issue a letter to the seller for their use at settlement. This letter will be issued with the condition that **the new owner will be responsible to secure a U&O certificate once Township operations return to normal.** We encourage the property seller to perform a self-inspection of the dwelling prior to settlement; specifically, the items listed on page 3 of the Change of Use and Occupancy Application.
  - [Change of Use and Occupancy Application](#)
- If a rental unit will be occupied by a new tenant before the Township returns to normal operations, we encourage the property owner to perform a self-inspection of the dwelling; specifically, the items listed on page 3 of the Change of Use and Occupancy Application.
  - [Change of Use and Occupancy Application](#)

### **Permit Applications:**

**UPDATE** Permit applications can be mailed to the Township or dropped off at the Township Drop Box. We will review permit applications and be prepared to issue permits upon returning to normal operations. Permits will **NOT** be issued during this period of contingency operations.

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COVID -19 Contingency Operations**

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**Permit Inspections:**

**BUILDING PERMIT INSPECTIONS WILL NOT BE PERFORMED UNTIL TOWNSHIP STAFF RETURNS TO NORMAL BUSINESS OPERATIONS**

**\*EXCEPTION: INSPECTIONS FOR EMERGENCY WORK CAN BE SCHEDULED BY CALLING THE TOWNSHIP CODE DEPARTMENT.**

**Planning & Zoning:**

**UPDATE:** The Township Zoning Officer is working remotely to the extent possible. Applicants may submit a subdivision/land development application, a conditional use application, or a zoning hearing board application electronically and via US MAIL provided the Applicant is willing to grant the township a planning extension to the applicable time frames for the respective board to conduct a hearing and render a decision. Applicants should contact the Zoning Officer at [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org) to obtain a copy of such waiver before submitting an application. The Township will not accept applications if the waiver is not included with the application.

At this time, we anticipate the next Planning Commission Meeting to be held on May 6, 2020.

**Communication Amplification Analysis Reports:**

The due date for all Communication amplification reports has been extended to July 1, 2020.

**Thank you for your patience and cooperation. We are available to answer your questions at [codes@eastgoshen.org](mailto:codes@eastgoshen.org)**

**ALL OF THE ABOVE IS SUBJECT TO CHANGE, CHECK BACK REGULARLY FOR UPDATES.**