

# Memo

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To: Board of Supervisors  
From: Jon Altshul  
Re: April 2020 Financial Report  
Date: May 6, 2020

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As of April 30<sup>th</sup>, the general fund had revenues of \$3,997,409 and expenses of \$3,346,707 for a year-to-date surplus of \$650,702 and a negative budget variance of \$45,328, which is only a modest decline of \$17,693 since last month. As of April 30<sup>th</sup>, the general fund balance is \$6,091,273.

On the expense side, the Township is under budget by \$162,336. In particular, Public Works is well under budget (-\$104,079) due to the lack of snow this winter, but partially offset by the cost of the Forrest Lane bridge improvements and tree removal. Codes is also under-budget (-\$40,731) due to early permitting activity and personnel savings. Administration and Emergency Services are both modestly under budget as well, although on the Emergency Services side, this is due to the fact that we did not receive the funding request for the Malvern Fire Company in April (\$13,913) as expected. Parks and Recreation is \$9,448 over budget due to Public Works personnel costs for work on Segments F&G of the Paoli Pike Trail and engineering invoices for the Bow Tree Pond project.

On the revenue side, EIT fell short of expectations in April and is now \$105,997 under budget. However, this shortfall may have been related to the timing of disbursements, rather than early signals of economic problems, which shouldn't crystalize until August when we receive Q2 disbursements. In fact, the first disbursement in May was one of the highest ever received by the Township (\$653,800). Real Estate Property Tax is also slightly under-performing (-\$39,535 or -2.1%) as property owners may be delaying payment of their taxes. Interestingly however, cert fee activity only dipped slightly in April, reflecting favorable interest rates for refinancing and also that there continues to be a market for home sales in the current environment. Real Estate Transfer Tax (-\$54,957 or -27.5%) is underperforming and, importantly, current receipts only reflect property transfers through 3/31. However, the transfer tax receipts received in May for April closings (and not reflected in these figures) were surprisingly strong.

## Other funds

- The **State Liquid Fuels Fund** had \$551,084 in revenues and \$0 in expenses. The fund balance was 552,232.
- The **Capital Reserve Fund** had \$91,937 in revenues and \$546,985 in expenses. The fund balance was \$4,955,487.
- The **Transportation Fund** had \$1,726 in revenues and \$305,342 in expenses. The fund balance was \$608,108.
- The **Sewer Operating Fund** had \$1,135,174 in revenues and \$962,311 in expenses. The fund balance was \$1,149,298.
- The **Refuse Fund** had \$342,918 in revenues and \$364,190 in expenses. The fund balance was \$607,922.
- The **Bond Fund** had \$17,480 in revenues and \$119,192 in expenses. The fund balance was \$3,613,928.
- The **Sewer Capital Reserve Fund** had \$5,251 in revenues and \$224,662 in expenses. The fund balance is \$2,118,378.
- The **Operating Reserve Fund** had \$9,746 in revenues and no expenses. The fund balance is \$2,605,870.

**EAST GOSHEN TOWNSHIP  
GENERAL FUND SUMMARY  
As of April 30, 2020**

Account Title	2020 Annual Budget	2020 YTD Budget	2020 YTD Actual	\$ Variance	% Variance
EMERGENCY SERVICES EXPENSES	4,379,933	1,525,868	1,503,626	(22,242)	-1.5%
PUBLIC WORKS EXPENSES	2,774,562	758,989	695,475	(63,514)	-8.4%
ADMINISTRATION EXPENSES	1,886,456	672,085	704,781	32,696	4.9%
CODES EXPENSES	522,011	176,557	141,616	(34,941)	-19.8%
PARK AND RECREATION EXPENSES	881,005	196,877	209,154	12,277	6.2%
<b>TOTAL CORE FUNCTION EXPENSES</b>	<b>10,443,967</b>	<b>3,330,376</b>	<b>3,254,653</b>	<b>(75,723)</b>	<b>-2.3%</b>
EMERGENCY SERVICES REVENUES	72,000	9,833	6,978	(2,855)	-29.0%
PUBLIC WORKS REVENUES	1,000,284	152,679	193,245	40,566	26.6%
ADMINISTRATION REVENUES	318,829	88,840	129,123	40,283	45.3%
CODES REVENUES	272,870	64,916	70,706	5,790	8.9%
PARK AND RECREATION REVENUES	132,620	31,549	34,377	2,828	9.0%
<b>TOTAL CORE FUNCTION REVENUES</b>	<b>1,796,603</b>	<b>347,817</b>	<b>434,429</b>	<b>86,612</b>	<b>24.9%</b>
<b>NET EMERGENCY SERVICES</b>	<b>4,307,933</b>	<b>1,516,035</b>	<b>1,496,648</b>	<b>(19,387)</b>	<b>-1.3%</b>
<b>NET PUBLIC WORKS</b>	<b>1,774,278</b>	<b>606,310</b>	<b>502,231</b>	<b>(104,079)</b>	<b>-17.2%</b>
<b>NET ADMINISTRATION</b>	<b>1,567,627</b>	<b>583,245</b>	<b>575,658</b>	<b>(7,587)</b>	<b>-1.3%</b>
<b>NET CODES</b>	<b>249,141</b>	<b>111,641</b>	<b>70,910</b>	<b>(40,731)</b>	<b>-36.5%</b>
<b>NET PARK AND RECREATION</b>	<b>748,385</b>	<b>165,328</b>	<b>174,776</b>	<b>9,448</b>	<b>5.7%</b>
<b>CORE FUNCTION NET SUBTOTAL</b>	<b>8,647,364</b>	<b>2,982,559</b>	<b>2,820,223</b>	<b>(162,336)</b>	<b>-5.4%</b>
DEBT - PRINCIPAL	349,999	-	-	0	0.0%
DEBT - INTEREST	203,872	91,837	92,054	217	0.2%
<b>TOTAL DEBT</b>	<b>553,871</b>	<b>91,837</b>	<b>92,054</b>	<b>217</b>	<b>0.2%</b>
<b>TOTAL CORE FUNCTION NET</b>	<b>9,201,235</b>	<b>3,074,396</b>	<b>2,912,277</b>	<b>(162,119)</b>	<b>-5.3%</b>
<b>NON-CORE FUNCTION REVENUE</b>					
EARNED INCOME TAX	5,130,800	1,440,093	1,334,096	(105,997)	-7.4%
REAL ESTATE PROPERTY TAX	2,042,779	1,887,772	1,848,237	(39,535)	-2.1%
REAL ESTATE TRANSFER TAX	650,000	200,000	145,043	(54,957)	-27.5%
CABLE TELEVIS.FRANCHISE	457,200	114,300	109,274	(5,027)	-4.4%
LOCAL SERVICES TAX	345,000	92,797	96,322	3,525	3.8%
OTHER INCOME	575,456	35,464	30,008	(5,456)	-15.4%
<b>TOTAL NON CORE FUNCTION REVENUE</b>	<b>9,201,235</b>	<b>3,770,426</b>	<b>3,562,979</b>	<b>(207,447)</b>	<b>-5.5%</b>
<b>NET RESULT</b>	<b>0</b>	<b>696,030</b>	<b>650,702</b>	<b>(45,328)</b>	

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")

ALL FUNDS APRIL 2020

\* NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	CAP RESV FUND	TRANSPORT. FUND	SEWER OP. FUND	REFUSE FUND	SEWER CAP RESV FUND	OPERATING RESERVE	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY	BOND FUND
<b>01/01/20 BEGINNING BALANCE</b>	<b>\$5,625,871</b>	<b>\$1,148</b>	<b>\$5,410,535</b>	<b>\$911,724</b>	<b>\$976,435</b>	<b>\$629,194</b>	<b>\$2,337,788</b>	<b>\$2,596,124</b>	<b>\$18,488,820</b>	<b>\$24,873</b>	<b>\$3,715,640</b>
<b>RECEIPTS</b>											
310 TAXES	\$3,438,203	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,438,203	\$0	\$0
320 LICENSES & PERMITS	\$110,220	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$110,220	\$0	\$0
330 FINES & FORFEITS	\$15,278	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,278	\$0	\$0
340 INTERESTS & RENTS	\$59,496	(\$412)	\$13,569	\$1,726	\$3,229	\$1,636	\$3,800	\$9,746	\$92,791	(\$56)	\$17,480
350 INTERGOVERNMENTAL	\$600	\$551,495	\$78,368	\$0	\$0	\$0	\$0	\$0	\$630,463	\$3,231	\$0
360 CHARGES FOR SERVICES	\$109,777	\$0	\$0	\$0	\$1,131,260	\$341,282	\$0	\$0	\$1,582,319	\$846	\$0
380 MISCELLANEOUS REVENUES	\$601,802	\$0	\$0	\$0	\$685	\$0	\$0	\$0	\$602,486	\$423	\$0
390 OTHER FINANCING SOURCES	\$167,311	\$0	\$0	\$0	\$0	\$0	\$1,451	\$0	\$168,762	\$226,876	\$0
	\$4,502,685	\$551,084	\$91,937	\$1,726	\$1,135,174	\$342,918	\$5,251	\$9,746	\$6,640,521	\$231,320	\$17,480
<b>EXPENDITURES</b>											
400 GENERAL GOVERNMENT	\$486,354	\$0	\$109,401	\$0	\$0	\$0	\$0	\$0	\$595,755	\$0	\$0
410 PUBLIC SAFETY	\$2,184,956	\$0	\$7,659	\$0	\$0	\$0	\$0	\$0	\$2,192,615	\$0	\$0
420 HEALTH & WELFARE	\$58,861	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$58,861	\$0	\$0
426 SANITATION & REFUSE	\$0	\$0	\$0	\$0	\$818,942	\$364,190	\$0	\$0	\$1,183,131	\$251,992	\$0
430 HIGHWAYS,ROADS & STREETS	\$524,306	\$0	\$383,405	\$305,342	\$0	\$0	\$0	\$0	\$1,213,053	\$0	\$0
450 CULTURE-RECREATION	\$178,978	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$178,978	\$0	\$119,192
460 CONSERVATION & DEVELOPMENT	\$329	\$0	\$46,519	\$0	\$0	\$0	\$0	\$0	\$46,848	\$0	\$0
470 DEBT SERVICE	\$115,706	\$0	\$0	\$0	\$139,703	\$0	\$0	\$0	\$255,409	\$0	\$0
480 MISCELLANEOUS EXPENDITURES	\$508,354	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$508,354	\$0	\$0
490 OTHER FINANCING USES	\$0	\$0	\$0	\$0	\$3,666	\$0	\$224,662	\$0	\$228,328	\$0	\$0
	\$4,057,843	\$0	\$546,985	\$305,342	\$962,311	\$364,190	\$224,662	\$0	\$6,461,332	\$251,992	\$119,192
<b>2020 SURPLUS/(DEFICIT)*</b>	<b>\$444,842</b>	<b>\$551,084</b>	<b>(\$455,048)</b>	<b>(\$303,616)</b>	<b>\$172,863</b>	<b>(\$21,272)</b>	<b>(\$219,410)</b>	<b>\$9,746</b>	<b>\$179,189</b>	<b>(\$20,673)</b>	<b>(\$101,712)</b>
<b>CLEARING ACCOUNT ADJUSTMENTS</b>	<b>\$20,559</b>										
<b>04/30/20 ENDING BALANCE</b>	<b>\$6,091,273</b>	<b>\$552,232</b>	<b>\$4,955,487</b>	<b>\$608,108</b>	<b>\$1,149,298</b>	<b>\$607,922</b>	<b>\$2,118,378</b>	<b>\$2,605,870</b>	<b>\$18,688,568</b>	<b>\$4,200</b>	<b>\$3,613,928</b>