

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, MAY 5, 2020  
DRAFT MINUTES**

*Note: In light of the Coronavirus pandemic, this was a virtual video-conference meeting conducted via the Zoom platform. In response to media reports about the vulnerability of the Zoom platform, public participation was limited to telephone.*

**Present:** Chairman Marty Shane; Vice-Chairman David Shuey; Members Michele Truitt, John Hertzog and Mike Lynch; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul

**Call to Order & Pledge of Allegiance**

Marty called the meeting to order at 7:00 p.m. and led the pledge of allegiance. David also called for a moment of silence in honor of our troops, public health workers and first responders.

**Chairman's Report**

Marty reported that the Township had received the police arbitration award. Rick reported that yard waste would resume on Wednesday, May 12 and that Sunoco would resume pipeline construction work at the Bow Tree, New Kent and Quaker sites within the next week.

**Emergency Services Report**

Marty acknowledged receipt of the April 27 Emergency Management report from Kevin Miller.

**Approval of Minutes of April 21, 2020**

David made a motion to approve the minutes of April 21, 2020. Michele seconded. The motion passed 5-0.

**Approval of Treasurer's Reports of April 30, 2020**

David made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the April 30, 2020, Treasurer's Reports. Mike seconded. The motion passed 5-0.

**Consider Request to Adopt Redistricting Resolution**

Former state representative Carole Rubley encouraged the Board to support the resolution to end gerrymandered redistricting in Pennsylvania. She noted that 381 government entities in Pennsylvania have already supported this resolution. David made a motion to support the resolution in support of a Citizens Commission for Legislative and Congressional Redistricting. Michele seconded, but noted that she did so to allow for discussion.

Michele stated that she opposed the resolution and related legislative initiatives, as the redistricting process in Pennsylvania is enshrined in the state constitution. David stated that he is supportive of the resolution because there has been an abuse of the redistricting process, particularly in Southeastern Pennsylvania. Mike stated that all legislators know that there is a problem with gerrymandering, but that they don't need a non-binding resolution from local governments to fix it. John agreed with Mike and Michele that this matter is outside the purview of local governments. Marty at first indicated that he was undecided on the matter, but later clarified that he supported it.

The motion did not pass by a vote of two in favor (David and Marty), two opposed (Michele and John), and one abstention (Mike).

#### **Acknowledge Receipt of Joint Paving Marking Bid Award**

Rick explained that the Township partners with a number of area municipalities on a paving marking and striping contract. This year was West Goshen's year to issue and award the bid for the group. David asked whether this bid was for the Boot Road widening project, to which Rick responded that it was not. Marty expressed concern about why the Board did not need to take a vote on the matter. Michele asked how much this contract would cost East Goshen. Jon explained that the price is not materially different than in years past and that we typically spend between \$35,000 and \$42,000 for road striping annually.

Mike made a motion to agree with the cooperative bid for paving marking with West Goshen, East Goshen, Uwchlan and Westtown for a total contract amount of \$140,381.85 with unit pricing. David seconded. The motion passed 5-0.

#### **Consider ACH Payment Resolution**

Jon explained that the Coronavirus has accelerated vendors' interest in requesting that payments be made via ACH as opposed to paper check. He described a proposed internal control whereby he and Rick would sign an ACH report before Barb Phillips submits payments and then Chris Boylan would reconcile those reports against the General Ledger monthly. He added that in the next few months, East Goshen's bank would be rolling out a new Treasury Management system that would allow ACHs to be approved by Rick and Jon after Barb submits them in the system. David made a motion to adopt Resolution 2020-21, authorizing staff to make ACH payments as an alternative to paper checks. Mike seconded. The motion passed 5-0.

#### **Any Other Matter**

Michele asked for an update on the COVID crisis in East Goshen. Jon reported that East Goshen had the highest number of positive cases in Chester County and 18 deaths. Mike recognized the severity of the issue, the anxiety that many residents are having about the matter and that many residents are looking to the Township for guidance, even though the Township has no responsibility over the management of this public health crisis. He suggested that Township staff draft a statement about the Township's responsibilities with respect to COVID-19 for the website, a suggestion to which other Board members were in agreement.

Jon stated that the Township piggybacks on the County's electricity generation contract, which went out to bid today. The low bid was from Constellation Energy at a little over 4.7 cents per kWh for 2021-2023, or 12% less than what we're currently paying. At these rates, the Township would realize about \$10,000 in annual savings, primarily in the Sewer Fund from the operation of the Ridley Creek Sewer Treatment Plant.

**Correspondence, Reports of Interest**

The Board acknowledged receipt of an April 22, 2020 Notice of Intent from Greenhill Sewer Association to renew their sewer permit and a April 30, 2020 Notice of Synthes USA land development application for 1303 Goshen Parkway.

**Adjournment**

There being no further business, David made a motion to adjourn at 8:10. Michele seconded. The motion passed 5-0.

Respectfully submitted,  
*Jon Altshul, Recording Secretary*

Attached: April 30, 2020 Treasurer's Report

TREASURER'S REPORT		April 16, 2020 - April 30, 2020	
<b>RECEIPTS AND BILLS</b>			
<b>GENERAL FUND</b>			
Real Estate Tax	\$24,095.77	Accounts Payable	\$62,352.14
Earned Income Tax	\$49,000.00	<u>Electronic Pmts:</u>	
Local Service Tax	\$2,000.00	Credit Card	\$0.00
Transfer Tax	\$0.00	Postage	\$1,000.00
<i>General Fund Interest Earned</i>	\$0.00	Debt Service	\$76,463.95
Total Other Revenue	\$48,344.99	Payroll	\$136,964.69
<b>Total General Fund Receipts:</b>	<b>\$123,440.76</b>	<b>Total Expenditures:</b>	<b>\$276,780.78</b>
<b>STATE LIQUID FUELS FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
<b>Total State Liquid Fuels Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>CAPITAL RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$151,410.10
<i>Interest Earned</i>	\$0.00		
<b>Total Capital Reserve Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$151,410.10</b>
<b>TRANSPORTATION FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
<b>Total Transportation Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>SEWER OPERATING FUND</b>			
Receipts	\$183,956.20	Accounts Payable	\$146,808.89
<i>Interest Earned</i>	\$0.00	<u>Electronic Pmts:</u>	
		Credit Card	\$0.00
		Debt Service	\$63,571.59
<b>Total Sewer Operating Fund Receipts:</b>	<b>\$183,956.20</b>	<b>Total Expenditures:</b>	<b>\$210,380.48</b>
<b>REFUSE FUND</b>			
Receipts	\$61,726.88	Accounts Payable	\$25,388.86
<i>Interest Earned</i>	-\$0.05		
<b>Total Refuse Fund Receipts:</b>	<b>\$61,726.83</b>	<b>Total Expenditures:</b>	<b>\$25,388.86</b>
<b>BOND FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
<b>Total Bond Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>SEWER CAPITAL RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
<b>Total Sewer Capital Reserve Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>OPERATING RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.01		
<b>Total Operating Reserve Fund Receipts:</b>	<b>\$0.01</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>