

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, MAY 19, 2020
FINAL MINUTES**

Note: In light of the Coronavirus pandemic, this was a virtual video-conference meeting conducted via the Zoom platform. In response to media reports about the vulnerability of the Zoom platform, public participation was limited to telephone.

Present: Chairman Marty Shane; Vice-Chairman David Shuey; Members Michele Truitt, John Hertzog and Mike Lynch; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; Police Chief Brenda Bernot; Public Works Director Mark Miller; Parks and Recreation Director Jason Lang; Christina Morley (Pipeline Task Force)

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:00 p.m. and led the pledge of allegiance. David also called for a moment of silence in honor of our troops, public health workers and first responders.

Chairman's Report

Marty announced that the meeting was being livestreamed on YouTube and reported that the Township met in Executive Session prior to tonight's meeting for a personnel matter. He also announced that Angela Matchica and Jeff O'Donnell have resigned from the Sustainability Advisory Committee.

Emergency Services Report

Chief Bernot reported that while overall calls have fallen during the current COVID crisis, calls for child abuse and domestic violence had jumped sharply. She encouraged residents to contact the police department about their concerns and to sign up for Crimewatch to stay abreast of crimes in our area.

Rick reported that Goshen Fire Company had 15 fire calls, 10 fire police calls and 130 EMS calls in East Goshen last month; that Malvern Fire Company had 32 calls in East Goshen last month; and that Good Fellowship EMS Company had 31 calls in East Goshen last month.

April 2020 Financial Report

Jon reported that as of April 30, the General Fund had a negative year-to-date budget variance of \$45,328 and a surplus of \$650,702.

Approval of Minutes of May 5, 2020

David made a motion to approve the minutes of May 5, 2020, as amended. Michele seconded. The motion passed 5-0.

Approval of Treasurer’s Reports of May 14, 2020

David made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the May 14, 2020, Treasurer’s Reports, except for the \$1,429.06 payment to Transportation, Planning and Design. Michele seconded. The motion passed 5-0.

Consider Recommendation for Proposed Budget Cuts

Jon explained that staff and the Finance Committee had recommended \$473,931 in 2020 budget cuts in response to the COVID crisis, as outlined below.

Description	Category	Savings
Defer Bow Tree Pond Dredge	Park Maintenance	155,885
Defer Marydell Pond planting	Park Maintenance	30,000
Cancel Conservancy Board planting	Park Maintenance	4,000
Go to electronic newsletters for remainder of year	Admin	6,956
Cancel PSATS	Admin	11,000
Defer hiring clean energy consultant	Admin	10,000
Cancel neighborhood University	Admin	639
Cancel ABC Appreciation Event	Admin	13,849
Cancel Roadside Litter Pick-up	Public Works	18,000
Moratorium on ABC expenditures	Various	7,695
10% reduction in Misc Park Events	Parks	400
10% reduction in Park Event (CD, Pumpkin, etc)	Parks	3,055
Eliminate a Preschool Entertainment event	Parks	297
Eliminate consultant for BP Zoning District Analysis	Codes	10,000
Defer paving of Killern Lane, Eastwick Circle & Great Oak Lane	Public Works	102,155
Reduce Transfer to Capital Reserve Fund by \$100,000	Various	100,000

He added that the Township would also defer \$117,000 in replacement capital purchases, including a trailer, chipper, sewer jetter and forklift. Jon stated that once the cost of the police arbitration award was determined that staff would formally make a recommendation to amend the 2020 budget.

David made a motion to implement the 2020 budget reductions outlined in Jon’s May 11, 2020 memo. Michele seconded.

Russ Frank, 451 Gateswood Drive, asked about the cost of the trail. Jon responded that the non-construction costs of that project were paid for from the proceeds of the 2017 bonds and that the construction costs are fully grant supported.

Ms. Morley asked about getting a credit on her refuse bill for the cancelled bulk trash pickup.

The motion passed 5-0.

Consider Proposals for Appraisals for Paoli Pike Trail/Segment B

Rick explained that Coyle, Lynch and Co could do the appraisals for Segment B for \$19,200 and comply with any PennDOT grant requirements. David made a motion to accept the appraisal services proposal from Coyle, Lynch and Company for the trail easements within Segment B of the Paoli Pike Trail in the amount of \$19,200. Mike seconded. The motion passed 3-2, with Michele and John opposed.

Consider Easements for Segment A of the Paoli Pike Trail

Rick explained that based on the appraisal reports, the Township was offering considerations of \$32,300 for the WSFS site and \$51,900 for the YMCA site for trail easements along Segment A of the Paoli Pike Trail. David made a motion to authorize the Chairman to sign the easement agreements for the two parcels in Segment A of the Paoli Pike Trail and authorize staff to make payments to the property owners. Mike seconded. The motion passed 3-2, with Michele and John opposed.

Acknowledge Update from Department of Receptions

Jason provided the Board with an update for his plans for summer camp in the event that Chester County reaches the “yellow” stage. He anticipates segregating campers by age and assigning dedicated staff to each group, sanitizing equipment at the beginning and end of each camp day, holding the camp at the park pavilion and canceling field trips in order to reduce the risk of COVID. He noted that the insurance carrier will still cover the camp if we are in the “yellow” stage. The Board thanked Jason for his efforts.

Consider Resolution Honoring East Goshen Township’s Department of Public Works

David made a motion to adopt Resolution 2020-194 honoring the East Goshen Township Department of Public Works during National Public Works Week for its exemplary service in ensuring that East Goshen Township remains the most desirable place to live, work and play in Chester County. Michele seconded. Michele noted that she and John planned to treat the Public Works crew to pizza for lunch next Wednesday. The motion passed 5-0.

Any Other Matter

David made a motion to appoint Kelly Markus to the Sustainability Advisory Committee. Michele seconded. The motion passed 4-0, with Mike abstaining as he was unable to participate in Ms. Markus’s interview.

Public Comment

Ms. Morley suggested that Jason consider more frequently sanitizing camp equipment than at the beginning and end of each day. Jason reiterated the precautions that his staff would take to protect the campers and staff from COVID. David noted recent CDC guidance indicating that person-to-person contact was far more likely to transmit the virus than surface-to-surface contact.

Michele reported that, as a health care worker, she was recently tested for both an active infection and anti-bodies and recommended that the Public Works crew be tested as well.

Correspondence, Reports of Interest

The Board acknowledged receipt of the following reports and correspondence:

May 14, 2020 No Exposure Certification from PA DEP for 1301 Wilson Drive
May 11, 2020 Funding Request from Malvern Fire Company
1st Quarter Right-to-Know Report

John asked about the cost of responding to the Right-to-Know requests, to which Jon responded that they were minimal. John also asked about why the Malvern Fire Company had submitted the funding request, to which Jon explained that this is standard procedure when nonprofits request funding and that the requests are based on the amount approved in the current year's budget.

Adjournment

There being no further business, Mike made a motion to adjourn at 8:10. David seconded. The motion passed 5-0.

Respectfully submitted,
Jon Altshul, Recording Secretary

Attached: May 14, 2020 Treasurer's Report

TREASURER'S REPORT		April 30, 2020 - May 14, 2020	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$23,466.45	Accounts Payable	\$542,085.05
Earned Income Tax	\$837,589.37	Electronic Pmts:	
Local Service Tax	\$49,135.59	Credit Card	\$3,685.80
Transfer Tax	\$46,415.25	Postage	\$0.00
General Fund Interest Earned	\$3,491.05	Debt Service	\$0.00
Total Other Revenue	\$126,842.34	Payroll	\$128,719.86
Total General Fund Receipts:	\$1,086,940.05	Total Expenditures:	\$674,490.71
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$46.97		
Total State Liquid Fuels Receipts:	\$46.97	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$139.07	Accounts Payable	\$6,146.63
Interest Earned	\$2,188.05		
Total Capital Reserve Fund Receipts:	\$2,327.12	Total Expenditures:	\$6,146.63
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$254.67		
Total Transportation Fund Receipts:	\$254.67	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$187,531.58	Accounts Payable	\$52,662.79
Interest Earned	\$451.01	Electronic Pmts:	
		Credit Card	\$2,217.35
		Debt Service	\$0.00
Total Sewer Operating Fund Receipts:	\$187,982.59	Total Expenditures:	\$54,880.14
REFUSE FUND			
Receipts	\$52,189.13	Accounts Payable	\$3,543.16
Interest Earned	\$240.92	Credit Card	\$15,696.81
Total Refuse Fund Receipts:	\$52,430.05	Total Expenditures:	\$19,239.97
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$32,093.39
Interest Earned	\$2,551.54		
Total Bond Fund Receipts:	\$2,551.54	Total Expenditures:	\$32,093.39
SEWER CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$555.47		
Total Sewer Capital Reserve Fund Receipts:	\$555.47	Total Expenditures:	\$0.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$438.60		
Total Operating Reserve Fund Receipts:	\$438.60	Total Expenditures:	\$0.00