

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, JUNE 9, 2020
FINAL MINUTES**

Note: In light of the Coronavirus pandemic, this was a virtual video-conference meeting conducted via the Zoom platform. In response to media reports about the vulnerability of the Zoom platform, public participation was limited to telephone.

Present: Chairman Marty Shane; Vice-Chairman David Shuey; Members Michele Truitt and John Hertzog; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; Public Works Director Mark Miller; Parks and Recreation Director Jason Lang; Gerry Sexton and Christina Morley (Pipeline Task Force)

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:00 p.m. and led the pledge of allegiance. David also called for a moment of silence in honor of our troops, public health workers and first responders.

Chairman's Report

Marty announced that the meeting was being livestreamed on YouTube and reported that the Township met in Executive Session prior to tonight's meeting for a personnel matter. He also announced that the Planning Commission meeting has been rescheduled to June 17, 2020, at 7pm.

May 2020 Financial Report

Jon reported that as of May 31, the General Fund had a negative year-to-date budget variance of \$234,181 and a surplus of \$1,124,443. He noted that the most of the negative budget variance at this point can be explained by the later due date for EIT filings. He noted that real estate transfer tax, while clearly impacted by the COVID crisis, hasn't dipped as much as he'd originally feared and that houses are clearly still selling.

Approval of Minutes of May 19, 2020

David made a motion to approve the minutes of May 19, 2020. Michele seconded. The motion passed 4-0.

Approval of Treasurer's Reports of June 4, 2020

David made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the June 4, 2020, Treasurer's Report, except for the duplicate payment to Uline for a folding table for \$363. Michele seconded. Michele asked a number of questions about the bills. Of particular note, Jon agreed that language could be added to future contracts along the lines of "vendor shall submit invoices within [a specific timeframe] of rendering the services," to avoid the situation of a planning

consultant submitting an invoice in June for work done in October of the previous year. The motion passed 4-0.

Consider Recommendation for Community Day and Food Truck Festival

With a heavy heart, Jason recommended that the Board cancel the 2020 Community Day and Food Truck Festival, as gatherings of more than 250 people are prohibited even in the “Green” phase. David made a motion to cancel the 2020 Community Day and Food Truck Festival. Michele seconded. The motion passed 4-0.

Consider Recommendation for Cadmus Energy Transition Report

David provided background on the Sustainability Advisory Committee’s analysis of the Cadmus report and made a motion to adopt the attached Resolution accepting the Cadmus Report as written and acknowledge the Sustainability Advisory Committee’s recommendations. Michele seconded. David noted that the resolution does not obligate the Township to spend any money. The motion passed 4-0.

Acknowledge Receipt of the 2019 Deer Management Summary

The Board acknowledged receipt of the 2019 Deer Management Summary, with Michele praising Mark Gordon’s detailed work in particular.

Consider Recommendation for 2020 Deer Management Program

David made a motion to approve the 2020-2021 Deer Management Program Resolution (2019-24) and the following Deer Management Groups to participate in the 2020 Township archery hunting program: Chester County Trackers (Grand Oak and Mill Creek); Main Line Whitetail Managers (Supplee); Keystone Archers (Bow Tree and Clocktower); Tri-County Whitetail Management (Wentworth). Michele seconded.

Gerry Sexton asked if there is anything beyond archery hunting that can be done to control deer populations. Rick did not have any suggestions.

The motion passed 4-0.

Consider Recommendation for PennDOT Maintenance Agreement for New Island on Paoli Pike

Rick explained that this is a standard PennDOT maintenance agreement and that we will be responsible for mowing and maintaining the island. David made a motion to approve Resolution 2020-193 authorizing the Board Chairman to execute the Highway Use Agreement for the new landscape island within Paoli Pike just east of the North Chester Road intersection. Michele asked why we couldn’t plant low-maintenance shrubs or lay down river rocks instead of grass. Rick responded that grass is the easiest surface to maintain. The motion passed 4-0.

Consider Boot Road Geophysical Survey

David explained that the Township had attempted to obtain a full copy of the Boot Road Geophysical Survey, but had only received a summary of the findings from PennDOT.

Rick added that our attempt to obtain the report through a Right-to-Know request had been denied, and that the cost of using our solicitor to file an appeal through the Office of Open Records would likely require an outlay of a couple thousand dollars. David asked for another week to try to obtain a copy of the report via Representative Comitta's office. Accordingly, the matter was tabled for another week.

Christina Morley questioned Rick on why he thought an appeal would cost money. Rick explained that to file the appeal in a manner that was likely to be successful, we'd need to use the services of our solicitor.

Consider Recommendation for PennEast Pipeline Project

Rick explained that the Pipeline Task Force had expressed concerns about the impact of the proposed interconnection of the Columbia pipeline and the Adelpia line in Northhampton County on natural gas flows through East Goshen. Accordingly, the Task Force had requested that the Board authorize the Township Manager to submit a list of questions about the interconnection to the DEP. David made a motion to authorize the Township Manager to submit various questions to the DEP about this proposed interconnection. Michele seconded.

Both Ms. Morley and Mr. Sexton asked Rick to also ask DEP why this interconnection was being requested as a "modification" to Adelpia's original application, and not as a new application. David agreed to modify his motion to reflect this concern and Michele re-seconded.

The motion passed 4-0.

Consider Recommendation on Wood Chipper

Mark explained that due to all the clean up from last week's severe storms, the 2010 Eager Beaver wood chipper had stopped working and required expensive repairs. He explained that the chipper had been originally scheduled and budgeted for replacement this year, but that he'd thought a replacement could be deferred for another year. However, the storms had changed that. He received two COSTARS price quotes, net of trade in, for a replacement.

David made a motion to purchase the Intimidator 19EPC Brush Bandit from Modern Equipment & Sales for \$56,708, net of trade-in of the existing 2010 Brush Bandit.

John raised concerns about the cost of the new chipper, to which Jon noted that the chipper was fully depreciated in the Capital Reserve Fund. John asked what Jon meant by "depreciated", given that the Township is tax exempt. Jon explained that the Township transfers funds to the Capital Reserve Fund annually to cover the depreciation of Township assets so that assets can be replaced at the end of their useful lives without having to incur debt. Jon added that repairing the chipper would be an operating fund expense, which would likely add to the deficit, whereas there are already funds available in the Capital Reserve Fund to replace the chipper.

Michele asked how much it would cost to repair the chipper. Mark did not know the precise number, but indicated that it would be significant. She also asked whether a chipper could be rented. Mark likened renting a chipper to buying a shovel during a snow storm, meaning that there will be none available to rent when the next storm blows through. David stated that there are core Township functions that need to be done, and responding to and cleaning up debris after storms is one of them.

The motion passed 3-1, with Michele opposed.

Any Other Matter

David made a motion to appoint Mary Krueger to the Sustainability Advisory Committee and Jeff O'Donnell to the Futurist Committee. Michele seconded. The motion passed 4-0.

Public Comment

None.

Correspondence, Reports of Interest

The Board acknowledged receipt of the following reports and correspondence:

- May 27, 2020 note from Mr. & Mrs. Florian thanking Township staff
- June 4, 2020 email from Mr. Barone thanking Public Works for cleaning up a fallen tree.

Adjournment

There being no further business, David made a motion to adjourn at 8:35. Michele seconded. The motion passed 4-0.

Respectfully submitted,
Jon Altshul, Recording Secretary

Attached: June 4, 2020 Treasurer's Report

TREASURER'S REPORT		May 14, 2020 - June 4, 2020	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$20,837.39	Accounts Payable	\$456,932.36
Earned Income Tax	\$63,400.00	<u>Electronic Pmts:</u>	
Local Service Tax	\$16,300.00	Credit Card	\$0.00
Transfer Tax	\$0.00	Postage	\$1,000.00
<i>General Fund Interest Earned</i>	\$2,600.55	Debt Service	\$5,334.22
Total Other Revenue	\$35,460.30	Payroll	\$198,907.89
Total General Fund Receipts:	\$138,598.24	Total Expenditures:	\$662,174.47
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$31.42		
Total State Liquid Fuels Receipts:	\$31.42	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$30,820.30
<i>Interest Earned</i>	\$1,419.70		
Total Capital Reserve Fund Receipts:	\$1,419.70	Total Expenditures:	\$30,820.30
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$257.56		
Total Transportation Fund Receipts:	\$257.56	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$457,818.48	Accounts Payable	\$174,797.58
<i>Interest Earned</i>	\$359.10	<u>Electronic Pmts:</u>	
		Credit Card	\$0.00
		Debt Service	\$25,377.21
Total Sewer Operating Fund Receipts:	\$458,177.58	Total Expenditures:	\$200,174.79
REFUSE FUND			
Receipts	\$116,256.92	Accounts Payable	\$136,317.60
<i>Interest Earned</i>	\$163.34	Credit Card	\$0.00
Total Refuse Fund Receipts:	\$116,420.26	Total Expenditures:	\$136,317.60
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$107,062.15
<i>Interest Earned</i>	\$1,372.03		
Total Bond Fund Receipts:	\$1,372.03	Total Expenditures:	\$107,062.15
SEWER CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$379.39		
Total Sewer Capital Reserve Fund Receipts:	\$379.39	Total Expenditures:	\$0.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$11,171.63		
Total Operating Reserve Fund Receipts:	\$11,171.63	Total Expenditures:	\$0.00