

Park Commission  
Agenda  
Thursday, August 6, 2020  
7:00 PM

- A. Call to Order
- B. Pledge of Allegiance
- C. Ask if anyone is recording the meeting
- D. Approval of Minutes from the June 4th meeting
- E. Chairman's Report
  
- F. New Business
  - 1. Discuss Paoli Pike Trail rules and regulations
  - 2. Consider 2021 Budget Request
  
- G. Old Business – Updates
  - 1. Review park facilities, programming and events status
  - 2. Consider amphitheater band shell design
  - 3. Review 2020 REC Camp program
  - 4. Recognize Hershey's Mill Village and Golf Club pickle ball sets gift
  
- H. Recreation Director Report
  - 1. Upcoming events
    - a. Robotic Lego camp (on-going)
    - b. Rocketry Camp (8/10-8/14)
    - c. 2020 SE PA Teen Filmmakers Showcase (8/17)
      - 1. Virtual; including global coronavirus edition
    - d. Township fall yard sale (9/26)
    - e. Toddler theatre performance (9/26)
  
  - 2. Park Maintenance Report
  
- I. Liaison reports
- J. Any Other Matter
- K. Public Opinion
- L. Adjournment

**DRAFT**  
**EAST GOSHEN TOWNSHIP**  
**Park & Recreation Commission Meeting**  
**June 4, 2020**

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, June 4, 2020. Because of the restrictions due to COVID-19, the meeting was held via Zoom virtual conferencing. The meeting was called to order by Vice Chairman Deborah Snyder at 7:05 pm.

Commission members present are highlighted:

**Daniel Leicht, Chairman**  
**Deborah Snyder, Vice Chairman**  
**Edward Coyle**  
**Ann Marie Fletcher-Moore**  
Peter Knupp  
**Christine Taraborelli**  
**Kishor Thakarar**  
**Eric Tobin**  
**Joseph Zulli**

Others present were:

**Jason Lang, Director of Recreation**  
John Hertzog, Supervisor

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Debbie led the Pledge of Allegiance.

Debbie asked for a moment of silence to remember our military, police, first responders & veterans and everyone affected by the coronavirus COVID-19 and the recent protests.

Debbie asked if anyone would be recording the meeting. There was no response

**APPROVAL OF MINUTES**

1. The minutes of the May 7, 2020 meeting were approved.

**CHAIRMAN'S REPORT**

None

**NEW BUSINESS**

1. Community Day and Food Truck and Music Festival – Jason reviewed the restrictions on events going into the yellow and green phases. In green, only 250 people would be allowed so it should be cancelled. The pumpkin festival, yard sale and neighbor to neighbor day are maybes. He is planning to go to the Board of Supervisors on Tuesday to present a proposal to cancel the big event. He will send out an announcement on Wednesday. Chris moved to accept the proposal Jason has prepared and will present to the Board of Supervisors to cancel the 2020 Community Day and Food Truck and Music Festival. Eric seconded the motion. The motion passed unanimously.

2. Reopening – Jason announced that Chester County will move to the yellow phase tomorrow June 5, 2020. The Township Building will be open but limited to the public. He was on a call with the Health Department today. So far, we are meeting requirements to go to green soon. The ballfields are closed except for a family. Tennis and Pickleball courts will start normal play tomorrow. The playground may open in green. The Summer Camp will be held in the park. Other camps; i.e. lego; will be held in the park during yellow and may go in the township building in green.

**OLD BUSINESS**

1. Summer Camp - The parents are very happy that we are having camp this year. The only others holding camp is the YMCA and ACAC. During the Yellow Phase, we can only have 50 people including staff and no field trips. During the Green Phase, we can only have 90 people including staff, so Jason has a wait list. There will be no

1 field trips of any kind because we can't put kids on a bus. Staff will be required to wear masks. Masks will be  
2 available if kids want them. Temperature checks will be done every day on everyone. Jason plans to hold a talent  
3 show for the kids to participate in. He wants an adult singer to be the "Masked Singer" for the kids to guess who it  
4 is. He asked the Commission members for suggestions.

5  
6 2. Senior Card Club – Restrictions for events in the building are only 30% of the maximum capacity can  
7 attend with social distancing. Debbie mentioned that they could use only 3 tables spaced apart and participants  
8 must wear masks. They can check temperatures and wear gloves. Jason is concerned because this is a vulnerable  
9 population. He would rather wait until after green. There was discussion about having it in the park.

10  
11 3. COVID-19 – Most of the complaints Jason has received are about people not wearing masks in the park.

12  
13 4. Applebrook Golf – This annual event will be held on June 30, 2020. They will have set tee times from  
14 9:00 to 11:00 am. Lunch will not be a buffet. They may do prepackaged in containers or no lunch. So far 36 have  
15 signed up. 40 is the minimum. In the past they usually had 100.

16  
17  
18 **RECREATION DIRECTOR REPORT**

19 1. Public Works – The ballfields have been maintained. Jason is working with the leagues to set a schedule for  
20 when we go to green.

21 2. Eagle Scout Project – Jason feels it can't be done until late fall.

22 3. Paoli Pike Trail – Work in front of the Township Building starts this Saturday. Ed mentioned that the temporary  
23 lines to control the traffic are not dark enough and some people are driving in the wrong lane. Jason commented  
24 that the Trail should be done by Labor Day.

25 4. Gold Medal Finalists – East Goshen has been selected again this year. Jason spoke about the other finalists. In  
26 October there will be a virtual presentation. Jason would like to have the Commission members attend a party in  
27 the Board Room to share in this presentation.

28 5. COVID Stay At Home Teachers – The winner has been selected. Next Wednesday or Thursday Jason will have  
29 a parade including a fire truck to go to the winner's house and present the T-Shirt between 12 & 2 pm.

30  
31 **ANY OTHER MATTER**

32 1. Joe commented that when we are allowed to hold the summer camp at East Goshen Elementary School next  
33 year, who will take care of the cleaning and sanitizing. Jason feels it will be a combination of the school and the  
34 camp.

35  
36 **PUBLIC COMMENTS**

37 None

38  
39 **ADJOURNMENT**

40 It was decided not to have a meeting in July unless needed. The August meeting will be held in the park at the  
41 pavilion. There being no further business, Debbie moved to adjourn the meeting. Chris seconded the motion.  
42 The meeting was adjourned at 8:00 pm. The next regular meeting will be held on Thursday August 6, 2020 at 7:00  
43 p.m.

44  
45 Respectfully submitted,

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49 Ruth Kiefer, Recording Secretary

# Memo

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To: Conservancy Board, Parks & Rec Commission, Pipeline Task Force, Futurist Commission, Sustainability Advisory Commission & Historical Commission  
From: Jon Altshul  
Re: 2021 Budget Request  
Date: July 21, 2020

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As we enter the second half of 2020, it is time to begin thinking about the Township's budget for 2021.

To that end, if your ABC has its own budget, attached please find an Excel worksheet with individual tabs for each of your ABCs showing a blank column for the 2020 budget request.

I would be grateful if you could provide me with:

- 1) 2021 budget requests for each line item
- 2) A justification for your 2021 budget request.

Needless to say, 2021 promises to be an exceptionally difficult year for all state and local governments nationwide. The COVID pandemic is having a substantially negative impact on a number of Township revenue streams. Moreover, as you know, the Township cut the ABC budgets in 2020, and we are still staring at an operating deficit of nearly \$500,000 this year, and 2021 could be even worse. Accordingly, the Board of Supervisors will be forced to make a number of stark choices in establishing its budget for next year, which is likely to affect all of our lines of business.

Therefore, my annual reminder about "needs" versus "wants" is even more important now. Remember your group's mission, goals and objectives. Then ask yourselves, what do you need in order to realize your objectives and what do you merely want? Expenditures that don't meet the "need" threshold are unlikely to receive BOS approval, especially for next year.

Note that the Township has many "ABC-related" expenditures. For example, the Township needs to maintain the Blacksmith Shop/Plank House. The Township also incurs legal costs related to the pipeline and consulting costs related to planning work, etc. These line items are separate from your ABC budget.

Please don't hesitate to contact me by phone or email over the summer.

As we plan to have preliminary budget materials prepared for discussions with the Board in early autumn, **please return this completed worksheet to me by no later than Friday, September 25<sup>th</sup>**. I will follow up with you if I have any questions.

**Thank you!**

Park & Rec	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Re-estimate	2021 Request	Justification
SUMMER PROGRAM SUPPLIES	3,813	3,275	2,816	2,721	2,765	2,000		
SUMMER PROGRAM FIELD TRIPS	7,801	6,083	5,282	6,049	6,146	-		
SUMMER PROGRAM GENERAL EXPENSE	1,779	322	1,097	1,536	1,561	1,561		
PRESCHOOLERS ENTERTAINMENT	954	450	850	875	889	889		
GENERAL EXPENSE	3,753	1,593	5,024	6,559	3,759	3,000		
TRIPS	6,452	6,151	5,109	7,125	6,096	3,986		
PUMPKIN FESTIVAL	3,478	3,971	4,226	3,623	3,986	3,986		
EGG HUNT	1,362	1,387	1,594	1,371	1,393	1,326		
COMMUNITY DAY	22,167	42,527	26,025	24,773	25,170	4,225		
FARMERS MARKET EXPENSE	6,085	6,417	9,054	(1,800)	-	-		
GOLF DAY - APPLEBROOK	21,010	7,620	7,725	16,715	20,450	20,450		
LEARN TO SKATE	1,848	1,190	-	-	-	-		
ART	38	-	-	349	-	-		
ROBOTICS PROGRAM	182	76	-	142	305	1,152		
MISCELLANEOUS EVENTS	1,100	3,684	1,182	5,764	4,000	300		
LADIES & YOUTH TENNIS	1,088	2,040	1,607	2,142	2,176	2,176		
ZUMBA	4,332	3,671	2,694	3,582	3,656	3,656		
PILATES	1,609	1,848	2,992	2,834	2,337	2,337		
YOGA EXPENSE	-	12,038	10,368	10,451	9,855	9,855		
HIGH SCHOOL ENTREPRENEURIAL ACADEMY	283	-	-	-	-	-		
ROCKETRY SUMMER CAMP	1,083	798	639	693	668	668		
HOLIDAY TREE CELEBRATION	423	303	265	351	406	406		
AMPHITHEATER CONCERTS	3,802	3,638	6,198	2,497	4,000	-		
SUBTOTAL	94,442	109,082	94,746	98,352	99,618	57,987		
REVENUE								
TRIPS	6,968	9,570	9,638	10,337	6,773	3,000.00		
SUMMER PROGRAM	21,512	25,745	25,212	25,352	25,352	20,000.00		
FULL DAY CAMP	10,002	-	-	8,483	-	-		
COMMUNITY DAY	25,111	47,988	28,048	20,496	31,170	-		
HARVEST FESTIVAL CONTRIBUTIONS	5,510	5,967	-	-	5,312	-		
EGG HUNT CONTRIBUTIONS	1,368	1,462	-	-	1,326	-		
AMPHITHEATER EVENTS	-	-	450	1,150	-	-		
FARMERS MARKET RENTAL	6,248	4,652	4,152	154	-	-		
AEROBICS-SPR/FALL/WTR	-	270	60	30	270	270.00		
GOLF APPLEBROOK/HMV	20,620	7,850	7,665	16,810	20,450	20,450.00		
LEARN TO SKATE	1,610	770	-	-	-	-		
ART	(15)	-	-	410	-	-		
ROBOTICS PROGRAM	10,070	6,430	6,098	4,705	5,000	1,500.00		
MISCELLANEOUS EVENTS	-	1,133	1,208	610	1,000	1,000.00		
TENNIS COURT RENT	2,730	1,600	2,240	2,480	1,600	500.00		
LADIES & YOUTH TENNIS	1,350	1,995	1,890	2,520	2,520	2,790.00		
ZUMBA	4,707	4,311	3,157	545	4,000	4,000.00		

