

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, JUNE 16, 2020  
FINAL MINUTES**

*Note: In light of the Coronavirus pandemic, this was a virtual video-conference meeting conducted via the Zoom platform. In response to media reports about the vulnerability of the Zoom platform, public participation was limited to telephone.*

**Present:** Chairman Marty Shane; Vice-Chairman David Shuey; Members Michele Truitt, Mike Lynch and John Hertzog; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; Christina Morley (Pipeline Task Force); Police Chief Brenda Bernot; Fire Marshal Carmen Battavio; Staff Accountant Chris Boylan

**Call to Order & Pledge of Allegiance**

Marty called the meeting to order at 7:00 p.m. and led the pledge of allegiance. David also called for a moment of silence in honor of our troops, public health workers and first responders.

**Chairman's Report**

Marty announced that the meeting was being livestreamed on YouTube and reported that the June Planning Commission meeting has been rescheduled to June 17, 2020, at 7pm. He also announced that Andy Tyler has resigned from the Conservancy Board.

**Emergency Services Report**

Rick reported that in May in East Goshen, the Goshen Fire Company responded to 18 fire calls, 5 fire police calls, and 151 BLS calls; the Malvern Fire Company responded to 6 BLS calls and 12 ALS calls; and that data was not available for Good Fellowship. He also noted that the Fire Marshal reported one burning incident.

Chief Bernot updated the Board on WEGO's response to the nationwide police-related protests. She noted that her two-page letter in the Township's summer newsletter provided a lot of detail about the steps WEGO has taken to ensure that police brutality does not occur in our community. She noted that because the department is accredited, it has adopted all of the best practices that would prevent incidents like those in Minneapolis from occurring here. At this point, she anticipates no further changes to WEGO's operating procedures, but noted that the department is eager to have community meetings and forums with residents once the current COVID restrictions are lifted.

Michele inquired about whether the Chief intended to hold virtual meetings with faith-based groups, such as churches, to address the concerns of some religious leaders. The Chief responded that she was eager to meet with all interested parties, including religious leaders and the business community, to get their feedback and thoughts.

Mike asked whether any of the demands in the various emails that she and the Board have received could be implemented. The Chief responded that some of the demands run counter to best practices and existing case law, but that she was eager to hear more from the community. She also noted that the Citizens Police Academy is an excellent forum to discuss these types of issues with interested residents.

Carmen reported that the Fire Company continues to do drive-by parades for birthdays and other celebrations during the COVID crisis.

### **Approval of Minutes of June 9 and June 10, 2020**

David made a motion to approve the minutes of June 9 and June 10, 2020. Michele seconded. The motion passed 5-0.

### **Approval of Treasurer's Reports of June 11, 2020**

David made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the June 11, 2020, Treasurer's Report. Michele seconded. Michele asked a number of questions about the bills, including whether the Public Works labor costs for the work on Segments F&G of the trail were grant supported. Jon explained that the construction on Segments F&G was performed primarily in house, and that the grants awarded for these segments work differently than the grants for Segments C-E. John asked Jon if he could follow up to better understand this issue at a later time. The motion passed 5-0.

### **Consider Recommendation on Boot Road Geophysical Survey**

David updated the Board that Rep. Comitta had been unable to obtain the additional geophysical survey information that was a subject of the right-to-know request filed by the Township. Rep. Comitta had recommended that the Township simply ask Sunoco for the additional information. Rick noted that the Township would need to file an appeal through the Office of Open Records within the next week if it wanted to appeal PennDOT's denial. The Board discussed at length the pros and cons of different strategies for obtaining the additional information including deferring on the matter to the Pipeline Task Force, asking the Solicitor to file an appeal, and asking Sunoco for the information. Ultimately, John made a motion to authorize the Township Solicitor to file an appeal with the Office of Open Records. David seconded.

Ms. Morley noted that she had filed a right-to-know request to PennDOT separately and recently realized in reviewing her emails that PennDOT had partially granted and partially denied her request. She asked the Township for assistance in downloading the information she received on a CD.

Mr. Battavio stated that the Township should appeal PennDOT's earlier denial of the Township's Right-to-Know request to keep the door open for future legal action.

The motion passed 4-1, with Mike opposed.

**Consider Recommendation for M&T Lockbox**

Chris outlined the staff recommendation to eliminate the Baltimore lockbox for sewer/refuse payments and to direct ratepayers to make payment directly to the Township. She noted that doing so would save \$700 per month, and only be offset by a one-time payment of \$700 for a faster check scanner. David made a motion to purchase a new check scanner and begin eliminating the M&T lockbox service. Michele seconded.

Carmen asked if the check scanner could be leased. Jon responded that it would be unlikely that the Township could find a competitive leasing option for a piece of hardware this small.

The motion passed 5-0.

**Any Other Matter**

Michele noted that there was no opportunity for public comment about the Treasurer's report and asked attendees if they had any comments. There was no public comment about the bills.

Mike asked whether Marty could receive a device that would allow him to participate in the meetings by videoconference. Jon indicated he would research options and work with Marty to ensure that he is properly trained.

**Public Comment**

None.

**Correspondence, Reports of Interest**

None.

**Adjournment**

There being no further business, David made a motion to adjourn at 8:15. Michele seconded. The motion passed 5-0.

Respectfully submitted,  
*Jon Altshul, Recording Secretary*

Attached: June 11, 2020 Treasurer's Report

| TREASURER'S REPORT                                |                     | June 4, 2020 - June 11, 2020 |                     |
|---|---------------------|------------------------------|---------------------|
| <b>RECEIPTS AND BILLS</b>                         |                     |                              |                     |
| <b>GENERAL FUND</b>                               |                     |                              |                     |
| Real Estate Tax                                   | \$8,125.03          | Accounts Payable             | \$130,378.48        |
| Earned Income Tax                                 | \$212,255.36        | <u>Electronic Pmts:</u>      |                     |
| Local Service Tax                                 | \$8,488.48          | Credit Card                  | \$192.53            |
| Transfer Tax                                      | \$0.00              | Postage                      | \$0.00              |
| <i>General Fund Interest Earned</i>               | \$24,753.23         | Debt Service                 | \$0.00              |
| Total Other Revenue                               | \$13,657.53         | Payroll                      | \$120,566.90        |
| <b>Total General Fund Receipts:</b>               | <b>\$267,279.63</b> | <b>Total Expenditures:</b>   | <b>\$251,137.91</b> |
| <b>STATE LIQUID FUELS FUND</b>                    |                     |                              |                     |
| Receipts  | \$0.00              | Accounts Payable             | \$0.00              |
| <i>Interest Earned</i>                            | \$0.00              |                              |                     |
| <b>Total State Liquid Fuels Receipts:</b>         | <b>\$0.00</b>       | <b>Total Expenditures:</b>   | <b>\$0.00</b>       |
| <b>CAPITAL RESERVE FUND</b>                       |                     |                              |                     |
| Receipts  | \$500.00            | Accounts Payable             | \$109,252.55        |
| <i>Interest Earned</i>                            | \$54,244.04         |                              |                     |
| <b>Total Capital Reserve Fund Receipts:</b>       | <b>\$54,744.04</b>  | <b>Total Expenditures:</b>   | <b>\$109,252.55</b> |
| <b>TRANSPORTATION FUND</b>                        |                     |                              |                     |
| Receipts  | \$0.00              | Accounts Payable             | \$0.00              |
| <i>Interest Earned</i>                            | \$0.00              |                              |                     |
| <b>Total Transportation Fund Receipts:</b>        | <b>\$0.00</b>       | <b>Total Expenditures:</b>   | <b>\$0.00</b>       |
| <b>SEWER OPERATING FUND</b>                       |                     |                              |                     |
| Receipts  | \$21,367.42         | Accounts Payable             | \$43,848.64         |
| <i>Interest Earned</i>                            | \$0.00              | <u>Electronic Pmts:</u>      |                     |
|   |                     | Credit Card                  | \$0.00              |
|   |                     | Debt Service                 | \$0.00              |
| <b>Total Sewer Operating Fund Receipts:</b>       | <b>\$21,367.42</b>  | <b>Total Expenditures:</b>   | <b>\$43,848.64</b>  |
| <b>REFUSE FUND</b>                                |                     |                              |                     |
| Receipts  | \$8,113.20          | Accounts Payable             | \$0.00              |
| <i>Interest Earned</i>                            | \$0.00              | Credit Card                  | \$0.00              |
| <b>Total Refuse Fund Receipts:</b>                | <b>\$8,113.20</b>   | <b>Total Expenditures:</b>   | <b>\$0.00</b>       |
| <b>BOND FUND</b>                                  |                     |                              |                     |
| Receipts  | \$0.00              | Accounts Payable             | \$7,794.05          |
| <i>Interest Earned</i>                            | \$0.00              |                              |                     |
| <b>Total Bond Fund Receipts:</b>                  | <b>\$0.00</b>       | <b>Total Expenditures:</b>   | <b>\$7,794.05</b>   |
| <b>SEWER CAPITAL RESERVE FUND</b>                 |                     |                              |                     |
| Receipts  | \$0.00              | Accounts Payable             | \$0.00              |
| <i>Interest Earned</i>                            | \$29,906.27         |                              |                     |
| <b>Total Sewer Capital Reserve Fund Receipts:</b> | <b>\$29,906.27</b>  | <b>Total Expenditures:</b>   | <b>\$0.00</b>       |
| <b>OPERATING RESERVE FUND</b>                     |                     |                              |                     |
| Receipts  | \$0.00              | Accounts Payable             | \$0.00              |
| <i>Interest Earned</i>                            | \$9,652.60          |                              |                     |
| <b>Total Operating Reserve Fund Receipts:</b>     | <b>\$9,652.60</b>   | <b>Total Expenditures:</b>   | <b>\$0.00</b>       |