

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
Tuesday, September 1, 2020

During this tele-conference BOS meeting, public comment will be handled as follows:

- Participants are asked to call in by 6:55 pm.
- Participants will be asked to identify themselves when being accepted into the meeting.
- The public will be muted during the meeting when the Board is talking.
- For each agenda item that requires a Board vote, the public will be given an opportunity to comment and ask questions.
- Participants wishing to comment must state their name and must speak one at a time.
- Comments or questions can also be submitted via email to info@eastgoshen.org.
- Participants should turn down the volume if they are livestreaming the meeting on YouTube.

1. Call to Order (7:00 PM)
2. Pledge of Allegiance
3. Moment of Silence
4. Announce that the meeting is being livestreamed on YouTube
5. Public Hearing-None
6. Chairman's Report (7:05 PM to 7:10 PM)
 - a. The Board meet in Executive Session with the Township Solicitor on August 31 to discuss an issue in which identifiable complaints are expected to be filed.
 - b. [Bids are due for the Hershey Mill Dam Project on September 29, 2020 at 1 :00 PM. All bid documents are available at Penn Bid \[www.ebidexchange.com/pennbid\]\(http://www.ebidexchange.com/pennbid\)](#)
 - c. Information on the upcoming election is available at Chester County Voter Services <https://chesco.org/156/Voter-Services>
 - d. Vince Murphy has resigned from the Board of Auditors. If you are interested in serving as an Auditor please contact the Township.
7. Emergency Services Reports
 - a. WEGO – None
 - b. Goshen Fire Co – None
 - c. Malvern Fire Co – None
 - d. Good Fellowship – None
 - e. Fire Marshal – None
8. Financial Report – None
9. Approval of Minutes and Treasurer's Report (7:10 PM to 7:20 PM)
 - a. [Minutes – August 18, 2020](#)
 - b. [Treasurers Report – August 27, 2020](#)
10. Old Business -None
11. New Business -None
12. Any Other Matter
13. Public Comment – (7:20 PM to 7:50 PM)
14. Liaison Reports – none
15. Correspondence, Reports of Interest – (7:50 PM to 7:55 PM)
 - a. [Compliance Audit – Goshen Volunteers Firemen's Relief Association](#)
 - b. [August 27, 2020 – Letter regarding ZHB Hearing for Malvern Institute.](#)

16. Adjournment (7:55 PM)

Meetings & Dates of Importance

Zoom Meetings

Sept 01, 2020	Board of Supervisors	07:00 pm
Sept 02, 2020	Planning Commission	07:00 pm
Sept 03, 2020	Pipeline Task Force (new time)	06:30 pm
Sept 03, 2020	Park & Rec Commission	07:00 pm
Sept 07, 2020	Labor Day – Office Closed	-----
Sept 09, 2020	Conservancy Board	07:00 pm
Sept 10, 2020	Historical Commission	07:00 pm
Sept 14, 2020	Municipal Authority	07:00 pm
Sept 15, 2020	Board of Supervisors	07:00 pm

In Person Meeting

Sept 30, 2020	Zoning Hearing Board (Malvern Institute)	07:00 pm
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Newsletter Deadline for Winter 2020: November 25, 2020

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

Public Comment – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment agenda which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at each meeting.

Constant Contact - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to www.eastgoshe.org, and click the “E-notification & Emergency Alert” button on the left side of the homepage.

ReadyChesco - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit www.readychesco.org to sign up today!

Smart 911 – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at www.smart911.com that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would

not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members' allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

Westtown East Goshen Regional Police Department

Do you want to get the latest news about what is happening with the Westtown-East Goshen (WEGO) Police Department? WEGO has an online tool called CRIME WATCH that gives the public direct access to crime and public safety related information happening in our community. Local residents are encouraged to visit the website and connect with the police department social media sites.

To sign up for CRIME WATCH, <https://chester.crimewatchpa.com/wegopd/53548/content/links>.

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Invitation to Bid

DECOMMISSIONING OF HERSHEY'S MILL DAM

EAST GOSHEN TOWNSHIP will receive sealed bids via the online PennBid Program for "DECOMMISSIONING OF HERSHEY'S MILL DAM" until September 29, 2020 at 1:00PM at which time bids will be opened. All bid documents are available online at www.ebidexchange.com/pennbid

All Bidders must submit a bid security in the amount of 10% of the lump sum base bid. The provision of the Pennsylvania Prevailing Wage Law Act shall apply.

The Board of Supervisors of East Goshen Township reserves the right to waive technicalities, to reject any or all bids or items herein and to make the award that is in the best interests of the Township.

F:\Data\Shared Data\Hershey's Mill Dam\Bidding\Newspaper Adv.docx

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, AUGUST 18, 2020
DRAFT MINUTES**

***Note:** In light of the Coronavirus pandemic, this was a virtual video-conference meeting conducted via the Zoom platform. In response to media reports about the vulnerability of the Zoom platform, public participation was limited to telephone.*

Present: Chairman Marty Shane; Vice-Chairman David Shuey; Members Michele Truitt, Mike Lynch and John Hertzog; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; Zoning Officer Mark Gordon; Public Works Director Mark Miller; Police Chief Brenda Bernot; Caroline Hughes and Christina Morley (Pipeline Task Force); Ernie Harkness (Planning Commission); Fire Marshal Carmen Battavio

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:00 p.m. and led the pledge of allegiance. David called for a moment of silence in honor of our troops, public health workers and first responders.

Chairman's Report

Marty announced that the meeting was being livestreamed on YouTube. He added that the Board met in Executive Session on August 13 to discuss a pending legal matter. He also announced that the 2021 Minimum Municipal Obligations (MMO) for the Township sponsored pension plans were as follows:

- Firefighter's Defined Benefit Pension Plan: \$152,611
- Frozen Non-Uniformed Defined Benefit Plan: \$0
- Non-uniformed Defined Contribution Plan: \$110,300
- Police Commission Non-Uniformed Defined Contribution Plan: \$13,088

Marty announced that as part of the Executive Session on August 13, the BOS decided not to pursue a nuisance complaint against Sunoco/Energy Transfer at either the PUC or Court of Common Pleas levels, but instead to provide support for expert testimony in the Safety Seven case. To that end, David made a motion to reimburse up to \$2,500 of the Safety Seven's legal expenses. Michele seconded.

Ms. Morley applauded the Board for its contribution, but stated that she believes the Safety Seven issues are distinct from the proposed public nuisance complaint. Ms. Hughes thanked the Board for its contribution and noted that the Safety Seven plaintiffs have worked hard on their case for over two years.

The motion passed 5-0.

1 **Emergency Services Reports**

2 Chief Bernot noted that while the COVID pandemic has caused the number of calls
3 for service to decline by 19.5% over the past 12 months, a handful of UCC categories
4 have experienced sharp increases, including assaults (+120%), criminal mischief
5 (+30%) and noise complaints (+60%). She also noted that there were two road rage
6 incidents last month, one of which involved a racial slur and one scam that resulted
7 in a resident losing \$40,000.

8
9 Mr. Battavio summarized the fire and EMS calls in East Goshen over the past month,
10 as outlined in the Fire Company reports. He also noted that there was a drowning in
11 Franklin Village.

12
13 **Approval of Minutes of August 11, 2020**

14 David made a motion to approve the minutes of August 11, 2020 as corrected.
15 Michele seconded. The motion passed 5-0.

16
17 **Approval of Treasurer's Reports of August 13, 2020**

18 David made a motion to accept the receipts and approve the expenditures as presented in
19 the Expenditure Register and as summarized in the August 13, 2020, Treasurer's Reports.
20 Mike seconded. The motion passed 5-0.

21
22 **Update from U.S. Representative Chrissy Houlihan's Office**

23 John Kern, an aide to Representative Houlihan, provided the Board with an overview of
24 the services the Congresswoman's office provides to Township residents. Michele asked
25 about recent legislation about scam phonecalls, to which Mr. Kern agreed to follow up
26 later. Mike asked which committees Rep. Houlihan serves on, to which Mr. Kern
27 responded that she serves on Armed Services, Foreign Affairs, and Small Business.

28
29 **Consider Recommendation on Synthes USA Land Development Application**

30 Mark Gordon provided an overview of Synthes's land development application for a 1,900
31 square foot addition to a finishing plant. He noted that the Planning Commission had
32 unanimously supported the application. Brendan Burke, an attorney representing Synthes,
33 added that it is a straight-forward project with little impact on other projects.

34
35 Mike asked about three items highlighted in the materials, including the pipe size for the
36 stormwater system, the removal of a light in the parking lot, and permission from CTDI
37 for the removal of an outfall structure. Dave Citro, the project engineer, addressed Mike's
38 concerns.

39
40 Marty asked Ernie if he had any concerns about the application, to which Ernie responded
41 that he did not. Marty also asked whether this application was materially different than
42 Synthes's 2017 land development application, to which Dave stated that less impervious
43 coverage is proposed now.

44
45 Michele raised concerns about stormwater, which Mark Gordon addressed. She also asked
46 about debris and dust from the construction site, to which Dave responded that there will

1 be dust controls pursuant to the NPDES permit and that the farm house is located relatively
2 far away from the proposed addition and therefore should not be impacted.

3
4 David made a motion to approve the Land Development application for the Synthes /
5 Jabil Finishing Plant Expansion project dated March 31, 2020 last revised August 14,
6 2020; and grant the waivers requested with the following conditions:

- 7 1. The plan is approved as a Preliminary /Final Land Development Plan.
- 8 2. The Applicant agrees to design and construct the roof top structures in accordance
9 with the Township Zoning Ordinance requirement, §240-19.F(2).
- 10 3. The Applicant shall address all remaining comments outlined in the Township Engineer's
11 review letter dated 8/4/2020 prior to releasing the final plans for recording
- 12 4. The applicant will follow all applicable federal, State and Local laws and secure
13 all proper permits prior to construction of the improvements depicted on the
14 plans.

15
16 Mike seconded. The motion passed 5-0.

17
18 **Consider Recommendation on Variance for 1137 N. Chester Road**

19 Mark Gordon explained that William and Jessica Boyle, 1137 N. Chester Road, would like
20 to build a second story addition above where a deck currently stands. He added that in 2010
21 a variance was granted to allow for the deck, which is 14 feet from the property line. Ms.
22 Boyle noted that she had the support of all of her neighbors.

23
24 Mike indicated that he would take no position and defer on the matter to the Zoning Hearing
25 Board.

26
27 Michele made a motion to support this dimensional variance request to permit a side yard
28 setback of 14 feet for the new addition as depicted in the application for the following
29 reasons:

- 30 1. The dimensional variance relief sought by the applicant will have no adverse
31 effect on the essential character of the neighborhood
- 32 2. The existing home is a nonconforming structure; a condition that was not created
33 by the applicant.
- 34 3. The new addition will not encroach any closer than the existing house does.
- 35 4. An addition cannot be logically accommodated anywhere else on the property
- 36 5. The relief sought is the minimum relief needed to construct the new addition.

37
38 Marty seconded. The motion passed 4-1, with Mike opposed.

39
40 **Consider replacement of MIG Welder**

41 Marty made a motion to approve the expenditure of \$7,957 for the replacement of a
42 MIG Welder. Michele seconded. Mike questioned how long the welder has been out
43 of service, if it was repairable, and if one could be rented until it can be added to the
44 2021 budget. Mark Miller explained that the welder is 20 years old, used daily and is
45 not repairable. Mark added that a welder replacement is in the capital reserve fund,

1 but not for 2020. It was agreed that the useful life of the welder will be changed to
2 12 years. The motion passed 5-0.

3
4 **Consider recommendation on Pipeline Ordinance**

5 David stated that he is opposed to implementing the model ordinances that include
6 setback restrictions based on pipelines. David made a motion not to adopt the model
7 ordinance but instead refer the matter back to the Planning Commission to have
8 them identify uses of existing ordinances and gather input from the Pipeline
9 Taskforce, County Planning Commission and other municipalities. Mike seconded.

10
11 Michele asked if existing properties could be grandfathered in regard to the setback
12 restrictions to which Mark Gordon explained that there is no legal process to do this.
13 Ernie explained that the Planning Commission reviewed the model ordinance. The
14 Commission decided that instead of proposing a new ordinance, they recommended
15 reviewing and amending existing ordinances. The Planning Commission will look at
16 highly populated or sensitive areas near the pipelines.

17
18 Christina asked Ernie if the Planning Commission asked if there was any
19 coordination with CCATO or Chester County Planning Commission for input. Mike
20 suggested that the EGT Planning Commission and staff work with the Chester
21 County Planning Commission. Christina asked if feedback can be acquired from
22 other Townships and suggested talking with the person who wrote the ordinance.

23
24 The motion passed 4-1 with Marty opposed.

25
26 **Consider SWM O&M Agreement for 1439 Heather Lane**

27 David made a motion to authorize the Chairman to execute the stormwater
28 operations and maintenance agreement for 1439 Heather Lane. Michele seconded.
29 The motion passed 5-0.

30
31 **Any Other Matter**

32 Rick reported that Pennoni concluded on the geophysical survey that the data
33 collection methods used were consistent with the standard geophysical professional
34 practices. In addition, the analysis by the authors is reasonable. Rick reported that
35 the Township has not yet received a response from PennDOT regarding the letter
36 that was sent requesting that another study on Boot Road be done by an
37 independent contractor.

38
39 Michele recognized Jason Lang and thanked him for his hard work on the Film
40 Festivals that took place during the week. She explained that dozens of submissions
41 from around the world were received.

42
43 **Letter to Governor Wolf**

44 David explained that there have been several recent pipeline-related events in
45 Chester County including the 8,500-gallon spillage into Marsh Creek Reservoir. The
46 County wrote a letter to Governor Wolf asking for a complete shutdown and

1 revocation of Sunoco's permits. He continued that Uwchlan and Upper Uwchlan
2 wrote similar letters. He stated the Pipeline Task Force would like to ask the East
3 Goshen Township BOS to write a similar supporting letter to Governor Wolf.

4
5 David make a motion to have staff draft a letter to Governor Wolf expressing
6 support for Chester County's actions regarding Sunoco/Energy Transfer. Mike
7 seconded.

8
9 Marty commented that East Goshen Township is further along than other
10 Townships. He would like to see Sunoco finish and leave our Township.

11
12 Caroline Hughes explained the recent events in Chester County that have caused
13 damage over the last 3 weeks. She stated Mariner East construction continues to
14 threaten resources, properties or health and safety daily. On behalf of the Pipeline
15 Taskforce and Sustainability Advisory Committee she asked the Board to call upon
16 Governor Wolf to revoke all of Sunoco's permits.

17
18 The motion passed 4-1 with Marty opposed.

19
20 **PA Small Water and Sewer Grant**

21 Mike announced that the Township has received a grant in the amount of \$152,890
22 to construct a caustic soda conveyance system at the Ridley Creek Sewer Plant. The
23 board thanked the staff and Jon Altshul for the work acquiring this grant.

24
25 **Public Comment**

26 Christina Morley asked if the Public Comment period could be moved to the
27 beginning of the agenda. Marty responded that having the Public Comment at the
28 end of the meeting was a collaborative decision by the Board due to COVID-19. It
29 will be reinstated when the pandemic is over. The Board agreed.

30
31 **Correspondence, Reports of Interest**

32 The Board acknowledged receipt of the August 10, 2020, letter from a resident
33 thanking Mark Miller.

34
35 **Adjournment**

36 There being no further business, Mike made a motion to adjourn at 9:37pm. Michele
37 seconded. The motion passed 5-0.

38
39 Respectfully submitted,
40 *Jon Altshul & Susan D'Amore, Recording Secretaries*

41
42 Attached: August 13, 2020 Treasurer's Reports

TREASURER'S REPORT
RECEIPTS AND BILLS

August 6, 2020 - August 13, 2020

GENERAL FUND

Real Estate Tax	\$4,252.09
Earned Income Tax	\$255,050.50
Local Service Tax	\$48,274.12
Transfer Tax	\$41,199.69
General Fund Interest Earned	-\$103.32
Total Other Revenue	\$11,013.34

Total General Fund Receipts: \$359,686.42

Accounts Payable	\$83,222.19
Electronic Pmts:	
Credit Card	\$4,353.54
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$67,295.20

Total Expenditures: \$154,870.93

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels Receipts:	<u>\$0.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

CAPITAL RESERVE FUND

Receipts	\$440,407.57
Interest Earned	-\$40.00
Total Capital Reserve Fund Receipts:	<u>\$440,367.57</u>

Accounts Payable	\$440,407.57
Total Expenditures:	<u>\$440,407.57</u>

TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Transportation Fund Receipts:	<u>\$0.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

SEWER OPERATING FUND

Receipts	\$94,277.03
Interest Earned	-\$43.34
Total Sewer Operating Fund Receipts:	<u>\$94,233.69</u>

Accounts Payable	\$11,392.98
Electronic Pmts:	
Credit Card	\$2,812.34
Debt Service	\$0.00
Total Expenditures:	<u>\$14,205.32</u>

REFUSE FUND

Receipts	\$23,764.76
Interest Earned	-\$18.34
Total Refuse Fund Receipts:	<u>\$23,746.42</u>

Accounts Payable	\$2,900.87
Credit Card	\$70,023.94
Total Expenditures:	<u>\$72,924.81</u>

BOND FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Bond Fund Receipts:	<u>\$0.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	-\$15.00
Total Sewer Capital Reserve Fund Receipts:	<u>-\$15.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	-\$15.00
Total Operating Reserve Fund Receipts:	<u>-\$15.00</u>

Accounts Payable	\$0.00
Total Expenditures:	<u>\$0.00</u>

1

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: JON ALTSHUL
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: AUGUST 27, 2020

Attached please find the Treasurer's Report for the weeks of August 13, 2020 – August 27, 2020.

Recommended motion: Mr. Chairman, I move that we graciously accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.

**TREASURER'S REPORT
RECEIPTS AND BILLS**

August 13, 2020 - August 27, 2020

GENERAL FUND

Real Estate Tax	\$62,117.49
Earned Income Tax	\$148,500.00
Local Service Tax	\$7,400.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$97,800.72

Total General Fund Receipts: \$315,818.21

Accounts Payable	\$39,033.98
Electronic Pmts:	
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$5,334.22
Payroll	\$134,237.28

Total Expenditures: \$178,605.48

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

CAPITAL RESERVE FUND

Receipts	\$90,000.00
Interest Earned	\$0.00
Total Capital Reserve Fund Receipts:	\$90,000.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Transportation Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

SEWER OPERATING FUND

Receipts	\$262,943.95
Interest Earned	\$0.00

Total Sewer Operating Fund Receipts: \$262,943.95

Accounts Payable	\$164,132.44
Electronic Pmts:	
Credit Card	\$0.00
Debt Service	\$24,143.01
Total Expenditures:	\$188,275.45

REFUSE FUND

Receipts	\$73,050.69
Interest Earned	\$0.00
Total Refuse Fund Receipts:	\$73,050.69

Accounts Payable	\$23,561.38
Credit Card	\$0.00
Total Expenditures:	\$23,561.38

BOND FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Bond Fund Receipts:	\$0.00

Accounts Payable	\$240.00
Total Expenditures:	\$240.00

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Sewer Capital Reserve Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Operating Reserve Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

EAST GOSHEN TOWNSHIP
MONTHLY DEBT PAYMENT BREAKDOWN
August 25, 2020

GENERAL FUND:

Interest payment	Principal payment	Year of Issuance	Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$5,251.02	\$0.00	2003	Multi purpose 9 projects	\$5,500,000.00	\$1,462,000.00	2023
\$83.20	\$0.00	2000	Spray Irrigation	\$287,000.00	24,000.00	2021
\$0.00	\$0.00	2017	G Playground , Dams, & Paoli Pike Trail	\$5,310,000.00	\$5,300,000.00	2037

SEWER FUND:

Interest payment	Principal payment		Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$19,295.10	\$0.00	2008	RCSTP Expansion	\$9,500,000	\$5,847,000.00	2032
\$4,847.91	\$0.00	2013	Diversion Projects	\$2,500,000	\$1,908,000.00	2033
\$0.00	\$0.00	2017	S West Goshen STP	\$2,840,000	\$2,705,000.00	2037

Report Date 08/24/20

Expenditures Register
GL-2008-75184

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01 GENERAL FUND										
375				PA DEPT. OF LABOR & INDUSTRY						
62917	1	01413	3000	GENERAL EXPENSE	081720	08/24/20		08/24/20		103.63
				PA UCC CERTIFICATION RENEWAL FEE						
										103.63
										103.63
										103.63
										0 Printed, totaling 103.63

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	103.63	GENERAL FUND
		103.63	

PERIOD SUMMARY

Period	Amount
2008	103.63
	103.63

Legend:
Expenditures Register Spooling to Windows Printers
Print those ready to pay
Sorting by vendor
Printing for GL Period 2008
Doing a page break
Archiving to Expenditures Register-2008.txt
MARPO5 run by BARBARA 2 : 42 PM

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01 GENERAL FUND										
4370	62924	1	01367	3020	ANDRUS, ELIJAH TRIPS REFUND FOR FALL BALTIMORE TRIP	082420	08/27/20	08/27/20		90.00
										90.00
2898	62927	1	01454	3711	AQUASCAPES UNLIMITED POND TREATMENT POND SERVICE - MARY DELL 8/13	3580	08/27/20	08/27/20		289.00
										289.00
3832	62928	1	01430	2330	BAILLIE FABRICATING & WELDING INC. VEHICLE MAINT AND REPAIR TRAILER JACK REPAIR	12067	08/27/20	08/27/20		411.37
										411.37
168	62933	1	01454	2000	BRANDYWINE FLAGS MAINTENANCE SUPPLIES 2 CUSTOM FLAGS FOR PARK	072820-2634	08/27/20	08/27/20		280.00
										280.00
2695	62934	1	01454	3000	BRICKHOUSE ENVIRONMENTAL GENERAL EXPENSE BALANCE DUE WATER SAMPLING - 3/2020	3036 & 3406	08/27/20	08/27/20		316.91
	62934	2	01454	3000	GENERAL EXPENSE PROF.SERV. WATER SAMPLING -7/2020	3036 & 3406	08/27/20	08/27/20		1,204.47
										1,521.38
4244	62935	1	01367	3020	BROWN, PATTI TRIPS REFUND FOR FALL NYC TRIP	082420	08/27/20	08/27/20		45.00
										45.00
197	62938	1	01404	3140	BUCKLEY BRION MCGUIRE & MORRIS LEGAL - ADMIN LEGAL SERVICE - 6/29/20 - 7/21/20	22977	08/27/20	08/27/20		2,222.60
	62938	2	01414	3110	LEGAL - CODES LEGAL SERVICE - 6/29/20 - 7/21/20	22977	08/27/20	08/27/20		460.00
										2,682.60

BATCH 2 OF 3

PAGE 2

[illegible]

Report Date 08/27/20

Expenditures Register
GL-2008-75291

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
4136	62948	1	01401 3210	FIRSTNET - #287290606505 COMMUNICATION EXPENSE JULY 2020	505X08082020	08/27/20		08/27/20		928.86
										928.86
4137	62949	1	01401 3210	FIRSTNET - #287290608802 COMMUNICATION EXPENSE JULY 2020	802X08082020	08/27/20		08/27/20		619.04
1876	62950	1	01438 3840	FOLEY INC. EQUIPMENT RENTAL COMPACT TRACK LOADER RENTAL 7/13-8/ 10/20	A6903801	08/27/20		08/27/20		1,543.00
	62950	2	01436 3840	STORMWATER EQUIPMENT RENTAL COMPACT TRACK LOADER RENTAL 7/13-8/ 10/20	A6903801	08/27/20		08/27/20		1,543.00
	62951	1	01438 3840	EQUIPMENT RENTAL EXCAVATOR, COUPLER & KLAU RENTAL 7/23/20	A6930801	08/27/20		08/27/20		599.63
	62951	2	01436 3840	STORMWATER EQUIPMENT RENTAL EXCAVATOR, COUPLER & KLAU RENTAL 7/23/20	A6930801	08/27/20		08/27/20		599.63
										4,285.26
3131	62952	1	01401 3840	GREAT AMERICA FINANCIAL SERVICES RENTAL OF EQUIP. -OFFICE AUG. 2020- LANIER MP COPIER C6004ex	27607508	08/27/20		08/27/20		160.00
										160.00
627	62953	1	01438 2450	HIGHWAY MATERIALS INC. MATERIALS & SUPPLIES-HIGHWAYS 5.99 TONS 19mm, 0.3<3 B & 46.13 TONS 25mm, 0.3<3 C BASE REPAIR - IVY LN.	176991	08/27/20		08/27/20		2,158.98
										2,158.98
638	62954	1	01437 2460	HOME DEPOT CREDIT SERVICES GENERAL EXPENSE - SHOP TAPCON HEX HEADS, SCREWS, KNOBS & HOSE MENDERS	081320	08/27/20		08/27/20		141.92
	62954	2	01438 2460	TREE REMOVAL PROPANE TANKS	081320	08/27/20		08/27/20		62.91
										204.83

EXCAVATORS

IVY LN
TAYLOR AVE
ENTERPRISE DR

STORMSEWER REPAIR

619.04

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
719				KEEN COMPRESSED GAS COMPANY						
	62955	1	01437	2460 GENERAL EXPENSE - SHOP 100 CF ARGON CYLINDER	72041686	08/27/20		08/27/20		63.00
										63.00
4372				LANDESBERG, PAULA						
	62956	1	01367	3020 TRIPS REFUND RE: BALTIMORE FALL TRIP	082420	08/27/20		08/27/20		45.00
										45.00
3990				LANGS LAWN CARE & TREECARE						
	62957	1	01409	3740 TWP. BLDG. - MAINT & REPAIRS LAWN SERVICE - TWP.	3030952	08/27/20		08/27/20		299.00
										299.00
4373				LI, HOI HONG						
	62958	1	01367	3020 TRIPS REFUND RE: CANCELED BALTIMORE TRIP	082420	08/27/20		08/27/20		180.00
										180.00
2861				LITTLE INC., ROBERT E.						
	62959	1	01430	2330 VEHICLE MAINT AND REPAIR SNAP RING, DOWEL, WASHERS, BALL BEARINGS, SPACERS & BRACKET	03-755266	08/27/20		08/27/20		502.03
										502.03
1817				LOWES BUSINESS ACCOUNT/GECF						
	62960	1	01436	2450 STORMWATER MATERIALS & SUPPLIES SHEETING & COARSE DRAWN SCREENING - DICKEN'S CURB	081720	08/27/20		08/27/20		282.50
	62960	2	01437	2460 GENERAL EXPENSE - SHOP RUP 1.25 GAL REFILL & 100' SPEEDLINE REEL	081720	08/27/20		08/27/20		127.13
										409.63
887				MODERN GROUP LTD.						
	62961	1	01430	2330 VEHICLE MAINT AND REPAIR YALE CHOOKS & WINCH ROPE	PSI250698	08/27/20		08/27/20		455.00
										455.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2693				MULCH & MORE						
	62962	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS 4 CYDS BLACK DYED MULCH - FOX GLOVE	81568	08/27/20		08/27/20		121.00
										121.00
1641				NAPA AUTO PARTS						
	62964	1	01430 2330	VEHICLE MAINT AND REPAIR DROP CORD REEL	2-819525	08/27/20		08/27/20		228.21
	62965	1	01430 2330	VEHICLE MAINT AND REPAIR OEM REPLACEMENT	2-818735	08/27/20		08/27/20		76.68
	62966	1	01430 2330	VEHICLE MAINT AND REPAIR OIL & AIR FILTERS	2-818756	08/27/20		08/27/20		48.30
	62967	1	01430 2330	VEHICLE MAINT AND REPAIR FHP/ BELT	2-819303	08/27/20		08/27/20		9.82
	62968	1	01430 2330	VEHICLE MAINT AND REPAIR FHP/ BELT	2-819299	08/27/20		08/27/20		9.82
										372.83
3679				NETCARRIER TELECOM INC. 67846						
	62972	1	01401 3210	COMMUNICATION EXPENSE 8/1/20 - 8/31/20	665960	08/27/20		08/27/20		470.97
										470.97
3548				OFFICE BASICS						
	62977	1	01401 2100	MATERIALS & SUPPLIES PRINT CARTRIDGES	I-1569860	08/27/20		08/27/20		257.54
	62978	1	01401 2100	MATERIALS & SUPPLIES PRINT CARTRIDGES	I-1574763	08/27/20		08/27/20		315.00
										572.54
1554				OFFICE DEPOT						
	62975	1	01401 2100	MATERIALS & SUPPLIES HP TONER	111550441001	08/27/20		08/27/20		78.61
	62976	1	01401 2100	MATERIALS & SUPPLIES DISINFECTING WIPES, RUBBERBANDS, ENVELOPES, & TONER	112968957001	08/27/20		08/27/20		302.91
										381.52
1022				PATTERSON, MICHAEL J.						
	62980	1	01454 3740	EQUIPMENT MAINT. & REPAIR REMOVE & REPLACE RAILING POSTS & PLANK FLOORING	082620	08/27/20		08/27/20		1,742.50
										1,742.50

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01 GENERAL FUND										
1555				PECO - 45168-01609						
	62981	1	01409 3840	DISTRICT COURT EXPENSES	081920	08/27/20		08/27/20		30.39
				45168-01609 7/20 - 8/18/20 GAS-DC						
	62981	2	01409 3605	PW BLDG - FUEL,LIGHT,SEWER & WATER	081920	08/27/20		08/27/20		535.40
				45168-01609 7/20 - 8/18/20 ELEC-PW						
										565.79
2592				PECO - 45951-30004						
	62982	1	01454 3600	UTILITIES	081920	08/27/20		08/27/20		36.09
				45951-30004 7/20-8/18/20 RESTROOMS						
										36.09
4374				PERKINS, SHELLY						
	62983	1	01367 3020	TRIPS	082420	08/27/20		08/27/20		90.00
				REFUND RE: CANCELED BALTIMORE TRIP						
										90.00
4375				RACCIO, LIBBY						
	62984	1	01367 3020	TRIPS	082420	08/27/20		08/27/20		45.00
				REFUND RE: CANCELED BALTIMORE TRIP						
										45.00
1212				SAYRE INC., G.L.						
	62985	1	01430 2330	VEHICLE MAINT AND REPAIR	1-202330091	08/27/20		08/27/20		127.48
				FLOORCOVER MAT & JUMPSTART CONNECT.						
										127.48
4376				SCOTT, DONALD						
	62986	1	01367 3020	TRIPS	082420	08/27/20		08/27/20		45.00
				REFUND FOR CANCELED BALTIMORE TRIP						
	62986	2	01367 3020	TRIPS	082420	08/27/20		08/27/20		45.00
				REFUND RE: CANCELED NYC TRIP						
										90.00
3233				SENN TRUCKING, RICHARD L.						
	62987	1	01436 3840	STORMWATER EQUIPMENT RENTAL	2765	08/27/20		08/27/20		520.00
				PICK-UP AND RETURN CRUSHER						
	62987	2	01438 3840	EQUIPMENT RENTAL	2765	08/27/20		08/27/20		520.00
				PICK-UP AND RETURN CRUSHER						
										1,040.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
3834				STANDARD INSURANCE CO., THE						
	62990	1	01486 1560	HEALTH, ACCID. & LIFE SEPTEMBER 2020 PREMIUM	081820	08/27/20		08/27/20		3,682.24
	62990	2	01213 1010	VOL. LIFE INSURANCE W/H SEPTEMBER 2020 PREMIUM	081820	08/27/20		08/27/20		143.91
										3,826.15
4377				STOPPA, TARA						
	62991	1	01367 3020	TRIPS REFUND - CANCELATION BALTIMORE TRIP	082420	08/27/20		08/27/20		45.00
										45.00
3120				STTC SERVICE TIRE TRUCK CTRS INC.						
	62992	1	01430 2330	VEHICLE MAINT AND REPAIR 4 COOPER TIRES #3	708680-17	08/27/20		08/27/20		1,062.44
	62993	1	01430 2330	VEHICLE MAINT AND REPAIR 6 GOODYEAR TIRES	711465-17	08/27/20		08/27/20		1,224.06
										2,286.50
1342				TMACC						
	62994	1	01401 3000	GENERAL EXPENSE TMACC ANNUAL MEMBERSHIP 2020	9875728	08/27/20		08/27/20		1,200.00
										1,200.00
4378				TOWARNICKI, PAUL						
	62995	1	01367 3020	TRIPS REFUND-FALL NYC & BALTIMORE TRIPS	082420	08/27/20		08/27/20		90.00
										90.00
1423				VIMCO						
	62996	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS CURB PINS	654661	08/27/20		08/27/20		275.00
										275.00
1727				WEAVER MULCH LLC						
	62997	1	01454 3708	BUTTERFLY GARDEN 16 CYDS SAFE COVER MULCH	504014	08/27/20		08/27/20		344.00
										344.00

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Expenditures Register

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05 SEWER OPERATING										
3675				NETCARRIER TELECOM INC. 67889						
	62970	1	05420 3602	C.C. COLLECTION -UTILITIES 8/1/20 - 8/31/20	665965	08/27/20		08/27/20		50.51
										50.51
3676				NETCARRIER TELECOM INC. 67890						
	62973	1	05422 3600	R.C STP -UTILITIES 8/1/20 - 8/31/20	665966	08/27/20		08/27/20		50.51
										50.51
3677				NETCARRIER TELECOM INC. 67887						
	62969	1	05420 3602	C.C. COLLECTION -UTILITIES 8/1/20 - 8/31/20	665963	08/27/20		08/27/20		50.66
										50.66
3678				NETCARRIER TELECOM INC. 67888						
	62974	1	05420 3603	ASHBRIDGE - UTILITIES 8/1/20 - 8/31/20	665964	08/27/20		08/27/20		50.77
										50.77
3725				NETCARRIER TELECOM INC. 68255						
	62971	1	05420 3604	MILL VAL./BARKWAY UTILITIES 8/1/20 - 8/31/20	666115	08/27/20		08/27/20		51.85
										51.85
2121				SHERWIN-WILLIAMS CO.						
	62988	1	05422 3701	R.C. COLLEC.-MAINT.& REPR SELF CLEANING ACRYLIC COATING - HM PUMP STATION	2532-2	08/27/20		08/27/20		310.90
	62989	1	05422 3701	R.C. COLLEC.-MAINT.& REPR PAINT BRUSHES	2809-04	08/27/20		08/27/20		65.95
										376.85
1431				WEST GOSHEN TOWNSHIP						
	62999	1	05420 3850	C.C. WEST GOSHEN OPER/MAINT QTR.2 2020 OPERATION & MAINTENANCE	EG-2-2020-O&M	08/27/20		08/27/20		143,805.75
										143,805.75

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Expenditures Register

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
07 MUNICIPAL AUTHORITY										
293				COLONIAL ELECTRIC SUPPLY						
63007	1	07429	1503	HERSHEYS MILL PUMP STATION CAPITAL ELECTRICAL SUPPLIES- HM GENERATOR	13568609	08/27/20		08/27/20		2,448.97
										2,448.97
638				HOME DEPOT CREDIT SERVICES						
62954	3	07429	1505	RCSTP CAPITAL BITS & ANCHORS - RCSTP GENERATOR	081320	08/27/20		08/27/20		366.61
										366.61
1983				YALE ELECTRIC SUPPLY CO						
63003	1	07429	1503	HERSHEYS MILL PUMP STATION CAPITAL ELECTRICAL SUPPLIES- HM GENERATOR	S116152993.001	08/27/20		08/27/20		377.90
63004	1	07429	1503	HERSHEYS MILL PUMP STATION CAPITAL ELECTRICAL SUPPLIES- HM GENERATOR	S116183283.001	08/27/20		08/27/20		1,180.25
63005	1	07429	1503	HERSHEYS MILL PUMP STATION CAPITAL ELECTRICAL SUPPLIES- HM GENERATOR	S116189197.001	08/27/20		08/27/20		272.86
63006	1	07429	1503	HERSHEYS MILL PUMP STATION CAPITAL ELECTRICAL SUPPLIES- HM GENERATOR	S116179616.001	08/27/20		08/27/20		440.95
										2,271.96

Report Date 08/27/20

Expenditures Register
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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
08 BOND FUNDS (CAPITAL PROJECTS)										
197				BUCKLEY BRION MCGUIRE & MORRIS						
62937	1	08459	6000	MISC TRAIL EXPENSES	22997	08/27/20		08/27/20		240.00
				LEGAL SERVICE - PAOLI PK.TR. 6/29-7/15/20						
										240.00
										198,282.84
										0 Printed, totaling 198,282.84

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	30,951.32	GENERAL FUND
05	05	161,334.82	SEWER OPERATING
06	06	669.16	REFUSE
07	07	5,087.54	MUNICIPAL AUTHORITY
08	08	240.00	BOND FUNDS (CAPITAL PROJECTS)
		198,282.84	

PERIOD SUMMARY

Period	Amount
2008	198,282.84
	198,282.84

Legend:

Expenditures Register Spooling to Windows Printers

Print those ready to pay

Sorting by vendor

Printing for GL Period 2008

Doing a page break

Creating a CSV File

Archiving to Expenditures Register-2008.txt

MARPO5 run by BARBARA 3 : 43 PM

Report Date 08/27/20

Procurement Card Entries

PAGE 1

MARF17 run by BARBARA

4 : 25 PM

Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Src	Trx #	#	U
2008			CREDIT CARD PAYMENT									
	01401	3400	NOTICE - PIPELINE TASKFORCE	2226	21ST CENT.MEDIA NEWS #884433	2037625	08/06/20	103.60	PC	75292	1	
	01438	2450	CONSTRUCTION PORTABLE TOILETS 8/31	3140	ACE PORTABLES INC.	165681	08/01/20	110.00	PC	75292	2	
	05422	3701	STAND BY TIME - JULY 2020	4045	ACE DISPOSAL CORPORATION	164821	08/03/20	150.00	PC	75292	3	
	06427	4502	WEEK 7/23/20 -7/31/20	241	C.C. SOLID WASTE AUTHORITY	57757-R	07/31/20	6,108.65	PC	75292	4	
	05422	4502	WEEK 7/23/20 -7/31/20	241	C.C. SOLID WASTE AUTHORITY	57757-S	07/31/20	462.30	PC	75292	5	
	06427	4502	WEEK 8/01/20 -8/07/20	241	C.C. SOLID WASTE AUTHORITY	57830-R	08/07/20	6,797.58	PC	75292	6	
	05422	4502	WEEK 8/01/20 -8/07/20	241	C.C. SOLID WASTE AUTHORITY	57830-S	08/07/20	495.42	PC	75292	7	
	06427	4502	WEEK 8/08/20 -8/15/20	241	C.C. SOLID WASTE AUTHORITY	57899-R	08/15/20	9,240.71	PC	75292	8	
	05422	4502	WEEK 8/08/20 -8/15/20	241	C.C. SOLID WASTE AUTHORITY	57899-S	08/15/20	385.02	PC	75292	9	
	01430	2330	COTTER PINS FITTINGS,TUBING & DISCS	2442	KENT AUTOMOTIVE	9307760675	07/30/20	800.76	PC	75292	10	
	01430	2330	WIRE HARNESSWRAP & WIRE LOOM	2442	KENT AUTOMOTIVE	9307770743	08/05/20	161.47	PC	75292	11	
	01430	2320	454.8 GALS. GASOLINE	1161	REILLY & SONS INC	190539-530	08/05/20	718.58	PC	75292	12	
	01430	2320	565.0 GALS. DIESEL	1161	REILLY & SONS INC	190540-531	08/05/20	876.88	PC	75292	13	
	01430	2320	800.2 GALS. DIESEL	1161	REILLY & SONS INC	190831-531	08/12/20	1,227.51	PC	75292	14	
	05422	3601	8/7/20 - 9/6/20	2439	VERIZON -7041	6524805-080620	08/06/20	230.61	PC	75292	15	
	01409	3605	8/15/20 - 9/14/20	2273	VERIZON - 0527	7504491-081420	08/14/20	211.61	PC	75292	16	
	01409	3840	8/16/20 - 9/15/20	2868	VERIZON-1420	7504490-081520	08/15/20	83.66	PC	75292	17	

28,164.36

28,164.36

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	4,294.07		GENERAL FUND Expense Account
01107-1010		4,294.07	GENERAL FUND Bank Account
054XX-XXXX	1,723.35		SEWER OPERATING Expense Account
05100-1005		1,723.35	SEWER OPERATING Bank Account
064XX-XXXX	22,146.94		REFUSE Expense Account
06100-1005		22,146.94	REFUSE Bank Account

PLGIT 1107.1010

DATE	DESCRIPTION	TOTAL	1116.1000	1401.2600	1401.3000	1401.3070	1401.3210	1407.2130	1413.3720	1430.2330	1437.2460	1452.2000	1452.3601	1454.3000	1454.3740	1487.1910
			5422.3700													
	RICK SMITH															
6/30/2020	Zoom 6/30-7/29/20	14.99					14.99									
7/1/2020	Uniform Construction - Permit Fees 2/2020	1,098.00							1,098.00							
7/3/2020	AMAZON - Powdered Drink Sticks - PW	82.19									82.19					
7/8/2020	APPLE.COM - iCloud	0.99						0.99								
7/8/2020	PSATS - Virtual Conference - M.Gordon	99.00				99.00										
7/10/2020	B&H Photo - Back-up Battery	156.45						156.45								
7/14/2020	Logmein - GOTOMYPC	124.50						124.50								
7/14/2020	Logmein - GOTOMYPC - refund	-124.50						-124.50								
7/15/2020	Zoom 7/15-7/29/20 less credit	7.49					7.49									
7/16/2020	21 CENTURY NEWSPAPERS - Daily Local News	130.00			130.00											
7/19/2020	Apple.com - to be reimbursed	1.05			1.05											
7/20/2020	B&H Photo - printer for Lynn W.	295.71		295.71												
7/24/2020	APPLE.COM - iCloud	0.99						0.99								
		\$1,886.86														
	MARK MILLER															
6/29/2020	SP WEATHERFLOW - Weather measuring	329.00	329.00													
6/29/2020	SQ JSR DETAILING - Tint Windows - 2 Peterbilt dumps	265.00								265.00						
6/30/2020	SUMMIT SIGN & SAFETY - PW supplies	205.89									205.89					
7/6/2020	HEADLIGHT REVOLUTION - LED Bulbs #9	148.40								148.40						
7/8/2020	SQ JSR DETAILING - Tint Windows - F550	159.00								159.00						
7/22/2020	MOULTRIE MOBILE - Park Cameras	42.38													42.38	
7/23/2020	WEAVER'S STORES - Boots - replacements	369.85														369.85
		\$1,519.52														
	JASON LANG															
6/27/2020	ETSY.COM - Yard sign/plaque - Boy Scout project	58.25												58.25		
6/29/2020	GIANT - Summer camp - Ice Cream & popsicles	53.93										53.93				
7/1/2020	HOME DEPOT - Summer camp - sponge	7.88										7.88				
7/8/2020	GIANT - Summer camp - bags of ice	9.76										9.76				
7/9/2020	GIANT - Summer camp - Ice Cream & Capri Sun	37.94										37.94				
7/14/2020	GIANT - Summer camp - Ice Cream & Capri Sun	40.94										40.94				
7/16/2020	PICKLEBALL.COM - Replacement net	94.00											94.00			
7/21/2020	GIANT - Summer camp - Capri Sun & Ice	63.28										63.28				
7/22/2020	GIANT - Summer camp - Capri Sun & Ice	31.77										31.77				
7/23/2020	GIANT - Ice Cream Sandwiches, gator aid & cooler	45.41										45.41				
		\$443.16														
	GRAND TOTAL	3,849.54	329.00	295.71	131.05	99.00	22.48	158.43	1,098.00	572.40	288.08	290.91	94.00	58.25	42.38	369.85

J/E's made

X

Add to Master Cred.Card List

X

\$329.00 05 to reimburse 01 for 05 Credit Card Expense

X

3,849.54

ACH DEBITS TO GENERAL FUNDS

EXPENSE REPORT

Attachment 2 OF 2

Meeting Date

9/1/2020

8/1/20 -8/31/20

01 TRX#	Amount Charged	Date	Name	Description
75182	\$30.00	8/24/2020	AUTHNET FEES	July 2020 CRED.CARD BANK CHARGES
75183	\$134.42	8/24/2020	BANKCARD FEES	July 2020 CRED.CARD BANK CHARGES
	164.42			
05 TRX#				
74962	\$350.00	8/6/2020	REIMBURSMENT of BANK FEE	July 2020 LOCK BOX FEE
75180	\$395.27	8/24/2020	REIMBURSMENT of Credit Card Fee	July 2020 Paymentus
	745.27			
06 TRX#				
74963	\$350.00	8/6/2020	REIMBURSMENT BANK FEE	July 2020 LOCK BOX FEE
75181	\$395.28	8/24/2020	REIMBURSMENT of Credit Card Fee	July 2020 Paymentus
	745.28			
	\$ 1,654.97			

COMPLIANCE AUDIT

Goshen Volunteer Firemen's Relief Association Incorporated

Chester County, Pennsylvania

For the Period

January 1, 2018 to December 31, 2019

August 2020



Commonwealth of Pennsylvania
Department of the Auditor General

Eugene A. DePasquale • Auditor General



**Commonwealth of Pennsylvania
Department of the Auditor General
Harrisburg, PA 17120-0018
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www.PaAuditor.gov**

**EUGENE A. DePASQUALE
AUDITOR GENERAL**

Mr. Ted Harrison, IV, President
Goshen Volunteer Firemen's Relief
Association Incorporated
Chester County

We have conducted a compliance audit of the Goshen Volunteer Firemen's Relief Association Incorporated (relief association) pursuant to authority derived from Article VIII, Section 10 of the Constitution of the Commonwealth of Pennsylvania, Section 403 of The Fiscal Code, Act of April 9, 1929, (P.L. 343, No. 176), and mandated by the Volunteer Firefighters' Relief Association Act, as consolidated by the Act of November 23, 2010 (P.L. 1181, No. 118), at 35 Pa.C.S. § 7411 *et seq.*, for the period January 1, 2018 to December 31, 2019.

The objective of the audit was to determine if the relief association complied with applicable state laws, contracts, bylaws, and administrative procedures as they relate to the receipt of state aid and the expenditure of relief association funds. Our audit was limited to the areas related to the objective identified above and was not, nor was it required to be, conducted in accordance with Government Auditing Standards issued by the Comptroller General of the United States.

Relief association officers are responsible for establishing and maintaining effective internal controls to provide reasonable assurance that the relief association's administration of state aid and accumulated relief funds complies with applicable state laws, contracts, bylaws, and administrative procedures, including the safeguarding of assets. Relief association officers are responsible for complying with applicable state laws, contracts, bylaws, and administrative procedures. It is our responsibility to perform procedures to obtain sufficient, appropriate evidence to the extent necessary to satisfy the audit objective. We believe that our audit provides a reasonable basis for our conclusions.

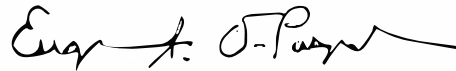
Due to a stay at home order issued by the Governor of the Commonwealth of Pennsylvania during the COVID-19 pandemic, we were unable to observe any of the relief association's equipment to verify its existence.

Based on our audit procedures, we conclude that, except for the effects, if any, of the matter described in the preceding paragraph, for the period January 1, 2018 to December 31, 2019, the relief association, in all significant respects, complied with applicable state laws, contracts, bylaws, and administrative procedures as they relate to the receipt of state aid and the expenditure of relief association funds, except as noted in the finding below and discussed later in this report.

Finding – Unauthorized Expenditures

The contents of this report were discussed with the management of the relief association and where appropriate, their response has been included in the report. We would like to thank the relief association officials for the cooperation extended to us during the conduct of the audit.

August 18, 2020

A handwritten signature in black ink, appearing to read "Eugene A. DePasquale", with a stylized flourish at the end.

EUGENE A. DEPASQUALE
Auditor General

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BACKGROUND

Pursuant to Article VIII, Section 10 of the Constitution of the Commonwealth of Pennsylvania, Section 403 of The Fiscal Code, Act of April 9, 1929, (P.L. 343, No. 176), and the Volunteer Firefighters' Relief Association Act, as consolidated by the Act of November 23, 2010, (P.L. 1181, No. 118), at 35 Pa.C.S. § 7411 *et seq.*, the Department of the Auditor General's duty is to audit the accounts and records of every volunteer firefighters' relief association to determine that funds received under the Foreign Fire Insurance Tax Distribution Law, Act of December 18, 1984, (P.L. 1005, No. 205), as amended, 53 P.S. § 895.701 *et seq.* (commonly referred to as Act 205), are properly expended.

The relief association is a charitable organization that was formed primarily to afford financial protection to volunteer firefighters and to encourage individuals to participate in volunteer fire service.

Act 118 governs the overall operation of volunteer firefighters' relief associations. Relief association bylaws define the specific operational procedures by which relief associations conduct business. To fulfill its primary purpose, Act 118 authorizes specific types of expenditures and prescribes appropriate volunteer firefighters' relief association investment options. Within the parameters established by Act 118, it is the responsibility of relief associations to choose investments in a proper and prudent manner.

Volunteer firefighters' relief associations receive public tax monies, and the association officers therefore have a responsibility to the public to conduct the association's financial affairs in a businesslike manner and to maintain sufficient financial records to support the propriety of all association transactions. Volunteer firefighters' relief association officers are also responsible for ensuring that the association operates in accordance with applicable state laws, contracts, bylaws and administrative procedures.

Act 205 sets forth the computation of the Foreign Fire Insurance Tax Distribution paid to each applicable municipality throughout the Commonwealth of Pennsylvania. The amount of the distribution is based upon the population of each municipality and the market value of real estate within the municipality. Upon receipt of this distribution, the municipality must allocate the funds to the volunteer firefighters' relief association of the fire service organization or fire service organizations that is or are recognized as providing the service to the municipality.

The relief association was allocated state aid from the following municipalities:

<u>Municipality</u>	<u>County</u>	<u>2018</u>	<u>2019</u>
East Goshen Township	Chester	\$98,553	\$107,089
West Goshen Township	Chester	\$89,708	\$ 99,189
Westtown Township	Chester	\$39,544	\$ 43,300
Willistown Township	Chester	\$19,966	\$ 21,614

BACKGROUND – (Continued)

Based on the relief association's records, its total cash and investments as of December 31, 2019 were \$1,451,390, as illustrated below:

Cash	\$ 257,965
Fair Value of Investments	<u>1,193,425</u>
Total Cash and Investments	<u>\$ 1,451,390</u>

Based on the relief association's records, its total expenditures for the period January 1, 2018 to December 31, 2019 were \$587,007, as noted below. The accuracy of these expenditures was evaluated as part of the Department's audit to conclude on the relief association's compliance with applicable state laws, contracts, bylaws, and administrative procedures as they relate to the receipt of state aid and the expenditure of relief association funds.¹ **The scope of the Department's audit does not include the issuance of an opinion on the accuracy of these amounts.**

Expenditures:

Benefit Services:	
Insurance premiums	\$ 273,714
Relief benefits	<u>36,824</u>
Total Benefit Services	<u>\$ 310,538</u>
Fire Services:	
Equipment purchased	\$ 136,688
Equipment maintenance	59,522
Training expenses	58,111
Fire prevention materials	<u>16,058</u>
Total Fire Services	<u>\$ 270,379</u>
Administrative Services:	
Other administrative expenses	\$ 4,707
Bond premiums	<u>624</u>
Total Administrative Services	<u>\$ 5,331</u>
Other Expenditures	
Unauthorized Expenditures	<u>\$ 759</u>
Total Expenditures	<u>\$ 587,007</u>

¹ Accuracy was evaluated for a selection of transactions based on dollar amount, category, and/or random selection.

BACKGROUND – (Continued)

The volunteer firefighters' relief association and the affiliated fire service organization are separate, legal entities. The relief association is affiliated with the following fire service organization:

Goshen Fire Company

GOSHEN VOLUNTEER FIREMEN'S RELIEF ASSOCIATION INCORPORATED
FINDING AND RECOMMENDATION

Finding – Unauthorized Expenditures

Condition: The relief association expended funds for the following items during the current audit period that are not authorized by Act 118:

Date	Check No.	Description	Amount
03/05/18	7331	Training for career (paid) firefighters	\$ 130
03/21/18	7341	Physical for career (paid) firefighters	294
02/25/19	7533	Training for career (paid) firefighters	325
12/02/19	7659	Training for career (paid) firefighters	10
Total			<u>\$ 759</u>

Criteria: Section 7416(f) of Act 118 states:

The funds of any volunteer firefighters' relief association may be spent:

- (1) To pay for such normal and reasonable running expenses as may be appropriate to the businesslike conduct of the affairs of the association, including legal fees, rental or purchase of offices, payment of reasonable compensation of employees and purchase of office equipment and supplies.
- (10) To pay reasonable expenses actually and necessarily incurred for attending bona fide firefighters' training schools.
- (11) To purchase safeguards for preserving life, health and safety of volunteer firefighters to ensure their availability to participate in the volunteer fire service.

Costs associated with training of or physicals for career (paid) firefighters do not qualify as authorized volunteer firefighters' relief association expenditures; consequently, these disbursements are not authorized under Act 118.

Cause: Relief association officials indicated that they were unaware that the aforementioned expenditures were not authorized by Act 118.

Effect: As a result of these improper expenditures, relief association funds were not available for investment purposes, or to pay for expenditures authorized by Act 118.

GOSHEN VOLUNTEER FIREMEN'S RELIEF ASSOCIATION INCORPORATED
FINDING AND RECOMMENDATION

Finding – (Continued)

Recommendation: We recommend that the relief association be reimbursed \$759 for the unauthorized expenditures and that relief association officials become familiar with Section 7416(f) of Act 118 to aid them in determining the propriety of future expenditures. For further guidance, please refer to the Auditor General's publication, MANAGEMENT GUIDELINES FOR VOLUNTEER FIREFIGHTERS' RELIEF ASSOCIATIONS.

Management's Response: Relief association management agreed with the finding as presented at the audit exit conference and, as a result of our audit, the affiliated fire company reimbursed the relief association \$759 for the unauthorized expenditures on August 11, 2020.

Auditor's Conclusion: We reviewed documentation verifying that the reimbursement of \$759 was received. Compliance for expenditures made during the next audit period will be subject to verification through our next audit.

GOSHEN VOLUNTEER FIREMEN'S RELIEF ASSOCIATION INCORPORATED
REPORT DISTRIBUTION LIST

This report was initially distributed to the following:

The Honorable Tom W. Wolf
Governor
Commonwealth of Pennsylvania

Goshen Volunteer Firemen's Relief Association Incorporated Governing Body:

Mr. Ted Harrison, IV
President

Mr. Robert Sullivan
Vice President

Mr. Brendan Leardi
Secretary

Mr. Philip Salas
Treasurer

The following municipalities allocated foreign fire insurance tax monies to this relief association and received a copy of this report:

Mr. Louis F. Smith, Jr.
Secretary
East Goshen Township

Mr. Casey Lalonde
Secretary
West Goshen Township

Mr. Robert Pingar
Secretary
Westtown Township

Ms. Sally Slook
Secretary
Wilistown Township

GOSHEN VOLUNTEER FIREMEN'S RELIEF ASSOCIATION INCORPORATED
REPORT DISTRIBUTION LIST

This report is a matter of public record and is available online at www.PaAuditor.gov. Media questions about the report can be directed to the Pennsylvania Department of the Auditor General, Office of Communications, 229 Finance Building, Harrisburg, PA 17120; via email to: news@PaAuditor.gov.

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

August 27, 2020

Dear Property Owner:

The purpose of this letter is to inform you that the **Zoning Hearing Board will conduct an in person public hearing on Wednesday September 30, 2020 at 7:00 P.M.**, at the East Goshen Township Building, 1580 Paoli Pike, West Chester, Pennsylvania 19380. In order to social distance due to COVID -19, the hearing will have to be held in the Public Works Garage.

The East Goshen Township Zoning Hearing Board will conduct a public hearing pursuant to the December 10, 2019 Order of the Honorable Mark L. Tunnell, which remanded the appeal of the Malvern Institute before the Court of Common Pleas of Chester County, Pennsylvania, No. 2019-03106-ZB to the Zoning Hearing Board of East Goshen Township for a hearing, findings and issuance of a decision consistent with the Judge's "Decision Sur Appeal". This decision is available for review on the Township website.

The Court's decision was not clear as to whether the original 2-story building addition, or the optional one story building addition should be approved. **At their public meeting on Tuesday, September 15, 2020, at 7:00 P.M., the Board of Supervisors will discuss this matter, take a position, and forward a recommendation to the Zoning Hearing Board. This meeting will be held virtually via ZOOM video Conf. Call, directions to participate are posted on the homepage of the Township website, www.eastgoshen.org, in the Featured News section.**

If any person who wishes to attend the hearing has a disability and/or requires an auxiliary aid, service or other accommodation to observe or participate in the proceedings, he or she should contact Township staff at (610) 692-7171, to discuss how those needs may be accommodated.

All meetings and hearings are open to the public. Please give me a call at 610-692-7171 or e-mail me at mgordon@eastgoshen.org if you have any questions or need additional information.

Sincerely,


Mark Gordon
Township Zoning Officer

Cc: All ABC's
Brian Nagle, Esq. (VIA EMAIL ONLY)
Mark Thompson, Esq. (VIA EMAIL ONLY)
Kristin Camp, Esq., Solicitor, East Goshen Township (VIA EMAIL ONLY)
John Nagel, Manager, East Whiteland Township (VIA EMAIL ONLY)
Sally Slook, Manager, Willistown Township (VIA EMAIL ONLY)