

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, JULY 21, 2020
FINAL MINUTES**

Note: In light of the Coronavirus pandemic, this was a virtual video-conference meeting conducted via the Zoom platform. In response to media reports about the vulnerability of the Zoom platform, public participation was limited to telephone.

Present: Chairman Marty Shane; Vice-Chairman David Shuey; Members Michele Truitt, Mike Lynch and John Hertzog; Township Manager Rick Smith; Assistant Township Manager and Finance Director Jon Altshul; Christina Morley (Pipeline Task Force); Public Works Director Mark Miller; Leo Sinclair (Conservancy Board); Tom Kilburn and Brian Sweet (Futurist Committee); Fire Marshal Carmen Battavio; Police Chief Brenda Bernot

Call to Order & Pledge of Allegiance

Marty called the meeting to order at 7:00 p.m. and led the pledge of allegiance. David called for a moment of silence in honor of our troops, public health workers and first responders. David also asked those present to remember retired WEGO officer Mark Steuffert, who passed away last week.

Chairman's Report

Marty announced that the meeting was being livestreamed on YouTube. Marty added that the Board met in Executive Session immediately prior to the meeting to discuss a legal matter. David then made a motion to terminate Reger, Rizzo, Darnall as the Township's counsel on pipeline matters, and to appoint Guy Donatelli from Lamb McErlane as a replacement, or, in the event that Mr. Donatelli has a conflict, Mark Freed.

Mr. Sinclair inquired about whether Reger Rizzo had overbilled the Township for its work on the Township's behalf. Jon summarized his July 15, 2020 memo on this issue that was in the public packet, in which staff concluded that Reger Rizzo had not overcharged East Goshen for its work on the Flynn v. Sunoco matter.

Later in the meeting, John confirmed that Mr. Donatelli would represent the Township on the Flynn v. Sunoco matter at an hourly rate of \$170.

Emergency Services Reports

Carmen reported that in June in East Goshen, the Goshen Fire Company responded to 30 fire calls, 12 fire police calls and 169 BLS calls; the Malvern Fire Company responded to 3 BLS calls and 25 ALS calls; and Good Fellowship responded to 47 ALS calls.

Chief Bernot announced with a very heavy heart that retired officer Mark Steuffert had recently passed away and thanked the community for their outpouring of support for the department during this difficult time. She stated that the police department had returned to providing the same types of services that it did pre-pandemic, including car door unlocks and prescription drug drop offs. She added that the department will begin recruiting for additional part-time officers soon. She also observed that frauds and scams were at an all-time high level.

Michele asked about the non-emergency phone number for reporting scams, to which the Chief responded that residents who think they are the victim of a scam should call 610-692-5100. The Chief also confirmed that there would be no Citizens Police Academy this year. David asked the Chief if there was anything that could be done to educate residents, particularly older residents, about potential scams, to which the Chief responded that WEGO was working closely with Hershey's Mill Village on these matters. Mr. Sinclair suggested that residents not say "hello" when they answer phone calls from unknown numbers, which will cause computerized calls to automatically hang up.

Financial Report

Jon reported that as of June 30, the General Fund had a surplus of \$793,711, but a year-to-date negative budget variance of \$141,191, which is better than he had feared. He noted that all operating departments are under budget, but moving forward Emergency Services would be over budget due to the Act 111 arbitration award. He stated that he is projecting a year-end deficit of \$488,314, which is only modestly higher than the Transfer from Fund Balance in the adopted budget. In addition, utilities accounts receivable are, counter intuitively, at record lows. However, the yield on Township funds has plummeted to an average of 0.48% as a result of the Federal Reserve's recent actions.

Ms. Morley asked whether the Township could deposit funds with online banks to increase yields. Jon explained that online banks can't satisfy the collateralization requirements for municipal deposits that are required under state law.

Approval of Minutes of July 7, 2020

David made a motion to approve the minutes of July 7, 2020. Michele seconded. The motion passed 5-0.

Approval of Treasurer's Reports of July 16, 2020

David made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the July 16, 2020, Treasurer's Report. Mike seconded. The motion passed 5-0.

Acknowledge Update on Boot Road Geophysical Survey

Rick announced that on July 9, PennDOT provided us with additional information about the geophysical survey, which Pennoni was reviewing now, and that the Township had withdrawn its Right-to-Know appeal.

Consider Futurist Committee's Long-Term Strategy Statement

Mr. Kilburn summarized the Futurist Committee's Long-Term Strategy Statement. Marty indicated the importance of gathering information about community preferences in support of any Comprehensive Plan update. Michele raised concerns that the statement was simply a rewording of the TND ordinance and about voting on controversial matters on an on-line platform. She made a motion to table this matter until the Board and the public were again able to meet in person. John seconded.

David stated that he is supportive of the Futurist's statement. Mike expressed concern about the costs of a number of the items in the statement and stated that he is not prepared to act upon it at this time. He added that the community needed to be surveyed on the issue of the Paoli Pike corridor. He also asked for clarification about whether the statement is a vision for the Futurist Committee or a strategy for the entire Township, to which Mr. Kilburn replied it is intended as a strategy for the entire Township. However, Mr. Kilburn added that the language was taken from the adopted 2015 Comprehensive Plan.

Mr. Kilburn asked for guidance from the Board about what the Futurist Committee should be working on, to which Mike responded that the Board first needed to deliberate on how to handle any update to the Comprehensive Plan.

Mr. Sinclair stated that most Township residents do not agree with the Futurist Committee's vision about the Township. Ms. Morley stated that the Board's strategy needs to reflect the results of any future survey. She added that the 2015 Comp Plan is now outdated due to the pipeline and COVID. She also asked the Futurist Committee to work with other ABCs.

The motion passed 3-2, with Marty and David opposed.

David also suggested that the wording on the banner in the meeting room be changed from "Protecting the Future" to "Planning for the Future".

Consider Designation of Agent for FEMA Reimbursement for COVID-19 Expenses

Jon explained that this action is needed in order for the Township to seek reimbursement for approximately \$19,000 in COVID-related expenses through FEMA and PEMA. Mike made a motion to authorize the Township Manager to designate Staff Accountant Barbara Phillips as the Township's agent on the PEMA-DAP-1 form in order to seek reimbursement for COVID-related expenses. David seconded.

Mr. Sinclair asked for a copy of the expenses.

The motion passed 5-0.

Consider Traffic Signal Modification Applications for Paoli Pike

Rick explained that traffic signal modifications were needed along Paoli Pike to accommodate the trail. David made a motion to approve the attached resolution

authorizing the Chairman to sign the PennDOT Traffic Signal Approval applications, which propose modification to the signal equipment necessary to accommodate the Paoli Pike Trail at Reservoir Road, Ellis Lane and Airport Road. Mike seconded. John inquired whether there was any cost associated with these modifications. Rick responded that the modifications were part of the engineering contract that we signed with McMahon. Mr. Sinclair raised concerns about changes to contracts. The motion passed 5-0.

Consider Solsmart Certification

Jon outlined his memo announcing that the Township had already received a Bronze certification through SolSmart and expected to achieve Silver certification shortly, but recommended against going for Gold prior to the program's expected expiration in September. Marty made a motion to accept Jon's recommendation about the SolSmart program. David seconded. Mr. Sinclair expressed his support for solar. The motion passed 5-0.

Adjournment

There being no further business, David made a motion to adjourn at 8:45. Mike seconded. The motion passed 5-0.

Respectfully submitted,
Jon Altshul, Recording Secretary

Attached: July 16, 2020 Treasurer's Report

TREASURER'S REPORT		July 1, 2020 - July 16, 2020	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$7,223.44	Accounts Payable	\$366,345.31
Earned Income Tax	\$87,668.86	<u>Electronic Pmts:</u>	
Local Service Tax	\$560.67	Credit Card	\$0.00
Transfer Tax	\$36,313.90	Postage	\$0.00
<i>General Fund Interest Earned</i>	\$32.97	Debt Service	\$0.00
Total Other Revenue	\$29,485.80	Payroll	\$208,900.91
Total General Fund Receipts:	\$161,285.64	Total Expenditures:	\$575,246.22
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
Total State Liquid Fuels Receipts:	\$0.00	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$6,268.19	Accounts Payable	\$214,895.41
<i>Interest Earned</i>	\$70.86		
Total Capital Reserve Fund Receipts:	\$6,339.05	Total Expenditures:	\$214,895.41
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
Total Transportation Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$14,971.18	Accounts Payable	\$142,137.29
<i>Interest Earned</i>	-\$44.96	<u>Electronic Pmts:</u>	
		Credit Card	\$0.00
		Debt Service	\$0.00
Total Sewer Operating Fund Receipts:	\$14,926.22	Total Expenditures:	\$142,137.29
REFUSE FUND			
Receipts	\$6,613.96	Accounts Payable	\$75,915.56
<i>Interest Earned</i>	-\$19.96	Credit Card	\$0.00
Total Refuse Fund Receipts:	\$6,594.00	Total Expenditures:	\$75,915.56
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$710.00
<i>Interest Earned</i>	\$0.00		
Total Bond Fund Receipts:	\$0.00	Total Expenditures:	\$710.00
SEWER CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$50.99		
Total Sewer Capital Reserve Fund Receipts:	\$50.99	Total Expenditures:	\$0.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	-\$15.00		
Total Operating Reserve Fund Receipts:	-\$15.00	Total Expenditures:	\$0.00