

AGENDA  
 EAST GOSHEN TOWNSHIP  
 CONSERVANCY BOARD MEETING  
 September 9, 2020 - 7:00 PM

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE
2. **APPROVAL OF MINUTES**  
July 8, 2020
3. CHAIRMAN'S REPORT
4. OLD BUSINESS
  - Keep East Goshen Beautiful Day (October 3)
  - Fall Planting
  - Clymer's Woods tree maintenance
  - Tree/Street Tree Resolution
5. SUBDIVISION REVIEW
6. NEW BUSINESS - None
  - 2021 Budget discussion
7. VARIANCES/CONDITIONAL USES - None
8. BOARD MEMBER CONCERNS
9. LIAISON REPORTS
10. CORRESPONDENCE - None
11. DATES OF IMPORTANCE

Sept 10, 2020	Historical Commission	07:00pm
Sept 14, 2020	Municipal Authority	07:00pm
Sept 15, 2020	Board of Supervisors	07:00pm
Sept 17, 2020	Futurist Committee	07:00pm
Sept 23, 2020	Pipeline Task Force	06:30pm
Sept 28, 2020	Sustainability Advisory Committee	07:00pm
Oct 1, 2020	Park and Rec Commission	07:00pm
Oct 6, 2020	Board of Supervisors	07:00pm
Oct 7, 2020	Planning Commission	07:00pm
Oct 12, 2020	Municipal Authority	07:00pm
Oct 14, 2020	Conservancy Board	07:00pm

12. PUBLIC COMMENT
13. ADJOURNMENT

**DRAFT**  
**EAST GOSHEN TOWNSHIP**  
**CONSERVANCY BOARD MEETING**  
**July 8, 2020**

The East Goshen Township Conservancy Board held a regularly scheduled meeting on Wednesday, July 8, 2020 at 7:00 p.m. Because of COVID-19 restrictions, the meeting was held via Zoom conferencing. Members in attendance are indicated in **BOLD**:

**Chairman, Walter Wujcik**  
**Vice Chairman, Sandra Snyder**

**Erich Meyer**  
Scott Sanders

**Dan Flynn**  
**Leo Sinclair**

Others present were:  
**Michele Truitt, Township Supervisor**  
**Susan D'Amore, Township Staff**

**Call to Order**

Walter called the meeting to order at 7:00 p.m.

**Pledge of Allegiance & Moment of Silence**

Walter led those present in the Pledge of Allegiance and then asked for a moment of silence to remember our troops, first responders and healthcare personnel.

**Minutes**

The minutes of the June 10, 2020 meeting were approved.

**Chairman's Report**

1. Walter mentioned that he contacted Jon Altshul requesting that funding for KEGBD be put on the agenda for the Friends of East Goshen meeting.
2. Walter feels the August meeting should be canceled unless something urgent, such as plan reviews, makes it necessary. Dan made a motion to cancel the August meeting unless necessary. Erich seconded the motion. The motion passed unanimously. The next meeting will be September 9, 2020.

**Old Business**

1. Street Tree Resolution – Walter spoke to Mark Gordon about this. Mark will have a proposed resolution ready for the CB review in September.

2. Invasives – Walter thanked Sandy for contacting Weeds Inc. They did a spraying on June 30, 2020 and will continue to spray the invasives as is in the past.

3. 2020 Keep East Goshen Beautiful Day – Walter contacted Jon Altshul about advertising for this event if it is held. The CB will decide at the September meeting whether to have this event on October 3, 2020 or cancel it until next spring. Walter commented that with current conditions it would not be good having people pick up trash that might be contaminated. Sandy agreed and suggested that they get pokers to give people. Erich said they cost about \$10.00 each. Walter will contact Jon Altshul about equipment i.e; pokers, special gloves and plastic face covers

1  
2  
3 **Board Member Concerns**

4 Dan provided pictures he took of the trees in Clymers Woods. He is concerned about  
5 girdling on the trees probably from weed whackers. Some are severe. Sandy mentioned  
6 that we have lost some trees because of this. Walter commented that there are 60-70 trees  
7 in that area and about 25% have this problem. Dan feels that they should let the grass grow  
8 around the trees. Walter commented that they wanted to let the grass grow but the  
9 Township wants it cut since this is an entrance into East Goshen. The planned mulching in  
10 March/April had to be canceled. Leo commented that there are small wrappings that can be  
11 put around the bottom of the trees. Michele sent an email to Mark Miller and he responded  
12 to call him tomorrow. Dan will email the pictures to Mark and call him tomorrow.  
13

14 **Liaison Report**

15 1. Board of Supervisors – Michele reported that the Board of Supervisors decided on  
16 procedures for ABC meetings. You will have a choice to continue to use Zoom or come to  
17 the Township Building and follow all restrictions. The public will still have to call in.  
18 There is an issue with an attorney who worked with the Pipeline Task Force. The Township  
19 may have been double charged. They are checking the records and will meet with the  
20 attorney on Monday.

21 Pipeline - HB 2293 passed the PA house. It will make it possible for municipalities to  
22 review safety issues and require a pipeline company to make a safety plan. Sen. Tom Killion  
23 is working on getting it passed by the Senate.

24 The BOS will continue to use Zoom for their meetings until they get the all clear.  
25

26 2. Municipal Authority – Walter mentioned that the MA will meet next Monday.  
27

28 **Public Comment**

29 None  
30

31 **Adjournment**

32 There being no further business, Sandy moved to adjourn the meeting. Erich seconded the  
33 motion. The meeting was adjourned at 7:35 p.m. The August meeting is canceled. The next  
34 meeting will be held on September 9, 2020 at 7:00 pm.  
35

36 Respectfully submitted,  
37

38  
39 Ruth Kiefer, Recording Secretary

# Memo

---

To: Conservancy Board, Parks & Rec Commission, Pipeline Task Force, Futurist Commission,  
Sustainability Advisory Commission & Historical Commission  
From: Jon Altshul  
Re: 2021 Budget Request  
Date: July 21, 2020

---

As we enter the second half of 2020, it is time to begin thinking about the Township's budget for 2021.

To that end, if your ABC has its own budget, attached please find an Excel worksheet with individual tabs for each of your ABCs showing a blank column for the 2020 budget request.

I would be grateful if you could provide me with:

- 1) 2021 budget requests for each line item
- 2) A justification for your 2021 budget request.

Needless to say, 2021 promises to be an exceptionally difficult year for all state and local governments nationwide. The COVID pandemic is having a substantially negative impact on a number of Township revenue streams. Moreover, as you know, the Township cut the ABC budgets in 2020, and we are still staring at an operating deficit of nearly \$500,000 this year, and 2021 could be even worse. Accordingly, the Board of Supervisors will be forced to make a number of stark choices in establishing its budget for next year, which is likely to affect all of our lines of business.

Therefore, my annual reminder about "needs" versus "wants" is even more important now. Remember your group's mission, goals and objectives. Then ask yourselves, what do you need in order to realize your objectives and what do you merely want? Expenditures that don't meet the "need" threshold are unlikely to receive BOS approval, especially for next year.

Note that the Township has many "ABC-related" expenditures. For example, the Township needs to maintain the Blacksmith Shop/Plank House. The Township also incurs legal costs related to the pipeline and consulting costs related to planning work, etc. These line items are separate from your ABC budget.

Please don't hesitate to contact me by phone or email over the summer.

As we plan to have preliminary budget materials prepared for discussions with the Board in early autumn, **please return this completed worksheet to me by no later than Friday, September 25<sup>th</sup>**. I will follow up with you if I have any questions.

**Thank you!**

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2021 Request	Justification
<b>CONSERVANCY BOARD</b>								
MATERIALS & SUPPLIES	-	-	-	-	250	-	-	
01461 2480								
GENERAL EXPENSE	50	-	135	-	400	-	-	
01461 2482								
PROFESSIONAL SERVICES	-	-	-	-	500	-	-	
01461 3100								
LANDSCAPING	5,315	3,135	1,602	1,000	3,000	-	-	
01461 3720								
SUBTOTAL	5,365	3,135	1,737	1,000	4,150	-	-	