

**EAST GOSHEN TOWNSHIP MUNICIPAL AUTHORITY  
MEETING MINUTES  
October 12, 2020**

The East Goshen Township Municipal Authority held their regular meeting on Monday, October 12, 2020 at 7:00 pm. Due to restrictions caused by the COVID-19 virus, the meeting was held via electronic conferencing Zoom. Members in attendance were: Chairman Phil Mayer, Jack Yahraes, Kevin Cummings and Walter Wujcik. Also in attendance were: Jon Altshul (Township Asst. Manager), Mark Miller (Director of Public Works), Brian Miller (Pennoni), Robert Jefferson (Gawthrop), Michael Lynch (Township Supervisor)

**COMMON ACRONYMS:**

<i>BFES – Big Fish Environmental Services</i>	<i>MA- Municipal Authority</i>
<i>BOS – Board of Supervisors</i>	<i>NPDES – National Pollutant Discharge Elimination System</i>
<i>CB – Conservancy Board</i>	<i>PC – Planning Commission</i>
<i>DEP – Department of Environmental Protection</i>	<i>PM – Prevention Maintenance</i>
<i>EPA – Environmental protection Agency</i>	<i>PR – Park &amp; Recreation Board</i>
<i>HC – Historical Commission</i>	<i>RCSTP – Ridley Creek Sewer Treatment Plant</i>
<i>I&amp;I – Inflow &amp; Infiltration</i>	<i>SBR – Sequencing Batch Reactor</i>
<i>LCSTP – Lockwood Chase Sewer Treatment Plant</i>	<i>SSO – Sanitary System Overflow</i>
	<i>WAS – Waste Activated Sludge</i>

**Call to Order & Pledge of Allegiance**

Phil called the meeting to order at 7:05 pm and led those present in the Pledge of Allegiance. There was a moment of silence to remember our medical and healthcare staffs, troops, veterans and first responders. Phil asked if anyone would be recording the meeting. There was no response.

**Announcement**

Jon Altshul announced that this will be his last meeting with the Municipal Authority. His last day will be November 6, 2020. He will be taking the position of Township Manager for Westtown Township. Everyone wished him the best.

**Chairman’s Report**

1. Phil reported that the West Goshen Sewer Plant was in compliance. Bills were discussed. Phil asked that the financial plan be sent to Rick Smith and Jon.

**Sewer Reports**

**1. Director of Public Works, Mark Miller’s report for September 2020**

**Monthly Flows:** The average daily flow to West Goshen was 714,000 per day.

**Meters:** The meters were read on a daily basis. We have had some problems with the Reservoir Road meter. Allied Control has ordered the parts, we are waiting their arrival. We have installed the portable flow meters and are reading them on a weekly basis, the data is sent to Mike Eliis's office for their review.

CC Collection: The stations were visited on a daily basis. We had no problems for the month. We continued to open up the sewer right of ways so we could get through in the event of an emergency. We will be working on the Ashbridge Farms right of ways in the upcoming month.

On Wednesday during routine maintenance we found a radiator leaking on the generator. To replace the generator, we are looking at \$3800.00. We are going to pull the radiator out and send it out to be repaired. It will be out of service for ten days. We have arranged to rent a generator until ours is back in service.

R.C. Collection: The stations were visited on a daily basis. We had no problems for the month. The fence around the Hershey mill generator still needs to be completed. The landscaping should be planted sometime in October. We also cut the sewer right of ways. We had a new lateral connection at 936 Cornwallis Drive.

R.C.Plant: Routine maintenance was performed as needed. The two pumps that were sent to Deckmen Electric have returned. The aeration pump was in good condition the impellers that we switched two years ago were in great condition. The sludge pump was a different story, they had to replace the primary and secondary seals and rewind the motor. The motors were dropped into SBR 3; Lenni Electric will wire them up. We had received a call from a resident who was concerned with his lateral; we televised the lateral and found a large root ball at the main connection. We used our root cutter and removed the blockage. While we were on site, we took the time to pull a half dozen manholes to check the condition of the manholes. I also showed the men where the Meadowbrook/Cornwallis system was routed and tied in. The lines were in very good condition and the manholes were dry.

While looking into a storm water problem on Hibberd Lane I pulled two sewer lateral caps and found both were broken. I talked to Kevin and Steven and we decided that we would inspect every lateral cap and install new caps with Cast Iron Buffalo boxes at ground level. This will eliminate the landscapers running them over. I am going to look into the GPS for the cleanouts while we're doing the repairs.

The new Generator was brought online Tuesday; they encountered an alarm problem with the oil-sending unit, which will be replaced. Our generator technician had the vendor run the generator through several load tests, all were successful by the end of the day, and the new unit was placed in service.

Alarms: We responded to 12 alarms in September.

PA One Calls: We responded to over 95 PA One Calls for the month of September.

Rainfall: 4.23 inches for the month of September.

Lateral Caps: We replaced 6 lateral caps.

## **2. Pennoni Engineer's Report for September dated October 10, 2020**

### **Invoices**

- Invoices with summaries are provided under separate cover.

### **Ridley Creek Sewage Treatment Plant (RCSTP)**

- Generator Replacement – We evaluated an inquiry from the electrician to tie an additional circuit and equipment into the new generator.
- SBR #3 Assessment – We performed construction observation during Dutchland’s CIM coating repairs. We are also finalizing our visual condition assessment report, which we anticipate submitting by October 19.
- Caustic Soda Conversion – We will initiate design work upon confirmation of the grant approval from PA DCED.

### **Tallmadge Drive Sewer Main Replacement**

- The 2-year maintenance bond period ends March 21, 2021.

### **Capital Improvement Planning**

- We reviewed scoping for projects in the 5-year CIP and provided update budgetary cost opinions.

### **I&I Support and Reporting**

- We reviewed the first week of meter data from the new portable meter locations in the Ridley Creek collection system.

### **Ridley Creek Collection System Permanent Meters**

- We understand that the manhole and permanent meter for the Hibberd Lane location has been ordered. We will provide construction phase assistance as needed.

### **New Connections**

- No activity by Pennoni since our last report.

### **Act 537 Planning**

- As discussed at the May MA meeting, the need for an Act 537 Plan Update will be revisited in early 2021.

### **Westtown Way Pump Station**

- We completed review of documentation including concept plans, reports, calculations, and engineering estimates for potential value engineering options. We issued comments on October 8 to East Goshen Township for consideration.

Jon commented that he followed up on the grant. He hasn’t received the application form yet.

### **3. Big Fish Environmental Services –**

Mark Miller reviewed Scott’s report which showed that the Ridley Creek sewage treatment plant outfall 001 achieved compliance with the permit discharge limitations for the month of August 2020. Discharge to the Applebrook irrigation lagoon remained online. Chemical usage utilized for pH and total alkalinity remained consistent with previous months. No significant mechanical or operational issues were observed during operation of sludge dewatering equipment or SBR treatment process. There were no odor complaints during the month.

### **Approval of Minutes**

Jack moved to approve the September 14, 2020 minutes as amended. Walter seconded the motion. The motion passed unanimously.

### **Approval of Invoices**

Kevin moved to approve payment of the 6 invoices as listed on the agenda plus an invoice of Gawthrop \$400.00 and cost for administrative costs of \$7,884.44 for a total of the 8 invoices of \$31,182.78. Jack seconded the motion. There was no discussion. The motion passed unanimously.

### **Liaison Reports**

1. **Board of Supervisors** – Mike Lynch thanked Jon for all he has done for East Goshen Township. The BOS will start the process to find a replacement. They will continue to discuss the 2021 Budget. They are talking with Westtown regarding the WEGO Police budget. They are going to advertise the Pipeline Saturation Ordinance. Mike explained that this ordinance does not allow new pipelines. Jon mentioned there is no other ordinance like this one so it may be challenged sometime in the future. Mike thanked Mark Miller for the emergency access at the end of Cornwallis Dr. near Hershey Mill.
2. **Conservancy Board** – Walter mentioned that Keep East Goshen Beautiful Day was last Saturday October 3, 2020. There were not as many people as they have in the Spring. He feels that COVID-19 also kept people at home.

### **Financial Reports**

Jon Altshul provided the following written report:

In September, the Municipal Authority recorded \$36,595 in revenues (including tap in fee for 938 Cornwallis and \$28,891 in transfers) and \$36,775 in expenses for a negative variance of \$180. As of September 30, the fund balance was \$5,381.

Jon mentioned that he received 2021 expenses from West Goshen and there will be a draft budget at next month's meeting for the MA to adopt.

### **Goals**

Goals for 2020 were reviewed.

### **Old Business**

1. **Westtown Way Pump Station** – Brian reviewed the Pennoni report on the proposed plan for this Pump Station. The proposed pumps will provide excess levels and have more upgrades increasing the cost. Mark Miller commented that the 2017 proposal for this project did not call for these pumps. He suggested that he, Rick Smith and Jon meet with West Goshen staff to review the old and new proposals. Also, he feels that if they still want to use the more expensive pumps, then East Goshen will pay based on the 2017 proposal and West Goshen will have to make up the difference. Jon mentioned that the cost has gone from \$1.1M to \$1.87M. The MA members agree that there has to be a meeting.

### **New Business**

**632 Thorncroft Dr.** - Mark Miller reported that the building department has received a plan to construct a new home on the vacant lot at 632 Thorncroft Drive in Hunt Country. The builder is proposing a single-family home with a paver patio and swimming pool. The paver patio is shown on the sanitary sewer right of way and the pool on far side of the easement. In the event that we had to do a repair on the sanitary sewer, our work would be hindered if we had to dig

through a patio. Although the pool is outside of the right of way, we have concerns of running electric and water service through the right of way. Therefore, we may want a formal assurance that the homeowner would be responsible for any damage to their property as a result of maintenance, repair or upgrades to the sewer line in the easement. Staff would recommend that the solicitor review the easement agreement and draft a letter from the Municipal Authority stating their position on the matter. There was discussion about easements and enforcing easements. Mark will pull the files for adjacent homes to see what easements are recorded.

**Adjournment**

There being no further business Walter moved to adjourn the meeting. Jack seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:25 pm. The next regular meeting will be held on Monday, November 9, 2020 at 7:00 pm.

Respectfully submitted,

Ruth Kiefer, Recording Secretary