

**EAST GOSHEN TOWNSHIP MUNICIPAL AUTHORITY  
MEETING MINUTES  
November 9, 2020**

The East Goshen Township Municipal Authority held their regular meeting on Monday, November 9, 2020 at 7:00 pm. Due to restrictions caused by the COVID-19 virus, the meeting was held via electronic conferencing Zoom. Members in attendance were: Chairman Phil Mayer, Jack Yahraes, Kevin Cummings, Dana Pizarro and Walter Wujcik. Also in attendance were: Mark Miller (Director of Public Works), Chris Boylan (Interim Finance Dir.) Brian Miller (Pennoni), Patrick McKenna (Gawthrop), Michael Lynch (Township Supervisor) and Scott Towler (Plant Operator).

**COMMON ACRONYMS:**

<i>BFES – Big Fish Environmental Services</i>	<i>MA- Municipal Authority</i>
<i>BOS – Board of Supervisors</i>	<i>NPDES – National Pollutant Discharge Elimination System</i>
<i>CB – Conservancy Board</i>	<i>PC – Planning Commission</i>
<i>DEP – Department of Environmental Protection</i>	<i>PM – Prevention Maintenance</i>
<i>EPA – Environmental protection Agency</i>	<i>PR – Park &amp; Recreation Board</i>
<i>HC – Historical Commission</i>	<i>RCSTP – Ridley Creek Sewer Treatment Plant</i>
<i>I&amp;I – Inflow &amp; Infiltration</i>	<i>SBR – Sequencing Batch Reactor</i>
<i>LCSTP – Lockwood Chase Sewer Treatment Plant</i>	<i>SSO – Sanitary System Overflow</i>
	<i>WAS – Waste Activated Sludge</i>

**Call to Order & Pledge of Allegiance**

Phil called the meeting to order at 7:05 pm and led those present in the Pledge of Allegiance. There was a moment of silence to remember our medical and healthcare staffs, troops, veterans, first responders and new government officials. Phil asked if anyone would be recording the meeting. There was no response.

**Chairman's Report**

1. Phil reported that he did not attend the West Goshen meeting last week. However, the 10 year capital improvement plan will be sent to Phil and the East Goshen office. Their attorney Ross Unruh is retiring. West Goshen spoke to West Chester Borough about providing sewer treatment.

**Sewer Reports**

**1. Director of Public Works, Mark Miller's report for October 2020**

**Monthly Flows:** The average daily flow to West Goshen was 706,000 per day.

**Meters:** The meters were read on a daily basis. The portable meters were read every week. Allied Control is coming to fix portable meters.

**CC Collection:** The stations were visited on a daily basis. We had no problems for the month. The generators were all serviced for the winter; oil samples were taken and sent out for testing. We did receive a lateral complaint at 1335 Mark Drive. We televised the resident's lateral; however, we found no problems. We completed the paving in the Goshen Corporate Park. All the manhole castings were sealed. We were notified that Aqua would be replacing the water lines in Ash Bridge Farms so we started locating the 6" force main. We also checked on the bedding around the pipe. We also televised the system and marked all of the sewer laterals.

R.C. Collection: The stations were visited on a daily basis. The generator was serviced.

R.C.Plant: Minor maintenance was performed.

Alarms: We responded to 16 alarms in October.

PA One Calls: We responded to over 80 PA One Calls for the month of October.

Rainfall: 7.61 inches for the month of October.

Lateral Caps: We replaced 10 lateral caps.

Ridley Creek and Hershey Mill generators are ok. Landscaping in Hershey Mill has started.

## **2. Pennoni Engineer's Report for October dated November 6, 2020**

### **Invoices**

- Invoices with summaries are provided under separate cover.

### **Ridley Creek Sewage Treatment Plant (RCSTP)**

- Generator Replacement – We responded to questions from the contractor about connecting the centrifuge and additional circuits to the new generator.
- SBR #3 Assessment – We submitted the conditions assessment report on October 16, 2020.
- Caustic Soda Conversion – No activity. We will initiate design work upon confirmation of the grant approval from PA DCED.

### **Tallmadge Drive Sewer Main Replacement**

- The 2-year maintenance bond period ends March 21, 2021.

### **I&I Support and Reporting**

- We reviewed the weekly meter data from the new portable meter locations in the Ridley Creek collection system.

### **Ridley Creek Collection System Permanent Meters**

- No activity since our last report. We will perform construction phase assistance for the Hibberd Lane permanent meter and manhole if needed.

### **New Connections**

- No activity since our last report.

### **Act 537 Planning**

- As discussed at the May MA meeting, the need for an Act 537 Plan Update will be revisited in early 2021.

### **Westtown Way Pump Station**

- —No activity since our last report.

### **3. Big Fish Environmental Services –**

Scott's report showed that the Ridley Creek sewage treatment plant outfall 001 achieved compliance with the permit discharge limitations for the month of September 2020. The plant has been in compliance for 12 consecutive months as of October 31, 2020. Discharge to the Applebrook irrigation lagoon remained online. Chemical usage utilized for pH and total alkalinity remained consistent with previous months. No significant mechanical or operational issues were observed during operation of sludge dewatering equipment or SBR treatment process. There were no odor complaints during the month. SBR#1 will be offline during the winter. Ammonia is 7mg/l now. Ammonia goes up to 7mg in the winter. They are replacing disc filters and media as needed. Scott spoke about water management during heavy rains. The PA DEP inspector will be at the plant tomorrow. Scott explained what the inspection covers. He does not anticipate any problems.

### **Approval of Minutes**

Jack moved to approve the October 12, 2020 minutes as amended. Walter seconded the motion. The motion passed unanimously.

### **Approval of Invoices**

Walter moved to approve payment of the 9 invoices totaling \$21,151.23 as listed on the agenda. Jack seconded the motion. There was no discussion. The motion passed unanimously.

### **Liaison Reports**

1. Board of Supervisors – Mike Lynch commented that they are advertising for public comment on the 2021 budget. He pointed out equity funding is being used to make the budget balance. Overall, the Township is in good shape. They are looking for a new Financial Director. Working with a professional to get interviews for the position.
2. Conservancy Board – Walter mentioned that the Clymers Woods maintenance will be done in December. Jason Lang made contact with a scout group to assist with this.

### **Financial Reports**

Jon Altshul provided the following written report:

In October, the Municipal Authority recorded \$23,213 in revenues (from transfers) and \$22,828 in expenses for a positive variance of \$385. As of October 31, the fund balance was \$5,766.

Jon mentioned that this was his 103<sup>rd</sup> and final financial report for the Municipal Authority. Chris reviewed the report.

Phil mentioned that Mark Miller and Rick Smith will try to meet with West Goshen. They should have information about a discussion next month.

### **Goals**

Goals for 2020 were reviewed. The goals for 2021 will be discussed at the December meeting.

### **Old Business**

None

**New Business**

1. 2021 Proposed MA Budget – The proposed budget was reviewed. Mark explained the projects. Jack made the following motion: Mr. Chairman I move that we approve the 2021 Municipal Authority Proposed Budget as proposed. Dana seconded the motion. The motion passed unanimously.

2. Upper Chichester – Mark explained that Upper Chichester has made a request for the old generator. Jack moved to sell the old generator for \$1.00 to Upper Chichester. Walter seconded the motion. The motion passed unanimously.

**Any Other Matter**

1. Lot in Hunt Country – Mark explained that a new house is planned. The plan shows possible building in the right-of-way. Patrick commented that the property owner is prohibited from construction in the easement. Mark commented that the builder knows he can't build in the easement. Mark wants them to understand that the Township is not responsible for any damage, if the Township has to work in the easement. Patrick advised the use of the full easement agreement. Kevin moved to have the Municipal Authority enforce the easement agreement and plan for Lot 59 without alterations. Walter seconded the motion. The motion passed unanimously. Mark will prepare a letter to the property owner and provide a copy to the MA members before he sends it.

2. Officer Rotation – Jack gave the rotation for officers for 2021:

- Chairman – Dana Pizarro
- Co-Chairman – Jack Yahraes
- Secretary – Walter Wujcik
- Treasurer – Kevin Cummings
- Secretary/Treasurer – Phil Mayer

**Adjournment**

There being no further business Kevin moved to adjourn the meeting. Jack seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:15 pm.

The next regular meeting will be held on Monday, December 14, 2020 at 7:00 pm.

Respectfully submitted,

Ruth Kiefer, Recording Secretary