

**AGENDA**  
**EAST GOSHEN TOWNSHIP**  
**BOARD OF SUPERVISORS**  
Tuesday, January 19, 2021  
7:00 PM

During this tele-conference BOS meeting, public comment will be handled as follows:

- The public will be muted during the meeting when the Board is talking.
- For each agenda item that requires a Board vote, the public will be given an opportunity to comment and ask questions.
- Participants wishing to comment must state their name and must speak one at a time.
- Comments or questions can also be submitted via email to [info@eastgoshen.org](mailto:info@eastgoshen.org) or by pushing \*9 if you are on the phone.
- Participants should turn down the volume if they are livestreaming the meeting on YouTube.

1. Call to Order (7:00 PM)
2. Pledge of Allegiance
3. Moment of Silence
4. Announce that the meeting is being recorded
5. Chairman's Report
  - a. The Board met in executive session on January 13, 2021 to discuss a police personnel and labor matter.
  - b. The Annual Planning Session will be held on Tuesday, January 28, 2021 at 6:30 PM
6. Emergency Services Reports (7:05 PM to 7:15 PM)
  - a. WEGO –Chief Brenda Bernot
  - b. [Goshen Fire Co – December 2020 & Annual 2020](#)
  - c. Malvern Fire Co – none
  - d. [Good Fellowship – December 2020 & Annual 2020](#)
  - e. Fire Marshal – None
7. [Financial Report – December 2020 \(7:15 PM to 7:20 PM\)](#)
8. Approval of Minutes and Treasurer's Report (7:20 PM to 7:25 PM)
  - a. [Minutes – January 4, 2020](#)
  - b. [Treasurers Report – January 14, 2020](#)
9. Public Hearing (7:25 PM to 7:40 PM)
  - a. [Consider ordinance to increase the number of members on the Park and Recreation Commission](#)
10. Old Business – None
11. New Business
  - a. [Consider installation of "No Parking" signs on North Chester Road. \(7:40 PM to 7:50 PM\)](#)
  - b. [Consider recommendation from Futurist Committee to conduct a survey of Township residents. \(7:50 PM to 8:00 PM\)](#)
  - c. Confirm Jim Benoit as the member-at large to the WEGO Regional Police Commission (8:00 PM to 8:05 PM)
12. Any Other Matter
13. Public Comment (8:05 PM to 8:35 PM)

14. Liaison Reports - none
15. Correspondence, Reports of Interest (8:35 PM to 8:40 PM)
  - a. [January 7, 2020 – Draft NPDES Permit – MS4](#)
  - b. [January 13, 2021 – Right-to-Know denial letter from PA PUC](#)
16. Adjournment (8:40 PM)

**Meetings & Dates of Importance**

Jan 21, 2021	Futurist Committee	07:00 pm
Jan 25, 2021	Sustainability Advisory Committee	07:00 pm
Jan 26, 2021	Annual Planning Session	06:30 pm
Jan 28, 2021	Pipeline Task Force Meeting	06:30 pm
Feb 01, 2021	Business Park Task Force	07:00 pm
Feb 02, 2021	Board of Supervisors	07:00 pm
Feb 03, 2021	Planning Commission	07:00 pm
Feb 04, 2021	Park & Rec Commission	07:00 pm
Feb 08, 2021	Municipal Authority	07:00 pm
Feb 10, 2021	Conservancy Board	07:00 pm
Feb 11, 2021	Historical Commission	07:00 pm
Feb 15, 2021	Presidents Day – Office Closed	-----
Feb 16, 2021	Board of Supervisors	07:00 pm
Feb 17, 2021	Futurist Committee	07:00 pm
Feb 22, 2021	Sustainability Advisory Committee	07:00 pm
Feb 25, 2021	Pipeline Task Force Meeting	06:30 pm

Newsletter Deadline for Spring 2021: February 25.

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

**Public Comment** – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment agenda which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at the beginning of each meeting. If necessary there will be a second period for public comment prior to the end of the meeting.

**Constant Contact** - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to [www.eastgoshen.org](http://www.eastgoshen.org), and click the “E-notification & Emergency Alert” button on the left side of the homepage.

**ReadyChesco** - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit [www.readychesco.org](http://www.readychesco.org) to sign up today!

**Smart 911** – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at [www.smart911.com](http://www.smart911.com) that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members' allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

### **Westtown East Goshen Regional Police Department**

Do you want to get the latest news about what is happening with the Westtown-East Goshen (WEGO) Police Department? WEGO has an online tool called CRIME WATCH that gives the public direct access to crime and public safety related information happening in our community. Local residents are encouraged to visit the website and connect with the police department social media sites.

To sign up for CRIME WATCH, <https://chester.crimewatchpa.com/wegopd/53548/content/links>.

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# Goshen Fire Company Year End Operations Report - 2020



Fire Responses per Municipality	December Responses	December Manhours	2020 Responses	2020 Manhours
East Goshen	32	62	293	747
West Goshen	18	86	202	865
Westtown	5	15	76	284
Willistown	2	3	44	127
Other	4	24	56	336
<b>Total - Fire</b>	<b>61</b>	<b>190</b>	<b>671</b>	<b>2359</b>

Fire Police Responses per Municipality	December Responses	December Manhours	2020 Responses	2020 Manhours
East Goshen	16	55	121	510.9
West Goshen	5	6	97	399.2
Westtown	4	25	49	308.6
Willistown	2	6	34	108.8
Other	2	1	43	256.4
<b>Total - Fire Police</b>	<b>29</b>	<b>93</b>	<b>344</b>	<b>1583.9</b>

EMS Responses per Municipality	December Responses	December Manhours	2020 Responses	2020 Manhours
East Goshen	175	272	1982	2966
West Goshen	107	149	1123	1652
Westtown	24	39	289	451
Willistown	15	23	238	395
Other	7	6	88	131
<b>Total - EMS</b>	<b>328</b>	<b>489</b>	<b>3720</b>	<b>5595</b>

Total Responses per Municipality	December Responses	December Manhours	2020 Responses	2020 Manhours
East Goshen	223	389	2396	4224
West Goshen	130	241	1422	2916
Westtown	33	79	414	1044
Willistown	19	32	316	631
Other	13	31	187	723
<b>Total - Goshen Fire Company</b>	<b>418</b>	<b>772</b>	<b>4735</b>	<b>9538</b>



# Goshen Fire Company Year End Operations Report - 2020



## December Updates

### Key Indicators

Patients Treated	275	
Patients 65 and Over	221	80%
EMS Calls to Assisted Living and Retirement Facilities	152	43%
Automatic Fire/CO Alarms	22	36%

### Major Incidents

Accident with Entrapment, Rt 3 & Manley Rd, East Goshen	12/14/2020
Chimney Fire w/extension, 913 Little Shiloh Rd, West Goshen	12/19/2020
Gas Leak, 626 Edgewater Dr, West Goshen	12/20/2020
Multiple Storm-related Calls	12/24/2020
Building Fire, 31 E Rampart St, Middletown Twp	12/25/2020

### Fundraising Activities

2021 Ambulance Subscription Drive	Underway
2021 Business Contribution Drive	Underway

# Goshen Fire Company Year End Operations Report - 2020



## Annual Summary

EMS - Patient Demographics	# Patients	% of Total
Patients Treated	2986	
Patients 65 and Over	2265	76%

EMS Calls to Assisted Living / Retirement Facilities	# Incidents	% of Total
Hershey Mill	538	31.4%
Bellingham	279	16.3%
Wellington	357	20.8%
Arbour Square	206	12.0%
Pembrooke	140	8.2%
Arbor Terrace	68	4.0%
Harrison Hill Apartments	55	3.2%
<b>Total</b>	<b>1643</b>	<b>41.1%</b>

Top Ten EMS Calls by Type	Type	% of Total
Fall / Lift Assist	986	26.5%
Sick Person	596	16.0%
Respiratory Difficulty	311	8.4%
Chest Pain	242	6.5%
Injured Person	176	4.7%
Auto Accident	113	3.0%
Medical Alarm	112	3.0%
Emotional Disorder	107	2.9%
Stroke/CVA	90	2.4%
Abdominal Pain	90	2.4%

Fire Calls by Incident Category	# Incidents	% of Total
False Alarm & False Call	315	46.9%
Hazardous Condition (No Fire)	88	13.1%
Fires	84	12.5%
Rescue & Emergency Medical Service	78	11.6%
Good Intent Call	56	8.3%
Service Call	39	5.8%
Special Incident Type	9	1.3%
Severe Weather & Natural Disaster	2	0.3%
<b>Total</b>	<b>671</b>	<b>100.00%</b>

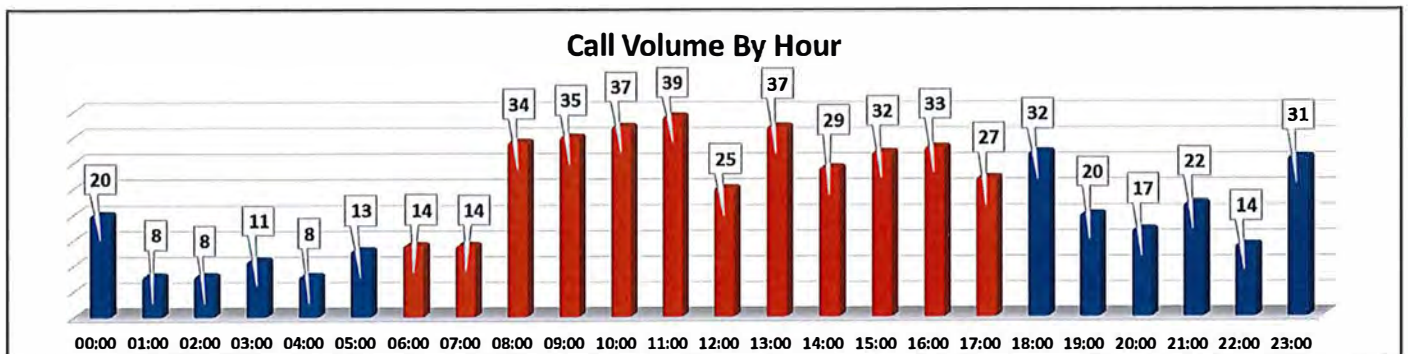
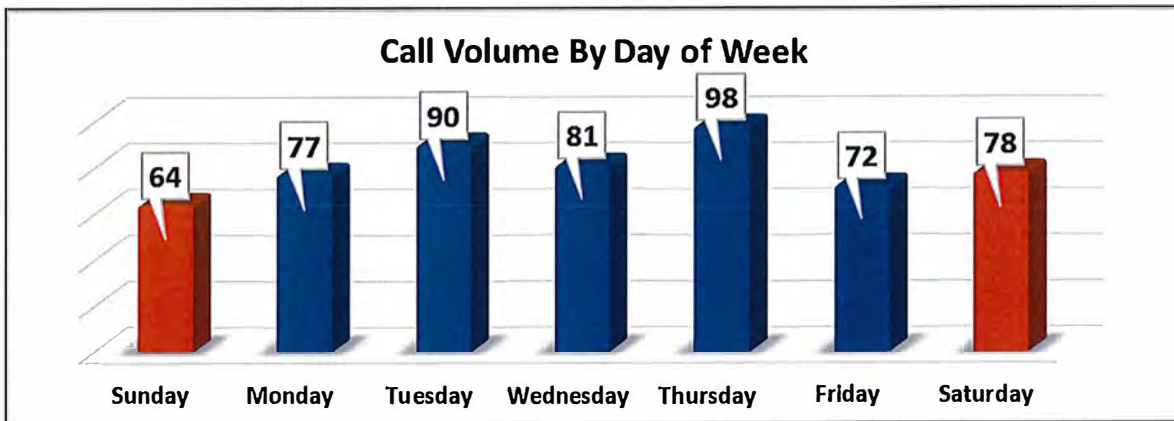
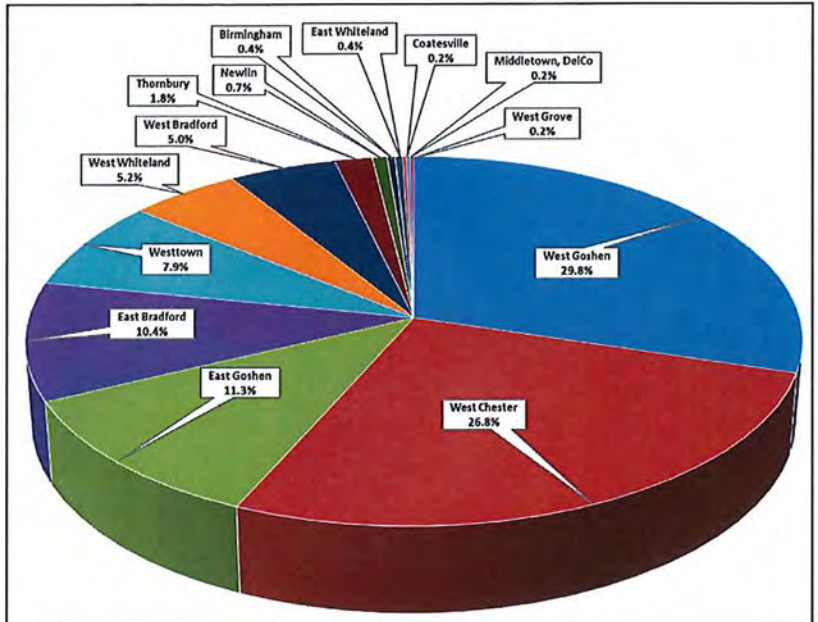
Fire Police Service Time - Calls with Inservice Time > 2 hrs	30
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***December 2020***  
**OPERATIONS REPORT**

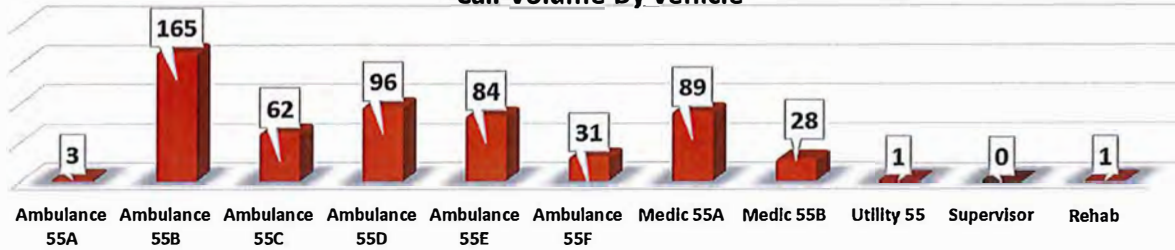
# CALL VOLUME

Municipality	Month	% of Calls	YTD
West Goshen	167	29.8%	1435
West Chester	150	26.8%	1452
East Goshen	63	11.3%	624
East Bradford	58	10.4%	585
Westtown	44	7.9%	534
West Whiteland	29	5.2%	299
West Bradford	28	5.0%	247
Thornbury	10	1.8%	131
Newlin	4	0.7%	22
Birmingham	2	0.4%	74
East Whiteland	2	0.4%	
Coatesville	1	0.2%	
Middletown, DelCo	1	0.2%	
West Grove	1	0.2%	
	<b>560</b>		

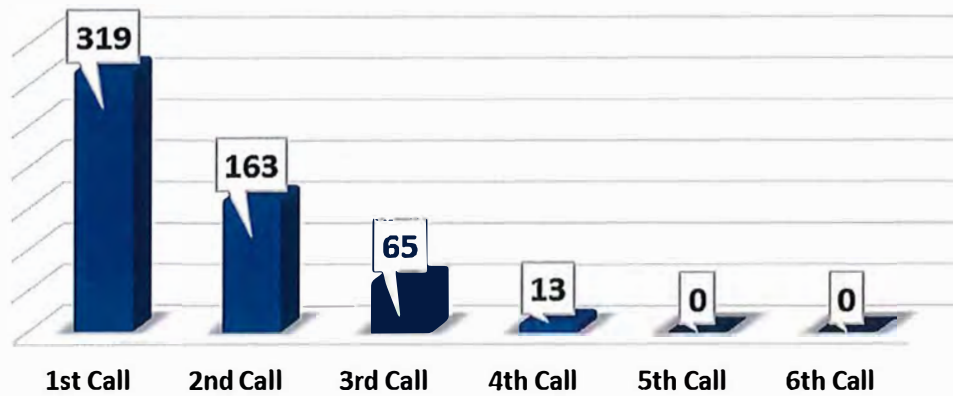




**Call Volume By Vehicle**



**Call Sequence**

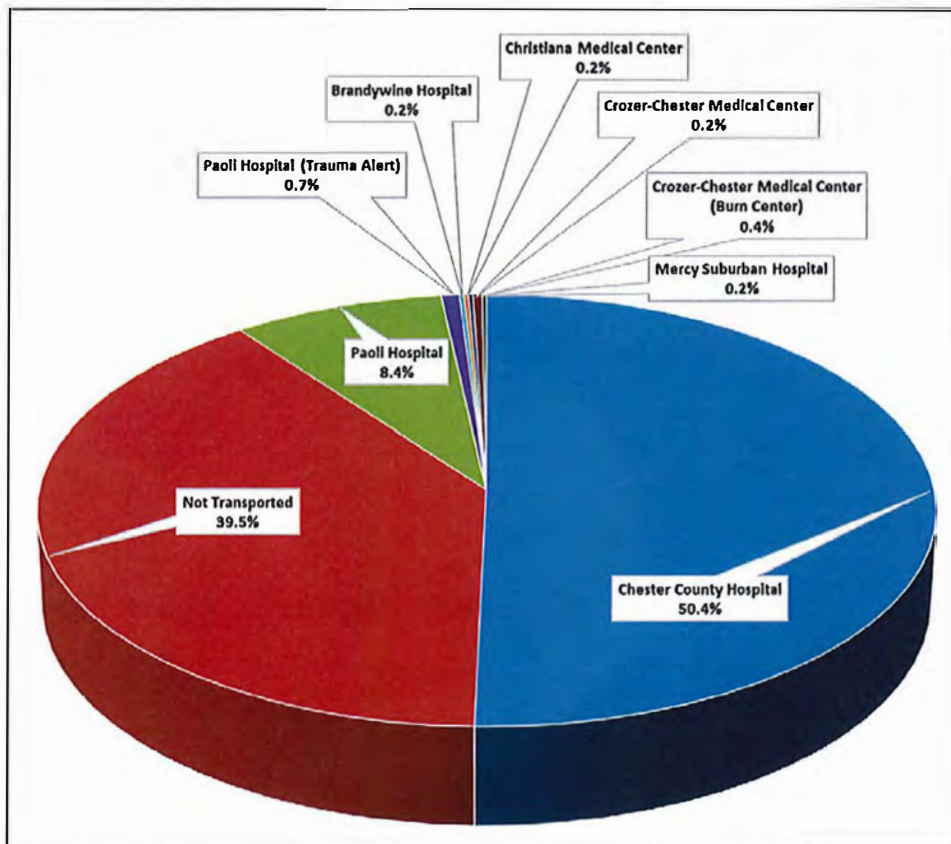




# *HOSPITAL DESTINATION INFORMATION*

Receiving Hospital	Total	%
Chester County Hospital	282	50.4%
Not Transported	221	39.5%
Paoli Hospital	47	8.4%
Paoli Hospital (Trauma Alert)	4	0.7%
Brandywine Hospital	1	0.2%
Christiana Medical Center	1	0.2%
Crozer-Chester Medical Center	1	0.2%
Crozer-Chester Medical Center (Burn Center)	2	0.4%
Mercy Suburban Hospital	1	0.2%
	<b>560</b>	
	<b>Transported:</b>	<b>339 60.5%</b>
	<b>Not Transported:</b>	<b>221 39.5%</b>
	<b>560</b>	

Non-Transport Breakdown	
Refusal	55
Recalled Enroute	22
Recalled On Scene	51
No Services	37
Lift Assist	44
DOA	11
Released to BLS	1
External ALS Assist	0
	<b>221</b>



## **MISCELLANEOUS CALL INFORMATION**

<b>Average Times</b>	
Dispatch To Enroute	1.41
Enroute To On Scene	6.68
On Scene Time	16.49
Transport Time	9.63
Dispatch To Available	43.14

<b>Alcohol / Drug Suspicion</b>		
	Total	%
Alcohol	15	2.7%
Alcohol and Drugs	4	0.7%
Drugs	6	1.1%
Total:	<b>25</b>	<b>4.5%</b>
Unknown / Unable to Determine	26	4.6%

<b>Calls Covering Other Agencies</b>	
Goshen Fire Co	16
Malvern Fire Co	3
Concordville Fire Co	2
Minquas Fire Co	2
Uwchlan Ambulance	2
Washington Hose Co	1
West Grove Fire Co	1
	<b>27</b>

<b>Responses By Station</b>	
Main Station (Station 55)	418
East Goshen (Station 155)	55
East Bradford (Station 255)	87

<b>West Chester University Calls</b>		
	Total	%
Total WCU Calls	3	0.5%
WCU Calls in West Chester	1	0.2%
WCU Calls in West Goshen	0	0.0%
WCU Calls in East Bradford	2	0.4%

<b>Call Types</b>		
BLS - Sick Person	90	16.1%
BLS - Fall / Lift Assist	74	13.2%
ALS - Respiratory Difficulty	63	11.3%
ALS - Cardiac Problems	54	9.6%
BLS - Injured Person	27	4.8%
Accident - BLS	24	4.3%
BLS - Emotional Disorder	23	4.1%
ALS - Fall	19	3.4%
EMS - Stand By - Fire	17	3.0%
BLS - Abdominal Pain	16	2.9%
ALS - Abdominal Pain	15	2.7%
ALS - Seizures	14	2.5%
ALS - Syncope	14	2.5%
ALS - Cardiac/Resp Arrest	11	2.0%
ALS - Overdose	10	1.8%
ALS - Unresponsive Person	10	1.8%
ALS - CVA/Stroke	9	1.6%
BLS - DOA	7	1.3%
ALS - Diabetic Emergency	6	1.1%
ALS - Allergic/Med Reaction	5	0.9%
ALS - Hypotension	5	0.9%
ALS - Unconscious Person	5	0.9%
BLS - Overdose	5	0.9%
ALS - Injured Person	4	0.7%
BLS - Back Pain	4	0.7%
ALS - Emotional Disorder	3	0.5%
ALS - Hemorrhaging	3	0.5%
Accident - Entrapment	3	0.5%
Alarm - BLS Medical	3	0.5%
BLS - Seizures	3	0.5%
BLS - Unknown Nature	3	0.5%
ALS - Burns - Scalding/Other	2	0.4%
BLS - Assault w/Injury	2	0.4%
BLS - Hemorrhaging	2	0.4%
Accident - ALS	1	0.2%
Accident - Involving Fire	1	0.2%
Accident - Pedestrian	1	0.2%
Alarm - Carbon Monoxide	1	0.2%
BLS - Burns - Misc	1	0.2%
	<b>560</b>	



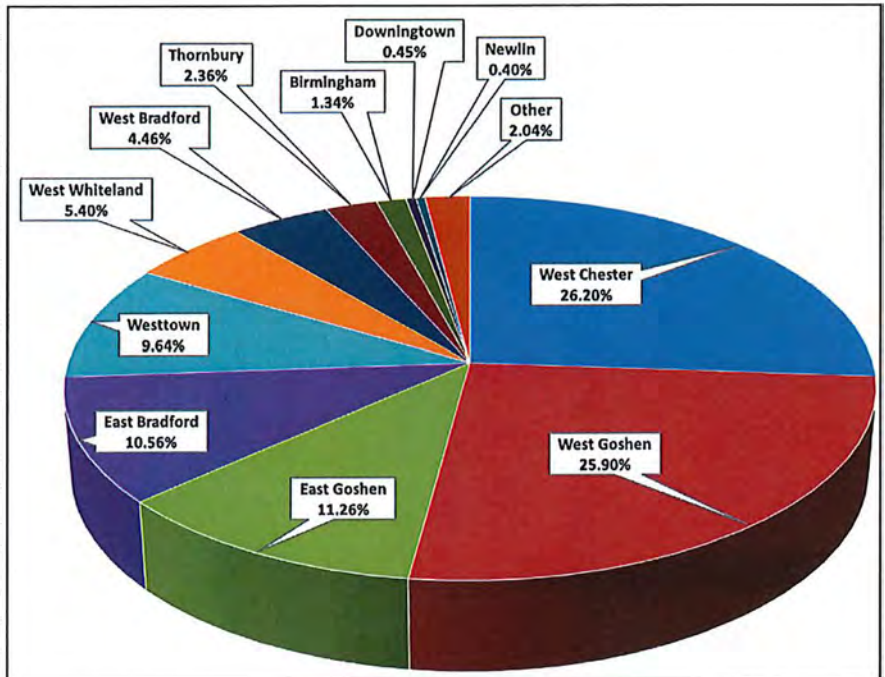


***2020***

**OPERATIONS REPORT**

# CALL VOLUME

Municipality	Count	% of Calls
West Chester	1452	26.20%
West Goshen	1435	25.90%
East Goshen	624	11.26%
East Bradford	585	10.56%
Westtown	534	9.64%
West Whiteland	299	5.40%
West Bradford	247	4.46%
Thornbury	131	2.36%
Birmingham	74	1.34%
Downingtown	25	0.45%
Newlin	22	0.40%
Pocopson	13	0.23%
Willistown	13	0.23%
Kennett	12	0.22%
East Whiteland	11	0.20%
Caln	8	0.14%
Uwchlan	8	0.14%
Pennsbury	7	0.13%
East Marlborough	6	0.11%
East Caln	5	0.09%
Lansdowne, DelCo	5	0.09%
East Fallowfield	4	0.07%
Coatesville	3	0.05%
Kennett Square	3	0.05%
Middletown, DelCo	2	0.04%
Charlestown	1	0.02%
Concord, DelCo	1	0.02%
Darby, DelCo	1	0.02%
Easttown	1	0.02%
East Lansdowne, DelCo	1	0.02%
Franklin	1	0.02%
New Garden	1	0.02%
North Coventry	1	0.02%
South Coatesville	1	0.02%
West Brandywine	1	0.02%
West Grove	1	0.02%
West Marlborough	1	0.02%
Yeadon, DelCo	1	0.02%
<b>5541</b>		

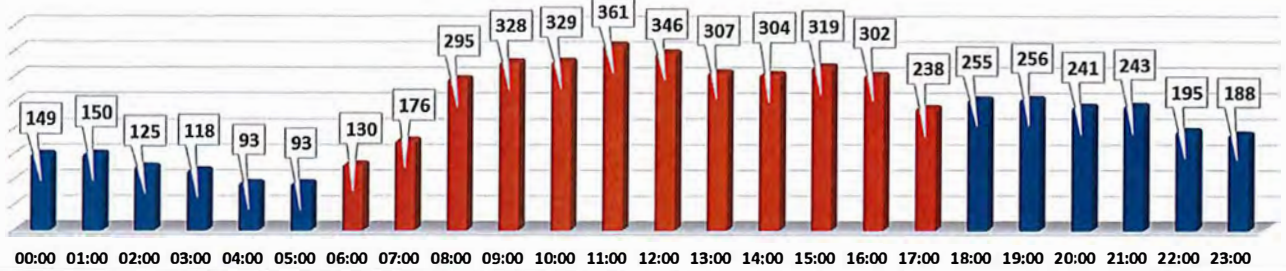


Total Calls Comparison		
2019	2020	+/-
6010	5541	-469

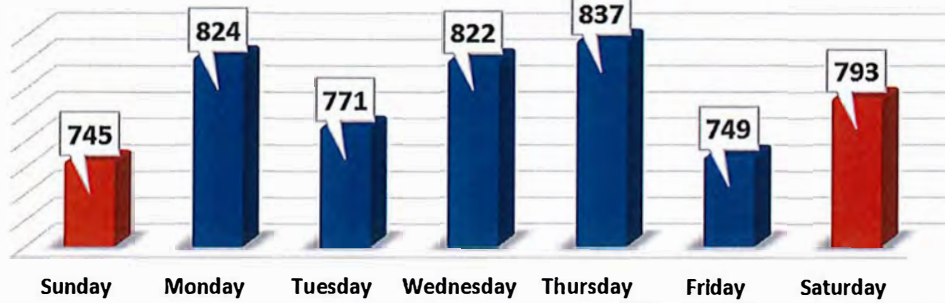
  

Total Transports Comparison		
2019	2020	+/-
4059	3424	-635

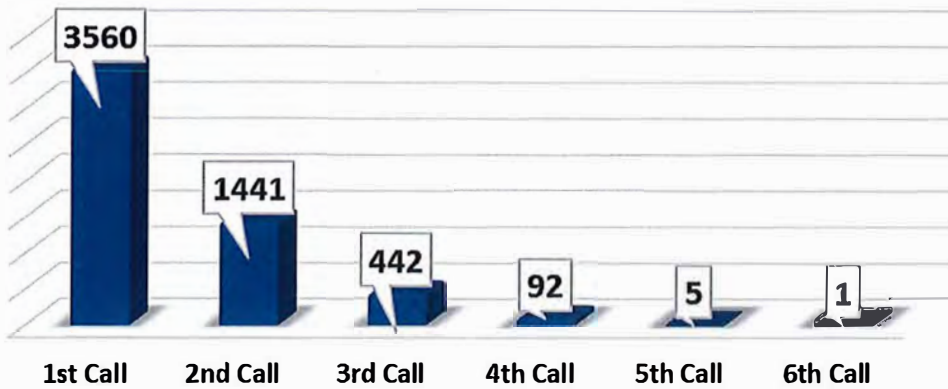
### Call Volume By Hour



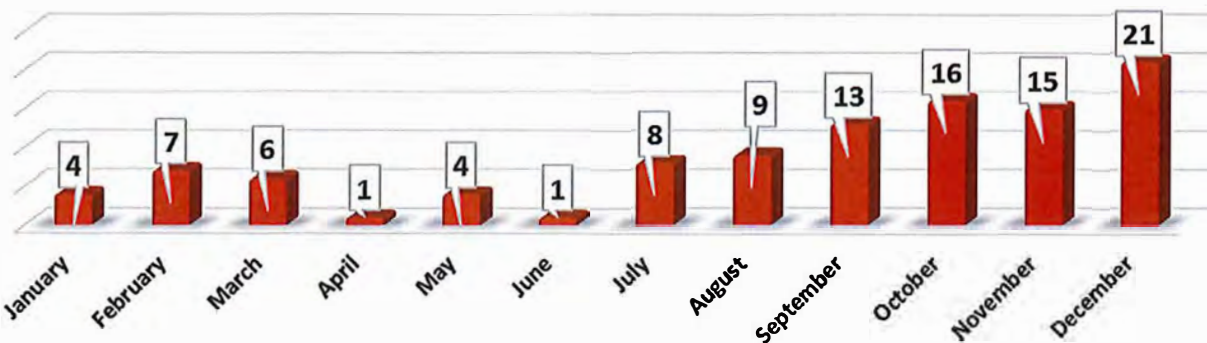
### Call Volume By Day of Week



### Call Sequence



### Interfacility Transports



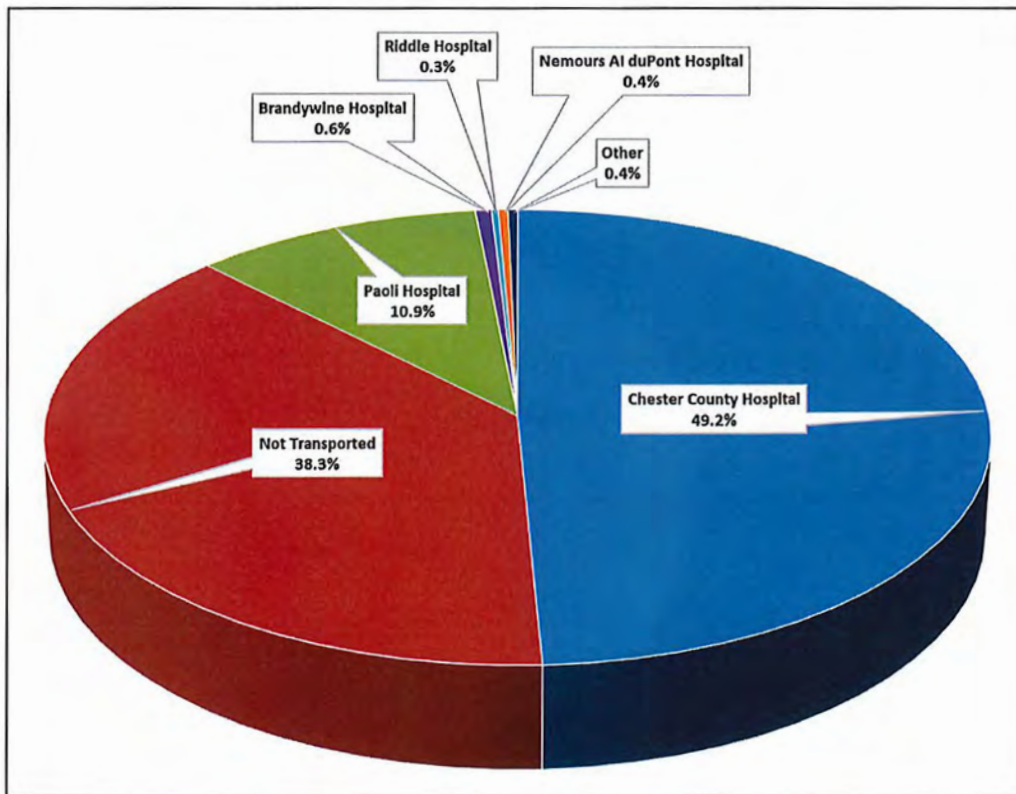
Total Interfacility Transports: 105



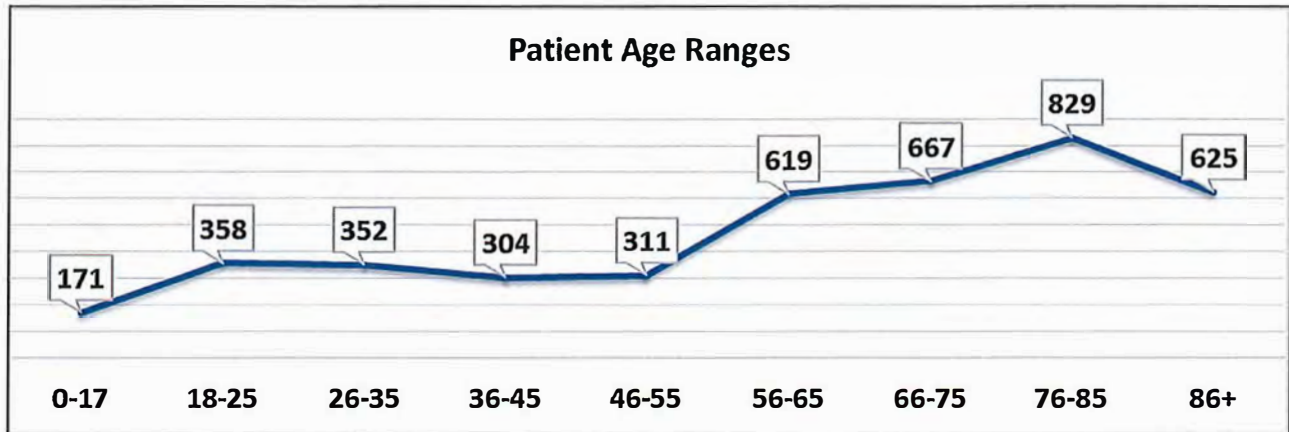
# HOSPITAL DESTINATION INFORMATION

Receiving Hospital	Total	%
Chester County Hospital	2727	49.2%
Not Transported	2124	38.3%
Paoli Hospital	547	9.9%
Paoli Hospital (Trauma Alert)	56	1.0%
Brandywine Hospital	33	0.6%
Nemours Al duPont Hospital	17	0.3%
Nemours Al duPont Hospital (Trauma Alert)	3	0.1%
Riddle Hospital	14	0.3%
Bryn Mawr Hospital	5	0.1%
Crozer-Chester Medical Center	4	0.1%
Crozer-Chester Medical Center (Trauma Alert)	2	0.0%
Crozer-Chester Medical Center (Burn Center)	2	0.0%
Mercy Fitzgerald Hospital	3	0.1%
Children's Hospital of Philadelphia	1	0.0%
Christiana Hospital	1	0.0%
Mercy Suburban Hospital	1	0.0%
Phoenixville Hospital	1	0.0%
<b>5541</b>		
<b>Transported:</b>		
	<b>3417</b>	<b>61.7%</b>
<b>Not Transported:</b>		
	<b>2124</b>	<b>38.3%</b>
<b>5541</b>		

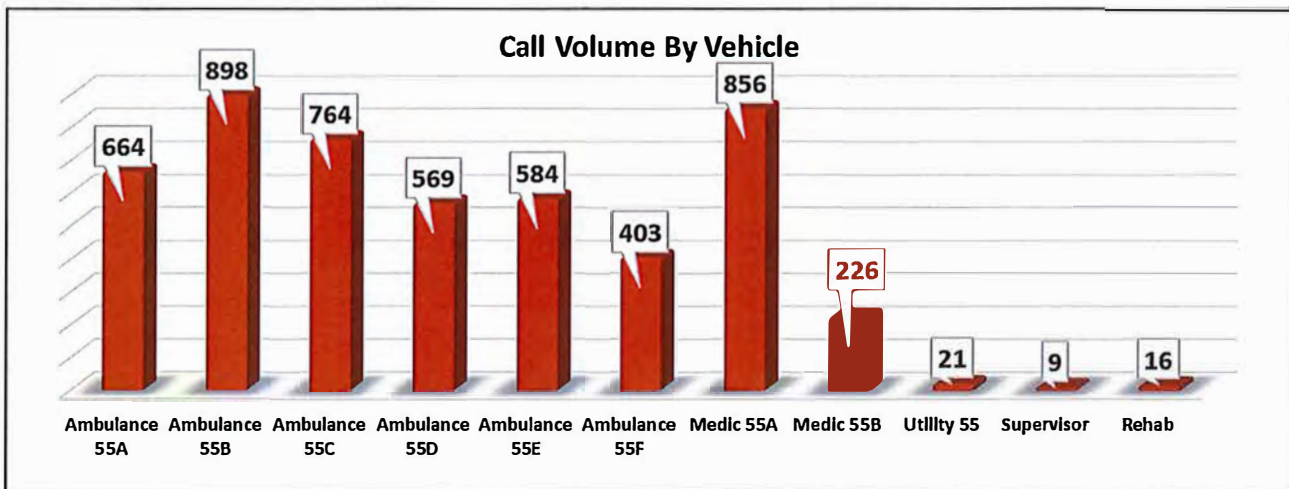
Non-Transport Breakdown	
Refusal	540
Recalled Enroute	284
Recalled On Scene	607
No Services	407
Lift Assist	190
DOA	64
Released to BLS	31
External ALS Assist	1
<b>2124</b>	



## PATIENT DEMOGRAPHICS



## VEHICLES



## RESPONSE DATA

Average Times	
Dispatch To Enroute	1.39
Enroute To On Scene	6.72
On Scene Time	15.30
Transport Time	10.21
Dispatch To Available	42.55

Responses By Station	
Main Station (Station 55)	4534
East Goshen (Station 155)	380
East Bradford (Station 255)	627

## *MISCELLANEOUS CALL INFORMATION*

<b>West Chester University Calls</b>		
	Total	%
Total WCU Calls	77	1.4%
WCU Calls in West Chester	50	0.9%
WCU Calls in West Goshen	15	0.3%
WCU Calls in East Bradford	12	0.2%

<b>Covering Other Agencies</b>	
Goshen Fire Co	139
Uwchlan Ambulance	59
Minquas Fire Co	45
Longwood Fire Co	36
Malvern Fire Co	26
Concordville Fire Co	16
Mercy Fitzgerald Hospital EMS	8
East Whiteland Fire Co	5
TowerDIRECT Medic 93	4
Washington Hose Co	3
Westwood Fire Co	1
Modena Fire Co	1
West Grove Fire Co	1
	<b>344</b>

<b>Call Upgrades/Downgrades</b>	
Upgraded to ALS	104
Downgraded to BLS	516

<b>Call Types</b>		
BLS - Sick Person	779	14.1%
BLS - Fall / Lift Assist	536	9.7%
ALS - Respiratory Difficulty	525	9.5%
ALS - Cardiac Problems	495	8.9%
BLS - Injured Person	272	4.9%
BLS - Emotional Disorder	261	4.7%
Accident - BLS	239	4.3%
EMS - Stand By - Fire	192	3.5%
ALS - CVA/Stroke	153	2.8%
ALS - Fall	146	2.6%
ALS - Syncope	138	2.5%
BLS - Abdominal Pain	131	2.4%
BLS - Overdose	129	2.3%
ALS - Seizures	126	2.3%
ALS - Unresponsive Person	111	2.0%
ALS - Overdose	110	2.0%
ALS - Abdominal Pain	100	1.8%
ALS - Cardiac/Resp Arrest	98	1.8%
ALS - DiabeticEmergency	85	1.5%
ALS - Hemorrhaging	76	1.4%
Alarm - BLS Medical	73	1.3%
ALS - Unconscious Person	65	1.2%
ALS - Hypotension	63	1.1%
BLS - Back Pain	58	1.0%
BLS - DOA	46	0.8%
ALS - Allergic/Med Reaction	44	0.8%
BLS - Hemorrhaging	43	0.8%
Accident - ALS	39	0.7%
BLS - Assault w/Injury	36	0.6%
BLS - Syncope	35	0.6%
BLS - Unknown Nature	34	0.6%
ALS - Injured Person	29	0.5%
BLS - Seizures	29	0.5%
ALS - Emotional Disorder	27	0.5%
Accident - Entrapment	26	0.5%
ALS - Back Pain	22	0.4%
Accident - Pedestrian	20	0.4%
Alarm - Carbon Monoxide	18	0.3%
BLS - Maternity/Labor Pain	17	0.3%
Fire - Water Rescue	16	0.3%
BLS - Allergic/Med Reaction	13	0.2%
Fire - Hazmat	13	0.2%
ALS - Assault w/Injury	9	0.2%
ALS - Choking	8	0.1%
EMS - Stand By - Event	8	0.1%
ALS - Exposure to Heat/Cold	7	0.1%
ALS - Maternity/Labor Pains	7	0.1%
Fire - Other Type Rescue	7	0.1%
ALS - Stabbing	6	0.1%
ALS - Poisoning	5	0.1%
Accident - Involving Fire	4	0.1%
ALS - Burns - Scalding/Other	3	0.1%
BLS - Exposure to Heat/Cold	3	0.1%
ALS - Shooting	2	0.0%
BLS - Burns - Misc	2	0.0%
ALS - Burns - Misc	1	0.0%
ALS - Equestrian Injury	1	0.0%
	<b>5541</b>	



**NOTICE IS GIVEN** that the Board of Supervisors of East Goshen Township will conduct a public hearing on **Tuesday, January 19, 2021** as part of the regularly scheduled public meeting which begins at 7:00 p.m., prevailing time to consider and possibly adopt an Ordinance with the following title and summary:

**AN ORDINANCE AMENDING THE EAST GOSHEN TOWNSHIP CODE, CHAPTER 52 TITLED "PARK AND RECREATION COMMISSION" SECTION 52-2 TO AUTHORIZE THE BOARD OF SUPERVISORS TO APPOINT UP TO TWO ALTERNATE MEMBERS TO SERVE ON THE COMMISSION.**

Due to the COVID-19 public health crisis, the hearing and public meeting will not be in-person and instead members of the public are invited to participate via tele-conference by dialing (929) 205-6099 or (301) 715 8592; Access Code: 880-7329-8513.

The complete verbatim text of the proposed Ordinance is available for public inspection and may be examined without charge or obtained for a charge not greater than the cost thereof by calling the Township's administrative offices at (610) 692-7171 from 8:00 a.m. to 5:00 p.m., Monday through Friday. The Ordinance is also on file for public inspection at the offices of the *Daily Local News* by calling 215-648-1066 and the Chester County Law Library, Chester County Justice Center, Suite 2400, 201 W. Market Street, West Chester, PA 19380, where the same may be examined without charge. If any person requires an accommodation to participate in the hearing, please contact the Township building at least 24 hours in advance of the hearing at (610) 692-7171.

Kristin S. Camp, Esquire  
East Goshen Township Solicitor

***PLEASE PUBLISH ON JANUARY 10, 2021***

**EAST GOSHEN TOWNSHIP**  
**CHESTER COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 2021-\_\_\_\_\_**

**AN ORDINANCE AMENDING THE EAST GOSHEN TOWNSHIP  
CODE, CHAPTER 52 TITLED "PARK AND RECREATION  
COMMISSION" SECTION 52-2 TO AUTHORIZE THE BOARD TO  
APPOINT UP TO TWO ALTERNATE MEMBERS TO SERVE ON  
THE COMMISSION.**

BE IT ENACTED AND ORDAINED by the Board of Supervisors of East Goshen Township as follows:

**SECTION 1.** Chapter 52 of the East Goshen Township Code, titled, "Parks and Recreation Commission ", Section 52-2 titled "Members; terms; vacancies" shall be revised to state as follows:

**"§52-2. Members; terms; vacancies.** The Commission shall consist of seven or nine regular members who shall be appointed by the Board of Supervisors and shall serve for terms of five years or until their successors are appointed, except that the members of such Commission first appointed shall be appointed for such terms that the term of not more than two members shall expire annually thereafter. The Board of Supervisors may appoint at least one but no more than two residents of the Township to serve as alternate members of the Commission. The term of office of an alternate member shall be five years. An alternate member shall be entitled to participate in all discussions and meetings of the Commission to the same and full extent as provided for by regular Commission members, however they shall not cast a vote as a voting member unless they are needed to form a quorum of the Commission. Members of the Commission shall serve without pay but may be reimbursed by the Township for expenses incurred in performing their duties as approved by the Board of Supervisors. All persons appointed shall serve their full terms unless they voluntarily resign or are removed by the Board of Supervisors for dereliction or neglect of duty. Vacancies which occur other than by expiration of term shall be for the unexpired term and shall be filled in the same manner as original appointments."

**SECTION 2. Severability.** If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section, or part thereof not been included herein.



**SECTION 3. Repealer.** All ordinances or parts of ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

**SECTION 4. Effective Date.** This Ordinance shall become effective five days from the date of adoption.

**ENACTED AND ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**ATTEST:**

**EAST GOSHEN TOWNSHIP**

\_\_\_\_\_  
Louis F. Smith, Secretary

\_\_\_\_\_  
David E. Shuey, Chair

\_\_\_\_\_  
Michael P. Lynch, Vice-Chair

\_\_\_\_\_  
John Hertzog, Member

\_\_\_\_\_  
E. Martin Shane, Member

\_\_\_\_\_  
Michele Truitt, Member

# Memo

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To: Board of Supervisors  
From: Chris Boylan  
Re: December 2020 Financial Report--Unaudited  
Date: January 11, 2020

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As of December 31<sup>st</sup>, net of pass throughs, the general fund had revenues of \$10,543,084 and expenses of \$10,484,018 for a surplus of \$59,066. As of December 31<sup>st</sup>, the general fund balance was \$5,676,091.

On the expense side, overall the Township is under-budget by a total of \$513,822. This is due to the budget cuts that were enacted and in the Public Works Department, a late start to the paving season, and a mild snow season this year. Additionally, Parks & Rec activities were hard hit by effects of COVID-19, resulting in a favorable budget variance. However, Emergency Services expenses exceeded YTD budget, mainly due to the Act 111 arbitration award for WEGO.

On the revenue side, the Township ended the year with a favorable budget position of \$148,127. Earned Income Tax was \$100,671 under budget. This is an area to watch as the future remote work environment among Township businesses could impact this revenue source. Some of this shortfall was offset by strong Real Estate Transfer Tax (+\$39,080).

## Other funds

- The **State Liquid Fuels Fund** had \$556,472 in revenues and \$557,579 in expenses. The fund balance is \$41.
- The **Capital Reserve Fund** had \$2,713,496 in revenues and \$3,104,113 expenses. The fund balance was \$5,019,917.
- The **Transportation Fund** had \$2,955 in revenues and \$305,342 in expenses. The fund balance was \$609,337.
- The **Sewer Operating Fund** had \$3,474,140 in revenues and \$3,450,328 in expenses. The fund balance was \$1,000,248.
- The **Refuse Fund** had \$1,027,743 in revenues and \$1,126,797 in expenses. The fund balance was \$530,140.
- The **Bond Fund** had \$21,011 in revenues and \$552,028 in expenses. The fund balance was \$3,184,623.
- The **Sewer Capital Reserve Fund** had \$224,420 in revenues and \$311,880 in expenses. The fund balance is \$2,250,329.
- The **Operating Reserve Fund** had \$34,039 in revenues and no expenses. The fund balance is \$2,630,163.

### **Accounts Receivable**

Year-end Utilities Accounts Receivable, \$225,041, was higher than last year's Q4. It seems the USPS mail issue had an impact on receivables as many residents did not receive the December 3, 2020 late notice until January 7-8, 2021! Meanwhile, year-end Real Estate Accounts Receivable was \$10,532, which is slightly higher than recent years, despite the Board waiving tax penalty in 2020.

### **2020 Audit**

The auditors are scheduled to do their field work for the 2020 audit during the week of February 1-5. Most of their work will be conducted remotely, however as needed during that week, they will occupy the meeting room upstairs.

**EAST GOSHEN TOWNSHIP  
GENERAL FUND SUMMARY  
As of December 31, 2020**

Account Title	2020 Annual Budget	2020 YTD Budget	2020 YTD Actual	\$ Variance	% Variance
EMERGENCY SERVICES EXPENSES	4,379,933	4,379,933	4,545,069	165,136	3.8%
PUBLIC WORKS EXPENSES	2,774,562	2,774,562	2,407,689	(366,873)	-13.2%
ADMINISTRATION EXPENSES	1,886,456	1,886,456	1,923,701	37,245	2.0%
CODES EXPENSES	522,011	522,011	444,839	(77,172)	-14.8%
PARK AND RECREATION EXPENSES	881,005	881,005	608,846	(272,159)	-30.9%
<b>TOTAL CORE FUNCTION EXPENSES</b>	<b>10,443,967</b>	<b>10,443,967</b>	<b>9,930,145</b>	<b>(513,822)</b>	<b>-4.9%</b>
EMERGENCY SERVICES REVENUES	72,000	72,000	51,287	(20,713)	-28.8%
PUBLIC WORKS REVENUES	1,000,284	1,000,284	1,140,032	139,748	14.0%
ADMINISTRATION REVENUES	318,829	318,829	378,961	60,132	18.9%
CODES REVENUES	272,870	272,870	289,779	16,909	6.2%
PARK AND RECREATION REVENUES	132,620	132,620	84,670	(47,950)	-36.2%
<b>TOTAL CORE FUNCTION REVENUES</b>	<b>1,796,603</b>	<b>1,796,603</b>	<b>1,944,730</b>	<b>148,127</b>	<b>8.2%</b>
<b>NET EMERGENCY SERVICES</b>	<b>4,307,933</b>	<b>4,307,933</b>	<b>4,493,782</b>	<b>185,849</b>	<b>4.3%</b>
<b>NET PUBLIC WORKS</b>	<b>1,774,278</b>	<b>1,774,278</b>	<b>1,267,657</b>	<b>(506,621)</b>	<b>-28.6%</b>
<b>NET ADMINISTRATION</b>	<b>1,567,627</b>	<b>1,567,627</b>	<b>1,544,740</b>	<b>(22,887)</b>	<b>-1.5%</b>
<b>NET CODES</b>	<b>249,141</b>	<b>249,141</b>	<b>155,060</b>	<b>(94,081)</b>	<b>-37.8%</b>
<b>NET PARK AND RECREATION</b>	<b>748,385</b>	<b>748,385</b>	<b>524,176</b>	<b>(224,209)</b>	<b>-30.0%</b>
<b>CORE FUNCTION NET SUBTOTAL</b>	<b>8,647,364</b>	<b>8,647,364</b>	<b>7,985,415</b>	<b>(661,949)</b>	<b>-7.7%</b>
DEBT - PRINCIPAL	349,999	349,999	350,000	1	0.0%
DEBT - INTEREST	203,872	203,872	203,873	1	0.0%
<b>TOTAL DEBT</b>	<b>553,871</b>	<b>553,871</b>	<b>553,873</b>	<b>2</b>	<b>0.0%</b>
<b>TOTAL CORE FUNCTION NET</b>	<b>9,201,235</b>	<b>9,201,235</b>	<b>8,539,288</b>	<b>(661,947)</b>	<b>-7.2%</b>
<b>NON-CORE FUNCTION REVENUE</b>					
EARNED INCOME TAX	5,130,800	5,130,800	5,030,129	(100,671)	-2.0%
REAL ESTATE PROPERTY TAX	2,042,779	2,042,779	2,041,451	(1,328)	-0.1%
REAL ESTATE TRANSFER TAX	650,000	650,000	689,080	39,080	6.0%
CABLE TELEVIS.FRANCHISE	457,200	457,200	432,392	(24,808)	-5.4%
LOCAL SERVICES TAX	345,000	345,000	326,115	(18,885)	-5.5%
OTHER INCOME	575,456	575,456	79,188	(496,268)	-86.2%
<b>TOTAL NON CORE FUNCTION REVENUE</b>	<b>9,201,235</b>	<b>9,201,235</b>	<b>8,598,355</b>	<b>(602,880)</b>	<b>-6.6%</b>
<b>NET RESULT</b>	<b>0</b>	<b>0</b>	<b>59,066</b>	<b>59,066</b>	

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")  
ALL FUNDS DECEMBER 2020

\* NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	CAP RESV FUND	TRANSPORT. FUND	SEWER OP. FUNDO	REFUSE FUND	SEWER CAP RESV FUND	OPERATING RESERVE	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY	BOND FUND
<b>01/01/20 BEGINNING BALANCE</b>	<b>\$5,625,871</b>	<b>\$1,148</b>	<b>\$5,410,535</b>	<b>\$911,724</b>	<b>\$976,435</b>	<b>\$629,194</b>	<b>\$2,337,788</b>	<b>\$2,596,124</b>	<b>\$18,488,820</b>	<b>\$24,873</b>	<b>\$3,715,640</b>
<b>RECEIPTS</b>											
310 TAXES	\$8,137,368	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,137,368	\$0	\$0
320 LICENSES & PERMITS	\$442,473	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$442,473	\$0	\$0
330 FINES & FORFEITS	\$54,742	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$54,742	\$0	\$0
340 INTERESTS & RENTS	\$159,808	\$4,976	\$165,639	\$2,955	\$4,759	\$2,306	\$222,969	\$34,039	\$597,451	(\$213)	\$21,011
350 INTERGOVERNMENTAL	\$392,538	\$551,495	\$2,133,349	\$0	\$0	\$0	\$0	\$0	\$3,077,382	\$3,231	\$0
360 CHARGES FOR SERVICES	\$380,989	\$0	\$0	\$0	\$3,397,146	\$1,015,800	\$0	\$0	\$4,793,935	\$8,424	\$0
380 MISCELLANEOUS REVENUES	\$2,096,432	\$0	\$500	\$0	\$2,181	\$9,637	\$0	\$0	\$2,108,750	\$564	\$0
390 OTHER FINANCING SOURCES	\$1,089,260	\$0	\$414,008	\$0	\$70,054	\$0	\$1,451	\$0	\$1,574,774	\$367,314	\$0
	\$12,753,609	\$556,472	\$2,713,496	\$2,955	\$3,474,140	\$1,027,743	\$224,420	\$34,039	\$20,786,874	\$379,320	\$21,011
<b>EXPENDITURES</b>											
400 GENERAL GOVERNMENT	\$1,480,765	\$0	\$240,537	\$0	\$0	\$0	\$0	\$0	\$1,721,302	\$0	\$0
410 PUBLIC SAFETY	\$6,802,564	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,802,564	\$0	\$0
420 HEALTH & WELFARE	\$177,542	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$177,542	\$0	\$0
426 SANITATION & REFUSE	\$0	\$0	\$0	\$0	\$2,230,689	\$1,126,797	\$0	\$0	\$3,357,486	\$397,820	\$0
430 HIGHWAYS,ROADS & STREETS	\$1,951,934	\$557,579	\$692,716	\$305,342	\$0	\$0	\$0	\$0	\$3,507,571	\$0	\$14,538
450 CULTURE-RECREATION	\$544,132	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$544,132	\$0	\$537,491
460 CONSERVATION & DEVELOPMENT	\$1,488	\$0	\$2,170,860	\$0	\$0	\$0	\$0	\$0	\$2,172,348	\$0	\$0
470 DEBT SERVICE	\$578,190	\$0	\$0	\$0	\$976,672	\$0	\$0	\$0	\$1,554,862	\$0	\$0
480 MISCELLANEOUS EXPENDITURES	\$1,178,164	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,178,164	\$0	\$0
490 OTHER FINANCING USES	\$0	\$0	\$0	\$0	\$242,967	\$0	\$311,880	\$0	\$554,846	\$0	\$0
	\$12,714,779	\$557,579	\$3,104,113	\$305,342	\$3,450,328	\$1,126,797	\$311,880	\$0	\$21,570,818	\$397,820	\$552,028
<b>2020 SURPLUS/(DEFICIT)*</b>	<b>\$38,830</b>	<b>(\$1,107)</b>	<b>(\$390,617)</b>	<b>(\$302,387)</b>	<b>\$23,813</b>	<b>(\$99,054)</b>	<b>(\$87,459)</b>	<b>\$34,039</b>	<b>(\$783,944)</b>	<b>(\$18,500)</b>	<b>(\$531,017)</b>
<b>CLEARING ACCOUNT ADJUSTMENTS</b>	<b>\$11,390</b>										
<b>12/31/20 ENDING BALANCE</b>	<b>\$5,676,091</b>	<b>\$41</b>	<b>\$5,019,917</b>	<b>\$609,337</b>	<b>\$1,000,248</b>	<b>\$530,140</b>	<b>\$2,250,329</b>	<b>\$2,630,163</b>	<b>\$17,716,266</b>	<b>\$6,372</b>	<b>\$3,184,623</b>



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**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, January 4, 2021  
DRAFT MINUTES**

*Note: In light of the Coronavirus pandemic, this was a virtual video-conference meeting conducted via the Zoom platform. In response to media reports about the vulnerability of the Zoom platform, public participation was limited to telephone.*

**Present:** Chairman David Shuey, Vice-Chairman Mike Lynch, Members: John Hertzog, Marty Shane and Michele Truitt, Township Manager Rick Smith, Zoning Officer Mark Gordon, Interim Director of Finance Chris Boylan, Mike Ellis, Pennoni Associates

**Call to Order & Pledge of Allegiance**

Marty called the meeting to order at 6:00 p.m. and lead the Pledge of Allegiance. David called for a moment of silence for health care workers, firefighters, EMS, police and the military. Marty announced that the meeting is being livestreamed on YouTube.

**Re-Organization Actions:**

- A. **Elect Chairman (Resolution 2021-1):** Mike nominated to appoint David Shuey as Chairperson of the Board. John nominated to appoint Michele Truitt as Chairperson of the Board. The nomination passed 3-2 in favor of David Shuey as Chairperson with Marty, Mike and David voting for David and John and Michele voting for Michele.
- B. **Elect Vice Chairman (Resolution 2021-2):** David nominated to appoint Mike Lynch as Vice Chairperson of the Board. The nomination passed 5-0.
- C. **Appoint Police Commissioner (Resolution 2021-3):** David nominated to appoint John Hertzog as Police Commissioner. The nomination passed 5-0.
- D. **Appoint Representative to Pension Committee (Resolution 2021-4):** Michele nominated to appoint David Shuey to the Pension Committee. The nomination passed 5-0.
- E. **Appoint Representative to West Chester Area Council of Governments (Resolution 2021-4A):** David nominated to appoint Michele Truitt to the West Chester Area Council of Governments. The nomination passed 5-0.

Marty made a motion to make the following appointments in **Resolution 2021-5 through 2021-65, items F through Q**, as summarized below. Note that discussion on item F.9: *Appointing the Township Engineer* was deferred until later in the meeting.

**F. Appoint Township Officials (Resolution 2021-5):**

- 1. Township Manager/ Secretary / Right-to-Know Officer / Assistant Zoning Officer – Louis F. (Rick) Smith, Jr.
- 2. Director of Finance/Treasurer – TBD
- 3. Director of Public Works – Mark Miller

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- 4. Director of Code Enforcement/Zoning Officer/Building Code Official/Noise Control Officer – Mark Gordon
- 5. Building Inspectors – Gary Althouse and Vincent DiMartini
- 6. Fire Marshal – Carmen R. Battavio
- 7. Assistant Fire Marshals – Michael Holmes, Gary Althouse and Vincent DiMartini
- 8. Township Solicitor – Buckley, Brion, McGuire, & Morris
- 10. Emergency Management Coordinator – Kevin Miller
- 11. Assistant Emergency Management Coordinator – Vincent D’Amico
- 12. Delegate to the Chester County Tax Collection Committee – TBD
- 13. Alternate Delegate to the Chester County Tax Collection Committee –Chris Boylan
- 14. Malvern Library Board of Trustees – Patrick Hutchison

**G. Re-appoint Township Employees (Resolution 2021-6)**

**H. Appoint Depositories of Township Funds and authorize Director of Finance/Treasurer to make investments at banks paying the best rate of interest and with the best terms (Resolution 2021-7):**

- 1. S&T Bancorp
- 2. Citadel Bank
- 3. WSFS Bank
- 4. PLGIT-PA Local Government Investment Trust (Custodian - Wells Fargo NA.)
- 5. M&T Bank
- 6. TD Bank

**I. Certify Delegates to the PSATS Convention (Resolution 2021-8)**

- Five Supervisors, Manager and Director of Finance will be affirmed as delegates.
- Voting Delegate: Rick Smith
- Alternate Voting Delegate: TBD

**J. Confirm 2021 Holiday Schedule (Resolution 2021-9)**

**K. Confirm 2021 Meeting Schedule (Resolution 2021-10)**

**L. Confirm Keystone Collection Agency is the Earned Income and Local Services Tax Collector for the Township (Resolution 2021-11)**

**M. Appoint Maillie, LLP. as independent auditor for the Township (Resolution 2021-12)**

**N. Designate the Emergency Service Providers (Resolution 2021-13)**

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O. **Establish the 2021 Fee Schedule (Resolution 2021-34)**

P. **Authorize participation in the Municipal Risk Management Workers' Compensation Pooled Trust (Resolution 2017-65):**

Addendum: The resolution number on the agenda was incorrectly listed as 2021-65. The Resolution number should be reflected as 2017-65.

Q. **Announce the Continuance of all other Applicable Resolutions that were previously adopted.**

Michele seconded. The motion to approve F-Q above passed 5-0.

**F. 9. Appoint Township Engineer – Pennoni Associates**

The Board discussed the 2.5% rate increase that was proposed by Pennoni Associates to the Township and Municipal Authority. At their 12/14/20 meeting, the Municipal Authority deferred approval of appointing Pennoni Associates until the Board of Supervisors approved their services at this rate. Rick and Mike noted that they are pleased with the work that Pennoni has provided to both the Municipal Authority and the Township. Marty stated that it is important to have continuity with the engineering firm and suggested an increase of 1.3% as comparable to the cost-of-living increase. Mike Ellis stated that Pennoni aims to avoid significant rate increases to clients. They provide comparable salary increases to keep their experienced, talented and knowledgeable staff.

David made a motion that the Township will appoint Pennoni Associates as Township Engineer subject to Pennoni's approval of no more than a 1.3% rate increase. John seconded. The motion passed 5-0.

Mike Ellis agreed to present the proposed 1.3% increase to his firm in the spirit of maintaining a good partnership. He will notify Rick in a couple of days with the response.

**Chairman's Report**

David announced:

- The Board met in executive session on December 29 to discuss several personnel matters.
- The Annual Planning Session will be held via Zoom on Tuesday, January 26, 2021, at 6:30 PM.
- James Ruggiero has resigned from the Zoning Hearing Board (Alternate Member).

**Approval of Minutes**

Michele made a motion to approve the minutes of December 15, 2020, with the clarifications noted. John seconded. The motion passed 5-0.

1 **Approval of Treasurer’s Reports**

2 Chris provided a summary to date. It was happily noted that the year-end balance for the  
3 General Fund was “in the black”.

4  
5 Mike made a motion to accept the receipts and approve the expenditures as presented in  
6 the Expenditure Register and as summarized in the December 30, 2020, Treasurer’s  
7 Reports. John seconded. The motion passed 5-0.

8  
9 **Consider ABC Appointments**

10 1. David made a motion to make the following appointments:

Name	Board
Sandra Snyder	Conservancy Board
Alice Lenthe	Conservancy Board
Mary Urbine	Historical Commission
Walter Wujcik	Municipal Authority
Judi DiFonzo	Pipeline Task Force
Jim Christenson	Pipeline Task Force
Christi Supple	Sustainability Advisory Committee
Mary McCloskey	Sustainability Advisory Committee
Dan Daley	Stormwater Appeals Board
Thom Clapper	Vacancy Board
Peter Knupp	Park and Rec Commission
Karen Battavio	Park and Rec Commission
Dan McCall	Historical Commission (term expires 2022)
Chuck Proctor	Zoning Hearing Board (alternate) (term expires 2021)
John Hertzog	Business Park Task Force
Mike Lynch	Business Park Task Force

29  
30 John seconded. The motion passed 5-0.

31  
32 2. David made a motion that staff schedule a public hearing to amend the Park and  
33 Recreation Commission Ordinance to increase the number of members to 11, and  
34 to appoint Jessica Bottaro and Doug Staffelbach to fill those positions. Rick stated  
35 that this hearing can take place at the January 19<sup>th</sup> meeting. Michele seconded.  
36 The motion passed 5-0.

37  
38 **Board Liaisons**

39 David made a motion to appoint the following:

Michele	Conservancy, Local Traffic Advisory and SAC
Marty	Planning Commission
John	Historical and Park & Rec
Mike	Municipal Authority
David	Pipeline Task Force
Marty	Futurist Committee



1 John seconded. The motion passed 5-0.

2  
3 **Stormwater agreement for 1631 East Strasburg Road**

4 Marty made a motion that the Board authorize the Chairman to sign the storm water  
5 management, operation and maintenance agreements for:

- 6 1. 1631 East Strasburg Road

7 Mike seconded. The motion passed 5-0.

8  
9 **Reallocation of Funds for the Paoli Pike Trail**

10 Mark Gordon stated that the expenditures for construction services with McMahon  
11 Associates for Segments C, D, E, F & G were under budget. He further explained that  
12 Segment B is underway, and they are in the process of securing the easements. The  
13 reallocation of funds to Segment B will cover the costs of getting through the permitting  
14 process with PennDOT. Michele voiced her trepidation of starting Segment A before  
15 acquiring all the funds needed for Segment B.

16  
17 Marty made a motion that the Board authorize the reallocation of surplus funds from the  
18 construction services contract with McMahon Associates, to the engineering services  
19 contact for Segment B. Mike seconded. The motion passed 3-2 with Michele and John  
20 opposed.

21  
22 **Building Inspector Vacancy**

23 John questioned whether the Township would consider hiring outside consultants in lieu  
24 of hiring a new inspector. Rick replied that this would incur higher costs with a lower  
25 level of service to our residents.

26  
27 Michele made a motion that the Board of Supervisors authorize staff to advertise the  
28 vacant building inspector position immediately in order to hire in 2021. John seconded.  
29 The motion passed 5-0.

30  
31 **Proposal for Township Manager search**

32 Once the Board employs Dave Woglam's services, a logistics meeting would be  
33 scheduled to move forward on the search for the Township Manager position. Marty  
34 made a motion to accept the proposal from Dave Woglam for the Township Manager  
35 search. John seconded. The motion passed 5-0.

36  
37 **Any Other Matter - None**

38  
39 **Public Comment - None**

40  
41 **Correspondence**

42 The Board acknowledged the following correspondence:

- 43 • 4<sup>th</sup> Quarter 2020 Right-to Know Report  
44 • Assessment Office Statement of Valuations  
45 • Chester County Active Transportation Inventory  
46

1 **Adjournment**

2 There being no further business, David motioned to adjourn at 7:14 pm. Michele  
3 seconded. The motion passed 5-0.

4

5 Respectfully submitted,

6 *Susan D'Amore*

7

8 Attached: December 30, 2020 Treasurer's Report

**TREASURER'S REPORT  
RECEIPTS AND BILLS**

December 10, 2020 - December 30, 2020

**GENERAL FUND**

Real Estate Tax	\$5,339.52
Earned Income Tax	\$211,800.00
Local Service Tax	\$0.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$1,259,627.21

**Total General Fund Receipts: \$1,476,766.73**

Accounts Payable	\$573,434.70
Electronic Pmts:	
Credit Card	\$2,758.46
Postage	\$11.99
Debt Service	\$4,095.09
Payroll	\$203,466.72

**Total Expenditures: \$783,766.96**

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total State Liquid Fuels Receipts:</b>	<b>\$0.00</b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b>\$0.00</b>

**CAPITAL RESERVE FUND**

Receipts	\$930,557.82
Interest Earned	\$0.00
<b>Total Capital Reserve Fund Receipts:</b>	<b>\$930,557.82</b>

Accounts Payable	\$523,316.05
<b>Total Expenditures:</b>	<b>\$523,316.05</b>

**TRANSPORTATION FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Transportation Fund Receipts:</b>	<b>\$0.00</b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b>\$0.00</b>

**SEWER OPERATING FUND**

Receipts	\$35,717.60
Interest Earned	\$0.00

**Total Sewer Operating Fund Receipts: \$35,717.60**

Accounts Payable	\$329,341.25
Electronic Pmts:	
Credit Card	\$0.00
Debt Service	\$23,863.52
<b>Total Expenditures:</b>	<b>\$353,204.77</b>

**REFUSE FUND**

Receipts	\$9,706.70
Interest Earned	\$0.00
<b>Total Refuse Fund Receipts:</b>	<b>\$9,706.70</b>

Accounts Payable	\$23,148.49
Credit Card	\$0.00
<b>Total Expenditures:</b>	<b>\$23,148.49</b>

**BOND FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Bond Fund Receipts:</b>	<b>\$0.00</b>

Accounts Payable	\$240.00
<b>Total Expenditures:</b>	<b>\$240.00</b>

**SEWER CAPITAL RESERVE FUND**

Receipts	\$186,081.30
Interest Earned	\$0.00
<b>Total Sewer Capital Reserve Fund Receipts:</b>	<b>\$186,081.30</b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b>\$0.00</b>

**OPERATING RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Operating Reserve Fund Receipts:</b>	<b>\$0.00</b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b>\$0.00</b>

\$2,638,830.15

\$1,683,676.27  
\$203,478.71  
(\$1,480,197.56)

---

**EAST GOSHEN TOWNSHIP  
MEMORANDUM**

---

**TO:** BOARD OF SUPERVISORS  
**FROM:** CHRIS BOYLAN  
**SUBJECT:** PROPOSED PAYMENTS OF BILLS  
**DATE:** JANUARY 14, 2021

---

Attached please find the Treasurer's Report for the weeks of December 30, 2020 – January 14, 2021.

Please note a couple of typical January large expenditures in this week's report:

- General Fund: January WEGO PD payment of \$420,862 (January payment is always the highest).
- General Fund: Annual Property and Liability Insurance payment to MRM of \$83,150 (General Fund) and \$33,963 (Sewer), plus Professional Liability payment of \$25,885.

Capital Reserve expenses include \$16,130 for Paoli Pike Trail. This is offset equally by grant revenue. Additionally, an initial payment of \$136,533 was made for the Hershey's Mill dam breach.

Sewer Cap Reserve revenue includes the year-end transfer for sewer assets of \$186K.

We did receive, as expected, Sewer revenue of \$2,011 from East Whiteland and \$19,614.12 from West Whiteland for 2020 Barkway maintenance fees.

**Recommended motion:** Mr. Chairman, I move that we graciously accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.



**TREASURER'S REPORT  
RECEIPTS AND BILLS**

December 30, 2020 - January 14, 2021

**GENERAL FUND**

Real Estate Tax	\$55.00
Earned Income Tax	\$54,088.93
Local Service Tax	\$2,246.73
Transfer Tax	\$82,559.31
<i>General Fund Interest Earned</i>	\$179.24
Total Other Revenue	\$38,809.67

**Total General Fund Receipts: \$177,938.88**

Accounts Payable	\$650,711.02
<u>Electronic Pmts:</u>	
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$132,371.30

**Total Expenditures: \$783,082.32**

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
<i>Interest Earned</i>	\$34.61
<b>Total State Liquid Fuels Receipts: <u>\$34.61</u></b>	

Accounts Payable \$0.00  
**Total Expenditures: \$0.00**

**CAPITAL RESERVE FUND**

Receipts	\$16,037.93
<i>Interest Earned</i>	\$361.64
<b>Total Capital Reserve Fund Receipts: <u>\$16,399.57</u></b>	

Accounts Payable \$152,663.08  
**Total Expenditures: \$152,663.08**

**TRANSPORTATION FUND**

Receipts	\$0.00
<i>Interest Earned</i>	\$90.24
<b>Total Transportation Fund Receipts: <u>\$90.24</u></b>	

Accounts Payable \$0.00  
**Total Expenditures: \$0.00**

**SEWER OPERATING FUND**

Receipts	\$51,797.11
<i>Interest Earned</i>	\$39.67

**Total Sewer Operating Fund Receipts: \$51,836.78**

Accounts Payable \$74,306.24  
Electronic Pmts:  
    Credit Card \$0.00  
Debt Service \$0.00  
**Total Expenditures: \$74,306.24**

**REFUSE FUND**

Receipts	\$40,717.85
<i>Interest Earned</i>	\$25.16
<b>Total Refuse Fund Receipts: <u>\$40,743.01</u></b>	

Accounts Payable \$81,620.36  
    Credit Card \$0.00  
**Total Expenditures: \$81,620.36**

**BOND FUND**

Receipts	\$0.00
<i>Interest Earned</i>	\$67.89
<b>Total Bond Fund Receipts: <u>\$67.89</u></b>	

Accounts Payable \$24,087.50  
**Total Expenditures: \$24,087.50**

**SEWER CAPITAL RESERVE FUND**

Receipts	\$172,243.00
<i>Interest Earned</i>	\$161.70
<b>Total Sewer Capital Reserve Fund Receipts: <u>\$172,404.70</u></b>	

Accounts Payable \$0.00  
**Total Expenditures: \$0.00**

**OPERATING RESERVE FUND**

Receipts	\$0.00
<i>Interest Earned</i>	\$276.85
<b>Total Operating Reserve Fund Receipts: <u>\$276.85</u></b>	

Accounts Payable \$0.00  
**Total Expenditures: \$0.00**

Report Date 01/04/21

Expenditure History Report  
DECEMBER 2020

PAGE 1

Budget #	Sub#	Check#	Vendor	Vendor Name / Description	Req #	Req Date	GL Per	Invoice #	Chk Date	Check Amount	
08				BOND FUNDS (CAPITAL PROJECTS)							
08459	6003			***** SEGMENT C ENGINEERING							
		1024	428	EAST GOSHEN TOWNSHIP - CAPITAL RESE	64030	01/04/21	2012	123120	12/31/20	1,410.84	
				REIMB. 03 FOR 08 EXPENSE - MCMAHON							
				INV.171800							
									*	1,410.84*	
08459	6005			***** SEGMENTS D&E ENGINEERING							
		1024	428	EAST GOSHEN TOWNSHIP - CAPITAL RESE	64030	01/04/21	2012	123120	12/31/20	2,821.66	
				REIMB. 03 FOR 08 EXPENSE - MCMAHON							
				INV.171800							
									*	2,821.66*	
-----										4,232.50	
08459										4,232.50	
-----											
08	*****	BOND FUNDS (CAPITAL PROJECTS)									4,232.50
-----											
										4,232.50	

Report Date 01/06/21

**Expenditures Register**  
**GL-2101-76995**

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>01 GENERAL FUND</b>										
904	64042	1	01486 3500	MRM PROPERTY & LIABILITY TRUST INSURANCE COVERAGE -PREM. POL.#PHPK2214720 RENEWAL COMMERCIAL PACKAGE	7*398297	01/06/21	01/01/21	01/06/21	20483 p	83,150.23
										83,150.23
2055	64040	1	01486 3500	UNIVEST INSURANCE LLC INSURANCE COVERAGE -PREM. PUBLIC OFFICIAL LIABILITY RENEWAL - 2021	12732	01/06/21	01/01/21	01/06/21	20481 p	25,885.00
										25,885.00
2055	64041	1	01411 6000	UNIVEST INSURANCE LLC VOLUNTEER FIREFIGHTER WORKERS COMP 2021 VOLUNTEER FF WORKER'S COMP.	12807	01/06/21	01/01/21	01/06/21	20482 p	1,270.00
										1,270.00
1471	64039	1	01410 5300	WESTTOWN-EAST GOSHEN POLICE POLICE GEN.EXPENSE JANUARY 2021 CONTRIBUTION	010121	01/06/21	01/01/21	01/06/21	20480 p	420,861.89
										420,861.89
<b>05 SEWER OPERATING</b>										
904	64042	2	05429 3500	MRM PROPERTY & LIABILITY TRUST ADMIN.- INSURANCE POL.#PHPK2214720 RENEWAL COMMERCIAL PACKAGE	7*398297	01/06/21	01/01/21	01/06/21	4452 p	33,962.77
										33,962.77
										565,129.89
										5 Prepays, totaling 565,129.89
										0 Printed, totaling 0.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	531,167.12	GENERAL FUND
05	05	33,962.77	SEWER OPERATING
		565,129.89	

PERIOD SUMMARY

Period	Amount
2101	565,129.89

Report Date 01/06/21

Expenditures Register  
GL-2101-76997

PAGE 1

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>03 CAPITAL RESERVE FUND</b>										
1349				TRAFFIC PLANNING & DESIGN INC.						
64045	1	03460	7403	PAOLI PK. TRAIL - SEGMENT C	INV.#8	01/06/21		01/06/21		5,376.65
				PAOLI PK. SHARED USE PATH PROJ. 10/5						
				-10/30/20						
64045	2	03460	7404	PAOLI PK. TRAIL - SEGMENT D	INV.#8	01/06/21		01/06/21		5,376.64
				PAOLI PK. SHARED USE PATH PROJ. 10/5						
				-10/30/20						
64045	3	03460	7405	PAOLI PK. TRAIL - SEGMENT E	INV.#8	01/06/21		01/06/21		5,376.64
				PAOLI PK. SHARED USE PATH PROJ. 10/5						
				-10/30/20						
										16,129.93
										16,129.93
0 Printed, totaling										16,129.93

*offset by grant*

FUND SUMMARY

Fund	Bank Account	Amount	Description
03	03	16,129.93	CAPITAL RESERVE FUND
		16,129.93	

PERIOD SUMMARY

Period	Amount
2101	16,129.93
	16,129.93

Legend:

- Expenditures Register Spooling to Windows Printers
- Print those ready to pay
- Sorting by vendor
- Printing for GL Period 2101
- Doing a page break
- Archiving to Expenditures Register-2101.txt
- MARP05 run by BARBARA 3 : 37 PM



Report Date 01/11/21

Expenditures Register  
GL-2101-77043

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>01 GENERAL FUND</b>										
6				ABC PAPER & CHEMICAL INC						
64046	1	01409	3840	DISTRICT COURT EXPENSES	110767	01/11/21	01/11/21	01/11/21	20525	152.11
				ANTIBACTERIAL SOAP, C-FOLD TOWELS, FACIAL & TOILET TISSUE						
64047	1	01454	3740	EQUIPMENT MAINT. & REPAIR	110821	01/11/21	01/11/21	01/11/21	20525	1,145.23
				PINE SOL & SIMPLE GREEN CLEANERS, ROLL TOWELS, TOILET TISSUE, RAGS, TRASH BAGS, AEROSOL DISINFECTANT						
										1,297.34
68				AMS APPLIED MICRO SYSTEMS LTD.						
64050	3	01403	2200	R.E. TAX COLLECT - MISC EXPENSE	67317	01/11/21	01/11/21	01/11/21	20526	130.00
				CASS CERTIFICATIONS - TAX						
64051	1	01401	3120	CONSULTING SERVICES	67331	01/11/21	01/11/21	01/11/21	20526	1,152.00
				DECEMBER 2020						
64051	2	01414	5001	ZONING IT CONSULTING	67331	01/11/21	01/11/21	01/11/21	20526	28.00
				DECEMBER 2020 - GEO PLAN						
										1,310.00
1657				AQUA PA						
64053	1	01409	3600	TWP. BLDG. - FUEL, LIGHT, WATER	122320 FR	01/11/21	01/11/21	01/11/21	20527	231.36
				000309820 0309820 11/19-12/19/20 FR						
64054	1	01409	3600	TWP. BLDG. - FUEL, LIGHT, WATER	122320 TB	01/11/21	01/11/21	01/11/21	20527	250.81
				000309828 0309828 11/19-12/19/20 TB						
64055	1	01409	3605	PW BLDG - FUEL,LIGHT,SEWER & WATER	122320 PW	01/11/21	01/11/21	01/11/21	20527	256.14
				000496917 0309798 11/19-12/19/20 PW						
64056	1	01409	3600	TWP. BLDG. - FUEL, LIGHT, WATER	122820 BS	01/11/21	01/11/21	01/11/21	20527	30.06
				000309801 0309801 11/24-12/23/20 BS						
										768.37
4217				AQUA PA						
64062	1	01411	3630	HYDRANT & WATER SERVICE	010421 279	01/11/21	01/11/21	01/11/21	20528	4,809.96
				00310033 0310033 11/30-12/31/20 186						
64062	2	01411	3631	HYDRANTS - RECHARGE EXPENSE	010421 279	01/11/21	01/11/21	01/11/21	20528	2,404.98
				00310033 0310033 11/30-12/31/20 93						
64063	1	01411	3630	HYDRANT & WATER SERVICE	010421 HY6	01/11/21	01/11/21	01/11/21	20528	155.16
				00309987 0309987 11/30-12/31/20 HY6						
										7,370.10

Report Date 01/11/21

Expenditures Register  
GL-2101-77043

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
102	64067	1	01401 3120	B&D COMPUTER SOLUTIONS CONSULTING SERVICES DECEMBER 2020	00003327	01/11/21	01/11/21	01/11/21	20529	2,000.00
										2,000.00
119	64068	1	01401 3210	BEE.NET INTERNET SERVICES COMMUNICATION EXPENSE JANUARY 2021 BEE-MAIL ACCTS.	202101007	01/11/21	01/11/21	01/11/21	20530	600.00
										600.00
4403	64070	1	01432 2500	BRODZINSKI, BRITTANY & MARK SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	121620	01/11/21	01/11/21	01/11/21	20531	25.00
										25.00
4404	64073	1	01432 2500	CASSNER, DERRICK SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	121620	01/11/21	01/11/21	01/11/21	20532	25.00
										25.00
3488	64074	1	01409 3740	CINTAS CORPORATION #287 TWP. BLDG. - MAINT & REPAIRS WEEK END 12/16/20 CLEAN MATS	4070326772	01/11/21	01/11/21	01/11/21	20533	50.23
64074	2	01487 1910	UNIFORMS WEEK END 12/16/20 CLEAN UNIFORMS	4070326772	01/11/21	01/11/21	01/11/21	20533	510.65	
64075	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS WEEK END 12/23/20 CLEAN MATS	4071098162	01/11/21	01/11/21	01/11/21	20533	50.23	
64075	2	01487 1910	UNIFORMS WEEK END 12/23/20 CLEAN UNIFORMS	4071098162	01/11/21	01/11/21	01/11/21	20533	510.65	
										1,121.76
296	64076	1	01401 3210	COMCAST 8499-10-109-0028306 COMMUNICATION EXPENSE 0028306 JANUARY 2021	122220	01/11/21	01/11/21	01/11/21	20534	128.40
										128.40
317	64077	1	01409 3740	CONTRACTOR'S CHOICE TWP. BLDG. - MAINT & REPAIRS CALCIUM PELLETS & PUSH SPREADER	00255118	01/11/21	01/11/21	01/11/21	20535	243.26
64077	2	01409 3745	PW BUILDING - MAINT REPAIRS CALCIUM PELLETS & PUSH SPREADER	00255118	01/11/21	01/11/21	01/11/21	20535	243.27	
										486.53

Report Date 01/11/21

Expenditures Register  
GL-2101-77043

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>01 GENERAL FUND</b>										
3977	64078	1	01430 2330	CRAWFORD'S AUTO CENTER INC. VEHICLE MAINT AND REPAIR REPLACE RUNNING BOARD	6851	01/11/21	01/11/21	01/11/21	20536	1,269.00
										1,269.00
1876	64079	1	01430 2330	FOLEY INC. VEHICLE MAINT AND REPAIR BRACKET	PS100082278	01/11/21	01/11/21	01/11/21	20537	356.24
	64080	1	01430 2330	VEHICLE MAINT AND REPAIR STEP & COVER	PS100082277	01/11/21	01/11/21	01/11/21	20537	98.28
	64081	1	01430 2330	VEHICLE MAINT AND REPAIR SWITCH	PS100082615	01/11/21	01/11/21	01/11/21	20537	71.78
										526.30
2631	64083	1	01401 2110	GRAPHIC IMPRESSIONS OF AMERICA INC. STATIONERY BOS ENVELOPES	20-1190	01/11/21	01/11/21	01/11/21	20538	120.00
										120.00
4405	64084	1	01432 2500	GROSS, MICHAEL & NICOLE SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	121720	01/11/21	01/11/21	01/11/21	20539	25.00
										25.00
594	64086	1	01454 3740	HAMMOND & MCCLOSKEY INC. EQUIPMENT MAINT. & REPAIR WINTERIZE PLUMBING - PARK RESTROOMS	9635	01/11/21	01/11/21	01/11/21	20540	410.80
	64087	1	01409 3745	PW BUILDING - MAINT REPAIRS INSTALL HOSE FAUCETS IN WASH BAY	9636	01/11/21	01/11/21	01/11/21	20540	569.57
										980.37
2717	64088	1	01433 2500	HIGGINS & SONS INC., CHARLES A. MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT REPAIR - RT.3 & MANLEY	53227	01/11/21	01/11/21	01/11/21	20541	130.00
	64089	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT REPAIR DUE TO ELECTRICAL SHORT - RESERVOIR & PAOLI	53210	01/11/21	01/11/21	01/11/21	20541	5,416.00
	64090	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT REPAIR-ELLIS & STRASBURG	53208	01/11/21	01/11/21	01/11/21	20541	97.50
										5,643.50

Report Date 01/11/21

Expenditures Register  
GL-2101-77043

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3838				KNIGHT BROS. INC.						
	64092	1	01438 2460	TREE REMOVAL <i>Dead Ash</i>	15163	01/11/21	01/11/21	01/11/21	20542	1,920.00
				MISC.TREE SERVICE - 11/4/20 MADISON						
	64092	2	01438 2460	TREE REMOVAL	15163	01/11/21	01/11/21	01/11/21	20542	3,360.00
				MISC.TREE SERVICE - 11/10 & 11/11 - BROAD STREET 2 - Ash trees						
	64092	3	01438 2460	TREE REMOVAL <i>Dead OAK</i>	15163	01/11/21	01/11/21	01/11/21	20542	1,920.00
				MISC.TREE SERVICE - 12/04 GRAND OAK						
	64092	4	01438 2460	TREE REMOVAL	15163	01/11/21	01/11/21	01/11/21	20542	5,760.00
				MISC.TREE SERVICE 11/24 - 11/27/20 TAYLOR AVE. <i>Storm Damage</i>						
										12,960.00
4413				LAFAYETTE COLLEGE						
	64093	1	01401 3000	GENERAL EXPENSE	L04449182	01/11/21	01/11/21	01/11/21	20543	5,410.87
				DIRECTOR OF FINANCE RECRUITMENT						
										5,410.87
4406				LIEBSCH, KEVIN & LISA						
	64099	1	01432 2500	SNOW - MAINTENANCE & REPAIRS	121720	01/11/21	01/11/21	01/11/21	20544	25.00
				REIMBURSEMENT RE: DAMAGED MAILBOX						
										25.00
1817				LOWES BUSINESS ACCOUNT/GECF						
	64100	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS	121720	01/11/21	01/11/21	01/11/21	20545	89.52
				WHITEWOOD BOAR FOR KITCHEN SHELF						
	64100	2	01430 2330	VEHICLE MAINT AND REPAIR	121720	01/11/21	01/11/21	01/11/21	20545	71.24
				DEWALT SAW						
	64100	3	01433 2500	MAINT. REPAIRS.TRAFF.SIG.	121720	01/11/21	01/11/21	01/11/21	20545	318.98
				QUIKRETE CONCRETE FOR SIGNS						
	64100	4	01437 2460	GENERAL EXPENSE - SHOP	121720	01/11/21	01/11/21	01/11/21	20545	59.55
				NUT DRIVER, BUNGEEES & DRILL BITS						
	64100	5	01437 2600	SHOP - TOOLS	121720	01/11/21	01/11/21	01/11/21	20545	206.04
				WEXFORD FORMS						
										745.33
4407				MACK, DEBORAH						
	64102	1	01432 2500	SNOW - MAINTENANCE & REPAIRS	121720	01/11/21	01/11/21	01/11/21	20546	25.00
				REIMBURSEMENT RE: DAMAGED MAILBOX						
										25.00

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813	64103	1	01436 2450	MAIN LINE CONCRETE STORMWATER MATERIALS & SUPPLIES CONCRETE - FOR INLET & CURBING	473641	01/11/21	01/11/21	01/11/21	20547	1,085.00
										1,085.00
864	64109	1	01430 2330	METROPOLITAN COMMUNICATIO VEHICLE MAINT AND REPAIR	IN000120937	01/11/21	01/11/21	01/11/21	20548	780.00
				INSTALL SPOT LIGHT 2020 DUMP FORD F550 <i>Rear LED Lightin / 5 green</i>						
	64110	1	01432 2500	SNOW - MAINTENANCE & REPAIRS INSTALL RED AMBER LIGHTS -FORD F550 <i>Emergency Light</i>	IN000120936	01/11/21	01/11/21	01/11/21	20548	750.00
										1,530.00
3372	64108	1	01432 2500	MOWERY, JAMES SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	122820	01/11/21	01/11/21	01/11/21	20549	25.00
										25.00
3470	64111	1	01409 3745	NASK DOOR INC. PW BUILDING - MAINT REPAIRS GEN. SERV. & LUBRICATE GARAGE DOORS	65930	01/11/21	01/11/21	01/11/21	20550	261.66
	64111	3	01454 3740	EQUIPMENT MAINT. & REPAIR GEN. SERV. & LUBRICATE GARAGE DOORS	65930	01/11/21	01/11/21	01/11/21	20550	261.67
										523.33
4408	64112	1	01432 2500	NESS, CHRISTOPHER SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	121720	01/11/21	01/11/21	01/11/21	20551	25.00
										25.00
1554	64113	1	01401 2100	OFFICE DEPOT MATERIALS & SUPPLIES TONER & STORAGE BOXES	142459578001	01/11/21	01/11/21	01/11/21	20552	375.31
	64114	1	01401 2100	MATERIALS & SUPPLIES SPIRAL NOTEBOOKS	142476228001	01/11/21	01/11/21	01/11/21	20552	3.23
										378.54
1008	64117	1	01452 3000	PA RECREATION & PARKS SOCIETY GENERAL EXPENSE	58519	01/11/21	01/11/21	01/11/21	20553	100.00
				MEMBERSHIP RENEWAL 2021 WM.MINAHAN						
	64118	1	01452 3000	GENERAL EXPENSE MEMBERSHIP RENEWAL 2021 MIKE ENNIS	58002	01/11/21	01/11/21	01/11/21	20553	100.00
										200.00



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<b>01 GENERAL FUND</b>										
2352				PECO - 99193-01400						
64116	1	01434	3610	STREET LIGHTING	010421	01/11/21	01/11/21	01/11/21	20554	698.21
				99193-01400 11/18-12/21/20						
64116	2	01433	2470	UTILITIES - TRAFFIC LIGHTS	010421	01/11/21	01/11/21	01/11/21	20554	599.75
				99193-01400 11/18-12/21/20						
										1,297.96
1555				PECO - 45168-01609						
64115	1	01409	3840	DISTRICT COURT EXPENSES	122120	01/11/21	01/11/21	01/11/21	20555	1,568.39
				45168-01609 11/17-12/18/20 DC GAS						
64115	2	01409	3605	PW BLDG - FUEL,LIGHT,SEWER & WATER	122120	01/11/21	01/11/21	01/11/21	20555	640.59
				45168-01609 11/17-12/18/20 PW ELEC.						
										2,208.98
4414				PLUMMER, DAVID						
64119	1	01432	2500	SNOW - MAINTENANCE & REPAIRS	121720	01/11/21	01/11/21	01/11/21	20556	25.00
				REIMBURSEMENT RE: DAMAGED MAILBOX						
										25.00
991				PSATS						
64121	1	01401	3070	PSATS EXPENSE	INV-84066-F5G5	01/11/21	01/11/21	01/11/21	20557	125.00
				PAAZO MEMBERSHIP - MARK GORDON						
64122	1	01401	3070	PSATS EXPENSE	INV-81941-C2F1	01/11/21	01/11/21	01/11/21	20557	2,764.00
				2021 MEMBERSHIP & SUBSCRIPTION FEES						
				R.SMITH, E.MARTIN SHANE, D.SHUEY,						
				M.LYNCH, J.HERTZOG & M.TRUITT						
										2,889.00
3823				QUADRIENT LEASING USA INC.						
64123	1	01401	3840	RENTAL OF EQUIP. -OFFICE	N8633350	01/11/21	01/11/21	01/11/21	20558	497.82
				POSTAGE MACHINE RENTAL 10/20/20 -						
				1/19/21						
										497.82
1161				REILLY & SONS INC						
64124	1	01430	2320	VEHICLE OPERATION - FUEL	197828	01/11/21	01/11/21	01/11/21	20559	145.55
				87.0 GALS. GASOLINE						
64125	1	01430	2320	VEHICLE OPERATION - FUEL	197827	01/11/21	01/11/21	01/11/21	20559	1,122.86
				625.2 GALS. DIESEL						
64126	1	01430	2320	VEHICLE OPERATION - FUEL	197907	01/11/21	01/11/21	01/11/21	20559	1,491.54
				823.6 GALS. DIESEL						
64127	1	01430	2320	VEHICLE OPERATION - FUEL	197929	01/11/21	01/11/21	01/11/21	20559	174.49
				103.8 GALS. GASOLINE						

*essential memberships*

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<b>01 GENERAL FUND</b>										
1161	64128	1	01430 2320	REILLY & SONS INC VEHICLE OPERATION - FUEL 526.6 GALS. DIESEL	198442	01/11/21	01/11/21	01/11/21	20559	959.47
										3,893.91
3683	64129	1	01432 2500	RHOADS, LANCE SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	121720	01/11/21	01/11/21	01/11/21	20560	25.00
										25.00
4409	64130	1	01432 2500	ROY, DONALD SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	010421	01/11/21	01/11/21	01/11/21	20561	25.00
										25.00
4410	64131	1	01432 2500	RUDELLE, JAMES & CHRISTINA SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	121720	01/11/21	01/11/21	01/11/21	20562	25.00
										25.00
2487	64132	1	01432 2500	SCHMITT, MARGARET SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	121620	01/11/21	01/11/21	01/11/21	20563	25.00
										25.00
4172	64133	1	01409 3740	SERVICEMASTER SERVICES TWP. BLDG. - MAINT & REPAIRS JANITORIAL SERVICE - JANUARY 2021	3764	01/11/21	01/11/21	01/11/21	20564	1,039.50
	64133	2	01409 3840	DISTRICT COURT EXPENSES JANITORIAL SERVICE - JANUARY 2021	3764	01/11/21	01/11/21	01/11/21	20564	310.50
										1,350.00
2121	64134	1	01409 3740	SHERWIN-WILLIAMS CO. TWP. BLDG. - MAINT & REPAIRS 5 GALS. WHITE PAINT - OFFICES	9184-5	01/11/21	01/11/21	01/11/21	20565	149.95
	64135	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS TRAY LINERS & PAINTING GUIDES	9187-8	01/11/21	01/11/21	01/11/21	20565	97.70
	64136	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS PAINTING TRAYS & CONTRACTOR PACK	9302-3	01/11/21	01/11/21	01/11/21	20565	28.58
										276.23

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<b>01 GENERAL FUND</b>										
4411	64137	1	01432 2500	SMITH, JENNIFER SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	121720	01/11/21	01/11/21	01/11/21	20566	25.00
										25.00
3120	64138	1	01430 2330	STTC SERVICE TIRE TRUCK CTRS INC. VEHICLE MAINT AND REPAIR TRJ1175C TUBE	832243-17	01/11/21	01/11/21	01/11/21	20567	111.00
	64139	1	01430 2330	VEHICLE MAINT AND REPAIR DAY ROAD SERVICE - FLAT TIRE REPAIR	776258-17	01/11/21	01/11/21	01/11/21	20567	197.50
										308.50
2829	64142	1	01401 3210	VERIZON - TWP.FIOS 0001-74 COMMUNICATION EXPENSE 12/28/20 - 1/27/21	5527634-122720	01/11/21	01/11/21	01/11/21	20568	109.99
										109.99
4089	64144	1	01438 2450	WARD LANDSCAPE SERVICES INC. MATERIALS & SUPPLIES-HIGHWAYS PLANT 6 GIANT ARBORVITAE-CORNWALLIS	121020	01/11/21	01/11/21	01/11/21	20569	2,880.00
										2,880.00
3392	64145	1	01430 2330	WILSON FORKLIFT SERVICES LLC VEHICLE MAINT AND REPAIR FORKLIFT REPAIR	11701	01/11/21	01/11/21	01/11/21	20570	256.50
										256.50
1983	64146	1	01409 3740	YALE ELECTRIC SUPPLY CO TWP. BLDG. - MAINT & REPAIRS RECEPTACLE & COVER	S117052562.001	01/11/21	01/11/21	01/11/21	20571	7.02
	64147	1	01409 3745	PW BUILDING - MAINT REPAIRS FLUORESCENT BULBS	S116875397.001	01/11/21	01/11/21	01/11/21	20571	260.51
										267.53

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<b>03 CAPITAL RESERVE FUND</b>										
4412				TOTAL SITE DEVELOPMENT INC.						
	64140	1	03457 7450	CAPITAL - HERSHEY MILL REPAIR	APP.#1	01/11/21	01/11/21	01/11/21	1449	136,533.15
				APPLIC.#1 HERSHEY MILL DAM BREACH						
										136,533.15

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<b>05 SEWER OPERATING</b>										
2918				ALS ENVIRONMENTAL						
64048	1	05422	4500	R.C. STP-CONTRACTED SERV.	40-2448732	01/11/21	01/11/21	01/11/21	4463	183.00
				RCSTP LAB TESTING 11/24-12/4/20						
64049	1	05422	4500	R.C. STP-CONTRACTED SERV.	40-2447931	01/11/21	01/11/21	01/11/21	4463	165.00
				RCSTP LAB TESTING 11/17/20						
										348.00
68				AMS APPLIED MICRO SYSTEMS LTD.						
64050	1	05429	3000	ADMIN.-GENERAL EXPENSE	67317	01/11/21	01/11/21	01/11/21	4464	65.00
				CASS CERTIFICATIONS - UTILITY						
										65.00
1397				AQUA PA						
64064	1	05429	3100	ADMIN.- PROFESSIONAL SERV	49-2812001	01/11/21	01/11/21	01/11/21	4465	35.00
				COMMERCIAL SEWER READINGS 10/1/20 - 12/31/20						
64065	1	05429	3100	ADMIN.- PROFESSIONAL SERV	52-2812028	01/11/21	01/11/21	01/11/21	4465	867.65
				RESIDENTIAL SEWER READINGS 10/1/20-12/31/20						
64066	1	05429	3100	ADMIN.- PROFESSIONAL SERV	ET-2812225	01/11/21	01/11/21	01/11/21	4465	66.50
				RENTAL SEWER READINGS 10/1/20 - 12/31/20						
										969.15
1658				AQUA PA						
64057	1	05422	3601	R.C. COLLEC.-UTILITIES	122820 TWN	01/11/21	01/11/21	01/11/21	4466	73.71
				01533998 1087842 11/24-12/23/20 TWN						
64058	1	05420	3602	C.C. COLLECTION -UTILITIES	122320 GH	01/11/21	01/11/21	01/11/21	4466	28.85
				000300141 0300141 11/19-12/19/20 GH						
64059	1	05420	3604	MILL VAL./BARKWAY UTILITIES	122320 BK	01/11/21	01/11/21	01/11/21	4466	28.85
				000363541 0357724 11/19-12/19/20 BK						
64060	1	05420	3602	C.C. COLLECTION -UTILITIES	122820 TH	01/11/21	01/11/21	01/11/21	4466	56.74
				000309826 0309826 11/24-12/23/20 TH						
64061	1	05420	3602	C.C. COLLECTION -UTILITIES	123020 WW	01/11/21	01/11/21	01/11/21	4466	41.99
				000305003 0305003 11/25-12/28/20 WW						
										230.14
151				BLOENSKI DISPOSAL CO, CHARLES						
64069	1	05422	4502	R.C. SLUDGE-LAND CHESTER	185501	01/11/21	01/11/21	01/11/21	4467	186.00
				SWITCH 20 YDS W/LINER 12/7/20						
										186.00



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241				C.C. SOLID WASTE AUTHORITY						
	64071	2	05422 4502	R.C. SLUDGE-LAND CHESTER WEEK 12/8/20 - 12/15/20	58963	01/11/21	01/11/21	01/11/21	4468	701.04
	64072	2	05422 4502	R.C. SLUDGE-LAND CHESTER WEEK 12/18/20 - 12/22/20	59034	01/11/21	01/11/21	01/11/21	4468	652.05
										1,353.09
317				CONTRACTOR'S CHOICE						
	64077	3	05420 3702	C.C. COLLEC.-MAINT.& REPR. CALCIUM PELLETS & PUSH SPREADER	00255118	01/11/21	01/11/21	01/11/21	4469	243.26
	64077	4	05422 3700	R.C. STP-MAINT.& REPAIRS CALCIUM PELLETS & PUSH SPREADER	00255118	01/11/21	01/11/21	01/11/21	4469	243.26
										486.52
563				GRAINGER						
	64082	1	05422 3700	R.C. STP-MAINT.& REPAIRS WINCH CABLE FOR PUMPS	9748556033	01/11/21	01/11/21	01/11/21	4470	711.00
										711.00
583				HACH COMPANY						
	64085	1	05422 3700	R.C. STP-MAINT.& REPAIRS AMMONIA TNT	12235816	01/11/21	01/11/21	01/11/21	4471	361.92
										361.92
2442				KENT AUTOMOTIVE						
	64091	1	05422 3700	R.C. STP-MAINT.& REPAIRS HEAVY DUTY THIMBLE & WIRE ROPE CLIP	9308086708	01/11/21	01/11/21	01/11/21	4472	278.20
										278.20
765				LEC - LENNI ELECTRIC CORPORATION						
	64094	1	05422 3700	R.C. STP-MAINT.& REPAIRS RE-FEED PANEL CENTRIFUGE BREAKER	201247	01/11/21	01/11/21	01/11/21	4473	1,587.00
	64095	1	05422 3701	R.C. COLLEC.-MAINT.& REPR WIRE NEW PUMPS - HUNT CNTRY STATION	201245	01/11/21	01/11/21	01/11/21	4473	203.00
	64096	1	05422 3701	R.C. COLLEC.-MAINT.& REPR REPLACE TWO PUMPS - HERSHEY MILL STATION	201244	01/11/21	01/11/21	01/11/21	4473	203.00
	64097	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. WIRE NEW PUMPS - BARKWAY STATION	201243	01/11/21	01/11/21	01/11/21	4473	376.00
	64098	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. WIRE NEW PUMPS - ASHBRIDGE STATION	201242	01/11/21	01/11/21	01/11/21	4473	289.50
										2,658.50

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797				M&S SERVICE COMPANY						
	64101	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. SERVICE CONTRACT 1/1/21-12/31/21	121820	01/11/21	01/11/21	01/11/21	4474	1,371.66
	64101	2	05422 3700	R.C. STP-MAINT.& REPAIRS SERVICE CONTRACT 1/1/21-12/31/21	121820	01/11/21	01/11/21	01/11/21	4474	1,371.67
	64101	3	05420 3701	C.C. INTERCEPT.-MAINT.&REP SERVICE CONTRACT 1/1/21-12/31/21	121820	01/11/21	01/11/21	01/11/21	4474	1,371.67
										4,115.00
2255				MCGOVERN ENVIRONMENTAL LLC						
	64104	1	05422 3700	R.C. STP-MAINT.& REPAIRS CLEAN SLUDGE & MATERIAL - TANK #4	E-2172399	01/11/21	01/11/21	01/11/21	4475	5,840.00
										5,840.00
3470				NASK DOOR INC.						
	64111	2	05422 3700	R.C. STP-MAINT.& REPAIRS GEN. SERV. & LUBRICATE GARAGE DOORS	65930	01/11/21	01/11/21	01/11/21	4476	261.67
										261.67
1082				PIPE DATA VIEW						
	64120	1	05422 3701	R.C. COLLEC.-MAINT.& REPR CLEAN & TELEWISE SANITARY LINES	19755	01/11/21	01/11/21	01/11/21	4477	4,905.45
										4,905.45
3529				VERIZON - 442069312 MODEMS						
	64143	1	05420 3601	C.C. INTERCEPTOR-UTILITIES 11/26/20 - 12/25/20 MODEMS	9869928935	01/11/21	01/11/21	01/11/21	4478	106.29
										106.29
2773				VERIZON - PW FIOS 0001-15						
	64141	1	05422 3601	R.C. COLLEC.-UTILITIES 12/28/20 - 1/27/21	7528031-122720	01/11/21	01/11/21	01/11/21	4479	111.99
										111.99

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<b>06 REFUSE</b>										
2762				AJB A.J. BLOSENSKI INC.						
	64052	1	06427 4500	CONTRACTED SERV. JANUARY 2021 RESIDENTIAL PICK-UP	11104660	01/11/21	01/11/21	01/11/21	745	57,910.03
										57,910.03
68				AMS APPLIED MICRO SYSTEMS LTD.						
	64050	2	06427 3000	GENERAL EXPENSE CASS CERTIFICATIONS - UTILITY	67317	01/11/21	01/11/21	01/11/21	746	65.00
										65.00
241				C.C. SOLID WASTE AUTHORITY						
	64071	1	06427 4502	LANDFILL FEES WEEK 12/8/20 - 12/15/20	58963	01/11/21	01/11/21	01/11/21	747	8,199.55
	64072	1	06427 4502	LANDFILL FEES WEEK 12/18/20 - 12/22/20	59034	01/11/21	01/11/21	01/11/21	747	5,547.90
										13,747.45

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<b>08 BOND FUNDS (CAPITAL PROJECTS)</b>										
3551				MCMAHON ASSOCIATES INC.						
64105	1	08459	6003	SEGMENT C ENGINEERING	174908	01/11/21	01/11/21	01/11/21	1025	2,710.84
				PROF.SERV. 10/31-11/27/20 PAOLI PK TRAIL C,D & E CONSTRUCTION						
64105	2	08459	6005	SEGMENTS D&E ENGINEERING	174908	01/11/21	01/11/21	01/11/21	1025	5,421.66
				PROF.SERV. 10/31-11/27/20 PAOLI PK TRAIL C,D & E CONSTRUCTION						
64106	1	08459	6001	SEGMENTS A&B ENGINEERING	174900	01/11/21	01/11/21	01/11/21	1025	11,582.50
				PROF.SERV. 10/31-11/27/20 PAOLI PK TRAIL A&B						
										19,715.00
										313,974.71
69 Printed, totaling										313,974.71

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	63,016.16	GENERAL FUND
03	03	136,533.15	CAPITAL RESERVE FUND
05	05	22,987.92	SEWER OPERATING
06	06	71,722.48	REFUSE
08	08	19,715.00	BOND FUNDS (CAPITAL PROJECTS)
		313,974.71	

PERIOD SUMMARY

Period	Amount
2101	313,974.71
	313,974.71

Legend:

- Expenditures Register Spooling to Windows Printers
- Print those ready to UPDATE
- Sorting by vendor
- Printing for GL Period 2101
- Doing a page break
- Creating a CSV File
- Archiving to Expenditures Register-2101.txt
- MARP05 run by BARBARA 3 : 47 PM

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recept Dte	Check#	Amount
<b>01 GENERAL FUND</b>										
2226	64151	1	01401 3400	21ST CENT.MEDIA NEWS #884433 ADVERTISING - PRINTING NOTICE - E.GOSHEN TWP. MEETING	2106574	01/14/21		01/14/21		550.23
										550.23
4217	64157	1	01411 3630	AQUA PA HYDRANT & WATER SERVICE	010421 HY13	01/14/21		01/14/21		1,034.40
				00310033 0706109 9/30-12/31/20 HY13						
	64158	1	01411 3630	HYDRANT & WATER SERVICE	010421 HM34	01/14/21		01/14/21		2,637.72
				00348603 0348603 9/30-12/31/20 HY34						
										3,672.12
514	64159	1	01430 2330	BEANS FORD OF WEST CHESTER, FRED VEHICLE MAINT AND REPAIR MOTOR OIL & PARTS FOR TRUCK #12	139596W	01/14/21		01/14/21		54.08
										54.08
145	64160	1	01414 3000	BISEL CO INC, GEORGE T. CODE BOOKS/OTHER 2021 CUMULATIVE SUPPLEMENT - PA ZONING LAW & PRACTICE	4412	01/14/21		01/14/21		200.66
										200.66
1198	64163	1	01410 5400	BRANDYWINE VALLEY SPCA S.P.C.A. CONTRACT DECEMBER 2020 STRAYS/PICKUPS	17486	01/14/21		01/14/21		348.91
										348.91
2695	64164	1	01454 3000	BRICKHOUSE ENVIRONMENTAL GENERAL EXPENSE	3822	01/14/21		01/14/21		319.78
				WATER SAMPLING - NOVEMBER 2020						
	64165	1	01454 3000	GENERAL EXPENSE	3823	01/14/21		01/14/21		264.16
				WATER SAMPLING - DECEMBER 2020						
										583.94
197	64166	1	01404 3140	BUCKLEY BRION MCGUIRE & MORRIS LEGAL - ADMIN	24302	01/14/21		01/14/21		20.00
				LEGAL SERVICE 12/1-12/31/20						
	64166	2	01413 3140	LEGAL - TWP CODE	24302	01/14/21		01/14/21		1,040.00
				LEGAL SERVICE 12/1-12/31/20						
	64166	3	01414 3110	LEGAL - CODES	24302	01/14/21		01/14/21		20.00
				LEGAL SERVICE 12/1-12/31/20						



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<b>01 GENERAL FUND</b>										
197				BUCKLEY BRION MCGUIRE & MORRIS						
64166	4	01414	3140	LEGAL - PLANNING COMMISSION	24302	01/14/21		01/14/21		260.00
				LEGAL SERVICE 12/1-12/31/20						
64168	1	01414	3141	LEGAL - ZONING HEARING BOARD	24261	01/14/21		01/14/21		60.00
				LEGAL SERVICE 12/01/20 MALVERN INS						
64169	1	01414	3141	LEGAL - ZONING HEARING BOARD	24258	01/14/21		01/14/21		80.00
				LEGAL SER. 12/11 - 12/16/20 PLUMMER						
64171	1	01414	3141	LEGAL - ZONING HEARING BOARD	24303	01/14/21		01/14/21		365.00
				LEGAL SER. 12/1-12/28/20 SYNTHESSE- JABIL						
										1,845.00
3488				CINTAS CORPORATION #287						
64173	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	4071704730	01/14/21		01/14/21		50.23
				WEEK END 12/30/20 CLEAN MATS						
64173	2	01487	1910	UNIFORMS	4071704730	01/14/21		01/14/21		510.65
				WEEK END 12/30/20 CLEAN UNIFORMS						
64174	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	4072180241	01/14/21		01/14/21		50.23
				WEEK END 1/06/21 CLEAN MATS						
64174	2	01487	1910	UNIFORMS	4072180241	01/14/21		01/14/21		510.65
				WEEK END 1/06/21 CLEAN UNIFORMS						
										1,121.76
2050				COATESVILLE CLINIC LLC						
64175	1	01487	1550	DRUG & ALCOHOL TESTING	00164756-00	01/14/21		01/14/21		53.00
				DRUG TESTING L.SWAN						
										53.00
497				COLLIFLOWER INC.						
64176	1	01430	2330	VEHICLE MAINT AND REPAIR	01342831	01/14/21		01/14/21		159.68
				NON-VALVED COUPS						
										159.68
3249				COMCAST 8499-10-109-0107712						
64178	1	01401	3210	COMMUNICATION EXPENSE	010421	01/14/21		01/14/21		108.35
				0107712 1/5-2/4/21 E.G. PARK LED						
										108.35

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3490	64177	1	01401 3210	COMCAST 8499-10-109-0111284 COMMUNICATION EXPENSE 0111284 1/9-2/8/21 SPEC.VIDEO PW	010421	01/14/21		01/14/21		37.31
										37.31
317	64179	1	01430 2330	CONTRACTOR'S CHOICE VEHICLE MAINT AND REPAIR BAR & CHAIN OIL	00255444	01/14/21		01/14/21		132.30
										132.30
3941	64180	1	01487 1500	DISCOVERY BENEFITS INC. MISC. EMPLOYEE BENEFITS DECEMBER 2020 FSA	0001279887-IN	01/14/21		01/14/21		50.00
										50.00
3872	64182	1	01409 3840	EAGLE TERMITE & PEST CONTROL DISTRICT COURT EXPENSES	224905	01/14/21		01/14/21		50.00
	64184	1	01454 3100	PEST CONTROL - JANUARY 2021 PROFESSIONAL SERVICES	224908	01/14/21		01/14/21		25.00
	64186	1	01409 3745	PEST CONTROL - JANUARY 2021 PW BUILDING - MAINT REPAIRS	224904	01/14/21		01/14/21		45.00
	64187	1	01409 3740	PEST CONTROL - JANUARY 2021 TWP. BLDG. - MAINT & REPAIRS PEST CONTROL - JANUARY 2021	224902	01/14/21		01/14/21		105.00
										225.00
3752	64192	1	01432 2460	EASTERN SALT COMPANY INC. SNOW - MATERIALS & SUPPLIES 122.09 TONS ROCK SALT	INV100292	01/14/21		01/14/21		7,570.81
	64193	1	01432 2460	SNOW - MATERIALS & SUPPLIES 165.18 TONS ROCK SALT	INV100221	01/14/21		01/14/21		10,242.81
										17,813.62
2181	64188	1	01487 1500	E . . M MISC. EMPLOYEE BENEFITS REIMBURSEMENT FOR COVID TEST	010621	01/14/21		01/14/21		75.00
										75.00
787	64189	1	01409 3740	EXCEL ELEVATOR & ESCALATOR TWP. BLDG. - MAINT & REPAIRS BASIC MAINTENANCE - JANUARY 2021	95199	01/14/21		01/14/21		44.00
										44.00

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<b>01 GENERAL FUND</b>										
3595	64194	1	01438 3840	FETTERS INC., R.W. EQUIPMENT RENTAL TRI-AXLE HAULING- BLACKTOP TO CORN- <i>cornwallis</i> WALLIS DRIVE	122120	01/14/21		01/14/21		665.00
										665.00
4415	64195	1	01487 1500	H , J MISC. EMPLOYEE BENEFITS REIMBURSEMENT FOR COVID TEST 1/1/21	010121	01/14/21		01/14/21		75.00
										75.00
627	64196	1	01438 2450	HIGHWAY MATERIALS INC. MATERIALS & SUPPLIES-HIGHWAYS 6 TONS 19mm 0.3<3, B WEXFORD CR.	198262	01/14/21		01/14/21		263.94
	64196	2	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS 1 TON 9.5mm 0.3<3 H WEXFORD CR.	198262	01/14/21		01/14/21		47.95
										311.89
679	64197	1	01432 2500	INTERCON TRUCK EQUIPMENT SNOW - MAINTENANCE & REPAIRS FOR 5100EX-3F KIT RE: SALT SPREADER	1082832-IN	01/14/21		01/14/21		1,682.00
										1,682.00
719	64198	1	01437 2460	KEEN COMPRESSED GAS COMPANY GENERAL EXPENSE - SHOP VARIOUS GAS CYLINDERS	83306283	01/14/21		01/14/21		74.51
										74.51
2442	64199	1	01430 2330	KENT AUTOMOTIVE VEHICLE MAINT AND REPAIR LOCK NUTS & HEX CAP SCREWS	9308099991	01/14/21		01/14/21		180.63
	64200	1	01430 2330	VEHICLE MAINT AND REPAIR DRILL BITS & HOLE CUTTERS	9308099990	01/14/21		01/14/21		1,500.32
	64201	1	01430 2330	VEHICLE MAINT AND REPAIR HEX PLUG PIPE ADAPTERS & FITTINGS	9308080173	01/14/21		01/14/21		58.09
	64202	1	01430 2330	VEHICLE MAINT AND REPAIR COUPLING PIPE ADAPTERS	9308099443	01/14/21		01/14/21		42.24
										1,781.28

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2542	64203	1	01487 1500	K. , El MISC. EMPLOYEE BENEFITS REIMBURSEMENT FOR COVID TEST 1/3/21	010321	01/14/21		01/14/21		75.00
										75.00
765	64204	1	01409 3840	LEC - LENNI ELECTRIC CORPORATION DISTRICT COURT EXPENSES	201266	01/14/21		01/14/21		379.87
	64205	1	01409 3745	LIGHTING - STORAGE SPACE DIST.COURT PW BUILDING - MAINT REPAIRS ADD POWER DROP - TRUCK CHARGING SYSTEM	201267	01/14/21		01/14/21		376.00
										755.87
1641	64206	1	01430 2330	NAPA AUTO PARTS VEHICLE MAINT AND REPAIR	76250	01/14/21		01/14/21		288.72
	64207	1	01430 2330	BRAKLEEN, WD40 & FLUID FILM VEHICLE MAINT AND REPAIR GLASS & WHEEL/TIRE CLEANER	006542	01/14/21		01/14/21		224.76
										513.48
969	64208	1	01432 2500	O'ROURKE & SONS INC. SNOW - MAINTENANCE & REPAIRS CHANNELS & ANGLES-TRUCK #40 SNOW PLOW REPAIR	R46869	01/14/21		01/14/21		969.00
	64209	1	01432 2500	SNOW - MAINTENANCE & REPAIRS ANGLES - FOR SNOW PLOW	R46936	01/14/21		01/14/21		55.00
										1,024.00
1554	64210	1	01401 2100	OFFICE DEPOT MATERIALS & SUPPLIES INDEX MAKER - 5 TAB	146560820001	01/14/21		01/14/21		73.38
										73.38
993	64212	1	01430 2325	PA DEP MAINTENANCE AND REPAIRS - FUEL TANK 2021 STORGAGE TANK REGIST. 15-19416 02/2021-02/2022	1181158	01/14/21		01/14/21		50.00
										50.00





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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1005				PENNSYLVANIA ONE CALL SYSTEM						
	64226	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS MONTHLY ACTIVITY - DECEMBER 2020	0000889473	01/14/21		01/14/21		51.39
										51.39
1785				PENNSYLVANIA STATE POLICE						
	64227	1	01401 3000	GENERAL EXPENSE R24475026 BROWN, M. BACKGRND CHECK	010421	01/14/21		01/14/21		22.00
	64227	2	01401 3000	GENERAL EXPENSE R24475027 SHIELDS, P BACKGRND CHECK	010421	01/14/21		01/14/21		22.00
	64227	3	01401 3000	GENERAL EXPENSE R24475028 REINHARD, F. BACKGRND.CHK	010421	01/14/21		01/14/21		22.00
	64227	4	01401 3000	GENERAL EXPENSE R24475029 COYLE, D. BACKGRND.CHK	010421	01/14/21		01/14/21		22.00
	64227	5	01401 3000	GENERAL EXPENSE R24475030 THOMAS, J. BACKGRND.CHK	010421	01/14/21		01/14/21		22.00
										110.00
2539				PRECISION MECHANICAL SERVICES						
	64228	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS PREVENTIVE MAINTENANCE PART 1 OF 2	SC-049-20-1	01/14/21		01/14/21		2,930.50
	64229	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS PREVENTIVE MAINT. REPAIR OF ISSUES PART 2 OF 2	SC-20208	01/14/21		01/14/21		4,786.14
										7,716.64
1161				REILLY & SONS INC						
	64230	1	01430 2320	VEHICLE OPERATION - FUEL 570.6 GALS. DIESEL	199391	01/14/21		01/14/21		1,063.03
										1,063.03
3258				SENN REPAIRS						
	64232	1	01430 2330	VEHICLE MAINT AND REPAIR INSTALL BATTERY TENDER- 2021 PETER- BILT - LICENSE # MG-49811	5544	01/14/21		01/14/21		212.82
	64233	1	01430 2330	VEHICLE MAINT AND REPAIR INSTALL BATTERY TENDER- 2021 PETER- BILT - LICENSE # MG-0124M	5545	01/14/21		01/14/21		212.82
										425.64

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2108	64234	1	01487 1910	SIDELINES SPORTSWEAR & PROMOTIONS UNIFORMS SAFETY GREEN HOODIES (40)	7796	01/14/21		01/14/21		1,171.25
										1,171.25
1982	64235	1	01487 1500	S , S MISC. EMPLOYEE BENEFITS REIMBURSEMENT FOR COVID TESTING 1/3	010321	01/14/21		01/14/21		75.00
										75.00
2109	64237	1	01433 2450	TRAFFIC SAFETY STORE, THE MATERIALS & SUPPLIES - SIGNS ROLL UP SIGNS "ONE WAY" & DIRECTION ARROW	INV000757272	01/14/21		01/14/21		815.70
										815.70
910	64239	1	01433 2450	US MUNICIPAL SUPPLY INC. MATERIALS & SUPPLIES - SIGNS 50 POSTS - 10 & 8 SQ.FT.	6177473	01/14/21		01/14/21		1,075.00
										1,075.00
1440	64238	1	01487 1500	W , S MISC. EMPLOYEE BENEFITS REIMBURSEMENT FOR COVID TEST 1/3	010321	01/14/21		01/14/21		75.00
										75.00

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<b>05 SEWER OPERATING</b>										
4045				ACE DISPOSAL CORPORATION						
	64152	1	05422 3701	R.C. COLLEC.-MAINT. & REPR STAND BY TIME - 12/2-12/29/20	170974	01/14/21		01/14/21		187.50
										187.50
2918				ALS ENVIRONMENTAL						
	64153	1	05422 4500	R.C. STP-CONTRACTED SERV. RCSTP LAB TESTING - 12/3/20	40-2450035	01/14/21		01/14/21		177.00
	64154	1	05422 4500	R.C. STP-CONTRACTED SERV. RCSTP LAB TESTING - 11/17 & 12/8/20	40-2450685	01/14/21		01/14/21		18.00
	64156	1	05422 4500	R.C. STP-CONTRACTED SERV. RCSTP LAB TESTING 12/15-12/29/20	40-2453636	01/14/21		01/14/21		177.00
										372.00
151				BLOENSKI DISPOSAL CO, CHARLES						
	64161	1	05422 4502	R.C. SLUDGE-LAND CHESTER SWITCH 20YDS W/LINER 12/21/20	185568	01/14/21		01/14/21		186.00
	64161	2	05422 4502	R.C. SLUDGE-LAND CHESTER SWITCH 20YDS W/LINER 12/14/20	185568	01/14/21		01/14/21		186.00
	64162	1	05422 4502	R.C. SLUDGE-LAND CHESTER SWITCH 20YDS W/LINER 12/28/20	185577	01/14/21		01/14/21		186.00
										558.00
197				BUCKLEY BRION MCGUIRE & MORRIS						
	64167	1	05429 3140	ADMIN - LEGAL LEGAL SERVICE 12/03/20	24229	01/14/21		01/14/21		38.50
										38.50
241				C.C. SOLID WASTE AUTHORITY						
	64172	2	05422 4502	R.C. SLUDGE-LAND CHESTER WEEK 12/23/20 - 12/30/20	59089	01/14/21		01/14/21		447.81
										447.81
3872				EAGLE TERMITE & PEST CONTROL						
	64181	1	05420 3705	ASHBRIDGE-MAINT.&REPR PEST CONTROL - JANUARY 2021	224906	01/14/21		01/14/21		25.00
	64183	1	05422 3701	R.C. COLLEC.-MAINT. & REPR PEST CONTROL - JANUARY 2021	224907	01/14/21		01/14/21		25.00
	64185	1	05422 3700	R.C. STP-MAINT. & REPAIRS PEST CONTROL - JANUARY 2021	224903	01/14/21		01/14/21		45.00
										95.00

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<b>05 SEWER OPERATING</b>										
1668				EXETER SUPPLY COMPANY INC						
	64190	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. MAX ADAPTERS - SEWER DRAINAGE	312081	01/14/21		01/14/21		697.38
	64191	1	05420 3702	C.C. COLLEC.-MAINT.& REPR. GASKETS & PLUGS	370016	01/14/21		01/14/21		482.00
										1,179.38
993				PA DEP						
	64211	1	05422 3700	R.C. STP-MAINT.& REPAIRS 2021 STORAGE TANK REGIST. #15-32979 02/2021 - 02/2022	1180999	01/14/21		01/14/21		50.00
										50.00
2827				PECO - 04725-43025						
	64216	1	05420 3603	ASHBRIDGE - UTILITIES 04725-43025 12/2/20-1/5/21 WYLPEN	010621	01/14/21		01/14/21		1,012.50
										1,012.50
1031				PECO - 99193-01204						
	64218	1	05420 3602	C.C. COLLECTION -UTILITIES 99193-01204 11/23/20 - 12/31/20	010821	01/14/21		01/14/21		610.91
	64218	2	05420 3604	MILL VAL./BARKWAY UTILITIES 99193-01204 11/23/20 - 12/31/20	010821	01/14/21		01/14/21		483.97
	64218	3	05420 3600	C.C. METERS - UTILITIES 99193-01204 11/23/20 - 12/31/20	010821	01/14/21		01/14/21		10.20
	64218	4	05422 3601	R.C. COLLEC.-UTILITIES 99193-01204 11/23/20 - 12/31/20	010821	01/14/21		01/14/21		299.21
	64218	5	05422 3600	R.C STP -UTILITIES 99193-01204 11/23/20 - 12/31/20	010821	01/14/21		01/14/21		10,932.01
										12,336.30
1005				PENNSYLVANIA ONE CALL SYSTEM						
	64226	2	05420 3701	C.C. INTERCEPT.-MAINT.&REP MONTHLY ACTIVITY - DECEMBER 2020	0000889473	01/14/21		01/14/21		51.38
	64226	3	05420 3702	C.C. COLLEC.-MAINT.& REPR. MONTHLY ACTIVITY - DECEMBER 2020	0000889473	01/14/21		01/14/21		51.38
										102.76



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>08 BOND FUNDS (CAPITAL PROJECTS)</b>										
197				BUCKLEY BRION MCGUIRE & MORRIS						
	64170	1	08459 6000	MISC TRAIL EXPENSES	24255	01/14/21		01/14/21		140.00
				LEGAL SER. 12/14-12/21/20 PAOLI PK TRAIL						
										140.00
										81,969.58
0 Printed, totaling										81,969.58

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	56,527.74	GENERAL FUND
05	05	16,379.75	SEWER OPERATING
06	06	8,922.09	REFUSE
08	08	140.00	BOND FUNDS (CAPITAL PROJECTS)
		81,969.58	

PERIOD SUMMARY

Period	Amount
2101	81,969.58
	81,969.58

Legend:

- Expenditures Register Spooling to Windows Printers
- Print those ready to pay
- Sorting by vendor
- Printing for GL Period 2101
- Doing a page break
- Creating a CSV File
- Archiving to Expenditures Register-2101.txt
- MARP05 run by BARBARA 4 : 37 PM
- MARP05 run by BARBARA 4 : 37 PM

Report Date 01/15/21

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<b>05 SEWER OPERATING</b>										
1393	64240	1	05429 3250	US POSTMASTER ADMIN.- POSTAGE QTR.1 -2021 UTILITY BILLING	011421	01/15/21	01/15/21	01/15/21	4491	975.80
										975.80
<b>06 REFUSE</b>										
1393	64240	2	06427 3250	US POSTMASTER POSTAGE QTR.1 -2021 UTILITY BILLING	011421	01/15/21	01/15/21	01/15/21	751	975.79
										975.79
										1,951.59
2 Printed, totaling										1,951.59

FUND SUMMARY

Fund	Bank Account	Amount	Description
05	05	975.80	SEWER OPERATING
06	06	975.79	REFUSE
		1,951.59	

PERIOD SUMMARY

Period	Amount
2101	1,951.59
	1,951.59

Legend:  
 Expenditures Register Spooling to Windows Printers  
 Print those ready to UPDATE  
 Sorting by vendor  
 Printing for GL Period 2101  
 Archiving to Expenditures Register-2101.txt  
 MARP05 run by BARBARA 9 : 08 AM  
 MARP05 run by BARBARA 9 : 08 AM



# Memo

## East Goshen Township

Date: December 28, 2020  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: North Chester Road – No Parking

When PennDOT rebuilt the intersection of North Chester Road and East Strasburg Road years ago they created a wide shoulder for the south bound lane just south of the intersection.

There are 3 properties (1540 East Strasburg, 338 North Chester and 336 North Chester that have driveways that access the North Chester at the wide shoulder.

One of the residents has expressed a concern about vehicles parking on this shoulder, which limits the sight distance for people exiting their driveway.

The recommended distance for these driveways is based on the speed limit of North Chester Road, which is 45 MPH. Under PennDOT guidelines they should have 635 feet looking to the left and 570 feet looking to the right.

Driveway Sight distance is defines as follows. "The minimum distance that a driver of a vehicle, situated at eye level, 3.5 feet high, and 10 feet back from the pavement edge, can continuously see along the road to another vehicle, at 3.5 feet high, approaching on the roadway."

While all of the driveways have adequate sight distance looking right (to the south), the sight distance looking left (to the north) is marginal at best.

However, if a vehicle is parked on this wide shoulder this reduces the sight distance.

One of the affected residents installed "no parking" signs in an effort to address this issue; however, they are ineffectual since the police cannot enforce the restriction.

The resident is now requesting that the Township prohibit parking on this shoulder to address this issue.

This would require the adoption of an ordinance.

Attached is an aerial photo of the area and the letter I sent to the three property owners.

BOARD OF SUPERVISORS  
EAST GOSHEN TOWNSHIP  
CHESTER COUNTY  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

December 28, 2020

Dear Property Owner:

It has been brought to the Township 's attention that vehicles parked on the shoulder of North Chester Road, just south of East Strasburg Road, reduce the sight distance for motorist exiting three driveways, and that this problem could be corrected by the adoption of an ordinance to prohibit parking in this area.

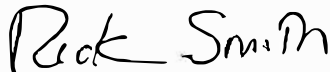
Attached is my memo to the Board and an aerial photo of the area in question.

The purpose of this letter is to inform you that Board of Supervisors discuss this matter at their meeting on January 19, 2020 at 7:00 PM.

Due to the Covid -19 restriction all Township meetings are being held via the Zoom platform. The call in information for this meeting is a follows:

(929) 205-6099 or (301) 715 8592  
Access Code: 880-7329-8513

Sincerely,



Louis F. Smith, Jr.  
Township Manager

*East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to [www.eastgoshen.org](http://www.eastgoshen.org), and click the "E-notification & Emergency Alert" button on the left side of the homepage.*

*In addition Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones informed and safe during emergencies. Visit [www.readychesco.org](http://www.readychesco.org) to sign up today!*

North Chester Road



COUNTY OF CHESTER  
PENNSYLVANIA



Map Created:  
Monday, December 28, 2020

County of Chester



Limitations of Liability and Use:  
County of Chester, Pennsylvania makes no claim to the completeness, accuracy, or content of any data contained herein, and makes no representation of any kind, including, but not limited to, the warranties of merchantability or fitness for a particular use, nor are any such warranties to be implied or inferred with respect to the information or data furnished herein. For information on data sources visit the GIS Services page listed at [www.chesco.org/gis](http://www.chesco.org/gis).

REC 1-4-21

Rick,

The Futurist Committee believes that East Goshen Township could benefit from receiving public feedback from Township residents.

Due to public health concerns with the COVID-19 pandemic, and considering the economic impact of the pandemic on the Township and its residents, the Futurist Committee recommends that we survey residents in the safest and most cost-effective way possible-digitally. We believe such a survey can be effectively executed with no cost to the Township.

Inc-Query, an employer of Futurist Committee Member Brandon Groff, has agreed to offer their platform pro bono to build the survey that residents can take digitally.

We would need to promote the survey through all means of communications that the Township utilizes today: social media, outdoor digital signage, newsletters, Constant Contact, Township website. In addition, to ensure a representative sample of residents, we must allow ample time to complete the survey.

We recommend an initial survey with the following objectives:

- Understand issues most important to residents
- Understand how residents feel EGT rates regarding key issues

More targeted surveys are an option for the future, dependent upon the success of this initial survey.

The BOS will approve the contents of the survey and receive all feedback. The Futurist Committee will manage the survey process, verifying that the survey feedback is representative of the resident population.

If agreeable, we can provide the BOS a rough draft of the initial survey for approval or additional comments in early February.

Thank you for your consideration.

The Futurist Committee





January 7, 2021

**Sent via Electronic Mail to: [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)**

Mr. Rick Smith  
Township Manager  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380-6107

Re: Draft NPDES Permit- MS4  
East Goshen Township MS4 UA  
Application No. PAI130520  
Authorization ID No. 1204169  
East Goshen Township, Chester County

Dear Mr. Smith:

The Department of Environmental Protection (DEP) has prepared the enclosed draft NPDES permit for your review and comment.

Also enclosed is a copy of a public notice that, in accordance with DEP regulations at 25 Pa. Code § 92a.82(b), you are required to post near the entrance to your premises and, if the facility or discharge location is remote from these premises, at the entrance to the facility or at the discharge location. These postings shall remain for 30 days.

DEP will publish notice of the draft permit in the Pennsylvania Bulletin in the near future. You may provide written comments on the draft permit up to 30 days following publication of this notice. Following the 30-day public comment period (which may be extended by 15 days at DEP's discretion), DEP will consider any comments received and make a decision on whether to issue a final permit.

Mr. Rick Smith

- 2 -

January 7, 2021

If you have any questions, please contact me at 484.250.5180.

Sincerely,

/s/

James M. McTish, Jr.  
Project Manager  
Clean Water Program

Enclosures

cc: Nathan Cline – Pennoni – [NCline@Pennoni.com](mailto:NCline@Pennoni.com)  
Megan Todaro – Pennoni – [mtodaro@Pennoni.com](mailto:mtodaro@Pennoni.com)  
Jamie Eberl – PA DEP – [jeberl@pa.gov](mailto:jeberl@pa.gov)  
Krista Brown – PA DEP - [kristbrown@pa.gov](mailto:kristbrown@pa.gov)  
Elizabeth Mahoney – PA DEP - [emahoney@pa.gov](mailto:emahoney@pa.gov)  
Re – hard copy



**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)  
INDIVIDUAL PERMIT TO DISCHARGE STORMWATER FROM  
SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4s)**

**NPDES PERMIT NO. PAI130520**

In compliance with the provisions of the Clean Water Act, 33 U.S.C. Section 1251 et seq. ("the Act") and Pennsylvania's Clean Streams Law, as amended, 35 P.S. Section 691.1 et seq.,

**East Goshen Township Chester County  
1580 Paoli Pike  
West Chester, PA 19380-6107**

is authorized to discharge from a regulated small municipal separate storm sewer system (MS4) located in **East Goshen Township, Chester County** to **Ridley Creek (HQ-TSF, MF)** and **East Branch Chester Creek (TSF, MF)** in Watershed(s) **3-G** in accordance with effluent limitations, monitoring requirements and other conditions set forth herein.

**THIS PERMIT SHALL BECOME EFFECTIVE ON** \_\_\_\_\_

**THIS PERMIT SHALL EXPIRE AT MIDNIGHT ON** \_\_\_\_\_

The authority granted by coverage under this Permit is subject to the following further qualifications:

1. The permittee shall comply with the effluent limitations and reporting requirements contained in this permit.
2. The application and its supporting documents are incorporated into this permit. If there is a conflict between the application, its supporting documents and/or amendments and the terms and conditions of this permit, the terms and conditions shall apply.
3. Failure to comply with the terms, conditions or effluent limitations of this permit is grounds for enforcement action; for permit termination, revocation and reissuance, or modification; or for denial of a permit renewal application. (40 CFR 122.41(a))
4. A complete application for renewal of this permit, or notice of intent to cease discharging by the expiration date, must be submitted to DEP at least 180 days prior to the above expiration date (unless permission has been granted by DEP for submission at a later date), using the appropriate NPDES permit application form (40 CFR 122.41(b), 122.21(d)). In the event that a timely and complete application for renewal has been submitted and DEP is unable, through no fault of the permittee, to reissue the permit before the above expiration date, the terms and conditions of this permit, including submission of the Annual MS4 Status Reports, will be automatically continued and will remain fully effective and enforceable against the discharger until DEP takes final action on the pending permit application. (25 Pa. Code §§ 92a.7(b), (c))
5. The permittee shall achieve pollutant loading reductions for sediment as specified in **Appendix E** by **( Date - 5 Years from Effective Date of Coverage )**.

Date  
Permit  
Issued:

Issued  
By:

**Thomas L. Magge  
Environmental Program Manager  
Southeast Regional Office**



## PART A

### EFFLUENT LIMITATIONS, REPORTING AND RECORDKEEPING REQUIREMENTS

#### I. EFFLUENT LIMITATIONS

- A. This permit establishes effluent limitations in the form of implementation of a Stormwater Management Program (SWMP), as specified in Part C I of this permit, to reduce the discharge of pollutants from the regulated small MS4 to the maximum extent practicable. The permittee shall comply with Minimum Control Measures (MCMs) and best management practices (BMPs) in Part C I of this permit, which constitutes compliance with the standard of reducing pollutants to the maximum extent practicable.
- B. All discharges from regulated small MS4s must comply with all applicable requirements established in accordance with 25 Pa. Code Chapters 91-96, 102, and 105 of DEP's rules and regulations. DEP may, upon written notice, require additional BMPs or other control measures to ensure that the water quality standards of the surface waters receiving stormwater discharges are attained.

#### II. DEFINITIONS

*Best Management Practices (BMPs)* means schedules of activities, prohibitions of practices, maintenance procedures and other management practices to prevent or reduce pollutant loading to surface waters of this Commonwealth. The term includes treatment requirements, operating procedures and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw material storage. The term includes activities, facilities, measures, planning or procedures used to minimize accelerated erosion and sedimentation and manage stormwater to protect, maintain, reclaim and restore the quality of waters and the existing and designated uses of waters within this Commonwealth before, during and after earth disturbance activities. (25 Pa. Code § 92a.2)

*Clean Water Act (CWA)* means the Federal Water Pollution Control Act, as amended, 33 U.S.C.A. §§ 1251 - 1387.

*Cleaning Agent* means any product, substance or chemical other than water that is used to clean the exterior surface of vehicles.

*Designated Uses* are those uses specified in 25 Pa. Code §§ 93.4(a) and 93.9a - 93.9z for each water body or segment whether or not they are being attained. (25 Pa. Code § 93.1)

*Dry Weather* means a condition in which there are no precipitation, snowmelt, drainage or other events producing a stormwater discharge for more than 48 consecutive hours.

*Existing Permittee* means any entity that has been designated as a regulated small MS4 and has previously obtained permit coverage under the PAG-13 Permit or obtained an Individual NPDES MS4 Permit.

*Existing Uses* are those uses actually attained in the water body on or after November 28, 1975, whether or not they are included in the water quality standards. (25 Pa. Code § 93.1)

*Illicit Connection* means any physical connection to a municipal separate storm sewer system that can convey illicit discharges into the system and/or is not authorized or permitted by the permittee.

*Illicit Discharge* means any discharge to a municipal separate storm sewer that is not composed entirely of stormwater, except non-stormwater discharges as described in the "Discharges Authorized by this Permit" section of this Permit. Examples of illicit discharges include dumping of motor vehicle fluids, household hazardous wastes, grass clippings, leaf litter, animal wastes, or unauthorized discharges of sewage, industrial waste, restaurant wastes, or any other non-stormwater waste into a municipal separate storm sewer system. Illicit discharges can be accidental or intentional.

**Impaired Waters** means surface waters that fail to attain one or more of its designated uses under 25 Pa. Code Chapter 93 and as listed in Categories 4 and 5 of Pennsylvania's Integrated Water Quality Monitoring and Assessment Report.

**Integrated Water Quality Monitoring and Assessment Report** means the report published every other year by DEP to report on the conditions of Pennsylvania's surface waters to satisfy sections 305(b) and 303(d) of the CWA.

**Intermittent Stream** means a body of water flowing in a channel or bed composed primarily of substrates associated with flowing water, which, during periods of the year, is below the local water table and obtains its flow from both surface runoff and groundwater discharges. (25 Pa. Code § 92a.2)

**Load Allocation** means the portion of a surface water's loading capacity that is assigned or allocated to existing and future nonpoint sources and natural quality. (25 Pa. Code § 96.1)

**Low Impact Development (LID)** means site design approaches and small-scale stormwater management practices that promote the use of natural systems for infiltration, evapotranspiration, and reuse of rainwater. LID can be applied to new development, urban retrofits, and revitalization projects. LID utilizes design techniques that infiltrate, filter, evaporate, and store runoff close to its source. Rather than rely on costly large-scale conveyance and treatment systems, LID addresses stormwater through a variety of small, cost-effective landscape features located on-site.

**MS4 Requirements Table** is a compilation of information regarding Pennsylvania MS4s, surface waters that receive stormwater discharges from MS4s, surface water impairments and TMDLs that is posted to DEP's website, [www.dep.pa.gov/MS4](http://www.dep.pa.gov/MS4). The MS4 Requirements Table has been assembled by DEP to assist MS4 permittees in determining applicable requirements for the development of plans and implementation of BMPs.

**Municipal separate storm sewer** means a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains): (i) Owned or operated by a State, city, town, borough, county, parish, district, association, or other public body (created by or pursuant to State law) having jurisdiction over disposal of sewage, industrial wastes, stormwater, or other wastes, including special districts under State law such as a sewer district, flood control district or drainage district, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management agency under section 208 of the CWA that discharges to surface waters; (ii) Designed or used for collecting or conveying stormwater; (iii) Which is not a combined sewer; and (iv) Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2. (25 Pa. Code § 92a.32(a) and 40 CFR § 122.26(b)(8))

**Municipal Separate Storm Sewer System (MS4)** means all separate storm sewers that are defined as "large" or "medium" or "small" municipal separate storm sewer systems pursuant to 40 CFR §§ 122.26(b)(4), (b)(7), and (b)(16), respectively, or designated under 40 CFR § 122.26(a)(1)(v). (25 Pa. Code § 92a.32(a) and 40 CFR § 122.26(b)(18))

**Municipality** means a city, town, borough, county, township, school district, institution, authority or other public body created by or pursuant to State law and having jurisdiction over disposal of sewage, industrial wastes or other wastes. (25 Pa. Code § 92a.2)

**New Permittee** means any entity that has been designated as a regulated small MS4 and has not previously obtained permit coverage under the PAG-13 General Permit or obtained an Individual NPDES MS4 Permit.

**Non-Municipal Permittee** means a regulated small MS4 that is not a municipality, e.g., military bases, large hospital or prison complexes, and highways and other thoroughfares.

*Non-Structural BMPs* means actions that involve management and source controls such as: (1) policies and ordinances that provide requirements and standards to direct growth to identified areas, promote redevelopment, protect areas such as wetlands and riparian areas, maintain and/or increase open space, provide buffers along water bodies, minimize impervious surfaces, and minimize disturbance of soils and vegetation; (2) education programs for developers and the public about minimizing water quality impacts; (3) measures such as minimizing the percentage of impervious area after development, use of measures to minimize directly connected impervious areas, street sweeping, and source control measures such as good housekeeping, maintenance, and spill prevention; and other BMPs as referenced in Chapter 5 of the Pennsylvania Stormwater BMP Manual (363-0300-002).

*Observation point* means a location upstream of an outfall where a permittee must conduct dry weather screening in accordance with Part C I.B.3.d of this permit if the permittee determines that screening at an outfall is infeasible, and the point at which stormwater discharges to storm sewers owned or operated by an adjoining municipality where dry weather screening must be conducted.

*Ordinance* means a law enacted by the government of a municipality.

*Outfall* means a point source as defined by 40 CFR § 122.2 at the point where a municipal separate storm sewer discharges to surface waters and does not include open conveyances connecting two municipal separate storm sewers, or pipes, tunnels or other conveyances which connect segments of the same stream or other surface waters and are used to convey surface waters. (25 Pa. Code § 92a.32(a) and 40 CFR § 122.26(b)(9))

*Owner or Operator* means the owner or operator of any "facility" or "activity" subject to regulation under the NPDES program. (25 Pa. Code § 92a.3(b)(1) and 40 CFR § 122.2)

*Permittee* means the owner or operator of a regulated small MS4 authorized to discharge under the terms of this permit.

*Point Source* means a discernible, confined, and discrete conveyance, including, but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, container, rolling stock, Concentrated Aquatic Animal Production Facility (CAAP), Concentrated Animal Feeding Operation (CAFO), landfill leachate collection system, or vessel or other floating craft from which pollutants are or may be discharged. (25 Pa. Code § 92a.2)

*Pollutant* means any contaminant or other alteration of the physical, chemical, biological, or radiological integrity of surface water which causes or has the potential to cause pollution as defined in section 1 of the Pennsylvania Clean Streams Law, 35 P.S. § 691.1. (25 Pa. Code § 92a.2)

*Qualifying Development or Redevelopment Project* means an earth disturbance activity that requires an NPDES permit for stormwater discharges associated with construction activity per 25 Pa. Code Chapter 102.

*Regulated Small MS4* means any small MS4 that is covered by the federal Phase II stormwater program, either through automatic nationwide designation under 40 CFR § 122.32(a)(1) (via the Urbanized Area criteria) or by designation on a case-by-case basis by DEP pursuant to 40 CFR § 122.32(a)(2). "Regulated small MS4s" are a subset of "small MS4s" as defined in this section.

*Riparian Forest Buffer* means an area of permanent vegetation consisting of native trees, shrubs, forbs and grasses along surface water that is maintained in a natural state or sustainably managed to protect and enhance water quality, stabilize stream channels and banks, and buffer land use activities from surface waters.

*Small Municipal Separate Storm Sewer System (Small MS4)* means an MS4, as defined in this section, that is not a large or medium MS4 pursuant to 40 CFR §§ 122.26(b)(4) and 122.26(b)(7). The term small MS4 includes systems similar to separate storm sewer systems in municipalities, such as systems at military bases, large hospital or prison complexes, and highways and other thoroughfares. The term does not include separate storm sewers in very discrete areas, such as individual buildings. (25 Pa. Code § 92a.32(a) and 40 CFR § 122.26(b)(16))

*Standard Operating Procedure (SOP)* means a policy or set of procedures that are enacted by a non-municipal

permittee to implement a stormwater management program.

*Storm Sewershed* means the land area that drains to an individual MS4 outfall from within the jurisdiction of the MS4 permittee. The term "combined storm sewershed" means the drainage areas of all MS4 outfalls that discharge to a specific surface water or to waters within the Chesapeake Bay watershed.

*Stormwater* means runoff from precipitation, snow melt runoff and surface runoff and drainage. "Stormwater" has the same meaning as "storm water." (25 Pa. Code § 92a.2)

*Structural BMPs* means stormwater storage and management practices including, but not limited to, wet ponds and extended detention outlet structures; filtration practices such as grassed swales, sand filters and filter strips; infiltration practices such as infiltration basins and infiltration trenches; and other BMPs as referenced in Chapter 6 of the Pennsylvania Stormwater BMP Manual (363-0300-002).

*Surface Waters* means perennial and intermittent streams, rivers, lakes, reservoirs, ponds, wetlands, springs, natural seeps and estuaries, excluding water at facilities approved for wastewater treatment such as wastewater treatment impoundments, cooling water ponds and constructed wetlands used as part of a wastewater treatment process. (25 Pa. Code § 92a.2)

*Total Maximum Daily Load (TMDL)* means the sum of individual waste load allocations for point sources, load allocations for nonpoint sources and natural quality and a margin of safety expressed in terms of mass per time, toxicity or other appropriate measures. (25 Pa. Code § 96.1)

*Urbanized Area (UA)* means land area comprising one or more places (central place(s)) and the adjacent densely settled surrounding area (urban fringe) that together have a residential population of at least 50,000 and an overall population density of at least 1,000 people per square mile, as defined by the United States Bureau of the Census and as determined by the latest available decennial census. The UA outlines the extent of automatically regulated areas.

*Wasteload Allocation (WLA)* means the portion of a surface water's loading capacity that is allocated to existing and future point source discharges. (25 Pa. Code § 96.1)

*Water Quality Criteria* means numeric concentrations, levels or surface water conditions that need to be maintained or attained to protect existing and designated uses. (25 Pa. Code § 93.1)

*Water Quality Standards* means the combination of water uses to be protected and the water quality criteria necessary to protect those uses. (25 Pa. Code § 92a.2)

### III. MONITORING, REPORTING AND RECORDKEEPING

A. Where samples are collected and analyzed or measurements are taken under this permit, the permittee shall assure:

1. Samples and measurements taken for the purpose of monitoring shall be representative of the monitored activity. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(j)(1))

Records of monitoring information shall include (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(j)(3)):

- a. The date, exact place, and time of sampling or measurements.
- b. The individual(s) who performed the sampling or measurements.
- c. The date(s) analyses were performed.
- d. The individual(s) who performed the analyses.
- e. The analytical techniques or methods used.
- f. The results of such analysis.

3. Monitoring must be conducted according to test procedures approved under 40 CFR Part 136 unless another method is required under 40 CFR Subchapters N or O. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(i)(4))
  
- B. Records Retention – All records of monitoring activities and results, copies of all plans and reports required by this Permit, and records of all data used to complete the application for this Permit shall be retained by the permittee for at least 5 years from the date of the sample measurement, report or application. Such records must be submitted to DEP upon request or as required for annual reports. The permittee must make records available to the public at reasonable times during regular business hours. (25 Pa. Code § 92a.3(c), 40 CFR §§ 122.34(g)(2) and 122.41(i)(2))
  
- C. Proper Operation and Maintenance (O&M) – The permittee shall at all times properly operate and maintain all facilities and systems of treatment and control (and related appurtenances), including stormwater BMPs, that are installed or used by the permittee to achieve compliance with the conditions of this permit. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(e))
  
- D. Reporting and Fee Requirements
  1. The permittee shall submit a complete Annual MS4 Status Report using DEP's annual report template (3800-FM-BPNPSM0491) to the DEP regional office that issued Permit coverage approval by September 30 of each year.
    - a. For existing permittees, the first annual report submitted to DEP under this permit shall have a reporting period starting from the end of the latest annual or progress report period (under the previous permit) to June 30, ( Enter Year - One Full Year After Issuance ). The first annual report is due by September 30, ( Enter Year - One Full Year After Issuance ). For new permittees, the first annual report is due by September 30 following the first year of Permit coverage.
    - b. Following the first annual report, the reporting period shall thereafter be July 1 - June 30, and the report shall be due by September 30.
  2. Permittees shall pay an annual fee of \$500 in accordance with 25 Pa. Code § 92a.62. Annual fees are due on each anniversary of the effective date of the most recent new or reissued permit. Payment for annual fees shall be remitted to DEP at the address below by the anniversary date. Checks should be made payable to the Commonwealth of Pennsylvania.

PA Department of Environmental Protection  
Bureau of Clean Water  
Re: Chapter 92a Annual Fee  
PO Box 8466  
Harrisburg, PA 17105-8466
  3. The permittee shall submit the Annual MS4 Status Report and annual fee to DEP electronically upon receipt of written notification from DEP.
  4. Unanticipated Non-Compliance or Potential Pollution Reporting
    - a. Immediate Reporting - The permittee shall immediately report any incident causing or threatening pollution in accordance with the requirements of 25 Pa. Code §§ 91.33 and 92a.41(b) listed below:
      - (i) If, because of an accident, other activity or incident a toxic substance or another substance which would endanger users downstream from the discharge, or would otherwise result in pollution or create a danger of pollution or would damage property, the permittee shall immediately notify DEP by telephone of the location and nature of the danger. Oral notification to the Department is required as soon as possible, but no later than 4 hours after the permittee becomes aware of the incident causing or threatening pollution.



- (ii) If reasonably possible to do so, the permittee shall immediately notify downstream users of the waters of the Commonwealth to which the substance was discharged. Such notice shall include the location and nature of the danger.
  - (iii) The permittee shall immediately take or cause to be taken steps necessary to prevent injury to property and downstream users of the waters from pollution or a danger of pollution and, in addition, within 15 days from the incident, shall remove the residual substances contained thereon or therein from the ground and from the affected waters of this Commonwealth to the extent required by applicable law.
- b. The permittee shall report any non-compliance which may endanger health or the environment in accordance with the requirements of 40 CFR § 122.41(l)(6). These requirements include the following obligations:
- (i) 24 Hour Reporting - The permittee shall orally report any non-compliance with this permit which may endanger health or the environment within 24 hours from the time the permittee becomes aware of the circumstances.
  - (ii) Written Report - A written submission shall also be provided within 5 days of the time the permittee becomes aware of any non-compliance which may endanger health or the environment. The written submission shall contain a description of the non-compliance and its cause; the period of non-compliance, including exact dates and times, and if the non-compliance has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent recurrence of the non-compliance.
  - (iii) Waiver of Written Report - DEP may waive the written report on a case-by-case basis if the associated oral report has been received within 24 hours from the time the permittee becomes aware of the circumstances which may endanger health or the environment. Unless such a waiver is expressly granted by DEP, the permittee shall submit a written report in accordance with this paragraph. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(l)(6)(iii))

5. Other Non-Compliance

The permittee shall report all instances of non-compliance not reported under paragraph D.4 of this section at the time Annual Reports are submitted, on the Non-Compliance Reporting Form (3800-FM-BPNPSM0440). The reports shall contain the information listed in paragraph D.4.b.(ii) of this section. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(l)(7))

6. Signatory Requirements

- a. Completed Annual Reports and all other reports, applications, and information submitted to DEP shall be signed and certified by either of the following applicable persons, as defined in 25 Pa. Code § 92a.22:

- For a corporation - by a principal executive officer of at least the level of vice president, or an authorized representative, if the representative is responsible for the overall operation of the facility from which the discharge described in the NPDES form originates.
- For a partnership or sole proprietorship - by a general partner or the proprietor, respectively.
- For a municipality, state, federal or other public agency - by a principal executive officer or ranking elected official.

- b. If signed by a person other than the above, the person must be a duly authorized representative of the permittee. A person is a duly authorized representative only if:
- The authorization is made in writing by a person described in paragraph a., above, and submitted to DEP.
  - The authorization specifies either an individual or a position having responsibility for the operation of the regulated system, facility or activity, such as the position of manager, operator,

superintendent, or position of equivalent responsibility, or an individual or position having overall responsibility for environmental matters for the company. A duly authorized representative may thus be either a named individual or any individual occupying a named position.

- c. Changes in Signatory Authorization - If an authorization is no longer accurate because a different individual or position has responsibility for the overall operation of the system or facility, a new authorization satisfying the requirements of paragraphs 6.a and 6.b, above, must be submitted to DEP prior to or together with any reports, information or NOI to be signed by an authorized representative.

DRAFT PERMIT 01/27/2021



**PART B**  
**STANDARD CONDITIONS**

**I. MANAGEMENT REQUIREMENTS**

**A. Compliance**

The permittee must comply with all conditions of this Permit. Any permit non-compliance constitutes a violation of the Clean Water Act and is grounds for enforcement action; for permit termination, revocation and reissuance, or modification; or denial of a permit renewal application. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(a))

**B. Permit Modification, Termination, or Revocation and Reissuance**

1. Permit coverage may be modified, terminated, or revoked and reissued during its term in accordance with Title 25 Pa. Code §§ 92a.72 and 92a.74 and 40 CFR § 122.41(f)
2. The filing of a request by the permittee for a permit modification, revocation and reissuance, or termination, or a notification of planned changes or anticipated non-compliance, does not stay any Permit condition. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(f))

**C. Duty to Provide Information**

1. The permittee shall furnish to DEP, within a reasonable time, any information which DEP may request to determine whether cause exists for modifying, revoking and reissuing, or terminating coverage under this Permit, or to determine compliance with this Permit. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(h))
2. The permittee shall furnish to DEP, upon request, copies of records required to be kept by this Permit. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(h))
3. Other Information - Where the permittee becomes aware that it failed to submit any relevant facts in an NOI, or submitted incorrect information in an NOI or in any report to DEP, it shall promptly submit the correct and complete facts or information. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(l)(8))
4. The permittee shall give advance notice to the DEP office that approved permit coverage of any planned physical alterations or additions to the regulated small MS4. Notice is only required when: 1) the alteration or addition to a permitted facility may meet one of the criteria for determining whether a facility is a new source in 40 CFR § 122.29(b), or 2) the alteration or addition could significantly change the nature or increase the quantity of pollutants discharged. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(d))

**D. Duty to Mitigate**

The permittee shall take all reasonable steps to minimize or prevent any discharge in violation of this permit that has a reasonable likelihood of adversely affecting human health or the environment. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(d))

E. Termination of Permit Coverage (25 Pa. Code § 92a.74 and 40 CFR 122.64)

1. Notice of Termination (NOT) – If the permittee plans to cease operations or will otherwise no longer require coverage under this permit, the permittee shall submit DEP's NPDES Notice of Termination (NOT) for Permits Issued Under Chapter 92a (3800-BCW-0410), signed in accordance with Part A III.D.6 of this permit, at least 30 days prior to cessation of operations or the date by which coverage is no longer required.
2. Where the permittee plans to cease operations, NOTs must be accompanied with an operation closure plan that identifies how tankage and equipment will be decommissioned and how pollutants will be managed, as applicable.
3. The permittee shall submit the NOT to the DEP regional office with jurisdiction over the county in which the facility is located.

II. PENALTIES AND LIABILITY

A. Violations of Permit Conditions

1. Any person violating Sections 301, 302, 306, 307, 308, 318 or 405 of the CWA or any permit condition or limitation implementing such sections in a permit issued under Section 402 of the Act is subject to civil, administrative and/or criminal penalties as set forth in 40 CFR § 122.41(a)(2).
2. Any person or municipality, who violates any provision of this Permit; any rule, regulation or order of DEP; or any condition or limitation of any permit issued pursuant to the Clean Streams Law, is subject to criminal and/or civil penalties as set forth in Sections 602, 603 and 605 of the Clean Streams Law.

B. Falsifying Information

Any person who does any of the following:

- Falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required to be maintained under this permit, or
- Knowingly makes any false statement, representation, or certification in any record or other document submitted or required to be maintained under this permit (including monitoring reports or reports of compliance or non-compliance)

Shall, upon conviction, be punished by a fine and/or imprisonment as set forth in 18 Pa.C.S.A. § 4904 and 40 CFR §§ ~~122.41(j)(5)~~ and (k)(2).

C. Liability

1. Nothing in this Permit shall be construed to relieve the permittee from civil or criminal penalties for non-compliance pursuant to Section 309 of the CWA or Sections 602, 603 or 605 of the Clean Streams Law.
2. Nothing in this Permit shall be construed to preclude the institution of any legal action or to relieve the permittee from any responsibilities, liabilities or penalties to which the permittee is or may be subject to under the CWA and the Clean Streams Law.

D. Need to Halt or Reduce Activity Not a Defense

It shall not be a defense for the permittee in an enforcement action that it would have been necessary to halt or reduce the permitted activity in order to maintain compliance with the conditions of this Permit. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(c))

### III. OTHER RESPONSIBILITIES

#### A. Right of Entry

Pursuant to Section 5(b) of Pennsylvania's Clean Streams Law (35 P.S. § 691.5(b)), 25 Pa. Code Chapter 92a and 40 CFR § 122.41(i), the permittee shall allow authorized representatives of DEP and EPA, upon the presentation of credentials and other documents as may be required by law:

1. To enter upon the permittee's premises where a regulated facility or activity is located or conducted, or where records must be kept under the conditions of this Permit; (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(i)(1))
2. To have access to and copy, at reasonable times, any records that must be kept under the conditions of this Permit; (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(i)(2))
3. To inspect at reasonable times any facilities, equipment (including monitoring and control equipment), practices or operations regulated or required under this Permit; and (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(i)(3))
4. To sample or monitor at reasonable times, for the purposes of assuring permit compliance or as otherwise authorized by the Clean Water Act or the Clean Streams Law, any substances or parameters at any location. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(i)(4))

#### B. Transfer of Permits

1. Transfers by modification. Except as provided in paragraph B.2 of this section, permit coverage may be transferred by the permittee to a new owner or operator only if this Permit coverage has been modified or revoked and reissued, or a minor modification made to identify the new permittee and incorporate such other requirements as may be necessary under the Clean Water Act. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.61(a))
2. Automatic transfers. As an alternative to transfers under paragraph 1 of this section, any NPDES permit may be automatically transferred to a new permittee if:
  - a. The current permittee notifies DEP at least 30 days in advance of the proposed transfer date in paragraph 2.b. of this section; (25 Pa. Code § 92a.3(c) and 40 CFR § 122.61(b)(1))
  - b. The notice includes the appropriate DEP transfer form signed by the existing and new permittees containing a specific date for transfer of permit responsibility, coverage and liability between them; (25 Pa. Code § 92a.3(c) and 40 CFR § 122.61(b)(2))
  - c. DEP does not notify the existing permittee and the proposed new permittee of its intent to modify or revoke and reissue coverage under this permit, the transfer is effective on the date specified in the agreement mentioned in paragraph 2.b. of this section; and (25 Pa. Code § 92a.3(c) and 40 CFR § 122.61(b)(3))
  - d. The new permittee is in compliance with existing DEP issued permits, regulations, orders and schedules of compliance, or has demonstrated that any non-compliance with the existing permits has been resolved by an appropriate compliance action or by the terms and conditions of the permit (including compliance schedules set forth in the permit), consistent with 25 Pa. Code § 92a.51 (relating to schedules of compliance) and other appropriate DEP regulations. (25 Pa. Code § 92a.71)
3. In the event DEP does not approve transfer of coverage under this permit, the new owner or controller must submit a new NOI.

- C. Property Rights – The approval of coverage under this Permit does not convey any property rights of any sort, or any exclusive privilege. (25 Pa. Code § 92a.3(c) and 40 CFR § 122.41(g))

- D. Duty to Reapply – If the permittee wishes to continue an activity regulated by this permit after the expiration date of this permit, the permittee must apply for a new permit. (40 CFR 122.41(b))
- E. Severability – The provisions of this permit are severable. If any provision of this permit or the application of any provision of this Permit to any circumstance is held invalid, the application of such provision to other circumstances and the remainder of this permit shall not be affected.

DRAFT PERMIT 01/07/2022

**PART C**  
**SPECIAL CONDITIONS**

**I. STORMWATER MANAGEMENT PROGRAM (SWMP)**

A. The permittee must develop, implement, and enforce an SWMP designed to reduce the discharge of pollutants from the MS4 to the maximum extent practicable, to protect water quality, and to satisfy the appropriate water quality requirements of the Clean Water Act and Pennsylvania Clean Streams Law, as described in paragraph B, below. There are six Minimum Control Measures (MCMs) that comprise the SWMP. Specific BMPs are identified under each MCM. The permittee shall demonstrate compliance with the SWMP through the submission of Annual MS4 Status Reports due by September 30 each year.

B. Minimum Control Measures (MCMs)

1. **MCM #1:** Public Education and Outreach on Stormwater Impacts. (25 Pa Code § 92a.32(a) and 40 CFR § 122.34(b)(1))

The permittee shall implement a public education program to distribute educational materials to the community or conduct equivalent outreach activities about the impacts of stormwater discharges on water bodies and the steps that the public can take to reduce pollutants in stormwater runoff.

- a. **BMP #1:** Develop, implement and maintain a written Public Education and Outreach Program.

(1) For new permittees, a written Public Education and Outreach Program (PEOP) shall be developed and implemented within one year following issuance of this permit, and shall be re-evaluated each year thereafter and revised as needed.

(2) For existing permittees, the existing PEOP shall be reviewed annually and revised as necessary.

The permittee's PEOP shall be designed to achieve measurable improvements in the target audience's understanding of the causes and impacts of stormwater pollution and the steps they can take to prevent it.

- b. **BMP #2:** Develop and maintain lists of target audience groups that are present within the areas served by the permittee's regulated small MS4. In most communities, the target audiences shall include residents, businesses (including commercial, industrial and retailers), developers, schools, and municipal employees.

(1) For new permittees, the lists shall be developed within one year following issuance of this permit, and reviewed and updated as necessary every year thereafter.

(2) For existing permittees, the lists shall continue to be reviewed and updated annually.

- c. **BMP #3:** The permittee shall annually publish at least one issue of a newsletter, a pamphlet, a flyer, or a website that includes general stormwater educational information, a description of the permittee's SWMP, and/or information about the permittee's stormwater management activities. The list of publications and the content of the publications must be reviewed and updated at least once during each year of permit coverage. Publications should include a list of references (or links) to refer the reader to additional information (e.g., DEP and EPA stormwater websites, and any other sources that will be helpful to readers). The permittee must implement at least one of the following alternatives:

- Publish and distribute in printed form a newsletter, a pamphlet or a flyer containing information consistent with this BMP.

- Publish educational and informational items including links to DEP's and EPA's stormwater websites on the permittee's website.
- (1) For new permittees, stormwater educational and informational items shall be produced and published in print and/or on the Internet no later than one year following issuance of this permit.
  - (2) In subsequent years, and for existing permittees, the list of items published and the content in these items shall be reviewed, updated, and maintained annually.

The permittee's publications shall contain stormwater educational information that addresses one or more of the six MCMs.

- d. **BMP #4:** Distribute stormwater educational materials and/or information to the target audiences using a variety of distribution methods, including but not limited to: displays, posters, signs, pamphlets, booklets, brochures, radio, local cable TV, newspaper articles, other advertisements (e.g., at bus and train stops/stations), bill stuffers, presentations, conferences, meetings, fact sheets, giveaways, and storm drain stenciling.

All permittees shall select and utilize at least two distribution methods annually. These are in addition to BMP #3, above.

2. **MCM #2:** Public Involvement / Participation. (25 Pa. Code § 92a.32(a) and 40 CFR § 122.34(b)(2))

The permittee shall comply with applicable state and local public notice requirements when implementing a public involvement / participation program.

- a. **BMP #1:** Develop, implement and maintain a written Public Involvement and Participation Program (PIPP) which describes various types of possible participation activities and describes methods of encouraging the public's involvement and of soliciting the public's input.

The PIPP for new permittees shall be developed and implemented within one year following issuance of this permit. All permittees shall reevaluate the PIPP annually and make revisions as necessary.

The PIPP shall include, at a minimum:

- (1) Opportunities for the public to participate in the decision-making processes associated with the development, implementation, and update of programs and activities related to this permit.
- (2) Methods of routine communication to groups such as watershed associations, environmental advisory committees, and other environmental organizations that operate within proximity to the permittee's regulated small MS4s or surface waters receiving the permittee's discharges.
- (3) Making Annual MS4 Status Reports and all other plans, programs, maps and reports required by this permit available to the public on the permittee's website, at the permittee's office(s), or by mail upon request.

- b. **BMP #2:** The permittee shall advertise to the public and solicit public input on the following documents prior to adoption or submission to DEP:

- Stormwater Management Ordinances (for municipalities);
- Standard Operating Procedures (SOPs) (for non-municipal entities); and
- Pollutant Reduction Plans (PRPs) and TMDL Plans, including modifications thereto.

- (1) For Ordinances and SOPs, the permittee shall provide notice to the public; provide opportunities for public comment; document and evaluate the public comments; and document the permittee's

responses to the comments prior to finalizing the documents. The permittee shall provide this documentation to DEP upon request.

- (2) For PRPs and TMDL Plans, public participation requirements are specified in Appendices D, E and F of this Permit.
- c. **BMP #3:** Regularly solicit public involvement and participation from the target audience groups using available distribution and outreach methods. This shall include an effort to solicit public reporting of suspected illicit discharges. Assist the public in their efforts to help implement the SWMP.
  - (1) The permittee shall solicit public involvement and participation from target audience groups on the implementation of the SWMP. The solicitation can take the form of public meetings or other events. The public shall be given notice in advance of each meeting or event. During the meetings or events, the permittee should present a summary of progress, activities, and accomplishments with implementation of the SWMP, and the permittee should provide opportunities for the public to provide feedback and input. The presentation can be made at specific MS4 events or during any other public meeting. Existing permittees shall conduct at least one public meeting that includes information on SWMP implementation by March 15, 2023; new permittees shall conduct at least one public meeting within 5 years following issuance of this permit.
  - (2) The permittee shall document and report instances of cooperation and participation in MS4 activities; presentations the permittee made to local watershed organizations and conservation organizations; and similar instances of participation or coordination with organizations in the community.
  - (3) The permittee shall also document and report activities in which members of the public assisted or participated in the meetings and in the implementation of the SWMP, including education activities or organized implementation efforts such as cleanups, monitoring, storm drain stenciling, or others.
3. **MCM #3:** Illicit Discharge Detection and Elimination (IDD&E). (25 Pa. Code § 92a.32(a) and 40 CFR § 122.34(b)(3))

The permittee shall develop, implement and enforce a program to detect and eliminate illicit discharges into the permittee's regulated small MS4.

- a. **BMP #1:** The permittee shall develop and implement a written program for the detection, elimination, and prevention of illicit discharges into the regulated small MS4. The program shall include the following:
  - Procedures for identifying priority areas. These are areas with a higher likelihood of illicit discharges, illicit connections or illegal dumping. Priority areas may include areas with older infrastructure, a concentration of high-risk activities, or past history of water pollution problems.
  - Procedures for screening outfalls in priority areas. The program shall include dry weather field screening of outfalls for non-stormwater flows, and sampling of dry weather discharges for selected chemical and biological parameters. Test results shall be used as indicators of possible discharge sources.
  - Procedures for identifying the source of an illicit discharge when a contaminated flow is detected at a regulated small MS4 outfall.
  - Procedures for eliminating an illicit discharge.



- Procedures for assessing the potential for illicit discharges caused by the interaction of sewage disposal systems (e.g., on-lot septic systems, sanitary piping) with storm drain systems.
  - Mechanisms for gaining access to private property to inspect outfalls (e.g., land easements, consent agreements, search warrants) and for investigating illicit connections and discharges.
  - Procedures for program documentation, evaluation and assessment. Records shall be kept of all outfall inspections, flows observed, results of field screening and testing, and other follow-up investigation and corrective action work performed under this program.
  - Procedures for addressing information or complaints received from the public.
- (1) For new permittees, the IDD&E program shall be developed during the first year following issuance of this permit and shall be implemented and evaluated each year thereafter.
  - (2) For existing permittees, the IDD&E program shall continue to be implemented and evaluated annually.
- b. **BMP #2:** The permittee shall develop and maintain map(s) that show permittee and urbanized area boundaries, the location of all outfalls and, if applicable, observation points, and the locations and names of all surface waters that receive discharges from those outfalls. Outfalls and observation points shall be numbered on the map(s).
- (1) For new permittees, the map(s) must be developed and submitted to DEP as an attachment to an Annual MS4 Status Report by September 30, ( Enter Year - Four Years After Issuance ) or the fourth (4<sup>th</sup>) Annual MS4 Status Report following issuance of this permit, whichever is later.
  - (2) For existing permittees, the existing map(s) shall be updated and maintained as necessary during each year of coverage under this permit.
- c. **BMP #3:** In conjunction with the map(s) created under BMP #2 (either on the same map or on a different map), the permittee shall develop and maintain map(s) that show the entire storm sewer collection system within the permittee's jurisdiction that are owned or operated by the permittee (including roads, inlets, piping, swales, catch basins, channels, and any other components of the storm sewer collection system), including privately-owned components of the collection system where conveyances or BMPs on private property receive stormwater flows from upstream publicly-owned components.
- (1) For new permittees, the map(s) must be developed and submitted to DEP as an attachment to an Annual MS4 Status Report by September 30, ( Enter Year - Four Years After Issuance ) or the fourth (4<sup>th</sup>) Annual MS4 Status Report following issuance of this permit, whichever is later.
  - (2) For existing permittees, the existing map(s) shall be updated and maintained as necessary during each year of coverage under this permit.
- d. **BMP #4:** The permittee shall conduct dry weather screenings of its MS4 outfalls and observation points to evaluate the presence of illicit discharges. If any illicit discharges are present, the permittee shall identify the source(s) and take appropriate actions to remove or correct any illicit discharges. The permittee shall also respond to reports received from the public or other agencies of suspected or confirmed illicit discharges associated with the storm sewer system, as well as take enforcement action as necessary. The permittee shall immediately report to DEP illicit discharges that would endanger users downstream from the discharge, or would otherwise result in pollution or create a danger of pollution or would damage property, in accordance with Part A III.D.4 of this permit. An observation point must be established by the permittee at a location upstream of any discharge of stormwater into storm sewers owned or operated by an adjoining municipality.

- (1) For new permittees, all of the identified regulated small MS4 outfalls shall be screened during dry weather at least twice within the 5-year period following issuance of this permit.
- (2) For existing permittees, each of the identified regulated small MS4 outfalls shall be screened during dry weather at least once by ( Enter Expiration Date ). For areas where past problems have been reported or known sources of dry weather flows occur on a continual basis, outfalls shall be screened annually during each year of permit coverage.
- (3) If a discharge is observed from any outfall during dry weather screenings, the discharge shall be inspected for color, odor, floating solids, scum, sheen, and substances that result in observed deposits in the surface waters. In addition, the discharge cannot contain substances that result in deposits in the receiving water or produce an observable change in the color, odor or turbidity of the receiving water.

If the discharge exhibits any of the above characteristics, or contains any other pollutants or causes an observed change in the surface waters, the permittee shall sample the discharge(s) for field and/or laboratory analysis of one or more common IDD&E parameters in order to determine if the dry weather flow is illicit. Possible parameters include, but are not limited to: pH, Conductivity, Fecal Coliform bacteria, Heavy Metals, Chemical Oxygen Demand (COD), 5-day Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), Total Dissolved Solids (TDS), Oil and Grease, Total Residual Chlorine (TRC) and Ammonia-Nitrogen. Proper quality assurance and quality control procedures shall be followed when collecting, transporting or analyzing water samples. The permittee shall retain sample results with the inspection report in accordance with Part A III.B of this permit.

- (4) Each time an outfall is screened, the permittee shall record outfall observations, regardless of the presence of dry weather flow. All outfall inspections shall be documented on the MS4 Outfall Field Screening Report form (3800-FM-BCW0521), or equivalent. The report must be signed by the inspector and be maintained by the permittee in accordance with Part A III.B of this permit. If an outfall flow is determined by the permittee to be illicit, the actions taken to identify and eliminate the illicit flow shall also be documented.
- (5) The permittee shall summarize the results of outfall inspections and actions taken to remove or correct illicit discharges in Annual MS4 Status Reports.
- (6) If the permittee determines that an outfall cannot be accessed due to safety or other reasons, the permittee shall establish an "observation point" at an appropriate location prior to the outfall where outfall field screening shall be performed. If observation points are established by the permittee, such points shall be identified on the map required under BMP #2 of this section.
- (7) Permittees must ensure that outfalls are properly maintained in accordance with Part C I.B.6.b of this Permit.

e. **BMP #5:** Enact a Stormwater Management Ordinance or SOP to implement and enforce a stormwater management program that includes prohibition of non-stormwater discharges to the regulated small MS4.

- (1) Municipal permittees shall submit a copy of an ordinance that is consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j) as an attachment to an Annual MS4 Status Report by September 30, ( Enter Year - Four Years After Issuance ) (existing permittees) or the fourth (4<sup>th</sup>) Annual MS4 Status Report following approval of coverage under this Permit (new permittees).
- (2) Permittees that lack the authority to enact ordinances (non-municipal permittees and counties) shall develop and adopt an SOP that prohibits non-stormwater discharges consistent with this Permit, and shall submit a copy of the SOP as an attachment to an Annual MS4 Status Report by September 30, ( Enter Year - Four Years After Issuance ) (existing permittees) or the fourth

- (4<sup>th</sup>) Annual MS4 Status Report following approval of coverage under this Permit (new permittees).
- (3) Notice must be provided to DEP of the approval of any waiver or variance by the permittee that allows an exception to non-stormwater discharge provisions of an ordinance or SOP. This notice shall be submitted in the next Annual MS4 Status Report following approval of the waiver or variance.
- f. **BMP #6:** Provide educational outreach to public employees, business owners and employees, property owners, the general public and elected officials (i.e., target audiences) about the program to detect and eliminate illicit discharges.
- (1) During each year of permit coverage, appropriate educational information concerning illicit discharges shall be distributed to the target audiences using methods outlined under MCM #1. The permittee shall establish and promote a stormwater pollution reporting mechanism (e.g., a complaint line with message recording) by the end of the first year of Permit coverage for the public to use to notify the permittee of illicit discharges, illegal dumping or outfall pollution. The permittee shall respond to all complaints in a timely and appropriate manner. The permittee shall document all responses, including the action taken, the time required to take the action, and whether the complaint was resolved successfully.
- (2) Educational outreach may include: distribution of brochures and guidance for target audiences including schools; programs to encourage and facilitate public reporting of illicit discharges; organizing volunteers to locate and visually inspect outfalls and to stencil storm drains; and implement and encourage recycling programs for common wastes such as motor oil, antifreeze and pesticides.
4. **MCM #4:** Construction Site Stormwater Runoff Control. (25 Pa. Code § 92a.32(a) and 40 CFR § 122.34(b)(4))

The permittee shall implement the BMPs identified below.

- a. **BMP #1:** The permittee may not issue a building or other permit or final approval to those proposing or conducting earth disturbance activities requiring an NPDES permit unless the party proposing the earth disturbance has valid NPDES Permit coverage (i.e., not expired) under 25 Pa. Code Chapter 102.
- b. **BMP #2:** A municipality or county which issues building or other permits shall notify DEP or the applicable county conservation district (CCD) within 5 days of the receipt of an application for a permit involving an earth disturbance activity consisting of one acre or more, in accordance with 25 Pa. Code § 102.42.
- c. **BMP #3:** Enact, implement and enforce an ordinance or SOP to require the implementation and maintenance of E&S control BMPs, including sanctions for non-compliance, as applicable.
- (1) Municipal permittees shall enact, implement, and enforce an ordinance to require the implementation of E&S control BMPs, including sanctions for non-compliance. All municipal permittees shall submit a copy of an ordinance that is consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j) as an attachment to an Annual MS4 Status Report by September 30, ( Enter Year - Four Years After Issuance ) (existing permittees) or the fourth (4<sup>th</sup>) Annual MS4 Status Report following issuance of this permit (new permittees).
- (2) Permittees that lack the authority to enact ordinances shall develop, implement and enforce an SOP to require the implementation and maintenance of E&S control BMPs by September 30, ( Enter Year - Four Years After Issuance ) (existing permittees) or the first Annual MS4 Status Report following approval of coverage under this Permit (new permittees).

- d. **BMP #4:** Review Erosion and Sediment (E&S) control plans to ensure that such plans adequately consider water quality impacts and meet regulatory requirements.
- e. **BMP #5:** Conduct inspections regarding installation and maintenance of E&S control measures during earth disturbance activities. Maintain records of site inspections, including dates and inspection results, in accordance with the record retention requirements in this permit.
- f. **BMP #6:** Conduct enforcement when installation and maintenance of E&S control measures during earth disturbance activities does not comply with permit and/or regulatory requirements.
- g. **BMP #7:** Develop and implement requirements for construction site operators to control waste at construction sites that may cause adverse impacts to water quality. The permittee shall provide education on these requirements to construction site operators.

While sediment is the most common pollutant of concern for MCM #4, construction activities can utilize materials and produce wastes that result in pollution, including but not limited to discarded building materials, washout from concrete trucks, chemicals, litter, and sanitary waste.

Implementation of this BMP may be accomplished by written municipal ordinance/code provisions, by standard notes on site plans, by any other written format that accomplishes the objectives of this BMP, or by any combination of these measures. The goal of this BMP shall be communicated to construction site operators during pre-construction meetings. This BMP shall be implemented during each year of permit coverage.

- (1) New permittees shall establish requirements to address this BMP by the end of the first year of permit coverage and continue to implement this BMP each year thereafter.
  - (2) Existing permittees shall continue to implement existing requirements and update as necessary.
- h. **BMP #8:** Develop and implement procedures for the receipt and consideration of public inquiries, concerns, and information submitted by the public to the permittee regarding local construction activities. The permittee shall demonstrate acknowledgement and consideration of the information submitted, whether submitted verbally or in writing.

Permittees shall establish and implement a tracking system to keep a record of any submitted public information as well as the permittee's response, actions, and results. This BMP shall be implemented during each year of coverage under this permit.

- (1) New permittees shall establish a tracking system by the end of the first year of permit coverage and continue to implement the tracking system each year thereafter.
  - (2) Existing permittees shall continue to implement the existing tracking system.
5. **MCM #5:** Post-Construction Stormwater Management (PCSM) in New Development and Redevelopment. (25 Pa. Code § 92a.32(a) and 40 CFR § 122.34(b)(5))

The permittee shall implement the BMPs identified below.

- a. **BMP #1:** Enact, implement and enforce an ordinance or SOP to require post-construction stormwater management from new development and redevelopment projects, including sanctions for non-compliance.
  - (1) Municipal permittees shall enact, implement, and enforce an ordinance to require the implementation of PCSM BMPs, including sanctions for non-compliance. All municipal permittees shall submit a copy of an ordinance that is consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j) as an attachment to an Annual MS4

Status Report by September 30, ( Enter Year - Four Years After Issuance ) (existing permittees) or the fourth (4<sup>th</sup>) Annual MS4 Status Report following issuance of this permit (new permittees).

- (2) Permittees that lack the authority to enact ordinances shall develop, implement and enforce an SOP to require the implementation and maintenance of PCSM BMPs and submit the SOP to DEP by September 30, ( Enter Year - Four Years After Issuance ) (existing permittees) or the fourth (4<sup>th</sup>) Annual MS4 Status Report following issuance of this permit (new permittees).
- b. **BMP #2:** Develop and implement measures to encourage and expand the use of Low Impact Development (LID) in new development and redevelopment. Measures should also be included to encourage retrofitting LID into existing development. Guidance on implementing LID practices may be found on DEP's MS4 website, [www.dep.pa.gov/MS4](http://www.dep.pa.gov/MS4). Enact ordinances consistent with LID practices and repeal sections of ordinances that conflict with LID practices. Submission of an ordinance that is consistent with DEP's 2022 Model Stormwater Management Ordinance (3800-PM-BCW0100j) will satisfy this BMP.
- c. **BMP #3:** Ensure adequate O&M of all post-construction stormwater management BMPs that have been installed at development or redevelopment projects that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale.

An inventory of PCSM BMPs shall be developed by new permittees by the end of the first year of Permit coverage and shall be continually updated during the term of coverage under the Permit as development projects are reviewed, approved and constructed. Existing permittees shall update and maintain its current inventory during the term of coverage under the Permit. The permittee must track the following information in its PCSM BMP inventory:

- All PCSM BMPs that were installed to meet requirements in NPDES Permits for Stormwater Discharges Associated with Construction Activities approved since March 10, 2003.
  - The exact location of the PCSM BMP (e.g., latitude and longitude, with street address).
  - Information (e.g., name, address, phone number(s)) for BMP owners and entities responsible for BMP O&M, if different from BMP owners.
  - The type of BMP and the year it was installed.
  - Maintenance required for the BMP type according to the Pennsylvania Stormwater BMP Manual or other manuals and resources.
  - The actual inspection/maintenance activities conducted for each BMP.
  - An assessment by the permittee if proper O&M has occurred during the year and if not, what actions the permittee has taken, or shall take, to address compliance with O&M requirements.
- d. **BMP #4:** Require the implementation of a combination of structural and/or non-structural BMPs that are appropriate to the local community, that minimize water quality impacts, and that are designed to maintain pre-development runoff conditions. This requirement can be met by ensuring that the selected BMPs comply with the Stormwater Management Ordinance that meets the requirements of this permit.

The permittee shall review all qualifying development or redevelopment projects that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale, to ensure that post-construction stormwater management plans and selected BMPs conform to the applicable requirements. A tracking system (e.g., database, spreadsheet or written list) shall be maintained to record qualifying projects and their associated BMPs. Permittees shall note if there are no qualifying projects in a calendar year.

- e. **BMP #5:** Ensure that controls are installed that shall prevent or minimize water quality impacts. The permittee shall inspect all qualifying development or redevelopment projects during the construction phase to ensure proper installation of the approved structural PCSM BMPs. A tracking system (e.g., database, spreadsheet, or written list) shall be implemented to track the inspections conducted and to track the results of the inspections (e.g., BMPs were, or were not, installed properly).



- f. **BMP #6:** Develop a written procedure that describes how the permittee shall address all required components of this MCM. Guidance can be found in the Pennsylvania Stormwater Best Management Practices Manual, as amended and updated. This plan shall include the following components: 1) minimum requirements for use of structural and/or non-structural BMPs in plans for development and redevelopment; 2) criteria for selecting and standards for sizing stormwater BMPs; and 3) implementation of an inspection program to ensure that BMPs are properly installed.

The written procedure shall be developed by the end of the first year of permit coverage and be reviewed and updated every permit year thereafter, as needed.

6. **MCM #6:** Pollution Prevention / Good Housekeeping. (25 Pa. Code § 92a.32(a) and 40 CFR § 122.34(b)(6))

The permittee must develop and implement an O&M program that includes a training component and has the ultimate goal of preventing and reducing pollutant runoff from operations, facilities and activities under the control of the permittee (collectively, "operations"). The program must include employee training to prevent and reduce stormwater pollution from activities such as park and open space maintenance, fleet and building maintenance, new construction and land disturbances, and stormwater system maintenance.

- a. **BMP #1:** Identify and document all operations that are owned or operated by the permittee and have the potential for generating pollution in stormwater runoff to the regulated small MS4. This includes activities conducted by contractors for the permittee. Activities may include the following: street sweeping; snow removal/deicing; inlet/outfall cleaning; lawn/grounds care; general storm sewer system inspections and maintenance/repairs; park and open space maintenance; municipal building maintenance; new construction and land disturbances; right-of-way maintenance; vehicle operation, fueling, washing and maintenance; and material transfer operations, including leaf/yard debris pickup and disposal procedures. Facilities can include streets; roads; highways; parking lots and other large paved surfaces; maintenance and storage yards; waste transfer stations; parks; fleet or maintenance shops; wastewater treatment plants; stormwater conveyances (open and closed pipe); riparian buffers; and stormwater storage or treatment units (e.g., basins, infiltration/filtering structures, constructed wetlands, etc.).

(1) New permittees shall create an inventory of all operations and land uses that may contribute to pollution in stormwater runoff within areas of operations that discharge to the regulated small MS4 by the end of the first year of permit coverage, and review and update the inventory annually thereafter.

(2) All permittees must review and update the inventory each year of permit coverage, as necessary.

- b. **BMP #2:** Develop, implement and maintain a written O&M program for all operations that could contribute to the discharge of pollutants from the regulated small MS4, as identified under BMP #1. This program shall address stormwater collection or conveyance systems within the regulated MS4. The written O&M program shall stress pollution prevention and good housekeeping measures, contain site-specific information, and include the following:

- Management practices, policies, and procedures shall be developed and implemented to reduce or prevent the discharge of pollutants to the regulated small MS4s. The permittee shall consider eliminating maintenance area discharges from floor drains and other drains if they have the potential to discharge to storm sewers.
- Maintenance activities, maintenance schedules, and inspection procedures to reduce the potential for pollutants to reach the regulated small MS4s.
- Controls for reducing or eliminating the discharge of pollutants from streets, roads, highways, municipal parking lots, maintenance and storage yards, waste transfer stations, fleet or

maintenance shops with outdoor storage areas, salt / sand (anti-skid) storage locations and snow disposal areas. Controls for solid chemical products stored and utilized for the principal purpose of deicing roadways for public safety must be consistent with the BMPs for existing salt storage and distribution sites contained in the PAG-03 NPDES Permit for Stormwater Discharges Associated with Industrial Activity.

- Procedures for the proper disposal of waste, including dredge spoil, accumulated sediments, trash, household hazardous waste, used motor oil, street sweepings, and other debris:
  - (1) New permittees shall develop and implement a written O&M program by the end of the first year of permit coverage and review and update the program each year thereafter.
  - (2) All permittees must review and update the written O&M program each year of permit coverage, as necessary.
- c. **BMP #3:** Develop and implement an employee training program that addresses appropriate topics to further the goal of preventing or reducing the discharge of pollutants from operations to the regulated small MS4. The program may be developed and implemented using guidance and training materials that are available from federal, state or local agencies, or other organizations. All relevant employees and contractors shall receive training (i.e., public works staff, building, zoning, and code enforcement staff, engineering staff, police and fire responders, etc.). Training topics shall include operation, inspection, maintenance and repair activities associated with any of the operations identified under BMP #1. Training must cover all relevant parts of the permittee's overall stormwater management program that could affect operations, such as illicit discharge detection and elimination, construction sites, and ordinance requirements.
  - (1) New permittees shall develop and implement a training program that identifies the training topics that will be covered and what training methods and materials will be used by the end of the first year of permit coverage.
  - (2) All permittees must review and update the training program each year of permit coverage, as necessary.
  - (3) Employee training shall occur at least annually and shall be documented in writing and reported in Annual MS4 Status Reports. Documentation shall include the date(s) of the training, the names of attendees, the topics covered, and the training presenter(s).

## II. POLLUTANT CONTROL MEASURES AND POLLUTANT REDUCTION PLANS

Permittees with coverage under this permit that discharge to impaired waters are required to implement Pollutant Control Measures (PCMs) and Pollutant Reduction Plans (PRPs), as applicable. Permittees are encouraged to consult DEP's MS4 Requirements Table, available at [www.dep.pa.gov/MS4](http://www.dep.pa.gov/MS4), to determine the applicability of PCMs under Appendices A, B, and C and PRPs under Appendices D and E of this Permit.

A. PCMs are activities undertaken by the MS4 permittee to identify and control pollutant loading to impaired waters from MS4s, regardless of whether a TMDL has been approved. PCMs are BMPs and other strategies that are in addition to the permittee's SWMP identified in Part C I of this Permit. PCMs must be implemented where the permittee 1) has at least one stormwater outfall that discharges to impaired waters, and 2) the cause of impairment" is one or more of the causes listed in paragraphs A.1 through A.3, below.

1. Where surface waters are impaired for metals (e.g., Iron, Manganese and Aluminum) and/or pH associated with Abandoned Mine Drainage (AMD), the permittee shall implement the PCMs identified in **Appendix A** of this permit, in accordance with the schedule therein.
2. Where surface waters are impaired for Pathogens (e.g., Fecal Coliform), the permittee shall implement the PCMs identified in **Appendix B** of this permit, in accordance with the schedule therein.

3. Where surface waters are impaired for Priority Organic Compounds (e.g., Polychlorinated Biphenyls (PCBs), pesticides, or other organic compounds), the permittee shall implement the PCMs identified in **Appendix C** of this permit, in accordance with the schedule therein.
- B. A PRP is a planning document prepared by the permittee which guides the selection and implementation of specific BMPs to reduce pollutant loading to surface waters. The objective of a PRP is to improve the condition of surface waters such that the waters eventually attain water quality standards and its designated and existing uses in accordance with 25 Pa. Code Chapter 93. A PRP shall be developed and submitted to DEP with the application if one or more of the following criteria are met:
  1. At the time of the application submission, the permittee has at least one MS4 outfall that discharges to surface waters within the Chesapeake Bay watershed, or otherwise has at least one discharge to storm sewers owned or operated by a different entity within the Chesapeake Bay watershed. Where these conditions apply, upon DEP's issuance of this permit, the permittee shall implement the PRP in accordance with **Appendix D** of this permit.
  2. At the time of the application submission, the permittee has at least one stormwater outfall that discharges to waters impaired for nutrients (i.e., nitrogen and/or phosphorus) and/or sediment (i.e., siltation), and a TMDL has not been approved for such waters, or a TMDL has been approved but no wasteload allocation (WLA) has been assigned by the TMDL for the permittee's discharge(s). Where these conditions apply, upon DEP's issuance of this permit, the permittee shall implement the PRP in accordance with **Appendix E** of this permit.

### III. TMDL PLANS

A TMDL Plan is a planning document prepared by the permittee which guides the selection and implementation of specific BMPs to reduce pollutant loading to surface waters and comply with the TMDL. A TMDL Plan shall be developed and submitted to DEP with the individual permit application if all of the following criteria are met: 1) the permittee has at least one MS4 outfall that discharges to surface waters with an EPA-approved TMDL; 2) the permittee has been identified in the TMDL as having a wasteload allocation (WLA) for one or more pollutants, where the WLA may be specific (individual) to the permittee or may be presented as an aggregate (bulk) requirement for all MS4s within a watershed; and 3) the WLA(s) are for sediment and/or nutrients (i.e., Total Nitrogen and/or Total Phosphorus). Where these conditions apply, upon DEP's issuance of this permit, the permittee shall implement the TMDL Plan in accordance with **Appendix F** of this permit.

### IV. OTHER REQUIREMENTS

- A. Screenings and other solids collected by the permittee shall be handled, recycled and/or disposed of in compliance with the Solid Waste Management Act (35 P.S. §§ 6018.101 – 6018.1003), 25 Pa. Code Chapters 287, 288, 289, 291, 295, 297, and 299 (relating to requirements for landfilling, impoundments, land application, composting, processing, and storage of residual waste), federal regulation 40 CFR Part 257, The Clean Streams Law, and the Federal Clean Water Act and its amendments.
- B. DEP may require monitoring of stormwater discharge(s) as may be reasonably necessary in order to characterize the nature, volume or other attributes of that discharge or its sources.
- C. The permittee shall ensure that its SWMP, including its Stormwater Management Ordinance(s) or SOPs, is designed to prevent increased loadings of pollutants and to not cause or contribute to a violation of water quality standards by any discharge from its regulated small MS4.
- D. The permittee shall develop and maintain adequate legal authorities, where applicable, and shall maintain adequate funding and staffing to implement this Permit, including the SWMP contained in Part C I of this Permit.



- E. In accordance with 40 CFR § 122.35, the permittee may rely on another entity to satisfy NPDES permit obligations to implement a minimum control measure if: (1) the other entity, in fact, implements the control measure; (2) the particular control measure, or component thereof, is at least as stringent as the corresponding NPDES permit requirement; and (3) the other entity agrees to implement the control measure on the permittee's behalf. The permittee must specify in Annual MS4 Status Reports that it is relying on another entity to satisfy some of its NPDES permit obligations. The permittee remains responsible for compliance with permit obligations if the other entity fails to implement the control measure (or component thereof).
- F. This permit authorizes the discharge of stormwater to surface waters from the permittee's regulated small MS4. In addition, the following non-stormwater discharges are authorized by this permit as long as such discharges do not cause or contribute to pollution as defined in Pennsylvania's Clean Streams Law:
1. Discharges or flows from firefighting activities.
  2. Discharges from potable water sources including water line flushing and fire hydrant flushing, if such discharges do not contain detectable concentrations of Total Residual Chlorine (TRC).
  3. Non-contaminated irrigation water, water from lawn maintenance, landscape drainage and flows from riparian habitats and wetlands.
  4. Diverted stream flows and springs.
  5. Non-contaminated pumped ground water and water from foundation and footing drains and crawl space pumps.
  6. Non-contaminated HVAC condensation and water from geothermal systems.
  7. Residential (i.e., not commercial) vehicle wash water where cleaning agents are not utilized.
  8. Non-contaminated hydrostatic test water discharges, if such discharges do not contain detectable concentrations of TRC.
- G. In the event existing outfall(s) are identified during the permit term that were not identified on maps submitted as part of the application (where required), the permittee shall identify the outfall(s) in the subsequent Annual MS4 Status Report that is submitted to the DEP office that approved permit coverage. In the event new stormwater outfalls are proposed, the permittee shall submit written notification to the DEP office that issued the permit at least 60 days prior to commencing a discharge.

DRAFT

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#### IV. NPDES Individual Permit Applications for Stormwater Discharges from MS4s

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*Southeast Regional Office: Regional Clean Water Program Manager, 2 E Main Street, Norristown, PA 19401. Phone: 484.250.5970, Email: RA-EPNPDES\_SERO@pa.gov.*

**PAI130520**, MS4, East Goshen Township Chester County, 1580 Paoli Pike, West Chester, PA 19380-6107. The application is for a renewal of an individual NPDES permit for the discharge of stormwater from a regulated municipal separate storm sewer system (MS4) to waters of the Commonwealth in East Goshen Township, **Chester County**. The receiving stream(s), Ridley Creek (HQ-TSF, MF) and East Branch Chester Creek (TSF, MF), is located in State Water Plan watershed 3-G and is classified for Migratory Fishes, Mi, Trout Stocking, and High Quality Waters - Trout Stocking, aquatic life, water supply and recreation. The applicant is classified as a small MS4.

The applicant has submitted the following plan(s) with the application to reduce pollutant loads to impaired waters:

- A Pollutant Reduction Plan (PRP)

The Department has made a tentative determination to issue the NPDES permit. Written comments on the application and draft permit will be accepted for 30 days following publication of this notice. The period for comment may be extended at the discretion of DEP for one additional 15-day period. You may make an appointment to review the DEP files on this case by calling the File Review Coordinator at 484-250-5910.

The EPA waiver is in effect for small MS4s, and is not in effect for large MS4s.

POSTED 1-7-21



COMMONWEALTH OF PENNSYLVANIA  
PENNSYLVANIA PUBLIC UTILITY COMMISSION  
400 NORTH STREET, HARRISBURG, PA 17120

IN REPLY PLEASE  
REFER TO OUR FILE

PUC RTK 2020-0066

January 13, 2021

Louis F. Smith  
East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

Final response sent via Email only:  
[rsmith@eastgoshe.org](mailto:rsmith@eastgoshe.org)

Dear Mr. Smith:

By this letter, the Pennsylvania Public Utility Commission (Commission) responds to your Right-to-Know request filed pursuant to the provisions of Pennsylvania's Right-to-Know Law (RTKL), 65 P.S. § 67.101, *et seq.*, *as amended*. In your request received via email on Monday, December 7, 2020, you requested:

“Records, reports, geologic studies, and correspondence related to HDD 520 Bow Tree/Strasburg Rd; HDD 521 North Chester Road; and HDD 530 Matlack from January 1, 2018 to date.

Records, reports, geologic studies, and correspondence related to Sunoco/Energy Transfer "Spread 6" sites located within East Goshen Township, PA, from January 1, 2018 to date.”

Your request is denied.

The Commission searched its records using the criteria in your request and found responsive records in its possession. The records which satisfy the criteria in your request are exempt from disclosure under Sections 708(b)(3)(iii) and 708(b)(17) of the Pennsylvania RTKL.

Section 67.708(b)(17) of the RTKL, 65 P.S. § 67.708(b)(17), exempts from disclosure all agency records relating to a noncriminal investigation. Such records include, but are not limited to, (1) investigative materials, notes, correspondence, and reports; (2) work papers; and (3) any record that would reveal the institution, progress, or result of an agency investigation; deprive a person of the right to an impartial adjudication; and/or hinder the agency's ability to secure an administrative or civil sanction. 65 P.S. § 67.708(b)(17). The Commission's Bureau of Investigation and Enforcement has investigated the above-referenced sites. All responsive records are part of those investigations and fall under the exemption of Section 67.708(b)(17) and are therefore not subject to disclosure.

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Additionally, Section 67.708(b)(3)(iii) of the RTKL, 65 P.S. § 67.708(b)(3)(iii), exempts from disclosure a record, the disclosure of which creates a reasonable likelihood of endangering the safety or the physical security of a building, public utility, resource, infrastructure, facility or information storage system, including infrastructure records that expose or create vulnerability through disclosure of the location, configuration or security of critical systems, including public utility systems, structural elements, technology, communication, electrical, fire suppression, ventilation, water, wastewater, sewage and gas systems.

This constitutes the final response of the Commission in accordance with the Pennsylvania RTKL.

### NOTICE OF RIGHT TO APPEAL

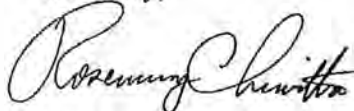
If you believe the Commission has wrongfully denied any part of your request, you may appeal within 15 business days from the date of this letter to:

Office of Open Records  
16<sup>th</sup> Floor  
333 Market Street  
Harrisburg, PA 17126-0333

If you choose to file an appeal, you must do so within 15 business days of the mailing date of the agency's response. 65 P.S. § 67.1101. Please note that a copy of your original Right-to-Know request and this letter must be included when filing an appeal. The law also requires that you state the reasons why the record is a public record and address the reasons the agency denied your request. Visit the Office of Open Records website at <http://openrecords.pa.gov> for further information on filing an appeal.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

Sincerely,



Rosemary Chiavetta, Secretary  
Right to Know Officer  
Pa Public Utility Commission

cc: John Herzog, PUC Executive Deputy Chief Counsel  
Hayley Dunn, PUC Assistant Counsel  
Adam Young, PUC Assistant Counsel  
PUC RTK Official File 2020-0066

Any other matter

## Memorandum

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East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380  
Voice: 610-692-7171  
Fax: 610-692-8950  
E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

RECEIVED AFTER  
AGENDA  
WAS PRINTED

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Date: 1/15/2021  
To: Board of Supervisors  
From: Mark Gordon, Township Zoning Officer *MG*  
Re: SWM O&M Agreements

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Dear Board Members:

The Code Department has received the following Stormwater Management Operation and Maintenance agreements for authorization by the Board of Supervisors:

1. 409 Misak Dr.

**Staff Recommendation:**

Staff has reviewed these projects and the SWM O&M Agreements. Staff recommends that the Board authorize the Chairman to sign the SWM agreement.

**Draft Motion:**

Mr. Chairman, I move that the Board authorize the Chairman to sign the storm water management, operation and maintenance agreement for:

1. 409 Misak Dr.