

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, December 15, 2020  
FINAL MINUTES**

*Note: In light of the Coronavirus pandemic, this was a virtual video-conference meeting conducted via the Zoom platform. In response to media reports about the vulnerability of the Zoom platform, public participation was limited to telephone.*

**Present:** Chairman Marty Shane, Vice-Chairman David Shuey, Members: John Hertzog, Mike Lynch and Michele Truitt, Township Manager Rick Smith, Director of Parks and Recreation Jason Lang, Interim Director of Finance Chris Boylan, Police Chief Brenda Bernot, Judi DiFonzo (Pipeline Task Force), Caroline Hughes (Pipeline Task Force), Christina Morley (Pipeline Task Force), Bill Wegemann (Pipeline Task Force), Poet Laureate Nancy Daversa

**Call to Order & Pledge of Allegiance**

Marty called the meeting to order at 7:00 p.m. and led the pledge of allegiance. David called for a moment of silence to recognize our military, health care workers as well as our police and emergency services personnel. Marty announced that the meeting is being livestreamed on YouTube.

**Chairman's Report**

- Marty announced that the Board met in an executive session on December 14 and prior to tonight's meeting to interview people for the ABCs.
- Marty announced the recognition of Nancy Daversa, Poet Laureate, as her two-year term is ending. Jason thanked Nancy for her time as the Township's Poet Laureate. She creatively tied her role as Poet Laureate into the history of East Goshen Township. The Board thanked Nancy for a job well done.

**Emergency Services Reports**

Chief Brenda Bernot reported that, as compared to this time of year in 2019, the number of service calls has declined by 13.3 % in the last 30 days and by 12.9% year to date. This analysis shows that the Township is returning to the level of service prior to the pandemic. She noted that of particular concern is the increased level of violence associated with these calls which has also corresponded to more arrests. She highlighted several incidences contained on the blotter and encouraged residents to sign up for Crimewatch to be alerted of crimes and emergency bulletins in our area. She thanked the Chester County Critical Incident Stress Management (CISM) team for their support.

Marty asked how the department handles local businesses that violate the governor's COVID restrictions. The Chief explained that, based on the guidance from the District Attorney's office, a warning with education is given first and a citation

would be issued next. She added that this approach has been successful and that no citations have been issued to date.

Rick reported the Goshen Fire Company had 21 fire calls, 8 fire police calls and 167 EMS in East Goshen last month; the Malvern Fire Company had 1 fire call and 20 medical calls in East Goshen last month; and the Good Fellowship EMS Company had 70 calls in East Goshen last month.

Michele noted that residents with a subscription to the East Goshen Fire Department can contact the East Goshen Fire Company for assistance with the billing process if they have a medical emergency that requires transportation outside of East Goshen Township.

### **Financial Report**

Chris explained that the year-end projections were updated and there was an improvement of \$87,000 which includes the COVID relief funds and the sale of a commercial property. Chris also provided a comparison permit analysis report.

The Board thanked Chris and her team for all their work.

### **Approval of Minutes**

David made a motion to approve the minutes of December 1, 2020, as corrected. Michele seconded. The motion passed 5-0.

### **Approval of Treasurer's Reports**

David made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the December 10, 2020, Treasurer's Reports. Michele seconded. The motion passed 5-0.

### **Consider 2021 Budget**

Marty noted the proposed following adjustments to the 2021 budget since it was originally proposed on November 10, further discussed on November 17 and advertised on November 19:

- Increase the budget in the General Fund for Malvern Library by \$4,500, from \$18,000 to \$22,500.
- Reduce the budget for Snow -Materials and Supplies by \$4,500, in order to offset the increase to Malvern Library contribution.
- Allocate \$3,000 in Amphitheatre revenue and \$3,000 in Amphitheatre expense.

David made a motion to adopt the 2021 Proposed Budget in the following amounts:

- General Fund expenses and revenues, net of pass throughs, of \$10,672,335, including a \$151,860 transfer from fund balance to balance the budget.
- General Fund pass-through expenses and revenues of \$2,228,757.

- State Liquid Fuel Fund expenses and revenues of \$496,668.
- Capital Reserve Fund expenses of \$2,369,872 and revenues of \$2,084,959.
- Transportation Fund expenses of \$165,000 and revenues of \$1,000.
- Sewer Operating Fund expenses and revenues of \$3,820,817.
- Refuse Fund expenses of \$1,150,085 and revenues of \$1,052,198.
- Bond Fund expenses of \$2,622,429 and revenues of \$3,000.
- Sewer Capital Reserve Fund expenses of \$122,000 and revenues of \$164,516.
- Operating Reserve Fund expenses of \$0 and revenues of \$5,262.

Michele seconded. The motion passed 5-0.

David made a motion to adopt the 2021 staff salaries as proposed and reviewed by the Board. Michele seconded. The motion passed 5-0.

David made a motion to approve the Westtown-East Goshen Police Budget, v3.1. Michele seconded. The motion passed 5-0.

#### **Confirm approval of Police Agreement**

David made a motion that we confirm our approval of the agreement with the addition of "2022" to Article VII, Section B, Paragraph 3. Michele seconded. The motion passed 5-0.

#### **Consider Creation of Gardener Laureate Program**

David explained that the Sustainability Advisory Committee recommends the creation of a Gardener Laureate program to begin in January 2021. David noted that Philip Watson is a professional horticulturalist and an expert on wetlands. David made a motion to create the Gardener Laureate program and name Philip Watson as the Township's inaugural Gardener Laureate. Michele seconded. The motion passed 5-0.

#### **Consider Roberts Rules of Order**

Marty suggested that the Board wait until 2021 to discuss how the Board will apply the Roberts Rules of Order to their meetings. Rick asked that the Board forward suggestions on implementation to him. The Board agreed to address in 2021.

#### **Consider Desktop Geologic Study**

David made a motion that the Board of Supervisors hire Dr. Ira Sasowsky, from Sasowsky Earth Science Consultants, Ltd. to oversee and conduct an independent desktop study for the cost of \$4,300. Michele seconded.

Marty stated that it may be better to wait until PennDOT has finished their analysis of the subsidence area, and he questioned the value. David responded that these two studies are mutually exclusive. The desktop will give a baseline and provide a path on how to move forward.

The motion passed 5-0.

**Consider Synthes Final Development approvals**

David made a motion that the Board of Supervisors approve the Land Development Agreement, Financial Security Agreement, and sign the final plans dated 3/31/2020 last revised 9/11/2020 for the Jabil Finishing Plan Expansion with the following condition:

1. The Township Solicitor's and Township Engineer's comments are satisfactorily addressed prior to Board's execution of the agreements.
2. Staff will not circulate the plans and documents to the Board members until all items are addressed.

Michele seconded. The motion passed 5-0.

**Consider Stormwater agreement for 1650 Bow Tree Drive and 412 Misak Drive**

David made a motion that the Board authorize the Chairman to sign the storm water management, operation and maintenance agreements for:

1. 1650 Bow Tree Drive
2. 412 Misak Drive

Mike seconded. The motion passed 5-0.

**Any Other Matter**

Chris noted that there was discussion regarding the 2021 engineering rates at the Municipal Authority meeting on Monday, 12/14.

**Public Comment**

Lex Pavlo, 611 Speakman Drive, thanked the Board of Supervisors for considering the proposal from the Pipeline Task Force and moving forward with the desktop study.

**Correspondence**

Rick explained that the Township received a 30-day extension letter from the PUC in response to the Township's Right-to-Know Request. He added that the Office of the Attorney General also sent a 30-day extension letter. The Township should expect a response from these offices in a couple of weeks.

**Adjournment**

There being no further business, Michele motioned to adjourn at 8:30 pm. David seconded. The motion passed 5-0.

Respectfully submitted,  
*Susan D'Amore*

Attached: December 10, 2020 Treasurer's Report

TREASURER'S REPORT		November 24, 2020 - December 10, 2020	
RECEIPTS AND BILLS			
<b>GENERAL FUND</b>			
Real Estate Tax	\$4,049.20	Accounts Payable	\$335,564.59
Earned Income Tax	\$64,861.10	Electronic Pmts:	
Local Service Tax	\$8,750.69	Credit Card	\$0.00
Transfer Tax	\$131,608.12	Postage	\$1,148.00
General Fund Interest Earned	\$274.59	Debt Service	\$0.00
Total Other Revenue	\$30,757.29	Payroll	\$204,227.75
<b>Total General Fund Receipts:</b>	<b>\$240,300.99</b>	<b>Total Expenditures:</b>	<b>\$540,940.34</b>
<b>STATE LIQUID FUELS FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$5,251.33		
<b>Total State Liquid Fuels Receipts:</b>	<b>\$5,251.33</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>CAPITAL RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$22,877.30
Interest Earned	\$430.49		
<b>Total Capital Reserve Fund Receipts:</b>	<b>\$430.49</b>	<b>Total Expenditures:</b>	<b>\$22,877.30</b>
<b>TRANSPORTATION FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$98.05		
<b>Total Transportation Fund Receipts:</b>	<b>\$98.05</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>SEWER OPERATING FUND</b>			
Receipts	\$184,499.95	Accounts Payable	\$172,029.63
Interest Earned	\$48.59	Electronic Pmts:	
		Credit Card	\$0.00
		Debt Service	\$0.00
<b>Total Sewer Operating Fund Receipts:</b>	<b>\$184,548.54</b>	<b>Total Expenditures:</b>	<b>\$172,029.63</b>
<b>REFUSE FUND</b>			
Receipts	\$57,456.33	Accounts Payable	\$78,664.79
Interest Earned	\$41.19	Credit Card	\$0.00
<b>Total Refuse Fund Receipts:</b>	<b>\$57,497.52</b>	<b>Total Expenditures:</b>	<b>\$78,664.79</b>
<b>BOND FUND</b>			
Receipts	\$0.00	Accounts Payable	\$27,961.59
Interest Earned	\$94.20		
<b>Total Bond Fund Receipts:</b>	<b>\$94.20</b>	<b>Total Expenditures:</b>	<b>\$27,961.59</b>
<b>SEWER CAPITAL RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$197.52		
<b>Total Sewer Capital Reserve Fund Receipts:</b>	<b>\$197.52</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>OPERATING RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$284.98		
<b>Total Operating Reserve Fund Receipts:</b>	<b>\$284.98</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
			\$842,473.65
	\$488,703.62		\$205,375.75
			(\$637,097.90)