

**AGENDA**  
**EAST GOSHEN TOWNSHIP**  
**BOARD OF SUPERVISORS**

Tuesday, February 16, 2021

7:00 PM

Dial In Number: (929) 205 6099

Access Code: 880 7329 8513 # #

**During this tele-conference BOS meeting, public comment will be handled as follows:**

- **The public will be muted during the meeting when the Board is talking.**
- **For each agenda item that requires a Board vote, the public will be given an opportunity to comment and ask questions.**
- **Participants wishing to comment must state their name and must speak one at a time.**
- **Comments or questions can also be submitted via email to [info@eastgoshen.org](mailto:info@eastgoshen.org) or by pushing \*9 if you are on the phone.**
- **Participants should turn down the volume if they are livestreaming the meeting on YouTube.**

1. Call to Order (7:00 PM)
2. Pledge of Allegiance
3. Moment of Silence
4. Announce that the meeting is being recorded
5. Chairman's Report (7:05 PM to 7:10 PM)
  - a. The Board met in executive session prior to tonight's meeting to discuss a real estate matter and a personnel matter.
6. Public Hearing - none
7. Emergency Services Reports (7:10 PM to 7:15 PM)
  - a. WEGO – Chief Brenda Bernot
  - b. [Goshen Fire Co – January Report](#)
  - c. [Malvern Fire Co – January Report](#)
  - d. [Good Fellowship – January Report](#)
  - e. Fire Marshal – Carmen Battavio
8. [Financial Report – January Report \(7:15 PM to 7:20 PM\)](#)
9. Approval of Minutes and Treasurer's Report (7:20 PM to 7:25 PM)
  - a. Minutes
    - [January 26, 2021](#)
    - [February 2, 2021](#)
  - b. [Treasurers Report – February 11, 2021](#)
10. Old Business - None
11. New Business
  - a. [Consider recommendation for Milling Machine Bid \(7:25 PM to 7:30 PM\)](#)
  - b. [Consider recommendation for dimensional variance for 198 Oneida Lane \(7:30 PM to 7:40 PM\)](#)
  - c. [Consider Stormwater Agreement for 632 Thorncroft Drive \(7:40 PM to 7:45 PM\)](#)
  - d. [Consider recommendation to change billing period when new sewer rates become effective \(7:45 PM to 7:50 PM\)](#)

- e. Consider Resolution 2021-191 authorizing disposal of Township Records (7 :50 PM to 7:55 PM)
- f. Consider Resolution 2021- 5 8 authorizing execution of PennDOT Mowing Agreement (7: 5 5 PM to 8:00 PM)
- 12 . Any Other Matter
- 13 . Public Comment (8:00 PM to 8:30 PM)
- 14 . Liaison Reports -none
- 15. Correspondence, Reports of Interest-  
E-mails acknowledging Public Works Efforts
- 16. Adjournment ( 8:30 PM)

**Meetings & Dates of Importance**

Feb 15, 2021	Presidents Day – Office Closed	-----
Feb 16, 2021	Board of Supervisors	07:00 pm
Feb 17, 2021	Futurist Committee	07:00 pm
Feb 22, 2021	Sustainability Advisory Committee	07:00 pm
Feb 23, 2021	Pension Committee	10:00 am
Feb 25, 2021	Zoning Hearing Board	07:00 pm
Mar 01, 2021	Business Park Task Force	07:00 pm
Mar 02, 2021	Board of Supervisors	07:00 pm
Mar 03, 2021	Planning Commission	07:00 pm
Mar 04, 2021	Park & Rec Commission	07:00 pm
Mar 08, 2021	Municipal Authority	07:00 pm
Mar 10, 2021	Conservancy Board	07:00 pm
Mar 11, 2021	Pipeline Task Form	06: 30pm
Mar 11, 2021	Historical Commission	07:00 pm
Mar 16, 2021	Board of Supervisors	07:00 pm
Mar 17, 2021	Futurist Committee	07:00 pm
Mar 22, 2021	Sustainability Advisory Committee	07:00 pm

Newsletter Deadline for Spring 2021: February 25.

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

**Public Comment** – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment agenda which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at the beginning of each meeting. If necessary there will be a second period for public comment prior to the end of the meeting.

**Constant Contact** - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email

about all Township news through Constant Contact. To sign up, go to [www.eastgoshen.org](http://www.eastgoshen.org), and click the “E-notification & Emergency Alert” button on the left side of the homepage.

**ReadyChesco** - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit [www.readychesco.org](http://www.readychesco.org) to sign up today!

**Smart 911** – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at [www.smart911.com](http://www.smart911.com) that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members’ allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

### **Westtown East Goshen Regional Police Department**

Do you want to get the latest news about what is happening with the Westtown-East Goshen (WEGO) Police Department? WEGO has an online tool called CRIME WATCH that gives the public direct access to crime and public safety related information happening in our community. Local residents are encouraged to visit the website and connect with the police department social media sites.

To sign up for CRIME WATCH, <https://chester.crimewatchpa.com/wegopd/53548/content/links>.

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# Goshen Fire Company Monthly Operations Report

## January 2021



Fire Responses per Municipality	Monthly Responses	Monthly Manhours	YTD Responses	YTD Manhours
East Goshen	15	40	15	40
West Goshen	6	10	6	10
Westtown	4	8	4	8
Willistown	3	13	3	13
Other	4	13	4	13
<b>Total - Fire</b>	<b>32</b>	<b>84</b>	<b>32</b>	<b>84</b>

Fire Police Responses per Municipality	Monthly Responses	Monthly Manhours	YTD Responses	YTD Manhours
East Goshen	8	35	8	35
West Goshen	4	34	4	34
Westtown	4	4	4	4
Willistown	2	9	2	9
Other	3	6	3	6
<b>Total - Fire Police</b>	<b>21</b>	<b>88</b>	<b>21</b>	<b>88</b>

EMS Responses per Municipality	Monthly Responses	Monthly Manhours	YTD Responses	YTD Manhours
East Goshen	163	240	163	240
West Goshen	98	140	98	140
Westtown	22	45	22	45
Willistown	23	37	23	37
Other	6	14	6	14
<b>Total - EMS</b>	<b>312</b>	<b>476</b>	<b>312</b>	<b>476</b>

Total Responses per Municipality	Monthly Responses	Monthly Manhours	YTD Responses	YTD Manhours
East Goshen	186	315	186	315
West Goshen	108	184	108	184
Westtown	30	57	30	57
Willistown	28	59	28	59
Other	13	33	13	33
<b>Total - Goshen Fire Company</b>	<b>365</b>	<b>648</b>	<b>365</b>	<b>648</b>

# Goshen Fire Company Monthly Operations Report January 2021



## Monthly Updates

### Key Indicators

Patients Treated	264	
Patients 65 and Over	211	80%
EMS Calls to Assisted Living and Retirement Facilities	136	39%
Automatic Fire/CO Alarms	16	50%

### Major Incidents

Assist WCFD - 226 N Walnut St - Building Fire	1/5/2021
East Goshen - 1711 Valley Drive - Electrical Fire	1/22/2021

### Fundraising Activities

EMS Subscription & Donation Drive	Underway
Business Donation Drive	Underway

### Personnel Updates

None
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### Apparatus Updates

None
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## **Malvern Fire Company**

424 East King Street  
Malvern, PA 19355

Main 610-647-0693  
Fax 610-647-0249  
[www.malvernfireco.com](http://www.malvernfireco.com)

### **East Goshen Township 2021 EMS Statistics**

#### **January:**

21 Calls; 3 BLS (2 Transports); 19 ALS (12 Transports)  
0 Fire; 0 Auto Accidents; 21 Medical



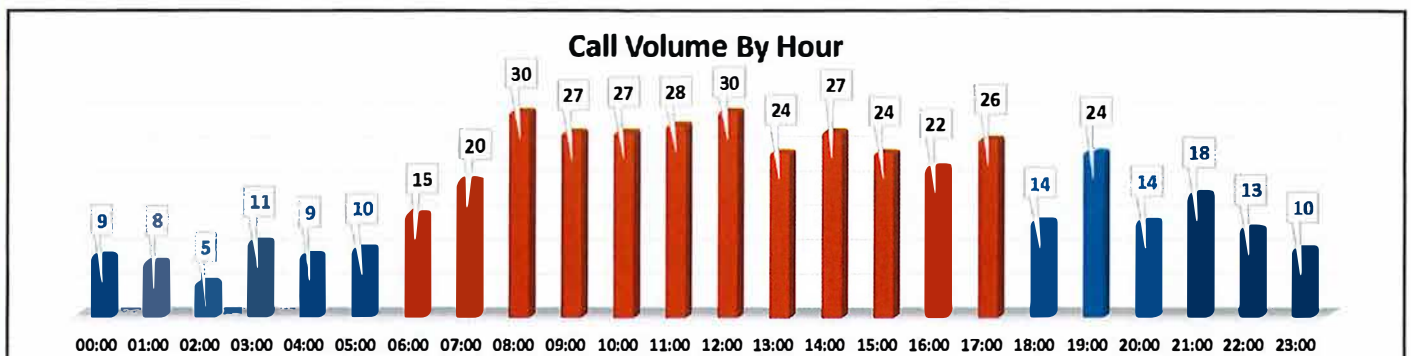
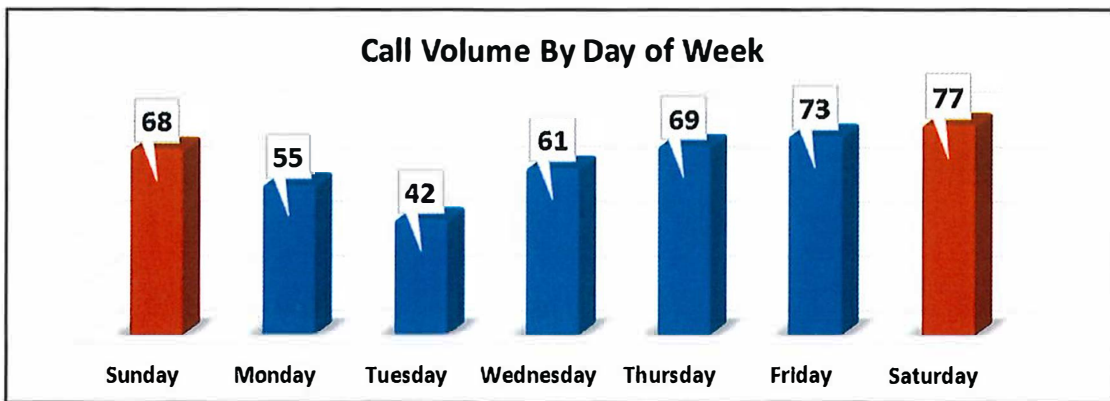
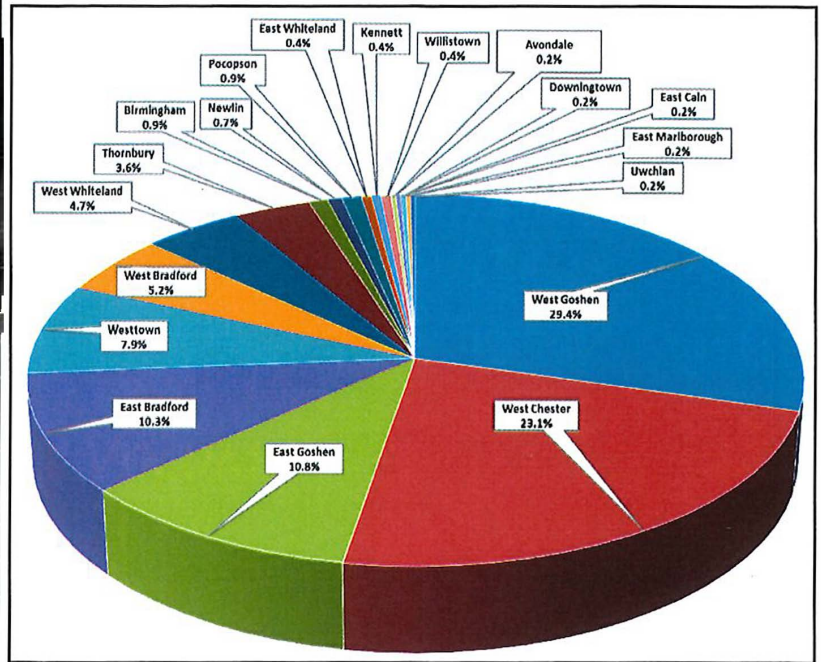


***January 2021***  
**OPERATIONS REPORT**

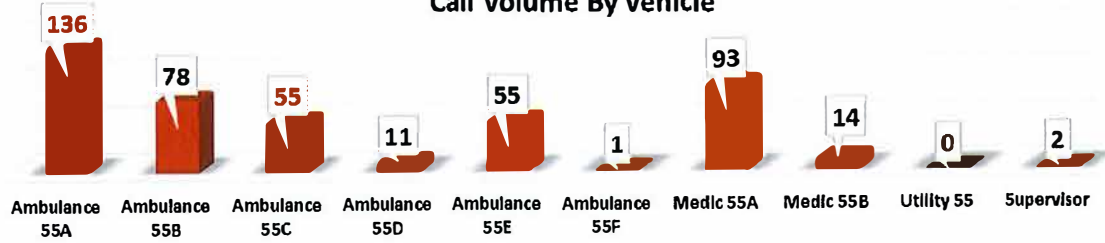


# CALL VOLUME

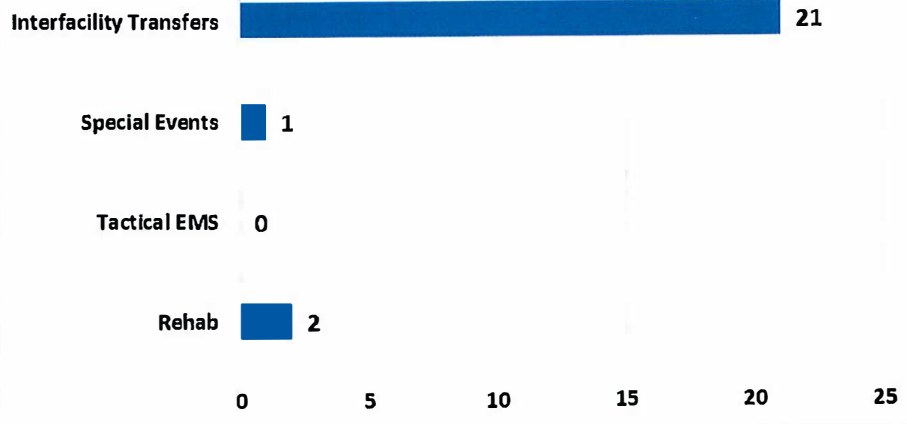
Municipality	Month	% of Calls	YTD
West Goshen	131	29.4%	131
West Chester	103	23.1%	103
East Goshen	48	10.8%	49
East Bradford	46	10.3%	46
Westtown	35	7.9%	35
West Bradford	23	5.2%	23
West Whiteland	21	4.7%	21
Thornbury	16	3.6%	15
Birmingham	4	0.9%	4
Newlin	3	0.7%	3
Pocopson	4	0.9%	
East Whiteland	2	0.4%	
Kennett	2	0.4%	
Willistown	2	0.4%	
Avondale	1	0.2%	
Downingtown	1	0.2%	
East Caln	1	0.2%	
East Marlborough	1	0.2%	
Uwchlan	1	0.2%	
	<b>445</b>		



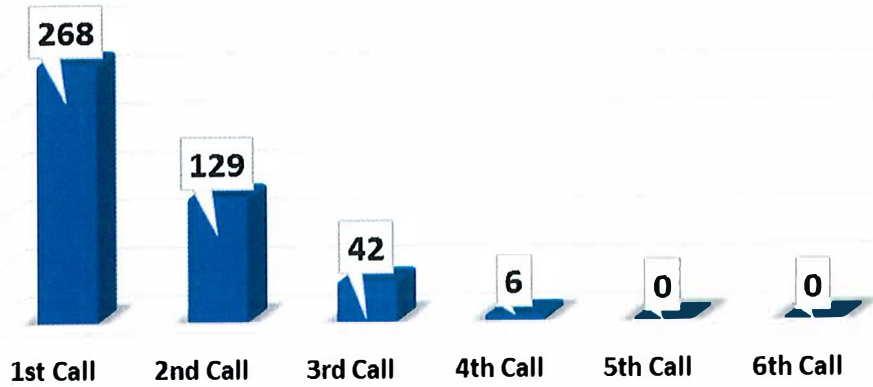
### Call Volume By Vehicle



### Special Operations



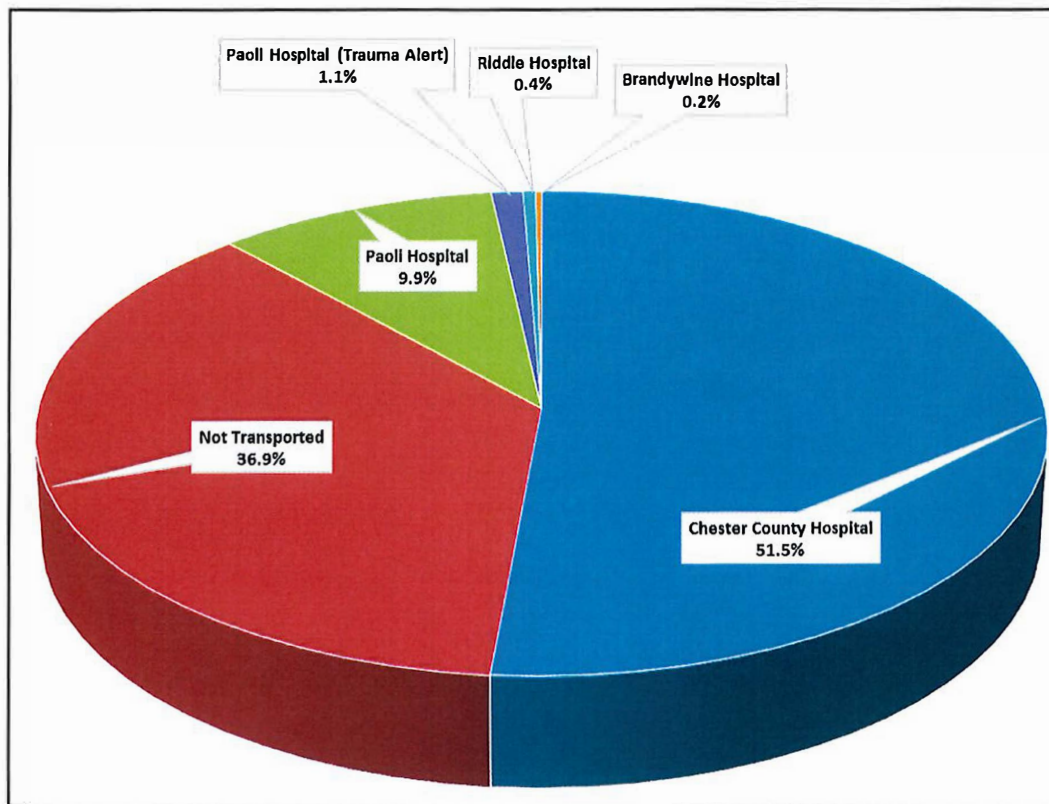
### Call Sequence



## *HOSPITAL DESTINATION INFORMATION*

Receiving Hospital	Total	%
Chester County Hospital	229	51.5%
Not Transported	164	36.9%
Paoli Hospital	44	9.9%
Paoli Hospital (Trauma Alert)	5	1.1%
Riddle Hospital	2	0.4%
Brandywine Hospital	1	0.2%
	<b>445</b>	
	<b>Transported: 281</b>	<b>63.1%</b>
	<b>Not Transported: 164</b>	<b>36.9%</b>
	<b>445</b>	

Non-Transport Breakdown	
Refusal	45
Recalled Enroute	14
Recalled On Scene	51
No Services	37
Lift Assist	9
DOA	7
Released to BLS	0
External ALS Assist	1
	<b>164</b>



## MISCELLANEOUS CALL INFORMATION

Average Times	
Dispatch To Enroute	01:30
Enroute To On Scene	06:58
On Scene Time	16:07
Transport Time	09:56
Dispatch To Available	43:35

Alcohol / Drug Suspicion		
	Total	%
Alcohol	13	2.9%
Alcohol and Drugs	1	0.2%
Drugs	9	2.0%
Total:	<b>23</b>	<b>5.2%</b>
Unknown / Unable to Determine	23	5.2%

Calls Covering Other Agencies	
Goshen Fire Co	14
Longwood Fire Co	7
Malvern Fire Co	5
Minquas Fire Co	3
Uwchlan Ambulance	3
Concordville Fire Co	2
Southern Chester County EMS	1
	<b>35</b>

Responses By Station	
Main Station (Station 55)	328
East Goshen (Station 155)	62
East Bradford (Station 255)	55

West Chester University Calls		
	Total	%
Total WCU Calls	3	0.7%
WCU Calls in West Chester	2	0.4%
WCU Calls in West Goshen	0	0.0%
WCU Calls in East Bradford	1	0.2%

Call Types		
BLS - Sick Person	69	15.5%
ALS - Cardiac Problems	43	9.7%
ALS - Respiratory Difficulty	39	8.8%
BLS - Fall / Lift Assist	39	8.8%
BLS - Emotional Disorder	27	6.1%
BLS - Injured Person	21	4.7%
ALS - Diabetic Emergency	16	3.6%
ALS - Unresponsive Person	15	3.4%
ALS - Syncope	13	2.9%
ALS - Fall	12	2.7%
BLS - Abdominal Pain	11	2.5%
ALS - CVA/Stroke	10	2.2%
ALS - Hypotension	9	2.0%
ALS - Unconscious Person	9	2.0%
EMS - Stand By - Fire	9	2.0%
ALS - Hemorrhaging	8	1.8%
ALS - Overdose	8	1.8%
Accident - BLS	8	1.8%
ALS - Abdominal Pain	7	1.6%
ALS - Seizures	5	1.1%
Alarm - BLS Medical	5	1.1%
BLS - Allergic/Med Reaction	5	1.1%
BLS - Back Pain	5	1.1%
BLS - DOA	5	1.1%
ALS - Allergic/Med Reaction	4	0.9%
ALS - Cardiac/Resp Arrest	4	0.9%
BLS - Overdose	4	0.9%
BLS - Unknown Nature	4	0.9%
ALS - Emotional Disorder	3	0.7%
BLS - Seizures	3	0.7%
ALS - Injured Person	2	0.4%
ALS - Shooting	2	0.4%
Accident - ALS	2	0.4%
Accident - Entrapment	2	0.4%
Alarm - Carbon Monoxide	2	0.4%
BLS - Assault w/Injury	2	0.4%
BLS - Hemorrhaging	2	0.4%
EMS - Stand By - Event	2	0.4%
ALS - Assault w/Injury	1	0.2%
ALS - Choking	1	0.2%
ALS - Equestrian Injury	1	0.2%
ALS - Maternity/Labor Pains	1	0.2%
ALS - Poisoning	1	0.2%
BLS - Burns - Misc	1	0.2%
BLS - Exposure to Heat/Cold	1	0.2%
BLS - Syncope	1	0.2%
Fire - Other Type Rescue	1	0.2%
	<b>445</b>	

## Rick Smith

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**From:** Charles Brogan <cbrogan@goodfellowship.org>  
**Sent:** Monday, February 8, 2021 2:40 PM  
**To:** Charles Brogan  
**Subject:** Good Fellowship - January Operations Report  
**Attachments:** January - Municipal.pdf

Good Afternoon,

The January Operations Report from Good Fellowship is attached. There are a couple changes/additions to the data on this report for 2021:

**Page 3/Special Operations** – These are specialty incidents we handle outside of the 911 calls reflected in the rest of the report.

1. Interfacility Transfers – Patient’s moved from hospitals to rehab centers or hospital to hospital for a higher level of care.
2. Special Events – When we send ambulances and staff to stand by at special events. The one in January was a COVID-19 vaccine clinic that we provided a Paramedic to for the 15 minutes evaluation period post vaccination. This is where events such as a 5k, the Restaurant Festival etc. would be listed.
3. Tactical EMS – Good Fellowship began providing Paramedics to the West Chester Regional Emergency Response Team as of January 1<sup>st</sup>. Our Paramedics integrate with the police officers on these specialty police incidents to ensure the health and safety of the officers or subjects they may come in contact with.
4. Rehab – Our rehab unit responds to large emergency scenes throughout the region such as structure fires to provide tents, water, chairs and medical supplies. The goal is to medical monitor other first responders during these large incidents. One of the incidents in January was the explosion and fire at Victory Brewing in Kennett Square for example.

### Page 5/Average Times

1. Times are now displayed in a time format instead of decimals. Easier to understand hopefully.

Please let me know if you have any additional questions or if there’s something else you would like to see in these reports.

Have a great week!

-Chaz

Charles M. Brogan IV  
Director of Operations



600 Montgomery Avenue; PO Box 361  
West Chester, PA 19381-0361

(610) 228-0259 – Direct

(610) 431-3132 – Main

(610) 431-0271 – Fax

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# Memo

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To: Board of Supervisors  
From: Chris Boylan  
Re: January 2021 Financial Report  
Date: February 5, 2021

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As of January 31<sup>st</sup>, net of pass throughs, the general fund had revenues of \$265,877 and expenses of \$840,202 for a deficit of \$574,325. This deficit is not of particular concern because January is typically a slow month for revenues and some annual expenses are front-loaded. As of January 31<sup>st</sup>, the general fund balance was \$4,965,677.

On the expense side, all departments are well under budget as we begin 2021.

On the revenue side, Earned Income and Real Estate Transfer Tax had strong performances in January. The Codes Department had a strong month of building permit activity. Additionally, the real estate market in East Goshen Township continues to exceed expectations. Looking ahead, we anticipate a few commercial properties transferring, which will add to the positive revenue outcome, since we do not budget for such transactions. Parks & Rec underperformed on the revenue side in January however, summer registrations are flowing in and we are hopeful that many residents will enjoy the program offerings in 2021.

## Other funds

- The **State Liquid Fuels Fund** had \$0 in revenues and \$0 in expenses. The fund balance is \$41.
- The **Capital Reserve Fund** had \$25,192 in revenues and \$203,418 expenses. The fund balance was \$4,841,692.
- The **Transportation Fund** had -\$1 in revenues (Dec Interest adjustment) and \$0 in expenses. The fund balance was \$609,336.
- The **Sewer Operating Fund** had \$358,652 in revenues and \$221,332 in expenses. The fund balance was \$1,137,567.
- The **Refuse Fund** had \$134,421 in revenues and \$89,486 in expenses. The fund balance was \$575,075.
- The **Bond Fund** had \$0 in revenues and \$30,543 in expenses. The fund balance was \$3,154,080.
- The **Sewer Capital Reserve Fund** had -\$35 in revenues (bank fees) and \$0 in expenses. The fund balance is \$2,250,294.
- The **Operating Reserve Fund** had -\$35 in revenues (bank fees) and \$0 in expenses. The fund balance is \$2,630,128.

## 2020 Audit

The auditors completed their fieldwork for the 2020 audit during the week of February 1-5. Thanks to the staff who worked together as a team, which resulted in a smooth audit!

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")  
**ALL FUNDS JANUARY 2021**  
 \* NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	CAP RESV FUND	TRANSPORT. FUND	SEWER OP. FUND	REFUSE FUND	SEWER CAP RESV FUND	OPERATING RESERVE	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY	BOND FUND
<b>01/01/20 BEGINNING BALANCE</b>	<b>\$5,676,091</b>	<b>\$41</b>	<b>\$5,019,917</b>	<b>\$609,337</b>	<b>\$1,000,248</b>	<b>\$530,140</b>	<b>\$2,250,329</b>	<b>\$2,630,163</b>	<b>\$17,716,266</b>	<b>\$6,372</b>	<b>\$3,184,623</b>
<b>RECEIPTS</b>											
310 TAXES	\$226,895	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$226,895	\$0	\$0
320 LICENSES & PERMITS	\$90	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$90	\$0	\$0
330 FINES & FORFEITS	\$1,922	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,922	\$0	\$0
340 INTERESTS & RENTS	\$9,086	\$0	(\$92)	(\$1)	(\$104)	(\$46)	(\$35)	(\$35)	\$8,773	(\$35)	\$0
350 INTERGOVERNMENTAL	\$1,498	\$0	\$25,284	\$0	\$0	\$0	\$0	\$0	\$26,782	\$0	\$0
360 CHARGES FOR SERVICES	\$23,442	\$0	\$0	\$0	\$358,821	\$134,467	\$0	\$0	\$516,731	\$282	\$0
380 MISCELLANEOUS REVENUES	\$8,375	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,375	\$141	\$0
390 OTHER FINANCING SOURCES	\$4,913	\$0	\$0	\$0	(\$66)	\$0	\$0	\$0	\$4,847	\$66	\$0
	\$276,220	\$0	\$25,192	(\$1)	\$358,652	\$134,421	(\$35)	(\$35)	\$794,414	\$454	\$0
<b>EXPENDITURES</b>											
400 GENERAL GOVERNMENT	\$98,921	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$98,921	\$0	\$0
410 PUBLIC SAFETY	\$603,426	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$603,426	\$0	\$0
420 HEALTH & WELFARE	\$19,754	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,754	\$0	\$0
426 SANITATION & REFUSE	\$0	\$0	\$0	\$0	\$197,468	\$89,486	\$0	\$0	\$286,954	\$66	\$0
430 HIGHWAYS,ROADS & STREETS	\$123,082	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$123,082	\$0	\$0
450 CULTURE-RECREATION	\$19,976	\$0	\$178,133	\$0	\$0	\$0	\$0	\$0	\$198,109	\$0	\$30,543
460 CONSERVATION & DEVELOPMENT	\$21	\$0	\$25,284	\$0	\$0	\$0	\$0	\$0	\$25,306	\$0	\$0
470 DEBT SERVICE	\$4,095	\$0	\$0	\$0	\$23,864	\$0	\$0	\$0	\$27,959	\$0	\$0
480 MISCELLANEOUS EXPENDITURES	\$120,573	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,573	\$0	\$0
490 OTHER FINANCING USES	\$0	\$0	\$0	\$0	(\$0)	\$0	\$0	\$0	(\$0)	\$0	\$0
	\$989,848	\$0	\$203,418	\$0	\$221,332	\$89,486	\$0	\$0	\$1,504,083	\$66	\$30,543
<b>2020 SURPLUS/(DEFICIT)*</b>	<b>(\$713,628)</b>	<b>\$0</b>	<b>(\$178,225)</b>	<b>(\$1)</b>	<b>\$137,320</b>	<b>\$44,935</b>	<b>(\$35)</b>	<b>(\$35)</b>	<b>(\$709,669)</b>	<b>\$388</b>	<b>(\$30,543)</b>
<b>CLEARING ACCOUNT ADJUSTMENTS</b>	<b>\$3,214</b>										
<b>1/31/21 ENDING BALANCE</b>	<b><u>\$4,965,677</u></b>	<b><u>\$41</u></b>	<b><u>\$4,841,692</u></b>	<b><u>\$609,336</u></b>	<b><u>\$1,137,567</u></b>	<b><u>\$575,075</u></b>	<b><u>\$2,250,294</u></b>	<b><u>\$2,630,128</u></b>	<b><u>\$17,009,810</u></b>	<b><u>\$6,761</u></b>	<b><u>\$3,154,080</u></b>



**EAST GOSHEN TOWNSHIP  
GENERAL FUND SUMMARY  
As of January 31, 2021**

Account Title	2021 Annual Budget	2021 YTD Budget	2021 YTD Actual	\$ Variance	% Variance
EMERGENCY SERVICES EXPENSES	4,653,865	607,091	442,488	(164,603)	-27.1%
PUBLIC WORKS EXPENSES	2,284,898	206,132	167,239	(38,893)	-18.9%
ADMINISTRATION EXPENSES	2,008,620	264,785	165,384	(99,401)	-37.5%
CODES EXPENSES	510,621	50,467	36,867	(13,600)	-26.9%
PARK AND RECREATION EXPENSES	661,575	45,571	24,212	(21,359)	-46.9%
<b>TOTAL CORE FUNCTION EXPENSES</b>	<b>10,119,579</b>	<b>1,174,046</b>	<b>836,190</b>	<b>(337,856)</b>	<b>-28.8%</b>
EMERGENCY SERVICES REVENUES	277,646	1,953	1,922	(31)	-1.6%
PUBLIC WORKS REVENUES	975,185	342	6,551	6,209	1815.4%
ADMINISTRATION REVENUES	331,050	18,324	8,316	(10,008)	-54.6%
CODES REVENUES	275,671	12,466	19,657	7,191	57.7%
PARK AND RECREATION REVENUES	165,419	14,095	2,620	(11,475)	-81.4%
<b>TOTAL CORE FUNCTION REVENUES</b>	<b>2,024,971</b>	<b>47,180</b>	<b>39,066</b>	<b>(8,114)</b>	<b>-17.2%</b>
<b>NET EMERGENCY SERVICES</b>	<b>4,376,219</b>	<b>605,138</b>	<b>440,566</b>	<b>(164,572)</b>	<b>-27.2%</b>
<b>NET PUBLIC WORKS</b>	<b>1,309,713</b>	<b>205,790</b>	<b>160,689</b>	<b>(45,101)</b>	<b>-21.9%</b>
<b>NET ADMINISTRATION</b>	<b>1,677,570</b>	<b>246,461</b>	<b>157,068</b>	<b>(89,393)</b>	<b>-36.3%</b>
<b>NET CODES</b>	<b>234,950</b>	<b>38,001</b>	<b>17,210</b>	<b>(20,791)</b>	<b>-54.7%</b>
<b>NET PARK AND RECREATION</b>	<b>496,156</b>	<b>31,476</b>	<b>21,592</b>	<b>(9,884)</b>	<b>-31.4%</b>
<b>CORE FUNCTION NET SUBTOTAL</b>	<b>8,094,608</b>	<b>1,126,866</b>	<b>797,124</b>	<b>(329,742)</b>	<b>-29.3%</b>
DEBT - PRINCIPAL	362,998	-	-	0	0.0%
DEBT - INTEREST	188,758	3,966	4,012	46	1.2%
<b>TOTAL DEBT</b>	<b>551,756</b>	<b>3,966</b>	<b>4,012</b>	<b>46</b>	<b>1.2%</b>
<b>TOTAL CORE FUNCTION NET</b>	<b>8,646,364</b>	<b>1,130,832</b>	<b>801,136</b>	<b>(329,696)</b>	<b>-29.2%</b>
<b>NON-CORE FUNCTION REVENUE</b>					
EARNED INCOME TAX	5,000,000	116,078	132,295	16,217	14.0%
REAL ESTATE PROPERTY TAX	2,045,609	1,841	240	(1,601)	-87.0%
REAL ESTATE TRANSFER TAX	675,000	50,787	82,559	31,772	62.6%
CABLE TELEVIS.FRANCHISE	430,000	0	0	0	0.0%
LOCAL SERVICES TAX	315,000	7,170	10,047	2,877	40.1%
OTHER INCOME	180,755	2,247	1,670	(577)	-25.7%
<b>TOTAL NON CORE FUNCTION REVENUE</b>	<b>8,646,364</b>	<b>178,123</b>	<b>226,811</b>	<b>48,688</b>	<b>27.3%</b>
<b>NET RESULT</b>	<b>0</b>	<b>(952,709)</b>	<b>(574,325)</b>	<b>378,384</b>	

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS  
Annual Planning Session  
Tuesday, January 26, 2021**

The Board of Supervisors held their Annual Planning Session with the Township ABCs on Tuesday January 26, 2021 at 6:30 pm. Because of COVID-19 restrictions, the meeting was held via Zoom conferencing.

**Those in attendance were:**

**Board of Supervisors**

David Shuey, Chairman  
Marty Shane  
Michael Lynch  
Michele Truitt  
John Hertzog

**Pipeline Task Force**

Caroline Hughes  
Bill Wegemann  
Christina Morley  
Gerald Sexton  
Jim Christenson

**Township Staff Members**

Rick Smith, Township Manager  
Mark Gordon, Zoning Officer  
Mark Miller, Director of Public Works  
Jason Lang, Director of Parks and Recreation  
Chris Boylan, Interim Finance Director  
Susan D'Amore, Office Administrator

**Planning Commission**

Ernest Harkness  
John Stipe

**Futurist Committee**

Tom Kilburn  
Brian Sweet

**Sustainability Advisory Committee**

Christi Supple  
Kelly Markus  
Kipp Happ  
Tom Kilburn  
Bryan Hutchinson

**Municipal Authority**

Dana Pizarro  
Kevin Cummings  
Phil Mayer  
Walter Wujcik

**Conservancy Board**

Walter Wujcik

**Park and Recreation Commission**

Daniel Leicht  
Kishor Thakarar  
Jessica Bottaro  
Karen Battavio

**Call to Order, Pledge of Allegiance and Moment of Silence**

David called the meeting to order at 6:30 pm and asked Marty to lead the Pledge of Allegiance. He asked for a moment of silence to remember our police, fire fighters, EMS, healthcare providers and military, who go into harm's way every day to our benefit.

1 **1. Futurist Committee**, Tom Kilburn, Chairman

2 Before I discuss the Futurist Committee accomplishments for 2020, outlook for 2021 and vision  
3 for the longer term, I'd like to recognize the other members of our committee. Rod Vaughn has  
4 been an integral part of the committee since its inception nearly 7 years ago and helped define  
5 The Futurist's charter. Brian Sweet and Brandon Groff joined the committee in 2019 and Jeff  
6 O'Donnell came on board earlier this year. Our newer members have added and energized our  
7 committee with a welcome fresh perspective. I also want to thank Susan for all she has done  
8 for our committee.

9 As we continue to look to the future, our committee has spent the last several years  
10 researching and evaluating trends in forward thinking about communities with attributes  
11 similar to ours. We have found much research by experts regarding what communities need to  
12 do to prepare for the changes in technology, lifestyles, and demographics that we will likely  
13 experience over the next 10-20 years.

14 One issue is clear and the pandemic we are experiencing today further substantiates this issue.  
15 Technological change is moving so much faster than most people's ability to adapt to these  
16 changes. Lifestyles are undergoing changes as significant technologies take hold and provide us  
17 with ever changing ways to work, communicate, shop and travel. Who would have predicted  
18 just a year ago that we would be having this annual meeting now via Zoom or that most of the  
19 people on this call would have been working from home very effectively a majority of the time  
20 this past year.

21 During the last several years our committee has looked at a number of areas and gathered and  
22 analyzed much data on the Township. We have looked at demographics, diversity of housing  
23 stock, and financial sustainability just to name a few. We made comparisons with neighboring  
24 communities as well as leading communities nationally. What did we find? East Goshen is well  
25 positioned in a wide number of ways. We have excellent schools, attractive neighborhoods and  
26 diverse housing. We have proximity to a large and growing labor market, a diverse tax base,  
27 and well managed township government. We have an interesting history, numerous restored  
28 buildings, a new multi-use trail bisecting our community, nationally recognized parks and  
29 programs, and much more. That may be the reason so many residents don't see a need for any  
30 change. But, we can build on what we have and be even better.

31 Our committee believes that what East Goshen lacks is a strong Township identity and some of  
32 the amenities many other premier communities offer. We believe the Paoli Pike corridor  
33 between Boot Road and Rte. 352 offers the opportunity to provide these amenities and this  
34 identity. We feel long term private redevelopment opportunities could significantly improve  
35 this area. The area already includes our attractive Township building.

36 This area has had some new construction over the last 30 years but little activity since 2000.  
37 Redevelopment into shops, restaurants or specialty businesses is most likely to happen in the  
38 area east of the Township building. The area includes a vacant property, a single-family home  
39 between 2 commercial properties and one or two other sites whose potential value is not being  
40 realized. With the Paoli Pike Trail complete and added walkability to this area, we expect to see  
41 redevelopment interest here.

42 Since these properties are privately owned, the Futurists' focus is in having these properties  
43 redeveloped in a way that adds amenities to the Township while maintaining the character of  
44 the Township and its history. It is doubtful that redevelopment will require additional township

1 resources and it is likely that by improving these properties, the Township will benefit from  
2 higher tax revenue. It is also likely that surrounding businesses will benefit from higher foot  
3 traffic thus creating more sustainability to our central business area.

4 Three years ago, Township residents overwhelmingly voted to approve wine, beer and liquor  
5 sales in the Township. A majority of Township residents appear ready to embrace change.  
6 In July, we presented our vision for the future of East Goshen to the Board of Supervisors (BOS).  
7 That vision is:

8 ...to differentiate East Goshen Township in positive ways compared to other townships in  
9 eastern Chester County in a way that:

- 10 -creates welcoming key road portals with attractive landscaping, warm lighting and
- 11 signage that reflects the Township's history and future hopes
- 12 -Connects our neighborhoods, central Township area, schools and parks with a network
- 13 of multi-use trails.
- 14 -Expands our already acclaimed recreational and activities programs
- 15 -Creates a central Township area with a strong sense of identity as a "gathering place".

16 This area would include green space and public plazas, restaurants and specialty shops, and a  
17 modest amount of housing that appeals to buyers seeking new housing options. The area  
18 would have street trees and warm lighting similar to our beautiful neighborhoods.

19 We make these recommendations so that the Township will have an even brighter future and  
20 always be viewed as a premier community with excellent housing, public amenities and  
21 excellent schools for families seeking a new home.

22 The BOS tabled endorsing this vision until they could have an in-person meeting likely later this  
23 year.

24 Moving back to more immediate issues, we started off the year with an objective to establish  
25 and reach out to neighborhood leadership groups to gather feedback on what residents want  
26 to see or not see in East Goshen. Since in-person meetings were not allowed after COVID hit in  
27 mid-March, we had to rethink our approach without giving up our objective to receive  
28 widespread feedback. After reviewing a comprehensive township-wide mailed survey that  
29 Willistown completed last year and considering the cost of such an effort, we decided on a  
30 more limited scope. We presented the concept of a fairly simple digital survey to the BOS last  
31 week and received approval to move forward. The objectives of the first survey are to: 1)  
32 understand the issues most important to residents and 2) understand how residents feel East  
33 Goshen Township rates regarding key issues. Brandon Groff is leading this effort and his  
34 employer, Inc-Query, is offering their platform pro bono to build the survey that residents can  
35 take digitally. We plan to roll out this survey through a wide range of media to insure we  
36 receive a representative sample of resident views. We will share the results with all residents.

37 After we can once again resume face-to-face meetings, we hope to start our neighborhood  
38 meetings, as we feel face-to-face, give and take is an important part of the feedback process.

39 We initiated another project late in 2019 to complete an analysis of the long-term viability of  
40 our business parks. The Business Parks provide 17% of East Goshen's tax revenue. This makes  
41 the Business Parks a key part of East Goshen's long term financial sustainability. During this  
42 year we developed a checklist of information we would need to collect from each business in  
43 order to assess their long-term viability. We also started a data base on key information for  
44 each business that could be updated easily to keep this information current. As you know, the

1 Township will be losing a key historical knowledge source in all areas this summer when Rick  
2 Smith retires. He is a wealth of knowledge in addition to exercising tremendous judgement  
3 performing his leadership duties. We feel his knowledge of the Business Parks and their history  
4 needs to be documented. Parallel to our efforts, the Planning Commission had been working on  
5 the future of the Business Parks also. In the Fall, they recommended we join forces with BOS  
6 direct involvement to form a Business Parks Task Force. This would add more urgency to this  
7 critical effort. The Business Parks Task Force was kicked off earlier this month with Brian Sweet  
8 and Jeff O'Donnell representing the Futurist Committee. They are targeting to have  
9 recommendations for maintaining strong viable business parks to the BOS for consideration by  
10 the 4th quarter of this year.  
11 Thank you for the opportunity to share with you the Futurist's results for 2020 as well as our  
12 outlook for 2021 and beyond.

13  
14 **2. Municipal Authority** – Dana Pizarro, Chairman

15 Dana recognized the other members of the Authority, Jack Yahraes, Walter Wujcik, Kevin  
16 Cummings, and Phil Mayer. He also recognized Mark Miller, Public Works Director; Mike Lynch,  
17 Supervisor; Michael Ellis, Pennoni Associates Engineer; Patrick McKenna, Esq. and Robert  
18 Jefferson, Esq. (Gawthrop Greenwood); and Scott Towler, Big Fish Environmental.

19 Dana explained that the Municipal Authority, which is a legally separate entity from the  
20 Township, is responsible for financing the construction, expansion and upgrade of the  
21 Township's sewage collection and treatment infrastructure.

22 Beginning in 2019 all sewer capital purchases are made through the Municipal Authority, with  
23 transfers from the Sewer Operating Fund for both general operating costs and new capital  
24 assets and the Sewer Capital Reserve for replacement capital assets. Previously only the MA's  
25 operating costs and selected capital expenses were borne by the Municipal Authority.

26 **2020 Goals** –

- 27 • Continue to monitor the upgrades at West Goshen Sewer Treatment Plant.  
28 Members to attend meetings – Completed  
29 Westtown Way Pumping Station – EGT share is estimated at \$1.65 million; ongoing  
30 monitoring of design and construction cost estimates.
- 31 • Continue to implement the Inflow & Infiltration (I&I) Plan for the Sewer System- on-  
32 going
  - 33 - Asset Management Program / Indicator of Pipe Structural issues/Ridley Creek  
34 and Chester Creek Systems
  - 35 - In concert with Public Works cleaning and televising
  - 36 - Public works provided 3,400 man hours of service to MA
  - 37 - Completed 103,000 feet of cleaning and televising
  - 38 - 16 significant I&I repairs to remove 100,000 gallons
- 39 • Continue to operate the Sewer Treatment Plant in compliance with PADEP permit  
40 requirements – Met monthly permit requirements all year
- 41 • Implement Planned Projects Program
  - 42 - Ridley Creek Sewer Treatment Plant
    - 43 o Emergency generator replacement - \$150,000 deferral from 2019  
44 Completed.

- 1                   ○ Caustic Soda Project to improve worker safety and efficiency at the
- 2                   plant. \$37,000 (\$190,000; received \$153,000 DCED grant). Received
- 3                   final paperwork; anticipated start date Spring 2021.
- 4           - Pump Stations
- 5                   ○ Hershey’s Mill Pump Station generator replacement - \$45,000
- 6                   deferral from 2019; Completed
- 7                   ○ Hunt Country Pump Station Mag Meter replacement - \$15,000
- 8                   deferral from 2019
- 9                   ○ Hunt Country Pump Station Muffin Monster replacement - \$67,000
- 10                  deferral from 2019
- 11                  ○ Hunt Country Pump Station Bypass Pump - \$99,435 carryover
- 12           - Sewer System
- 13                  ○ Two (2) New Ridley Creek Sewer System Permanent Flow Meters -
- 14                  \$55,000 carryover.

15 2021 Goals

- 16           ● Continue to monitor the upgrades at west Goshen Sewer Treatment Plant. Members
- 17           to attend meetings.
- 18                   - Westtown Way Pump Station – EGT share estimated at \$1.65 million;
- 19                   ongoing monitoring of design and construction cost estimates.
- 20           ● Continue to implement the Inflow & Infiltration (I&I) Plan for the sewer system-
- 21           ongoing.
- 22                   - Asset Management Program/Indicator of Pipe Structural Issues/Ridley Creek
- 23                   and Chester Creek systems
- 24                   - In concert with Public Works Cleaning & Televising
- 25           ● Continue to operate the Sewer Treatment Plant in compliance with PADEP permit
- 26           requirements.
- 27           ● Hershey Mill Estates Truck Sewer Replacement – Emergency
- 28                   - Investigation on-going near term; significant foundation issues, planned
- 29                   consultation with PADEP; anticipating near term design solution.
- 30                   - Public Works may undertake emergency construction for replacement of
- 31                   critical section
- 32           ● Implement Planned Projects Program
- 33                   - Ridley Creek Sewer Treatment Plant
- 34                           ○ Caustic Soda Project to improve worker safety and efficiency at the
- 35                           plant - \$37,000
- 36                           ○ Influent Flow Meter - \$22,000
- 37                           ○ Filter Feed Pump - \$18,000 deferral from 2020
- 38                   - Pump Stations
- 39                           ○ Hunt Country Pump Station Mag Meter - \$15,000 deferral from 2019
- 40                           ○ Hunt Country Pump Station Muffin Monster - \$67,000 deferral from
- 41                           2019
- 42                           ○ Hunt Country Pump Station Bypass Pump Connection - \$5,000
- 43                           carryover from 2019
- 44                   - Sewer System

- Three (3) new Ridley Creek Collection System Permanent Flow Meters – deferral from 2019. Hibberd La. Meter (2020 Capital Purchase) construction started January 12, 2021. Other 2 meters (\$24,000 each) deferred to 2022 and 2023.

Comments:

Mike Lynch commented on the work and care of the plant and infrastructure that everyone involved does.

David commented that the Township has 45 miles of sewer lines. All involved do a great job.

**3. Park & Recreation Commission**

2020 Accomplishments – Jason Lang – Director of Parks & Recreation

- Successfully navigated changing park usage during the COVID-19 pandemic.
- Only the trail was open until June 2020. Most uses for rest of 2020.
- Park use was up 30% (trails, tennis/pickleball, basketball) People considered the park as part of their home.
- Weekday outdoor meeting space increased dramatically (scouts, mental health groups, Philly Pastel Society Art Gallery etc.) Groups wanted to meet so they made changes so they could use the park.
- Outdoor dance recitals, Chester County Concert Band practice in the park.
- Doggie bag use was up 400%!!
- East Goshen was the only West Chester area municipality to host summer camp. It was held in the park and he spoke about all that was done to meet COVID standards. There were no COVID cases and the kids had a great time.
- East Goshen Parks and Rec at home. He held many virtual events so people could participate from home.
- Diana Dickson was named “Stay at Home Teacher of the Year 2020”.
- SE PA Teen Filmmakers Showcase was virtual. Received 1,098 submissions from 200 countries. The event was increased to a two day virtual event for 2020. One night was COVID night where others from around the world could relate how it affected them.
- Aarushi Jain was named “Parks and Recreation Volunteer of the Year 2020”. She is headed to UPenn in the fall.
- East Goshen was named the NRPA Gold Medal Finalist community again- first in PA.
- Paoli Pike Trail is open. Programming to start in 2021, i.e. Art Walks, Bike events. Jason can see people and children walking to school on the trail from his office.
- 2020 End of Year Report is on the Township website.

2021 Goals – Daniel Leicht, Chairman, commented that he is blessed to work with the members of this Commission who love what they do.

- Prepare the Park for post COVID-19 programming.
- Implement plan for 2021 Full Day summer camp program at Glen Acres Elementary (PROS).
- Promote, program and monitor Paoli Pike Trail usage.

- 1 • Formalize the Park and Rec “Volunteer of the Year” program. They hope it brings
- 2 out more volunteers to help at events.
- 3 • Offer nature and art focused programming. Nature Warriors with WC Garden Club;
- 4 Photography Shop to offer filmmaking and photo camps; Young Rembrandts to offer
- 5 youth art programming; PPT Art Walk with Chesco Art Assoc. (PROS).
- 6 • Host West Chester University’s Carnival of Ruin, a theatrical performance with
- 7 sustainability at its core.
- 8 • Fellow ABCs – consider yourself challenged at this year’s Pumpkin Festival to carve a
- 9 pumpkin!!!

10 Comments

11 David commented that because of the pandemic we found out how critical Park & Recreation

12 was this past year.

13 Michele Truitt mentioned that she attended many of the events that Jason held and the

14 residents are very appreciative.

15 Jason mentioned that from his office window on weekdays he sees teenagers riding bikes from

16 the Dunkin Donuts to the park. Adults are walking or jogging.

17

18 **4. East Goshen Township Pipeline Task Force** – Caroline Hughes, Chairman

19 Caroline thanked Jason and Park and Recreation Commission. The park was a place where they

20 could all go.

21 2020 Achievements

- 22 1. Advocated for clear, documented communication with the public when disseminating
- 23 pipeline related information.
- 24 2. Made recommendations to improve safety and setbacks for the TND Ordinance.
- 25 3. Collaborated with other ABC committees to craft well informed recommendations to the
- 26 Board of Supervisors.
- 27 4. Submitted public comments to the Pipeline and Hazardous Materials Safety Administration
- 28 regarding proposed rulemaking for natural gas and hazardous liquids pipelines.
- 29 5. Continued advocacy regarding enforcement of the EGT Noise Ordinance, resulting in
- 30 citations to Sunoco for repeated violations.
- 31 6. Advised the BOS regarding the progression of the Adelphia pipeline approval and impacts to
- 32 East Goshen Township.
- 33 7. Hosted discussions with Senator Katie Muth, whose area includes Marsh Creek, and her COS
- 34 Don Vymazal, formerly a staffer for Senator Andy Dinniman regarding advocating at the state
- 35 level for pipeline safety and resident protection.
- 36 8. Provided recommendations to the Board regarding the subsidence in East Goshen.
- 37 9. Facilitated the hiring of an independent geologist expert.
- 38 10. Communicated with elected officials, advocating for meaningful pipeline legislation that
- 39 promotes safety and increased regulation. House Bill 2293 passed, which will increase
- 40 transparency for emergency planning for first responders related to pipelines. It is the first bill
- 41 of this type in PA.

42 Priorities for 2021

- 43 1. Increase communication to residents regarding pipeline related issues, distilling complex
- 44 information into easy-to-understand formats for the public.



- 1 2. Expand relationships with other Township ABC groups; serving as a resource for pipeline
- 2 related information; forging pathways of communication where issues intersect.
- 3 3. Recruiting new members for the Pipeline Task Force as well as expanding the culture of
- 4 safety awareness within the Township.
- 5 4. Continuing outreach and relationship building with area elected officials at the local, state
- 6 and federal levels.
- 7 5. Working with the Township legal staff and consultants to explore additional legal protections
- 8 for the Township.
- 9 6. Research and work on the ability to develop an alert/evacuation plan specific to EGT.

10 **Comments**

11 Mike Lynch commented that this was an outstanding report. He thanked the members of the

12 Task Force for establishing communications and doing research.

13 Marty Shane mentioned that the only thing left to be done by Sunoco is from Bow Tree to Ss.

14 Simon & Jude Church on West Chester Pike. He feels there may be as many complaints of the

15 restoration as there was while Sunoco was working. Has the Task Force thought about their

16 part in the restoration?

17 Caroline feels it should be on their agenda. The property owners can't plant things or put

18 fences near the pipeline so there won't be restoration back to what it was. It is going to be a

19 problem. Maybe the Township should list what can be put back.

20 Marty commented that the Township doesn't get involved in easements. It is between the two

21 parties. He feels the Task Force and BOS should have a meeting to discuss this.

22

23 **5. Planning Commission** – Ernest Harkness, Chairman

24 Ernest thanked the members of the Commission who have been busy this year. He especially

25 thanked Mark Gordon and his staff for all they do.

26 **Significant Accomplishments for 2020**

- 27 • Reviewed Variance for 1137 N. Chester Road
- 28 • Reviewed Land Development for Synthes USA, 1303 Goshen Parkway
- 29 • Reviewed Solar Ordinance Amendment
- 30 • Reviewed Variance for 1631 Strasburg Road
- 31 • Partnered with the Futurist Committee to recommend a Business Park Task Force to
- 32 review the future of East Goshen Business Parks. The Task Force was approved by
- 33 the BOS and kickoff meeting was scheduled for January 2021.
- 34 • The following Comprehensive Plan Implementation Strategies were completed:
  - 35 - Objective 6.1 & 6.2 to develop the Town Center and Paoli Pike Corridor --
  - 36 Completed and sent to BOS for action
  - 37 - Objective 6.3 Transforming the West Chester Pike Corridor into a more
  - 38 functional and attractive artery. On hold due to budget restraints.
  - 39 - Objective 7.2 Promoting the enhancement of business opportunities along
  - 40 the West Chester Pike Corridor. On hold due to budget restraints.
  - 41 - Objective 9.1 Maintaining and expanding the Open Space, Recreation and
  - 42 Trails Network – In progress, continuing into 2021.

- Objective 9.2 Developing the Paoli Pike Trail to create the linkage between West Chester and Malvern, through East Goshen, from West Goshen to Willistown. In progress, continuing into 2021.
- Reviewed potential ordinance changes with the objective of improving Pipeline Safety with Land Use Planning in the future.

Goals for 2021

- Continue to support the Board of Supervisors with the following Comprehensive Plan Implementing Strategies:
  - Objective 9.1 Maintaining and expanding the Open Space, Recreation and Trails Network.
  - Objective 9.2 Developing the Paoli Pike Trail to create the linkage between West Chester and Malvern, through East Goshen, from West Goshen to Willistown.
  - Objective 6.3 Transforming the West Chester Pike Corridor into a more functional and attractive artery. Begin high level discussions.
  - Objective 7.2 Promote the enhancement of business opportunities along the West Chester Pike corridor. Begin high level discussions.
- Finalize recommendations for Pipeline Safety and Land Use Planning and present to the Board of Supervisors in early 2021.
- Support BOS request to review existing township Zoning Ordinances for possible revision and updates. Comp Plan Objective 6.4 Business Park Task Force shall address the BP and I Districts. The Planning Commission shall focus on the remaining districts.

Comments

David mentioned that the Pipeline Task Force and the Planning Commission had a meeting. Will there be a final meeting before bringing it to the BOS? Ernest answered yes.

**6. Sustainability Advisory Committee (SAC)** – Christi Supple, Chairman

Christi thanked all the volunteers and township staff and other members of SAC. She also thanked any residents who might be on this call. She commented that David Shuey started this Committee and Michele Truitt is their Liaison.

Projects accomplished in 2020:

1. 8 Zoom seminars for residents. They are available on UTube.
2. Participation in COG Green Energy Committee
3. Participation in multi-township Clean Energy Transition project
4. Initiation of Gardener Laureate Program. Philip Watson, a QVC host, has accepted the position of the Township’s 1<sup>st</sup> Gardener Laureate.
5. Recommendation for installation of car chargers on Township property
6. Recommendation for installation of solar panels on Township roofs
7. Suggestions for sustainable practices in newsletter inserts

Projects initiated in 2020:

1. Encouragement of local businesses to install car chargers
2. Recycling of pens, markers, and crayons, etc.
3. Review of local and regional ordinances on sustainable issues

- 1 4. Analysis of waste management data
- 2 5. Program for ongoing education of residents through Twitter, Instagram, EGT emails
- 3 and possibly a monthly newsletter

4 Projects contemplated for 2021:

- 5 1. Ongoing seminars for residents on webinar and zoom platforms
- 6 2. Implementation of a range of projects proposed by our new Gardener Laureate
- 7 3. Encouragement of local businesses to purchase electric and hybrid vehicles
- 8 4. Recycling of all types of plastics through Terracycle program
- 9 5. Implementation of recommendations by COG Green Energy Committee regarding
- 10 residential solar installs through group purchasing arrangements and rebate programs
- 11 6. Recommendations regarding ground solar arrays, small windmills, geothermal
- 12 installs, and small water wheels on Township and private property
- 13 7. Proposal for a community garden and a community compost site
- 14 8. Through Gardener Laureate, introduction of more indigenous, native plantings
- 15 9. Exploration of having East Goshen designated an official Tree City (Township)

16 Christi mentioned that COG is starting commissions to help townships use clean energy as soon  
17 as possible. SAC will continue to offer seminars. They also want to recommend larger recycling  
18 bins with lids. They will also look into alternatives to insecticide spraying. She also thanked Tom  
19 Kilburn for his help.

20 Comments:

21 David commented that he learned more in the last 2 years about being greener. He thanked the  
22 SAC members for what they are doing.

23 Marty pointed out that David was the one who started the SAC and Pipeline committees. He  
24 thanked David.

25  
26 7. Conservancy Board – Walter Wujcik, Chairman

27 Walter mentioned that the Conservancy Board Mission Statement is to protect and nurture  
28 East Goshen’s natural resources and educate East Goshen citizens of their importance.

29 2020 Accomplishments

- 30 1. Managed a successful Keep East Goshen Beautiful Day on October 3, 2020. This was
- 31 postponed from April 8, 2020 because of COVID restrictions.
- 32 2. Continued maintenance of the blue bird houses in Applebrook Park. Walter thanked Board
- 33 member Dan Flynn for taking care of this task.
- 34 3. Continued maintenance of Clymer’s Woods – reapplying wood chips around the trees. This
- 35 was done on December 12, 2020. Originally a scout group was going to help but with new
- 36 COVID restrictions they couldn’t come. Walter thanked Michele and Dan Truitt for their help.
- 37 4. Continued invasive species control in the parks. He spoke about the different invasive
- 38 species that are in the parks.

39 Walter mentioned that they also reviewed the Tree & Street Tree ordinance.

40 2021 Goals

- 41 1. Manage a successful Keep East Goshen Beautiful Day – schedule to be confirmed based on
- 42 COVID-19 restrictions. Tentative date is April 17, 2021. He explained that this event can’t be
- 43 held in the summer because of poison ivy and insects.
- 44 2. Continue maintenance of blue bird houses in Applebrook Park.

- 1 3. Continue maintaining Clymer’s Woods – replacing dead trees and reapplying wood chips
- 2 around the trees.
- 3 4. Maintain the riparian buffer along the Township creeks.
- 4 5. Continue control of invasive plant species.
- 5 6. Continue assisting with the pond restoration projects as needed.

6 Comments:

7 David spoke about all of the open space, parks, etc. in the Township. He appreciates all that

8 they do.

9

10 **8. Business Park Task Force**

11 Tom Kilburn mentioned this new Task Force in his report and explained the purpose.

12

13 **Public Comments** – None

14

15 **Closing Comments:**

16 1. Mike Lynch asked Walter Wujcik if stormwater basins can be improved aesthetically without

17 compromising the design. Walter commented that they have looked at the basins in the past.

18 He spoke about the Marydell pond and the pond study that was done. There was no funding in

19 2020 because of the pandemic so no plantings were done. The Conservancy Board is always

20 open for suggestions.

21 2. John Stipe asked Dana Pizzaro if the treatment plant had more volume because people were

22 staying home. Dana commented that there were some normal increases due to storms. Mike

23 Lynch mentioned that there was odor at the spray irrigation in Hershey’s Mill. This was due to

24 the increase in cleaning chemicals people are using. It has been taken care of.

25 3. Christi Supple works for the Brandywine Conservancy and knows how they work with

26 landowners of large properties. Since there are a few large properties in East Goshen, she feels

27 we should connect them with the Conservancy. Walter commented that about 15 years ago a

28 list was made. Rick remembers sending a letter but there was no response. Mike feels we

29 should reach out again. Mark Gordon commented that a letter could be sent. Mike spoke

30 about open space easements in East Bradford.

31 4. David mentioned the two critical positions that will have to be filled in 2021 – Director of

32 Finance and Township Manager. Rick has been with the Township for 53 years. Jon Altshul did

33 a great job of cross training his accounting staff. The BOS has hired a consultant to help with

34 the search for replacements.

35

36 **Adjournment**

37 There being no further business the meeting was adjourned at 8:30 pm.

38

39 Respectfully submitted,

40

41

42 Ruth Kiefer, Recording Secretary

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**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, February 2, 2021  
Draft MINUTES**

*Note: In light of the Coronavirus pandemic, this was a virtual video-conference meeting conducted via the Zoom platform. In response to media reports about the vulnerability of the Zoom platform, public participation was limited to telephone.*

**Present:** Chairman David Shuey; Vice-Chairman Mike Lynch; Members John Hertzog, Marty Shane and Michele Truitt; Township Manager Rick Smith; Solicitor Tom Oeste; Interim Director of Finance Chris Boylan; Sustainability Advisory Committee Chair Christ Marshall

**Call to Order & Pledge of Allegiance**

David called the meeting to order at 7:00 p.m. Marty led the Pledge of Allegiance. Michele called for a moment of silence to recognize the number of COVID deaths and cases, the doctors, the first responders and the EMS. David announced that the meeting is being livestreamed on YouTube.

**Chairman's Report**

David announced:

- That the Board met in executive session prior to the meeting to discuss several personnel matters.
- Christine Taraborelli has resigned from the Park and Rec Commission.

**Public Hearing**

The Board conducted a public hearing to prohibit parking at all times on the west side of North Chester Road from its intersection with East Strasburg Road to a point 700 feet south of said intersection. David made a motion to approve an ordinance of the Township of East Goshen, Chester County, Pennsylvania, amending Chapter 225 of the East Goshen Township Code, titled, "Vehicles and Traffic," specifically 225- 57, Schedule XIV to prohibit parking at all times on the west side of North Chester Road from its intersection with East Strasburg Road to a point 700 feet south of said intersection. Mike seconded. The motion passed 5-0. A court reporter was present and will provide a full transcript of the hearing. A copy of the transcript will be appended to the minutes of this meeting when the decision becomes "final, binding and nonappealable."

**Approval of Minutes**

Michele made a motion to approve the minutes of January 19, 2021, as amended. John seconded. The motion passed 5-0.

**Approval of Treasurer's Reports**

Mike made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the January 28, 2021, Treasurer's Report. Michele seconded. The motion passed 5-0.

1 **New Business**

2 **Consider recommendation for Community Day**

3 The Park and Recreation Commission is recommending that Community Day be held on  
4 August 28, 2021. Jason explained that although this event is normally held in June, the August  
5 date allows the general public to have two additional months for vaccinations. Community Day  
6 will follow all state COVID protocols such as physical spacing of events over the 3 fields,  
7 utilizing a ticketing system to manage crowd size (below 2500 people), and portable restrooms /  
8 hand washing stations throughout the park.

9  
10 There was discussion about future consideration regarding the Food & Truck Festival taking  
11 place at the end of June. Jason stated the final decision will be made on 4/2/21.

12  
13 Michele made a motion to host the Township's Community on Saturday, August 28, 2021. John  
14 seconded the motion. The motion passed 5-0.

15  
16 **Consider recommendation for Poet Laureate**

17 Jason explained that East Goshen Township has benefitted from the Poet Laureate since 2015.  
18 The Park and Recreation Commission recommended Christi Marshall as the Township's next  
19 Poet Laureate.

20  
21 Marty made a motion to appoint Christi Marshall as the Township Poet Laureate for the years  
22 2021-2022. Michele seconded. The motion passed 5-0.

23  
24 **Acknowledge report on Recreation Programming**

25 The Board complemented Jason, the Park and Recreation Commission and all the volunteers that  
26 work together on the Department programming. The Board acknowledged the report.

27  
28 **Consider In-law Suite agreements for 1202 Upton Circle and 16 Brookmont Drive**

29 Michele made a motion to authorize the Chairman to sign the in-law suite agreements for 1202  
30 Upton Circle and 16 Brookmont Drive. John seconded. The motion passed 5-0.

31  
32 **Any Other Matter**

33 David made a motion that Rebecca Dinucci and Julie Nicolson be appointed to the Malvern  
34 Library Board. John seconded. The motion passed 5-0.

35  
36 Michele commended Mark Miller on all of the work that the Public Works Departments has been  
37 doing as outlined in his report.

38  
39 **Public Comment**

40 None.

41  
42 **Correspondence**

43 The Board acknowledged receipt of the Chester County Library Information and the Variance  
44 notification letter for 198 Oneida Lane.

1 **Adjournment**

2 Marty made a motion to adjourn at 7:30 pm. Michele seconded. The motion passed 5-0.

3

4 Respectfully submitted,

5 *Susan D'Amore*

6

7 Attached: January 28, 2021 Treasurer's Report

**TREASURER'S REPORT  
RECEIPTS AND BILLS**

January 14, 2021 - January 28, 2021

**GENERAL FUND**

Real Estate Tax	\$175.00
Earned Income Tax	\$80,200.00
Local Service Tax	\$7,800.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$21,085.60

**Total General Fund Receipts: \$109,260.60**

Accounts Payable	\$45,784.22
Electronic Pmts:	
Credit Card	\$5,648.60
Postage	\$0.00
Debt Service	\$4,095.09
Payroll	\$141,054.98

**Total Expenditures: \$196,582.89**

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total State Liquid Fuels Receipts:</b>	<b>\$0.00</b>

Accounts Payable \$0.00

**Total Expenditures: \$0.00**

**CAPITAL RESERVE FUND**

Receipts	\$9,154.45
Interest Earned	\$0.00
<b>Total Capital Reserve Fund Receipts:</b>	<b>\$9,154.45</b>

Accounts Payable \$50,754.45

**Total Expenditures: \$50,754.45**

**TRANSPORTATION FUND**

Receipts	\$0.00
Interest Earned	-\$1.00
<b>Total Transportation Fund Receipts:</b>	<b>-\$1.00</b>

Accounts Payable \$0.00

**Total Expenditures: \$0.00**

**SEWER OPERATING FUND**

Receipts	\$181,906.92
Interest Earned	\$0.00

**Total Sewer Operating Fund Receipts: \$181,906.92**

Accounts Payable \$125,421.85

Electronic Pmts:	
Credit Card	\$0.00
Debt Service	\$23,863.52

**Total Expenditures: \$149,285.37**

**REFUSE FUND**

Receipts	\$69,110.49
Interest Earned	\$0.00
<b>Total Refuse Fund Receipts:</b>	<b>\$69,110.49</b>

Accounts Payable \$7,865.77

Credit Card \$0.00

**Total Expenditures: \$7,865.77**

**BOND FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Bond Fund Receipts:</b>	<b>\$0.00</b>

Accounts Payable \$10,687.50

**Total Expenditures: \$10,687.50**

**SEWER CAPITAL RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Sewer Capital Reserve Fund Receipts:</b>	<b>\$0.00</b>

Accounts Payable \$0.00

**Total Expenditures: \$0.00**

**OPERATING RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total Operating Reserve Fund Receipts:</b>	<b>\$0.00</b>

Accounts Payable \$0.00

**Total Expenditures: \$0.00**

\$369,431.46

\$415,175.98  
\$141,054.98  
(\$274,121.00)



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**EAST GOSHEN TOWNSHIP  
MEMORANDUM**

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**TO:** BOARD OF SUPERVISORS  
**FROM:** CHRIS BOYLAN  
**SUBJECT:** PROPOSED PAYMENTS OF BILLS  
**DATE:** FEBRUARY 11, 2021

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Attached please find the Treasurer's Report for the weeks of January 28, 2021 – February 11, 2020.

The General Fund revenues reflect disbursements from 2020 Q4 EIT returns, while expenses reflect the February payment to WEGO in the amount of \$378,775.

Sewer Fund expenses include the quarterly payment to Westtown for sewer flows from Cider Knoll and Summit House (\$107,010).

Payroll is higher than usual due to snow events.

**Recommended motion:** Mr. Chairman, I move that we graciously accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.

**TREASURER'S REPORT  
RECEIPTS AND BILLS**

January 28, 2021 - February 11, 2021

**GENERAL FUND**

Real Estate Tax	\$151,131.04
Earned Income Tax	\$762,793.43
Local Service Tax	\$16,143.64
Transfer Tax	\$115,935.47
General Fund Interest Earned	\$515.29
Total Other Revenue	\$111,538.59

**Total General Fund Receipts: \$1,158,057.46**

Accounts Payable	\$515,447.53
<u>Electronic Pmts:</u>	
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$161,592.00

**Total Expenditures: \$677,039.53**

**STATE LIQUID FUELS FUND**

Receipts	\$0.00
Interest Earned	\$0.00
<b>Total State Liquid Fuels Receipts:</b>	<b><u>\$0.00</u></b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b><u>\$0.00</u></b>

**CAPITAL RESERVE FUND**

Receipts	\$145.72
Interest Earned	\$343.20
<b>Total Capital Reserve Fund Receipts:</b>	<b><u>\$488.92</u></b>

Accounts Payable	\$5,922.35
<b>Total Expenditures:</b>	<b><u>\$5,922.35</u></b>

**TRANSPORTATION FUND**

Receipts	\$0.00
Interest Earned	\$90.11
<b>Total Transportation Fund Receipts:</b>	<b><u>\$90.11</u></b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b><u>\$0.00</u></b>

**SEWER OPERATING FUND**

Receipts	\$237,695.98
Interest Earned	\$150.86

**Total Sewer Operating Fund Receipts: \$237,846.84**

Accounts Payable	\$31,530.72
<u>Electronic Pmts:</u>	
Credit Card	\$0.00
Debt Service	\$0.00
<b>Total Expenditures:</b>	<b><u>\$31,530.72</u></b>

**REFUSE FUND**

Receipts	\$52,281.75
Interest Earned	\$67.67
<b>Total Refuse Fund Receipts:</b>	<b><u>\$52,349.42</u></b>

Accounts Payable	\$76,180.71
Credit Card	\$0.00
<b>Total Expenditures:</b>	<b><u>\$76,180.71</u></b>

**BOND FUND**

Receipts	\$0.00
Interest Earned	\$63.39
<b>Total Bond Fund Receipts:</b>	<b><u>\$63.39</u></b>

Accounts Payable	\$3,807.50
<b>Total Expenditures:</b>	<b><u>\$3,807.50</u></b>

**SEWER CAPITAL RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$147.54
<b>Total Sewer Capital Reserve Fund Receipts:</b>	<b><u>\$147.54</u></b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b><u>\$0.00</u></b>

**OPERATING RESERVE FUND**

Receipts	\$0.00
Interest Earned	\$289.27
<b>Total Operating Reserve Fund Receipts:</b>	<b><u>\$289.27</u></b>

Accounts Payable	\$0.00
<b>Total Expenditures:</b>	<b><u>\$0.00</u></b>

Report Date 02/03/21

Expenditures Register  
GL-2102-77294

PAGE 1

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>05 SEWER OPERATING</b>										
2914				BIG FISH ENVIRONMENTAL SERVICES INC.						
	64330	1	05422	4500 R.C. STP-CONTRACTED SERV.	20-1231	02/03/21	02/03/21	02/03/21	4510	16,440.82
				SERVICE RE: RCSTP - DECEMBER 2020						
										16,440.82
										16,440.82
1 Printed, totaling										16,440.82

FUND SUMMARY

Fund	Bank Account	Amount	Description
05	05	16,440.82	SEWER OPERATING
		16,440.82	

PERIOD SUMMARY

Period	Amount
2102	16,440.82
	16,440.82

Legend:  
 Expenditures Register Spooling to Windows Printers  
 Print those ready to UPDATE  
 Sorting by vendor  
 Printing for GL Period 2102  
 Doing a page break  
 Archiving to Expenditures Register-2102.txt  
 MARP05 run by BARBARA 10 : 52 AM  
 MARP05 run by BARBARA 10 : 52 AM

Report Date 02/04/21

Expenditures Register  
GL-2102-77323

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>01 GENERAL FUND</b>										
1471				WESTTOWN-EAST GOSHEN POLICE						
	64331	1	01410	5300 POLICE GEN.EXPENSE	020121	02/04/21	02/01/21	02/04/21	20668 p	378,775.70
				FEBRUARY 2021 CONTRIBUTION						
										378,775.70

1 Prepays, totaling 378,775.70  
0 Printed, totaling 0.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	378,775.70	GENERAL FUND
		378,775.70	

PERIOD SUMMARY

Period	Amount
2102	378,775.70
	378,775.70

Legend:  
Expenditures Register Spooling to Windows Printers  
Print those ready to UPDATE  
Sorting by vendor  
Printing for GL Period 2102  
Doing a page break  
Archiving to Expenditures Register-2102.txt  
MARPO5 run by BARBARA 10 : 45 AM  
MARPO5 run by BARBARA 10 : 45 AM

Report Date 02/11/21

Expenditures Register  
GL-2102-77427

PAGE 1

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recept Dte	Check#	Amount
<b>01 GENERAL FUND</b>										
2226				21ST CENT.MEDIA NEWS #884433						
	64339	1	01401 3400	ADVERTISING - PRINTING NOTICE - RE: WCCOG	2116592	02/11/21		02/11/21		49.21
	64340	1	01401 3400	ADVERTISING - PRINTING NOTICE -BUILDING INSPECTOR POSITION	2114094	02/11/21		02/11/21		654.98
										704.19
68				AMS APPLIED MICRO SYSTEMS LTD.						
	64347	1	01401 3120	CONSULTING SERVICES W2'S - LABOR & ENVELOPES	67395	02/11/21		02/11/21		214.95
	64348	1	01401 3120	CONSULTING SERVICES JANUARY 2021	67428	02/11/21		02/11/21		1,152.00
	64348	2	01414 5001	ZONING IT CONSULTING JANUARY 2021 - GEO PLAN	67428	02/11/21		02/11/21		28.00
										1,394.95
1657				AQUA PA						
	64349	1	01409 3600	TWP. BLDG. - FUEL, LIGHT, WATER 0309801 0309801 12/23/20-1/22/21 BS	012621 BS	02/11/21		02/11/21		19.83
										19.83
4217				AQUA PA						
	64354	1	01411 3630	HYDRANT & WATER SERVICE 310033 0310033 12/31/20-1/29/21 186	020121 279	02/11/21		02/11/21		4,809.96
	64354	2	01411 3631	HYDRANTS - RECHARGE EXPENSE 310033 0310033 12/31/20-1/29/21 93	020121 279	02/11/21		02/11/21		2,404.98
	64355	1	01411 3630	HYDRANT & WATER SERVICE 309987 0309987 12/31/20-1/29/21 HY6	020121 HY6	02/11/21		02/11/21		155.16
										7,370.10
82				ASSOCIATED TRUCK PARTS						
	64356	1	01430 2330	VEHICLE MAINT AND REPAIR 30/30 TANDEM CHAMBER	458145	02/11/21		02/11/21		54.50
										54.50
4417				AUDETTE, JESSICA						
	64357	1	01432 2500	SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	020121	02/11/21		02/11/21		25.00
										25.00

Report Date 02/11/21

Expenditures Register  
GL-2102-77427

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recept Dte	Check#	Amount
102	64358	1	01401 3120	B&D COMPUTER SOLUTIONS CONSULTING SERVICES JANUARY 2021	00003329	02/11/21		02/11/21		2,000.00
										2,000.00
119	64360	1	01401 3210	BEE.NET INTERNET SERVICES COMMUNICATION EXPENSE FEBRUARY 2021 BEE MAIL ACCOUNTS	202102005	02/11/21		02/11/21		600.00
										600.00
4418	64364	1	01432 2500	BRADLEY, SUZANNE SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	020121	02/11/21		02/11/21		25.00
										25.00
1198	64365	1	01410 5400	BRANDYWINE VALLEY SPCA S.P.C.A. CONTRACT 2021 ANNUAL FEE	17558	02/11/21		02/11/21		1,688.26
	64365	2	01410 5400	S.P.C.A. CONTRACT JANUARY 2021 STRAY PICK-UP/ACTIVITY	17558	02/11/21		02/11/21		344.40
										2,032.66
2034	64369	1	01430 2330	CHERRY VALLEY TRACTOR SALES VEHICLE MAINT AND REPAIR REPAIR CASE TRACTOR	84805C	02/11/21		02/11/21		2,022.67
										2,022.67
3488	64370	1	01409 3740	CINTAS CORPORATION #287 TWP. BLDG. - MAINT & REPAIRS WEEK END 1/27/21 CLEAN MATS	4074245080	02/11/21		02/11/21		50.23
	64370	2	01487 1910	UNIFORMS WEEK END 1/27/21 CLEAN UNIFORMS	4074245080	02/11/21		02/11/21		510.65
	64371	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS WEEK END 1/13/21 CLEAN MATS	4072939100	02/11/21		02/11/21		50.23
	64371	2	01487 1910	UNIFORMS WEEK END 1/13/21 CLEAN UNIFORMS	4072939100	02/11/21		02/11/21		510.65
	64372	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS WEEK END 1/20/21 CLEAN MATS	4073613739	02/11/21		02/11/21		50.23
	64372	2	01487 1910	UNIFORMS WEEK END 1/20/21 CLEAN UNIFORMS	4073613739	02/11/21		02/11/21		510.65
										1,682.64

Report Date 02/11/21

Expenditures Register  
GL-2102-77427

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2050	64373	1	01487 1550	COATESVILLE CLINIC LLC DRUG & ALCOHOL TESTING DRUG TESTING W.M. & L.S.	00164990-00	02/11/21		02/11/21		150.00
										150.00
497	64374	1	01430 2330	COLLIFLOWER INC. VEHICLE MAINT AND REPAIR BRASS NIPPLES	01350346	02/11/21		02/11/21		21.62
										21.62
296	64375	1	01401 3210	COMCAST 8499-10-109-0028306 COMMUNICATION EXPENSE 0028306 FEBRUARY 2021	012221	02/11/21		02/11/21		128.40
										128.40
317	64376	1	01436 2450	CONTRACTOR'S CHOICE STORMWATER MATERIALS & SUPPLIES ORANGE SAFETY FENCE	00256022	02/11/21		02/11/21		58.70
64377	1	01436 2450	STORMWATER MATERIALS & SUPPLIES SOCK NETTING - STORM SEWER LOCHWOOD CHASE	00255917	02/11/21		02/11/21			764.40
										823.10
4419	64378	1	01432 2500	CRUMP, BRIAN & MEGAN SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	020121	02/11/21		02/11/21		25.00
										25.00
3613	64379	1	01486 1560	DELAWARE VALLEY HEALTH TRUST HEALTH, ACCID. & LIFE FEBRUARY 2021 PREMIUM - MEDICAL/RX	19864	02/11/21		02/11/21		52,566.36
64379	2	01213 1000	DENTAL INSURANCE W/H FEBRUARY 2021 PREMIUM - DENTAL	19864	02/11/21		02/11/21			1,781.76
										54,348.12
4420	64381	1	01432 2500	DORAN, BARBARA SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	020121	02/11/21		02/11/21		25.00
										25.00





Report Date 02/11/21

Expenditures Register  
GL-2102-77427

PAGE 5

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
525				GARDEN STATE HWY. PRODUCT						
	64392	1	01433 2450	MATERIALS & SUPPLIES - SIGNS	PSIN017540	02/11/21		02/11/21		2,833.46
				VARIOUS SIGNS- "NEIGHBORHOOD WATCH PROTECTED AREA", "WATCH CHILDREN" , STREET NAME, STOP AND SPEED LIMIT						
	64393	1	01433 2450	MATERIALS & SUPPLIES - SIGNS	PSIN017537	02/11/21		02/11/21		72.00
				"YIELD TO PEDESTRIANS" SIGNS						
										2,905.46
2631				GRAPHIC IMPRESSIONS OF AMERICA INC.						
	64394	1	01401 2110	STATIONERY	21-1294	02/11/21		02/11/21		228.00
				BOS WINDOW & REGULAR ENVELOPES						
	64395	1	01401 2110	STATIONERY	21-1279	02/11/21		02/11/21		143.00
				BOS IVORY CLASSIC ENVELOPES						
										371.00
1849				HICKS BROTHERS LLC						
	64396	1	01436 2450	STORMWATER MATERIALS & SUPPLIES	53963	02/11/21		02/11/21		157.50
				21 BALES OF STRAW - LOCHWOOD						
										157.50
2717				HIGGINS & SONS INC. , CHARLES A.						
	64397	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG.	53396	02/11/21		02/11/21		97.50
				TRAF.LIGHT REPAIR - WC PIKE & ROSE HILL APTS.						
	64398	1	01433 2500	MAINT. REPAIRS.TRAFF.SIG.	53362	02/11/21		02/11/21		65.00
				TRAF.LIGHT REPAIR - EG ELEM.SCHOOL FLASHER						
										162.50
679				INTERCON TRUCK EQUIPMENT						
	64399	1	01430 2330	VEHICLE MAINT AND REPAIR	1083936-IN	02/11/21		02/11/21		3,526.26
				BLADE ASSEMBLIES & INSTACHAINS						
										3,526.26
2618				KAWECKI, MARK						
	64400	1	01432 2500	SNOW - MAINTENANCE & REPAIRS	020121	02/11/21		02/11/21		25.00
				REIMBURSEMENT RE: DAMAGED MAILBOX						
										25.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2442				KENT AUTOMOTIVE						
	64401	1	01437 2460	GENERAL EXPENSE - SHOP	9308153272	02/11/21		02/11/21		95.81
				HANDFLEX BAND SAW BLADE						
	64402	1	01430 2330	VEHICLE MAINT AND REPAIR	9308142505	02/11/21		02/11/21		204.52
				EASY-CUT BANDSAW BLADES						
	64403	1	01432 2500	SNOW - MAINTENANCE & REPAIRS	9308135758	02/11/21		02/11/21		236.05
				ANCHOR BOLTS						
										536.38
2303				KING, GIDEON						
	64404	1	01437 2460	GENERAL EXPENSE - SHOP	288777	02/11/21		02/11/21		73.96
				SPRAYERS & NOZZLES						
										73.96
3838				KNIGHT BROS. INC.						
	64405	1	01438 2460	TREE REMOVAL	15206	02/11/21		02/11/21		11,850.00
				MISC.TREE SERV.12/23-12/31/20 UPTON						
				CIRCLE						
										11,850.00
739				KNOX EQUIPMENT RENTALS INC.						
	64406	1	01454 3740	EQUIPMENT MAINT. & REPAIR	67085.1.3	02/11/21		02/11/21		179.85
				MINI-TRACK LOADER RENTAL TO REPLACE						
				FENCE 1/25/21						
										179.85
3990				LANGS LAWNCARE & TREECARE						
	64407	1	01454 3723	BALL FIELDS	11007-011421	02/11/21		02/11/21		1,112.28
				LAWN SERVICE - EARLY SPRING, LATE						
				SPRING, EARLY SUMMER & EARLY FALL						
	64408	1	01454 3722	SOCCER FIELDS	11109-011421	02/11/21		02/11/21		777.48
				LAWN SERVICE - EARLY SPRING, LATE						
				SPRING, EARLY SUMMER & EARLY FALL						
	64409	1	01409 3745	PW BUILDING - MAINT REPAIRS	11107-011421	02/11/21		02/11/21		502.20
				LAWN SERVICE - EARLY SPRING, LATE						
				SPRING, EARLY SUMMER & EARLY FALL						
	64410	1	01454 3724	TOT LOT	11108-011421	02/11/21		02/11/21		632.40
				LAWN SERVICE - EARLY SPRING, LATE						
				SPRING, EARLY SUMMER & EARLY FALL						
										3,024.36

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
4425	64411	1	01409 3740	LIBERTY ELEVATOR EXPERTS TWP. BLDG. - MAINT & REPAIRS ELEVATOR INSPECTION	92186	02/11/21		02/11/21		110.00
										110.00
4421	64412	1	01432 2500	LYTLE, STEVE SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	020421	02/11/21		02/11/21		25.00
										25.00
3272	64415	1	01432 2500	MAHER MD, DR. JOHN P. SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	020221	02/11/21		02/11/21		25.00
										25.00
4222	64416	1	01401 3000	MARKLEY, S GLENN GENERAL EXPENSE SERVE PAPERS TO DOMINIC BERNARDINO	2021-01	02/11/21		02/11/21		27.50
										27.50
3831	64417	1	01432 2500	MAURIELLO, AL SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	020221	02/11/21		02/11/21		25.00
										25.00
4422	64419	1	01432 2500	MOOTZ, JONATHAN SNOW - MAINTENANCE & REPAIRS REIMBURSEMENT RE: DAMAGED MAILBOX	020221	02/11/21		02/11/21		25.00
										25.00
1641	64420	1	01430 2330	NAPA AUTO PARTS VEHICLE MAINT AND REPAIR ULTIMATE BEAM ORIGINALS	009363	02/11/21		02/11/21		136.30
	64421	1	01430 2330	VEHICLE MAINT AND REPAIR AIR FILTER, OIL FILTER & OIL	009065	02/11/21		02/11/21		61.24
	64422	1	01430 2330	VEHICLE MAINT AND REPAIR ABSORBENT - FLOOR DRY	010187	02/11/21		02/11/21		114.90
										312.44

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2759				NEW HOLLAND GROUP						
	64423	1	01430 2330	VEHICLE MAINT AND REPAIR DAMPER AND END ASSEMBLY - #4	1531684	02/11/21		02/11/21		95.29
										95.29
1554				OFFICE DEPOT						
	64424	1	01401 2100	MATERIALS & SUPPLIES TONER & POP-UP NOTES	150279959001	02/11/21		02/11/21		439.79
	64425	1	01401 2100	MATERIALS & SUPPLIES CLASP ENVELOPES & FOLDERS	146173039001	02/11/21		02/11/21		63.56
	64426	1	01401 2100	MATERIALS & SUPPLIES REFUND ON TONER PURCHASE	149690263001	02/11/21		02/11/21		-90.01
	64427	1	01401 2100	MATERIALS & SUPPLIES TONER	149721407001	02/11/21		02/11/21		90.01
										503.35
2352				PECO - 99193-01400						
	64433	1	01434 3610	STREET LIGHTING 99193-01400 12/21/20-1/22/21	020221	02/11/21		02/11/21		700.30
	64433	2	01433 2470	UTILITIES - TRAFFIC LIGHTS 99193-01400 12/21/20-1/22/21	020221	02/11/21		02/11/21		600.54
										1,300.84
3153				PECO - 01360-05046						
	64428	1	01409 7505	BOOT & PAOLI LED SIGN 01360-05046 12/30-1/29/21 BOOT LED	020121	02/11/21		02/11/21		43.11
										43.11
1555				PECO - 45168-01609						
	64434	1	01409 3840	DISTRICT COURT EXPENSES 45168-01609 12/18-1/21/21 DC GAS	012221	02/11/21		02/11/21		1,903.01
	64434	2	01409 3605	PW BLDG - FUEL, LIGHT, SEWER & WATER 45168-01609 12/18-1/21/21 PW ELEC.	012221	02/11/21		02/11/21		393.81
										2,296.82
2592				PECO - 45951-30004						
	64430	1	01454 3600	UTILITIES 45951-30004 12/18-1/21/21 RESTROOMS	012221	02/11/21		02/11/21		576.68
										576.68

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2591				PECO - 59500-35010						
	64431	1	01454 3600	UTILITIES	122820	02/11/21		02/11/21		36.03
				59500-35010 11/20-12/23/20 PND PUMP						
	64432	1	01454 3600	UTILITIES	012721	02/11/21		02/11/21		36.41
				59500-35010 12/23-1/26/21 PND PUMP						
										72.44
4091				PECO 02280-03067						
	64429	1	01454 3717	MARYDELL POND REHAB	020221	02/11/21		02/11/21		56.78
				02280-03067 1/4-2/2/21 MARYDELL						
										56.78
1052				PENNONI ASSOCIATES INC.						
	64435	1	01408 3131	ENGINEER. & MISC.RECHARGES	1056694	02/11/21		02/11/21		1,175.75
				SERVICE THRU 12/27/20 MOSER/THORN.						
	64436	1	01408 3131	ENGINEER. & MISC.RECHARGES	1056693	02/11/21		02/11/21		308.50
				SERVICE THRU 12/27/20 O'KANE						
	64437	1	01408 3131	ENGINEER. & MISC.RECHARGES	1056692	02/11/21		02/11/21		507.00
				SERVICE THRU 12/27/20 KODY						
	64438	1	01408 3131	ENGINEER. & MISC.RECHARGES	1056691	02/11/21		02/11/21		1,711.50
				SERVICE THRU 12/27/20 JABIL						
										3,702.75
2920				PERSONNEL CONCEPTS						
	64439	1	01401 2100	MATERIALS & SUPPLIES	9345734144	02/11/21		02/11/21		22.16
				PA STATE & FED LABOR LAW POSTERS						
										22.16
2924				PIERSON, DOLORES						
	64440	1	01432 2500	SNOW - MAINTENANCE & REPAIRS	020321	02/11/21		02/11/21		25.00
				REIMBURSEMENT RE: DAMAGED MAILBOX						
										25.00
1087				PIPE XPRESS INC.						
	64442	1	01436 2450	STORMWATER MATERIALS & SUPPLIES	110230	02/11/21		02/11/21		362.28
				6 50LB PALES WET PLUG CEMENT						
										362.28
2039				PREMIUM FIRE & SECURITY LLC						
	64443	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS	10016	02/11/21		02/11/21		690.00
				ANNUAL FIRE ALARM INSPECT. & CLEAN						
				CCTV CAMERA LENSES						
	64444	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS	10124	02/11/21		02/11/21		210.00
				SERVICE CALL: REPAIR VOICE SYSTEM						





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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Receipt Dte	Check#	Amount
<b>03 CAPITAL RESERVE FUND</b>										
366				DELL MARKETING L.P.						
64380	1	03401	7400	CAPITAL REPLACEMENT - OFFICE EQUIP	10458650139	02/11/21		02/11/21		5,922.35
				5 PRECISION 3440 COMPUTERS						
										5,922.35



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>05 SEWER OPERATING</b>										
2918				ALS ENVIRONMENTAL						
	64342	1	05422 4500	R.C. STP-CONTRACTED SERV. LAB TESTING RCSTP 12/22/20-1/5/21	40-2455079	02/11/21		02/11/21		342.00
	64343	1	05422 4500	R.C. STP-CONTRACTED SERV. LAB TESTING RCSTP 1/12/21	40-2457962	02/11/21		02/11/21		165.00
	64344	1	05422 4500	R.C. STP-CONTRACTED SERV. LAB TESTING RCSTP 1/19/21 - 1/26/21	40-2458699	02/11/21		02/11/21		24.00
	64345	1	05422 4500	R.C. STP-CONTRACTED SERV. LAB TESTING RCSTP 1/5/21 - 1/12/21	40-2455825	02/11/21		02/11/21		177.00
	64346	1	05422 4500	R.C. STP-CONTRACTED SERV. LAB TESTING RCSTP 1/19/21	40-2459404	02/11/21		02/11/21		165.00
										873.00
1658				AQUA PA						
	64350	1	05420 3604	MILL VAL./BARKWAY UTILITIES 0363541 0357724 12/19/20-1/19/21 BK	012121 BK	02/11/21		02/11/21		18.60
	64351	1	05420 3602	C.C. COLLECTION -UTILITIES 0305003 0305003 12/28/20-1/25/21 WW	012721 WW	02/11/21		02/11/21		31.93
	64352	1	05422 3601	R.C. COLLEC.-UTILITIES 015339980305003 12/28/20-1/25/21 WW	012621 TWN	02/11/21		02/11/21		77.62
	64353	1	05420 3602	C.C. COLLECTION -UTILITIES 0309826 0309826 12/23/20-1/22/21 TH	012621 TH	02/11/21		02/11/21		45.66
										173.81
3832				BAILLIE FABRICATING & WELDING INC.						
	64359	1	05422 3701	R.C. COLLEC.-MAINT & REPR SHEAR 1/4" THICK DIAMOND PLATE	12399	02/11/21		02/11/21		150.00
										150.00
151				BLOSENSKI DISPOSAL CO, CHARLES						
	64361	1	05422 4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 1/11/21	185645	02/11/21		02/11/21		186.00
	64362	1	05422 4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 1/18/21	185689	02/11/21		02/11/21		186.00
	64363	1	05422 4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS WITH LINER 1/25/21	185810	02/11/21		02/11/21		186.00
										558.00
241				C.C. SOLID WASTE AUTHORITY						
	64366	2	05422 4502	R.C. SLUDGE-LAND CHESTER WEEK 1/18/21 - 1/22/21	59295	02/11/21		02/11/21		606.34
	64367	2	05422 4502	R.C. SLUDGE-LAND CHESTER WEEK 1/8/21 - 1/15/21	59219	02/11/21		02/11/21		619.12
	64368	2	05422 4502	R.C. SLUDGE-LAND CHESTER WEEK 1/23/21 - 1/29/21	59362	02/11/21		02/11/21		651.78



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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>06 REFUSE</b>										
2762	64341	1	06427 4500	AJB A.J. BLOSENSKI INC. CONTRACTED SERV. RESIDENTIAL PICK-UP - FEBRUARY 2021	12100167	02/11/21		02/11/21		57,910.03
										57,910.03
241	64366	1	06427 4502	C.C. SOLID WASTE AUTHORITY LANDFILL FEES WEEK 1/18/21 - 1/22/21	59295	02/11/21		02/11/21		4,809.45
	64367	1	06427 4502	LANDFILL FEES WEEK 1/8/21 - 1/15/21	59219	02/11/21		02/11/21		6,628.14
	64368	1	06427 4502	LANDFILL FEES WEEK 1/23/21 - 1/29/21	59362	02/11/21		02/11/21		4,876.23
										16,313.82
4081	64454	1	06427 4504	TOTAL RECYCLE INC. RECYCLING FEES JANUARY 2021 RECYCLING FEES	0000010509	02/11/21		02/11/21		1,956.86
										1,956.86

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
<b>08 BOND FUNDS (CAPITAL PROJECTS)</b>										
3551				MCMARON ASSOCIATES INC.						
	64418	1	08459	6006 SEGMENTS F&G REIMBURSEMENTS	175336	02/11/21		02/11/21		3,807.50
				PROF.SERVICE 11/28-12/31/20 F&G						
										3,807.50
										237,672.29
0 Printed, totaling										237,672.29

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	136,671.83	GENERAL FUND
03	03	5,922.35	CAPITAL RESERVE FUND
05	05	15,089.90	SEWER OPERATING
06	06	76,180.71	REFUSE
08	08	3,807.50	BOND FUNDS (CAPITAL PROJECTS)
		237,672.29	

PERIOD SUMMARY

Period	Amount
2102	237,672.29
	237,672.29

Legend:

- Expenditures Register Spooling to Windows Printers
- Print those ready to pay
- Sorting by vendor
- Printing for GL Period 2102
- Doing a page break
- Creating a CSV File
- Archiving to Expenditures Register-2102.txt
- MARP05 run by BARBARA 4 : 12 PM
- MARP05 run by BARBARA 4 : 12 PM

**BOARD OF SUPERVISORS**

EAST GOSHEN TOWNSHIP

CHESTER COUNTY

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

February 3, 2021

To: Board of Supervisors

From: Mark Miller

Re: Milling Machine Bid Results

We opened bids on February 1, 2021 at 10:00 a.m. for the Milling Machine Rental. We sent out multiple bid packages. We only received one proposal. The results are as follows:

<u>Company</u>	<u>Machine</u>	<u>Weekly Cost</u>	<u>10 Day Cost</u>
CC&T Inc. /	Wirtgen W120 4" Mill	\$7,500	\$15,000.00
Groff Tractor	Roadtec RX600e 7' Mill	\$10,000	\$20,000.00

**Recommendation:**

We recommend that the Board accept the bid from CC&T/Groff Tractor in the total amount of \$35,000.00 for (two weeks)for two machines or \$17,500.00 for (one week) for two machines.

# Memorandum

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East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

Voice: 610-692-7171  
Fax: 610-692-8950  
E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

---

Date: February 4, 2021  
To: Board of Supervisors  
From: Mark Gordon, Township Zoning Officer *mlg*  
Re: Dimensional Variance Request, 198 Oneida Ln., Malvern

Dear Board Members,

The Zoning Variance request before you is for dimensional relief from the accessory use provisions of the zoning ordinance.

The property has an area of approximately 1.18 acres, and is located in the R-2 Single Family Zoning District (1 acre minimum lot size).

The property owners are requesting zoning relief to construct a 15 feet tall 182 square foot Shed on their property. They need relief for two reasons:

1. The property has one existing shed on the property today; therefore the proposed shed can only be a maximum of 120 square feet in area.
  - a. **Size Relief needed: 62 square feet**
2. The shed is proposed to be 15 feet tall. The height limitation is 12 feet for storage sheds.
  - a. **Height Relief needed: 3 feet**

## **STAFF RECOMMENDATION:**

The zoning relief that is needed for this project is minor, the applicant has support from the adjoining property owners, and the Planning Commission. Staff has no objection to the Board supporting this minor dimensional relief.

## **DRAFT MOTION:**

Mr. Chairman, I move that the Board of Supervisors support this dimensional variance request to permit the proposed 182 square foot storage with a height of 15 feet maximum as depicted in the application and plans, for the following reasons:

1. The dimensional variance relief sought by the applicant will have no adverse effect on the essential character of the neighborhood.
2. The relief sought is the minimal relief needed to construct the new storage shed so that it will match the architectural style of the existing dwelling.

EAST GOSHEN TOWNSHIP  
PLANNING COMMISSION

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

February 4, 2018

East Goshen Township  
Board of Supervisors  
1580 Paoli Pike  
West Chester, Pa. 19380

Re: 198 Oneida Ln. / Dimensional Variance Request

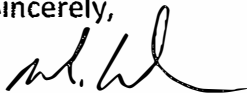
Dear Board Members:

At their meeting on February 3, 2021 the Planning Commission voted unanimously in favor of the following motion:

*Mr. Chairman, I move that the Planning Commission support the dimensional variance request to permit the proposed 182 square foot storage with a height of 15 feet maximum as depicted in the application, for the following reasons:*

- 1. The dimensional variance relief sought by the applicant will have no adverse effect on the essential character of the neighborhood.*
- 2. The relief sought is the minimal relief needed to construct the new storage shed so that it will match the architectural style of the existing dwelling.*

Sincerely,



Mark A. Gordon  
Township Zoning Officer

**EAST GOSHEN TOWNSHIP  
ZONING HEARING BOARD APPLICATION**

1580 PAOLI PIKE WEST CHESTER, PA 19380-6199  
PHONE (610)-692-7171 FAX (610)-692-8950

Name of Applicant: CARL AND BETH HOLDEN  
Applicant Address: 198 ONEIDA LANE  
MALVERN, PA 19355  
Telephone Number: 610.407.4151 Fax Number: \_\_\_\_\_  
Email Address: cnbholden@gmail.com  
Property Address: 198 ONEIDA LANE  
MALVERN, PA 19355  
Tax Parcel Number: 5302 004602 A0 Zoning District: R-2 Acreage: 1.178 ACRES  
53-2-46.2A

**Purpose of Application (check one)**

- Variance (Type:  Use Variance  Dimensional Variance)  
 Special Exception  
 Appeal determination of the Zoning Officer  
 Other \_\_\_\_\_

**Sections of Zoning Ordinance in which relief is sought:**

SECTION 240-32 ACCESSORY USES P. STORAGE SHEDS AND ACCESSORY BUILDINGS (1) STORAGE SHED (b) RELATED TO SIZE AND HEIGHT

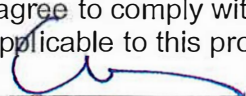
**Description of the Zoning Relief requested and the future use of the property:**

RELIEF TO ALLOW TWO ACCESSORY STRUCTURES. ONE IS A 55 S.F. EXISTING WOOD SHED. THE SECOND IS A PROPOSED 160 S.F. ENCLOSED STORAGE SHED. WE ARE ALSO REQUESTING A MAXIMUM HEIGHT OF 15' ON THE 160 S.F. STORAGE SHED.

**Description of the Hardship:**

WE ARE REQUESTING A VARIANCE TO A SECOND 160 S.F. STORAGE SHED WITH A 12/12 ROOF PITCH. THE 160 S.F. STORAGE SHED ALONG WITH THE 55 S.F. WOOD SHED TOTAL 215 S.F. WHICH IS LESS THAN A 240 S.F. SINGLE 240 S.F. ACCESSORY STRUCTURE. THE 12/12 ROOF PITCH MATCHES THE AESTHETICS OF THE EXISTING HOUSE AND GARAGE. WE HOPE THIS CAN BE CONSIDERED A DE MINIMIS VARIANCE.

We hereby acknowledge that we have read this application and state that the above is correct and agree to comply with all provisions of the East Goshen Township Zoning Ordinance applicable to this project and property.

  
Signature of Applicant

JANUARY 21, 2021  
Date

**\*Please review the formal application and review procedures on page three.**



Ben and Shannon Manning  
200 Oneida Lane  
Malvern, Pennsylvania 19355

January 21, 2021

East Goshen Township  
1580 Paoli Pike  
West Chester, Pennsylvania 19380

Re: 198 Oneida Lane, Malvern, Pennsylvania  
Request for Variance

To Whom it May Concern:

We are the next-door neighbors of Carl and Beth Holden who reside at 198 Oneida Lane.

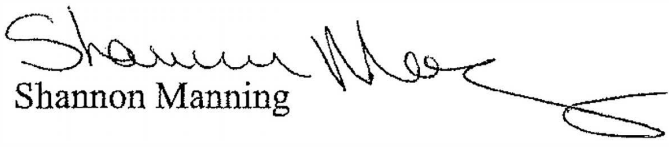
We have reviewed the drawings for the proposed accessory structure they intend to construct on their property.

We have no concerns with their request to construct the 160 square foot accessory structure with the maximum allowable building height increased from 12'-0" to 15'-0".

We fully support the project.

Sincerely,

 1-21-21  
Ben Manning

 1-21-21  
Shannon Manning

**Ted and Barbara Wray  
201 Oneida Lane  
Malvern, Pennsylvania 19355**

January 20, 2021

East Goshen Township  
1580 Paoli Pike  
West Chester, Pennsylvania 19380

Re: 198 Oneida Lane, Malvern, Pennsylvania  
Request for Variance

To Whom it May Concern:

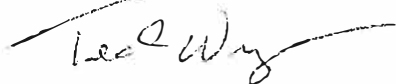
We are immediate neighbors of Carl and Beth Holden who reside at 198 Oneida Lane.

We have reviewed the drawings for the proposed accessory structure they intend to construct on their property.

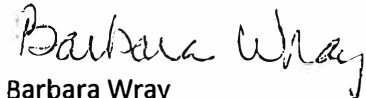
We have no concerns with their request to construct the 160 square foot accessory structure with the maximum allowable building height increased from 12'-0" to 15'-0".

We fully support the project.

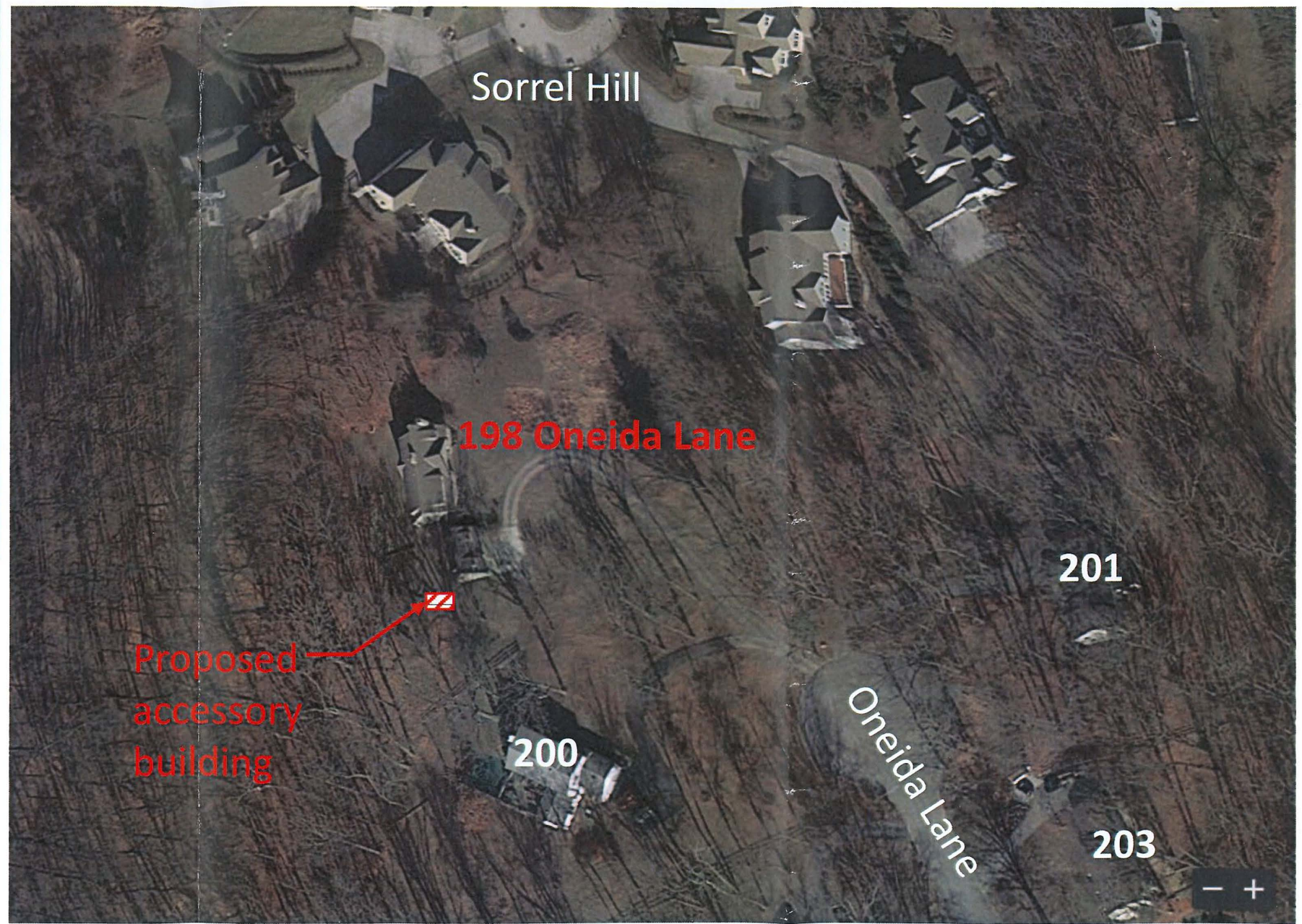
Sincerely,

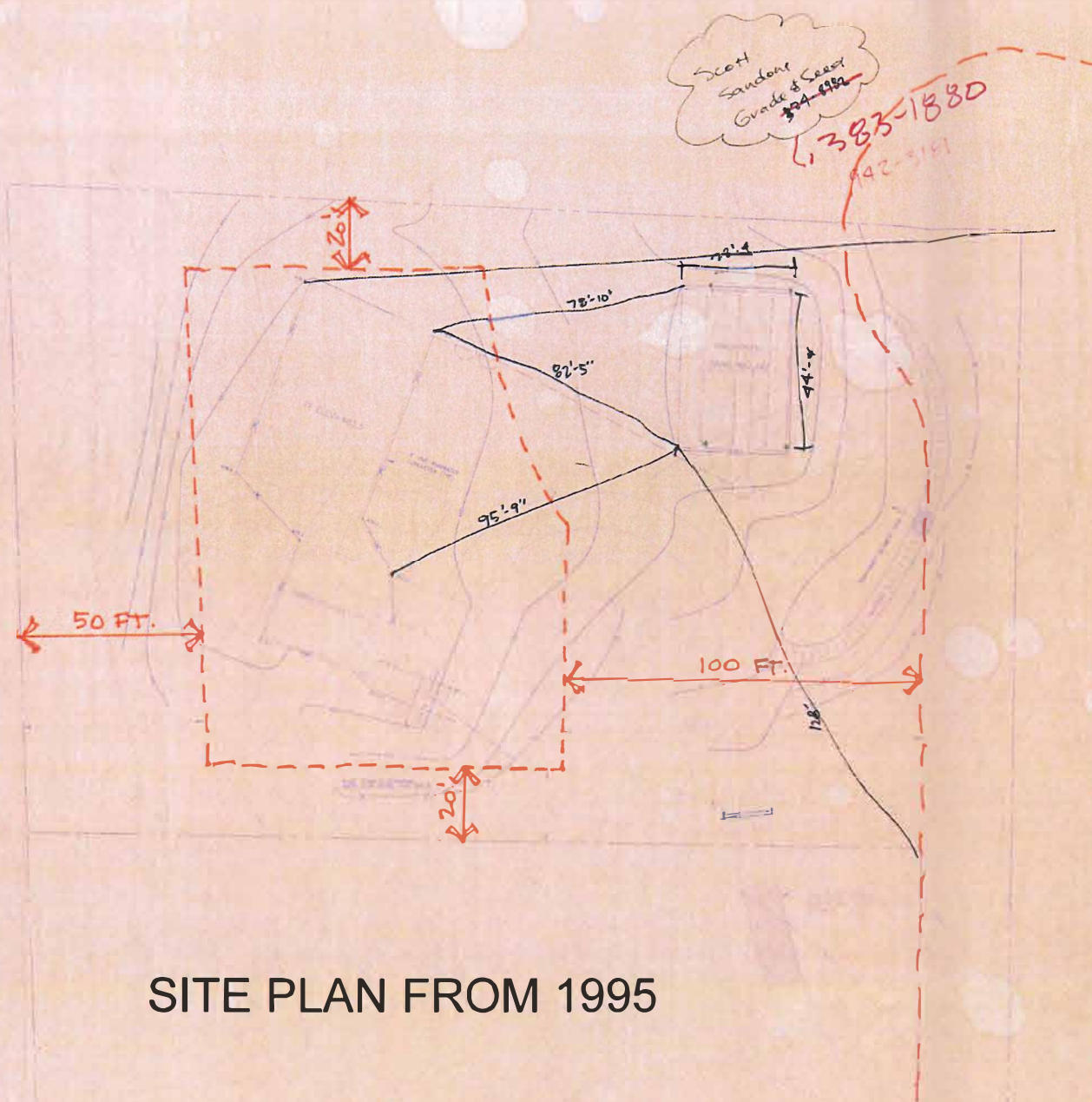


Ted Wray



Barbara Wray





Scott Sandone & Seest  
324-8982  
1,383-1880

$$22^2 + 44^2 = C^2$$

$$484 + 1936 = 2420$$

$$\sqrt{2420} = 49.2$$

SITE PLAN FROM 1995

*[Faded text, likely project description or site notes]*

PROPERTY LOCATION

Item	Value	Unit	Notes
Lot Area	10,000	Sq. Ft.	
Front Setback	50	Feet	
Side Setback	100	Feet	
Back Setback	20	Feet	

CONSTRUCTION NOTES

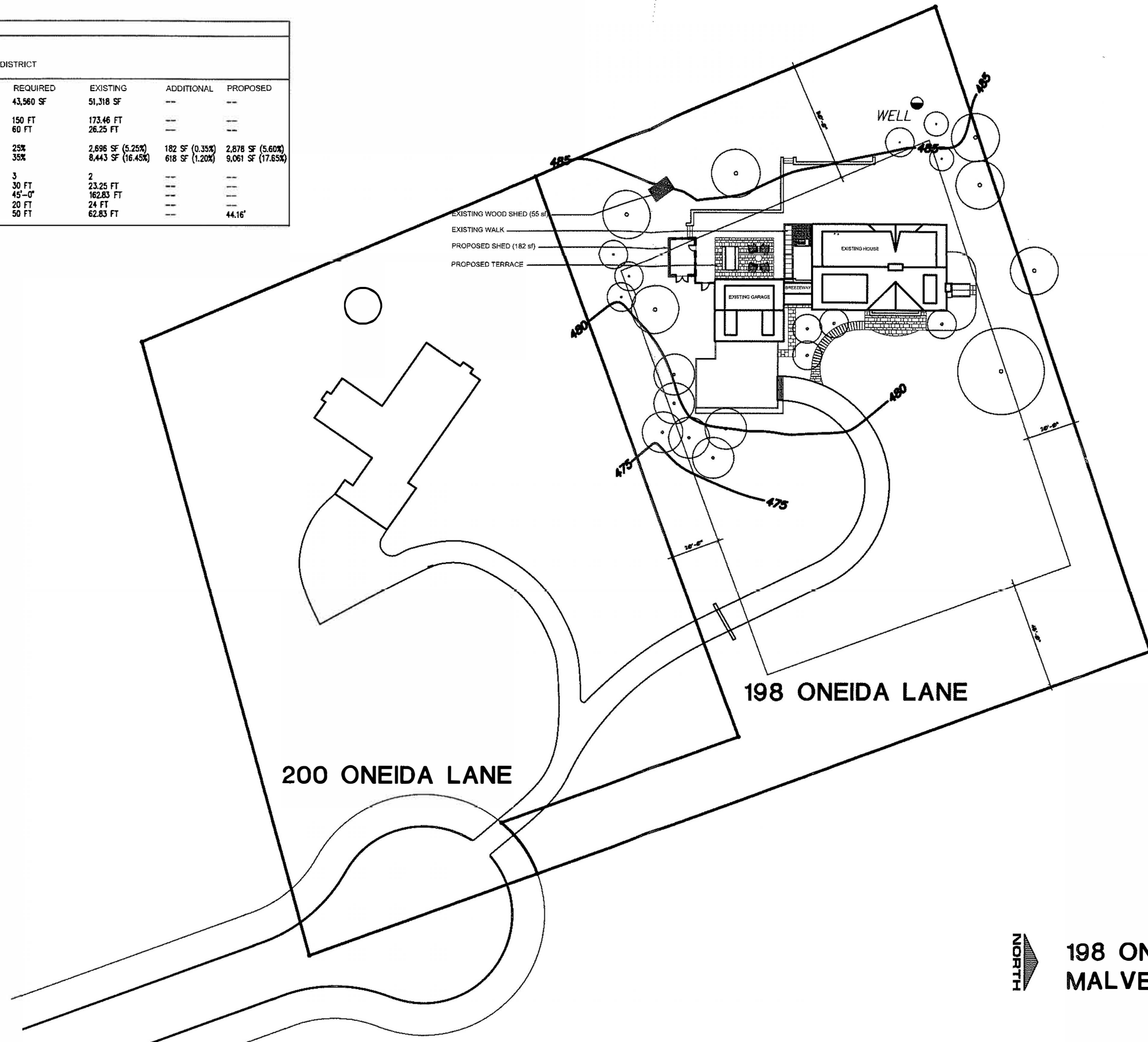
- 1. All construction shall be in accordance with the approved plans.
- 2. The contractor shall be responsible for obtaining all necessary permits.
- 3. The contractor shall maintain access to all adjacent properties.
- 4. The contractor shall be responsible for the removal and disposal of all debris.
- 5. The contractor shall be responsible for the protection of all existing utilities.
- 6. The contractor shall be responsible for the installation of all required signage.
- 7. The contractor shall be responsible for the completion of all required inspections.
- 8. The contractor shall be responsible for the maintenance of all required records.

THE HARDEN PROPERTY

**ZONING INFORMATION:**

198 ONEIDA LANE  
 EAST GOSHEN TOWNSHIP  
 "R-2" LOW DENSITY RESIDENTIAL DISTRICT

REQUIREMENTS	REQUIRED	EXISTING	ADDITIONAL	PROPOSED
MINIMUM LOT AREA	43,560 SF	51,318 SF	---	---
MINIMUM LOT WIDTH				
AT BUILDING SETBACK LINE	150 FT	173.46 FT	---	---
AT STREET LINE	60 FT	26.25 FT	---	---
MAXIMUM LOT COVERAGE				
BY BUILDINGS	25%	2,696 SF (5.25%)	182 SF (0.35%)	2,878 SF (5.60%)
BY TOTAL IMPERVIOUS COVERAGE	35%	8,443 SF (16.45%)	618 SF (1.20%)	9,061 SF (17.65%)
MAXIMUM BUILDING HEIGHT				
STORIES	3	2	---	---
FEET	30 FT	23.25 FT	---	---
MINIMUM FRONT YARD	45'-0"	162.83 FT	---	---
MINIMUM SIDE YARD	20 FT	24 FT	---	---
MINIMUM REAR YARD	50 FT	62.83 FT	---	44.16'



**198 ONEIDA LANE  
 MALVERN, PENNSYLVANIA**



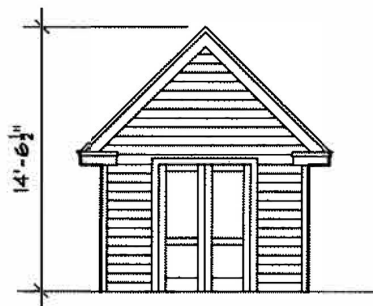
**EAST ELEVATION**



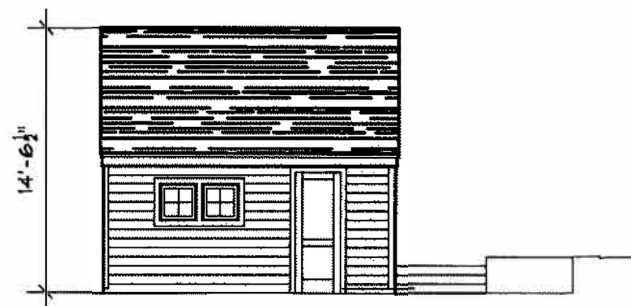
**WEST ELEVATION**



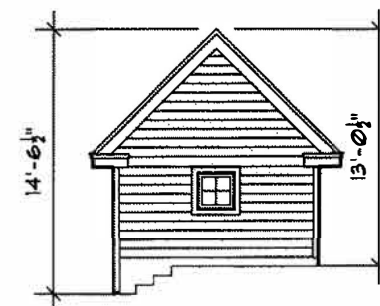
**SOUTH ELEVATION**



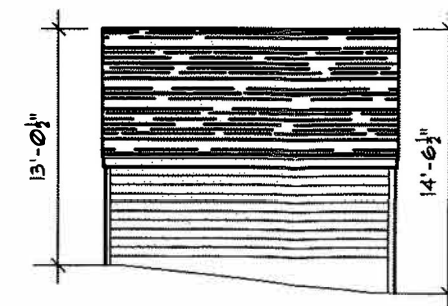
**EAST**



**NORTH**



**WEST**



**SOUTH**

**ACCESSORY STRUCTURE ELEVATIONS**



**VIEW FROM ONEIDA LANE**



**VIEW FROM 200 ONEIDA LANE**



**VIEW OF PROJECT AREA**



**VIEW FROM ROSSMORE**



# Memorandum

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East Goshen Township  
1580 Paoli Pike  
West Chester, PA 19380

Voice: 610-692-7171  
Fax: 610-692-8950  
E-mail: [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org)

---

Date: 2/8/2021  
To: Board of Supervisors  
From: Mark Gordon, Township Zoning Officer *mlb*  
Re: SWM O&M Agreement

---

Dear Board Members:

The Code Department has received the following Stormwater Management Operation and Maintenance agreement for authorization by the Board of Supervisors:

1. 632 Thorncroft Dr.

**Staff Recommendation:**

Staff has reviewed this project and the SWM O&M Agreement. Staff recommends that the Board authorize the Chairman to sign the SWM agreement.

**Draft Motion:**

Mr. Chairman, I move that the Board authorize the Chairman to sign the storm water management, operation and maintenance agreement for:

1. 632 Thorncroft Dr.

# **Memo**

## **East Goshen Township**

Date: February 11, 2021  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: Sewer Billing

As the Board is aware the Township bills the homes on public sewer based on their average water consumption for the fourth quarter of the previous year and the first quarter of the current year.

The sewer bills are mailed on or before the 15<sup>th</sup> day of January, April, July and October, and the homeowner has 45 days to pay the bill.

Historically, the Board sets the new rates at the first meeting in April, which this year will occur on April 6<sup>th</sup> and the new rates are effective with the second quarter bill which must be mailed by April 15<sup>th</sup>.

However, we may not receive the consumption data from Aqua for the first quarter until April 2<sup>nd</sup> or possibly April 5<sup>th</sup> which does not give us much time to check the consumption data against what was used in the previous billing cycle.

I would suggest that the Board defer setting the rates until the first meeting in May, and have them take effect with the third quarter billing.

This would reduce our revenue for 2021 by about \$34,000. However, the fund balance is more than adequate to cover this shortfall, and in 2022 the revenues would match the expenditures.

We would need to amend the sewer ordinance to make this change effective.

Suggested motion – I move that we schedule a public hearing for an ordinance to make the new sewer rates effective to with the July (3<sup>rd</sup> Quarter) billing cycle,

**EAST GOSHEN TOWNSHIP  
CHESTER COUNTY, PENNSYLVANIA**

**RESOLUTION 2021-191**

**A RESOLUTION AUTHORIZING DISPOSAL OF EAST  
GOSHEN TOWNSHIP RECORDS**

**WHEREAS**, the general guidelines issued for the Pennsylvania Local Government Records Committee by the Pennsylvania Historical and Museum Commission, Bureau of the Pennsylvania State Archives (“the State Guidelines”) require that most Township records be retained for a minimum of seven years;

**WHEREAS**, certain documents must be retained for more than seven years, including personnel files (105 years from employee’s date of birth); minute books (permanently); loan and bond documents (7 years after the loan or bond is paid off); and planning, zoning and building documents (generally permanently);

**WHEREAS**, the East Goshen Township (“the Township”) record retention policy is consistent with the State Guidelines;

**BE IT RESOLVED THAT** this year, the Township will dispose of (shred) records that can be disposed pursuant to the State Guidelines on Wednesday, March 24, 2021.

**RESOLVED AND ADOPTED**, this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

ATTEST:

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Memo

## East Goshen Township

Date: February 5, 2021  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: Resolution 2021-58  
PennDOT Mowing Agreement

Attached is the mowing agreement with PennDOT for West Chester Pike.

Under the agreement we are required to mow the median four times in 2021, for which we will receive \$442.86

**Suggested Motion:** I move that we adopt Resolution 2021-58 that authorizes the Chair to execute the mowing agreement with PennDOT.

**EAST GOSHEN TOWNSHIP**  
**CHESTER COUNTY**

**RESOLUTION 2021-58**

**BE IT RESOLVED**, by authority of the Board of Supervisors of East Goshen Township, Chester County, and it is hereby resolved by authority of the same, that the Chairman of the Board of Supervisors and Township Secretary of said East Goshen Township be authorized and directed to sign the attached Municipal Mowing Agreement No. 3900039540 on its behalf.

**ATTEST:**

**East Goshen Township**

\_\_\_\_\_  
Louis F. Smith, Jr. Township Secretary

By: \_\_\_\_\_  
David Shuey, Chairman

I, Louis F. Smith Jr., Township Secretary, of the East Goshen Township Board of Supervisors, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the East Goshen Township Board of Supervisors, held the 16<sup>th</sup> day of February 2021.

**DATE:** \_\_\_\_\_

\_\_\_\_\_  
Township Secretary

NOTE: Signature on the Department signature page of this Agreement must conform to the signature on this Resolution.

**COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF TRANSPORTATION**

**MAINTENANCE SERVICES**

**AGREEMENT NO 3900039540**

**FID #: 23-6005479**

**SAP VENDOR # 139277**

**THIS AGREEMENT**, fully executed and approved this \_\_\_\_\_ day of \_\_\_\_\_, by and between the COMMONWEALTH of Pennsylvania, acting through the Department of Transportation ("COMMONWEALTH"),

**AND**

East Goshen Township, Chester County, acting through its authorized officials ("MUNICIPALITY").

**WITNESSETH:**

**WHEREAS**, certain public highways, including bridges with their approaches, located in the MUNICIPALITY have been adopted and taken over as part of the State Highway System, to be constructed, improved and maintained by the COMMONWEALTH, upon the terms and conditions and subject to the limitations contained in the Act of May 29, 1945, P.L. 1108; the Act of June 1, 1945, P.L. 1242; and the Act of September 18, 1961, P.L. 1389, all as supplemented and amended; and,

**WHEREAS**, the COMMONWEALTH and the MUNICIPALITY are both public procurement units under Chapter 19 of the Commonwealth Procurement Code, 62 Pa. C.S. § 1901 et seq., and are authorized to enter into agreements related to the cooperative use of supplies or services pursuant to Section 1904 of the Procurement Code, 62 Pa. C.S. § 1904, under which the latter shall perform minor routine maintenance work on the roadway and shoulders of any State Highway, or portion thereof; and,

**WHEREAS**, the COMMONWEALTH desires to obtain the assistance of the MUNICIPALITY to carry out minor routine maintenance on the State Highways listed on Exhibit "A", which is attached to and made a part of this Agreement; and,

**WHEREAS**, the MUNICIPALITY has the equipment, materials, and personnel available and ready to perform all the items of repair and maintenance within the MUNICIPALITY listed on Exhibit "B", which is attached to and made part of this Agreement, in a prompt and efficient manner and has signified its willingness to furnish these repair and maintenance functions, subject to payment by the COMMONWEALTH as set forth in the List of Prices in Exhibit "B".

**NOW, THEREFORE**, the parties hereto, for and in consideration of the foregoing premises and of the mutual promises set forth below, with the intention of being legally bound, agree as follows:

1. The MUNICIPALITY shall, in a good and workmanlike manner, perform the minor routine maintenance items at the amounts set forth in the List of Prices, all as set forth in Exhibit "B", on the State Highways located within the boundaries of the MUNICIPALITY, as listed on Exhibit "A". The MUNICIPALITY shall use equipment owned or leased by it and its own materials and personnel to perform the work. All work shall be completed in accordance with all applicable Department of Transportation Specifications ("Publication 408"), and with the policies and procedures set forth in the Highway Maintenance Foreman Manual ("Publication 113"), which are incorporated by reference into this Agreement as if physically attached.
2. The COMMONWEALTH shall pay the MUNICIPALITY for all authorized work performed on the items contracted for in Exhibit "B" as follows:
  - (a) Lump sum items shall be paid on a quarterly basis.
  - (b) Items performed on a unit price basis shall be paid in accordance with Paragraph 11 below.
  - (c) The starting date of this Agreement shall be either the date on which the Agreement has been fully executed and approved by the COMMONWEALTH, or another date agreed to by both the MUNICIPALITY and the COMMONWEALTH, whichever is later. Further, the MUNICIPALITY shall not be permitted to start any work until notified by the COMMONWEALTH that the Agreement has been fully executed and approved.

3. The MUNICIPALITY undertakes these responsibilities as an independent contractor, and its employees and/or lessors and/or contractors are not to be considered employees of the COMMONWEALTH for any purposes. The COMMONWEALTH shall not be liable, nor shall it indemnify, defend, or save harmless the MUNICIPALITY for the negligent acts of the MUNICIPALITY'S employees and/or lessors and/or contractors during the performance of, or resulting from the performance under, this Agreement.
4. This Agreement shall be effective for the period commencing upon written notice by the COMMONWEALTH to the MUNICIPALITY and terminating on December 31, 2021, unless sooner terminated for cause upon thirty (30) days' written notice by either party to the other. Upon termination for cause, all obligations, except liability for claims arising from the MUNICIPALITY'S performance and damages incurred by the COMMONWEALTH, shall cease. In the event of termination, the MUNICIPALITY shall be paid for the work performed to the date of termination, to the extent such work has been performed in accordance with the requirements of this Agreement.
5. Work performed by the MUNICIPALITY under this Agreement shall be subject to inspection by the Secretary of Transportation, the District Engineer, and/or their duly authorized representatives within sixty (60) days of completion of the work. If, upon inspection, certain work is found not to be in conformance with the specifications, policies and procedures of the COMMONWEALTH, or is not performed in a good and workmanlike manner, the work shall be corrected or re-performed, as necessary, by the MUNICIPALITY, at no cost to the COMMONWEALTH. The COMMONWEALTH shall not be obligated to conduct an inspection program. Spot inspection or inspection of a particular project will be conducted at the discretion of the COMMONWEALTH.
6. The Pennsylvania Right-to-Know Law, 65 P.S. §§ 67.101—3104, applies to this Agreement. Therefore, this Agreement is subject to, and the MUNICIPALITY shall comply with, the clause entitled Contract Provisions – Right to Know Law 8-K-1532, attached as Exhibit “C” and made a part of this Agreement. As used in this exhibit, the term “Contractor” refers to the MUNICIPALITY.
7. The MUNICIPALITY shall comply with the following clauses or provisions attached as Exhibit “D” and incorporated herein by reference: The most current versions of the Commonwealth Nondiscrimination / Sexual Harassment Clause, the Contractor Integrity Provisions the Provisions Concerning the Americans with Disabilities Act, the Contractor Responsibility Provisions, and the Enhanced Minimum Wage Provisions.
8. The MUNICIPALITY agrees that the COMMONWEALTH may set off the amount of any state tax liability or other obligation of the MUNICIPALITY or its subsidiaries to the COMMONWEALTH against any payments due the MUNICIPALITY under any contract with the COMMONWEALTH.
9.
  - (a) Within ten (10) days after the effective date of this Agreement and every ninety (90) days thereafter, the MUNICIPALITY shall submit a proposed work program to the COMMONWEALTH, addressed to the Department of Transportation's local County Maintenance Manager. The MUNICIPALITY may proceed to work five (5) working days after submitting its proposed work program to the COMMONWEALTH, unless notified to the contrary.
  - (b) The MUNICIPALITY may, at any time during the progress of a quarterly work program, submit, for the COMMONWEALTH'S approval, a supplemental or amended work program and may proceed to work five (5) working days after submitting such amended work program, unless notified to the contrary.
  - (c) If an emergency situation arises, the Department of Transportation's local County Maintenance Manager, who shall be responsible for declaring such an emergency situation, may give verbal authorization to perform necessary additional work. The MUNICIPALITY shall promptly confirm any emergency authorization in writing. Any emergency work authorized pursuant to this paragraph shall be limited to the categories of work for which the MUNICIPALITY has assumed responsibility under this Agreement.
10. The MUNICIPALITY shall be responsible for maintenance and protection of traffic at all times during the performance of its responsibilities under this Agreement. This shall be performed in accordance with the Department of Transportation's Publication 213, entitled Work Zone Traffic Control, current edition, which the COMMONWEALTH shall make available to the MUNICIPALITY upon request.
11. The MUNICIPALITY may submit invoices at various intervals, but in no event shall invoices be submitted more frequently than on a monthly basis. Invoices shall be accompanied by a written statement certifying that the work listed in the invoice

was performed properly, specifically in accordance with the specifications, policies and procedures set forth in this Agreement.

12. Because the COMMONWEALTH will be making payments under this Agreement through the Automated Clearing House ("ACH") Network, the MUNICIPALITY shall comply with the following provisions governing payments through ACH:
  - (a) The COMMONWEALTH will make payments to the MUNICIPALITY through ACH. Within 10 days of the execution of this Agreement, the MUNICIPALITY must submit or must have already submitted its ACH information on a ACH enrollment form (obtained at [www.vendorregistration.state.pa.us/cvmu/paper/Forms/ACH-EFTenrollmentform.pdf](http://www.vendorregistration.state.pa.us/cvmu/paper/Forms/ACH-EFTenrollmentform.pdf)) and electronic addenda information, if desired to the Commonwealth's Payable Service Center, Vendor Data Management Unit at 717-214-0140 (FAX) or by mail to the Office of Comptroller Operations, Bureau of Payable Services, Payable Service Center, Vendor Data Management Unit, 555 Walnut Street – 9<sup>th</sup> Floor, Harrisburg, PA 17101.
  - (b) The MUNICIPALITY must submit a unique invoice number with each invoice submitted. The unique invoice number will be listed on the Commonwealth of Pennsylvania's ACH remittance advice to enable the MUNICIPALITY to properly apply the state agency's payment to the respective invoice or program.
  - (c) It is the responsibility of the MUNICIPALITY to ensure that the ACH information contained in the Commonwealth's Central Vendor Master File is accurate and complete. Failure to maintain accurate and complete information may result in delays in payments.
13. It is understood between the parties that the maximum amount payable under this Agreement by the COMMONWEALTH to the MUNICIPALITY shall not exceed the sum of \$442.86 dollars, without a written supplemental agreement signed by both parties.
14. The COMMONWEALTH has implemented a Strategic Environmental Management Program (SEMP) which complies with the ISO 14001:2004 standard. As part of SEMP, the COMMONWEALTH has established a Green Plan Policy that can be found at [www.dot.state.pa.us](http://www.dot.state.pa.us) and is also posted at the COMMONWEALTH's District and County Offices. The Green Plan Policy is designed to protect the environment, conserve resources and comply with environmental laws and regulations. The MUNICIPALITY shall ensure that its personnel (including the personnel of any of its subcontractors) are aware of the COMMONWEALTH's commitment to protecting the environment, are properly trained about the environmental impacts of their work and are competent (through appropriate work experience, job training or classroom education) to perform the work that they do.



IN WITNESS WHEREOF, the parties have executed this Agreement.

ATTEST

MUNICIPALITY

\_\_\_\_\_  
Title: \_\_\_\_\_ DATE \_\_\_\_\_ BY \_\_\_\_\_  
Title: \_\_\_\_\_ DATE \_\_\_\_\_

*If a Corporation, the president or Vice-president must sign and the Secretary, Treasurer, Assistant Secretary or Assistant Treasurer must attest; if a sole proprietorship, only the owner must sign; if a partnership, only one partner need sign; if a limited partnership, only the general partner must sign. If a municipality, Authority or other entity, please attach a resolution.*

**DO NOT WRITE BELOW THIS LINE – FOR COMMONWEALTH USE ONLY**

COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF TRANSPORTATION

BY \_\_\_\_\_  
District Executive \_\_\_\_\_ Date \_\_\_\_\_

APPROVED AS TO LEGALITY  
AND FORM

\_\_\_\_\_  
for Chief Counsel \_\_\_\_\_ Date \_\_\_\_\_

Certified Funds Available Under  
SAP DOCUMENT NO. 3900039540  
SAP FUND 1058200714  
SAP COST CENTER 7840630000  
GL. ACCOUNT 6344450  
AMOUNT \$442.86

BY \_\_\_\_\_  
for Comptroller Operations \_\_\_\_\_ Date \_\_\_\_\_

Contract No. 3900039540 is split 0%, expenditure amount of \$0.00 for federal funds and 100%, expenditure amount of \$442.86 for state funds. The related federal assistance program name and number is N/A; N/A. The state assistance program name and SAP Fund is Roadside Services;714.

Preapproved Form: OGC No. 18-FA-5.0  
Appv'd OAG 5/1/2013  
006

**RESOLUTION**

**BE IT RESOLVED**, by authority of the \_\_\_\_\_  
(Name of governing body)  
of the \_\_\_\_\_, \_\_\_\_\_ County, and it  
(Name of Municipality)  
is hereby resolved by authority of the same, that the \_\_\_\_\_ of  
(designate official title)  
said Municipality be authorized and directed to sign the attached Agreement on its behalf.

**ATTEST:**

\_\_\_\_\_  
(Signature and designation of official title)  
\_\_\_\_\_  
(Name of Municipality)  
By: \_\_\_\_\_  
(Signature and designation of official title)

I, \_\_\_\_\_,  
(Name) \_\_\_\_\_  
(Official title)  
of the \_\_\_\_\_,  
(Name of governing body and Municipality)  
do hereby certify that the foregoing

is a true and correct copy of the Resolution adopted at a regular meeting of the  
\_\_\_\_\_, held the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(Name of governing body)

**DATE:** \_\_\_\_\_  
\_\_\_\_\_  
(Signature and designation of official title)

**NOTE:** Signature on the Department signature page of this Agreement must conform to the signature on this Resolution.

## EXHIBIT C

### Contract Provisions – Right to Know Law 8-K-1532

- a. The Pennsylvania Right-to-Know Law, 65 P.S. §§ 67.101-3104, (“RTKL”) applies to this Contract. For the purpose of these provisions, the term “the Commonwealth” shall refer to the contracting Commonwealth agency.
- b. If the Commonwealth needs the Contractor’s assistance in any matter arising out of the RTKL related to this Contract, it shall notify the Contractor using the legal contact information provided in this Contract. The Contractor, at any time, may designate a different contact for such purpose upon reasonable prior written notice to the Commonwealth.
- c. Upon written notification from the Commonwealth that it requires the Contractor’s assistance in responding to a request under the RTKL for information related to this Contract that may be in the Contractor’s possession, constituting, or alleged to constitute, a public record in accordance with the RTKL (“Requested Information”), the Contractor shall:
1. Provide the Commonwealth, within ten (10) calendar days after receipt of written notification, access to, and copies of, any document or information in the Contractor’s possession arising out of this Contract that the Commonwealth reasonably believes is Requested Information and may be a public record under the RTKL; and
  2. Provide such other assistance as the Commonwealth may reasonably request, in order to comply with the RTKL with respect to this Contract.
- d. If the Contractor considers the Requested Information to include a request for a Trade Secret or Confidential Proprietary Information, as those terms are defined by the RTKL, or other information that the Contractor considers exempt from production under the RTKL, the Contractor must notify the Commonwealth and provide, within seven (7) calendar days of receiving the written notification, a written statement signed by a representative of the Contractor explaining why the requested material is exempt from public disclosure under the RTKL.
- e. The Commonwealth will rely upon the written statement from the Contractor in denying a RTKL request for the Requested Information unless the Commonwealth determines that the Requested Information is clearly not protected from disclosure under the RTKL. Should the Commonwealth determine that the Requested Information is clearly not exempt from disclosure, the Contractor shall provide the Requested Information within five (5) business days of receipt of written notification of the Commonwealth’s determination.
- f. If the Contractor fails to provide the Requested Information within the time period required by these provisions, the Contractor shall indemnify and hold the Commonwealth harmless for any damages, penalties, costs, detriment or harm that the Commonwealth may incur as a result of the Contractor’s failure, including any statutory damages assessed against the Commonwealth.

g. The Commonwealth will reimburse the Contractor for any costs associated with complying with these provisions only to the extent allowed under the fee schedule established by the Office of Open Records or as otherwise provided by the RTKL if the fee schedule is inapplicable.

h. The Contractor may file a legal challenge to any Commonwealth decision to release a record to the public with the Office of Open Records, or in the Pennsylvania Courts, however, the Contractor shall indemnify the Commonwealth for any legal expenses incurred by the Commonwealth as a result of such a challenge and shall hold the Commonwealth harmless for any damages, penalties, costs, detriment or harm that the Commonwealth may incur as a result of the Contractor's failure, including any statutory damages assessed against the Commonwealth, regardless of the outcome of such legal challenge. As between the parties, the Contractor agrees to waive all rights or remedies that may be available to it as a result of the Commonwealth's disclosure of Requested Information pursuant to the RTKL.

i. The Contractor's duties relating to the RTKL are continuing duties that survive the expiration of this Contract and shall continue as long as the Contractor has Requested Information in its possession.

Revised February 1, 2010

## **NONDISCRIMINATION/SEXUAL HARASSMENT CLAUSE [Contracts]**

The Contractor agrees:

- 1.** In the hiring of any employee(s) for the manufacture of supplies, performance of work, or any other activity required under the contract or any subcontract, the Contractor, each subcontractor, or any person acting on behalf of the Contractor or subcontractor shall not discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the *Pennsylvania Human Relations Act* (PHRA) and applicable federal laws, against any citizen of this commonwealth who is qualified and available to perform the work to which the employment relates.
- 2.** Neither the Contractor nor any subcontractor nor any person on their behalf shall in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against or intimidate any employee involved in the manufacture of supplies, the performance of work, or any other activity required under the contract.
- 3.** Neither the Contractor nor any subcontractor nor any person on their behalf shall in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, in the provision of services under the contract.
- 4.** Neither the Contractor nor any subcontractor nor any person on their behalf shall in any manner discriminate against employees by reason of participation in or decision to refrain from participating in labor activities protected under the *Public Employee Relations Act*, *Pennsylvania Labor Relations Act* or *National Labor Relations Act*, as applicable and to the extent determined by entities charged with such Acts' enforcement, and shall comply with any provision of law establishing organizations as employees' exclusive representatives.
- 5.** The Contractor and each subcontractor shall establish and maintain a written nondiscrimination and sexual harassment policy and shall inform their employees in writing of the policy. The policy must contain a provision that sexual harassment will not be tolerated and employees who practice it will be disciplined. Posting this Nondiscrimination/Sexual Harassment Clause conspicuously in easily-accessible and well-lighted places customarily frequented by employees and at or near where the contracted services are performed shall satisfy this requirement for employees with an established work site.
- 6.** The Contractor and each subcontractor shall not discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of PHRA and applicable federal laws, against any subcontractor or supplier who is qualified to perform the work to which the contract relates.
- 7.** The Contractor and each subcontractor represents that it is presently in compliance with and will maintain compliance with all applicable federal, state, and local laws, regulations and policies relating to nondiscrimination and sexual harassment. The Contractor and each subcontractor further represents that it has filed a Standard Form 100 Employer Information Report ("EEO-1") with the U.S. Equal Employment

Exhibit D



Opportunity Commission ("EEOC") and shall file an annual EEO-1 report with the EEOC as required for employers' subject to *Title VII of the Civil Rights Act of 1964*, as amended, that have 100 or more employees and employers that have federal government contracts or first-tier subcontracts and have 50 or more employees. The Contractor and each subcontractor shall, upon request and within the time periods requested by the commonwealth, furnish all necessary employment documents and records, including EEO-1 reports, and permit access to their books, records, and accounts by the contracting agency and the Bureau of Diversity, Inclusion and Small Business Opportunities for purpose of ascertaining compliance with provisions of this Nondiscrimination/Sexual Harassment Clause.

- 8.** The Contractor shall include the provisions of this Nondiscrimination/Sexual Harassment Clause in every subcontract so that those provisions applicable to subcontractors will be binding upon each subcontractor.
- 9.** The Contractor's and each subcontractor's obligations pursuant to these provisions are ongoing from and after the effective date of the contract through the termination date thereof. Accordingly, the Contractor and each subcontractor shall have an obligation to inform the commonwealth if, at any time during the term of the contract, it becomes aware of any actions or occurrences that would result in violation of these provisions.
- 10.** The commonwealth may cancel or terminate the contract and all money due or to become due under the contract may be forfeited for a violation of the terms and conditions of this Nondiscrimination/Sexual Harassment Clause. In addition, the agency may proceed with debarment or suspension and may place the Contractor in the Contractor Responsibility File.

Exhibit D



### CONTRACTOR INTEGRITY PROVISIONS

It is essential that those who seek to contract with the Commonwealth of Pennsylvania ("Commonwealth") observe high standards of honesty and integrity. They must conduct themselves in a manner that fosters public confidence in the integrity of the Commonwealth contracting and procurement process.

**1. DEFINITIONS.** For purposes of these Contractor Integrity Provisions, the following terms shall have the meanings found in this Section:

- a. "Affiliate"** means two or more entities where (a) a parent entity owns more than fifty percent of the voting stock of each of the entities; or (b) a common shareholder or group of shareholders owns more than fifty percent of the voting stock of each of the entities; or (c) the entities have a common proprietor or general partner.
- b. "Consent"** means written permission signed by a duly authorized officer or employee of the Commonwealth, provided that where the material facts have been disclosed, in writing, by prequalification, bid, proposal, or contractual terms, the Commonwealth shall be deemed to have consented by virtue of the execution of this contract.
- c. "Contractor"** means the individual or entity, that has entered into this contract with the Commonwealth.
- d. "Contractor Related Parties"** means any affiliates of the Contractor and the Contractor's executive officers, Pennsylvania officers and directors, or owners of 5 percent or more interest in the Contractor.
- e. "Financial Interest"** means either:
  - (1) Ownership of more than a five percent interest in any business; or
  - (2) Holding a position as an officer, director, trustee, partner, employee, or holding any position of management.
- f. "Gratuity"** means tendering, giving, or providing anything of more than nominal monetary value including, but not limited to, cash, travel, entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment, or contracts of any kind. The exceptions set forth in the *Governor's Code of Conduct, Executive Order 1980-18*, the 4 Pa. Code §7.153(b), shall apply.
- g. "Non-bid Basis"** means a contract awarded or executed by the Commonwealth with Contractor without seeking bids or proposals from any other potential bidder or offeror.

**2.** In furtherance of this policy, Contractor agrees to the following:

- a.** Contractor shall maintain the highest standards of honesty and integrity during the performance of this contract and shall take no action in violation of state or federal laws or regulations or any other applicable laws or regulations, or other requirements applicable to Contractor or that govern contracting or procurement with the Commonwealth.



- b.** Contractor shall establish and implement a written business integrity policy, which includes, at a minimum, the requirements of these provisions as they relate to the Contractor activity with the Commonwealth and Commonwealth employees and which is made known to all Contractor employees. Posting these Contractor Integrity Provisions conspicuously in easily-accessible and well-lighted places customarily frequented by employees and at or near where the contract services are performed shall satisfy this requirement.
- c.** Contractor, its affiliates, agents, employees and anyone in privity with Contractor shall not accept, agree to give, offer, confer, or agree to confer or promise to confer, directly or indirectly, any gratuity or pecuniary benefit to any person, or to influence or attempt to influence any person in violation of any federal or state law, regulation, executive order of the Governor of Pennsylvania, statement of policy, management directive or any other published standard of the Commonwealth in connection with performance of work under this contract, except as provided in this contract.
- d.** Contractor shall not have a financial interest in any other contractor, subcontractor, or supplier providing services, labor, or material under this contract, unless the financial interest is disclosed to the Commonwealth in writing and the Commonwealth consents to Contractor's financial interest prior to Commonwealth execution of the contract. Contractor shall disclose the financial interest to the Commonwealth at the time of bid or proposal submission, or if no bids or proposals are solicited, no later than Contractor's submission of the contract signed by Contractor.
- e.** Contractor certifies to the best of its knowledge and belief that within the last five (5) years Contractor or Contractor Related Parties have not:
  - (1)** been indicted or convicted of a crime involving moral turpitude or business honesty or integrity in any jurisdiction;
  - (2)** been suspended, debarred or otherwise disqualified from entering into any contract with any governmental agency;
  - (3)** had any business license or professional license suspended or revoked;
  - (4)** had any sanction or finding of fact imposed as a result of a judicial or administrative proceeding related to fraud, extortion, bribery, bid rigging, embezzlement, misrepresentation or anti-trust; and
  - (5)** been, and is not currently, the subject of a criminal investigation by any federal, state or local prosecuting or investigative agency and/or civil anti-trust investigation by any federal, state or local prosecuting or investigative agency.

If Contractor cannot so certify to the above, then it must submit along with its bid, proposal or contract a written explanation of why such certification cannot be made and the Commonwealth will determine whether a contract may be entered into with the Contractor. The Contractor's obligation pursuant to this certification is ongoing from and after the effective date of the contract through the termination date thereof. Accordingly, the Contractor shall have an obligation to immediately notify the Commonwealth in writing if at any time during the term of the contract it becomes aware of any event which would cause the Contractor's certification or explanation to change. Contractor acknowledges that the Commonwealth may, in its sole discretion, terminate the contract for cause if it learns that any of the certifications made herein are currently false due to intervening factual circumstances or were false or should have been known to be false when entering into the contract.

Exhibit D





- f. Contractor shall comply with the requirements of the *Lobbying Disclosure Act (65 Pa.C.S. §13A01 et seq.)* regardless of the method of award. If this contract was awarded on a Non-bid Basis, Contractor must also comply with the requirements of the *Section 1641 of the Pennsylvania Election Code (25 P.S. §3260a)*.
- g. When Contractor has reason to believe that any breach of ethical standards as set forth in law, the Governor's Code of Conduct, or these Contractor Integrity Provisions has occurred or may occur, including but not limited to contact by a Commonwealth officer or employee which, if acted upon, would violate such ethical standards, Contractor shall immediately notify the Commonwealth contracting officer or the Office of the State Inspector General in writing.
- h. Contractor, by submission of its bid or proposal and/or execution of this contract and by the submission of any bills, invoices or requests for payment pursuant to the contract, certifies and represents that it has not violated any of these Contractor Integrity Provisions in connection with the submission of the bid or proposal, during any contract negotiations or during the term of the contract, to include any extensions thereof. Contractor shall immediately notify the Commonwealth in writing of any actions for occurrences that would result in a violation of these Contractor Integrity Provisions. Contractor agrees to reimburse the Commonwealth for the reasonable costs of investigation incurred by the Office of the State Inspector General for investigations of the Contractor's compliance with the terms of this or any other agreement between the Contractor and the Commonwealth that results in the suspension or debarment of the Contractor. Contractor shall not be responsible for investigative costs for investigations that do not result in the Contractor's suspension or debarment.
- i. Contractor shall cooperate with the Office of the State Inspector General in its investigation of any alleged Commonwealth agency or employee breach of ethical standards and any alleged Contractor non-compliance with these Contractor Integrity Provisions. Contractor agrees to make identified Contractor employees available for interviews at reasonable times and places. Contractor, upon the inquiry or request of an Inspector General, shall provide, or if appropriate, make promptly available for inspection or copying, any information of any type or form deemed relevant by the Office of the State Inspector General to Contractor's integrity and compliance with these provisions. Such information may include, but shall not be limited to, Contractor's business or financial records, documents or files of any type or form that refer to or concern this contract. Contractor shall incorporate this paragraph in any agreement, contract or subcontract it enters into in the course of the performance of this contract/agreement solely for the purpose of obtaining subcontractor compliance with this provision. The incorporation of this provision in a subcontract shall not create privity of contract between the Commonwealth and any such subcontractor, and no third party beneficiaries shall be created thereby.
- j. For violation of any of these Contractor Integrity Provisions, the Commonwealth may terminate this and any other contract with Contractor, claim liquidated damages in an amount equal to the value of anything received in breach of these Provisions, claim damages for all additional costs and expenses incurred in obtaining another contractor to complete performance under this contract, and debar and suspend Contractor from doing business with the Commonwealth. These rights and remedies are cumulative, and the use or non-use of any one shall not preclude the use of all or any other. These rights and remedies are in addition to those the Commonwealth may have under law, statute, regulation, or otherwise.



**PROVISIONS CONCERNING THE AMERICANS WITH DISABILITIES ACT**

For the purpose of these provisions, the term contractor is defined as any person, including, but not limited to, a bidder, offeror, supplier, or grantee, who will furnish or perform or seeks to furnish or perform, goods, supplies, services, construction or other activity, under a purchase order, contract, or grant with the Commonwealth of Pennsylvania (Commonwealth).

During the term of this agreement, the contractor agrees as follows:

1. Pursuant to federal regulations promulgated under the authority of the *Americans with Disabilities Act*, 28 C. F. R. § 35.101 et seq., the contractor understands and agrees that no individual with a disability shall, on the basis of the disability, be excluded from participation in this agreement or from activities provided for under this agreement. As a condition of accepting and executing this agreement, the contractor agrees to comply with the "General Prohibitions Against Discrimination," 28 C. F. R. § 35.130, and all other regulations promulgated under Title II of the *Americans with Disabilities Act* which are applicable to the benefits, services, programs, and activities provided by the Commonwealth through contracts with outside contractors.
2. The contractor shall be responsible for and agrees to indemnify and hold harmless the Commonwealth from all losses, damages, expenses, claims, demands, suits, and actions brought by any party against the Commonwealth as a result of the contractor's failure to comply with the provisions of paragraph 1.

EXHIBIT D



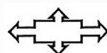
## **Contractor Responsibility Provisions**

For the purpose of these provisions, the term contractor is defined as any person, including, but not limited to, a bidder, offeror, loan recipient, grantee or lessor, who has furnished or performed or seeks to furnish or perform, goods, supplies, services, leased space, construction or other activity, under a contract, grant, lease, purchase order or reimbursement agreement with the Commonwealth of Pennsylvania (Commonwealth). The term contractor includes a permittee, licensee, or any agency, political subdivision, instrumentality, public authority, or other public entity in the Commonwealth.

- 1.** The Contractor certifies, in writing, for itself and its subcontractors required to be disclosed or approved by the Commonwealth, that as of the date of its execution of this Bid/Contract, that neither the Contractor, nor any such subcontractors, are under suspension or debarment by the Commonwealth or any governmental entity, instrumentality, or authority and, if the Contractor cannot so certify, then it agrees to submit, along with its Bid/Contract, a written explanation of why such certification cannot be made.
- 2.** The Contractor also certifies, in writing, that as of the date of its execution of this Bid/Contract it has no tax liabilities or other Commonwealth obligations, or has filed a timely administrative or judicial appeal if such liabilities or obligations exist, or is subject to a duly approved deferred payment plan if such liabilities exist.
- 3.** The Contractor's obligations pursuant to these provisions are ongoing from and after the effective date of the Contract through the termination date thereof. Accordingly, the Contractor shall have an obligation to inform the Commonwealth if, at any time during the term of the Contract, it becomes delinquent in the payment of taxes, or other Commonwealth obligations, or if it or, to the best knowledge of the Contractor, any of its subcontractors are suspended or debarred by the Commonwealth, the federal government, or any other state or governmental entity. Such notification shall be made within 15 days of the date of suspension or debarment.
- 4.** The failure of the Contractor to notify the Commonwealth of its suspension or debarment by the Commonwealth, any other state, or the federal government shall constitute an event of default of the Contract with the Commonwealth.
- 5.** The Contractor agrees to reimburse the Commonwealth for the reasonable costs of investigation incurred by the Office of State Inspector General for investigations of the Contractor's compliance with the terms of this or any other agreement between the Contractor and the Commonwealth that results in the suspension or debarment of the contractor. Such costs shall include, but shall not be limited to, salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Contractor shall not be responsible for investigative costs for investigations that do not result in the Contractor's suspension or debarment.
- 6.** The Contractor may obtain a current list of suspended and debarred Commonwealth contractors by either searching the Internet at <http://www.dgs.state.pa.us/> or contacting the:

Department of General Services  
Office of Chief Counsel  
603 North Office Building  
Harrisburg, PA 17125  
Telephone No: (717) 783-6472  
FAX No: (717) 787-9138

Exhibit D



**Enhanced Minimum Wage Provisions  
(July 2018)**

- 1. Enhanced Minimum Wage.** Contractor/Lessor agrees to pay no less than \$12.00 per hour to its employees for all hours worked directly performing the services called for in this Contract/Lease, and for an employee's hours performing ancillary services necessary for the performance of the contracted services or lease when such employee spends at least twenty per cent (20%) of their time performing ancillary services in a given work week.
- 2. Adjustment.** Beginning July 1, 2019, and annually thereafter, the minimum wage rate shall be increased by \$0.50 until July 1, 2024, when the minimum wage reaches \$15.00. Thereafter, the minimum wage rate would be increased by an annual cost-of-living adjustment using the percentage change in the Consumer Price Index for All Urban Consumers (CPI-U) for Pennsylvania, New Jersey, Delaware, and Maryland. The applicable adjusted amount shall be published in the Pennsylvania Bulletin by March 1 of each year to be effective the following July 1.
- 3. Exceptions.** These Enhanced Minimum Wage Provisions shall not apply to employees:
  - a. exempt from the minimum wage under the Minimum Wage Act of 1968;
  - b. covered by a collective bargaining agreement;
  - c. required to be paid a higher wage under another state or federal law governing the services, including the Prevailing Wage Act and Davis-Bacon Act; or
  - d. required to be paid a higher wage under any state or local policy or ordinance.
- 4. Notice.** Contractor/Lessor shall post these Enhanced Minimum Wage Provisions for the entire period of the contract conspicuously in easily-accessible and well-lighted places customarily frequented by employees at or near where the contracted services are performed.
- 5. Records.** Contractor/Lessor must maintain and, upon request and within the time periods requested by the Commonwealth, furnish all employment and wage records necessary to document compliance with these Enhanced Minimum Wage Provisions.
- 6. Sanctions.** Failure to comply with these Enhanced Minimum Wage Provisions may result in the imposition of sanctions, which may include, but shall not be limited to, termination of the contract or lease, nonpayment, debarment or referral to the Office of General Counsel for appropriate civil or criminal referral.
- 7. Subcontractors.** Contractor/Lessor shall include the provisions of these Enhanced Minimum Wage Provisions in every subcontract so that these provisions will be binding upon each subcontractor.

Exhibit D

Page 1 of 1

EXHIBIT A

Agreement #3900039540      Municipality: East Goshen Township      County: Chester

A. Mowing

Mowing will be performed along the state routes listed below, consisting of 1.1 acres, in East Goshen Township for the specified number of cycles.

SR 0003 – West Chester Pike from Manley Road to Ellis Lane

1.1 Acres per cycle x four (4) cycles per year = 4.4 Acres

4.40 Acres x \$100.65 per Acre = **\$442.86**

**(Rate will be in effect for duration of agreement)**

Document the Mowing Cycles and Invoice the Department at the completion of the final mowing cycle of each year.

**EXHIBIT B**  
**COMPREHENSIVE MAINTENANCE AGREEMENTS**  
**RATE SCHEDULE**

For use during the 2020/2021 Fiscal Year

Unpaved Roads	1. Shaping	\$858.33/Mile
	2. Dust Palliative	\$0.61/Square Yard
Unpaved Shoulders	1. Grading	\$945.60/Mile
	2. Dust Palliative	\$0.59/Square Yard
	3. Cutting	\$1,310.95/Mile
	4. Side Dozing	\$1.03/Foot
Pavement	1. Manual Patching	\$382.07/Ton
	2. Mechanized Patching	\$104.59/Ton
	3. Base Repair	\$98.53/Ton
	4. Skin Patching	\$5.38/Gallon
	5. Single Seal Coat	\$2.59/Gallon
	6. Crack Sealing Bituminous Surface	\$2,023.02/Lane Mile
	7. Crack and Joint Sealing Concrete	\$2,420.69/Lane Mile
Paved Shoulders	1. Manual Patching	\$311.17/Ton
	2. Mechanized Patching	\$81.71/Ton
	3. Base Repair	\$136.37/Ton
	4. Skin Patching	\$5.17/Gallon
Drainage/Cleaning	1. Clean Inlets	\$47.79/Each
	2. Clean Ditches	\$2.25/Foot
	3. Clean Pipes < 36"	\$6.17/Foot
	4. Clean Pipes >= 36"	Negotiable/Foot
	5. Repair/Replace End Wall	\$581.02/Each
	6. Inlet Repair/Replace (Pre-Cast)	\$2,926.27/Each
	7. Repair/Replace Pipe and Culverts < 36"	\$72.03/Foot
	8. Repair/Replace Pipe and Culverts >= 36"	Negotiable/Foot
Miscellaneous	1. All Signs	\$42.23/Hour <sup>1</sup>
	2. Guide rail Repair	\$45.32/Hour <sup>1</sup>
	3. Mowing	\$100.65/Acre
	Mowing	\$98.72/Lane Mile
	4. Sweeping	\$136.34/Hour
	5. U-Drain	\$19.12/Linear Foot
	6. Concrete Repair (labor, materials and equipment)	\$265.22/Square Yard
	7. Gabion Basket (includes everything)	\$422.19/Cubic Yard
	8. Austrian Pines 8' high - balled and burlaped	\$446.99/Each
	9. Velvet Pillar Crabtree's	\$496.69/Each
	10. Shade Master Honey Locust Tree	\$620.85/Each

<sup>1</sup>Plus materials if the Department does not supply them.

No Increase is granted if Department costs are less than FY 19/20 Comprehensive Agreement Rates

-----Original Message-----

From: Jane Anthony [mailto:[jane@eastgoshen.org](mailto:jane@eastgoshen.org)]

Sent: Wednesday, February 10, 2021 11:01 AM

To: Mark Miller <[mmiller@eastgoshen.org](mailto:mmiller@eastgoshen.org)>

Subject: Walking Paths

Mark,

I want to thank you and the EGT crew for clearing the paths in the park. During this time of COVID it is wonderful to be able to walk in our beautiful EGT park.

Jane Anthony

1725 Hibberd Lane

Sent from my iPad

**Susan D'Amore**

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**From:** Derek Stedman <[info@eastgoshen.org](mailto:info@eastgoshen.org)>  
**Sent:** Tuesday, February 9, 2021 11:33 AM  
**To:** [info@eastgoshen.org](mailto:info@eastgoshen.org)  
**Subject:** Re: EGT Parks and Recreation News – February 9, 2021

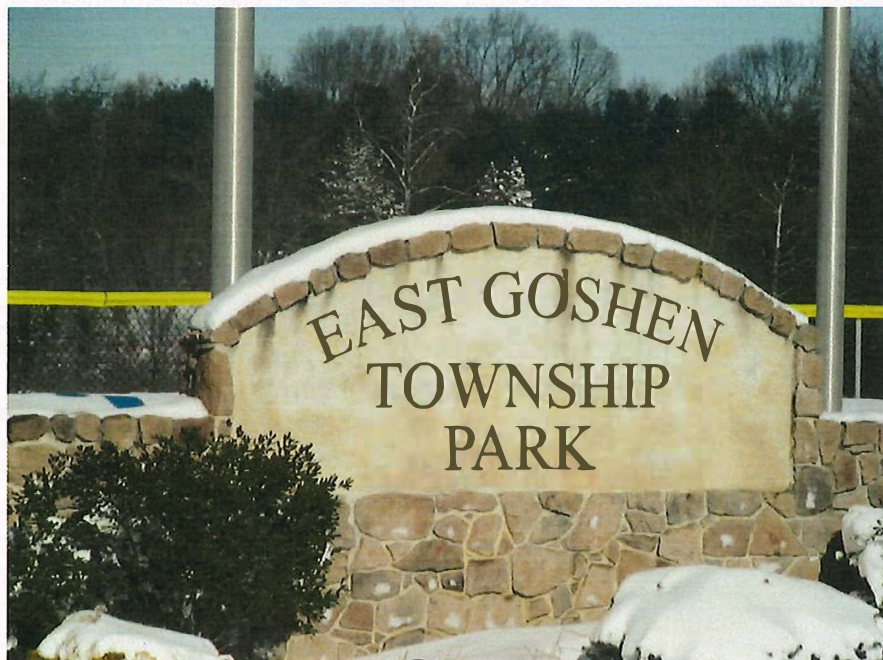
Hello East Goshen Park people,

Just a shout-out of sincere thanks to all the people involved in clearing the walking paths in EG Park. We so much enjoyed our walk there yesterday! As a couple, well-into-our eighties, we thoroughly enjoyed our walk on the cleared paths. With no paths cleared in Hershey's Mill, we think it is unsafe to walk on our roads. EG Park was wonderfully made available for us to walk safely on a sunny, winter day.

Many thanks to thoughtful and hard-working people!!

Derek and Amory Stedman

On Feb 9, 2021, at 11:01 AM, East Goshen Township <[info@eastgoshen.org](mailto:info@eastgoshen.org)> wrote:



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Hello Derek & Amory,

It is the season (or week) of love, and we want to help some love birds just in time for Valentine's Day!

We will be adding sweet little love messages to our two e-signs that are at the corner of Boot Road and Paoli Pike and along Paoli Pike in the park.