

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, January 19, 2021
FINAL MINUTES**

Note: In light of the Coronavirus pandemic, this was a virtual video-conference meeting conducted via the Zoom platform. In response to media reports about the vulnerability of the Zoom platform, public participation was limited to telephone.

Present: Chairman David Shuey; Vice-Chairman Mike Lynch; Members John Hertzog, Marty Shane and Michele Truitt; Township Manager Rick Smith; Solicitor Kristen Camp; Interim Director of Finance Chris Boylan; Brandon Groff, Tom Kilburn and Brian Sweet (Futurist Committee); Christina Morley (Pipeline Task Force)

Call to Order & Pledge of Allegiance

David called the meeting to order at 7:00 p.m. Marty led the pledge of allegiance. David called for a moment of silence to recognize the 24 million US citizens that have been diagnosed with COVID-19 and their care givers and the 400,000 Americans who have lost their lives and to their grieving friends and families. David announced that the meeting is being livestreamed on YouTube.

Chairman's Report

David announced:

- Board met in executive session on January 13, 2021, to discuss a police personnel and labor matter.
- The Annual Planning Session will be held on Tuesday, January 26, 2021, at 6:30 PM. Michele later in the meeting added:
- The Board also met on January 15, 2021, to discuss a personnel matter.
- The Board will meet in an executive session after this meeting.

Public Hearing

The Board conducted a public hearing on an ordinance amending the East Goshen Township Code, Chapter 52 Titled "Park and Recreation Commission" Section 52-2, to authorize the Board of Supervisors to appoint up to two alternate members to serve on the Commission. Marty made a motion to approve the ordinance text amendment to allow the Board to appoint up to two alternate members to the Park and Recreation Commission. This will therefore make a total of 11 (9 Members and 2 alternates). Michele seconded.

The motion passed 5-0. A court reporter was present and will provide a full transcript of the hearing. A copy of the transcript will be appended to the minutes of this meeting when the decision becomes "final, binding and nonappealable."

Emergency Services Reports

Chief Brenda Bernot reported that for the 30-day period prior to 1/19/21, East Goshen had 419 calls for service as compared to 450 calls for service this time last year (7.7% decrease). Year-to-date calls for service were 5,491 as compared to the last year's year-to-date of 6,278 (12.5%

decrease). This analysis shows that the Township is returning to the level of service prior to the pandemic. The Chief highlighted several incidences contained on the blotter and encouraged residents to sign up for Crimewatch to be alerted of crimes and emergency bulletins in our area.

Carmen reported that in December the Goshen Fire Company responded to 32 fire calls with a year-to-date total of 293, 175 EMS calls with a year-to-date total of 1982 and 16 fire police calls with a year-to-date total of 121. The Good Fellowship EMS Company responded to 63 calls with a year-to-date total of 624. Carmen highlighted that the annual summary lists the top EMS calls were “fall/lift assist” (26.5 % of calls). This includes independent, assisted living and skilled care facilities. It was noted that this may need to be discussed at a later time.

Financial Report

Chris reported that the General Fund finished the year with a \$56,000 surplus. She noted that the expenses were under budget by \$513,000 mainly due to mid-year budget cuts. She continued that revenues were strong due to the real estate transfer tax. She highlighted that the EIT was \$100,000 short and will need to be watched in the future as more people are working from home. Lastly, accounts receivables were higher than last year’s Q4 partly due to late notices being delayed in the mail. Mike asked Chris to reach out to Keystone Collection group to see if they have any analytics on this issue. Chris stated that Maillie will be conducting the audit the week of 2/1/21.

Approval of Minutes

Marty made a motion to approve the minutes of January 4, 2021. Michele seconded. The motion passed 5-0.

Approval of Treasurer’s Reports

Michele made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the January 14, 2021, Treasurer’s Reports. John seconded. The motion passed 5-0.

Mike questioned whether the Township should increase the Township’s mailbox reimbursement policy of \$25. After discussion, it was agreed to leave the policy as is.

New Business

Consider installation of “No Parking” signs on North Chester Road.

Rick explained a resident expressed concern about limited sight distance due to vehicles parking on the shoulder of North Chester Road and East Strasburg Road. This resident requested from that the Township prohibit parking on this shoulder, which would require the adoption of an ordinance. If the ordinance is adopted and a “No Parking” sign is installed, the Township could ticket those who park there.

Theresa Wuetig, 336 N. Chester Road, identified herself as the one that submitted this request. She explained that it is dangerous to make a left hand turn out of her driveway.

Mike made a motion to authorize the advertisement of the proposed ordinance to install a “No Parking” Sign on North Chester Road at a public hearing on February 2, 2021. John seconded. Theresa thanked the Board for their support.

Christina Morley added that this is not only a danger to motorists but also to car owners who park there. The motion passed 5-0.

Consider recommendation from Futurist Committee to conduct a survey of Township residents.

Tom explained that the Futurist Committee would like to conduct a fully digital survey asking residents what they see as the most important Township issues and how East Goshen Township is addressing them. He asked the Board for their approval to move forward.

The survey would be conducted pro bono on the platform provided by Brandon Groff’s company to which the Board was appreciative.

Brandon explained that the survey will represent the Township demographically.

John questioned how to ensure the legitimacy of the survey to which Brandon replied that there are safeguards that can be added and implemented to the wording and order of questions to ensure consistency and eliminate duplicates.

Tom stated that when the draft is complete, the Futurist Committee would welcome input from the Board with any improvements, additions and/or changes.

Marty asked how many residents need to respond in order for the survey to be useful. Brandon responded that it would be beneficial to receive 500-1000 responses that represent the demographics of the Township.

Russ Frank, 451 Gatewood Drive, asked how people without internet or computers can participate in the survey. Michele suggested leaving paper copies in the Township Building Lobby.

Christina Morley stated the survey should be ADA compliant.

The Board agreed that the Futurist Committee should move forward with the survey.

Confirm Jim Benoit as the member-at large to the WEGO Regional Police Commission

John motioned to confirm Jim Benoit as the member-at-large to the WEGO Regional Police Commission. Marty seconded. The motion passed 4-1 with Mike opposed.

Any Other Matter

Marty made a motion that the Board authorize the Chairman to sign the storm water management, operation and maintenance agreement for: 409 Misak Dr. Mike seconded. The motion passed 5-0.

David made a motion to reappoint John Snyder to the Zoning Hearing board and to appoint Caroline Hughes to the unexpired one-year term on the Pipeline Task Force. John seconded. The motion passed 5-0.

Public Comment

Russ Frank asked if the meeting access phone numbers could be posted on the agendas. This can be accommodated.

Adjournment

There being no further business, Michele made a motion to adjourn at 8:27 pm. John seconded. The motion passed 5-0.

Respectfully submitted,
Susan D'Amore

Attached: January 14, 2020 Treasurer's Report

TREASURER'S REPORT		December 30, 2020 - January 14, 2021	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$55.00	Accounts Payable	\$650,711.02
Earned Income Tax	\$54,088.93	<u>Electronic Pmts:</u>	
Local Service Tax	\$2,246.73	Credit Card	\$0.00
Transfer Tax	\$82,559.31	Postage	\$0.00
<i>General Fund Interest Earned</i>	\$179.24	Debt Service	\$0.00
Total Other Revenue	\$38,809.67	Payroll	\$132,371.30
Total General Fund Receipts:	\$177,938.88	Total Expenditures:	\$783,082.32
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$34.61		
Total State Liquid Fuels Receipts:	\$34.61	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$16,037.93	Accounts Payable	\$152,663.08
<i>Interest Earned</i>	\$361.64		
Total Capital Reserve Fund Receipts:	\$16,399.57	Total Expenditures:	\$152,663.08
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$90.24		
Total Transportation Fund Receipts:	\$90.24	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$51,797.11	Accounts Payable	\$74,306.24
<i>Interest Earned</i>	\$39.67	<u>Electronic Pmts:</u>	
		Credit Card	\$0.00
		Debt Service	\$0.00
Total Sewer Operating Fund Receipts:	\$51,836.78	Total Expenditures:	\$74,306.24
REFUSE FUND			
Receipts	\$40,717.85	Accounts Payable	\$81,620.36
<i>Interest Earned</i>	\$25.16	Credit Card	\$0.00
Total Refuse Fund Receipts:	\$40,743.01	Total Expenditures:	\$81,620.36
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$24,087.50
<i>Interest Earned</i>	\$67.89		
Total Bond Fund Receipts:	\$67.89	Total Expenditures:	\$24,087.50
SEWER CAPITAL RESERVE FUND			
Receipts	\$172,243.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$161.70		
Total Sewer Capital Reserve Fund Receipts:	\$172,404.70	Total Expenditures:	\$0.00
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$276.85		
Total Operating Reserve Fund Receipts:	\$276.85	Total Expenditures:	\$0.00
			\$1,115,759.50
	\$459,792.53		\$132,371.30
			(\$983,388.20)