

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, February 16, 2021  
FINAL MINUTES**

*Note: In light of the Coronavirus pandemic, this was a virtual video-conference meeting conducted via the Zoom platform. In response to media reports about the vulnerability of the Zoom platform, public participation was limited to telephone.*

**Present:** Chairman David Shuey; Vice-Chairman Mike Lynch; Members John Hertzog, Marty Shane and Michele Truitt; Township Manager Rick Smith; Public Works Director Mark Miller; Police Chief Brenda Bernot; Fire Marshal Carmen Battavio

**Call to Order & Pledge of Allegiance**

David called the meeting to order at 7:00 p.m. Marty led the Pledge of Allegiance. David called for a moment of silence to recognize troops that are in harm's way, the police, emergency personnel and health care workers. David announced that the meeting is being livestreamed on YouTube.

**Chairman's Report**

David announced that the Board met in executive session prior to the meeting to discuss real estate matters and personnel matters.

**Fire Company Reports**

Carmen reported the following fire company statistics for January in East Goshen:

- Goshen Fire Company responded to 15 fire calls, 8 fire police calls and 163 EMS calls.
- Malvern Fire Company responded to 21 calls – 3 BLS (Basic) and 19 ALS (Advanced). He noted that there is a discrepancy by 1 on this report.
- Good Fellowship responded to 48 calls which is 10.8% of their total calls for the month.

**Fire Marshal Report**

Carmen explained that he met with the new administration at Thorncroft about enacting an Emergency Plan.

Mike questioned if there is a need for Good Fellowship to separate and distinguish miscellaneous call types between ALS and BLS. Carmen said that the different levels of service may need to be broken out for the county. Carmen will verify with Good Fellowship.

**Westtown East Goshen Police Report**

Chief Bernot focused her report on one issue: "How will the Police Department communicate with residents if there is an emergency?" She emphasized that there are only 3 ways for communication:

1. Reverse 911 – Officers will notify a 911 dispatcher who in turn will send out an update. This, however, is only beneficial for homes with land lines.

2. Crimewatch Emergency Notification System – Both an email and text are sent to subscribers. Residents must actively [sign up for this service](#).
3. Ready Chesco – This notification is only for large scale emergencies. Residents must actively [sign up for this service](#).

Chief Bernot stated that less than ½ of the total residents have signed up for Crimewatch. She stressed the importance for the public to do so.

David stated that the next newsletter will emphasize and encourage residents to sign up for Crimewatch.

### **Financial Report**

Rick reported that as of January 31, the general fund had a deficit of \$574,325 which is not unusual for this time of the year. He continued that on the expense side all departments were under budget. Revenues from the earned income tax, real estate transfer tax and the code department were all strong. The in-house audit has been complete. The auditor is completing the work on their end.

### **Approval of Minutes**

Michele made a motion to approve the minutes of January 26, 2021, and February 2, 2021. John seconded. The motion passed 5-0.

### **Approval of Treasurer's Reports**

Michele asked Rick if there has been any success recouping fees with the Brandywine SPCA ordinance. Rick stated he was unaware of any fees being recovered but will verify. John made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the February 11, 2021, Treasurer's Report. Mike seconded. The motion passed 5-0.

### **New Business**

#### **Recommendation for Milling Machine Bid**

Michele made a motion to accept the bid from CC&T /Groff Tractor in the total amount of \$35,000 for (two weeks) for two machines or \$17,500 for (one week) for two machines. Mike seconded the motion. The motion passed 5-0.

#### **Recommendation for Dimensional Variance for 198 Oneida Lane**

Carl Holden, 198 Oneida Lane, explained that he is requesting a variance from Section 240-32-P of the Zoning Ordinance regarding storage sheds and accessory buildings. He wants to construct a storage shed with 182 square feet with a maximum height of 15 feet. He stated that he wants to keep the same aesthetics of the existing house.

Michele made a motion that the Board of Supervisors support the dimensional variance request to permit the proposed 182 square foot storage with a height of 15 feet maximum as depicted in the application, for the following reasons:

1. The dimensional variance relief sought by the applicant will have no adverse effect on the essential character of the neighborhood.

2. The relief sought is the minimal relief needed to construct the new storage shed so that it will match the architectural style of the existing dwelling.  
John seconded. The motion passed 4-1 with Mike opposed.

#### **Stormwater agreement for 632 Thorncroft Drive**

Mike made a motion to authorize the Chairman to sign the stormwater management, operation and maintenance agreement for 632 Thorncroft Drive. Michele seconded. The motion passed 5-0.

#### **Change the Sewer Rate Billing Period**

Rick explained that Aqua provides the 1<sup>st</sup> quarter water consumption data that is needed to calculate and set the sewer rates for the Board's approval. This information is usually sent by Aqua to the Township by approximately April 5. The new rates need to be reflected in the April 15<sup>th</sup> bills that are sent to all residents on public sewer. There is not adequate time allowed for verifying the water consumption data against the usage data. It is being suggested that the Board defer setting the rates until the first meeting in May, and, in turn the rates will become effective the 3<sup>rd</sup> Quarter Billing cycle. This would reduce revenue for 2021 by about \$34,000. In 2022 the revenues would match the expenditures. The sewer fund balance is more than adequate to cover this shortfall. Michele made a motion to schedule a public hearing for an ordinance to permanently make the new sewer rates effective with the July (3rd Quarter) billing cycle. John seconded. Mike asked if this \$34,000 was a permanent loss or would it be recouped to which Rick replied permanent. Rick said he could check with Chris Boylan to discuss how to implement without the loss. John made a motion to table this motion. Michele seconded. The motion to table was passed 5-0.

#### **Resolution 2021-191 to Authorize Disposal of Township Records**

David made a motion to adopt Resolution 2021-191 on Disposal of Township Records. Michele seconded. The motion passed 5-0.

#### **Resolution 2021-58 to Authorize Execution of PennDOT Mowing Agreement**

Michele made a motion to adopt Resolution 2021-58 that authorizes the Chair to execute the mowing agreement with PennDOT. Mike seconded. The motion passed 5-0.

#### **Any Other Matter**

Michele made a motion to appoint Jessica Bottaro to a full member from an alternate member of the Park and Recreation Commission. Marty seconded. There is now one alternate member vacancy on the Park and Recreation Commission. The motion passed 5-0.

Mike noted that the Township staff, elected officials, and ABC members have been directed to read and sign a Code of Ethics document.

#### **Public Comment**

None.

**Correspondence**

The Board acknowledged receipt of emails thanking Mark Miller and the Public Works Crew for a job well done on plowing and keeping the streets clean.

**Adjournment**

There being no further business, David made a motion to adjourn at 7:57 pm. Michele seconded. The motion passed 5-0.

Respectfully submitted,  
*Susan D'Amore*

Attached: February 11, 2021 Treasurer's Report

TREASURER'S REPORT		January 28, 2021 - February 11, 2021	
RECEIPTS AND BILLS			
<b>GENERAL FUND</b>			
Real Estate Tax	\$151,131.04	Accounts Payable	\$515,447.53
Earned Income Tax	\$762,793.43	Electronic Pmts:	
Local Service Tax	\$16,143.64	Credit Card	\$0.00
Transfer Tax	\$115,935.47	Postage	\$0.00
General Fund Interest Earned	\$515.29	Debt Service	\$0.00
Total Other Revenue	\$111,538.59	Payroll	\$161,592.00
<b>Total General Fund Receipts:</b>	<b>\$1,158,057.46</b>	<b>Total Expenditures:</b>	<b>\$677,039.53</b>
<b>STATE LIQUID FUELS FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
<b>Total State Liquid Fuels Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>CAPITAL RESERVE FUND</b>			
Receipts	\$145.72	Accounts Payable	\$5,922.35
Interest Earned	\$343.20		
<b>Total Capital Reserve Fund Receipts:</b>	<b>\$488.92</b>	<b>Total Expenditures:</b>	<b>\$5,922.35</b>
<b>TRANSPORTATION FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$90.11		
<b>Total Transportation Fund Receipts:</b>	<b>\$90.11</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>SEWER OPERATING FUND</b>			
Receipts	\$237,695.98	Accounts Payable	\$31,530.72
Interest Earned	\$150.86	Electronic Pmts:	
		Credit Card	\$0.00
		Debt Service	\$0.00
<b>Total Sewer Operating Fund Receipts:</b>	<b>\$237,846.84</b>	<b>Total Expenditures:</b>	<b>\$31,530.72</b>
<b>REFUSE FUND</b>			
Receipts	\$52,281.75	Accounts Payable	\$76,180.71
Interest Earned	\$67.67	Credit Card	\$0.00
<b>Total Refuse Fund Receipts:</b>	<b>\$52,349.42</b>	<b>Total Expenditures:</b>	<b>\$76,180.71</b>
<b>BOND FUND</b>			
Receipts	\$0.00	Accounts Payable	\$3,807.50
Interest Earned	\$63.39		
<b>Total Bond Fund Receipts:</b>	<b>\$63.39</b>	<b>Total Expenditures:</b>	<b>\$3,807.50</b>
<b>SEWER CAPITAL RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$147.54		
<b>Total Sewer Capital Reserve Fund Receipts:</b>	<b>\$147.54</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>OPERATING RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$289.27		
<b>Total Operating Reserve Fund Receipts:</b>	<b>\$289.27</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
			\$794,480.81
	\$1,449,332.95		\$161,592.00
			(\$632,888.81)