

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, March 2, 2021
FINAL MINUTES**

Note: In light of the Coronavirus pandemic, this was a virtual video-conference meeting conducted via the Zoom platform. In response to media reports about the vulnerability of the Zoom platform, public participation was limited to telephone.

Present: Chairman David Shuey; Vice-Chairman Mike Lynch; Members John Hertzog, Marty Shane and Michele Truitt; Township Manager Rick Smith; Public Works Director Mark Miller; Interim Finance Director Chris Boylan; Brian Hutchinson, Tom Kilburn and Christi Supple (Sustainability Advisory Committee); Christina Morley (Pipeline Task Force)

Call to Order & Pledge of Allegiance

David called the meeting to order at 7:00 p.m. Marty led the Pledge of Allegiance. Michele called for a moment of silence to recognize first responders, fire and police workers and all health care workers that are caring for COVID victims.

David announced that the meeting is being livestreamed on YouTube.

Chairman's Report

David announced that the Board met in executive session prior to the meeting to discuss a real estate matter and personnel matters.

Approval of Minutes

Michele made a motion to approve the minutes of February 16, 2021. John seconded. The motion passed 5-0.

Approval of Treasurer's Reports

Michele made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the February 26, 2021, Treasurer's Report. John seconded. The motion passed 5-0.

Old Business

Sewer Rates Effective Billing Period

At the last meeting, the Board asked staff if the proposed change to the sewer rate billing period could be accomplished without reducing the Township's revenue in 2021. It was suggested that all units on public sewer pay an additional \$2.57 for the 3rd and 4th Quarter billing cycles in 2021 and the 1st and 2nd Quarter billing cycles in 2022 if needed. Michele made a motion to schedule a public hearing for an ordinance to make the new sewer rates effective with the July (3rd Quarter) billing cycle. Mike seconded. The motion passed 5-0. Chris Boylan noted the rates will continue to be calculated with the data from the 4th and 1st quarters, which normally have the lowest consumption usage.

New Business

Performance Bond Reduction

Marty made a motion to approve an escrow release of \$990,393.73 for 1302 Wilson Drive, the Ducklings Day Care building, as recommended by Mark Miller and the Township Engineer, to bring the balance on the account to \$11,675.00. Mike seconded. The motion passed 5-0.

Pilot Recycling Toter Program – Sustainability Advisory Committee

Tom Kilburn, Sustainability Advisory Committee, proposed that the Township undertake a pilot recycling program to improve residents' recycling efforts. Residents will be provided 110, 50- or 65-gallon lidded toters. These toters would be of no cost to residents on a first-come, first-serve basis. The approximate cost of the program is \$7,000 that would come from the Refuse Fund. Tom noted that these lidded containers will not only reduce the litter but also will last longer since they are sturdier than the current bins.

John asked if any kind of tracking will be done. Tom replied that a list of participants will be provided with printed, instructional material and will be queried to see if their individual recycling has increased based on the use of the larger bins.

John asked Mark Miller if the Board could get a copy of the kick-back rate report provided by AJ Blosenksi.

Michele made a motion that the Board accept the proposed pilot recycling toter program as presented. John seconded. The motion passed 5-0.

Recognize April as Pennsylvania 811 Safe Digging Month

John made a motion that the Board of Supervisors adopt Resolution 2021-185 recognizing the month of April 2021 as "Pennsylvania 811 Safe Digging Month". Mike seconded.

Christina Morley suggested the Board plant a tree and publish in the newsletter to better promote and to raise awareness of this resolution. David stated that this could be added to the Township newsletter and Rick replied that a tree could also be planted.

The motion passed 5-0.

Emergency Access Easement for Linden Lane

Mike stated that he appreciated Synthes cooperation and commended Michele for initiating the Linden Lane emergency access easement. John made a motion that the Board authorize the Chair to execute the Temporary Emergency Access Agreement with Medical Device Business Services, Inc. which is a successor in interest to Synthes USA HQ, Inc. Michele seconded. The motion passed 5-0.

Sale of Wheel Loader

Michele made a motion that the Township authorize the sale of the wheel loader on Municibid. John seconded. The motion passed 5-0.

Any Other Matter

Rick stated that Gary Althouse is retiring at the end of March. Mr. Duane Brady was hired to replace him. Mike made a motion to appoint Duane Brady as a Township Building Inspector and Assistant Fire Marshal. John seconded. The motion passed 5-0.

Public Comment

Kay Whittle, 1626 E. Strasburg Road thanked the Board for all their work on the Township budget stating that it was a “yeoman’s job” and is much appreciated. Kay also supports the recycling program.

Bryan Hutchinson stated that he fully supports Tom and the Sustainability Advisory Committee regarding the Toter Pilot Program. If this pilot is successful, he will help determine to see if it is cost effective.

Christina Morley stated that she is pleased to hear about the recycling program.

Liaison Reports

David, Pension Committee: David noted that the Township’s Pension Committee consultant complemented the Township’s management on the Pension Plan. The Township has done a terrific job and the pension funds are in great shape.

Michele, Conservancy Board and Sustainability Advisory Committee: Michele explained that these committees are pursuing that the Township obtain Tree City Status.

Mike, Business Park Task Force: Mike explained that Business Park Task Force is working to determine how to sustain the Township business parks and keep them prospering. The Task Force will conduct a series of Zoom interviews with businesses to determine their long-term plans,

Correspondence

The Board acknowledged receipt of a letter that thanked Mark Miller and the Public Works Crew for continuing to do a remarkable job plowing and keeping the streets clean. This is just one of the many recent positive comments the Township’s Public Works Crew has received.

Adjournment

There being no further business, Michele made a motion to adjourn at 7:45 pm. John seconded. The motion passed 5-0.

Respectfully submitted,
Susan D’Amore

Attached: February 26, 2021 Treasurer’s Report

TREASURER'S REPORT		February 11, 2021 - February 26, 2021	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$211,143.25	Accounts Payable	\$155,034.08
Earned Income Tax	\$30,500.00	<u>Electronic Pmts:</u>	
Local Service Tax	\$38,100.00	Credit Card	\$3,083.40
Transfer Tax	\$0.00	Postage	\$0.00
<i>General Fund Interest Earned</i>	\$0.00	Debt Service	\$4,095.09
Total Other Revenue	\$77,651.49	Payroll	\$140,387.81
Total General Fund Receipts:	\$357,394.74	Total Expenditures:	\$302,600.38
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
Total State Liquid Fuels Receipts:	\$0.00	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$310,749.39	Accounts Payable	\$1,516.20
<i>Interest Earned</i>	\$0.00		
Total Capital Reserve Fund Receipts:	\$310,749.39	Total Expenditures:	\$1,516.20
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
Total Transportation Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$256,401.12	Accounts Payable	\$379,547.40
<i>Interest Earned</i>	\$0.00	<u>Electronic Pmts:</u>	
		Credit Card	\$0.00
Total Sewer Operating Fund Receipts:	\$256,401.12	Debt Service	\$23,863.52
		Total Expenditures:	\$403,410.92
REFUSE FUND			
Receipts	\$78,551.17	Accounts Payable	\$15,415.66
<i>Interest Earned</i>	\$0.00	Credit Card	\$0.00
Total Refuse Fund Receipts:	\$78,551.17	Total Expenditures:	\$15,415.66
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$398,711.66
<i>Interest Earned</i>	\$0.00		
Total Bond Fund Receipts:	\$0.00	Total Expenditures:	\$398,711.66
SEWER CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$34.50
<i>Interest Earned</i>	\$0.00		
Total Sewer Capital Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$34.50
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$34.50
<i>Interest Earned</i>	\$0.00		
Total Operating Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$34.50
			\$1,121,723.82
	\$1,003,096.42		\$140,387.81
			(\$981,336.01)