

Futurist Committee Agenda  
Thursday, April 15, 2021  
7:00 PM  
Tele Conference

Dial In Number: (929) 205 6099  
Access Code: 849 7996 4658 # #

1. Call to Order
2. Pledge/Moment of Silence
3. Approval of Minutes: March 25, 2021
4. Chairman's Report
5. Old Business
  - a. Consider next steps, specifics on communications, and timeline for rolling out survey to Township residents. BOS will consider endorsing our latest draft at 4/20 BOS meeting.
  - b. Consider ideas on how to report results to Township residents. Next newsletter hopefully.
6. New Business
  - a. Consider recommending one or more specifics from Futurists long range strategy statement to the BOS for implementation.
7. Liaison Report
8. Public Comment
9. Correspondence/FYI
  - a. Zoning Ordinance letter dated April 1, 2021
10. Adjournment

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**East Goshen Township  
Futurist Committee  
March 25, 2021  
Draft Minutes**

**Members Present:**

Tom Kilburn, Chair; Members: Brian Sweet, Brandon Groff, Jeff O'Donnell

**Other Present:**

Township Supervisor Marty Shane; Jim Christensen, Pipeline Task Force

**Call to Order & Pledge of Allegiance**

Tom called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

**Moment of Silence**

Tom called for a moment of silence for the front-line first responders and medical workers fighting COVID and for our soldiers.

**Approval of Minutes**

Brandon made a motion to approve the minutes from February 18, 2021. Brian seconded. The minutes were unanimously approved as amended.

**Chairman's Report**

Tom updated that after speaking with Planning Commission (PC) Chair, Ernie Harkness, the Traditional Neighborhood Development (TND) will not be supported as is. The PC is reviewing possible zoning changes for the commercial area of the Township. Marty added that the PC is considering changing the name. Tom continued that some changes may include, combining districts, parking reductions to allow for retail and better access between Marydell and New Kent. Items to be removed may include the overlay, setback distance from the street and removing the residential area.

**Feedback from the BOS on draft Township survey**

The Committee reviewed the survey suggestions from the BOS. Brandon updated the survey real-time, and the following were addressed:

- **Taxes** – Brandon explained that although the survey does not distinguish between the types of taxes, there is a question addressing how residents view the value received from Township tax dollars.
- **Current Working location/Travel** – The committee agreed to add “hybrid combination or remote and work on-site” as a selection to the question.
- **Developments as addressed in Question 8** – The committee changed:
  - Grand Oak / Bittersweet
  - Marydell / Pin Oaks
- **Listing of Important items to residents in Question 12** – Brandon added allowance for residents to identify the three (3) **least** important items stating that this could assist in de-prioritization.

1 Marty asked if a disclaimer was included in the survey. Brandon stated that it is on page 1.

2  
3 There was discussion regarding how many members in one household can participate.  
4 Multiple members in one household can take the survey. Brandon will add a line item stating  
5 that any questions can be emailed to [futurists@eastgoshen.org](mailto:futurists@eastgoshen.org).

6  
7 Tom asked that for the BOS to have a better survey experience, can the BOS have the ability  
8 to review the survey online. Brandon replied that a sample survey link can be shared  
9 allowing for the real look and feel. This link will not record answers. Tom will forward the  
10 link to Rick and ask him to share with the BOS.

### 11 12 **Specifics on Communication**

13 Jeff stated that he will do the a write up for the survey distribution. He will contact Jason to  
14 socialize the survey on all channels.

### 15 16 **How to Report results**

17 Several avenues of how to report the results were discussed such as the Township  
18 newsletter and website. More discussion on this topic will take place after the survey is  
19 distributed.

### 20 21 **Update Business Park Task Force**

22 Jeff reported that the BPTF survey was finalized and will be mailed to businesses in I1. He  
23 will verify with Mark Gordon when it will be (or has been) sent. He continued that the BPTF  
24 members will be assigned different businesses to collect the surveys and information. The  
25 BPTF's next step will be analyzing the data received.

### 26 27 **Liaison Reports**

28 Jim reported that the TF recommended to the PC that the Pipeline Awareness Study  
29 Ordinance include the 1000-foot setback as opposed to the 660 foot setback that is in the  
30 ordinance.

31 Jim complemented the Committee on the survey.

### 32 33 **Public Comment**

34 None

### 35 36 **Next Meeting**

37 The next meeting is April 15 @ 7PM.

### 38 39 **Meeting Adjournment**

40 Due to there being no further business, the meeting was adjourned at 7:55 pm.

41  
42 Respectfully submitted,  
43 *Susan D'Amore*

BOARD OF SUPERVISORS  
EAST GOSHEN TOWNSHIP  
CHESTER COUNTY  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

**FYI**

April 1, 2021

Dear Property Owner:

The purpose of this letter is to inform you that the Township has received a Zoning Hearing Board Application from CTDI, owner of 1365 Enterprise Drive. CTDI is requesting zoning variances for two proposed wall signs for their property at 1365 Enterprise Drive, West Chester, 19380.

CTDI is seeking relief from §240-22 Q.(5) of the Zoning Ordinance, specifically, relief is being requested for:

- (1) the maximum number of signs permitted on a building
  - a. The applicant is seeking relief to install 2 wall signs (the ordinance permits one wall sign per building)
- (2) the maximum area of wall signs
  - a. The applicant is seeking a variance to install wall signs that are approximately 166.8 square feet each, in area. (the zoning ordinance permits a maximum sign area of 100 square feet)

Additionally the applicant is requesting the Zoning Hearing Board grant such other relief as may be necessary in the judgement of the Board to allow each of the proposed wall signs.

All property owners within 1000 feet of the property seeking zoning relief are notified of the meeting dates when the application will be discussed. **The scheduled public meetings for review and potential approval of this application are as follows, AND ARE SUBJECT TO CHANGE WITHOUT ADDITIONAL WRITTEN NOTICE:**

**April 7, 2021** - Planning Commission meeting (7:00 pm, virtually via ZOOM)

**April 20, 2021** - Board of Supervisors meeting (7:00 pm, virtually via ZOOM)

**Zoning Hearing Board (Zoning Variance Hearing) – DATE TO BE DETERMINED**

Due to COVID 19 protocols all meetings and hearings will be held virtually. The ZOOM meeting information is available on the Township website, [www.eastgoshen.org](http://www.eastgoshen.org). **The application materials are available for review during normal business hours.** Call the Township if you have questions on how to observe or participate in the meetings and or hearing.

Sincerely,

*Mark A. Gordon*

Mark A. Gordon  
Township Zoning Officer