

**EAST GOSHEN TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES
February 8, 2021**

The East Goshen Township Municipal Authority held their regular meeting on Monday, February 8, 2021 at 7:00 pm. Due to restrictions caused by the COVID-19 virus, the meeting was held via electronic conferencing Zoom. Members in attendance were: Chairman Dana Pizarro, Phil Mayer, Jack Yahraes, Kevin Cummings, and Walter Wujcik. Also in attendance were: Mark Miller (Director of Public Works), Mike Ellis (Pennoni), Patrick McKenna (Gawthrop), Michael Lynch (Township Supervisor) and Scott Towler (Plant Operator).

COMMON ACRONYMS:

<i>BFES – Big Fish Environmental Services</i>	<i>MA- Municipal Authority</i>
<i>BOS – Board of Supervisors</i>	<i>NPDES – National Pollutant Discharge Elimination System</i>
<i>CB – Conservancy Board</i>	<i>PC – Planning Commission</i>
<i>DEP – Department of Environmental Protection</i>	<i>PM – Prevention Maintenance</i>
<i>EPA – Environmental protection Agency</i>	<i>PR – Park & Recreation Board</i>
<i>HC – Historical Commission</i>	<i>RCSTP – Ridley Creek Sewer Treatment Plant</i>
<i>I&I – Inflow & Infiltration</i>	<i>SBR – Sequencing Batch Reactor</i>
<i>LCSTP – Lockwood Chase Sewer Treatment Plant</i>	<i>SSO – Sanitary System Overflow</i>
	<i>WAS – Waste Activated Sludge</i>

Call to Order & Pledge of Allegiance

Dana called the meeting to order at 7:00 pm and led those present in the Pledge of Allegiance. There was a moment of silence to remember our medical and healthcare staffs, first responders and troops. Dana asked if anyone would be recording the meeting. There was no response.

Chairman’s Report

1. Phil reported that he could not log into the West Goshen Sewer Authority’s meeting.
2. Mark spoke with Mike Moffa of West Goshen about a meeting regarding Westtown Way Pump Station. Mike Moffa wants to wait until they get a report from their engineer. Kevin requested that Mark discuss the timing of the project and payment when he meets with them.
3. Dana congratulated Patrick McKenna on his appointment as Chairman of the Management Committee of Gawthrope Greenwood.

Sewer Reports

1. Director of Public Works, Mark Miller’s report for January 2021

Monthly Flows: The average daily flow to West Goshen was 773,000 per day.

Meters: The meters were read on a daily basis with no problems to report. The portable flow meters were also read on a weekly basis. The flow information was forwarded to Mike Ellis’s office for his review.

C.C. Collection – We performed daily maintenance at each pump station. The pumps that were sent to Deckman Electric have been torn down and are waiting on parts. We inspected the Aqua water mains going in on Williams Way and Edith Lane because of the Ashbridge force main being so close to the water main. We found that the main is not where the plan showed it.

The pipe does have stone around it, we have to GPS the line so we know its exact location going forward. On a recent road complaint, we found depression in the street. This was caused when a fernco connection failed. This is scheduled for repair on 2-8-2021.

R.C. Collection - The station was checked daily. We are still continuing with grease removal. We installed the new metering manhole on East Boot Road. It was not an easy project. The ground water was a challenge but the guys finally were able to establish an 8" sump pump to remove the ground water, while we utilized our pump for the bypass. Once the excavation was done they built a form and poured a 10" floor which the capsule will occupy. We allowed the concrete to cure. On Tuesday the guys got everything ready to set and secure the capsule. They plugged the line and bypassed the water with a pump while they made the connections. The unit was leveled and secured and then backfilled with ¼ stone.

Lenni has applied to PECO for a service connection. All the materials are on site awaiting PECO to give us the service connection. John Laidly was on site last week to go over his portion of the job.

Alarms: We responded to 21 alarms in January.

PA One Calls: We responded to over 62 PA One Calls for the month of January.

Rainfall: 2.27 inches for the month of January.

Lateral Caps: We replaced 2 lateral caps. (Cherry Lane, Locust Street)

2. Pennoni Engineer's Report for January dated February 4, 2021

Ridley Creek Sewage Treatment Plant (RCSTP)

- Caustic Soda Conversion – We initiated design work and vendor coordination for the bulk storage tank and other equipment. A kick-off meeting was conducted with Mark and the RCSTP operator, Matt, at the site prior to initiation of design work.

Tallmadge Drive Sewer Main Replacement

- The 2-year maintenance bond period ends March 21, 2021.

Ridley Creek Collection System Permanent Meters

- We provided limited construction phase assistance during installation of the Hibberd Lane permanent meter and manhole.
- Updated vendor quotes were obtained for a new RCSTP influent meter and manhole. The quotes and scope are being evaluated with Public Works.

Sanitary Sewer Pipe Rehab

- Supplee Valley – No activity since our last report. We are coordinating with Public Works on televising additional sewers. Upon review of the videos, we will develop a scope and cost estimate for cured-in-place pipe lining and any other needed repairs to the asbestos cement pipes. The estimate is anticipated to be the basis for the project budgeting in 2022.
- Hershey's Mill Estates – We attended a permit pre-application meeting virtually with Rick, Mark, PADEP, and the Army Corps of Engineers (USACE). The project is expected to be eligible for PADEP General Permits for waterway work provided there are no permanent

wetland or stream channel impacts; a more intensive individual USACE permit will not be required in that case. As such, one manhole that is currently in the streambank will be planned for abandonment, and a replacement manhole will be installed farther away from the stream. Otherwise, the stream channel would need to be re-aligned to permanently protect the existing manhole, triggering USACE permitting. The project is otherwise planned to proceed as previously discussed with the Municipal Authority. We submitted a proposal for design and permitting and we will initiate environmental and survey work and perform a condition inspection of the manholes immediately upon authorization to proceed.

I&I Program

- We reviewed portable meter data and provided observations and recommendations for further investigations at certain metering location to Mark.

New Connections

- No activity since our last report.

Industrial Pretreatment Ordinance

- We are preparing recommended implementation actions for the industrial wastewater ordinance provisions. West Goshen confirmed the current ordinance standards are identical to their standards, so no further ordinance updates are needed as they relate to West Goshen, nor are any updates recommended as they relate to the Ridley Creek system. The implementation actions are to develop a resolution to set additional contaminant levels that trigger the industrial wastewater provisions and to create an application form and procedure. We anticipate presenting these items at the March MA meeting.

3. Big Fish Environmental Services –

Scott reported that the plant was in compliance for November. No equipment issues. They handled the snow and Christmas storms. Matt is on quarantine. Mark is sanitizing the plant every day. Scott filed the DEP reports. He confirmed the reports that the MA is getting now. Kevin feels this is duplication. Scott can send acknowledgment of sending the DEP report. Dana asked, for the ABC meeting, if the plant was in compliance for all of 2020. Scott answered yes. Scott reviewed some of the current numbers. He confirmed that the staff is Matt, Matthew and Gabrielle. Fred Walton could help if necessary. Jack asked about the COVID vaccine. Pat verified that they are in 1a phase. Scott corrected all of the spreadsheets.

Approval of Minutes

Jack moved to approve the January 11, 2021 minutes as amended. Walter seconded the motion. The motion passed unanimously.

Approval of Invoices

Kevin moved to approve payment of the 5 Pennoni invoices totaling \$8,583.75 as listed on the agenda. Walter seconded the motion. There was no discussion. The motion passed unanimously.

Kevin moved to approve payment of the Xylem invoice for \$6,148.42. Jack seconded the motion. The motion passed unanimously.

Kevin moved to approve payment of the Main Line Concrete invoice for \$462.00. Walter seconded the motion. The motion passed unanimously.

Liaison Reports

1. Conservancy Board – Walter reported that the next meeting is this Wednesday. They will discuss the tentative date for Keep East Goshen Beautiful Day of April 17, 2021. North Chester Road will not be included for volunteers to clean. They will look at Clymer’s Woods shrubs and fencing.
2. Board of Supervisors – Mike Lynch commented that the BOS annual planning meeting with the ABCs went very well. The Futurist Committee is going to do a survey of the residents. A member of the committee works for a company that will provide the survey. Still looking at candidates for Director of Finance and Township Manager. The Business Park Task Force is getting ready to interview owners to see what their plans are. QVC is in the process of selling their property to CTDI. The M&T bank property has been sold to an investor. Tesla has looked at a property for a training center. Sewer rates will be reviewed.

Financial Reports

Chris Boylan provided the following report:

In December, the Municipal Authority recorded \$454.00 in revenues (from transfers) and \$66.00 in expenses for a positive variance of \$388.00. As of January 31, 2021, the fund balance was \$6,761.

Old Business

None

Goals

Dana presented the Accomplishments for 2020 and Goals for 2021 at the BOS Annual Planning Meeting of the ABCs. The BOS will review and assign goals for 2021.

New Business

1. Maillie Audit Fee – The proposed fee is \$10,000. Mark Miller mentioned that the audit is done. The contract has to be signed. Kevin mentioned that they contacted him and he supplied the information they requested. Kevin moved to approve the Maillie proposal for \$10,000. Walter seconded the motion. The motion passed unanimously. Dana will sign the contract.
2. Hershey Mill Estates Sewer Replacement – Mike Ellis got guidance on what will be needed for this project. Provided the stream isn’t moved, they can get general permitting. The one manhole at the edge of the stream will be abandoned and a new one installed. The piping that currently goes under the tennis courts, will be placed around the tennis courts. The manhole in the tennis courts will be abandoned. To get General Permits 11 & 8, they will do a wetlands assessment, a bog turtle study, field survey, and put together a design plan. They will accelerate the process wherever they can. Mike won’t have the bids due until the permits are received. Dana feels the fees are reasonable. They need to look at financing for this project. Mike Lynch mentioned sewer rates. Mark Miller talked to the residents to let them know what is being done. Phil moved to approve the lump sum of \$64,800.00. Walter seconded the motion. The motion passed unanimously.

3. Delaware River Basin - Kevin mentioned that the Delaware River Basin fee will be coming up in March of \$638 and commented that this is a discharge fee.

Any Other Matter

1. Resolution – Mark Miller mentioned that they received a resolution for capital expenses. Patrick also received it and had it reviewed. It does require putting the amount of debt in the resolution. He described the process. He feels it has to be reviewed with changes he recommends. Mike Lynch doesn't feel it has to be approved tonight. Patrick red lined it and sent it to Rick Smith. They will have it ready for the March meeting.

Correspondence

1. Dana mentioned that a letter regarding a variance request was received.

Public Comment

1. Russ Frank, 451 Gateswood Dr. asked about the Westtown Way Pump Station. Dana explained the agreement East Goshen has with West Goshen. Currently our plant can't handle the flow that we send to West Goshen. Phil mentioned that if we didn't use West Goshen, we would have to build a pump station. Mr. Frank mentioned the \$1 million estimate for the Hershey Mill project and asked when it was discovered. Dana commented that there was an estimate of \$975,000. We won't know about funding for another month or so. Mark confirmed that the problem developed in December 2020. Mike Lynch explained the situation and possible funding. Dana mentioned that Mark Miller has been televising the sewer system over the past couple of years. Mr. Frank thanked the Authority for their time.

Adjournment

There being no further business Jack moved to adjourn the meeting. Walter seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:30 pm. The next regular meeting will be held on Monday, March 8, 2021 at 7:00 pm.

Respectfully submitted,

Ruth Kiefer, Recording Secretary