

East Goshen Township
Sustainability Advisory Committee
Meeting Agenda
Monday, July 26, 2021
7:00 PM

1. Call to Order - Christi Supple
2. Pledge of Allegiance - Kipp Happ
3. Moment of Silence - Kipp Happ
4. Ask if anyone is recording this meeting - Christi Supple
5. Approval of minutes - June, 2021
6. Chairman's Report
7. Staff Reports
8. Old Business:
 - A. Update on Tree City approval process - Christi
 - B. Update on Trex recycle bins for plastic bags and film - Mary K.
 - C. Update on seminars - Christi (Willistown Conservation in late August; Dr.Vile in Sept. on health problems caused by plastic pollution)
 - D. Survey for residents for Sustainable Storefronts project
 - E. Crayon Initiative - Mary M.
 - F. Further discussion on Energy Expo project - formation of subcommittee - Kipp
9. New Business:
 - A. Preparation for Community Day for SAC table - formation of subcommittee
 - B. Report on Solar Tour - Bryan
 - C. Samples for Twitter project
 - D. Proposal for EGT 2022 Budget
10. Public Comments
11. Correspondence
12. Adjourn Meeting

East Goshen Township
Sustainability Advisory Committee
Meeting, draft Minutes
Monday, June 28, 2021
7:00 PM

1. Call to Order - Christi Supple 7:02pm
Present: Christi Supple, Mary McKoskey (phone), Mary Krueger, Bryan Hutchison, Tom Kilburn, Kipp Happ, Michele Truitt (Supervisor), Jason Lang (staff liaison)
2. Pledge of Allegiance - Kipp Happ
3. Moment of Silence - Kipp Happ
4. Ask if anyone is recording this meeting - Christi Supple
No is recording the meeting.
5. Approval of minutes - April and May, 2021
M. Krueger read the April minutes
1st – K. Happ
2nd – B. Hutchison
All in favor, minutes approved

B. Hutchison read the May minutes
1st – B. Hutchison
2nd – T. Kilburn
All in favor, minutes approved
6. Chairman's Report
C. Supple discussed some of the tier 1 SAC priorities that included: survey to reduce plastic use, newsletter content, larger recycling totes, PECO energy audits and a social media campaign
7. Staff Reports – J. Lang reported on the Carnival of Ruin performance, should know statistical impact before the end of summer.
8. Old Business:
 - A. Update on Tree City approval process - Christi
 - B. Update on Trex recycle bins for plastic film - Mary K.
Pallet containers are built and will go out in the park soon, utilizing the Trex graphics on social media.
 - C. Supple and M. Krueger to coordinate pickup.
 - C. Update on seminars – Christi
 - L. McGraff is interested in doing another zoom early fall pertaining to native plants.
 - D. Review of Sustainable Storefronts project

C. Supple discussed the storefront project, showing the WC graphic as an example. M. Truitt said it should be branded “East Goshen”, SAC agreed. It could be some type of window cling businesses could put in their storefront. Process will be to survey, review data and go from there.

E. Report on Crayon Initiative - Mary M.

F. Further discussion on Energy Expo project - need subcommittee

M. Truitt’s house is on the expo tour. Question was raised as to how we highlight residents that have a high degree of energy efficient home fittings. Information should go out to all HOAs and civic associations in the Township.

9. New Business:

A. Preparation for Community Day for SAC table

SAC discussed having a video at Community day running on a loop.

B. Report on COG Clean Energy Future with tabling opportunities - Bryan

10. Public Comments

11. Correspondence - Invitation to Chester County SACs re: Solar Tour

12. Adjourn Meeting

8:45p

Memo

To: Conservancy Board, Parks & Rec Commission, Pipeline Task Force, Futurist Commission, Sustainability Commission & Historical Commission
From: Dave Ware
Re: 2022 Budget Request
Date: July 7, 2021

As we enter the second half of 2021, it is time to begin thinking about the Township's budget for 2022.

To that end, attached please find an Excel worksheet with individual tabs for each of your ABCs budgets showing:

- 2021 Annual Budget
- 2021 year-to-date actual expenditures through June
- 2021 Projection (which in total matches 2021 Annual Budget)
- A blank column for the 2022 annual budget request
- Justification section for comments as to 'why' this amount, if it causes 2022 to be greater than the 2021 Annual Budget; feel free to re-adjust line items, we're more concerned with the total

I would be grateful if you could provide me with (for your ABC only):

- 1) 2022 budget requests for each line item
- 2) A justification for your 2022 budget request for any line item for which you are requesting more budget authority in 2022 than you received in 2021.

Note that the Township has many "ABC-related" expenditures. For example, the Township needs to maintain the Blacksmith Shop/Plank House. The Township also incurs legal costs related to the pipeline and consulting costs related to planning work, etc. These line items are separate from your ABC budget; however, to the extent that your ABC intends to make upcoming recommendations to the Board of Supervisors that could result in the expenditure of Township funds beyond current levels, please let me know as soon as possible!

As always, 2022 will be a tight budget year. Preliminary forecasts suggest that the Township will need to continue to deplete its general fund balance in order to achieve a balanced budget. Thus, all Township departments and ABC groups will be under pressure to identify cost savings.

When developing your budget request, remember your group's mission, goals and objectives. Then ask yourselves, what do you need in order to realize your objectives and what do you merely want? Expenditures that don't meet the "need" threshold are unlikely to receive BOS approval.

Please don't hesitate to contact me by phone or email over the summer.

As we plan to have preliminary budget materials prepared for discussions with the Board in September workshops, **please return this completed worksheet to me by no later than Friday, August 27th**. I will follow up with you if I have any questions.

Thank you!

SUSTAINABILITY COMMITTEE
SUSTAINABILITY COMMITTEE EXPENSES

01401 3040

2021 Budget	2021 YTD Expenses	2021 Projection	2022 Budget Request	2022 Budget Justification
500	0	500		