

AGENDA
 EAST GOSHEN TOWNSHIP
 CONSERVANCY BOARD MEETING
 August 11, 2021 - 7:00 PM
 Tele Conference

Dial in Number: (929) 205-6099 with Access code: 840 1541 3185 # #

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE
2. APPROVAL OF MINUTES
June 9, 2021
3. CHAIRMAN'S REPORT
4. OLD BUSINESS
 - a. Clymer's Woods Trees
 - b. Fall Planting
 - c. Tree City USA Application
5. SUBDIVISION REVIEW - None
6. NEW BUSINESS - None
7. VARIANCES/CONDITIONAL USES – None
8. LIAISON REPORTS
9. CORRESPONDENCE
 - a. Future ABC meetings to be held in person
10. DATES OF IMPORTANCE

<i>Date</i>	<i>Meeting</i>	<i>Type</i>	<i>Time</i>
Aug 11, 2021	Conservancy Board	Virtual	7:00 pm
Aug 12, 2021	Pipeline Task Force	Virtual	6:30 pm
Aug 12, 2021	Parks & Rec Commission (Rescheduled from 8/5)	In Person Hicks Pavilion	7:00 pm
Aug 17, 2021	Board of Supervisors	In Person	7:00 pm
Aug 19, 2021	Futurist Committee	In Person	7:00 pm
Aug 23, 2021	Sustainability Advisory Committee	In Person	7:00 pm
Aug 28, 2021	Community Day – EGT Park	---	4:00 pm
Sept 1, 2021	Planning Commission	In Person	7:00 pm
Sept 2, 2021	Park and Rec Commission	In Person	7:00 pm
Sept 6, 2021	Labor Day, Township Office Closed	---	---
Sept 7, 2021	Board of Supervisors	In Person	7:00 pm
Sept 8, 2021	Conservancy Board	In Person	7:00 pm
Sept 9, 2021	Pipeline Task Force	In Person	6:30 pm
Sept 9, 2021	Historical Commission	In Person	7:00 pm
Sept 13, 2021	Municipal Authority	In Person	7:00 pm

11. PUBLIC COMMENT
12. ADJOURNMENT

DRAFT
EAST GOSHEN TOWNSHIP
CONSERVANCY BOARD MEETING
June 9, 2021

The East Goshen Township Conservancy Board held a regularly scheduled meeting on Wednesday, June 9, 2021 at 7:00 p.m. Because of COVID-19 restrictions, the meeting was held via Zoom conferencing. Members in attendance are indicated in **BOLD**:

Chairman, Walter Wujcik
Vice Chairman, Sandra Snyder
Erich Meyer
Scott Sanders
Dan Flynn
Leo Sinclair
Alice Lenthe

Others present were:
Mark Gordon, Zoning Officer
John Hertzog, Township Supervisor

Call to Order
Walter called the meeting to order at 7:05 p.m.

Pledge of Allegiance & Moment of Silence
Walter led those present in the Pledge of Allegiance and then asked for a moment of silence to remember our troops, first responders and healthcare personnel.

Minutes
The minutes of the May 12, 2021 meeting were approved.

Chairman's Report
1. Walter mentioned that there will be no meeting in July. The August 11th meeting will be via Zoom. John mentioned that the BOS is having 1 zoom meeting and 1 in person meeting each month starting in June. The CB decided to go to in person in September.

Old Business
1. Clymer's Woods – Walter commented that he, Erich, Sandy and Eunice met at Clymers Woods. Two trees were marked with pink ribbon to be removed. They put some mulch on trees that needed it. The mulch is needed to keep the weed whackers from hitting the tree bark. They also noticed that the wire fence at the bridge which supports the under growth needs to be pushed back into place. Mark will let Mark Miller know.

2. Fall Planting – Walter had three suggestions:
a. Replace the two dead trees in Clymers Woods. Dogwoods were suggested.
b. Hibberd La. to the creek along the walking trail. This would be about 10 trees. They would want 2 – 3 different types of trees. The budget has \$3,000. 00 for this.
c. Help with Marydell pond restoration. Mark mentioned that Marydell already has a plan which will be implemented when the materials are received. Mark Miller has this planned for fall.

3. Tree City USA application – Walter mentioned that he spoke with Christie from the Sustainability Committee. She suggested setting up a sub-committee for this. However, Walter went on the website for the Tree City USA and found these requirements:

- 1 a. Tree Board – For East Goshen that is the Conservancy Board that has been
2 planting and maintaining trees for about 30 years.
3 b. Tree Care Ordinance – East Goshen has this in its ordinance.
4 c. Community Forest Program – They mentioned that the annual budget should be
5 \$2 per capita which would be \$36,000.00 for East Goshen. We should include all the work
6 Public Works does to maintain our trees.
7 d. Arbor Day Observance – The spring plantings could cover this.
8 Mark will meet with Jason Lang and have something for the Board to review in August.
9 Alice pointed out that 2021 applications will be accepted in September.

10
11 **New Business**

12 None

13
14 **Liaison Reports**

15 1. Municipal Authority - Walter reported that the plant is running well. They are working
16 on the Hershey Mill Estate sewer replacement and the Westtown Way Pump station.

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18 **Correspondence**

19 Mark reviewed the email from Eunice listing trees and shrubs.

20
21 **Any Other Matter**

22 None

23
24 **Public Comment**

25 None

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27 **Adjournment**

28 There being no further business, Erich moved to adjourn the meeting. Alice seconded the
29 motion. The meeting was adjourned at 7:35 p.m. There will be no meeting in July. The next
30 meeting will be held on Wednesday August 11, 2021 at 7:00 pm.

31
32 Respectfully submitted,

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36 Ruth Kiefer, Recording Secretary

Memo

To: Conservancy Board, Parks & Rec Commission, Pipeline Task Force, Futurist Commission, Sustainability Commission & Historical Commission
From: Dave Ware
Re: 2022 Budget Request
Date: July 7, 2021

As we enter the second half of 2021, it is time to begin thinking about the Township's budget for 2022.

To that end, attached please find an Excel worksheet with individual tabs for each of your ABCs budgets showing:

- 2021 Annual Budget
- 2021 year-to-date actual expenditures through June
- 2021 Projection (which in total matches 2021 Annual Budget)
- A blank column for the 2022 annual budget request
- Justification section for comments as to 'why' this amount, if it causes 2022 to be greater than the 2021 Annual Budget; feel free to re-adjust line items, we're more concerned with the total

I would be grateful if you could provide me with (for your ABC only):

- 1) 2022 budget requests for each line item
- 2) A justification for your 2022 budget request for any line item for which you are requesting more budget authority in 2022 than you received in 2021.

Note that the Township has many "ABC-related" expenditures. For example, the Township needs to maintain the Blacksmith Shop/Plank House. The Township also incurs legal costs related to the pipeline and consulting costs related to planning work, etc. These line items are separate from your ABC budget; however, to the extent that your ABC intends to make upcoming recommendations to the Board of Supervisors that could result in the expenditure of Township funds beyond current levels, please let me know as soon as possible!

As always, 2022 will be a tight budget year. Preliminary forecasts suggest that the Township will need to continue to deplete its general fund balance in order to achieve a balanced budget. Thus, all Township departments and ABC groups will be under pressure to identify cost savings.

When developing your budget request, remember your group's mission, goals and objectives. Then ask yourselves, what do you need in order to realize your objectives and what do you merely want? Expenditures that don't meet the "need" threshold are unlikely to receive BOS approval.

Please don't hesitate to contact me by phone or email over the summer.

As we plan to have preliminary budget materials prepared for discussions with the Board in September workshops, **please return this completed worksheet to me by no later than Friday, August 27th**. I will follow up with you if I have any questions.

Thank you!

		2021	2021 YTD	2021	2022 Budget	
		Budget	Expenses	Projection	Request	Justification
CONSERVANCY BOARD						
MATERIALS & SUPPLIES	01461 2480	250	0	250		
GENERAL EXPENSE	01461 2482	400	0	400		
BLACKSMITH SUPPLIES	01461 2485	0	0	-		
PROFESSIONAL SERVICES	01461 3100	500	0	500		
LANDSCAPING	01461 3720	3000	0	3,000		
SUBTOTAL		4,150	-	4,150	0	

Memo

East Goshen Township

Date: July 28, 2021

To: Authorities, Boards and Commissions

From: Susan D'Amore

RE: Future ABC Meetings

Governor Wolf's COVID-19 emergency disaster declaration officially ended back in June. The declaration ending caused the expiration of PA Act 15 of 2020 which means that fully virtual meetings are no longer allowed by law.

This memo is to inform you that as of September 1, 2021, all East Goshen Township ABC meetings must be held **in person**. I will be re-advertising in the Daily Local as needed.

Please let me know if you have any questions.

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