

Park Commission  
Agenda  
Thursday, August 12, 2021  
7:00 PM

- A. Call to Order
- B. Pledge of Allegiance
- C. Ask if anyone is recording the meeting
- D. Approval of Minutes from the June 3, 2021 meeting.
- E. Chairman's Report
  
- F. New Business
  - 1. Discuss - 2022 Park and Recreation budget recommendation
  
- G. Old Business – Updates
  - 1. Update – Community Day logistics
  - 2. Update – Apiary Partnership
  - 3. Review – summer programming
  - 4. Review – 2021 SE PA Teen Filmmakers Showcase
  
- H. Recreation Director Report
  - 1. Upcoming events
    - 8/28 – Community Day
    - 8/28 – Apiary ribbon cutting
    - 9/18 – Chesco Art Walk
    - 10/2 – Fall Yard Sale
    - 10/16 – Pumpkin Festival
    - 10/16 – Oktober Festival
    - 11/1 – Start of Reindeer meet and greet ticket sales
  
  - 2. Park Maintenance Report
  
- I. Liaison reports
- J. Any Other Matter
- K. Public Opinion
- L. Adjournment

**DRAFT**  
**EAST GOSHEN TOWNSHIP**  
**Park & Recreation Commission Meeting**  
**June 3, 2021**

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, June 3, 2021. Because of the restrictions due to COVID-19, the meeting was held via Zoom virtual conferencing. The meeting was called to order by Co-Chair Deb Snyder at 7:00 pm.

Commission members present are highlighted:

- Daniel Leicht, Chairman
- Deborah Snyder, Vice Chairman**
- Karen Battavio
- Jessica Bottaro
- Ann Marie Fletcher-Moore**
- Peter Knupp
- Doug Staffelbach
- Kishor Thakarar**
- Eric Tobin**
- Joseph Zulli**

Others present were:

- Jason Lang, Director of Recreation**
- John Hertzog, Supervisor
- Evan Tyler, Park and Recreation Intern**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Deb led the Pledge of Allegiance.

Deb asked for a moment of silence to remember our military and veterans, police and first responders and those who died due to COVID-19.

Deb asked if anyone would be recording the meeting. There was no response

**APPROVAL OF MINUTES**

The minutes of the May 6, 2021 meeting were approved.

**CHAIRMAN’S REPORT**

Deb reported that the card games for seniors returned to the Township Building today.

**NEW BUSINESS**

1. Select Community Day and “OktoberFEST” Food Truck Festival Vendors - Jason mentioned that the applications are coming in slowly. Last month he only had 4. He now has 10 for Community Day and 12 for Octoberfest. Evan has been working on getting a German food truck. They are reaching out to German restaurants in Phila. Some of the vendors sold their business or aren’t running the truck right now. The 3 bands are ready for Octoberfest – Eldorado (60’s music), Polkadelphia ( today’s hits to a polka beat) and, our favorite, Don’t Quit Your Day Job. The labels for the beer is all set to go. Volunteers are needed.

2.Paoli Pike Trail Funding – Segments C through F are done. Jason is seeing more people using the trail with the warmer weather. They are still in negotiations with Hicks for Segment B. Jason can apply to the DCED for the \$3.6 million needed for Segment B. The Township match is soft costs, permits, etc. The application is due the end of July. The BOS will vote on June 15<sup>th</sup>. Segment A from Airport Rd. to Ellis Lane is started. With funding they could start Segment B next spring and the trail would be done by the end of 2022.

Deb made a motion that the Park and Recreation Commission give support to the letter of support needed for the application for Segment B. Joe seconded the motion. The motion passed unanimously.

1 3. Tree Lighting - Jason and Evan met with Nancy Diversa, the previous Township Poet Laureate. She mentioned  
2 that she knew someone who owns reindeer. Ms. Parker from Lancaster County owns 5 reindeer and takes them to  
3 events. The cost is \$1,000.00. Jason is working with the FOEG. If we have 200 families and charge \$15.00 per  
4 family to pet and take pictures with the reindeer it might work. She only has Saturday December 18<sup>th</sup> from 10 to 12  
5 open. Jason suggested having this in the morning and the tree lighting in the evening. The name of the reindeer is  
6 Star and he likes candy canes. Joe asked what would happen if the weather is bad. Deb suggested \$10 instead of  
7 \$15.

## 8 OLD BUSINESS

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11 1. Indoor Programming - Today was the first day for Senior programs inside the Township Building. You have to  
12 wear a mask in the lobby, but you can take it off in the upstairs meeting room.

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14 2. Scout Project/Bocci Court – Ryan started working on this project, but the cost of the wood had increased from  
15 \$3,000 to \$5,000. They paused during COVID but now the estimate for wood is \$10,000 – 11,000.!! Joe suggested  
16 they look into getting recycled wood. Jason pointed out that the next scout project was a hit wall at the pickle ball  
17 court which might be less expensive.

## 18 RECREATION DIRECTOR REPORT

### 19 1. Upcoming Events -

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22  
23 a. June 5 - Carnival of Ruin. This was rained out on May 29. There will be 2 shows at 11 am and 3 pm. and is 1  
24 hour long. Jason explained how they made the costumes and that it is a humorous take on sustainability. 200  
25 people can come. It moves to 2 locations in the park. He will make a video of it.

26  
27 b. June – July Nature Warriors in partnership with the West Chester Garden Club – Eleven kids have signed up for  
28 this. They meet in the park every Saturday morning and learn about plants, etc. and how to care for them.

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30 c. June 14<sup>th</sup> - Starts summer camps. Camp will be held at Glen Acres Elementary School. There are 80 children  
31 per week. In the past they have gone to French Creek for swimming, but they pulled the liner from the pool and  
32 won't be ready until end of July. They got signed up with the White Manor Country Club for the swimming. They  
33 will split into 2 groups. Interesting – 39 of the 80 children are 5/6 year olds.

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35 d. June 29 - Golf Outing. There will be a second outing in September.

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37 e. July 11 – Chesco Concert Band Sunday at 7 pm. They are doing this free concert as a thank you for letting them  
38 practice in the park during the pandemic.

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40 f. August 28 - Community Day

### 41 2. Park Maintenance Report

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44 a. They put up the shade sails on the playground. Football is done. Baseball is calming down. Evenings  
45 in the park are packed. He has some requests for small 5K fundraisers in the fall but the larger ones pushed into  
46 2022.

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48 b. Pavilions – He has 300 permits so far this year for the pavilions. A lot are on weekdays too. Social  
49 causes want to meet but can't go inside yet so they are using the park.

1 **ANY OTHER MATTER**

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3 1. Jason mentioned that Evan is working on the next newsletter which will feature Rick Smith and his 50+ years  
4 working for East Goshen Township. Evan commented that he is learning a lot and looking forward to the rest of  
5 the summer. He is a senior at Temple University.

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7 2. Jason announced that Derrick Davis will be the new Township Manager. He was the Assistant Manager at West  
8 Goshen Township.

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10 3. There will not be a meeting in July.

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12 **ADJOURNMENT**

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14 There being no further business, Ann Marie moved to adjourn the meeting. Kishor seconded the motion. The  
15 meeting was adjourned at 8:00 pm. There will be no meeting in July. The next regular meeting will be held on  
16 Thursday August 5, 2021 at 7:00 p.m.

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18 Respectfully submitted,

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22 Ruth Kiefer, Recording Secretary

# Memo

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To: Conservancy Board, Parks & Rec Commission, Pipeline Task Force, Futurist Commission, Sustainability Commission & Historical Commission  
From: Dave Ware  
Re: 2022 Budget Request  
Date: July 7, 2021

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As we enter the second half of 2021, it is time to begin thinking about the Township's budget for 2022.

To that end, attached please find an Excel worksheet with individual tabs for each of your ABCs budgets showing:

- 2021 Annual Budget
- 2021 year-to-date actual expenditures through June
- 2021 Projection (which in total matches 2021 Annual Budget)
- A blank column for the 2022 annual budget request
- Justification section for comments as to 'why' this amount, if it causes 2022 to be greater than the 2021 Annual Budget; feel free to re-adjust line items, we're more concerned with the total

I would be grateful if you could provide me with (for your ABC only):

- 1) 2022 budget requests for each line item
- 2) A justification for your 2022 budget request for any line item for which you are requesting more budget authority in 2022 than you received in 2021.

Note that the Township has many "ABC-related" expenditures. For example, the Township needs to maintain the Blacksmith Shop/Plank House. The Township also incurs legal costs related to the pipeline and consulting costs related to planning work, etc. These line items are separate from your ABC budget; however, to the extent that your ABC intends to make upcoming recommendations to the Board of Supervisors that could result in the expenditure of Township funds beyond current levels, please let me know as soon as possible!

As always, 2022 will be a tight budget year. Preliminary forecasts suggest that the Township will need to continue to deplete its general fund balance in order to achieve a balanced budget. Thus, all Township departments and ABC groups will be under pressure to identify cost savings.

When developing your budget request, remember your group's mission, goals and objectives. Then ask yourselves, what do you need in order to realize your objectives and what do you merely want? Expenditures that don't meet the "need" threshold are unlikely to receive BOS approval.

Please don't hesitate to contact me by phone or email over the summer.

As we plan to have preliminary budget materials prepared for discussions with the Board in September workshops, **please return this completed worksheet to me by no later than Friday, August 27<sup>th</sup>**. I will follow up with you if I have any questions.

**Thank you!**

EXPENSES			2021	2021 YTD	2021	2022 Budget	Justification
			Budget	Expenses	Projection	Request	
SUMMER PROGRAM SALARIES	01452	1410	39,120	1,908	37,095		
PUBLIC WORKS SUPPORT EGG HUNT	01452	1440	-	-	-		
PUBLIC WORKS SUPPORT COMM. DAY	01452	1450	6,000	-	6,000		
PUBLIC WORKS SUPPORT PUMPKIN FEST	01452	1455	1,800	-	1,800		
SUMMER PROGRAM SUPPLIES	01452	2000	3,765	1,525	3,765		
SUMMER PROGRAM FIELD TRIPS	01452	2010	-	1,256	2,000		
SUMMER PROGRAM - ENTERTAINMENT	01452	2020	-	-	-		
SUMMER PROGRAM GENERAL EXPENSE	01452	2025	1,581	306	1,581		
SPORTS CAMP	01452	2026	-	-	-		
FULL DAY CAMP	01452	2027	-	-	-		
PRESCHOOLERS ENTERTAINMENT	01452	2030	901	-	1		
MINOR EQUIP. PURCHASE	01452	2600	-	-	-		
GENERAL EXPENSE	01452	3000	3,808	502	3,808		
TRIPS	01452	3020	3,039	-	3,039		
FRIENDS OF E.GOSHEN - GEN.EXPENSE	01452	3030	-	-	-		
PUMPKIN FESTIVAL	01452	3040	4,038	-	3,700		
EGG HUNT	01452	3050	200	50	200		
COMMUNITY DAY	01452	3204	23,058	1,834	23,058		
FARMERS MARKET EXPENSE	01452	3210	-	-	-		
AEROBICS-SPR/FALL/WTR	01452	3502	-	-	-		
GOLF DAY - APPLEBROOK	01452	3505	20,716	15,590	20,716		
LEARN TO SKATE	01452	3507	-	-	-		
ART	01452	3508	-	1,636	2,000		
ROBOTICS PROGRAM	01452	3509	600	-	50		
MISCELLANEOUS EVENTS	01452	3601	1,000	1,068	1,500		
TEEN DRIVING	01452	3602	-	-	-		
COMPUTER CLASSES	01452	3606	-	-	-		
GOLF CLINICS	01452	3607	-	-	-		
MATURE DRIVER	01452	3608	-	-	-		
LADIES & YOUTH TENNIS	01452	3701	2,204	4,505	5,000		
ZUMBA	01452	3710	3,704	1,560	3,704		
PILATES	01452	3711	2,367	-	1,367		
YOGA EXPENSE	01452	3712	9,983	1,981	8,000		
OLDER ADULT EXCERCISE	01452	3715	-	-	-		
HIGH SCHOOL ENTREPRENEURIAL ACADEMY	01452	3717	-	-	-		
ROCKETRY SUMMER CAMP	01452	3719	677	-	677		
HOLIDAY TREE CELEBRATION	01452	3720	100	-	100		
AMPHITHEATER CONCERTS	01452	5150	3,000	105	2,500		
SUBTOTAL			131,661	33,827	131,661	-	

**NOTE--ALL P&R REVENUES WILL BE ADJUSTED TO CHANGING EXPENSES**

FYI

## Memo

### East Goshen Township

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**Date:** July 28, 2021

**To:** Authorities, Boards and Commissions

**From:** Susan D'Amore

**RE:** Future ABC Meetings

Governor Wolf's COVID-19 emergency disaster declaration officially ended back in June. The declaration ending caused the expiration of PA Act 15 of 2020 which means that fully virtual meetings are no longer allowed by law.

This memo is to inform you that as of September 1, 2021, all East Goshen Township ABC meetings must be held **in person**. I will be re-advertising in the Daily Local as needed.

Please let me know if you have any questions.

U:\SDAmore\Letters\ACT 15 of 2020 no longer in effect 072821 memo.docx