

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
1580 Paoli Pike, 2nd Floor
Tuesday, August 17, 2021
7:00 PM

1. Call to Order (7:00 PM)
2. Pledge of Allegiance
3. Moment of Silence
4. Announce that the meeting is being streamed live on YouTube.
5. Chairman's Report (7:05 PM to 7:10 PM)
 - a. The Board met in Executive Session on Thursday, August 12 to discuss legal matters.
 - b. East Goshen Community Day is Saturday, August 28 at 4:00 PM with a rain date of Sunday, August 29.
 - c. In addition to the regularly scheduled board meetings of September 7 and September 21, the Board will also meet on Tuesday, September 14 and Tuesday, September 28 for Budget Workshops. These meetings are also scheduled to be in person.
6. Public Hearings - none
7. Emergency Services Reports (7:10 PM to 7:20 PM)
 - a. WEGO – Chief Brenda Bernot
 - b. [Goshen Fire Co – July 2021 Report](#)
 - c. [Malvern Fire Co – July 2021 Report](#)
 - d. [Good Fellowship – July 2021 Report](#)
 - e. Fire Marshal – Carmen Battavio
8. [Financial Report – \(7:20 PM to 7:25 PM\)](#)
9. Approval of Minutes and Treasurer's Report (7:25 PM to 7:30 PM)
 - a. [Minutes – August 3, 2021](#)
 - b. [Treasurer's Report – August 12, 2021](#)
10. Old Business
 - a. [Consider Resolution 2021-203 amending the 2021 budget to include COVID-19 federal relief funds. \(7:30 PM to 7:35 PM\)](#)
11. New Business
 - a. [Consider utilization of the county for Real Estate Tax Notice, Processing, & Certifications. \(7:35 PM to 7:45 PM\)](#)
 - b. [Consider new financial and code enforcement software vendor. \(7:45 PM to 7:55 PM\)](#)
 - c. [Consider authorization to conduct a feasibility plan on the “alternate route” of Segment B along the Paoli Pike Trail. \(7:55 PM to 8:10 PM\)](#)
 - d. [Discussion of Senate Bill 597 and request from the Municipal Authority. \(8:10 PM to 8:15 PM\)](#)
 - e. [Consider resolution 2021-204 appointing Chris Boylan Recording Secretary for board meetings. \(8:15 PM to 8:20 PM\)](#)
 - f. [COVID-19 mask mandates for administration building. \(8:20 PM to 8:25 PM\)](#)
 - g. [Consider Conservancy Board Request for Tree City, USA Application. \(8:25 PM to 8:30 PM\)](#)

- h. Consider Financial Security & Land Development Agreements for a new single-family home at 932 N. Chester Road. (8:30 to 8:35 PM)
- i. Consider supporting efforts by Pipeline Task Force in drafting a letter to the PUC. (8:35 PM to 8:40 PM)
- 12. Any Other Matter
- 13. Public Comment (8:40 PM to 9:10 PM)
- 14. Liaison Reports - none
- 15. Correspondence, Reports of Interest (9:10 PM to 9:15 PM)
 - a. Thank you letter from Wagontown Volunteer Fire Company to Mark Miller and East Goshen Public Works.
 - b. Article in PA Township News magazine featuring East Goshen Public Works.
- 16. Adjournment (9:15 PM)

Meetings & Dates of Importance

<i>Date</i>	<i>Meeting</i>	<i>Time</i>
August 17, 2021	Board of Supervisors	7:00 pm
August 23, 2021	Sustainability Advisory Committee	7:00 pm
August 26, 2021	Futurist Committee (Rescheduled from 8/19)	7:00 pm
August 28, 2021	Community Day – EGT Park	4:00 pm
September 1, 2021	Planning Commission	7:00 pm
September 2, 2021	Park and Rec Commission	7:00 pm
September 6, 2021	Labor Day, Township Office Closed	---
September 7, 2021	Board of Supervisors	7:00 pm
September 8, 2021	Conservancy Board	7:00 pm
September 9, 2021	Pipeline Task Force	6:30 pm
September 9, 2021	Historical Commission	7:00 pm
September 13, 2021	Municipal Authority	7:00 pm
September 14, 2021	Board of Supervisors - Workshop	7:00 pm
September 16, 2021	Futurist Committee	7:00 pm
September 20, 2021	Business Park Task Force	7:00 pm
September 21, 2021	Board of Supervisors	7:00 pm
September 27, 2021	Sustainability Advisory Committee	7:00 pm
September 28, 2021	Board of Supervisors – Workshop	7:00 pm

Note: Starting September 1, 2021, all ABC meetings will be held in person in the Township Building.

Newsletter Deadline for Fall 2021: August 24.

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

Public Comment – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at each meeting.

Constant Contact - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email about all Township news through Constant Contact. To sign up, go to www.eastgoshen.org, and click the “E-notification & Emergency Alert” button on the left side of the homepage.

ReadyChesco - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit www.readychesco.org to sign up today!

Smart 911 – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at www.smart911.com that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members’ allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

Westtown East Goshen Regional Police Department

Do you want to get the latest news about what is happening with the Westtown-East Goshen (WEGO) Police Department? WEGO has an online tool called CRIME WATCH that gives the public direct access to crime and public safety related information happening in our community. Local residents are encouraged to visit the website and connect with the police department social media sites.

To sign up for CRIME WATCH, <https://chester.crimewatchpa.com/wegopd/53548/content/links>.

Goshen Fire Company Monthly Operations Report

July 2021



Fire Responses per Municipality	Monthly Responses	Monthly Manhours	YTD 2021 Responses	YTD 2021 Manhours	YTD 2020 Responses	YOY Variance
East Goshen	11	23	123	399	152	-19%
West Goshen	18	39	111	294	104	7%
Westtown	6	20	38	155	48	-21%
Willistown	3	16	29	118	23	26%
Other	3	4	31	100	40	-23%
Total - Fire	41	102	332	1066	367	-10%

Fire Police Responses per Municipality	Monthly Responses	Monthly Manhours	YTD 2021 Responses	YTD 2021 Manhours	YTD 2020 Responses	YOY Variance
East Goshen	6	12	59	237	65	-9%
West Goshen	14	18	86	233	56	54%
Westtown	3	9	32	113	31	3%
Willistown	3	20	24	102	15	60%
Other	6	85	23	152	30	-23%
Total - Fire Police	32	144	224	837	197	14%

EMS Responses per Municipality	Monthly Responses	Monthly Manhours	YTD 2021 Responses	YTD 2021 Manhours	YTD 2020 Responses	YOY Variance
East Goshen	148	208	1086	1639	1171	-7%
West Goshen	115	157	699	947	639	9%
Westtown	40	60	179	299	154	16%
Willistown	19	36	132	239	138	-4%
Other	9	4	65	74	54	20%
Total - EMS	331	465	2161	3198	2156	0%

Total Responses per Municipality	Monthly Responses	Monthly Manhours	YTD 2021 Responses	YTD 2021 Manhours	YTD 2020 Responses	YOY Variance
East Goshen	165	243	1268	2275	1388	-9%
West Goshen	147	214	896	1474	799	12%
Westtown	49	89	249	567	233	7%
Willistown	25	72	185	459	176	5%
Other	18	93	119	326	124	-4%
Total - Goshen Fire Company	404	711	2717	5101	2720	0%

Goshen Fire Company Monthly Operations Report July 2021



Monthly Updates

Key Indicators

Patients Treated	259	
Patients 65 and Over	190	73%
EMS Calls to Assisted Living and Retirement Facilities	119	34%
Automatic Fire/CO Alarms	23	56%

Major Incidents

Assist WCFD Building Fire, 557 E Gay St, West Chester	7/16/2021
MVA w/Entrapment, Goshen Rd @ Garrett Mill Rd, Willistown	7/22/2021

Events

Attended funeral service for two Lower Merion firefighters	7/5, 7/31

Fundraising Activities

Goshen Country Fair	8/2-8/7
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Personnel Updates

None	
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Apparatus Updates

None	
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Goshen Fire Company Monthly Automatic Alarm Report

02-Aug-21
10:10:30 AM

DATE	ADDRESS	TOWNSHIP	INCIDENT TYPE	# Calls in 2021	# Calls Last 12 Mos.
7/3/2021	1301 WILSON DR	East Goshen	735 - Alarm system sounded due to malfunction	1	2
7/5/2021	1418 SPRINGTON LN	East Goshen	740 - Unintentional transmission of alarm, other	1	1
7/6/2021	1515 MANLEY RD	East Goshen	745 - Alarm system activation, no fire - unintentional	1	3
7/9/2021	1624 HIGHLAND AVE	East Goshen	746 - Carbon monoxide detector activation, no CO	1	1
7/12/2021	1375 BOOT RD	East Goshen	745 - Alarm system activation, no fire - unintentional	6	8
7/15/2021	221 ELLIS LN	East Goshen	735 - Alarm system sounded due to malfunction	1	1
7/22/2021	1375 BOOT RD	East Goshen	745 - Alarm system activation, no fire - unintentional	6	8
7/30/2021	252 MAXWELL LN	East Goshen	735 - Alarm system sounded due to malfunction	1	1
7/31/2021	916 SARATOGA DR	East Goshen	735 - Alarm system sounded due to malfunction	2	2
7/1/2021	307 DEVONSHIRE CIR	West Goshen	735 - Alarm system sounded due to malfunction	1	1
7/12/2021	1100 WEST CHESTER PIKE	West Goshen	735 - Alarm system sounded due to malfunction	2	2
7/15/2021	1100 WEST CHESTER PIKE	West Goshen	733 - Smoke detector activation due to malfunction	2	2
7/20/2021	1190 MCDERMOTT DR	West Goshen	735 - Alarm system sounded due to malfunction	3	5
7/21/2021	1250 Wrights LN	West Goshen	745 - Alarm system activation, no fire - unintentional	1	1
7/23/2021	886 WESTTOWN RD	West Goshen	745 - Alarm system activation, no fire - unintentional	1	1
7/29/2021	1200 WILSON DR	West Goshen	745 - Alarm system activation, no fire - unintentional	1	1
7/30/2021	300 S FIVE POINTS RD	West Goshen	735 - Alarm system sounded due to malfunction	1	1
7/31/2021	203 GLEN AVE	West Goshen	733 - Smoke detector activation due to malfunction	1	1
7/8/2021	632 EDINBURGH DR	Westtown	745 - Alarm system activation, no fire - unintentional	3	3
7/8/2021	716 OAKBOURNE RD	Westtown	735 - Alarm system sounded due to malfunction	1	1
7/26/2021	1506 WOODLAND RD	Westtown	744 - Detector activation, no fire - unintentional	1	2
7/27/2021	1006 GARRETT MILL RD	Willistown	733 - Smoke detector activation due to malfunction	1	1



Malvern Fire Company

424 East King Street
Malvern, PA 19355

Main 610-647-0693
Fax 610-647-0249
www.malvernfireco.com

East Goshen Township 2021 EMS Statistics

January:

21 Calls; 3 BLS (2 Transports); 19 ALS (12 Transports)
0 Fire; 0 Auto Accidents; 21 Medical

February:

17 Calls; 2 BLS (2 Transports); 15 ALS (7 Transports)
0 Fire; 0 Auto Accidents; 17 Medical

March:

33 Calls; 7 BLS (5 Transports); 26 ALS (18 Transports)
0 Fire; 0 Auto Accidents; 33 Medical

April:

25 Calls; 3 BLS (2 Transports); 22 ALS (15 Transports)
0 Fire; 0 Auto Accidents; 25 Medical

May:

25 Calls; 4 BLS (2 Transports); 21 ALS (15 Transports)
0 Fire; 0 Auto Accidents; 25 Medical

June:

21 Calls; 2 BLS (1 Transport); 19 ALS (13 Transports)
0 Fire; 0 Auto Accidents; 20 Medical; 1 EMS Standby

July:

27 Calls; 4 BLS (4 Transports); 23 ALS (11 Transports)
0 Fire; 0 Auto Accidents; 27 Medical

**Malvern Fire Company EMS
2021 Statistics**

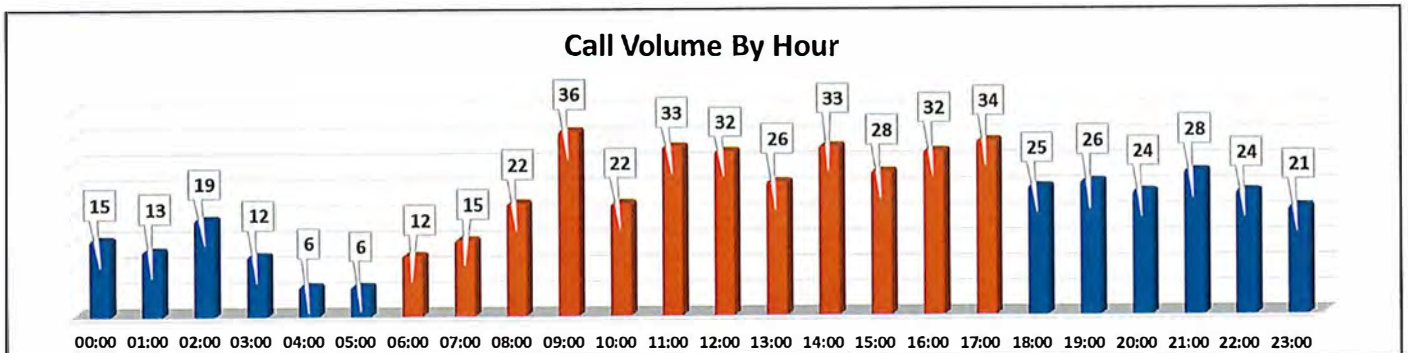
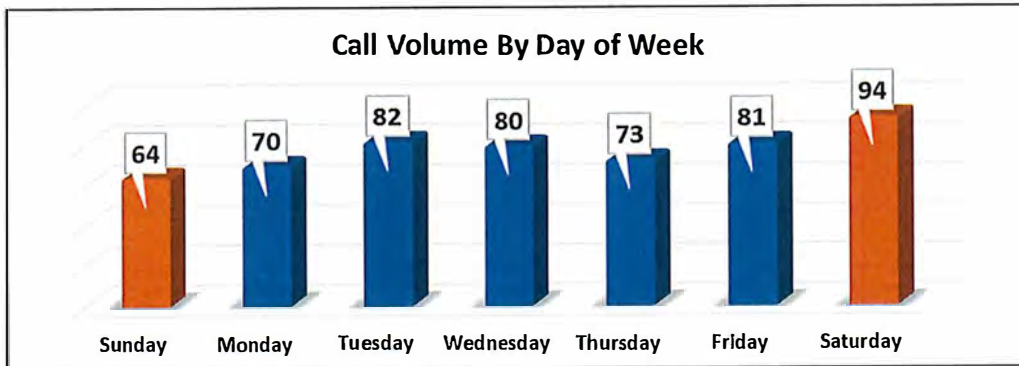
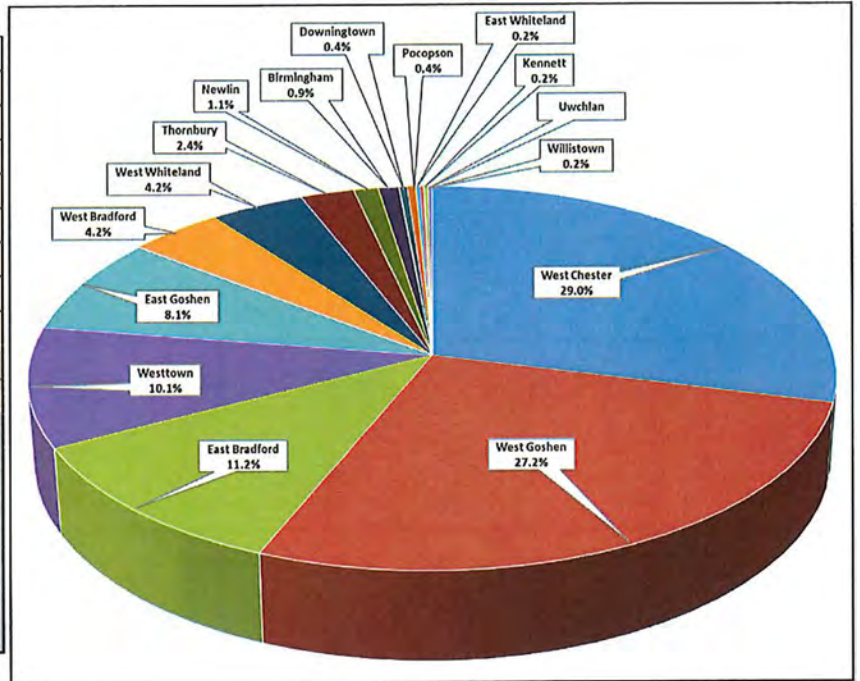
2021		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Calls		138	124	151	155	142	161	153						1024
Call Types	Emer. Transfer	0	0	0	1	1	0	2						4
	Event Standby	0	0	0	1	1	0	0						2
	Fire	7	11	11	12	10	8	10						69
	Medical	125	107	133	139	122	146	133						905
	MVA	6	6	7	2	8	6	8						43
	Relocate	0	0	0	0	0	0	0						0
	Routine	0	0	0	0	0	0	0						0
	Standby	0	0	0	0	0	1	0						1
ALS/BLS	ALS	102	84	102	114	106	116	108						732
	BLS	36	40	49	41	36	45	45						292
Municipalities	Charlestown Twp.	5	6	4	6	9	14	7						51
	Delaware Co.	1	0	0	1	0	0	0						2
	E. Goshen Twp.	21	17	33	25	25	21	27						169
	E. Whiteland Twp.	22	25	28	24	29	31	26						185
	Malvern Boro.	20	20	17	21	12	13	15						118
	Tredyffrin Twp.	1	3	0	2	1	1	3						11
	Uwchlan Twp.	0	0	1	1	0	0	0						2
	W. Goshen Twp.	1	0	1	0	2	0	0						4
	W. Pikeland Twp.	0	0	0	0	0	0	2						2
	Westtown Twp.	0	0	0	1	1	1	0						3
	Willistown Twp.	67	53	67	74	63	80	73						477
Hospital - Outcome	BMH	0	0	1	0	2	2	1						6
	CCH	10	4	10	8	8	5	8						53
	LH	0	0	0	0	1	0	1						2
	PMH	74	59	79	92	89	94	86						573
	PVH	0	0	0	0	0	1	0						1
	RMH	1	0	0	1	0	1	1						4



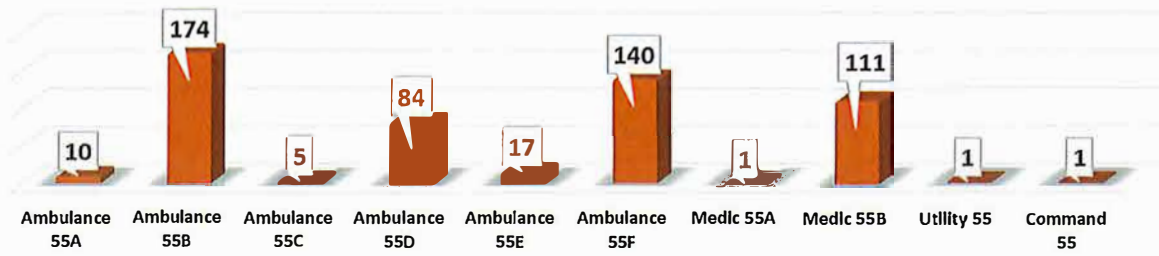
July 2021
OPERATIONS REPORT

CALL VOLUME

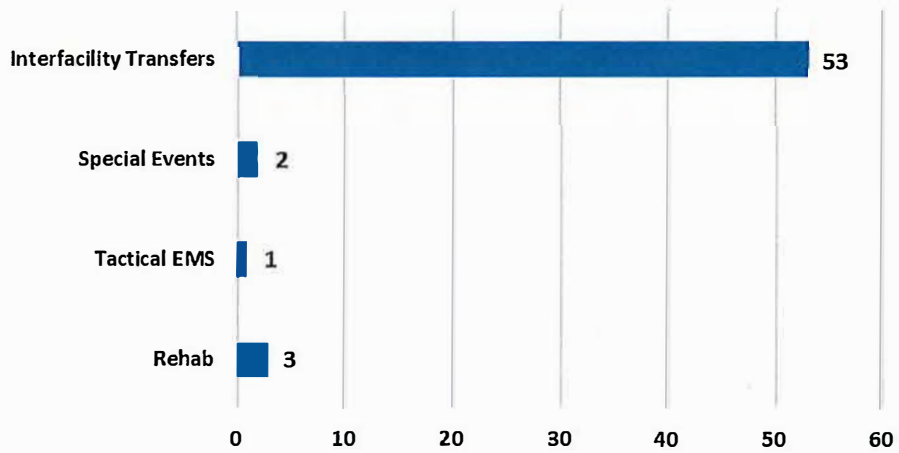
Municipality	Month	% of Calls	YTD
West Chester	158	29.0%	1019
West Goshen	148	27.2%	959
East Bradford	61	11.2%	371
Westtown	55	10.1%	294
East Goshen	44	8.1%	357
West Bradford	23	4.2%	144
West Whiteland	23	4.2%	158
Thornbury	13	2.4%	96
Newlin	6	1.1%	16
Birmingham	5	0.9%	36
Downingtown	2	0.4%	
Pocopson	2	0.4%	
East Whiteland	1	0.2%	
Kennett	1	0.2%	
Uwchlan	1	0.2%	
Willistown	1	0.2%	
	544		



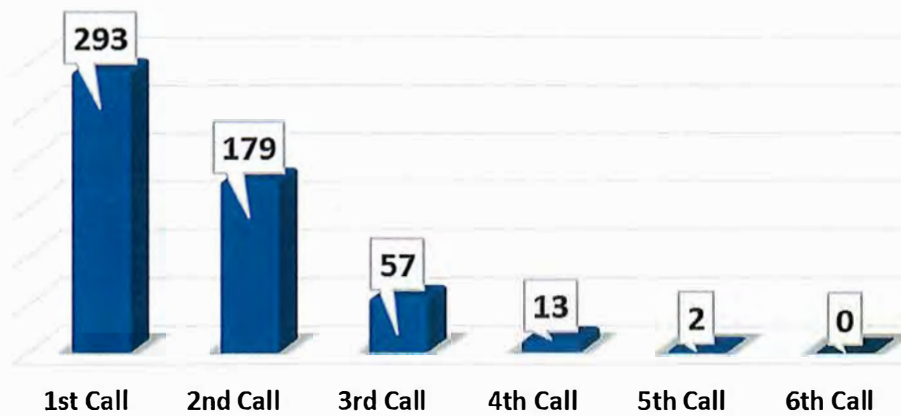
Call Volume By Vehicle



Interfacility Transports & Special Operations



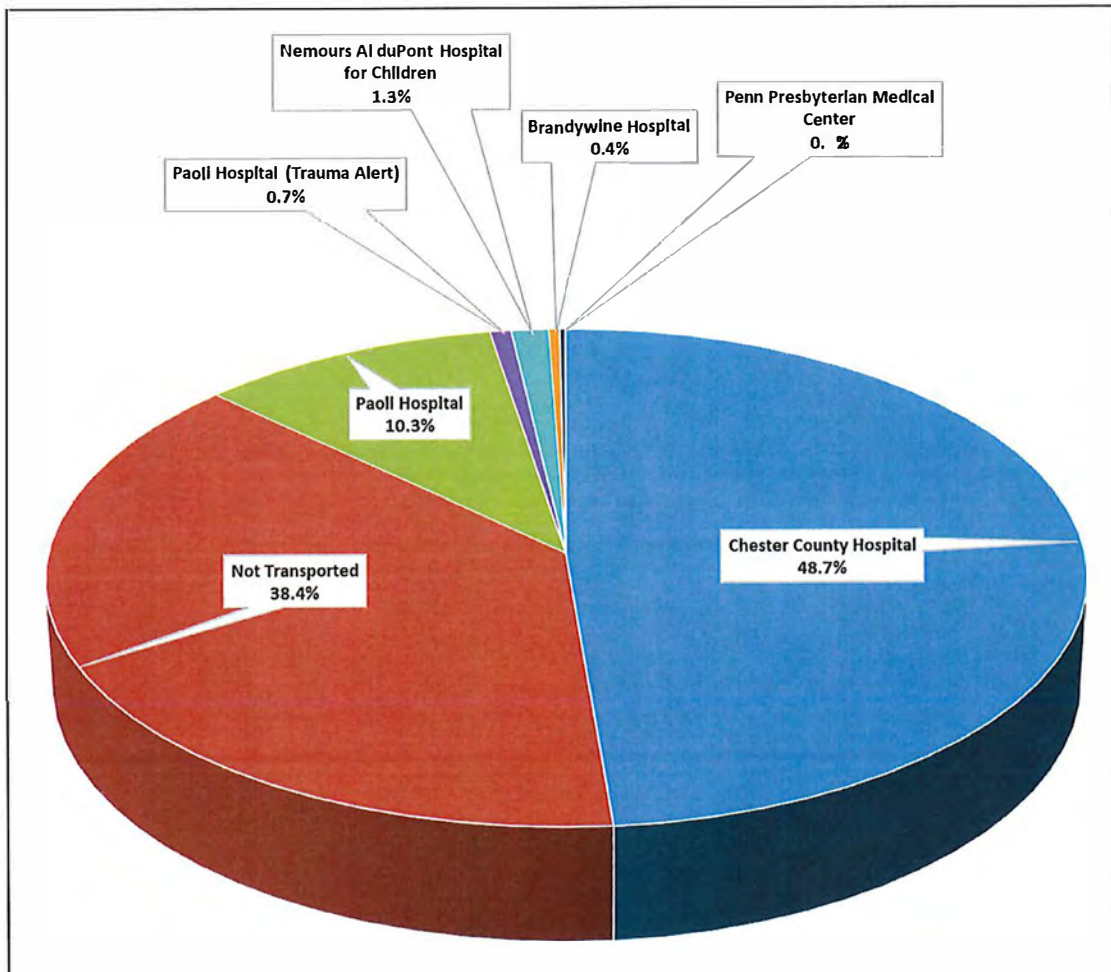
Call Sequence



HOSPITAL DESTINATION INFORMATION

Receiving Hospital	Total	%
Chester County Hospital	265	48.7%
Not Transported	209	38.4%
Paoli Hospital	56	10.3%
Paoli Hospital (Trauma Alert)	4	0.7%
Nemours Al duPont Hospital for Children	7	1.3%
Brandywine Hospital	2	0.4%
Penn Presbyterian Medical Center	1	0.2%
	544	
Transported:	335	61.6%
Not Transported:	209	38.4%
	544	

Non-Transport Breakdown	
Refusal	67
Recalled Enroute	30
Recalled On Scene	53
No Services	30
Lift Assist	18
DOA	7
Released to BLS	4
External ALS Assist	0
	209



MISCELLANEOUS CALL INFORMATION

Average Times	
Dispatch To Enroute	01:14
Enroute To On Scene	06:37
On Scene Time	15:35
Transport Time	10:25
Dispatch To Available	43:11

Alcohol / Drug Suspicion		
	Total	%
Alcohol	26	4.8%
Alcohol and Drugs	3	0.6%
Drugs	12	2.2%
Total:	41	7.5%
Unknown / Unable to Determine	21	3.9%

Calls Covering Other Agencies	
Goshen Fire Co.	13
Uwchlan Ambulance	6
Concordville Fire Co	3
Longwood Fire Co.	3
Malvern Fire Co	3
Minquas Fire Co.	3
East Whiteland Fire Co.	1
	32

Responses By Station	
Main Station (Station 55)	433
East Goshen (Station 155)	43
East Bradford (Station 255)	68

West Chester University Calls		
	Total	%
Total WCU Calls	7	1.3%
WCU Calls in West Chester	2	0.4%
WCU Calls in West Goshen	4	0.7%
WCU Calls in East Bradford	1	0.2%

Call Types		
BLS - Sick Person	60	11.0%
BLS - Fall / Lift Assist	56	10.3%
ALS - Respiratory Difficulty	51	9.4%
ALS - Cardiac Problems	44	8.1%
BLS - Injured Person	35	6.4%
BLS - Emotional Disorder	28	5.1%
Accident - BLS	22	4.0%
ALS - CVA/Stroke	20	3.7%
ALS - Seizures	17	3.1%
ALS - Abdominal Pain	15	2.8%
ALS - Syncope	15	2.8%
BLS - Abdominal Pain	14	2.6%
ALS - Hypotension	13	2.4%
ALS - Unresponsive Person	12	2.2%
ALS - Unconscious Person	11	2.0%
BLS - Assault w/Injury	11	2.0%
ALS - Overdose	10	1.8%
ALS - Diabetic Emergency	9	1.7%
ALS - Fall	9	1.7%
Alarm - BLS Medical	9	1.7%
BLS - Overdose	9	1.7%
BLS - Back Pain	7	1.3%
BLS - DOA	7	1.3%
EMS - Stand By - Fire	7	1.3%
ALS - Injured Person	6	1.1%
ALS - Cardiac/Resp Arrest	4	0.7%
ALS - Choking	4	0.7%
ALS - Exposure to Heat/Cold	3	0.6%
ALS - Hemorrhaging	3	0.6%
Accident - ALS	3	0.6%
BLS - Hemorrhaging	3	0.6%
BLS - Syncope	3	0.6%
ALS - Allergic/Med Reaction	2	0.4%
ALS - Maternity/Labor Pains	2	0.4%
Accident - Entrapment	2	0.4%
Accident - Pedestrian	2	0.4%
Alarm - Carbon Monoxide	2	0.4%
BLS - Exposure to Heat/Cold	2	0.4%
BLS - Maternity/Labor Pain	2	0.4%
BLS - Unknown Nature	2	0.4%
EMS - Stand By - Event	2	0.4%
ALS - Back Pain	1	0.2%
ALS - Emotional Disorder	1	0.2%
BLS - Allergic/Med Reaction	1	0.2%
BLS - Seizures	1	0.2%
Fire - Other Type Rescue	1	0.2%
Fire - Water Rescue	1	0.2%
	544	

Memo

To: Board of Supervisors
From: Dave Ware
Re: July 2021 Financial Report
Date: August 12, 2021

As of July 1st, net of pass throughs, the general fund had revenues of \$6,963,830 and expenses of \$5,840,159 for a positive variance of \$1,123,671. YTD positive variance vs. budget is \$712,488. As of July 31st, the general fund balance was \$6,636,249.

Expenses YTD are lower than budget due primarily to the timing of police expenses versus budget and a \$219K credit from 2020. We expect full year police expenses net of revenue to finish close to budget. Furthermore, equipment and maintenance expenses are lower thus far than anticipated.

YTD revenue is higher than budget due to strong commercial and residential real estate transfers and the timing of actual versus budget earned income tax. In addition, we have realized \$40K in insurance claims and dividends and \$55K in building permits.

Other funds

- The **State Liquid Fuels Fund** had \$510,994 in revenues and \$0 in expenses. The fund balance is \$511,035.
- The **Capital Reserve Fund** had \$491,522 in revenues and \$835,614 expenses. The fund balance was \$4,675,825.
- The **Transportation Fund** had \$418 in revenues and \$60 in expenses. The fund balance was \$609,695.
- The **Sewer Operating Fund** had \$2,172,535 in revenues and \$2,015,471 in expenses. The fund balance was \$1,157,312.
- The **Refuse Fund** had \$648,117 in revenues and \$650,080 in expenses. The fund balance was \$528,178.
- The **Bond Fund** had \$361 in revenues and \$237,429 in expenses. The fund balance was \$2,947,555.
- The **Sewer Capital Reserve Fund** had \$544 in revenues and \$159,627 in expenses. The fund balance is \$2,091,246.
- The **Operating Reserve Fund** had \$686 in revenues and \$242 in expenses. The fund balance is \$2,630,607.

SUMMARY OF FUNDS REPORT (AKA "JOE REPORT")
 ALL FUNDS JULY 2021
 * NOTE: GENERAL FUND INCLUDES PASS-THROUGH ACCOUNTS

	GENERAL FUND*	LIQUID FUELS STATE FUND	CAP RESV FUND	TRANSPORT. FUND	SEWER OP. FUND	REFUSE FUND	SEWER CAP RESV FUND	OPERATING RESERVE	TOWNSHIP FUNDS	MUNICIPAL AUTHORITY	BOND FUND	ARPA FUND
01/01/21 BEGINNING BALANCE	\$5,676,091	\$41	\$5,019,917	\$609,337	\$1,000,248	\$530,140	\$2,250,329	\$2,630,163	\$17,716,266	\$6,372	\$3,184,623	\$0
RECEIPTS												
310 TAXES	\$5,982,992	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,982,992	\$0	\$0	\$0
320 LICENSES & PERMITS	\$228,419	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$228,419	\$0	\$0	\$0
330 FINES & FORFEITS	\$27,230	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,230	\$0	\$0	\$0
340 INTERESTS & RENTS	\$59,449	\$0	\$78,318	\$418	\$277	\$119	\$544	\$686	\$139,811	\$2	\$361	\$0
350 INTERGOVERNMENTAL	\$3,928	\$510,994	\$413,203	\$0	\$0	\$0	\$0	\$0	\$928,125	\$0	\$0	\$949,821
360 CHARGES FOR SERVICES	\$319,509	\$0	\$0	\$0	\$2,172,259	\$647,998	\$0	\$0	\$3,139,766	\$5,248	\$0	\$0
380 MISCELLANEOUS REVENUES	\$1,043,236	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,043,236	\$564	\$0	\$0
390 OTHER FINANCING SOURCES	\$286,146	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$286,146	\$220,597	\$0	\$0
	\$7,950,908	\$510,994	\$491,522	\$418	\$2,172,535	\$648,117	\$544	\$686	\$11,775,725	\$226,411	\$361	\$949,821
EXPENDITURES												
400 GENERAL GOVERNMENT	\$853,017	\$0	\$21,586	\$0	\$0	\$0	\$0	\$0	\$874,603	\$0	\$0	\$0
410 PUBLIC SAFETY	\$4,078,433	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,078,433	\$0	\$0	\$0
420 HEALTH & WELFARE	\$116,051	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$116,051	\$0	\$2,583	\$0
426 SANITATION & REFUSE	\$0	\$0	\$0	\$0	\$1,363,704	\$650,080	\$0	\$0	\$2,013,784	\$221,477	\$0	\$0
430 HIGHWAYS,ROADS & STREETS	\$967,452	\$0	\$217,662	\$60	\$0	\$0	\$0	\$0	\$1,185,173	\$0	\$0	\$0
450 CULTURE-RECREATION	\$263,416	\$0	\$265,976	\$0	\$0	\$0	\$0	\$0	\$529,392	\$0	\$234,846	\$0
460 CONSERVATION & DEVELOPMENT	\$999	\$0	\$324,694	\$0	\$0	\$0	\$0	\$0	\$325,694	\$0	\$0	\$0
470 DEBT SERVICE	\$123,366	\$0	\$0	\$0	\$590,555	\$0	\$0	\$0	\$713,921	\$0	\$0	\$0
480 MISCELLANEOUS EXPENDITURES	\$596,569	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$596,569	\$0	\$0	\$0
490 OTHER FINANCING USES	\$0	\$0	\$5,696	\$0	\$61,212	\$0	\$159,627	\$242	\$226,776	\$242	\$0	\$0
	\$6,999,302	\$0	\$835,614	\$60	\$2,015,471	\$650,080	\$159,627	\$242	\$10,660,396	\$221,719	\$237,429	\$0
2021 SURPLUS/(DEFICIT)*	\$951,606	\$510,994	(\$344,092)	\$358	\$157,064	(\$1,963)	(\$159,083)	\$445	\$1,115,329	\$4,692	(\$237,068)	\$949,821
CLEARING ACCOUNT ADJUSTMENTS	\$8,552											
7/31/21 ENDING BALANCE	<u>\$6,636,249</u>	<u>\$511,035</u>	<u>\$4,675,825</u>	<u>\$609,695</u>	<u>\$1,157,312</u>	<u>\$528,178</u>	<u>\$2,091,246</u>	<u>\$2,630,607</u>	<u>\$18,840,147</u>	<u>\$11,065</u>	<u>\$2,947,555</u>	<u>\$949,821</u>

**EAST GOSHEN TOWNSHIP
GENERAL FUND SUMMARY
As of July 31, 2021**

Account Title	2021 Annual Budget	2021 YTD Budget	2021 YTD Actual	\$ Variance	% Variance
EMERGENCY SERVICES EXPENSES	4,653,865	3,221,163	2,841,187	(379,976)	-11.8%
PUBLIC WORKS EXPENSES	2,271,502	1,120,699	1,251,277	130,577	11.7%
ADMINISTRATION EXPENSES	2,022,016	1,075,012	1,045,199	(29,813)	-2.8%
CODES EXPENSES	510,621	301,933	292,731	(9,202)	-3.0%
PARK AND RECREATION EXPENSES	661,575	391,596	310,733	(80,863)	-20.6%
TOTAL CORE FUNCTION EXPENSES	10,119,579	6,110,402	5,741,126	(369,277)	-6.0%
EMERGENCY SERVICES REVENUES	277,646	263,633	34,068	(229,565)	-87.1%
PUBLIC WORKS REVENUES	975,185	244,672	310,149	65,477	26.8%
ADMINISTRATION REVENUES	331,050	138,970	170,298	31,328	22.5%
CODES REVENUES	275,671	154,383	215,753	61,370	39.8%
PARK AND RECREATION REVENUES	165,419	100,623	97,357	(3,266)	-3.2%
TOTAL CORE FUNCTION REVENUES	2,024,971	902,281	827,625	(74,655)	-8.3%
NET EMERGENCY SERVICES	4,376,219	2,957,530	2,807,118	(150,412)	-5.1%
NET PUBLIC WORKS	1,296,317	876,028	941,128	65,100	7.4%
NET ADMINISTRATION	1,690,966	936,042	874,902	(61,141)	-6.5%
NET CODES	234,950	147,550	76,977	(70,572)	-47.8%
NET PARK AND RECREATION	496,156	290,973	213,376	(77,597)	-26.7%
CORE FUNCTION NET SUBTOTAL	8,094,608	5,208,122	4,913,500	(294,622)	-5.7%
DEBT - PRINCIPAL	362,998	-	-	0	0.0%
DEBT - INTEREST	188,758	98,713	99,033	320	0.3%
TOTAL DEBT	551,756	98,713	99,033	320	0.3%
TOTAL CORE FUNCTION NET	8,646,364	5,306,835	5,012,534	(294,301)	-5.5%
NON-CORE FUNCTION REVENUE					
EARNED INCOME TAX	5,000,000	2,905,728	3,199,601	293,873	10.1%
REAL ESTATE PROPERTY TAX	2,045,609	2,014,553	1,977,163	(37,390)	-1.9%
REAL ESTATE TRANSFER TAX	675,000	401,116	556,072	154,956	38.6%
CABLE TELEVIS.FRANCHISE	430,000	215,601	210,313	(5,288)	0.0%
LOCAL SERVICES TAX	315,000	167,251	185,668	18,416	11.0%
OTHER INCOME	180,755	13,769	7,388	(6,380)	-46.3%
TOTAL NON CORE FUNCTION REVENUE	8,646,364	5,718,018	6,136,205	418,187	7.3%
NET RESULT	0	411,183	1,123,671	712,488	

EAST GOSHEN TOWNSHIP

Variance Detail Report

As of July 31, 2021

GENERAL FUND

	MTD Budget	MTD Actual	Favorable/ (Unfavorable)	YTD Budget	YTD Actual	Favorable/ (Unfavorable)	Comments on YTD Variance
REVENUES							
LOCAL ENABLING TAXES							
R.E.PROPERTY TAX (Net)	11,169	7,099	(4,071)	2,013,122	1,973,683	(39,439)	
REAL ESTATE TRANSFER TAX	54,583	70,112	15,528	401,116	556,072	154,956	\$106K from Commercial property
EARNED INCOME TAXES	148,219	219,059	70,840	2,905,728	3,199,601	293,873	Timing of Actual vs. Budget
LOCAL SERVICES TAX REVENUE	10,921	7,900	(3,021)	167,251	185,668	18,416	
SUBTOTAL TAXES	224,892	304,170	79,278	5,487,217	5,915,024	427,806	
SUBTOTAL BUSINESS LICENSE & PERMITS	4,159	-	(4,159)	219,760	214,659	(5,101)	
SUBTOTAL FINES	2,547	4,625	2,079	253,669	27,230	(226,439)	\$219K Police Credit; \$7K DC Fines
SUBTOTAL INTEREST EARNINGS	1,254	232	(1,021)	7,123	1,692	(5,431)	
SUBTOTAL RENT	7,549	8,514	965	58,780	57,757	(1,023)	Missing May Police Rent
SUBTOTAL SHARED REV & ENTITLEMENT	-	-	-	46	3,928	3,881	Household Waste Rebates
SUBTOTAL GENERAL GOVERNMENT	497	457	(40)	24,690	17,250	(7,440)	Lower actual Engineering Recharges
SUBTOTAL PUBLIC SAFETY	27,772	21,888	(5,885)	170,815	218,662	47,848	\$55K from Building Permits
SUBTOTAL CULTURE & RECREATION	14,320	9,350	(4,970)	100,623	97,357	(3,266)	
SUBTOTAL MISCELLANEOUS REVENUE	26,111	24,676	(1,435)	83,780	129,038	45,258	\$40K Insurance Claims & Dividends
INTERFUND OPERATING TRANSFERS							
TRANSFER FROM LIQUID FUELS	-	-	-	-	-	-	
TRANSF. FROM SEWER OPER.	-	-	-	163,129	232,218	69,089	
TRANSFER FROM REFUSE	-	-	-	35,666	34,073	(1,593)	
TRANSF. FROM MUNIC. AUTH.	-	-	-	15,000	14,943	(57)	
SUBTOTAL TRANSFERS	-	-	-	213,795	281,234	67,439	
TOTAL REVENUES	309,101	373,912	64,811	6,620,298	6,963,830	343,532	
EXPENSES							
SUBTOTAL GENERAL GOVERNMENT	81,890	65,537	16,353	572,932	593,902	(20,970)	Retirement Payout partially offset by lower legal services
SUBTOTAL TAX COLLECTION	3,049	5,723	(2,674)	55,208	66,340	(11,132)	Higher EIT Commission from higher revenue
SUBTOTAL GOVERNMENT BLDG & PLANT	28,473	16,384	12,090	137,856	124,807	13,048	Lower Twp bldg maintenance/repairs
SUBTOTAL PUBLIC SAFETY	312,856	709,551	(396,695)	3,221,163	2,841,187	379,976	Lower Police Expense based on monthly budget; \$219K was expense reduction
SUBTOTAL PLANNING & ZONING	27,436	30,434	(2,998)	236,446	231,273	5,172	
SUBTOTAL RECYCLING	1,020	3,500	(2,480)	1,798	3,500	(1,702)	Timing of E-Recycling
SUBTOTAL SANITATION	27,090	31,870	(4,780)	172,415	218,259	(45,844)	Numerous Sewer needs
SUBTOTAL HIGHWAY - SNOW & ICE REMOVAL	9,656	-	9,656	134,044	168,208	(34,165)	Worse winter than anticipated
SUBTOTAL HIGHWAY - SIGNS/MAIN/REPAIR	97,568	142,475	(44,907)	644,516	693,535	(49,019)	Lights, blacktop, tree removal
SUBTOTAL PARTICIPANT RECREATION	52,551	34,334	18,217	145,724	115,907	29,817	Timing of Community Day expenses
SUBTOTAL PARKS	28,161	24,094	4,066	200,265	147,509	52,757	Lower Equip Main; timing of Marydell planting
SUBTOTAL CONSERVATION & DEVELOPMENT	397	-	397	3,815	257	3,558	
SUBTOTAL HISTORICAL	50	350	(300)	816	742	74	
SUBTOTAL DEBT SERVICE	3,990	4,012	(22)	122,925	123,366	(441)	
SUBTOTAL INSURANCE PREMIUMS	31,964	31,019	945	370,771	384,176	(13,404)	
SUBTOTAL EMPLOYEE BENEFITS	17,252	18,427	(1,175)	188,422	127,191	61,231	Pension DC timing
SUBTOTAL CAPITAL REPLACEMENT TRANSFERS	-	-	-	-	-	-	
TOTAL EXPENSES	723,405	1,117,710	(394,306)	6,209,115	5,840,159	368,956	
RESULTS FROM OPERATIONS	(414,304)	(743,799)	(329,495)	411,183	1,123,671	712,488	

EAST GOSHEN TOWNSHIP

Variance Detail Report

As of YTD July 31, 2021

GENERAL FUND

	YTD Budget	YTD Actual	Favorable/ (Unfavorable)	2021 Budget	2021 Projection	Favorable/ (Unfavorable)
REVENUES						
LOCAL ENABLING TAXES						
R.E.PROPERTY TAX (Net)	2,013,122	1,973,683	(39,439)	2,042,809	2,028,370	(14,439)
REAL ESTATE TRANSFER TAX	401,116	556,072	154,956	675,000	791,863	116,863
EARNED INCOME TAXES	2,905,728	3,199,601	293,873	5,000,000	5,213,435	213,435
LOCAL SERVICES TAX REVENUE	167,251	185,668	18,416	315,000	333,416	18,416
SUBTOTAL TAXES	5,487,217	5,915,024	427,806	8,032,809	8,367,084	334,275
SUBTOTAL BUSINESS LICENSE & PERMITS	219,760	214,659	(5,101)	434,159	429,058	(5,101)
SUBTOTAL FINES	253,669	27,230	(226,439)	276,000	51,480	(224,520)
SUBTOTAL INTEREST EARNINGS	7,123	1,692	(5,431)	10,000	3,543	(6,457)
SUBTOTAL RENT	58,780	57,757	(1,023)	101,273	101,274	1
SUBTOTAL SHARED REV & ENTITLEMENT	46	3,928	3,881	118,403	122,330	3,927
SUBTOTAL GENERAL GOVERNMENT	24,690	17,250	(7,440)	36,900	28,960	(7,940)
SUBTOTAL PUBLIC SAFETY	170,815	218,662	47,848	288,355	311,703	23,348
SUBTOTAL CULTURE & RECREATION	100,623	97,357	(3,266)	165,419	162,153	(3,266)
SUBTOTAL MISCELLANEOUS REVENUE	83,780	129,038	45,258	148,146	166,562	18,416
INTERFUND OPERATING TRANSFERS						
TRANSFER FROM LIQUID FUELS	-	-	-	496,668	496,668	-
TRANSF. FROM SEWER OPER.	163,129	232,218	69,089	310,000	369,089	59,089
TRANSFER FROM REFUSE	35,666	34,073	(1,593)	72,343	70,750	(1,593)
TRANSF. FROM MUNIC. AUTH.	15,000	14,943	(57)	30,000	29,943	(57)
SUBTOTAL TRANSFERS	213,795	281,234	67,439	1,060,871	966,450	(94,421)
TOTAL REVENUES	6,620,298	6,963,830	343,532	10,672,335	10,710,597	38,262
EXPENSES						
SUBTOTAL GENERAL GOVERNMENT	572,932	593,902	(20,970)	1,004,964	1,006,708	(1,744)
SUBTOTAL TAX COLLECTION	55,208	66,340	(11,132)	88,498	99,629	(11,131)
SUBTOTAL GOVERNMENT BLDG & PLANT	137,856	124,807	13,048	214,264	217,216	(2,952)
SUBTOTAL PUBLIC SAFETY	3,221,163	2,841,187	379,976	4,654,865	4,461,148	193,717
SUBTOTAL PLANNING & ZONING	236,446	231,273	5,172	400,423	429,358	(28,935)
SUBTOTAL RECYCLING	1,798	3,500	(1,702)	8,119	19,821	(11,702)
SUBTOTAL SANITATION	172,415	218,259	(45,844)	239,564	285,408	(45,844)
SUBTOTAL HIGHWAY - SNOW & ICE REMOVAL	134,044	168,208	(34,165)	152,794	186,959	(34,165)
SUBTOTAL HIGHWAY - SIGNS/MAIN/REPAIR	644,516	693,535	(49,019)	1,427,640	1,515,659	(88,019)
SUBTOTAL PARTICIPANT RECREATION	145,724	115,907	29,817	228,210	221,152	7,058
SUBTOTAL PARKS	200,265	147,509	52,757	329,433	324,697	4,736
SUBTOTAL CONSERVATION & DEVELOPMENT	3,815	257	3,558	4,886	4,701	185
SUBTOTAL HISTORICAL	816	742	74	1,248	1,174	74
SUBTOTAL DEBT SERVICE	122,925	123,366	(441)	576,089	576,760	(671)
SUBTOTAL INSURANCE PREMIUMS	370,771	384,176	(13,404)	608,147	629,551	(21,404)
SUBTOTAL EMPLOYEE BENEFITS	188,422	127,191	61,231	329,974	327,438	2,536
SUBTOTAL CAPITAL REPLACEMENT TRANSFERS	-	-	-	403,217	403,217	-
TOTAL EXPENSES	6,209,115	5,840,159	368,956	10,672,335	10,710,597	(38,262)
RESULTS FROM OPERATIONS	411,183	1,123,671	712,488	-	(0)	(0)

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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, August 3, 2021
Draft MINUTES**

Note: This meeting was held in person at the East Goshen Township Board Room.

Present: Chairman David Shuey; Vice-Chairman Mike Lynch; Members: John Hertzog, Michele Truitt; Township Manager Derek Davis; Finance Director Dave Ware; Senior Staff Accountant Chris Boylan; Erich Meyer (Conservancy Board); Christina Morley (Pipeline Task Force); West Chester Borough Sustainability Director Will Williams

Call to Order & Pledge of Allegiance

David Shuey called the meeting to order at 7:00 p.m. David led the Pledge of Allegiance. Michele Truitt asked for a moment of silence for the first responders and healthcare workers. David announced that the meeting is being recorded and livestreamed on YouTube.

Chairman's Report

David announced:

- a. The Goshen Fair is back this week and will take place from August 2 to August 7. Visit their website for more detailed information. (<https://goshencountryfair.org/>)
- b. The Board met in executive session prior to tonight's meeting to discuss legal matters and a personnel matter.
- c. Leo Sinclair has resigned from the Conservancy Board.

Public Hearing - None

Emergency Services Reports - None

Financial Report - None

Approval of Minutes

Michele made a motion to approve the minutes of July 20, 2021, as amended by Chris Boylan and Christina Morley. Mike seconded.

Christina Morley, 1530 Alison Dr., clarified her comments from the July 20th Board meeting and requested the minutes be revised.

Motion carried 4-0.

Approval of Treasurer's Report

Dave commented that Covid Relief (ARPA) funds were received and reflected on the Treasurer's Report.

Mike made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the July 29, 2021 Treasurer's Report. John seconded.

1 Motion carried 4-0.

2
3 **Old Business**

4 **Presentation by Will Williams, Sustainability Director at West Chester Borough, on**
5 **possible participation in a Clean Energy Purchase Power Agreement.**

6
7 Will Williams explained various local municipalities came together in 2019 to develop an energy
8 transition plan and the advisory group continues to meet. All municipalities' energy is supplied
9 by Constellation. Energy supply is a separate line on bill that includes various components on the
10 utility bill. Power Purchase Agreement is a long-term commitment, clean energy resource, from
11 a known location, and this is a new project.

12
13 Mike Lynch asked for clarification on the term of agreement. Will explained there are 2
14 agreements; a 2-3 year energy supply contract and a 15 year agreement in the Power Purchase
15 Agreement.

16
17 The action item for consideration would be to authorize the Township Manager to execute a 15-
18 year PPA and an initial 3 year energy supply contract starting in 2024 with the supply cost equal
19 to or less than an amount determined by Board. If we agree to move forward, we would provide
20 a letter of commitment to Constellation.

21
22 John asked if this 15-year contract is a legitimate contract and is it possible to exit contract. Will
23 stated that it's an agreement. Will also explained that you wouldn't want to exit the contract and
24 further clarified that if you exit contract, they would have to resell the energy and the township
25 would need to pay the difference. John stated that we would be locked in for 15 years to which
26 Will agreed.

27
28 Mike asked what other municipalities have done. Will stated that other municipalities agreed to
29 5.1cents per kWh. Compared to today, this rate would be a 6% premium, or \$5,850 additional
30 cost for East Goshen Township.

31
32 John asked about setting rate and what happens if their costs go up. Will responded then they
33 would lose money. John asked what happens if we find another provider at lower costs. Will
34 replied we are obligated to continue the 3 year supply contracts for 15 years.

35
36 Will clarified the project can proceed without all municipalities on board, but at a higher rate for
37 those participating. East Goshen Township accounts for about 10-11% of this project.

38
39 Derek confirmed that this is a project for 2024.

40
41 Dave Ware asked where the 6% premium number came from. Will explained it's based on what
42 we are currently paying (4.8 cents) versus the 5.1 cents per kWh.

43
44 Will explained next steps and would like a decision by mid-September.

45
46 Mike asked Derek to reach out to Mandie Cantlin to obtain information as due diligence.

1 David asked Dave to prepare a model at different rates with our usage.

2
3 **Continuing discussion on COVID Relief funding**

4 David explained that we received half, or \$949K, for Coronavirus Relief Funds and will receive
5 the other half next year.

6
7 Derek defined specifics for spending this based on the parameters, including sewer infrastructure
8 projects, such as Hershey's Mill Estates and Westtown Way Pump Station. Broadband
9 infrastructure is another category that qualifies. Upgrades are needed in the Board Room and this
10 would create an innovative meeting set up to allow residents to fully participate, not just on
11 YouTube. The timeline is to present a 2021 budget amendment for the funds received in the next
12 meeting or two. The second half of funding would be included in 2022 Budget.

13
14 David explained that we will receive approximately \$1.9M and the COVID Relief funds do not
15 cover the infrastructure expenses. He supports staff suggestions and dedicating the funds to these
16 particular projects.

17
18 John mentioned that with the cost of inflation and low interest rates earned, this ought to be a
19 priority.

20
21 John asked if we heard from West Goshen regarding Westtown Way pump station. David
22 explained there was a recent meeting and we are closing in on an agreement and the scope of the
23 project.

24
25 Mike added that the Municipal Authority and Board, Engineer, West Goshen Municipal
26 Authority and Board improved their figures much more consistently with our 52% contribution
27 to that pump station obligation. Mike stated the stimulus money to be used on infrastructure,
28 which sewer and broadband infrastructure are high on the list. Additionally, Mike mentioned that
29 85% of residents are on sewer and it will probably stave off rate increases. Mike supports the
30 broadband infrastructure initiative because it is important for public participation and the ability
31 for Board to have the interface.

32
33 Michele stated that she is in support of this initiative and asked if we must pass a resolution for a
34 budget amendment to include allocation for various projects or do we need to be specific.
35 Michele questioned if we must spend these funds within a certain period of time. Derek
36 responded that he prefers to keep broad topic, along with specific dollar amounts, for allocation.
37 Derek explained that we must spend the funds by the end of 2024, or at least start the projects by
38 2024 and complete by 2026.

39
40 Derek commented that we must pass a resolution for the amendment to 2021 Budget and for the
41 second half of the funding to be included in the 2022 budget process.

42
43 Derek will have the amendment to the 2021 Budget and to include the second half of funding in
44 the 2022 budget at the August 17, 2021 meeting.

1 **New Business**

2 **Consider resolution 2021-202 pertaining to a Traffic Signal Maintenance Agreement with**
3 **PennDOT.**

4 Derek explained the TD160 application is used for the changing or alteration of traffic signals,
5 typically when new developments are installed. PennDOT presented a blanket resolution for
6 TD160 that can be signed by Township Manager.

7
8 Mike questioned are there any new obligations contained in the Traffic Signal Maintenance
9 Agreement. Derek responded no.

10
11 John made a motion to accept resolution 2021-202 authorizing the East Goshen Township
12 Manager to submit the Traffic Signal Maintenance Agreement and submit future modifications
13 to the attached Traffic Signal Maintenance Agreement. Michele seconded.

14
15 Motion carried 4-0.

16
17 **Consider Stormwater Operation and Maintenance agreement for 843 Cottonwood**
18 **Drive.**

19 Mike made a motion that the Board authorize the Chairman to sign the storm water management,
20 operations and maintenance agreements for 843 Cottonwood Dr. John seconded.

21
22 Motion carried 4-0.

23
24 **Any Other Matter**

25 Michele updated on her Sunoco Energy Transfer, Houston TX visit. Michele saw the control
26 room, met with staff, had questions answered, and is putting a summary together. Michele stated
27 SET agreed to prepare an emergency and evacuation plan with the Township and Derek should
28 hear from them this week.

29
30 John mentioned that Michele suggested Pipeline Task Force be renamed to focus on the safety
31 component/emergency preparedness. Michele would like to discuss name of committee further.
32 Mike explained “task forces” are identified for a finite period and questioned whether we want to
33 move from a Task Force to Committee. John would like to have same personnel from Pipeline
34 Task Force to an Emergency Preparation Committee.

35
36 David said the focus is on public safety and Mike suggested that Derek or David communicate
37 this to the Task Force for awareness of this renaming.

38
39 Mike commended Michele for traveling to Sunoco Energy Transfer. Michele commented that
40 she is the only Township Supervisor to ever visit there.

41
42 **Public Comment**

43 Christina Morley invite Michele to next Pipeline Task Force virtual meeting 8/12/2021 to share
44 her feedback from trip to Sunoco Energy Transfer. Michele accepted the invitation and will send
45 summary to the Board of Supervisors and Christina to disseminate to Task Force before 8/12
46 meeting.

TREASURER'S REPORT
RECEIPTS AND BILLS

July 15, 2021 - July 29, 2021

GENERAL FUND

Real Estate Tax	\$1,958.23
Earned Income Tax	\$99,700.00
Local Service Tax	\$7,900.00
Transfer Tax	\$70,111.65
General Fund Interest Earned	\$0.00
Total Other Revenue	\$31,635.10

Total General Fund Receipts: **\$211,304.98**

Accounts Payable	\$80,001.90
Electronic Pmts:	
Credit Card	\$11,146.17
Postage	\$0.00
Debt Service	\$4,011.89
Payroll	\$141,491.38

Total Expenditures: **\$236,651.34**

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels Receipts:	\$0.00

Accounts Payable \$0.00
Total Expenditures: **\$0.00**

CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Capital Reserve Fund Receipts:	\$0.00

Accounts Payable \$58,406.14
Total Expenditures: **\$58,406.14**

TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Transportation Fund Receipts:	\$0.00

Accounts Payable \$0.00
Total Expenditures: **\$0.00**

SEWER OPERATING FUND

Receipts	\$274,460.64
Interest Earned	\$0.00

Total Sewer Operating Fund Receipts: **\$274,460.64**

Accounts Payable	\$26,394.53
Electronic Pmts:	
Credit Card	\$1,565.31
Debt Service	\$22,579.82
Total Expenditures:	\$50,539.66

REFUSE FUND

Receipts	\$69,840.21
Interest Earned	\$0.00
Total Refuse Fund Receipts:	\$69,840.21

Accounts Payable	\$1,421.31
Credit Card	\$11,572.03
Total Expenditures:	\$12,993.34

BOND FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Bond Fund Receipts:	\$0.00

Accounts Payable \$3,507.88
Total Expenditures: **\$3,507.88**

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Sewer Capital Reserve Fund Receipts:	\$0.00

Accounts Payable \$34.50
Total Expenditures: **\$34.50**

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Operating Reserve Fund Receipts:	\$0.00

Accounts Payable \$34.50
Total Expenditures: **\$34.50**

ARPA - COVID RELIEF FUND

Receipts	\$949,820.77
Interest Earned	\$0.00
Total ARPA - COVID Relief Fund Receipts:	\$949,820.77

Accounts Payable \$0.00
Total Expenditures: **\$0.00**

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: DAVE WARE
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: AUGUST 12, 2021

Attached please find the Treasurer's Report for the weeks of July 29, 2021 – August 12, 2021.

The General Fund realized over \$105K in Real Estate Transfer Tax for transfers including 14 properties over \$500K, including 5 that sold over \$1.0M. Additionally, we realized nearly \$122K in Other Revenue driven by \$38K in insurance payments for the Paoli Pike/Ellis Lane traffic signal and \$46K in Comcast Franchise Tax revenue. The rest primarily came from building permits. The largest General Fund expenses were \$337K for WEGO, \$53K for DVHT insurance premiums, \$13K for Pipe Data View services, \$11K for principal and interest payments on the WEGO building, and \$9K for 3rd party inspection services.

The Capital Reserve Fund incurred \$38,236.95 in Hershey's Mill Dam expenses.

The Bond Fund incurred \$6,958.08 in un-reimbursable engineering expenses for the Paoli Pike Trail.

Recommended motion: Mr. Chairman, I move that we graciously accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.

TREASURER'S REPORT
RECEIPTS AND BILLS

July 29 2021 - August 12, 2021

GENERAL FUND

Real Estate Tax \$2,996.05
 Earned Income Tax \$915,722.87
 Local Service Tax \$16,620.46
 Transfer Tax \$105,543.02
 General Fund Interest Earned \$232.17
 Total Other Revenue \$121,984.05

Total General Fund Receipts: \$1,163,098.62

Accounts Payable \$483,984.28
 Electronic Pmts:
 Credit Card \$2,861.17
 Postage \$0.00
 Debt Service \$0.00
 Payroll \$140,510.44

Total Expenditures: \$627,355.89

STATE LIQUID FUELS FUND

Receipts \$0.00
 Interest Earned \$0.08
Total State Liquid Fuels Receipts: \$0.08

Accounts Payable \$0.00
Total Expenditures: \$0.00

CAPITAL RESERVE FUND

Receipts \$0.00
 Interest Earned \$132.11
Total Capital Reserve Fund Receipts: \$132.11

Accounts Payable \$38,236.95
Total Expenditures: \$38,236.95

TRANSPORTATION FUND

Receipts \$0.00
 Interest Earned \$47.04
Total Transportation Fund Receipts: \$47.04

Accounts Payable \$0.00
Total Expenditures: \$0.00

SEWER OPERATING FUND

Receipts \$205,895.41
 Interest Earned \$22.93

Total Sewer Operating Fund Receipts: \$205,918.34

Accounts Payable \$47,710.72
 Electronic Pmts:
 Credit Card \$1,063.58
 Debt Service \$0.00
Total Expenditures: \$48,774.30

REFUSE FUND

Receipts \$46,109.56
 Interest Earned \$8.73
Total Refuse Fund Receipts: \$46,118.29

Accounts Payable \$0.00
 Credit Card \$69,874.85
Total Expenditures: \$69,874.85

BOND FUND

Receipts \$0.00
 Interest Earned \$49.90
Total Bond Fund Receipts: \$49.90

Accounts Payable \$6,958.08
Total Expenditures: \$6,958.08

SEWER CAPITAL RESERVE FUND

Receipts \$0.00
 Interest Earned \$58.74
Total Sewer Capital Reserve Fund Receipts: \$58.74

Accounts Payable \$0.00
Total Expenditures: \$0.00

OPERATING RESERVE FUND

Receipts \$0.00
 Interest Earned \$68.98
Total Operating Reserve Fund Receipts: \$68.98

Accounts Payable \$0.00
Total Expenditures: \$0.00

ARPA - COVID RELIEF FUND

Receipts \$0.00
 Interest Earned \$0.00
Total ARPA - COVID Relief Fund Receipts: \$0.00

Accounts Payable \$0.00
Total Expenditures: \$0.00

Report Date 08/02/21

Expenditures Register
GL-2108-79780

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01 GENERAL FUND										
1471				WESTTOWN-EAST GOSHEN POLICE						
	66162	1	01410	5300 POLICE GEN.EXPENSE	080121	08/02/21	08/01/21	08/02/21	21630 p	336,689.51
				AUGUST 2021 CONTRIBUTION						
										336,689.51
										336,689.51
										1 Prepays, totaling 336,689.51
										0 Printed, totaling 0.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	336,689.51	GENERAL FUND
		<u>336,689.51</u>	

PERIOD SUMMARY

Period	Amount
2108	336,689.51
<u>336,689.51</u>	

Legend:
 Expenditures Register Spooling to Windows Printers
 Print those ready to UPDATE
 Sorting by vendor
 Printing for GL Period 2108
 Doing a page break
 MARP05 run by BARBARA 10 : 54 AM

Report Date 08/06/21

Expenditures Register
GL-2108-79865

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
1903				ALTHOUSE, GARY						
66171	1	01401	3300	AUTO ALLOWANCE	072821	08/06/21		08/06/21		55.55
				MILEAGE REIMBURSEMENT 7/27-7/28						
66172	1	01401	3300	AUTO ALLOWANCE	080421	08/06/21		08/06/21		55.55
				MILEAGE REIMBURSEMENT 8/2-8/3						
										111.10
68				AMS APPLIED MICRO SYSTEMS LTD.						
66173	1	01401	3120	CONSULTING SERVICES	67870	08/06/21		08/06/21		1,152.00
				JULY 2021						
66173	2	01414	5001	ZONING IT CONSULTING	67870	08/06/21		08/06/21		28.00
				JULY 2021 - GEO PLAN						
										1,180.00
1657				AQUA PA						
66174	1	01409	3600	TWP. BLDG. - FUEL, LIGHT, WATER	072721 BS	08/06/21		08/06/21		20.07
				000309801 0309801 6/23-7/23/21 BS						
										20.07
102				B&D COMPUTER SOLUTIONS						
66178	1	01401	3120	CONSULTING SERVICES	00003356	08/06/21		08/06/21		2,000.00
				JULY 2021						
										2,000.00
119				BEE.NET INTERNET SERVICES						
66179	1	01401	3210	COMMUNICATION EXPENSE	202108004	08/06/21		08/06/21		600.00
				AUGUST 2021 BEE MAIL ACCOUNTS						
										600.00
4486				BONAVETURE ENTERPRISES LLC						
66181	1	01452	2010	SUMMER PROGRAM FIELD TRIPS	1285	08/06/21		08/06/21		1,593.00
				2 FIELD TRIPS TO MARSH CREEK POOL						
				7/14 & 7/21/21						
										1,593.00
1198				BRANDYWINE VALLEY SPCA						
66182	1	01410	5400	S.P.C.A. CONTRACT	17937	08/06/21		08/06/21		344.40
				JULY 2021 STRAY PICK-UP/ACTIVITY						
										344.40

*no return to owners
identified on invoice*

Report Date 08/06/21

Expenditures Register
GL-2108-79865

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
1354	66183	1	01427 4901	CHESTER COUNTY, TREASURER OF COUNTY HAZARDOUS WASTE HAZARDOUS WASTE COLLECTION EVENTS - 4/10/21 & 6/25/21	2021-1	08/06/21		08/06/21		3,563.28
										3,563.28
3488	66184	1	01409 3740	CINTAS CORPORATION #287 TWP. BLDG. - MAINT & REPAIRS WEEK ENDING 7/28/21 CLEAN MATS	4091297268	08/06/21		08/06/21		50.23
	66184	2	01487 1910	UNIFORMS WEEK ENDING 7/28/21 CLEAN UNIFORMS	4091297268	08/06/21		08/06/21		532.49
	66185	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS WEEK ENDING 8/4/21 CLEAN MATS	4091952562	08/06/21		08/06/21		50.23
	66185	2	01487 1910	UNIFORMS WEEK ENDING 8/4/21 CLEAN UNIFORMS	4091952562	08/06/21		08/06/21		532.49
										1,165.44
296	66186	1	01401 3210	COMCAST 8499-10-109-0028306 COMMUNICATION EXPENSE 0028306 - AUGUST 2021	072221	08/06/21		08/06/21		128.40
										128.40
4178	66218	1	01454 3000	COMMONWEALTH OF PENNSYLVANIA GENERAL EXPENSE CHAP.109 SAFE DRINKING WATER ANNUAL FEE <i>Park fountains</i>	1209936	08/06/21		08/06/21		100.00
										100.00
1990	66187	1	01401 2100	CRYSTAL SPRINGS MATERIALS & SUPPLIES COFFEE, CREAMER, TEA & SUGAR	3154612 073021	08/06/21		08/06/21		147.24
										147.24
3613	66188	1	01486 1560	DELAWARE VALLEY HEALTH TRUST HEALTH, ACCID. & LIFE AUGUST 2021 PREMIUM - MED. & RX	21018	08/06/21		08/06/21		50,912.83
	66188	2	01213 1000	DENTAL INSURANCE W/H AUGUST 2021 PREMIUM - DENTAL	21018	08/06/21		08/06/21		1,806.39
										52,719.22

Report Date 08/06/21

Expenditures Register
GL-2108-79865

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
418	66189	1	01430 2330	EAGLE POWER AND EQUIPMENT VEHICLE MAINT AND REPAIR STEP, BOLTS & LOUVERS	P11796	08/06/21		08/06/21		183.82
										183.82
218	66190	1	01452 3712	EVANGELISTA, CHARO YOGA EXPENSE YOGA INSTRUCTION 7/1-8/19/21	7076	08/06/21		08/06/21		833.00
										833.00
4177	66191	1	01414 3100	FITZPATRICK, GALE COURT REPORTERS TRANSCRIPT & APPEAR. FEE 6/21/21 - ALBERT & LYNN GRETO	2133	08/06/21		08/06/21		313.50
										313.50
563	66192	1	01437 2600	GRAINGER SHOP - TOOLS PLIER & WRENCH SET, LOCKING PLIER SET & HOLLOW SHANK NUT DRIVER SET	9970633278	08/06/21		08/06/21		230.88
										230.88
679	66193	1	01430 2330	INTERCON TRUCK EQUIPMENT VEHICLE MAINT AND REPAIR SOLENOID SWITCH KITS & ROCKER SWITCHES	1087926-IN	08/06/21		08/06/21		117.76
	66195	1	01430 2330	VEHICLE MAINT AND REPAIR VANAIR/GOODALL 12 VOLT JUMP PACK	1087927-IN	08/06/21		08/06/21		734.00
	66196	1	01430 2330	VEHICLE MAINT AND REPAIR PNEUMATIC FILTER/LUBE GAUGE & PRESSURE PROTECTION VALVE	1087918-IN	08/06/21		08/06/21		260.23
										1,111.99
3707	66197	1	01452 3701	JUST TENNIS LLC. LADIES & YOUTH TENNIS TENNIS INSTRUCTION JULY 2021	174	08/06/21		08/06/21		3,843.00
										3,843.00
739	66198	1	01438 2450	KNOX EQUIPMENT RENTALS INC. MATERIALS & SUPPLIES-HIGHWAYS 16" BLADES	79146.1.1	08/06/21		08/06/21		675.00
										675.00

5-chrgs
49

Report Date 08/06/21

Expenditures Register
GL-2108-79865

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01 GENERAL FUND										
1927				LAMB MCERLANE PC						
66199	1	01414	3140	LEGAL - PLANNING COMMISSION LEGAL SERVICE JUNE 2021 - PIPELINE	200809	08/06/21		08/06/21		884.00
										884.00
1817				LOWES BUSINESS ACCOUNT/GECP						
66200	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS DRAWER SLIDES, STUDS, PINE & SELECT HARDWARE - DEREK'S DESK	071721	08/06/21		08/06/21		151.50
66200	2	01401	2100	MATERIALS & SUPPLIES TWO SKIDS OF DRINKING WATER	071721	08/06/21		08/06/21		510.00
66200	3	01436	2450	STORMWATER MATERIALS & SUPPLIES TOP CHOICE FIR	071721	08/06/21		08/06/21		472.92
66200	4	01437	2460	GENERAL EXPENSE - SHOP 2 GALS KILZ, PAINT TRAYS, BRUSHES, ROLLER COVERS, PAINTERS TAPE, BOLTS PICTURE HANGERS, BUCKET & HINGES	071721	08/06/21		08/06/21		175.57
66200	5	01438	2450	MATERIALS & SUPPLIES-HIGHWAYS ONE SKID OF QUIKRETE CONCRETE	071721	08/06/21		08/06/21		188.19
										1,498.18
864				METROPOLITAN COMMUNICATIO						
66203	1	01430	2330	VEHICLE MAINT AND REPAIR STRION M/N LED <i>to 9</i>	IN000122169	08/06/21		08/06/21		129.95
										129.95
1641				NAPA AUTO PARTS						
66204	1	01430	2330	VEHICLE MAINT AND REPAIR LACQUER THINNER & TACK RAGS	039671	08/06/21		08/06/21		52.87
66206	1	01430	2330	VEHICLE MAINT AND REPAIR 2.5 GAL. CONTAINERS OF DEF	041865	08/06/21		08/06/21		31.96
66207	1	01430	2330	VEHICLE MAINT AND REPAIR 4 CYCLE SEF 5 GAL.CONTAINERS	041647	08/06/21		08/06/21		869.90
										954.73
2759				NEW HOLLAND GROUP						
66208	1	01430	2330	VEHICLE MAINT AND REPAIR INSULATORS & SHOCK ABSORBERS #3	1580123	08/06/21		08/06/21		322.92
66209	1	01430	2330	VEHICLE MAINT AND REPAIR BRAKE PAD <i>to 3</i>	1579055	08/06/21		08/06/21		60.43
66210	1	01430	2330	VEHICLE MAINT AND REPAIR BRAKE PAD & BRAKE KIT <i>to 3</i>	1579406	08/06/21		08/06/21		132.19
										515.54

Report Date 08/06/21

Expenditures Register
GL-2108-79865

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
1554				OFFICE DEPOT						
66211	1	01401	2100	MATERIALS & SUPPLIES	184593372001	08/06/21		08/06/21		57.32
				LETTER & LEGAL FOLDERS & TAPE						
66212	1	01401	2100	MATERIALS & SUPPLIES	183254044001	08/06/21		08/06/21		154.99
				ADJUSTABLE DRAFTING TABLE						
										212.31
2352				PECO - 99193-01400						
66216	1	01434	3610	STREET LIGHTING	073021	08/06/21		08/06/21		683.89
				99193-01400 6/21-7/21/21						
66216	2	01433	2470	UTILITIES - TRAFFIC LIGHTS	073021	08/06/21		08/06/21		573.46
				99193-01400 6/21-7/21/21						
										1,257.35
3153				PECO - 01360-05046						
66214	1	01409	7505	BOOT & PAOLI LED SIGN	073021	08/06/21		08/06/21		48.99
				01360-05046 6/28-7/28/21 BOOT LED						
										48.99
2591				PECO - 59500-35010						
66215	1	01454	3600	UTILITIES	072621	08/06/21		08/06/21		33.15
				59500-35010 6/23-7/23/21 POND PUMP						
										33.15
4091				PECO 02280-03067						
66213	1	01454	3717	MARYDELL POND REHAB	073021	08/06/21		08/06/21		56.46
				02280-03067 6/30-7/30/21 MARYDELL						
										56.46
1052				PENNONI ASSOCIATES INC.						
66217	1	01408	3131	ENGINEER. & MISC. RECHARGES	1080516	08/06/21		08/06/21		33.00
				SERVICES THRU 6/27/21 980 H.MILL RD						
										33.00
4487				ROBINSON, LAUREN						
66219	1	01367	3508	ART	826280	08/06/21		08/06/21		900.00
				REFUND RE: CANCELED ART CLASSES						
										900.00

Report Date 08/06/21

Expenditures Register
GL-2108-79865

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
4172				SERVICEMASTER SERVICES						
	66220	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS	4565	08/06/21		08/06/21		1,039.50
				JANITORIAL SERVICE - AUGUST 2021						
	66220	2	01409 3840	DISTRICT COURT EXPENSES	4565	08/06/21		08/06/21		310.50
				JANITORIAL SERVICE - AUGUST 2021						
										1,350.00
1389				UNRUH TURNER BURKE FREES						
	66221	1	01414 3141	LEGAL - ZONING HEARING BOARD	185640	08/06/21		08/06/21		820.00
				LEGAL SERVICE 6/28-7/22/21 GLOSSON						
	66222	1	01414 3141	LEGAL - ZONING HEARING BOARD	185639	08/06/21		08/06/21		41.00
				LEGAL SERVICE 6/23/21 GENERAL						
	66223	1	01414 3141	LEGAL - ZONING HEARING BOARD	185638	08/06/21		08/06/21		250.59
				LEGAL SERVICE 7/7-7/22/21 GRETO						
										1,111.59
4485				VERIZON - 542413545-00001						
	66224	1	01401 3210	COMMUNICATION EXPENSE	9884599369	08/06/21		08/06/21		159.83
				JUNE 22-JULY 21, 2021 D.DAVIS CELL						
										159.83
1470				WESTTOWN TOWNSHIP						
	66226	1	01410 5310	REGIONAL POLICE BLDG INTEREST	080621	08/06/21		08/06/21		669.58
				AUGUST 2021 - INTEREST						
	66226	2	01410 5320	REGIONAL POLICE BLDG PRINCIPAL	080621	08/06/21		08/06/21		10,000.00
				AUGUST 2021 - PRINCIPAL						
										10,669.58
2699				WIGGINS AUTO TAGS INC.						
	66228	1	01430 2330	VEHICLE MAINT AND REPAIR	072621	08/06/21		08/06/21		69.00
				MG PLATE - FOR TRAILER						
										69.00

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Report Date 08/06/21

Expenditures Register
GL-2108-79865

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05 SEWER OPERATING										
2918				ALS ENVIRONMENTAL						
66166	1	05422	4500	R.C. STP-CONTRACTED SERV. LAB TESTING RCSTP - 6/15/21	40-2492937	08/06/21		08/06/21		120.00
66167	1	05422	4500	R.C. STP-CONTRACTED SERV. LAB TESTING RCSTP - 6/22-6/29/21	40-2492955	08/06/21		08/06/21		144.00
66168	1	05422	4500	R.C. STP-CONTRACTED SERV. LAB TESTING RCSTP - 6/29/21	40-2492969	08/06/21		08/06/21		120.00
66169	1	05422	4500	R.C. STP-CONTRACTED SERV. LAB TESTING RCSTP - 6/15-7/6/21	40-2492989	08/06/21		08/06/21		228.00
66170	1	05422	4500	R.C. STP-CONTRACTED SERV. LAB TESTING RCSTP - 7/13/21	40-2496758	08/06/21		08/06/21		177.00
										789.00
1658				AQUA PA						
66175	1	05420	3602	C.C. COLLECTION -UTILITIES 000305003 0305003 6/24-7/26/21 WW	072821 WW	08/06/21		08/06/21		32.32
66176	1	05422	3601	R.C. COLLEC.-UTILITIES 001533998 1087842 6/23-7/23/21 TWN	072721 TWN	08/06/21		08/06/21		64.87
66177	1	05420	3602	C.C. COLLECTION -UTILITIES 000309826 0309826 6/23-7/23/21 TH	072721 TH	08/06/21		08/06/21		36.25
										133.44
151				BLOSENSKI DISPOSAL CO, CHARLES						
66180	1	05422	4502	R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS W/LINER 7/26/21 & CONTAINER RENTAL 7/21-7/26/21	181947	08/06/21		08/06/21		236.00
										236.00
1817				LOWES BUSINESS ACCOUNT/GECF						
66200	6	05422	3701	R.C. COLLEC.-MAINT.& REPR QUICKCRETE - FOR CLOCK TOWER	071721	08/06/21		08/06/21		588.84
										588.84
1641				NAPA AUTO PARTS						
66205	1	05420	3705	ASHBRIDGE-MAINT.&REPR BATTERY AND CORE DEPOSIT - ASHBRIDG PUMP STATION	040712	08/06/21		08/06/21		256.99
										256.99

Report Date 08/06/21

Expenditures Register
GL-2108-79865

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3529				VERIZON - 442069312 MODEMS						
	66225	1	05420	3601 C.C. INTERCEPTOR-UTILITIES	9884897980	08/06/21		08/06/21		120.12
				JUNE 26 - JULY 25, 2021 MODEMS						
										120.12
1431				WEST GOSHEN TOWNSHIP						
	66227	1	05420	3850 C.C. WEST GOSHEN OPER/MAINT	EG-2020 O&M	08/06/21		08/06/21		232.00
				OPERATIONS & MAINT. BAL.DUE 2020						
										232.00

Report Date 08/06/21

Expenditures Register
GL-2108-79865

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
08 BOND FUNDS (CAPITAL PROJECTS)										
3551				MCAHON ASSOCIATES INC.						
66201	1	08459	6006	SEGMENTS F&G REIMBURSEMENTS	178744	08/06/21		08/06/21		1,730.00
				PROF.SERVICES 5/29-7/2/21 F&G -						
				REALLOCATION						
66202	1	08459	6001	SEGMENTS A&B ENGINEERING	178768	08/06/21		08/06/21		5,228.08
				PROF.SERVICES 5/29-7/2/21 PAOLI PK.						
				TRAIL A CONSTRUCTION INSPECT.						
										6,958.08
										100,061.47
0 Printed, totaling										100,061.47

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	90,747.00	GENERAL FUND
05	05	2,356.39	SEWER OPERATING
08	08	6,958.08	BOND FUNDS (CAPITAL PROJECTS)
		<u>100,061.47</u>	

PERIOD SUMMARY

Period	Amount
2108	<u>100,061.47</u>
	<u>100,061.47</u>

Legend:

- Expenditures Register Spooling to Windows Printers
- Print those ready to pay
- Sorting by vendor
- Printing for GL Period 2108
- Doing a page break
- Creating a CSV File
- MARP05 run by BARBARA 2 : 46 PM

Report Date 08/11/21

Expenditures Register
GL-2108-79908

PAGE 1

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
4217				AQUA PA						
	66232	1	01411 3630	HYDRANT & WATER SERVICE 000310033 0310033 6/30-7/31/21 186	080221 279	08/11/21		08/11/21		4,809.96
	66232	2	01411 3631	HYDRANTS - RECHARGE EXPENSE 000310033 0310033 6/30-7/31/21 93	080221 279	08/11/21		08/11/21		2,404.98
	66233	1	01411 3630	HYDRANT & WATER SERVICE 000309987 0309987 6/30-7/31/21 HYS	080221 HYS	08/11/21		08/11/21		155.16
										7,370.10
4478				ARRO CONSULTING INC.						
	66234	1	01413 3130	ENGINEERING SERVICES PROF.SERVICE JULY 2021 - DIMARTINI	0066795	08/11/21		08/11/21		9,006.88
										9,006.88
1520				C&R GLASS INC.						
	66237	1	01454 3740	PARK MAINTENANCE & REPAIR 32 1/2" X 37" PLEXIGLASS	I135466	08/11/21		08/11/21		96.00
										96.00
3488				CINTAS CORPORATION #287						
	66238	1	01487 1910	UNIFORMS CARGO SHORTS - VINNIE DIAMICO	1902287343	08/11/21		08/11/21		149.95
	66239	1	01487 1910	UNIFORMS CARGO SHORTS - BILLY MINAHAN	1902333103	08/11/21		08/11/21		184.95
										334.90
2050				COATESVILLE CLINIC LLC						
	66240	1	01487 1550	DRUG & ALCOHOL TESTING DRUG & ALCOHOL SCREENING - J.H. AND V.D.	00166365-00	08/11/21		08/11/21		170.00
										170.00
3872				EAGLE TERMITE & PEST CONTROL						
	66244	1	01409 3740	TWP. BLDG. - MAINT & REPAIRS PEST CONTROL - AUGUST 2021	230105	08/11/21		08/11/21		105.00
	66245	1	01409 3745	PW BUILDING - MAINT REPAIRS PEST CONTROL - AUGUST 2021	230107	08/11/21		08/11/21		45.00
	66246	1	01454 3740	PARK MAINTENANCE & REPAIR PEST CONTROL - AUGUST 2021	230111	08/11/21		08/11/21		25.00
	66247	1	01409 3840	DISTRICT COURT EXPENSES PEST CONTROL - AUGUST 2021	230108	08/11/21		08/11/21		50.00
										225.00

Report Date 08/11/21

Expenditures Register
GL-2108-79908

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01 GENERAL FUND										
627				HIGHWAY MATERIALS INC.						
66259	1	01436	2450	STORMWATER MATERIALS & SUPPLIES 9.99 TONS 19mm, 0.3<3 B CURB IN LOCHWOOD CHASE	227769	08/11/21		08/11/21		492.11
66259	2	01436	2450	STORMWATER MATERIALS & SUPPLIES 1 TON 9.5mm, 0.3<3 H CURB IN LOCH WOOD CHASE	227769	08/11/21		08/11/21		54.90
										547.01
679				INTERCON TRUCK EQUIPMENT						
66260	1	01430	2330	VEHICLE MAINT AND REPAIR SHURCO - BULLET UPPER ARM 30 DEGREE BEND - LEFT & RIGHT SIDE & ARM/PULL	1087877-IN	08/11/21		08/11/21		724.68
										724.68
2442				KENT AUTOMOTIVE						
66261	1	01430	2330	VEHICLE MAINT AND REPAIR G43 CL SLIP W/LAT- CHAIN CONNECTORS	9308655055	08/11/21		08/11/21		181.78
66262	1	01430	2330	VEHICLE MAINT AND REPAIR CHAINS 25' & HAMMERLOKS	9308644288	08/11/21		08/11/21		2,226.24
66263	1	01430	2330	VEHICLE MAINT AND REPAIR MASTER LINKS & GRAB HOOKS	9308640301	08/11/21		08/11/21		1,708.02
66264	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS BRASS HEAD WOOD SCREWS - CHAS PROJECTS	9308636450	08/11/21		08/11/21		469.81
										4,585.85
1529				KRAPF JR. & SONS INC., GEORGE						
66266	1	01452	2010	SUMMER PROGRAM FIELD TRIPS 7/7-7/21/21 BUS TRANSPORT SUMMER CAMP TRIPS	SB0721018731	08/11/21		08/11/21		1,330.00
										1,330.00
765				LEC - LENNI ELECTRIC CORPORATION						
66267	1	01409	3745	PW BUILDING - MAINT REPAIRS PW GARAGE WIRING REPAIRS	210730	08/11/21		08/11/21		1,452.63
										1,452.63

Report Date 08/11/21

Expenditures Register
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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3862				MILLER CONCRETE LLC						
	66269	1	01436 2450	STORMWATER MATERIALS & SUPPLIES C TOPS W/ BIKE GRATES - CLOCK TOWER	171099	08/11/21		08/11/21		6,750.00
	66270	1	01436 2450	STORMWATER MATERIALS & SUPPLIES C TOPS W/ BIKE GRATES - CLOCK TOWER	171100	08/11/21		08/11/21		2,700.00
										9,450.00
2730				NAPA - DOWNINGTOWN AUTO SUPPLY						
	66271	1	01430 2330	VEHICLE MAINT AND REPAIR OIL, AIR & FUEL FILTERS	7008-046956	08/11/21		08/11/21		29.07
										29.07
3679				NETCARRIER TELECOM INC. 67846						
	66273	1	01401 3210	COMMUNICATION EXPENSE 8/1/21 - 8/31/21	738407	08/11/21		08/11/21		515.47
										515.47
1002				PA MUNICIPAL LEAGUE						
	66283	1	01401 3000	GENERAL EXPENSE 2021 PELRAS DUES	000000002448	08/11/21		08/11/21		450.00
										450.00
1022				PATTERSON, MICHAEL J.						
	66278	1	01454 3740	PARK MAINTENANCE & REPAIR REPAIR SIX FOOT TALL WOOD SHADOW BOX FENCE - DUMPSTER ENCLOSURE	080921	08/11/21		08/11/21		250.00
										250.00
2593				PECO - 18510-39089						
	66282	1	01454 3600	UTILITIES 18510-39089 7/1-8/2/21 BOW TREE EMP	080321	08/11/21		08/11/21		74.15
										74.15
1032				PECO - 99193-01302						
	66279	1	01409 3600	TWP. BLDG. - FUEL, LIGHT, WATER 99193-01302 6-24-7/26/21	080521	08/11/21		08/11/21		1,817.77
	66279	2	01454 3600	UTILITIES 99193-01302 6-24-7/26/21	080521	08/11/21		08/11/21		77.38
										1,895.15

Requisition Voided - see Batch 3A

Chamber Parking Lot

Report Date 08/11/21

Expenditures Register
GL-2108-79908

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05 SEWER OPERATING										
2914	66235	1	05422 4500	BIG FISH ENVIRONMENTAL SERVICES INC. R.C. STP-CONTRACTED SERV. SERVICES RE: RCSTP - JULY 2021	21-0731	08/11/21		08/11/21		17,058.43
										17,058.43
151	66236	1	05422 4502	BLOSENSKI DISPOSAL CO, CHARLES R.C. SLUDGE-LAND CHESTER SWITCH 20 YDS W/ LINER 8/2/21	181980	08/11/21		08/11/21		186.00
										186.00
3872	66241	1	05422 3700	EAGLE TERMITE & PEST CONTROL R.C. STP-MAINT. & REPAIRS PEST CONTROL - AUGUST 2021	230106	08/11/21		08/11/21		45.00
	66242	1	05420 3705	ASHBRIDGE-MAINT.&REPR PEST CONTROL - AUGUST 2021	230109	08/11/21		08/11/21		25.00
	66243	1	05422 3701	R.C. COLLEC.-MAINT. & REPR PEST CONTROL - AUGUST 2021	230110	08/11/21		08/11/21		25.00
										95.00
1668	66253	1	05422 3701	EXETER SUPPLY COMPANY INC R.C. COLLEC.-MAINT. & REPR MANHOLE ADJUSTMENT RINGS & SEALANT - RAISING MANHOLE CASTING <i>2 bell tower</i>	370233	08/11/21		08/11/21		2,179.80
										2,179.80
2442	66265	1	05422 3700	KENT AUTOMOTIVE R.C. STP-MAINT. & REPAIRS GRAB HOOKS, SWIVEL LATCHLOK, LOAD BINDERS, RATCHET LOAD BINDERS, SLING & LATCHLOK HOOKS	9308640300	08/11/21		08/11/21		2,110.27
										2,110.27
765	66268	1	05420 3700	LEC - LENNI ELECTRIC CORPORATION C.C. METERS-MAINT. & REPRS. RE-ATTACH AERIAL SERVICE TO FLOW METER CABINET - ELLIS LN.@STRASBURG	210739	08/11/21		08/11/21		330.52
										330.52

Report Date 08/11/21

Expenditures Register
GL-2108-79908

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05 SEWER OPERATING										
1005				PENNSYLVANIA ONE CALL SYSTEM						
66284	2	05420	3701	C.C. INTERCEPT.-MAINT.&REP	0000914762	08/11/21		08/11/21		35.97
				MONTHLY ACTIVITY FEE - JULY 2021						
66284	3	05420	3702	C.C. COLLEC.-MAINT.& REPR.	0000914762	08/11/21		08/11/21		35.98
				MONTHLY ACTIVITY FEE - JULY 2021						
										71.95
1082				PIPE DATA VIEW						
66285	1	05420	3702	C.C. COLLEC.-MAINT.& REPR.	20397			08/11/21		6,416.62
				CLEAN & TELEWISE SANITARY LINES						
66285	2	05422	3701	R.C. COLLEC.-MAINT.& REPR	20397			08/11/21		6,416.63
				CLEAN & TELEWISE SANITARY LINES						
<i>Bath Chester / Ridgely System</i>										12,833.25
1087				PIPE XPRESS INC.						
66287	1	05422	3701	R.C. COLLEC.-MAINT.& REPR	113910	08/11/21		08/11/21		1,016.80
				BUTYL SEALANT - CLOCK TOWER						
										1,016.80
2773				VERIZON - PW FIOS 0001-15						
66290	1	05422	3601	R.C. COLLEC.-UTILITIES	7528031-072721	08/11/21		08/11/21		111.99
				7/28/21 - 8/27/21 PW FIOS						
										111.99
4046				WILMINGTON TRUST FEE COLLECTIONS						
66293	2	05424	2700	MISCELLANEOUS EXPENSE	20210731-67361-	08/11/21		08/11/21		175.00
				AGENT FEES 8/1/21 - 7/31/22						
66293	4	05424	2700	MISCELLANEOUS EXPENSE	20210731-67361-	08/11/21		08/11/21		7.00
				AGENT COSTS 8/1/21 - 7/31/22						
										182.00
										102,352.10
										0 Printed, totaling 102,352.10

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	56,997.77	GENERAL FUND
05	05	45,354.33	SEWER OPERATING
		102,352.10	

PERIOD SUMMARY

Period	Amount
2108	102,352.10

Report Date 08/12/21

Expenditures Register
GL-2108-79929

PAGE 1

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01	GENERAL FUND									
1002				PA MUNICIPAL LEAGUE						
	66296	1	01401 3000	GENERAL EXPENSE	0000002448-V	08/12/21	08/11/21	08/12/21	21694 p	-450.00
				VOID CK.21694 - MEMBERSHIP CANCELED						
										-450.00
										-450.00
										-450.00
										1 Prepays, totaling -450.00
										0 Printed, totaling 0.00

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	-450.00	GENERAL FUND
		-450.00	

PERIOD SUMMARY

Period	Amount
2108	-450.00
	-450.00

Legend:

Expenditures Register Previewing to your screen

Print those ready to UPDATE

Sorting by vendor

Printing for GL Period 2108

Doing a page break

MARP05 run by BARBARA 1 : 20 PM

Report Date 08/11/21

Procurement Card Entries

PAGE 1

Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Srcce Trx #	#	U
2108			CREDIT CARD PAYMENT								
	06427	4500	RESIDENTIAL PICK-UP AUGUST 2021	2762	AJB A. J. BLOSENSKI INC.	18100170	08/01/21	57,910.03	PC 79914	1	
	06427	4502	WEEK 8/2/21 - 8/6/21	241	C.C. SOLID WASTE AUTHORITY	61162-R	08/07/21	5,506.53	PC 79914	2	
	05422	4502	WEEK 8/2/21 - 8/6/21	241	C.C. SOLID WASTE AUTHORITY	61162-S	08/07/21	464.34	PC 79914	3	
	06427	4502	WEEK 7/23/21 - 7/30/21	241	C.C. SOLID WASTE AUTHORITY	61081-R	07/31/21	6,458.29	PC 79914	4	
	05422	4502	WEEK 7/23/21 - 7/30/21	241	C.C. SOLID WASTE AUTHORITY	61081-S	07/31/21	599.24	PC 79914	5	
	01430	2320	338.0 GALS. DIESEL	1161	REILLY & SONS INC	11005084-531	07/29/21	833.51	PC 79914	6	
	01430	2320	174.30 GALS. GASOLINE	1161	REILLY & SONS INC	11005085-530	07/29/21	450.39	PC 79914	7	
	01430	2320	430.30 GALS. DIESEL	1161	REILLY & SONS INC	11024744-531	08/05/21	1,026.70	PC 79914	8	
	01430	2320	217.10 GALS. GASOLINE	1161	REILLY & SONS INC	11024675-530	08/05/21	550.57	PC 79914	9	
								73,799.60			
								73,799.60			

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	2,861.17		GENERAL FUND Expense Account
01107-1010		2,861.17	GENERAL FUND Bank Account
054XX-XXXX	1,063.58		SEWER OPERATING Expense Account
05100-1005		1,063.58	SEWER OPERATING Bank Account
064XX-XXXX	69,874.85		REFUSE Expense Account
06100-1005		69,874.85	REFUSE Bank Account

Legend:

Procurement Card Entries Spooling to Windows Printers

Printing for GL Period 2108

Printing for Status N

Creating a CSV Spreadsheet file.

MARP17 run by BARBARA 2 : 44 PM

MEMO

Date: August 11, 2021
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: Resolution 2021-203 Amending the 2021 Budget to Include American Rescue Plan Funds

We have discussed the COVID-19 relief funds in a few public meetings over the summer and I have discussed them with individual board members as well. At the last public meeting on August 3rd, the board was supportive of staff recommendations with regard to the allocation being suggested.

Sewer infrastructure projects and updating the main meeting room from a technology standpoint were agreed upon. Resolution 2021-203 is included and would amend the 2021 budget to include these additional federal funds.

As was suggested by a board member at the last public meeting, I did increase the meeting room project by \$5,000 in the resolution to give us some flexibility but, other than that, the resolution reflects what was agreed upon at the August 3rd meeting.

Again, this is only the first half of the rescue funds. We will discuss the second installment during the 2022 budget process since it will not be received until June 2022.

If still amenable, the motion would be as follows:

Draft Motion: Mr. Chairman, I move that we pass resolution 2021-203 amending the 2021 budget to included East Goshen's American Rescue Plan Funds in the amount of \$949,820.77 and that the funds be allocated to the projects as outlined in the resolution.

**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION 2021-203

**A RESOLUTION AMENDING THE EAST GOSHEN
TOWNSHIP BUDGET FOR THE 2021 CALENDAR YEAR**

WHEREAS, the Board of Supervisors of East Goshen Township adopted a budget for the calendar year 2021 on December 15, 2020, and;

WHEREAS, the Second Class Township Code Article XXXII, Section 3202(e) authorizes the Supervisors to, by Resolution, make supplemental appropriations for any lawful purpose from any funds on hand or estimated to be received within the fiscal year not otherwise appropriated, and;

WHEREAS, the Township recently received \$949,820.77 in American Rescue Plan Funds in the 2021 budget year.

BE IT RESOLVED by the Board of Supervisors of East Goshen Township, makes the following supplemental appropriations for the 2021 budget from the American Rescue Plan Funds:

Sewer Infrastructure Projects (Westtown Way Pump Station & Hershey's Mill Estates Collection System)
..... \$914,820.77

Main Meeting Room Broadband Infrastructure Update..... \$35,000.00

RESOLVED AND ADOPTED, this 17th day of August, 2021.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Derek Davis, Secretary

Davis E. Shuey, Chairman

Michael P. Lynch, Vice-Chair

John Hertzog, Member

Michele Truitt, Member

E. Martin Shane, Member

Memo

To: Board of Supervisors
From: Derek Davis & Dave Ware
Re: Utilize the County for Real Estate Tax Notice, Processing, & Certifications
Date: August 12, 2021

The Township currently handles all facets of current year real estate tax billing and collection in-house. This involves mailing original notifications, late notices, final notices, and the processing of tax certifications in addition to answering any resident questions. While evaluating our Financial Software RFP submissions and pricing, staff conducted a cost analysis of continuing real estate tax billing/collection versus utilizing Chester County as a third party.

Due to the up-front conversion and implementation costs as well as ongoing annual software licensing costs, using the County as a third party offers the best approach for East Goshen Township. Below is current cost, estimated 2022 net cost, and annual estimated cost thereafter.

<u>Current</u>	<u>Estimated 2022</u>
(12,522) Annual Cost of Tax Billing	(12,310) Annual Cost County
(8,131) Annual Cost of Tax Certs	(5,840) Lost Revenue (Cost)
<u>5,840</u> Annual Tax Cert revenue	<u>20,654</u> Cost Savings Township (Certs & Billing)
(14,814) Net Unfavorable	2,503 Net Favorable
	5,750 Annual Savings - Tax Modules New Software
	<u>15,750</u> Upfront Tax Modules Cost of Conversion/Implementation/Training
	24,003 Net Favorable
	 <u>Estimated Annual 2023 +</u>
	(12,310) Annual Cost County
	(5,840) Lost Revenue (Cost)
	<u>20,654</u> Cost Savings Township
	2,503 Net Favorable
	<u>5,750</u> Annual Savings - Tax Modules New Software
	8,253 Net Favorable

Staff recommends contracting with Chester County for real estate tax services, effectively transferring all real estate tax collection and certifications processing responsibilities to Chester County effective January 2022.

Suggested motion: I move that the Board of Supervisors authorize contracting Chester County for full real estate tax billing, processing, collection, certifications, and customer service effective January 2022.

Memo

To: Board of Supervisors
From: Derek Davis & Dave Ware
Re: Consider New Financial Software Vendor
Date: August 12, 2021

The Township's current financial software used by the Codes and Finance Departments has limited reporting capabilities, along with functional obstacles, that creates efficiency challenges for staff. As a result, we established a core group of key staff members to research and review alternative software vendors. Staff contacted neighboring municipalities in order to gather feedback and recommendations on their software vendor.

On April 6, 2021, a Request for Proposal (RFP) was finalized and posted on our website. Additionally, the RFP as advertised in the Daily Local News on April 7, 2021 and April 14, 2021. From the eight (8) responses received, including our current software vendor, our team evaluated each proposal and collectively narrowed the selection to the preferred three (3) vendors. Presentations via ZOOM and/or in-person were conducted by Freedom, Edmunds, and Dallas Data Systems.

For reference, listed below are the estimated costs provided by each vendor:

<u>Vendor</u>	<u>Yr 1</u>	<u>Yr 2 +</u>	<u>Comments</u>
AMS	18,540	18,540	Current pricing; no Year 1 pricing found
Freedom	96,881	11,746	
Edmunds (with tax modules)	123,500	49,000	includes Cloud hosting, technical support
Edmunds (without tax modules)	107,750	43,250	includes Cloud hosting, technical support
Dallas Data Systems	151,610	51,515	includes Cloud hosting, technical support

*Note: the remaining non-AMS vendor pricing submitted were all in excess of \$235K for Year 1 and \$76K for Year 2.

After a thorough review balancing cost, software functionality needs, future upgrade ability, longevity, and user interface accessibility, staff recommends purchasing a financial software system and entering into a 10-year software services subscription from Edmunds in the amount of \$107,750 for initial implementation and conversion, including cloud hosting and technical support and Year 2 in the amount of \$43,250 for software subscription services, cloud hosting and technical support. These costs assume transferring all real estate tax collection and certifications processing responsibilities to Chester County effective January 2022.

Suggested motion: I move that the Board of Supervisors authorize the purchase of a financial software system and entering into a 10-year software services subscription from Edmunds in the amount of \$107,750 for initial implementation and conversion, including cloud hosting and technical support and Year 2 in the amount of \$43,250 for software subscription services, cloud hosting and technical support.



SALES PROPOSAL

*Without
tax Module*



Prepared exclusively for:
East Goshen Township, PA

Prepared By: Bob Edmunds
Proposal Date:08/10/2021
Expiration Date:09/30/2021

Investment Summary

Software Services - Subscription	\$37,250.00
Hosting Services	\$6,000.00
Professional Services - Implementation	\$15,000.00
Professional Services - Conversion	\$49,500.00
Total Proposed Year 1 Cost:	\$107,750.00

Payment Terms

Any annual Subscription Fees: 100% will be invoiced upon execution of the contract for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to the anniversary of the term date.

The term of the support agreement is 120 months commencing upon 90 days after the Effective Date.

All one-time Professional Services Fees: 100% will be due upon receipt of the invoice.

All invoices are payable with Net 30 terms.

**Please return executed Sales Orders
via DocuSign or Email to:**

Edmunds GovTech
SalesOrders@EdmundsGovTech.com
P: 888.336.6999 | F: 609.645.3111
www.EdmundsGovTech.com

Professional Services - Implementation	One-Time Fees
Standard Finance Implementation I	\$5,000.00
Standard Personnel Implementation I	\$5,000.00
Standard Utility Implementation I	\$5,000.00
	One-Time Fees: \$15,000.00

Professional Services - Conversion	One-Time Fees
Finance - Chart of Accounts	\$1,500.00
Finance - COA Transaction History - Detail	\$7,500.00
Finance - Fixed Assets	\$1,500.00
Finance - Vendor Master File	\$1,500.00
Payroll - Employee Master File	\$3,000.00
Payroll - Employee Pay History - Current	\$6,000.00
Permitting - Contractor Master File	\$2,500.00
Permitting - Open Permits	\$3,500.00
Permitting - Parcel Master File	\$2,500.00
Permitting - Permit/Violation Transaction History (17 Years)	\$10,000.00
Utility - Master File	\$3,000.00
Utility - Transaction History	\$7,000.00
	One-Time Fees: \$49,500.00

Software Services - Subscription	Annual Fees
AR & Business Licensing II - 10 Year	\$3,750.00
Finance Super Suite II - 10 Year	\$7,000.00
Human Resources II - 10 Year	\$4,250.00
Insight Author 10 Year	\$0.00

Software Services - Subscription	Annual Fees
Insight Reader 10 Year	\$0.00
Payroll II - 10 Year	\$5,750.00
Permitting & Code Enforcement II - 10 Year	\$5,500.00
Permitting Self-Service II - 10 Year	\$3,500.00
Utility Billing & Collections II - 10 Year	\$6,000.00
WIPP - AR - 10 Year	\$750.00
WIPP - Utility - 10 Year	\$750.00
	Annual Fees: \$37,250.00

Hosting Services	Annual Fees
Hosting (Level II)	\$6,000.00
	Annual Fees: \$6,000.00

Software Services -Subscriptions

With an Edmunds GovTech solution, a true Windows application with a graphical user interface is delivered. All applications are ODBC compliant and utilize a SQL database, which allows for seamless integration with products such as MS Excel™, MS Word™, and many GIS packages to name a few.

Smart Phone Apps – All applicable Smart Phone Apps are included with the associated MCSJ module at no additional cost.

Security – The software features a single sign-on approach that allows for user-based security. This provides access to modules based on the employee's security profile. The security is module and task specific.

Integration – All modules are fully integrated. A single source of entry minimizes data entry errors and streamlines organizational processes. The system dynamically posts all related entries to the appropriate modules.

Reporting – Along with standard system reports, customized reporting is also provided. Through built-in custom reporting tools, users can create and save personalized reports that can be exported directly into MS Excel™. Reporting flexibility allows users to create unlimited custom reports that are accessible at any time.

PDF Forms - All required forms can be generated within the application. This reduces the need to have pre-printed forms, such as pre-printed checks or utility bills. Create customized letters by merging in any field from the system. Letters can be created, printed, and documented in the corresponding record.

Attachments - The ability to attach any type of file to records, accounts, and employees along with scanning images directly into the software is provided. There is no limitation with the amount or size of those items you wish to attach.

Edmunds Cloud Provides:

- Convenience and Resiliency
- Fast and secure access to information from anywhere, anytime
- Expansive data storage
- Redundant data backups to 3 locations in the US
- Maintains workflow during and after a crisis
- Always access the most current data available
- Empowers mobile and citizen engagement apps to work efficiently

Implementation & Project Management

Edmunds GovTech has a goal to make the transition from a legacy system as painless as possible. Project management includes planning, monitoring, and reporting of progress to ensure the success of the software implementation. The Client's Project Manager and EGT Staff will work in concert to identify the scope of the project, estimate the work involved, and create a project schedule with appropriate resources. The project plan is then developed to describe the tasks that will lead to a successful implementation. The project is carefully planned, implemented, monitored, and controlled. Problem resolution, risk management, opportunity management, change management, software configuration management, and data management are included, identified, and documented throughout the project. Project Managers and Training and Implementation Employees have been involved in hundreds of similar successful projects



SALES PROPOSAL



Investment Summary

Software Services - Subscription	\$43,000.00
Hosting Services	\$6,000.00
Professional Services - Implementation	\$20,000.00
Professional Services - Conversion	\$54,500.00
Total Proposed Year 1 Cost:	\$123,500.00

Payment Terms

Any annual Subscription Fees: 100% will be invoiced upon execution of the contract for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to the anniversary of the term date.

The term of the support agreement is 120 months commencing upon 90 days after the Effective Date.

All one-time Professional Services Fees: 100% will be due upon receipt of the invoice.

All invoices are payable with Net 30 terms.

**Please return executed Sales Orders
via DocuSign or Email to:**

Edmunds GovTech
SalesOrders@EdmundsGovTech.com
P: 888.336.6999 | F: 609.645.3111
www.EdmundsGovTech.com

Professional Services - Implementation	One-Time Fees
Standard Finance Implementation I	\$5,000.00
Standard Personnel Implementation I	\$5,000.00
Standard Tax Implementation I	\$5,000.00
Standard Utility Implementation I	\$5,000.00
	One-Time Fees: \$20,000.00

Professional Services - Conversion	One-Time Fees
Finance - Chart of Accounts	\$1,500.00
Finance - COA Transaction History - Detail	\$7,500.00
Finance - Fixed Assets	\$1,500.00
Finance - Vendor Master File	\$1,500.00
Payroll - Employee Master File	\$3,000.00
Payroll - Employee Pay History - Current	\$6,000.00
Permitting - Contractor Master File	\$2,500.00
Permitting - Open Permits	\$3,500.00
Permitting - Permit/Violation Transaction History (17 Years)	\$10,000.00
Tax - Real Property Master File	\$2,000.00
Tax - Transaction History - Detail	\$5,500.00
Utility - Master File	\$3,000.00
Utility - Transaction History	\$7,000.00
	One-Time Fees: \$54,500.00

Software Services - Subscription	Annual Fees
AR & Business Licensing II - 10 Year	\$3,750.00
Finance Super Suite II - 10 Year	\$7,000.00

Software Services - Subscription	Annual Fees
Human Resources II - 10 Year	\$4,250.00
Insight Author 10 Year	\$0.00
Insight Reader 10 Year	\$0.00
Payroll II - 10 Year	\$5,750.00
Permitting & Code Enforcement II - 10 Year	\$5,500.00
Permitting Self-Service II - 10 Year	\$3,500.00
Real Property Tax Billing II - 10 Year	\$5,000.00
Utility Billing & Collections II - 10 Year	\$6,000.00
WIPP - AR - 10 Year	\$750.00
WIPP - Tax - 10 Year	\$750.00
WIPP - Utility - 10 Year	\$750.00

Annual Fees: \$43,000.00

Hosting Services	Annual Fees
Hosting (Level II)	\$6,000.00

Annual Fees: \$6,000.00

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MEMO

Date: August 13, 2021
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: Paoli Pike Trail Segment B Alternative Route Feasibility

In a previous board meeting, we have discussed the “alternative” Segment B route of the Paoli Pike Trail, which would go through the corporate park and through the back of the adjacent farm property instead of the front of the property as designed now. Regardless of each board member’s feelings on the original route, it seemed that, in talking with the board individually, there is, at minimum, curiosity in this alternate route.

On an administrative level, I would like to work with our Township Engineer, Pennoni & Associates to look at the feasibility of this alternative route with the purpose of answering one simple question: Is the alternative route a feasible and doable route? I have briefly had a conversation with Pennoni and we do not think the cost would be more than \$10,000 (possibly less) to at least let us know if what we keep discussing is even feasible. The Bond Fund is where trail-related engineering costs have come from in the past and it would be myself and Dave Ware’s recommendation to do the same here.

If the board is agreeable, the motion would be as follows:

Draft Motion: Mr. Chairman, I move to allocate an amount not to exceed \$10,000 from the Bond Fund for the explicit purpose of having Pennoni & Associates conduct a feasibility plan for an alternate Segment B route along the Paoli Pike Trail.

MEMO

Date: August 11, 2021
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: Opposition of Senate Bill 597

At their August 9th meeting, the East Goshen Municipal Authority spoke at length on Senate Bill 597, a proposed state law also known as the “Water Quality Accountability Act” which, according to the sponsor, is aimed at correcting the “lack of uniform safety and sustainability standards for all water and wastewater systems.”

Although well-intentioned, the bill would make no delineation between already well-functioning systems versus systems that may be in dire need of such oversight. Additionally, there would be new, onerous reporting requirements, which would include a new *Community Water System Assessment Management Plan* upfront.

As you know, East Goshen Municipal Authority takes its responsibility of maintaining a well-functioning wastewater system very seriously and believes SB 597 would place an unnecessary strain on the township’s time, money, and resources simply to show that we are already doing our jobs and providing our residents and businesses with a quality public utility.

The Municipal Authority would like me to work with my fellow Township Managers and construct a letter to send to the PA Legislature and perhaps start a dialogue with the co-sponsors to let them know our concerns.

Before proceeding, I wanted to have a conversation with all of you to gather your thoughts on the matter. There is no motion to make. It would just be your general thoughts on me proceeding administratively.

Attached for your convenience is Senate Bill 597, the co-sponsorship memoranda, and a letter of opposition from the Pennsylvania Municipal Authorities Association (MPAA).

[Home](#) / Senate Co-Sponsorship Memoranda

Senate Co-Sponsorship Memoranda

Senate of Pennsylvania Session of 2021 - 2022 Regular Session

MEMORANDUM

Posted: April 12, 2021 10:54 AM

From: [Senator Patrick J. Stefano](#)

To: All Senate members

Subject: Water Quality Accountability Act

In the near future, I will introduce legislation establishing the Water Quality Accountability Act to ensure all Pennsylvanians receive high-quality water with meaningful oversight.

The recent Florida cyber-attack, coupled with the near-collapse of a toxic wastewater reservoir, is raising the alarm and awareness over the safety and security of the nation's water and wastewater infrastructure.


While Pennsylvania has been fortunate that, to date, similar breaches and structural failures have not occurred, we cannot leave the threat to the safety, sustainability, and quality of our water and its infrastructure to chance.

Unfortunately, the lack of uniform safety and sustainability standards for all water and wastewater systems has resulted in a system that chooses winners and losers. Some of our constituents are served by systems protected from cyber threats and other quality standards, while others are not. Further, depending upon how water is provided to a home or business, the quality of the water itself can vary drastically.

That is why I am introducing legislation that will implement uniform safety, security, and quality standards for all water and wastewater suppliers.

Additional consumer protections in the bill will include provisions addressing the accuracy of meters, which will prevent customers from being overbilled; require the filing and completion of an asset management plan by the water provider, which will increase accountability in the setting of rates and sustainability of the system; require the replacement of customer side lead service lines.

I hope you will join me in co-sponsoring this legislation to ensure our constituents receive quality water. If you have any questions regarding this information, please contact Jake Gery in my office at jgery@pasen.gov.

 Introduced as [SB597](#)

THE GENERAL ASSEMBLY OF PENNSYLVANIA

SENATE BILL

No. 597 Session of 2021

INTRODUCED BY STEFANO, MENSCH, SCAVELLO, LAUGHLIN AND COLLETT, APRIL 21, 2021

SENATOR TOMLINSON, CONSUMER PROTECTION AND PROFESSIONAL LICENSURE, AS AMENDED, MAY 25, 2021

AN ACT

1 ~~Amending Title 27 (Environmental Resources) of the Pennsylvania~~ <--
2 ~~Consolidated Statutes, in special programs, providing for~~
3 ~~water quality accountability.~~
4 AMENDING TITLE 66 (PUBLIC UTILITIES) OF THE PENNSYLVANIA <--
5 CONSOLIDATED STATUTES, PROVIDING FOR WATER AND WASTEWATER
6 ASSET MANAGEMENT PLANS.

7 The General Assembly of the Commonwealth of Pennsylvania
8 hereby enacts as follows:

9 ~~Section 1. Title 27 of the Pennsylvania Consolidated~~ <--
10 ~~Statutes is amended by adding a chapter to read:~~

CHAPTER 67

WATER QUALITY ACCOUNTABILITY

13 Sec.

14 6701. Scope.

15 6702. Definitions.

16 6703. Asset management plan.

17 6704. Critical valve inspections and testing by water system
18 operator.

19 6705. Meters.

- 1 ~~6706. Lead service line replacements.~~
- 2 ~~6707. Development of cybersecurity system.~~
- 3 ~~6708. Annual information to customers.~~
- 4 ~~6709. Regulations.~~
- 5 ~~6710. Contingency for public funding.~~
- 6 ~~6711. Enforcement.~~
- 7 ~~§ 6701. Scope.~~

8 ~~This chapter relates to water quality accountability.~~

9 ~~§ 6702. Definitions.~~

10 ~~The following words and phrases when used in this chapter~~
11 ~~shall have the meanings given to them in this section unless the~~
12 ~~context clearly indicates otherwise:~~

13 ~~"Commission." The Pennsylvania Public Utility Commission.~~

14 ~~"Community sewerage system." A publicly or privately owned~~
15 ~~community sewage system that uses a method of sewage collection,~~
16 ~~conveyance, treatment or disposal other than renovation in a~~
17 ~~soil absorption area or retention in a retaining tank.~~

18 ~~"Critical valve." A valve that is identified as critical by~~
19 ~~a water system operator, including a valve that is:~~

- 20 ~~(1) located at a hospital or nursing home;~~
- 21 ~~(2) located at an interconnection with a purveyor;~~
- 22 ~~(3) a regulator control valve;~~
- 23 ~~(4) a system valve that, if nonfunctioning, would cause~~
24 ~~widespread disruption to a service area; or~~
- 25 ~~(5) a valve in a facility, such as a treatment plant,~~
26 ~~pump station, storage tank or well, that is needed to isolate~~
27 ~~or operate the facility.~~

28 ~~"Department." The Department of Environmental Protection of~~
29 ~~the Commonwealth.~~

30 ~~"Lead service line." A water service pipe made of lead that~~

1 ~~connects a water main to a building inlet and a lead "pigtail,"~~
2 ~~"gooseneck" or other fitting that is connected to the water~~
3 ~~service pipe.~~

4 ~~"Public water system." A system for the provision to the~~
5 ~~public of water for human consumption through pipes or other~~
6 ~~constructed conveyances, if the system has at least 15 service~~
7 ~~connections or regularly serves an average of at least 25~~
8 ~~individuals daily at least 60 days during a calendar year.~~

9 ~~"Water system operator." Any person or entity that owns or~~
10 ~~operates a public water system or community sewerage system.~~

11 ~~§ 6703. Asset management plan.~~

12 ~~(a) Duty to implement. Beginning no later than 12 months~~
13 ~~after the effective date of this section, a water system~~
14 ~~operator shall implement an asset management plan designed to~~
15 ~~inspect, maintain, repair and renew its water and wastewater~~
16 ~~infrastructure consistent with standards established by the~~
17 ~~American Water Works Association and Water Environmental~~
18 ~~Federation. The asset management plan shall include:~~

19 ~~(1) A water main renewal program designed to achieve a~~
20 ~~replacement recycle of no greater than 100 years as~~
21 ~~determined by a detailed engineering analysis of the asset~~
22 ~~material of construction, condition and estimated service~~
23 ~~life remaining of the water mains serving the public water~~
24 ~~system and the failure or low conveyance capability for fire~~
25 ~~flow.~~

26 ~~(2) A wastewater main renewal program designed to~~
27 ~~achieve a replacement cycle or rehabilitation cycle no~~
28 ~~greater than 100 years as determined by a detailed~~
29 ~~engineering analysis of the asset material of construction~~
30 ~~and condition, including the condition and type of main to~~

1 ~~service connection and estimated service life remaining of~~
2 ~~the wastewater mains serving the public wastewater system.~~

3 ~~(3) A water supply and treatment program designed to~~
4 ~~inspect, maintain, repair, renew and upgrade wells, intakes,~~
5 ~~pumps and treatment facilities in accordance with all Federal~~
6 ~~and State regulations, standards established by the American~~
7 ~~Water Works Association and the Water Environmental~~
8 ~~Federation and any mitigation plan required under this~~
9 ~~chapter.~~

10 ~~(4) A sewer inspection program shall be created in~~
11 ~~accordance with the NASSCO Pipeline Assessment Certification~~
12 ~~Program (PACP).~~

13 ~~(5) An initial schedule for the planned repair and~~
14 ~~replacement of water and wastewater infrastructure over a~~
15 ~~specified time period.~~

16 ~~(6) A general description of the location of the water~~
17 ~~and wastewater infrastructure, including a map.~~

18 ~~(7) A reasonable estimate of the quantity of water and~~
19 ~~wastewater infrastructure to be improved and an estimated~~
20 ~~timeline in which the assets will be repaired or replaced.~~

21 ~~(8) Projected annual expenditures to implement the plan~~
22 ~~and measures taken to ensure that the plan is cost effective.~~

23 ~~(9) The specific criteria used by the water system~~
24 ~~operator to identify critical valves and their current~~
25 ~~condition and a map identifying each one.~~

26 ~~(b) Annual dedication of money. Each water system operator~~
27 ~~shall dedicate money on an annual basis to address and remediate~~
28 ~~the highest priority projects as determined by its asset~~
29 ~~management plan.~~

30 ~~(c) Report to department. A water system operator shall~~

1 ~~post on its publicly accessible Internet website and provide an~~
2 ~~annual report to the commission or department based on the~~
3 ~~operator's asset management plan prepared under this section.~~

4 ~~The report shall include:~~

5 ~~(1) A description that specifies all water and~~
6 ~~wastewater infrastructure repaired, improved and replaced and~~
7 ~~the associated costs in the immediately preceding 12 month~~
8 ~~period according to the asset management plan. The report~~
9 ~~shall also include a detailed description of inability to~~
10 ~~execute pipe improvements as planned and how that has or will~~
11 ~~be addressed so that the plan may be achieved.~~

12 ~~(2) A detailed description of all water and wastewater~~
13 ~~infrastructure to be improved in the upcoming 12 month period~~
14 ~~and the estimated cost of the improvement.~~

15 ~~(d) Centralized portal to be created. The department shall~~
16 ~~create a centralized portal allowing for electronic submittal of~~
17 ~~the report required under subsection (c). The lack of a~~
18 ~~centralized portal shall not affect the duty to submit a report~~
19 ~~under subsection (c).~~

20 ~~§ 6704. Critical valve inspections by water system operator.~~

21 ~~(a) Duty to inspect and repair or replace critical valves.~~
22 ~~A water system operator shall inspect each critical valve in its~~
23 ~~public water system in accordance with the provisions of~~
24 ~~subsection (b) in order to determine:~~

25 ~~(1) accessibility of the valve for operational purposes;~~
26 ~~and~~
27 ~~(2) the valve's operating condition.~~

28 ~~A water system operator shall repair or replace a valve found~~
29 ~~to be broken or otherwise not operational.~~

30 ~~(b) Frequency of inspections. A water system operator shall~~

1 ~~inspect each critical valve consistent with a plan filed with~~
2 ~~the commission or the department, no less than every five years.~~

3 ~~At a minimum, a valve inspection conducted pursuant to this~~
4 ~~subsection shall include:~~

5 ~~(1) clearing of the area around the valve to ensure full~~
6 ~~access to the valve for operating purposes;~~

7 ~~(2) cleaning out of the valve box;~~

8 ~~(3) dynamic testing of the valve, by opening and then~~
9 ~~closing the valve for either of the following number of~~
10 ~~turns:~~

11 ~~(i) recommended by the valve manufacturer to~~
12 ~~constitute a credible test or the number of turns which~~
13 ~~constitutes 15% of the total number of turns necessary to~~
14 ~~completely open or completely close the valve; and~~

15 ~~(ii) complying with any other criteria as may be~~
16 ~~required by department rules and regulations.~~

17 ~~(e) Annual fire hydrant inspection. A water system operator~~
18 ~~shall annually inspect at least 33% of the fire hydrants in its~~
19 ~~system in order to determine the hydrant's working condition.~~

20 ~~The water system operator shall formulate and implement a plan~~
21 ~~for flushing fire hydrants and at dead ends of water mains in~~
22 ~~the public water system and as water quality needs dictate. The~~
23 ~~plan for flushing may be combined with the periodic testing of~~
24 ~~fire hydrants otherwise required.~~

25 ~~(d) Recordkeeping and marking of fire hydrants.~~

26 ~~(1) A water system operator shall keep a record of all~~
27 ~~inspections, tests and flushings conducted under this section~~
28 ~~for a period of at least six years.~~

29 ~~(2) A water system operator that owns, solely or~~
30 ~~jointly, a fire hydrant shall mark the hydrant with the~~

1 ~~initials of its name, abbreviation of its name, corporate~~
2 ~~symbol or other distinguishing mark or code by which~~
3 ~~ownership may be readily and definitely ascertained. Each~~
4 ~~fire hydrant shall be marked with a number or symbol, or~~
5 ~~both, by which the location of the hydrant may be determined~~
6 ~~on the water system operator's office records. The markings~~
7 ~~may be made with paint, brand or with a soft metal plate and~~
8 ~~shall be of such size and spaced and maintained so as to be~~
9 ~~easily read.~~

10 ~~(e) GPS identification. A water system operator shall~~
11 ~~identify the geographic location of each valve and fire hydrant~~
12 ~~in its public water system using a global positioning system~~
13 ~~based on satellite or other location technology.~~

14 ~~§ 6705. Meters.~~

15 ~~(a) Allowable error. No water meter that has an error in~~
16 ~~registration of more than 2% may be placed in service, nor may a~~
17 ~~water meter that has an error in registration of more than 4% be~~
18 ~~allowed to remain in service, when water is passing through the~~
19 ~~meter at approximately the following rates of flow:~~

Meter size (inches)	Gallons per minute
5/8	6
3/4	10
1	20
1-1/2	30
2	50
3	90
4	180
6	300

29 ~~(b) Prohibition.~~

30 ~~(1) No water system operator furnishing metered water~~

1 ~~service may allow a water meter of one inch or less nor a~~
2 ~~water meter of more than one inch to remain in service for a~~
3 ~~period longer than 20 years and eight years, respectively,~~
4 ~~without testing the meter for accuracy and readjusting the~~
5 ~~meter if the meter is found to be incorrect beyond the limits~~
6 ~~established in subsection (a).~~

7 ~~(2) At a customer's request, the water system operator~~
8 ~~shall also perform a meter test without charge if a meter has~~
9 ~~been in service and has not been tested for a period greater~~
10 ~~than that specified in the following table.~~

<u>Inch Meter</u>	<u>Years</u>
<u>5/8</u>	<u>10</u>
<u>3/4</u>	<u>8</u>
<u>1</u>	<u>6</u>
<u>More than 1</u>	<u>4</u>

16 ~~(c) Meter test records.~~

17 ~~(1) When a water meter is tested, the original test~~
18 ~~record shall be kept indicating:~~

19 ~~(i) the information necessary for identifying the~~
20 ~~meter;~~

21 ~~(ii) the reason for making the test;~~

22 ~~(iii) the reading of the meter before being~~
23 ~~disturbed; and~~

24 ~~(iv) the accuracy of the meter together with data~~
25 ~~taken at the time of the test.~~

26 ~~(2) The record shall be sufficiently complete to permit~~
27 ~~the convenient checking of the methods employed and the~~
28 ~~calculations made.~~

29 ~~(3) A record shall also be kept, preferably numerically~~
30 ~~arranged, indicating:~~

1 ~~(i) the date of meter purchase;~~

2 ~~(ii) the name of the manufacturer;~~

3 ~~(iii) the meter's size, identification, various~~
4 ~~places of installation with dates of installation and~~
5 ~~removal; and~~

6 ~~(iv) the dates and general results of all tests.~~

7 ~~(d) Installation and removal of meters.~~

8 ~~(1) Within 60 days of installation, a water meter shall~~
9 ~~be inspected by the water system operator for mechanical~~
10 ~~condition and suitability of location. In the case of a new~~
11 ~~meter or a meter reconditioned by a manufacturer, the test~~
12 ~~results of the manufacturer may be accepted as the~~
13 ~~installation test if the water system operator has verified~~
14 ~~the manufacturer's reported test results by testing the~~
15 ~~greater of 10% or 10 meters of a shipment of meters. In case~~
16 ~~of emergency, a meter not meeting the requirements of this~~
17 ~~section may be installed temporarily.~~

18 ~~(2) (i) A water meter that is removed from service~~
19 ~~shall be tested within 30 days for accuracy to complete~~
20 ~~the meter's test history. When a meter is removed from~~
21 ~~service, it shall be properly sealed to secure registers~~
22 ~~and measuring devices until it can be properly tested for~~
23 ~~accuracy.~~

24 ~~(ii) This paragraph does not apply to a meter~~
25 ~~permanently removed from service and replaced by a new~~
26 ~~meter using a remote reading device.~~

27 ~~§ 6706. Lead service line replacements.~~

28 ~~(a) Duty to submit plan to department. Within one year of~~
29 ~~the effective date of this section, a water system operator~~
30 ~~shall submit to the department a plan to remove and replace all~~

1 ~~lead service lines, whether customer owned or water system~~
2 ~~operator owned, within or connected to the operator's public~~
3 ~~water system. The removal and replacement must be completed~~
4 ~~within 20 years from the effective date of this section.~~

5 ~~(b) Regulations. The department shall promulgate~~
6 ~~regulations establishing the minimum plan requirements under~~
7 ~~this section.~~

8 ~~§ 6707. Development of cybersecurity system.~~

9 ~~(a) Regulations. The department shall promulgate~~
10 ~~regulations establishing the minimum requirements for a water~~
11 ~~system operator cybersecurity program.~~

12 ~~(b) Development of cybersecurity program.~~

13 ~~(1) Within 120 days of the publication of the~~
14 ~~department's final regulations under subsection (a), a water~~
15 ~~system operator shall develop a cybersecurity program that:~~

16 ~~(i) is determined by an accredited cyber security~~
17 ~~professional;~~

18 ~~(ii) implements organization accountabilities and~~
19 ~~responsibilities for cyber risk management activities;~~

20 ~~and~~

21 ~~(iii) establishes policies, plans, processes and~~
22 ~~procedures for identifying, reporting and mitigating~~
23 ~~cyber risk to its public water system.~~

24 ~~(2) As part of the program, the water system operator~~
25 ~~shall conduct risk assessments and implement appropriate~~
26 ~~controls to:~~

27 ~~(i) mitigate identified risks to the public water~~
28 ~~system;~~

29 ~~(ii) maintain situational awareness of cyber threats~~
30 ~~and vulnerabilities to the public water system; and~~

1 ~~(iii) create and exercise incident response and~~
2 ~~recovery plans.~~

3 ~~(c) Submission of program to department. A copy of the~~
4 ~~program developed under this subsection shall be provided to the~~
5 ~~department in a manner prescribed by the department.~~

6 ~~§ 6708. Annual information to customers.~~

7 ~~A water system operator shall annually inform the operator's~~
8 ~~customers of compliance with this chapter.~~

9 ~~§ 6709. Regulations.~~

10 ~~The department, in consultation with the commission, shall~~
11 ~~promulgate regulations as necessary to implement this chapter.~~

12 ~~§ 6710. Contingency for public funding.~~

13 ~~Before a water or wastewater system operator may receive a~~
14 ~~subsidized loan or other financial assistance from the~~
15 ~~Commonwealth, the operator shall demonstrate to the department~~
16 ~~that the operator has developed or is in the process of~~
17 ~~developing an asset management program and cybersecurity plan as~~
18 ~~required by this chapter.~~

19 ~~§ 6711. Enforcement.~~

20 ~~After three years of noncompliance with this chapter, a water~~
21 ~~system operator shall be considered a public utility under 66~~
22 ~~Pa.C.S. § 102 (relating to definitions).~~

23 ~~Section 2. This act shall take effect in 60 days.~~

24 SECTION 1. TITLE 66 OF THE PENNSYLVANIA CONSOLIDATED
25 STATUTES IS AMENDED BY ADDING A CHAPTER TO READ:

26 CHAPTER 37

27 WATER AND WASTEWATER ASSET MANAGEMENT PLANS

28 SEC.

29 3701. SCOPE OF CHAPTER.

30 3702. DEFINITIONS.

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1 3703. ASSET MANAGEMENT PLANS.
2 3704. CRITICAL VALVE INSPECTIONS AND FIRE HYDRANT INSPECTIONS
3 BY WATER SYSTEM OPERATOR.
4 3705. WATER METERS.
5 3706. DEVELOPMENT OF CYBERSECURITY SYSTEM.
6 3707. ANNUAL INFORMATION TO CUSTOMERS.
7 3708. REGULATIONS.
8 3709. CONTINGENCY FOR PUBLIC FUNDING.
9 3710. ENFORCEMENT.
10 3711. COMMISSION COSTS.
11 § 3701. SCOPE OF CHAPTER.

12 THIS CHAPTER RELATES TO WATER AND WASTEWATER ASSET MANAGEMENT
13 PLANS.

14 § 3702. DEFINITIONS.

15 THE FOLLOWING WORDS AND PHRASES WHEN USED IN THIS CHAPTER
16 SHALL HAVE THE MEANINGS GIVEN TO THEM IN THIS SECTION UNLESS THE
17 CONTEXT CLEARLY INDICATES OTHERWISE:

18 "COMMUNITY WASTEWATER SYSTEM." A PUBLICLY OR PRIVATELY OWNED
19 COMMUNITY SEWAGE SYSTEM WHICH SERVES AT LEAST 501 SERVICE
20 CONNECTIONS USED BY YEAR-ROUND RESIDENTS THAT USES A METHOD OF
21 SEWAGE COLLECTION, CONVEYANCE TREATMENT OR DISPOSAL OTHER THAN
22 RENOVATION IN A SOIL ABSORPTION AREA OR RETENTION IN A RETAINING
23 TANK. THE TERM DOES NOT INCLUDE A MUNICIPALLY OWNED AND OPERATED
24 SEWAGE SYSTEM THAT OWNS AND OPERATES A WATER SYSTEM WHICH HAS
25 APPLIED TO THE COMMISSION FOR A VOLUNTARY CHANGE IN RATES UNDER
26 SECTION 1308(D) (RELATING TO VOLUNTARY CHANGES IN RATES), WITHIN
27 FIVE YEARS OF THE EFFECTIVE DATE OF THIS SECTION.

28 "COMMUNITY WATER SYSTEM." A PUBLIC WATER SYSTEM WHICH SERVES
29 AT LEAST 501 SERVICE CONNECTIONS USED BY YEAR-ROUND RESIDENTS.
30 THE TERM DOES NOT INCLUDE AN ENTITY WHICH HAS APPLIED TO THE

1 COMMISSION FOR A VOLUNTARY CHANGE IN RATES UNDER SECTION
2 1308(D), WITHIN FIVE YEARS OF THE EFFECTIVE DATE OF THIS
3 SECTION.

4 "CRITICAL VALVE." A VALVE THAT IS IDENTIFIED AS CRITICAL BY
5 A WATER SYSTEM OPERATOR, INCLUDING A VALVE THAT IS:

6 (1) LOCATED AT A HOSPITAL OR NURSING HOME;

7 (2) LOCATED AT AN INTERCONNECTION WITH A PURVEYOR;

8 (3) A REGULATOR CONTROL VALVE;

9 (4) A BACKFLOW VALVE OF ANY TYPE, PROTECTING AGAINST

10 EITHER A HIGH OR LOW HAZARD; OR

11 (5) A VALVE IN A FACILITY, SUCH AS A TREATMENT PLANT,
12 PUMP STATION, STORAGE TANK OR WELL, THAT IS NEEDED TO ISOLATE
13 OR OPERATE THE FACILITY.

14 "LEAD SERVICE LINE." A WATER SERVICE PIPE MADE OF LEAD THAT
15 CONNECTS A WATER MAIN TO A BUILDING INLET AND A LEAD PIGTAIL,
16 GOOSENECK OR OTHER FITTING THAT IS CONNECTED TO THE WATER
17 SERVICE PIPE.

18 "WASTEWATER SYSTEM OPERATOR." A PERSON OR ENTITY THAT OWNS
19 OR OPERATES A COMMUNITY WASTEWATER SYSTEM.

20 "WATER SYSTEM OPERATOR." A PERSON OR ENTITY THAT OWNS OR
21 OPERATES A COMMUNITY WATER SYSTEM.

22 § 3703. ASSET MANAGEMENT PLANS.

23 (A) COMMUNITY WATER SYSTEM ASSET MANAGEMENT PLAN.--BEGINNING
24 NO LATER THAN 12 MONTHS AFTER THE EFFECTIVE DATE OF THIS
25 SECTION, A WATER SYSTEM OPERATOR SHALL ANNUALLY SUBMIT AN ASSET
26 MANAGEMENT PLAN, PURSUANT TO A SCHEDULE ESTABLISHED BY THE
27 COMMISSION AND EVERY THREE YEARS THEREAFTER TO THE COMMISSION
28 FOR REVIEW AND APPROVAL. THE ASSET MANAGEMENT PLAN SHALL BE
29 DESIGNED TO INSPECT, MAINTAIN, REPAIR AND RENEW THE WATER SYSTEM
30 OPERATOR'S WATER INFRASTRUCTURE CONSISTENT WITH FEDERAL AND

1 STATE LAWS. THE COMMUNITY WATER SYSTEM ASSET MANAGEMENT PLAN
2 SHALL INCLUDE AT A MINIMUM:

3 (1) A WATER MAIN RENEWAL PROGRAM DESIGNED TO ACHIEVE A
4 STATED REPLACEMENT CYCLE DETERMINED BY A DETAILED ENGINEERING
5 ANALYSIS OF THE ASSET MATERIAL OF CONSTRUCTION, CONDITION AND
6 ESTIMATED SERVICE LIFE REMAINING OF THE WATER MAINS SERVING
7 THE COMMUNITY WATER SYSTEM AND THE FAILURE OR LOW CONVEYANCE
8 CAPABILITY FOR FIRE FLOW.

9 (2) A WATER SUPPLY AND TREATMENT PROGRAM DESIGNED TO
10 INSPECT, MAINTAIN, REPAIR, RENEW AND UPGRADE WELLS, INTAKES,
11 PUMPS AND TREATMENT FACILITIES.

12 (3) AN INITIAL SCHEDULE FOR THE PLANNED REPAIR AND
13 REPLACEMENT OF WATER SYSTEM INFRASTRUCTURE OVER A SPECIFIED
14 TIME PERIOD.

15 (4) A GENERAL DESCRIPTION OF THE LOCATION OF THE WATER
16 SYSTEM INFRASTRUCTURE, INCLUDING A MAP.

17 (5) A REASONABLE ESTIMATE OF THE QUANTITY OF WATER
18 SYSTEM INFRASTRUCTURE TO BE IMPROVED IN THE COMING YEAR AND A
19 DESCRIPTION OF THE WATER SYSTEM INFRASTRUCTURE REPAIRED,
20 IMPROVED OR REPLACED AND THE ASSOCIATED COSTS FOR THE
21 IMMEDIATELY PRECEDING 12-MONTH PERIOD.

22 (6) PROJECTED ANNUAL EXPENDITURES TO IMPLEMENT THE PLAN,
23 THE AMOUNT OF MONEY DEDICATED ON AN ANNUAL BASIS TO ADDRESS
24 THE HIGHEST PRIORITY PROJECTS AND MEASURES TAKEN TO ENSURE
25 THAT THE PLAN IS COST EFFECTIVE.

26 (7) THE SETTING OF RATES THAT ARE SUFFICIENT TO SUSTAIN
27 THE CURRENT OPERATION OF THE COMMUNITY WATER SYSTEM AND THE
28 FINANCING FOR ALL PLANNED AND REASONABLY ANTICIPATED
29 INFRASTRUCTURE IMPROVEMENTS.

30 (8) THE SPECIFIC CRITERIA USED BY THE WATER SYSTEM

1 OPERATOR TO IDENTIFY CRITICAL VALVES AND THEIR CURRENT
2 CONDITION AND FIRE HYDRANTS AND A MAP IDENTIFYING EACH ONE IN
3 ACCORDANCE WITH SECTION 3704 (RELATING TO CRITICAL VALVE
4 INSPECTIONS AND FIRE HYDRANT INSPECTIONS BY WATER SYSTEM
5 OPERATOR).

6 (9) A REPORT OF WATER METER TESTING IN ACCORDANCE WITH
7 SECTION 3705 (RELATING TO WATER METERS).

8 (10) A LEAD SERVICE LINE REMOVAL AND REPLACEMENT PLAN
9 WHICH INCLUDES THE REMOVAL AND REPLACEMENT OF CUSTOMER-OWNED
10 AND WATER SYSTEM OPERATOR-OWNED LINES, WITHIN OR CONNECTED TO
11 THE OPERATOR'S COMMUNITY WATER SYSTEM.

12 (11) A CROSS-CONNECTION CONTROL AND BACKFLOW PREVENTION
13 PLAN.

14 (12) CERTIFICATION OF A CYBERSECURITY PLAN DEVELOPED IN
15 ACCORDANCE WITH SECTION 3706 (RELATING TO DEVELOPMENT OF
16 CYBERSECURITY SYSTEM).

17 (B) COMMUNITY WASTEWATER SYSTEM ASSET MANAGEMENT PLAN.--
18 BEGINNING NO LATER THAN 12 MONTHS AFTER THE EFFECTIVE DATE OF
19 THIS SECTION, A WASTEWATER SYSTEM OPERATOR SHALL SUBMIT AN ASSET
20 MANAGEMENT PLAN PURSUANT TO A SCHEDULE ESTABLISHED BY THE
21 COMMISSION, AND EVERY THREE YEARS THEREAFTER, TO THE COMMISSION
22 FOR REVIEW AND APPROVAL. THE ASSET MANAGEMENT PLAN SHALL BE
23 DESIGNED TO INSPECT, MAINTAIN, REPAIR AND RENEW ITS WASTEWATER
24 INFRASTRUCTURE CONSISTENT WITH FEDERAL AND STATE LAWS. THE
25 COMMUNITY WASTEWATER SYSTEM ASSET MANAGEMENT PLAN SHALL INCLUDE
26 AT A MINIMUM:

27 (1) A WASTEWATER MAIN RENEWAL PROGRAM DESIGNED TO
28 ACHIEVE A STATED REPLACEMENT OR REHABILITATION CYCLE BY A
29 DETAILED ENGINEERING ANALYSIS OF THE ASSET MATERIAL OF
30 CONSTRUCTION, THE CONDITION AND TYPE OF MAIN-TO-SERVICE

1 CONNECTION AND ESTIMATED SERVICE LIFE REMAINING OF THE
2 WASTEWATER MAINS SERVING THE COMMUNITY WASTEWATER SYSTEM.

3 (2) A SEWER INSPECTION PROGRAM DESIGNED TO PERFORM AN
4 ASSESSMENT OF THE COLLECTION SYSTEM TO ESTABLISH THE
5 COLLECTIONS SYSTEM'S CONDITION.

6 (3) AN INITIAL SCHEDULE FOR THE PLANNED REPAIR AND
7 REPLACEMENT OF WASTEWATER INFRASTRUCTURE OVER A SPECIFIED
8 TIME PERIOD.

9 (4) A GENERAL DESCRIPTION OF THE LOCATION OF THE
10 WASTEWATER INFRASTRUCTURE, INCLUDING A MAP.

11 (5) A REASONABLE ESTIMATE OF THE QUANTITY OF WASTEWATER
12 INFRASTRUCTURE TO BE IMPROVED IN THE COMING YEAR AND A
13 DESCRIPTION OF THE WASTEWATER INFRASTRUCTURE REPAIRED,
14 IMPROVED OR REPLACED AND THE ASSOCIATED COSTS FOR THE
15 IMMEDIATELY PRECEDING 12 MONTH PERIOD.

16 (6) PROJECTED ANNUAL EXPENDITURES TO IMPLEMENT THE PLAN,
17 THE AMOUNT OF MONEY DEDICATED ON AN ANNUAL BASIS TO ADDRESS
18 THE HIGHEST PRIORITY PROJECTS AND MEASURES TAKEN TO ENSURE
19 THAT THE PLAN IS COST EFFECTIVE.

20 (7) THE SETTING OF RATES THAT ARE SUFFICIENT TO SUSTAIN
21 THE CURRENT OPERATION OF THE COMMUNITY WASTEWATER SYSTEM AND
22 THE FINANCING FOR EACH PLANNED AND REASONABLY ANTICIPATED
23 INFRASTRUCTURE IMPROVEMENT.

24 (8) A CROSS-CONNECTION CONTROL AND BACKFLOW PREVENTION
25 PLAN.

26 (9) CERTIFICATION OF A CYBERSECURITY PLAN DEVELOPED IN
27 ACCORDANCE WITH SECTION 3706.

28 (C) SCHEDULE.--PLANS SUBMITTED UNDER THIS SECTION MUST
29 INCLUDE A SCHEDULE UNDER WHICH THE WATER SYSTEM OPERATOR OR
30 WASTEWATER SYSTEM OPERATOR WILL ACHIEVE GOALS OF THE ASSET

1 MANAGEMENT PLANS.

2 § 3704. CRITICAL VALVE INSPECTIONS AND FIRE HYDRANT INSPECTIONS
3 BY WATER SYSTEM OPERATOR.

4 (A) CRITICAL VALVE INSPECTIONS.--A WATER SYSTEM OPERATOR
5 SHALL INSPECT EACH CRITICAL VALVE IN THE WATER SYSTEM OPERATOR'S
6 COMMUNITY WATER SYSTEM TO DETERMINE THE ACCESSIBILITY OF EACH
7 CRITICAL VALVE FOR OPERATIONAL PURPOSES AND THE CRITICAL VALVE'S
8 OPERATING CONDITION. A WATER SYSTEM OPERATOR SHALL INSPECT EACH
9 CRITICAL VALVE CONSISTENT WITH ITS ASSET MANAGEMENT PLAN, NO
10 LESS THAN EVERY THREE YEARS AND AT ANY TIME THE WATER SYSTEM
11 OPERATOR INSTALLS, REPAIRS OR RELOCATES A CRITICAL VALVE. AT A
12 MINIMUM, A CRITICAL VALVE INSPECTION MUST:

13 (1) FOLLOW THE RECOMMENDATION OF THE VALVE MANUFACTURER
14 TO CONSTITUTE A CREDIBLE TEST OR THE NUMBER OF TURNS WHICH
15 CONSTITUTES 15% OF THE TOTAL NUMBER OF TURNS NECESSARY TO
16 COMPLETELY OPEN OR COMPLETELY CLOSE THE VALVE; AND

17 (2) COMPLY WITH ANY OTHER CRITERIA REQUIRED UNDER RULES
18 AND REGULATIONS.

19 (B) REMEDY.--A WATER SYSTEM OPERATOR SHALL REMEDY A CRITICAL
20 VALVE FOUND TO BE NONOPERATIONAL AND INCLUDE THE REMEDIATION IN
21 ITS ASSESSMENT MANAGEMENT PLAN.

22 (C) FIRE HYDRANTS.--A WATER SYSTEM OPERATOR SHALL ANNUALLY
23 INSPECT AT LEAST 33% OF THE FIRE HYDRANTS IN THE WATER SYSTEM
24 OPERATOR'S SYSTEM IN A MANNER THAT EACH FIRE HYDRANT IS
25 INSPECTED OVER THE COURSE OF FOUR YEARS IN ORDER TO DETERMINE
26 EACH FIRE HYDRANT'S WORKING CONDITION. THE WATER SYSTEM OPERATOR
27 SHALL FORMULATE AND IMPLEMENT A PLAN FOR FLUSHING FIRE HYDRANTS
28 AND AT DEAD ENDS OF WATER MAINS AS WATER QUALITY NEEDS DICTATE.
29 THE PLAN FOR FLUSHING MAY BE COMBINED WITH THE REQUIRED PERIODIC
30 TESTING OF FIRE HYDRANTS.

1 (D) RECORDKEEPING AND MARKING OF FIRE HYDRANTS.--

2 (1) A WATER SYSTEM OPERATOR SHALL KEEP A RECORD OF EACH
3 INSPECTION, TEST AND FLUSHING CONDUCTED UNDER THIS SECTION
4 FOR A PERIOD OF AT LEAST SIX YEARS.

5 (2) A WATER SYSTEM OPERATOR THAT OWNS, SOLELY OR
6 JOINTLY, A FIRE HYDRANT SHALL CLEARLY MARK EASILY
7 IDENTIFIABLE OWNERSHIP INFORMATION, INCLUDING A NUMBER BY
8 WHICH THE LOCATION OF THE HYDRANT MAY BE DETERMINE, ON THE
9 WATER SYSTEM OPERATOR'S RECORDS.

10 (E) GPS IDENTIFICATION.--A WATER SYSTEM OPERATOR SHALL
11 IDENTIFY THE GEOGRAPHIC LOCATION OF EACH FIRE HYDRANT IN THE
12 WATER SYSTEM OPERATOR'S PUBLIC WATER SYSTEM USING A GLOBAL
13 POSITIONING SYSTEM BASED ON SATELLITE OR OTHER LOCATION
14 TECHNOLOGY.

15 § 3705. WATER METERS.

16 (A) ALLOWABLE ERROR.--A WATER METER THAT HAS AN ERROR IN
17 REGISTRATION OF MORE THAN 2% MAY NOT BE PLACED IN SERVICE AND A
18 WATER METER THAT HAS AN ERROR IN REGISTRATION OF MORE THAN 4%
19 MAY NOT REMAIN IN SERVICE, IF WATER IS PASSING THROUGH THE METER
20 AT APPROXIMATELY THE FOLLOWING RATES OF FLOW:

<u>METER SIZE (INCHES).</u>	<u>GALLONS PER MINUTE.</u>
<u>5/8</u>	<u>6</u>
<u>3/4</u>	<u>10</u>
<u>1</u>	<u>20</u>
<u>1 1/2</u>	<u>30</u>
<u>2</u>	<u>50</u>
<u>3</u>	<u>90</u>
<u>4</u>	<u>180</u>
<u>6</u>	<u>300</u>

30 (B) PROHIBITION.--

1 (1) A WATER SYSTEM OPERATOR FURNISHING METERED WATER
2 SERVICE MAY NOT ALLOW A WATER METER TO REMAIN IN SERVICE
3 WITHOUT TESTING THE METER FOR ACCURACY AND READJUSTING IF THE
4 METER IS FOUND TO BE INCORRECT BEYOND THE LIMITS ESTABLISHED
5 UNDER SUBSECTION (A) FOR A WATER METER:

6 (I) OF ONE INCH OR LESS TO REMAIN IN SERVICE FOR A
7 PERIOD LONGER THAN 20 YEARS;

8 (II) OF MORE THAN ONE INCH TO REMAIN IN SERVICE FOR
9 A PERIOD LONGER THAN EIGHT YEARS.

10 (2) AT A CUSTOMER'S REQUEST, THE WATER SYSTEM OPERATOR
11 SHALL PERFORM A METER TEST WITHOUT CHARGE IF A METER HAS BEEN
12 IN SERVICE AND HAS NOT BEEN TESTED FOR A PERIOD GREATER THAN
13 THAT SPECIFIED AS FOLLOWS:

<u>METER SIZE (INCHES)</u>	<u>YEARS</u>
<u>5/8</u>	<u>10</u>
<u>3/4</u>	<u>8</u>
<u>1</u>	<u>6</u>
<u>MORE THAN 1</u>	<u>4</u>

19 (C) METER TEST RECORDS.--

20 (1) IF A WATER METER IS TESTED, THE ORIGINAL TEST RECORD
21 SHALL BE KEPT INDICATING:

22 (I) THE INFORMATION NECESSARY FOR IDENTIFYING THE
23 METER;

24 (II) THE REASON FOR MAKING THE TEST;

25 (III) THE READING OF THE METER BEFORE BEING
26 DISTURBED; AND

27 (IV) THE ACCURACY OF THE METER TOGETHER WITH DATA
28 TAKEN AT THE TIME OF THE TEST.

29 (2) THE RECORD SHALL BE SUFFICIENTLY COMPLETE TO PERMIT
30 THE CONVENIENT CHECKING OF THE METHODS EMPLOYED AND THE

1 CALCULATIONS MADE.

2 (3) IN ADDITION TO THE RECORDS UNDER PARAGRAPH (1), A
3 RECORD SHALL BE KEPT, INDICATING:

4 (I) THE DATE OF METER PURCHASE;

5 (II) THE NAME OF THE MANUFACTURER;

6 (III) THE METER'S SIZE, IDENTIFICATION, VARIOUS
7 PLACES OF INSTALLATION WITH DATES OF INSTALLATION AND
8 REMOVAL; AND

9 (IV) THE DATES AND GENERAL RESULTS OF EACH TEST.

10 (D) INSTALLATION AND REMOVAL OF METERS.--

11 (1) WITHIN 60 DAYS OF INSTALLATION, A WATER METER SHALL
12 BE INSPECTED BY THE WATER SYSTEM OPERATOR FOR MECHANICAL
13 CONDITION AND SUITABILITY OF LOCATION. FOR A NEW METER OR A
14 METER RECONDITIONED BY A MANUFACTURER, THE TEST RESULTS OF
15 THE MANUFACTURER MAY BE ACCEPTED AS THE INSTALLATION TEST IF
16 THE WATER SYSTEM OPERATOR HAS VERIFIED THE MANUFACTURER'S
17 REPORTED TEST RESULTS BY TESTING THE GREATER OF 10% OR 10
18 METERS OF A SHIPMENT OF METERS. FOR AN EMERGENCY, A METER NOT
19 MEETING THE REQUIREMENTS OF THIS SECTION MAY BE INSTALLED
20 TEMPORARILY.

21 (2) A WATER METER THAT IS REMOVED FROM SERVICE WITH THE
22 INTENT FOR THE WATER METER TO RETURN TO SERVICE SHALL BE
23 TESTED WITHIN 30 DAYS FOR ACCURACY TO COMPLETE THE METER'S
24 TEST HISTORY. WHEN A WATER METER IS TEMPORARILY REMOVED FROM
25 SERVICE, THE WATER METER SHALL BE PROPERLY SEALED TO SECURE
26 REGISTERS AND MEASURING DEVICES UNTIL THE WATER METER CAN BE
27 PROPERLY TESTED FOR ACCURACY.

28 § 3706. DEVELOPMENT OF CYBERSECURITY SYSTEM.

29 A WATER SYSTEM AND A WASTEWATER SYSTEM OPERATOR SHALL DEVELOP
30 A CYBERSECURITY PROGRAM THAT:

1 (1) IS DEVELOPED BY AN ACCREDITED CYBERSECURITY
2 PROFESSIONAL;

3 (2) IMPLEMENTS ORGANIZATIONAL ACCOUNTABILITY AND
4 RESPONSIBILITIES FOR CYBER RISK MANAGEMENT ACTIVITIES; AND

5 (3) ESTABLISHES POLICIES, PLANS, PROCESSES AND
6 PROCEDURES FOR IDENTIFYING, REPORTING AND MITIGATING CYBER
7 RISK TO THE WATER SYSTEM'S AND WASTEWATER SYSTEM OPERATOR'S
8 COMMUNITY WATER SYSTEM OR COMMUNITY WASTEWATER SYSTEM.

9 § 3707. ANNUAL INFORMATION TO CUSTOMERS.

10 A WATER SYSTEM OPERATOR SHALL ANNUALLY INFORM THE OPERATOR'S
11 CUSTOMERS OF COMPLIANCE WITH THIS CHAPTER IN A MANNER
12 ESTABLISHED BY THE COMMISSION.

13 § 3708. REGULATIONS.

14 (A) TEMPORARY.--THE COMMISSION SHALL PROMULGATE TEMPORARY
15 REGULATIONS AS NECESSARY TO IMPLEMENT THIS CHAPTER. THE
16 TEMPORARY REGULATIONS SHALL NOT BE SUBJECT TO THE FOLLOWING:

17 (1) SECTIONS 201, 202, 203, 204 AND 205 OF THE ACT OF
18 JULY 31, 1968 (P.L.769, NO.240), REFERRED TO AS THE
19 COMMONWEALTH DOCUMENTS LAW.

20 (2) SECTIONS 204(B) AND 301(10) OF THE ACT OF OCTOBER
21 15, 1980 (P.L.950, NO.164), KNOWN AS THE COMMONWEALTH
22 ATTORNEYS ACT.

23 (3) THE ACT OF JUNE 25, 1982 (P.L.633, NO.181), KNOWN AS
24 THE REGULATORY REVIEW ACT.

25 (B) EXPIRATION.--THE TEMPORARY REGULATIONS PROMULGATED UNDER
26 SUBSECTION (A) SHALL EXPIRE UPON THE PROMULGATION OF FINAL FORM
27 REGULATIONS OR TWO YEARS FOLLOWING THE EFFECTIVE DATE OF THIS
28 SECTION, WHICHEVER IS EARLIER.

29 § 3709. CONTINGENCY FOR PUBLIC FUNDING.

30 BEFORE A WATER OR WASTEWATER SYSTEM OPERATOR MAY RECEIVE A

1 SUBSIDIZED LOAN OR OTHER FINANCIAL ASSISTANCE FROM THE
2 COMMONWEALTH. THE WATER OR WASTEWATER SYSTEM OPERATOR MUST
3 DEMONSTRATE THAT THE OPERATOR HAS DEVELOPED OR IS IN THE PROCESS
4 OF DEVELOPING AN ASSET MANAGEMENT PROGRAM REQUIRED UNDER THIS
5 CHAPTER.

6 § 3710. ENFORCEMENT.

7 A WATER SYSTEM OPERATOR OR WASTE WATER SYSTEM OPERATOR THAT
8 FAILS TO FILE AN ASSET MANAGEMENT PLAN OR COMPLY WITH A
9 COMMISSION APPROVED PLAN SHALL, NOTWITHSTANDING ANY OTHER
10 PROVISION OF LAW, BE DEEMED A PUBLIC UTILITY AND REGULATED AS A
11 PUBLIC UTILITY.

12 § 3711. COMMISSION COSTS.

13 THE PROGRAM COSTS FOR COMMISSION IMPLEMENTATION AND
14 ENFORCEMENT OF THIS CHAPTER SHALL BE INCLUDED IN THE
15 COMMISSION'S PROPOSED BUDGET AND SHALL BE ASSESSED UPON A
16 COMMUNITY WATER SYSTEM OPERATOR OR OWNER AND A COMMUNITY
17 WASTEWATER SYSTEM OPERATOR OR OWNER IN ACCORDANCE WITH SECTION
18 510 (RELATING TO ASSESSMENT FOR REGULATORY EXPENSES UPON PUBLIC
19 UTILITIES). FOR PURPOSES OF SECTION 510, THE DEFINITION OF
20 "PUBLIC UTILITY" SHALL INCLUDE A COMMUNITY WATER SYSTEM OPERATOR
21 OR OWNER OR COMMUNITY WASTEWATER SYSTEM OPERATOR OR OWNER
22 REQUIRED TO FILE UNDER THIS SECTION AND NOT SUBJECT TO SECTION
23 510 ASSESSMENTS. FOR THE PURPOSES OF SECTION 510 ASSESSMENTS,
24 COMMUNITY WATER SYSTEMS AND COMMUNITY WASTEWATER SYSTEMS MAY BE
25 GROUPED WITH OTHER PUBLIC UTILITIES FURNISHING THE SAME KIND OF
26 SERVICE. A COMMUNITY WATER SYSTEM OPERATOR OR OWNER AND A
27 COMMUNITY WASTEWATER SYSTEM OPERATOR OR OWNER SHALL REPORT
28 ANNUALLY TO THE COMMISSION THE GROSS INTRASTATE OPERATING
29 REVENUES FOR THE PRECEDING CALENDAR YEAR.

30 SECTION 2. THIS ACT SHALL TAKE EFFECT AS FOLLOWS:

1 (1) THE FOLLOWING PROVISIONS SHALL TAKE EFFECT
2 IMMEDIATELY:
3 (I) THIS SECTION.
4 (II) THE ADDITION OF 66 PA.C.S. §§ 3710 AND 3711.
5 (2) THE REMAINDER OF THIS ACT SHALL TAKE EFFECT IN SIX
6 MONTHS.



TO: Chairman Tomlinson, Chairwoman Boscola, and members of the Senate Consumer Affairs and Professional Licensure Committee

FROM: Jennie Shade, Director of Government Relations *J.S.*

DATE: May 21, 2021

SUBJECT: Opposition to SB 597 P.N. 645 and any subsequent amendments

I am writing on behalf of the Pennsylvania Municipal Authorities Association (PMAA) which represents over 700 municipal authorities across the Commonwealth, the vast majority of which provide drinking water and wastewater treatment services to more than six million of its citizens.

PMAA vehemently opposes SB 597 P.N. 645 and any subsequent amendments amending either Title 27 (Environmental Resources) or Title 66 (Public Utilities). The bill in its current form adds a chapter to Title 27 establishing the Water Quality Accountability Act requiring asset management plans and various other provisions. While we are supportive of and more than willing to negotiate best management practice standards as prescribed under the current printer's number, the most recent draft removes Title 27 and shifts everything under Title 66. This shift to PUC oversight is extremely alarming to municipal systems across the Commonwealth and so we must ask why this extreme change? What is the end goal? What is the intent of the bill?

This language essentially strips the DEP of its oversight and enforcement authority related to water and wastewater system operations and asset management practices. Thousands of municipalities and municipal authorities across the Commonwealth would suddenly be subject to PUC oversight at considerable cost to these communities. Not only does this bill overstep regulations currently in place, but it will also significantly increase rates to the consumer. This unnecessary financial burden is contrary to the best interests of the public, your constituents, the citizens of our communities. Authorities and municipal systems are concerned that the consequence will result in making it easier for private utilities to research investment value of and purchase municipal water and wastewater systems.

A related concern is the enforcement action and cost sharing described in this legislation. The proposal includes requirements for plans to be submitted to and approved by the PUC, with no specific criteria for approval provided. However, compliance is contingent upon PUC approval of the utility's plan. Failure to achieve compliance results in the municipality or municipal authority being deemed a "public utility" and falling under complete PUC jurisdiction, with no opportunity for remedy or recourse. The lack of due process is alarming. The legislation clearly creates a pathway for municipal and municipal authority operated water and sewer systems to become PUC-regulated entities. **The consequences of this will be devastating and expensive for these systems and will result in increased costs to the citizens served.** The consumer would see little if any benefit and the likely outcome would be massive rate increases, especially as unemployment is high

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m u n i c i p a l a u t h o r i t i e s . o r g

and municipal systems work to assist customers who are struggling financially.

There are several other technical concerns with this proposed legislation that are overshadowed by the overarching concerns described above. Examples of these technical concerns include:

- Poorly conceived requirements for certain asset management protocols
- Impractical and expensive requirements related to water meter testing protocols
- Submission of protected critical asset data to the PUC

The immediate implementation of these approaches will result in significant rate increases to citizens in many communities across Pennsylvania, while the benefit of these approaches has not been examined or quantified in any way. A more appropriate approach for asset management requirements would be to follow existing regulatory protocols established by DEP to promulgate new regulations and accept public input and technical advice from industry experts prior to finalizing such requirements, followed by a compliance schedule and small systems technical support to achieve compliance. This legislation bypasses this established process and will result in a myriad of unintended consequences for water and sewer utilities across the Commonwealth.

Due to these inherent complexities and concerns, on behalf of our members, we respectfully ask that you oppose SB 597 P.N. 645 and any subsequent amendments. Thank you for your consideration.

MEMO

Date: August 11, 2021
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: Resolution 2021-204 Establishing the Recording Secretary

With the return of in-person meetings, we have been somewhat in flux with the taking of minutes for Board of Supervisors meetings. Our Senior Staff Accountant, Chris Boylan, has been filling in since we returned to in-person and has agreed to continue this role.

This resolution solidifies Chris being the Recording Secretary going forward.

Draft Motion: Mr. Chairman, I move that we pass Resolution 2021-204 establishing Christina Boylan as Recording Secretary for Board of Supervisor meetings.

**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION 2021-204

**A RESOLUTION ESTABLISHING A RECORDING
SECRETARY FOR MINUTE TAKING**

WHEREAS, East Goshen is required by the 2nd Class Township Code to record minutes of its public proceedings, and;

WHEREAS, Minutes provide legal evidence of the substance and procedure of municipal actions and serve as the official record of board meetings, and;

WHEREAS, the Township Secretary and Board of Supervisors can delegate the clerical work of minute-taking to an individual separate from the Township Secretary.

BE IT RESOLVED THAT the East Goshen Board of Supervisors hereby appoints Christina Boylan as the Recording Secretary for all public Board of Supervisor meetings.

RESOLVED AND ADOPTED, this 17th day of August, 2021.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Derek Davis, Secretary

Davis E. Shuey, Chairman

Michael P. Lynch, Vice-Chair

John Hertzog, Member

Michele Truitt, Member

E. Martin Shane, Member

MEMO

Date: August 12, 2021
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: COVID-19 Mask Update

Several weeks ago we did away with mask mandates in the office. Unfortunately, last week, the Center for Disease Control and Prevention (CDC) designated Chester County as having “substantial” transmission of COVID-19, primarily driven by the Delta Variant.

I, along with quite a few colleagues in Chester County, have re-instituted mask requirements inside township building during normal hours of operation. I am hoping this is temporary and I will continue to evaluate on a weekly basis.

The one difference between now and last year, during the early stages of the pandemic, is that there is no uniformed response on these issue anymore and there is certainly no consensus on how the pandemic evolves (or devolves) from this point. So I will be having to keep you all in the loop and constantly look at what is transpiring.

Memorandum

East Goshen Township

1580 Paoli Pike

West Chester, PA 19380

Voice: 610-692-7171


Fax: 610-692-8950

E-mail: mgordon@eastgoshen.org

Date: 8/12/2021

To: Board of Supervisors

From: Conservancy Board

Mark Gordon, Township Zoning Officer 

Re: **Tree City USA Application**

Board Members,

The Conservancy Board and Sustainability Committee have been discussing the benefits of becoming a Tree City USA community. Sponsored by the Arbor Day Foundation, Tree City USA is a recognition program for communities that put a priority on trees and a sustainable urban forestry program within their community.

The Conservancy Board, in partnership with Sustainability committee, would like to begin the Tree City USA application process. There will be a cost and continued commitment of resources required to accomplish and maintain this effort, however the benefits can be very substantial and rewarding for the community.

The initial cost and continuing expenses will be better understood once we complete the initial application process. The program requires communities to meet the following four standards:

Standard 1: Establishment of a Tree Board or Department

Staff believes that the Township Conservancy Board may fulfill this requirement. The Conservancy Board is established by Township ordinance. The ordinance may only need to be amended to meet the program requirements.

Standard 2: Establishment of a Tree Care Ordinance

Our current tree ordinance may already address some of the requirements however, it may need to be amended to meet the "Tree Ordinance" requirements outlined in the program guidelines.

Standard 3: Establish a Forestry Program with an Annual Budget of at least \$2 per capita

Tree City USA communities must document at least \$2 per capita toward the planting, care, and removal of community trees. Our annual expenditures of tree planting and maintenance will already count towards this requirement however additional funding and resources may be needed to complete the requirement.

Standard 4: Conduct an Annual Arbor Day Observance and Proclamation

Tree City USA communities must pass and recite an Official Arbor Day proclamation demonstrating their support for the community tree program. Arbor Day is the last Friday in April.

The Tree City USA website directs interested towns to submit applications online however, the website indicates that they are not accepting applications until September. I have emailed Tree City USA and the regional PA DCNR Forestry Office for clarification on the application process.

At their meeting on August 11, 2021 the Conservancy Board unanimously passed a motion requesting the Board of Supervisors consider applying for Tree City USA status.

STAFF RECCOMENDATION:

Staff is supportive of the Conservancy Board's eagerness to apply for Tree USA Status. It remains unclear at this time what resources and additional funding will be needed to implement the program, and the impact that will have on the current budget and staffing.

Staff recommends that the Township begin the application process and submit it for review.

DRAFT MOTION:

Mr. Chairman, I move that that the Board of Supervisors authorize Township staff to submit a Tree City USA application for consideration by the Arbor Day Foundation.

EAST GOSHEN CONSERVANCY

August 12, 2021

East Goshen Township
Board of Supervisors
1580 Paoli Pike
West Chester, Pa. 19380

Re: Tree City USA Application

Dear Board Members:

At their meeting on August 11, 2021, the Conservancy Board voted unanimously in favor of the following motion:

Mr. Chairman, I move that the Conservancy Board recommend that the Board of Supervisors consider applying for Tree City USA status with the Arbor Day Foundation.

Sincerely,



Mark A. Gordon
Township Zoning Officer

Tree City USA®

Take Pride in a Greener Community

You have seen the signs along the road and perhaps a Tree City USA flag flying at city hall in other communities. Towns and cities that have received their Tree City USA recognition take pride in this distinction. And the people who live there enjoy the valuable benefits of having a greener, healthier community.

Tree City USA is a national recognition program that began in 1976 and is sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and National Association of State Foresters. By meeting four fundamental standards, an incorporated municipality of any size can qualify.

Applying for the Tree City USA award is easy and the recognition is outstanding. There are now thousands of communities that proudly receive roadside signs, fly the flag of Tree City USA and — knowing the value of participation — renew their application every year.

“Tree City USA is a great way to get the community involved in green space. A community that feels involved will take better care of their environment.”

— ALISON LITCHY, FORT SMITH, AR

FUNDAMENTAL COMPONENTS OF TREE CITY USA

■ STANDARD 1: A TREE BOARD OR DEPARTMENT

The formation of a tree board or department often stems from a group of citizens. In some cases a mayor or city officials have started the process. Either way, the benefits are immense. Involving residents and business owners creates wide awareness of what trees do for the community and provides broad support for better tree care.

■ STANDARD 2: A TREE CARE ORDINANCE

City ordinances reflect the values of a community. That is, they speak about what its residents believe are worth protecting to create or maintain their quality of life and an environment that is both safe and pleasant. Trees are certainly worthy of this formal attention for the common good.

A public tree care ordinance encourages beautification, air cooling and purification, noise abatement, property

value enhancement, and all the other attributes of trees in cities of all sizes. It also enables city government to prevent and control destructive insects and diseases, avoid unnecessary costs and liability from hazardous trees and tree-related accidents, and protect residents from unscrupulous or careless operators.

■ STANDARD 3: A COMMUNITY FORESTRY PROGRAM WITH AN ANNUAL BUDGET OF AT LEAST \$2 PER CAPITA

Most communities probably already spend at least \$2 per capita. Also, community trees — when cared for — can actually save money. A managed program can ensure benefits that surely outweigh costs. It does require dollars to plant and keep trees in healthy condition, but this should not be a barrier to becoming a Tree City USA.



■ STANDARD 4: AN ARBOR DAY PROCLAMATION AND OBSERVANCE

The importance of this tree-planting holiday provides an excellent opportunity to educate about trees and tree care. It also creates pride within the community and can help garner public support for the city's entire urban forestry program.

Part of the fun of Arbor Day is creating something that will be enjoyed by the whole community. Visit arborday.org/celebrate for ways to make your community celebration a memorable one.

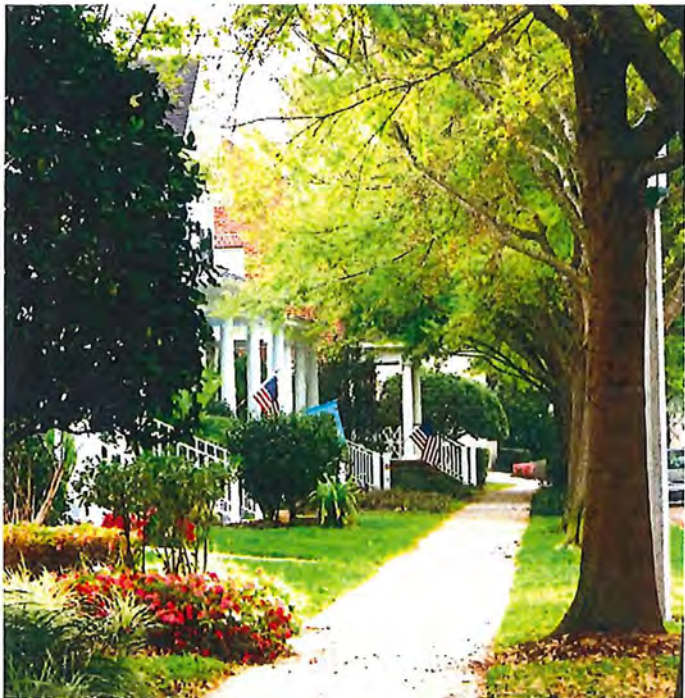


HOW TO EARN TREE CITY USA RECOGNITION

1. Get Your Community Interested
— Find Allies and Partners
2. Contact Your State Urban and Community Forestry Coordinator
3. Work Together to Fulfill the Four Tree City USA Standards
4. Celebrate Arbor Day!
5. Submit your Application

Communities that receive Tree City USA recognition receive support that helps make the celebration easy to plan and conduct. Here is some of what you will receive in your first year:

- Two road signs.
- A 4' x 6' Tree City USA flag.
- Beautiful wall plaque.



With a bit of organizing, virtually any community — large or small — can qualify for Tree City USA recognition. The end result will be safer community trees, better informed citizens, and a higher quality of life for residents and businesses.



TREE CITY USA®: *Your Community Is Ready*

As the first step in helping your town or city become a Tree City USA community, an important person for you to contact is the urban and community forestry coordinator in your state forester's office.

Visit arborday.org/coordinators for your contact's information and a directory list of all states.

Your state coordinator is the resource for beginning your Tree City USA application. He or she will have answers to your questions and will be more than happy to help your community become a Tree City USA.

How to Apply

Simplicity is one of the principles of the Tree City USA application and annual recertification process. Experience has shown that getting started as a Tree City USA often results from a single individual or a small group taking the lead. Here is all you have to do:

A Talk with the person in your community currently responsible for trees (city forester, park superintendent, public works director, etc.). Also discuss with your mayor, city manager, city clerk, a key council person, or whomever else in your city government should be informed and whose support you will need.

B Go to portal.arborday.org. The Tree City USA application can easily be completed online.

C The application is normally completed by the city forester or other person responsible for trees, or the tree board chair. Once your application is submitted, it's reviewed at a state level and then it will be reviewed by the Arbor Day Foundation at a national level. To learn more about applying and your state's deadlines visit arborday.org/treecityusa.





TREE CITY USA
An Arbor Day Foundation Program

QUALIFIED EXPENSES

The following expenses for public tree care (street, park, cemetery, public buildings) may be counted in meeting the \$2 per capita requirement for Standard 3:



THINGS YOU DID YOURSELVES

- Tree worker salaries & benefits (use a % if tree care is only one part of their job)
- Time spent on tree care (watering, removing stakes, insect control, mulching)
- Time spent pruning or removing trees
- Leaf and brush pick-up
- Biomass recycling
- Equipment maintenance
- Administrative time
- Insurance



THINGS YOU BOUGHT

- Trees!
- Supplies (staking, mulch, watering bags, tools, gloves)
- Prizes for Arbor Day contests
- Computer inventory software
- Durable equipment (chainsaws, bucket truck, etc.)
- Other (tell us!)



EDUCATIONAL EXPENSES

- Tree care conferences and workshops attended by city workers
- Memberships in and donations to tree organizations
- Public education materials — brochures, newsletters, etc.



THINGS YOU CONTRACTED OUT

- Tree pruning or removal
- Tree inventory work
- Equipment rental
- Consultants to write a plan or give advice
- Insurance



THINGS OTHER PEOPLE DID

- Volunteer time (use National Volunteer rate) for:
 - Tree board meetings
 - Tree planters
 - Arbor Day preparations
- Items donated by others:
 - Trees, or tree planting services
 - Discounts by local vendors



Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380
Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 8/11/2021
To: Board of Supervisors
From: Mark Gordon, Township Zoning Officer *mlb*
Re: **932 N. Chester Rd. / New Single Family Home / 53-4-55.1**
Financial Security and Land Development Agreements

Board Members,

The Township approved a two-lot subdivision for 930 N. Chester Rd. in 2016, which created a new flag lot (932 N. Chester Rd.). The owners 932 N. Chester Rd., Kevin and Kathryn Casey, are developing the property IAW the approved plan, with a new single family home. The developer (property owner) has filed the required financial security agreement and the land development agreement for review and approval by the Board.

STAFF COMMENTS

Staff and the Township Engineer have reviewed the agreements submitted by the property owner (developer) and recommend that the Board approve and sign the agreements.

DRAFT MOTION

Mr. Chairman, I move that the Board of Supervisors approve the Financial Security and Land Development Agreements for the development of 932 N. Chester Rd. in accordance with the approved subdivision and land development plan.

MEMO

Date: August 13, 2021
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: Pipeline Task Force Letter to the Public Utility Commission (PUC)

At their August 12th monthly meeting, the Pipeline Task Force requested to send a letter to the PA Public Utility Commission (PUC) concerning Energy Transfer's ongoing Mariner East work, specifically in West Whiteland Township and the sinkholes that are occurring there on a regular basis.

The Task Force would like the content of this letter to resemble what the Chester County Commissioners sent to the PUC on July 19th. The letter is attached for the board's reference. It would, however, be tweaked to include content on how this is affecting East Goshen and its residents as well.

The Task Force would very much like to show support for West Whiteland and the residents of East Goshen and all of Chester County that flock to the busy Exton area for many professional and personal activities.

If the board is so inclined, the motion would be as follows:

Draft Motion: Mr. Chairman, I move we support the Pipeline Task Force's efforts to construct and send a letter to the Pennsylvania Public Utility Commission similar in content to the letter sent from the Chester County Commissioners regarding ongoing concerns of sinkholes and other safety concerns in the West Whiteland area of the Mariner East Pipeline.



THE COUNTY OF CHESTER



COMMISSIONERS
Marian D. Moskowitz
Josh Maxwell
Michelle H. Kichline

OFFICE OF THE COMMISSIONERS
313 W. Market Street, Suite 6202
P.O. Box 2748
West Chester, PA 19380-0991
(610) 344-6100

July 19, 2021

Pennsylvania Public Utility Commission
Attn: Secretary Rosemary Chiavetta
400 North Street
Harrisburg, PA 17120

Dear Secretary Chiavetta,

We respectfully request you stop operation of Energy Transfer's Mariner East 1 eight-inch natural gas liquid (NGL) pipeline (ME1) and its 12-inch NGL pipeline (sometimes referred to as the "workaround" pipeline) until further investigation can be conducted into the risks presented to these lines by the sinkholes that are occurring on a regular basis. Both of these pipelines have been in the ground for about 80 years, but only began carrying NGLs under high pressure much more recently.

Since January 1, 2021 there have been no fewer than seven sinkholes or subsidences along the Mariner East route caused by construction in the fragile karst geology in West Whiteland Township, Chester County and other geologic factors. A sinkhole has already exposed the ME1 eight-inch NGL pipeline, prompting the Commission to order the pipeline to be shut down. Another pipeline that had purportedly been recently taken out of service was also exposed in July of 2018.

When not exposing pipelines, the sinkholes have formed dangerously close to the aged pipelines. It seems to us that the significant risk of exposing these pipelines makes the potential for a catastrophic leak that much easier to occur and renders the ME1 and 12-inch pipelines "unreasonable, unsafe [and] inadequate". See 66 Pa.C.S. §§ 1501, 1505(a). On July 14, a sinkhole formed, literally swallowing an entire tree. We have attached that video to the e-mail that delivered this letter. What would have happened if that tree had struck the existing lines carrying NGLs? This question must be answered by the Commission and swift action taken for the safety of Chester County residents.

This is why we are asking that you order operations of the ME1 and 12-inch pipelines be ceased until the Commission can better understand the cause of these sinkholes and the risks that they present to the operation of the operating NGL pipelines.

We ask the Commission to investigate and take swift action on this issue because you have access to the necessary geological and engineering studies and reports provided by Energy Transfer. We, as County Commissioners, have engaged our own independent pipeline engineer and geologist to study the issue, but have limited access to the information needed to fully evaluate the situation. Instead, our experts must rely on publicly available information only.

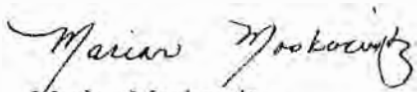
/2.


Should our independent experts find reason for concern based on what they can review publicly, we stand ready to take action to ensure our residents' safety. However, you, the Commission, are one of the few bodies that can truly ensure our residents' safety by immediately stopping the operation of the current Mariner East lines, and fully studying the issue before allowing product to move again.

Kindly accept this letter as a direct appeal to the Commission and/or an informal complaint pursuant to 52 Pa. Code 3.111, whichever process will result in the quickest and most effective response to this pressing issue.

Please, help us in our efforts to keep our residents safe.

Sincerely,


Marian Moskowitz
Chair


Josh Maxwell
Vice Chair


Michelle Kichline
Commissioner

cc: West Whiteland Township Board of Supervisors
Chester County Legislative Delegation
Pennsylvania Department of Environmental Protection
Joe McGinn, Energy Transfer



Station 35

WAGONTOWN VOLUNTEER FIRE COMPANY

416 W. King's Highway • P.O. Box 185 • Wagontown, PA 19376

Emergency 911

Station (610) 384-2770

Fax (610) 383-3835

www.WagontownFire.com



August 1, 2021

East Goshen Township Board of Supervisors
East Goshen Township Building
1580 Paoli Pike
West Chester, PA 19380-6199
Attention: Mr. David E. Shuey, Chair

RE: Wagontown Volunteer Fire Company

Dear Mr. Shuey:

On behalf of the Wagontown Volunteer Fire Company, we would like to thank you and the other members of the Board of Supervisors, as well as the Director of Public Works, Mark Miller, for the coordination and donation of the fill dirt provided to assist Wagontown Volunteer Fire Company to fill in our old pool. As a 100% volunteer and non-profit organization, and with the impact of COVID-19, we appreciate this kind and generous donation.

Please remain safe and thank you, again, for your support.

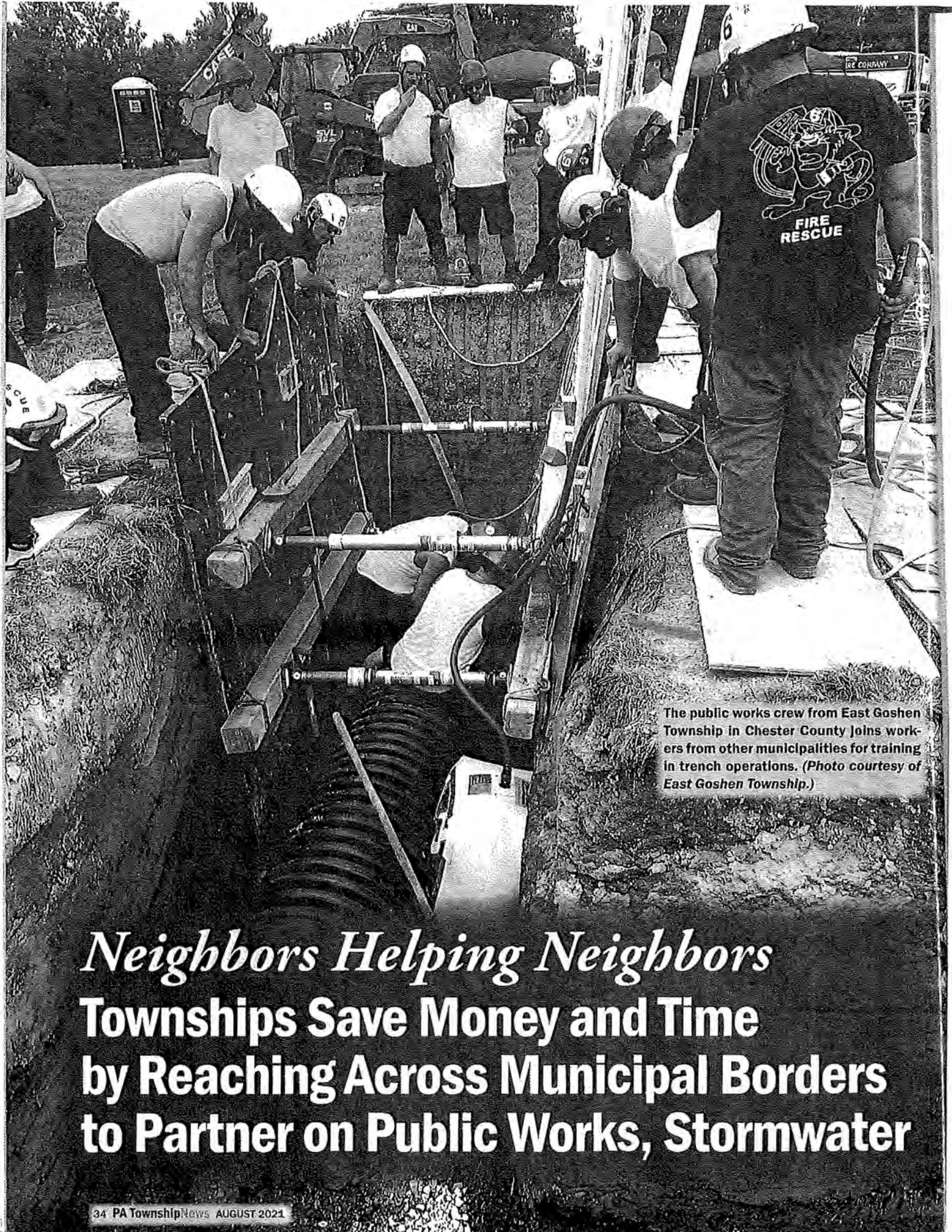
Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Stein'.

David Stein, President
Wagontown Volunteer Fire Company

DS/mjmr

“Learn Not To Burn”



The public works crew from East Goshen Township in Chester County joins workers from other municipalities for training in trench operations. (Photo courtesy of East Goshen Township.)

Neighbors Helping Neighbors **Townships Save Money and Time by Reaching Across Municipal Borders to Partner on Public Works, Stormwater**

Townships have a lot to deal with and oftentimes limited budgets to get things done. Rather than wring their hands and lament about what they can't afford to do, township officials get to work by reaching out to their neighbors for help and offering assistance in return.

BY BRENDA WILT / ASSISTANT EDITOR

Township officials are no strangers to stretching a dollar. In fact, it is often said that they know how to get a dollar's worth of value out of every taxpayer dime. One of the ways that townships get the best bang for their buck is by pooling resources to complete projects more cost-effectively. This especially holds true for public works projects.

"Virtually all townships with small crews have to work with neighboring municipalities to accomplish tasks," PSATS Executive Board Member Dave Nyman says. In Bucks County, both Upper Makefield Township, where he works as manager, and East Rockhill Township, where he serves as a supervisor, share crews and equipment with neighboring municipalities.

The rising costs of complying with state and federal stormwater management regulations have also prompted townships to work with other local governments and nonprofits to achieve their pollutant reduction goals. What's more, stormwater doesn't respect municipal boundaries so implementing mitigation measures on a regional or watershed basis just makes sense.

Following is a look at some townships that are finding success through intergovernmental cooperation to keep their roads in good repair and improve local waterways.

'It just works'

Dave Nyman's townships help their

neighbors by sharing equipment that the others don't have, and the other municipalities do likewise.

"East Rockhill owns a paver, and our department head has significant paving experience so we will loan the paver and crew to our neighbors as needed," Nyman says.

In return, Perkasié Borough shares a boom truck from its electric department when East Rockhill needs help with hanging signs or working in trees. East Rockhill also shares equipment and workers with Haycock, Hilltown, Richland, and West Rockhill townships, Nyman says.

Upper Makefield Township, meanwhile, mostly partners with neighboring Northampton and Solebury townships. Northampton has shared specialized camera equipment for inspecting stormwater pipes in exchange for help with road projects, he says, and Solebury's CDL drivers have helped Upper Makefield workers get their CDL licenses.

"In both townships, the sharing of manpower for larger jobs is a regular occurrence due to the limited size of

our departments," Nyman says.

Another small township has had success working hand-in-hand with neighboring municipalities in Columbia County. Benton Township supervisor William "Woody" Ertwine says his community has been partnering with four other townships for a while now. In fact, the group had begun a multi-week seal coat project when the *News* went to press.

"One guy from Jackson Township and one from Sugarloaf Township can run the chipper," Ertwine says, which is jointly owned by the group and housed in Sugarloaf. Crews from Fishing Creek and North Centre townships join the Benton crew to drive trucks to put down the chips after a vendor spreads oil on the road.

The townships will work together as needed until all the roads to be seal-coated are done. Ertwine expected it to take two to three weeks.

Working together just makes sense economically and timewise, he says. If one township needs an extra truck, another one steps up.

"If another municipality needs help



TOP: The public works crews from East Goshen and West Goshen townships in Chester County work together on a road restoration project.

BOTTOM: The East Goshen public works crew, many of whom are also firefighters, assembles to work on a water project with their constant companion, the Goshen Fire Company firetruck, at the ready. (Photos courtesy of East Goshen Township.)

MUNICIPALITIES WORKING TOGETHER

hauling stone, we help them, and they help us if we need it," he says. "It's the right thing to do."

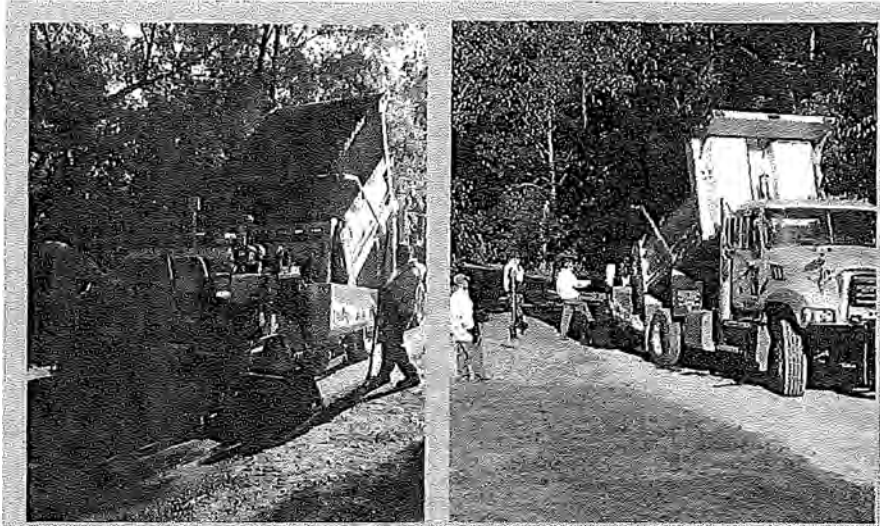
Officials in East Goshen Township in Chester County feel the same way. Mark Miller, the director of public works, says the township began working with West Goshen and Uwchlan townships some years ago.

"We do all our own paving, and we'll share our trucks to haul asphalt when the other townships are doing a paving project," Miller says. "Likewise, they send their trucks and drivers when we are paving."

The townships do not have a formal agreement, instead relying on the KISS method to "keep it simple, stupid."

"The supervisors know what we do, and it just works," he says.

The township's public works crew



East Rockhill Township in Bucks County partners with several municipalities to complete public works projects, such as this paving project with Perkasié Borough. (Photos courtesy of East Rockhill Township.)

also takes intergovernmental cooperation to a unique level. When the crew rolls up to a site to do road repairs or other work, passersby are sure to also see a firetruck.

"Most of our guys are firefighters," Miller says. "At 6 in the morning, we

pick up the firetruck at Goshen Fire Company and keep it with us during the day. Wherever we go, the truck goes with us."

The road foreman assigns five workers, including a driver, to the truck each day to respond to calls. Paid fire

'21 Chevy Silverado 2500 & 3500 4x4's

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“Virtually all townships with small crews have to work with neighboring municipalities to accomplish tasks.”

department employees run the house's four ambulances during the day and work with other volunteers to answer fire calls at night.

Miller says the road crew/firefighters are also trained in confined space and trench rescue, which can come in handy with public works projects.

A more formal approach

Some municipalities take a more formal approach to intergovernmental cooperation, adopting ordinances or participating in a council of governments (COG). Heidelberg, Lowhill, Lynn, and Weisenberg townships in Lehigh County formed a COG some years ago to share road maintenance projects using labor and equipment from each township, as well as equipment owned by the COG.

“All the townships happen to make up the Northwestern Lehigh School District, and that is most likely how the COG got started,” Heidelberg Township manager Janice Meyers says. “The main project all four road crews do together each year is oil and chipping. The townships take turns doing the bidding for the oil for all four municipalities.”

Each township has only four to six crew members so combining labor forces is necessary, she says. The COG owns equipment, including a chip-spreader, two rollers, a compactor trailer, and another trailer, that each township would only use once or twice a year. By each paying one-quarter of the cost to purchase, maintain, repair, and insure the machines, they save money while being able to complete a yearly task in-house.

“Each township annually pays 4 cents per gallon of road oil it uses to the COG so we maintain a balance for equipment purchases,” Meyers says. “Lynn Township is the designated keeper of the COG bank account and finances, and the secretary-treasurer gives each township a detailed balance sheet and profit-and-loss statement each year or upon request.”


The COG also helps with paving or

digging projects at the Northwestern Recreation Commission's parks and sports field, as well as setting up for an annual Night in the Country fair.

“The most recent project was the installation of a paved walking path,” Meyers says. “The commission has an intermunicipal agreement with the four townships and the school district.”

Heidelberg Township also joins with eight other townships, two of them townships of the first class, to jointly bid for road salt each year.

“Each township takes a turn doing the bidding for the group,” she says. “When you are a smaller township with a very limited road department and budget, you need to help out your



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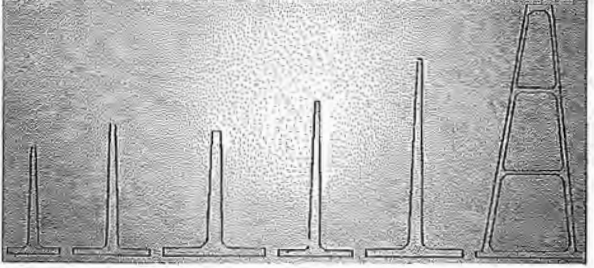

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office@keystoneconcreteproducts.com

MUNICIPALITIES WORKING TOGETHER

neighboring townships and work together for the good of your residents and taxpayers.”

That has certainly been the case for West Earl Township in Lancaster County, which has agreements with

three neighboring municipalities to use West Earl's yard waste composting facility, roadmaster Neil Stoltzfus says. That's just the beginning of the township's intergovernmental practices, though.

“We have a great working relationship with our neighbors,” he says. “We jointly own a road widener, roller, and crack seal trailer with two other municipalities. We have helped each other with labor, loaded equipment, and provided dump trucks to speed up

projects or fill in during breakdowns

The township has also joined with 15 municipalities to create a bidding COG to bid out chip seal, ultrathin, and line painting, he says. The participants take turns running the COG each year.

Also in Lancaster County, West Lampeter Township partners with the City of Lancaster to get help with the traffic signals. The person who keeps them in good working order in the city also does so in the township.

The township also has agreements for non-public works projects and services. An arrangement with Lancaster Township allows West Lampeter's on-staff building inspector to conduct inspections in the other municipality, and Lancaster City maintains West Lampeter's police vehicles under another agreement.

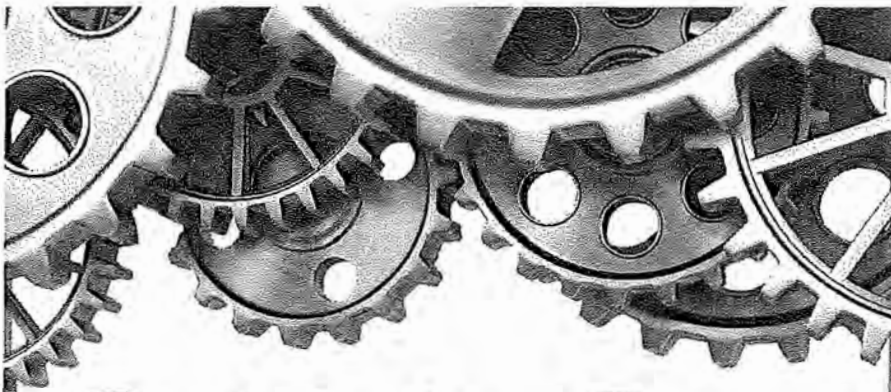
“All the intermunicipal agreements that we've been part of have worked well for us,” West Lampeter manager Dee Dee McGuire says. “It's always been a positive experience, and we are always open to opportunities to work with other municipalities.”

Working better together

Stormwater management has become a burden to many municipalities especially those with municipal separate storm sewer systems (MS4s) that must comply with federal and state unfunded mandates to reduce certain pollutants from entering the state's waterways. While everyone sees the need to protect water quality, the costs to meet pollutant reduction goals can be staggering.

Multiple local governments in Blair County have found that working together to tame the stormwater management monster is the way to go. The Blair County Intergovernmental Stormwater Committee has six townships, two boroughs, the City of Altoona, and the county joining forces to achieve individual and group goals to address federal and state stormwater regulations.

“As more municipalities were mandated to be permitted as MS4s, we hoped that we would do it better together and be able to leverage more grants and even save some money,”



Get into Gear

Learn all about the latest
municipal engineering issues at the
Fall Township Engineers Seminar

September 28 - East

Mohegan Sun Pocono
Wilkes-Barre, PA

October 14 - Central

PSATS Education Center
Enola, PA

October 21 - Southeast

Valley Forge Casino Resort
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TIME: 9 a.m.-4 p.m.

COST: \$95 for members of the Township Engineers Association and \$165 for non-members. The fee includes course materials and refreshments.

REGISTRATION: To register for this seminar, go to engineers.psats.org.

CREDITS: The registration fee includes six professional development hours and/or six PMGA Public Works points for attending.



MUNICIPALITIES WORKING TOGETHER

Antis Township interim manager John Frederick says.

The cost to participate in the group is based on such criteria as the size of the MS4 area, miles of streams, and so on. While some elected officials may balk at the cost of participating, they need to think about the cost savings that come from it, he says.

"The smaller municipalities benefit from the expertise of staff who work for the county conservation district," Frederick says. "We have access to qualified, dedicated people who work

on stormwater management all the time. Antis Township couldn't afford to hire a person dedicated exclusively to stormwater."

What's more, because the group has a joint permit, all of the participants receive credit for mitigation measures undertaken in any of the municipalities, which is a real boon for urbanized areas.

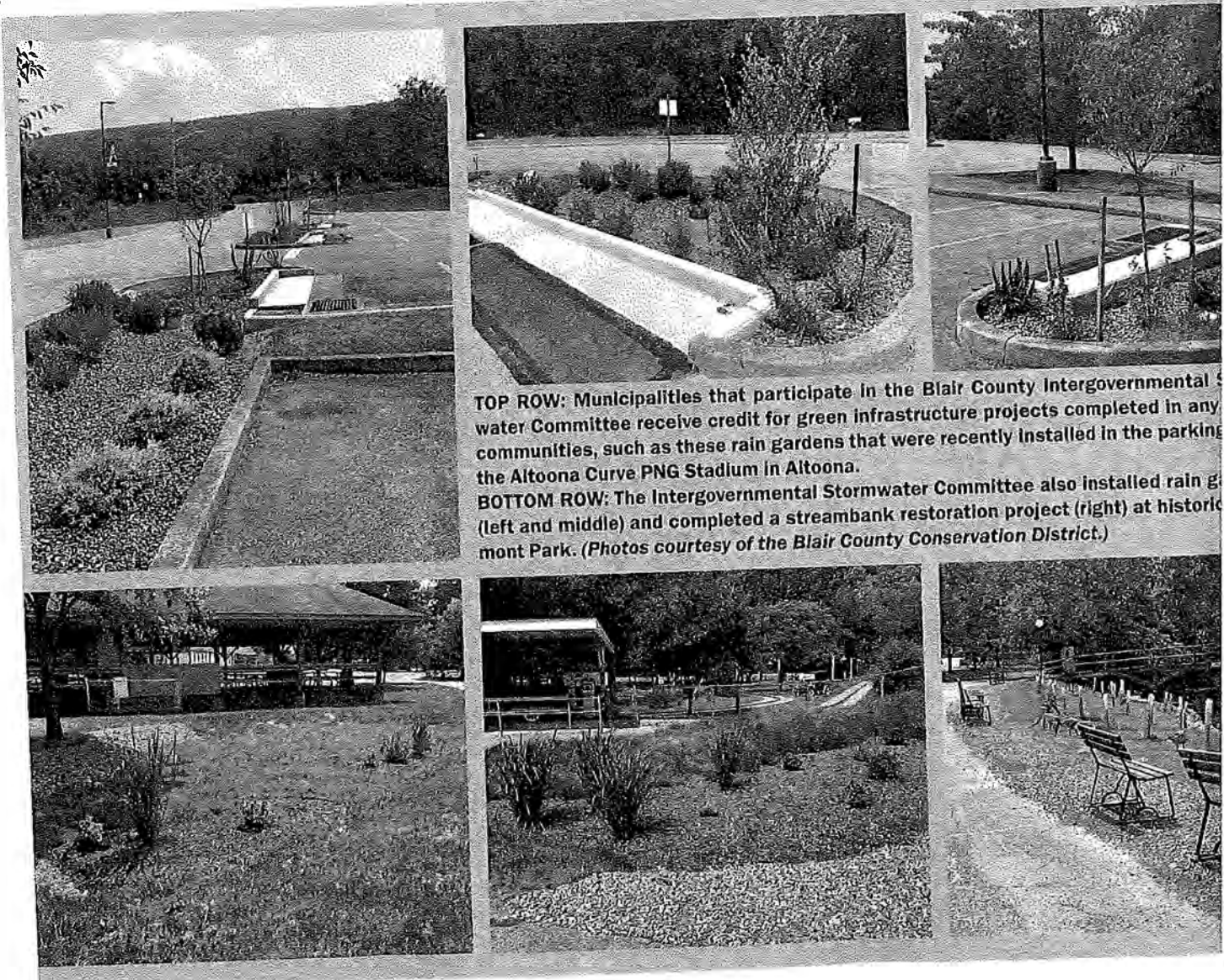
"The City of Altoona, for example, has a hard time finding stormwater projects to do because it is so built out," Frederick says. "This way, it benefits from projects in other areas."

That includes two recent projects in Logan Township, which surrounds the city. In 2020, the Intergovernmental Stormwater Committee awarded a \$1.2 million contract for dredging a pond at Lakemont Park, a 127-year-old

amusement park adjacent to the stadium for the Altoona Curve, the AA affiliate of the Pittsburgh Pirates.

The dredging removed 30,000 cubic yards of sediment from the pond. The silt was trucked to Antis Township to be used at the site of a coal waste remediation project being conducted through the state Bureau of Mine Reclamation, Frederick says. This not only saved the township the cost of buying topsoil but also saved the stormwater committee the cost of trucking the sediment to a distant location.

The dredging project will help the municipalities comply with the state requirement to reduce the sediment load to area streams by 1.4 million pounds per year over five years. The silt removal will reduce the annual sediment load more than 500,000 pounds per year.



TOP ROW: Municipalities that participate in the Blair County Intergovernmental Stormwater Committee receive credit for green infrastructure projects completed in any communities, such as these rain gardens that were recently installed in the parking lot at the Altoona Curve PNG Stadium in Altoona.
BOTTOM ROW: The Intergovernmental Stormwater Committee also installed rain gardens (left and middle) and completed a streambank restoration project (right) at historic Lakemont Park. (Photos courtesy of the Blair County Conservation District.)

The stormwater committee has also undertaken smaller projects throughout the county, says administrator Chelsey Ergler, who works for the county conservation district.

"We got a National Fish and Wildlife Foundation grant and a Growing Greener grant to install green infrastructure best management practices," she says.

The committee is working with landowners along Brush Run, which drains into the reservoir at Lakemont, to install rain gardens, swales, detention basins, and other green infrastructure, she says.

Several rain gardens have also been installed at the Altoona Curve PNG Stadium and Lakemont Park, with plans for an impervious parking area and a rainwater collection system on the drawing board. The group also took on a small streambank stabilization project on private property to help the landowner with flooding and erosion issues while improving water quality.

"This is really beneficial to all the municipalities involved," Ergler says. "With the state mandates, it's more cost-effective for them to work together on pollutant reduction."

Ergler says that all the participants see the benefits and are committed to making it work.

"Thankfully, they all are invested in the program and provide great input for next steps and moving forward," she says. "It's great to see because not all government agencies work well together."

"Intergovernmental cooperation has not always been a vibrant part of Blair County government," Frederick says, "but a lot of good things have happened over the last 25 years. Having worked with two such entities [he previously worked with the Intergovernmental Recycling Committee], I have seen the benefits, and I'd like to see more of it in Pennsylvania."

Taking a holistic approach

An ambitious stream restoration effort in southcentral Pennsylvania involves two townships in two different counties, private landowners and farmers, watershed associations, and other entities in a first-of-its-kind pollutant reduction project.

The Conewago Creek is an impaired waterway that forms the boundary between Londonderry Township in Dauphin County and Mount Joy Township in Lancaster County. The township-flanked section of the creek is designated a trout-stocked fishery and lies within a National Fish and Wildlife Foundation eastern brook trout habitat priority watershed.

According to Londonderry Township, erosion is causing farmers to lose

valuable topsoil, and sediment that has built up over the centuries is threatening the creek's health and leading to significant flooding. The creek restoration project will remove pollutants, improve downstream water supplies, and reduce flooding.

In addition to Londonderry and Mount Joy townships, the project involves the Conewago Creek Initiative, Greening the Lower Susquehanna, the Penn State Agriculture and Environ-



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MUNICIPALITIES WORKING TOGETHER

ment Center, the Dauphin and Lancaster County Conservation Districts, the state Department of Environmental Protection, and the Tri-County Conewago Creek Association.

"This project is a great example of regional thinking and a holistic approach to watershed restoration and flood mitigation," Londonderry Township manager Steve Letavic told the *Middletown Press and Journal*.

The township has secured multiple grants from various entities beginning in 2017 to fund the creek restoration, totaling more than \$1 million. The township says the project will be completed in three phases, each focusing on a different site along the creek. All told, the effort will result in 4,877 feet of stream restoration, 2,988 feet of stream creation, and 15.2 acres of floodplain restoration.

Letavic said the entire project — which includes flood plain reconnection, flood mitigation, legacy sediment removal, bio swales and riparian buffers — is estimated to cost \$4.2 million.

Of course, the ultimate goal is to help the municipalities reach their goals of reducing sediment and pollutants in the stream to comply with MS4 mandates. The completed project is estimated to reduce sediment by more than 1 million pounds per year, nitrogen by more than 9,000 pounds per year, and phosphorus by nearly 3,000 pounds per year.

"At the end of the day, we are going to be able to meet our statutory requirements while restoring a watershed with a replicable model and reducing flooding, and we are doing it with grant funding, thereby lessening the financial burden on taxpayers. That is a project you can be very proud of," Letavic said.

Believed to be the first project of its kind in the commonwealth, the project has the potential to bring even more improvements to the township with

the addition of a community park a loop into the Conewago rail trail and serve as a place to reintroduce native wildlife and fish populations.

As these examples show, public works and stormwater projects offer ripe opportunities for intergovernmental cooperation. Townships can take advantage of economies of scale to money, whether jointly purchasing equipment, bidding for materials, or leveraging grant funds. Simply having more equipment and hands on deck can also save time, not to mention and tear on road crews. And there are many more ways municipalities can work together successfully.


In short, townships have long practiced something that big cities and "bigger is better" crowd can't seem grasp: Neighbors helping neighbors is the secret to local government fiscal health, not forced consolidation. Townships will continue to succeed because they know that it is a better use of taxpayer dollars to work together than stand alone. ♦

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