

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, August 3, 2021
FINAL MINUTES**

Note: This meeting was held in person at the East Goshen Township Board Room.

Present: Chairman David Shuey; Vice-Chairman Mike Lynch; Members: John Hertzog, Michele Truitt; Township Manager Derek Davis; Finance Director Dave Ware; Senior Staff Accountant Chris Boylan; Erich Meyer (Conservancy Board); Christina Morley (Pipeline Task Force); West Chester Borough Sustainability Director Will Williams

Call to Order & Pledge of Allegiance

David Shuey called the meeting to order at 7:00 p.m. David led the Pledge of Allegiance. Michele Truitt asked for a moment of silence for the first responders and healthcare workers. David announced that the meeting is being recorded and livestreamed on YouTube.

Chairman's Report

David announced:

- a. The Goshen Fair is back this week and will take place from August 2 to August 7. Visit their website for more detailed information. (<https://goshencountryfair.org/>)
- b. The Board met in executive session prior to tonight's meeting to discuss legal matters and a personnel matter.
- c. Leo Sinclair has resigned from the Conservancy Board.

Public Hearing - None

Emergency Services Reports - None

Financial Report - None

Approval of Minutes

Michele made a motion to approve the minutes of July 20, 2021, as amended by Chris Boylan and Christina Morley. Mike seconded.

Christina Morley, 1530 Alison Dr., clarified her comments from the July 20th Board meeting and requested the minutes be revised.

Motion carried 4-0.

Approval of Treasurer's Report

Dave commented that Covid Relief (ARPA) funds were received and reflected on the Treasurer's Report.

Mike made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the July 29, 2021 Treasurer's Report. John seconded. Motion carried 4-0.

Old Business

Presentation by Will Williams, Sustainability Director at West Chester Borough, on possible participation in a Clean Energy Purchase Power Agreement.

Will Williams explained various local municipalities came together in 2019 to develop an energy transition plan and the advisory group continues to meet. All municipalities' energy is supplied by Constellation. Energy supply is a separate line on bill that includes various components on the utility bill. Power Purchase Agreement is a long-term commitment, clean energy resource, from a known location, and this is a new project.

Mike Lynch asked for clarification on the term of agreement. Will explained there are 2 agreements; a 2-3 year energy supply contract and a 15 year agreement in the Power Purchase Agreement.

The action item for consideration would be to authorize the Township Manager to execute a 15-year PPA and an initial 3 year energy supply contract starting in 2024 with the supply cost equal to or less than an amount determined by Board. If we agree to move forward, we would provide a letter of commitment to Constellation.

John asked if this 15-year contract is a legitimate contract and is it possible to exit contract. Will stated that it's an agreement. Will also explained that you wouldn't want to exit the contract and further clarified that if you exit contract, they would have to resell the energy and the township would need to pay the difference. John stated that we would be locked in for 15 years to which Will agreed.

Mike asked what other municipalities have done. Will stated that other municipalities agreed to 5.1cents per kWh. Compared to today, this rate would be a 6% premium, or \$5,850 additional cost for East Goshen Township.

John asked about setting rate and what happens if their costs go up. Will responded then they would lose money. John asked what happens if we find another provider at lower costs. Will replied we are obligated to continue the 3 year supply contracts for 15 years.

Will clarified the project can proceed without all municipalities on board, but at a higher rate for those participating. East Goshen Township accounts for about 10-11% of this project.

Derek confirmed that this is a project for 2024.

Dave Ware asked where the 6% premium number came from. Will explained it's based on what we are currently paying (4.8 cents) versus the 5.1 cents per kWh.

Will explained next steps and would like a decision by mid-September.

Mike asked Derek to reach out to Mandie Cantlin to obtain information as due diligence. David asked Dave to prepare a model at different rates with our usage.

Continuing discussion on COVID Relief funding

David explained that we received half, or \$949K, for Coronavirus Relief Funds and will receive the other half next year.

Derek defined specifics for spending this based on the parameters, including sewer infrastructure projects, such as Hershey's Mill Estates and Westtown Way Pump Station. Broadband infrastructure is another category that qualifies. Upgrades are needed in the Board Room and this would create an innovative meeting set up to allow residents to fully participate, not just on YouTube. The timeline is to present a 2021 budget amendment for the funds received in the next meeting or two. The second half of funding would be included in 2022 Budget.

David explained that we will receive approximately \$1.9M and the COVID Relief funds do not cover the infrastructure expenses. He supports staff suggestions and dedicating the funds to these particular projects.

John mentioned that with the cost of inflation and low interest rates earned, this ought to be a priority.

John asked if we heard from West Goshen regarding Westtown Way pump station. David explained there was a recent meeting and we are closing in on an agreement and the scope of the project.

Mike added that the Municipal Authority and Board, Engineer, West Goshen Municipal Authority and Board improved their figures much more consistently with our 52% contribution to that pump station obligation. Mike stated the stimulus money to be used on infrastructure, which sewer and broadband infrastructure are high on the list. Additionally, Mike mentioned that 85% of residents are on sewer and it will probably stave off rate increases. Mike supports the broadband infrastructure initiative because it is important for public participation and the ability for Board to have the interface.

Michele stated that she is in support of this initiative and asked if we must pass a resolution for a budget amendment to include allocation for various projects or do we need to be specific. Michele questioned if we must spend these funds within a certain period of time. Derek responded that he prefers to keep broad topic, along with specific dollar amounts, for allocation. Derek explained that we must spend the funds by the end of 2024, or at least start the projects by 2024 and complete by 2026.

Derek commented that we must pass a resolution for the amendment to 2021 Budget and for the second half of the funding to be included in the 2022 budget process.

Derek will have the amendment to the 2021 Budget and to include the second half of funding in the 2022 budget at the August 17, 2021 meeting.

New Business

Consider resolution 2021-202 pertaining to a Traffic Signal Maintenance Agreement with PennDOT.

Derek explained the TD160 application is used for the changing or alteration of traffic signals, typically when new developments are installed. PennDOT presented a blanket resolution for TD160 that can be signed by Township Manager.

Mike questioned are there any new obligations contained in the Traffic Signal Maintenance Agreement. Derek responded no.

John made a motion to accept resolution 2021-202 authorizing the East Goshen Township Manager to submit the Traffic Signal Maintenance Agreement and submit future modifications to the attached Traffic Signal Maintenance Agreement. Michele seconded.

Motion carried 4-0.

Consider Stormwater Operation and Maintenance agreement for 843 Cottonwood Drive.

Mike made a motion that the Board authorize the Chairman to sign the storm water management, operations and maintenance agreements for 843 Cottonwood Dr. John seconded.

Motion carried 4-0.

Any Other Matter

Michele updated on her Sunoco Energy Transfer, Houston TX visit. Michele saw the control room, met with staff, had questions answered, and is putting a summary together. Michele stated SET agreed to prepare an emergency and evacuation plan with the Township and Derek should hear from them this week.

John mentioned that Michele suggested Pipeline Task Force be renamed to focus on the safety component/emergency preparedness. Michele would like to discuss name of committee further. Mike explained “task forces” are identified for a finite period and questioned whether we want to move from a Task Force to Committee. John would like to have same personnel from Pipeline Task Force to an Emergency Preparation Committee.

David said the focus is on public safety and Mike suggested that Derek or David communicate this to the Task Force for awareness of this renaming.

Mike commended Michele for traveling to Sunoco Energy Transfer. Michele commented that she is the only Township Supervisor to ever visit there.

Public Comment

Christina Morley invite Michele to next Pipeline Task Force virtual meeting 8/12/2021 to share her feedback from trip to Sunoco Energy Transfer. Michele accepted the invitation and will send summary to the Board of Supervisors and Christina to disseminate to Task Force before 8/12 meeting.

Correspondence - None

Mike mentioned Aug 28, 2021 Community Day starts at 4PM with fireworks at 9PM.

Adjournment

There being no further business, Mike made a motion to adjourn at 8:02 pm. John seconded.

Motion carried 4-0.

Respectfully submitted,
Chris Boylan
Recording Secretary

Attached: July 29, 2021 Treasurer's Report

TREASURER'S REPORT		July 15, 2021 - July 29, 2021	
RECEIPTS AND BILLS			
GENERAL FUND			
Real Estate Tax	\$1,958.23	Accounts Payable	\$80,001.90
Earned Income Tax	\$99,700.00	Electronic Pmts:	
Local Service Tax	\$7,900.00	Credit Card	\$11,146.17
Transfer Tax	\$70,111.65	Postage	\$0.00
General Fund Interest Earned	\$0.00	Debt Service	\$4,011.89
Total Other Revenue	\$31,635.10	Payroll	\$141,491.38
Total General Fund Receipts:	\$211,304.98	Total Expenditures:	\$236,651.34
STATE LIQUID FUELS FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total State Liquid Fuels Receipts:	\$0.00	Total Expenditures:	\$0.00
CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$58,406.14
Interest Earned	\$0.00		
Total Capital Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$58,406.14
TRANSPORTATION FUND			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total Transportation Fund Receipts:	\$0.00	Total Expenditures:	\$0.00
SEWER OPERATING FUND			
Receipts	\$274,460.64	Accounts Payable	\$26,394.53
Interest Earned	\$0.00	Electronic Pmts:	
		Credit Card	\$1,565.31
		Debt Service	\$22,579.82
Total Sewer Operating Fund Receipts:	\$274,460.64	Total Expenditures:	\$50,539.66
REFUSE FUND			
Receipts	\$69,840.21	Accounts Payable	\$1,421.31
Interest Earned	\$0.00	Credit Card	\$11,572.03
Total Refuse Fund Receipts:	\$69,840.21	Total Expenditures:	\$12,993.34
BOND FUND			
Receipts	\$0.00	Accounts Payable	\$3,507.88
Interest Earned	\$0.00		
Total Bond Fund Receipts:	\$0.00	Total Expenditures:	\$3,507.88
SEWER CAPITAL RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$34.50
Interest Earned	\$0.00		
Total Sewer Capital Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$34.50
OPERATING RESERVE FUND			
Receipts	\$0.00	Accounts Payable	\$34.50
Interest Earned	\$0.00		
Total Operating Reserve Fund Receipts:	\$0.00	Total Expenditures:	\$34.50
ARPA - COVID RELIEF FUND			
Receipts	\$949,820.77	Accounts Payable	\$0.00
Interest Earned	\$0.00		
Total ARPA - COVID Relief Fund Receipts:	\$949,820.77	Total Expenditures:	\$0.00