

**EAST GOSHEN TOWNSHIP
BUSINESS PARK TASK FORCE
Meeting Agenda
Monday, September 20, 2021
7:00 PM**

- A. Call to Order / Pledge of Allegiance / Moment of Silence
- B. Approval of Minutes – August 2, 2021**
- C. Old Business
- D. New Business**
 - 1. 2022 Preliminary General Fund Budget Overview – Dave Ware**
- E. Survey Interview Update**
 - 1. Discuss Final Report Format**
- F. Any Other Matter
- G. Liaison Reports - Mike Lynch / Michele Truitt**
- H. Public Comment
- I. Adjournment

Bold Items indicate information to review or discuss.

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DRAFT
EAST GOSHEN BUSINESS PARK TASK FORCE
MEETING MINUTES
August 2, 2021

10 The East Goshen Township Business Park Task Force held their regular meeting on Monday August
11 2, 2021 at 7:00 pm. Due to restrictions caused by the COVID-19 virus, the meeting was held via
12 electronic conferencing Zoom. Members in attendance are indicated in bold:

13 **Jeff O'Donnell, Chairman**
14 **John Stipe, Vice Chairman**
15 **Ed Decker**
16 **Michele Truitt**
17 **Mike Koza**
18 **Mike Lynch**
19 Brian Sweet

20 Others in attendance:

21 **Mark Gordon, Township Zoning Officer**
22 **Derek Davis, Township Manager**

23 **Call to Order & Pledge of Allegiance**

24 John called the meeting to order at 7:00 pm and led those present in the Pledge of Allegiance. There
25 was a moment of silence to remember our first responders.

26 **Approval of Minutes**

27 The minutes of the June 7, 2021 meeting were approved. The July meeting was cancelled.

28 **Old Business**

29 None

30 **Interviews Update**

31 John mentioned that he received the survey from Advanced Staging Production today. He
32 commented that the YMCA has had several director changes. Ed volunteered to contact the YMCA.
33 Mike L. mentioned that he sent an email today with his thoughts about the collection of data for the
34 report to the BOS. A few of his contacts were not responding.

35 Ed commented that he spoke to Lavazza but they weren't receptive either. Mark mentioned that their
36 fit out of their production line is underway for new retail products.

37 Michele spoke to Patty Hicks of the Ducklings who said they would do the survey, but it hasn't been
38 received yet. She will follow up.

39 Mark mentioned that he sent the survey to those companies that he had emails for. Others were
40 mailed. Out of 23 only 7 have responded so far.

41 Jeff commented that executives of many companies at this point don't know for sure who will be
42 back and what other changes will have to be made. They have a lot going on.

43 Mike L. pointed out that the report will be reviewed by the Planning Commission to discuss
44 ordinance revisions. He feels it will be mostly "Uses" that may be amended.
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1 John commented that the Advanced Staging contact liked the breakfast that East Goshen used to have
2 for the companies. Mike L. commented that the last time they had these, they had one for large
3 companies and one for small companies. Maybe we should have one in September or October.
4 Michele suggested having it at the Township Building. Mark spoke about a meeting they had which
5 included a tour of the township. It could be included in the report as a recommendation to the BOS.
6 Mark suggested asking CTDI, who has a large cafeteria in their new building, to host it.
7 Mike L. suggested pushing the date for the report back. Jeff feels we chose to go with the survey.
8 He doesn't feel we need 100% response.
9 Derek thinks there is value in seeking data. We should look at trends outside of East Goshen and
10 include them in the report.
11 Mike L. suggested asking the Chester Co. Planning Commission and Economic Council members to
12 come to a meeting again. John pointed out that the Economic Council was asked to provide their
13 report to us. Maybe we can include it as an appendix. Mark will look into this.
14 Jeff asked for ideas about changing the date:
15 John will do one more push to get the data.
16 Mike K. feels it is time to move on. He will reach out once more.
17 Michele will also reach out one more time to push for the survey. She mentioned DePuy Synthes.
18 Mark was there today, and they are on full lock down.
19 Jeff summarized that the next meeting will be held on Monday September 20 (moved because of
20 Labor Day). He will work with Mark on the data we have. If you get any response, please send it to
21 Mark asap. At the next meeting we will review the data and close the survey. Then we will decide
22 on a breakfast. Everyone agreed.

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24 **Any Other Matter**

25 Future Township Meetings – Under the new PA Act 65 of 2021 regarding the Sunshine Law starting
26 September we can't have any virtual meetings. All meetings must be in person.

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28 **Liaison Reports**

29 **Board of Supervisors** – Michele reported that the Sustainability Advisory Committee (SAC) has
30 started a program for recycling plastics. There are bins in the park and one at the Township Building
31 where you can drop off your plastics. When they receive a certain amount, Treks will donate a
32 bench. They will review the LED Sign Ordinance. Volta wants to install two electric charging units
33 at the Giant on Boot Rd.

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35 **Public Comment**

36 None

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38 **Adjournment**

39 There being no further business Ed moved to adjourn the meeting. Michele seconded the motion.
40 The motion passed unanimously. The meeting was adjourned at 8:00 pm. The next meeting will be
41 held on Monday, September 20, 2021 at 7:00 pm.

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43 Respectfully submitted

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46 Ruth Kiefer, Recording Secretary