

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, DECEMBER 7, 2021  
FINAL MINUTES**

*Note: This meeting was held in person at the East Goshen Township Board Room.*

**Present:** Chairman David Shuey; Vice Chairman Mike Lynch; Members: John Hertzog, Michele Truitt; Township Manager Derek Davis; Finance Director Dave Ware; Fire Marshal Carmen Battavio; Chief Brenda Bernot; Erich Meyer (Conservancy); John Embick (Goshen Friends Elder)

**Call to Order & Pledge of Allegiance**

David Shuey called the meeting to order at 7:00 p.m. David led the Pledge of Allegiance.

Michele Truitt asked for a moment of silence to remember Pearl Harbor's 80<sup>th</sup> anniversary and the 2,403 people who died that day.

David announced that the meeting is being recorded and livestreamed on YouTube.

**Chairman's Report**

- a. The Board met in executive session prior to tonight's meeting to interview a candidate for one of the ABC's and to discuss personnel matters.
- b. The 2022 Proposed Budget is available for review on the Township website, and it is expected to be adopted on December 21, 2021.

**Public Hearing**

**Consideration of Small Wireless Facility (SWF) Ordinance**

Mike shared a comment from a resident who inquired about the hearing being held during the holiday season. Mike read his response to the resident. David responded that initial discussion and fact finding was done on this matter in April 2021.

Kim Venzie presented the first ordinance amending Ordinance 240, entitled Zoning, of the Township Code, section 240-31.C 3 H. Ms. Venzie presented Exhibit 1, proof of publication in the Daily Local News on November 22, 2021 and November 29, 2021. Ms. Venzie also presented Exhibit 2, which was an email from her office to the Daily Local News and the Chester County Law Library placing the attested ordinance on file for public inspection. Exhibit 3 was a letter from Chester County Planning Commission recommending to adopt this ordinance as drafted. Exhibit 4 was a letter from Mark Gordon, Township Zoning Officer, which reflected the Township's Planning Commission's opinion on the ordinance.

A motion was made by Michele to approve the zoning ordinance amendment addressing small wireless facilities, the new stand-alone small wireless facility ordinance, and approve Resolution 2021-215: East Goshen Township Small Wireless Facility Design Guidelines, section 240-31.C 3 H.

Mike seconded.

Michele commented that a resident had health concerns regarding the radio wave emissions from cell phone towers. Michele asked if the Board can restrict the placement in close proximity to multi-level nursing homes long-term care facilities, apartments, condominiums and schools. Ms. Venzie responded, based on Federal and State law, there is no ability to control location however, her experience is that some providers are willing to work with the Township with regards to placement of towers.

John asked for clarification and if the Zoning Department has final say in the application. Ms. Venzie confirmed.

Derek added that the Codes Department must follow rigorous Federal and State guidelines.

Russ Frank, 451 Gateswood Dr., asked how many towers and providers are anticipated. Ms. Venzie responded.

This motion was tabled.

Ms. Venzie closed the hearing on the zoning amendment and opened the hearing on the ordinance to provide for a new Chapter 190, to allow for and regulate small wireless facilities. Exhibit B1 was the publication in the Daily Local News and Chester County Law Library on November 22, 2021 and November 29, 2021, Exhibit B2 was an email from her office to the Daily Local News and the Chester County Law Library providing the ordinance for public inspection, and Exhibit B3 was a letter from Mark Gordon, Township Zoning Officer, reflecting the Township's Planning Commission's opinion on the ordinance. Kim explained this would be a stand-alone ordinance addressing the small wireless facilities separately, outside of Zoning. Ms. Venzie also commented that, by law, we are not allowed to address potential health risk in our ordinances. Ms. Venzie closed the hearing.

David made a motion to approve the zoning ordinance amendment to section 240-31.C 3 H, to approve Chapter 190, the small wireless facilities stand-alone ordinance, and adopt the resolution establishing the small wireless facility design guidelines.

Michele seconded.

Motion carried 4-0.

**Emergency Services Reports** - None

**Financial Report** - None

**Approval of Minutes**

John made a motion to approve the minutes of November 9, 2021 and November 16, 2021.

Michele seconded.

Motion carried 4-0.

**Treasurer's Report:**

Dave Ware presented the December 2, 2021 Treasurer's Report.

Michele asked about the \$8M Bond Fund and how much will be left after Hershey's Mill Dam is completed. Michele also asked if there will be money left for Milltown Dam. Dave confirmed.

Mike made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the December 2, 2021 Treasurer's Report.

John seconded.

Motion carried 4-0.

**Old Business:**

**Consideration of Historical Marker location for Goshen Monthly Meeting/Goshen Friends**

Michele made a motion to support the Goshen Monthly Meeting request for a historical marker and approve the marker as an exempt sign.

John seconded.

Motion carried 4-0.

Michele made a motion to approve the request to install a park bench near the historical marker. The historical marker and bench will be installed along the Paoli Pike Trail, near the wrought iron gate entrance to the Goshen Monthly Meeting cemetery.

John seconded.

Motion carried 4-0

**New Business:**

**Consider creation of Infrastructure Sustainability Fund**

David explained there were previous discussion around proactively funding other infrastructure assets, such as storm water management, parks, ponds, etc. Mike shared that he suggested two revisions to the wording in the resolution.

Michele made a motion to adopt Resolution 2021- 216, as amended, to create and finance a new stand-alone fund, the Infrastructure Sustainability Fund.

Mike seconded.

Motion carried 4-0.

**Consider proposal from Cohen Law Group for East Goshen's Comcast franchise renewal services**

David commented that there have been concerns about residents unplugging from cable and the impact to fees that the Township receives from cable providers.

Derek explained that we just completed this franchise renewal process in July with Verizon. Comcast allows for discussion three years prior to renewal. Derek mentioned there is incentive to consider this now, particularly when considering with other local municipalities.

The Board agreed to table this item.

**Consider event dates for 2022 Community Day and Food Truck Festival**

Michele made a motion to schedule the 2022 Township Community Day for June 25, 2022 and the Food Truck Festival for October 15, 2022.

John seconded.

Motion carried 4-0.

**Any Other Matter** - None

**Public Comment:**

Russ Frank, 451 Gateswood Dr., asked who benefits from the franchise renewal process. Mike and Derek explained. David commented that the bigger discussion is to encourage PSATS to advocate for the Township.

**Liaison Reports** - None

**Correspondence, Reports of Interest** - None

**Adjournment**

There being no further business, Michele made a motion to adjourn at 8:00pm. John seconded.

Motion carried 4-0.

Respectfully submitted,  
*Derek J. Davis*  
*Township Manager*

Attached: 12/2/21 Treasurer's Report

TREASURER'S REPORT		November 4, 2021 - December 2, 2021	
RECEIPTS AND BILLS			
<b>GENERAL FUND</b>			
Real Estate Tax	\$5,946.23	Accounts Payable	\$391,735.94
Earned Income Tax	\$886,475.21	Electronic Pmts:	
Local Service Tax	\$68,283.91	Credit Card	\$6,277.43
Transfer Tax	\$56,567.07	Postage	\$0.00
General Fund Interest Earned	\$205.26	Debt Service	\$362,011.89
Total Other Revenue	\$164,824.23	Payroll	\$298,789.53
<b>Total General Fund Receipts:</b>	<b>\$1,182,301.91</b>	<b>Total Expenditures:</b>	<b>\$1,058,814.79</b>
<b>STATE LIQUID FUELS FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$0.08		
<b>Total State Liquid Fuels Receipts:</b>	<b>\$0.08</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>CAPITAL RESERVE FUND</b>			
Receipts	\$227,373.08	Accounts Payable	\$261,781.08
Interest Earned	\$123.82		
<b>Total Capital Reserve Fund Receipts:</b>	<b>\$227,496.90</b>	<b>Total Expenditures:</b>	<b>\$261,781.08</b>
<b>TRANSPORTATION FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$45.14		
<b>Total Transportation Fund Receipts:</b>	<b>\$45.14</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>SEWER OPERATING FUND</b>			
Receipts	\$482,187.26	Accounts Payable	\$222,992.63
Interest Earned	\$25.87	Electronic Pmts:	
		Credit Card	\$2,572.33
		Debt Service	\$22,290.16
<b>Total Sewer Operating Fund Receipts:</b>	<b>\$482,213.13</b>	<b>Total Expenditures:</b>	<b>\$247,855.12</b>
<b>REFUSE FUND</b>			
Receipts	\$131,917.78	Accounts Payable	\$1,137.41
Interest Earned	\$11.05	Credit Card	\$79,536.57
<b>Total Refuse Fund Receipts:</b>	<b>\$131,928.83</b>	<b>Total Expenditures:</b>	<b>\$80,673.98</b>
<b>BOND FUND</b>			
Receipts	\$0.00	Accounts Payable	\$11,371.40
Interest Earned	\$59.09		
<b>Total Bond Fund Receipts:</b>	<b>\$59.09</b>	<b>Total Expenditures:</b>	<b>\$11,371.40</b>
<b>SEWER CAPITAL RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$34.50
Interest Earned	\$55.77		
<b>Total Sewer Capital Reserve Fund Receipts:</b>	<b>\$55.77</b>	<b>Total Expenditures:</b>	<b>\$34.50</b>
<b>OPERATING RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$34.50
Interest Earned	\$65.99		
<b>Total Operating Reserve Fund Receipts:</b>	<b>\$65.99</b>	<b>Total Expenditures:</b>	<b>\$34.50</b>
<b>ARPA - COVID RELIEF FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
Interest Earned	\$7.81		
<b>Total ARPA - COVID Relief Fund Receipts:</b>	<b>\$7.81</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>