

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
TUESDAY, DECEMBER 21, 2021  
FINAL MINUTES**

*Note: This meeting was held in person at the East Goshen Township Board Room.*

**Present:** Chairman David Shuey; Vice Chairman Mike Lynch; Members: John Hertzog, Michele Truitt; Township Manager Derek Davis; Finance Director Dave Ware; Fire Marshal Carmen Battavio; Chief Brenda Bernot; Erich Meyer (Conservancy); Tom Kilburn (Futurist); and Christi Supple (Sustainability).

**Call to Order & Pledge of Allegiance**

David Shuey called the meeting to order at 7:02 p.m. David led the Pledge of Allegiance.

Michele Truitt asked for a moment of silence to remember WEGO and firefighters and wished all Christian friends a Merry Christmas.

David announced that the meeting is being recorded and livestreamed on YouTube.

**Chairman's Report**

- a. Christmas Trees will be collected with regular yard waste pickup. Christmas tree lighting was spectacular.
- b. Starting in January 2022, yard waste will be picked up EVERY Wednesday.
- c. The Township office will be closed on Fridays, December 24 & 31.

**Emergency Services Reports**

Chief Brenda Bernot gave an update on community engagement events. Warm Coats, Blue Beards, and Toys for Tots received overwhelming generosity. Parishioners from Sts. Simon & Jude teamed up with police for aid to Kindred House. Every child got multiple gifts. David thanked the police force for participating. Chief presented the East Goshen Township November statistics.

Michele asked about rumors from social media regarding theft of car registrations and theft from cars at Wawa on Paoli Pike. Chief responded there are no reports of stolen registration cards. Chief is aware of one report of theft at Wawa. John commented that when people see incidents, they should call the police.

WEGO has a strong presence on Ring neighbors. Carmen asked Chief if there are issues with Ring registration. Both Michele and Carmen experienced issues with the same. Detective Weaverling is the contact person for this issue.

Russ Frank, 451 Gateswood, asked about the defunding of police. Chief replied that policing is not a popular profession right now. WEGO participates in community events to improve police value. Mike commented that no residents have brought this to his attention. John commented the police budget is down 1.9%.

Carmen Battavio presented the November 2021 reports for Goshen Fire, Malvern Fire, and Good Fellowship.

Mike pointed out Goshen Fire Company monthly operations report and was surprised to see they hired six new part-time career staff. Derek commented that he was unaware but will look into this. Mike believes since East Goshen is a major funding supporter, the Board should have heard about this before reading it in a report. Michele commented that there were no finance meetings this year with Goshen Fire Company. David reported East Goshen's stats are down.

**Financial Report:**

Dave Ware presented the November 2021 financial report.

**Approval of Minutes** - None

**Treasurer's Report:**

Dave Ware presented the Treasurer's Report.

David questioned an expense in Capital Fund for \$51K. Dave responded this expense was for the Hershey Mill Dam project. Dave detailed the expenses. Dave will give an update via email with project specifics.

John made a motion to accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the November 4, 2021 Treasurer's Report.

Michele seconded.

Motion carried 4-0.

**Old Business:**

**Consider adoption of the 2022 budget for all township funds**

Mike made a motion to adopt the 2022 Proposed Budget in the following amounts:

- General Fund revenues and expenses, net of pass throughs, of \$10,850,407. There is no transfer from fund balance to balance the budget.
- General Fund pass-through revenues and expenses of \$2,227,143.
- State Liquid Fuels Fund revenues and expenses of \$496,668.
- Capital Reserve Fund revenues of \$1,434,717 and expenses of \$1,148,375.
- Transportation Fund revenues of \$720 and expenses \$0.
- Sewer Operating Fund revenues and expenses of \$3,806,134.
- Refuse Fund revenues and expenses of \$1,357,809.
- Bond Fund revenues of \$475 and expenses of \$2,170,855.
- Sewer Capital Reserve Fund revenues of \$369,757 and expenses of \$983,013.
- Operating Reserve Fund revenues of \$1,020 and expenses of \$1,250,000.
- ARPA Fund revenues and expenses of \$949,917.
- Infrastructure Sustainability Fund revenues of \$1,250,125 and expenses of \$220,000.

Mike further moved to approve the 2022 staff salaries as proposed and the Westtown-East Goshen Police Budget, version 5.0.

Michele seconded.

David commended Derek, Dave, and the Finance staff on their work on the budget.

Derek shared a comment from resident, Joanne Weinberger, who thanked the Board for Malvern Library appropriation and continued support.

Motion carried 4-0.

Mike commented that there is a projected surplus this year of approximately \$400K in the General Fund. Mike encouraged his colleagues to think about how they want the money allocated. Mike elaborated on options for appropriations.

Michele commented that she would like to see \$150K to be put towards Infrastructure Sustainability Fund, \$150K towards Operating Reserve Fund, and balance towards General Fund. David and Mike agreed. Dave added that the 2021 Budget included a \$100K reduction in capital so the Board may want to consider replenishing that reduction.

**Consider resolution to establish 2022 millage rate - no increase**

Michele made a motion to adopt the 2022 tax millage rate of 1.25 mills, with no increase from prior year.

Mike seconded.

Michele commented that this tax was supposed to go away however she is aware that no good tax ever goes away.

Motion carried 4-0.

**Consider Futurist Committee survey re-write**

Mike commented that he recrafted some questions for the the next survey. About a year ago, the Board agreed to gather opinions from residents using a survey. The latest survey is focused on open space, parks, dams. Futurist Committee's initial effort on a second survey was critiqued and it seemed that some questions might create expectations. Mike believes the survey could have a caveat to explain the purpose. Mike feels the survey is a worthwhile effort.

David commented the latest survey is only five questions. David defers to the Futurist Committee. David is in favor of this draft survey as an input data point.

Michele commented that she is disappointed in typographical and grammatical errors on survey. Michele sent an email to Futurist Committee and none of her suggestions were taken. Michele stated that we have an obligation to complete projects. Michele would rather see them inquire about future projects.

David replied he agrees with asking questions about open space and willingness to pay more taxes for open space, since open space doesn't generate tax revenue.

Mike commented that projects take time and costs fluctuate from initial estimate. Mike wants to use the survey to continue to engage comments from residents.

Tom Kilburn clarified that the Committee has not met, and they are not proposing that survey specifically. Tom wants to hear from the Board what they would like to hear about before developing survey.

David proposed that between now and next Futurist meeting, the Board provide additional comments.

**Consider proposal from Cohen Law Group for East Goshen's Comcast franchise renewal services**

Dave explained his review and analysis of both Verizon and Comcast contracts and revenues received.

Michele asked if any savings were realized since the last negotiation. Dave replied no. Derek input there is not enough data surrounding cord cutting.

Michele made a motion to engage Cohen Law Group and work with the other aforementioned Chester County municipalities to commence the Cable Franchise Agreement process with Comcast of Pennsylvania, LLC.

John seconded.

Russ Frank, 451 Gateswood, asked how the franchise fee revenue works. Mike explained there is a line item on your cable bill that, in turn, is passed on to the Township. Russ asked about bundled rates and Dave responded. Russ asked about running lines through the Township and Mike replied cable companies are not required to provide services. Derek added that if a cable company is interested in extending lines into neighborhoods, the cable company would have a conversation with the Township before anything is done.

Motion carried 4-0.

**New Business:**

**Consider 2022 group bids**

Michele made a motion to award

- Fuel bid to Rhoads Energy dba Reilly & Sons in the amount of \$22,534;
- Rental equipment without operator bid to Foley in the amount of \$19,725 weekly, \$50,450 monthly;
- Milling Machine rental bid to Groff Tractor Mid Atlantic in the amount of \$7,000 daily rental or \$14,000 for 10 day rental of 51” wide, and \$9,000 daily or \$18,000 for 10 day rental of 86” wide milling machine;
- Tri-axle dump truck rental bid to Fetters Trucking and DeStefano Landscape in the amount of \$95 per hour

John seconded.

Russ Frank asked about the fuel bid. Mike replied this is based on usage. Derek will email Russ with more information.

Motion carried 4-0.

**Discussion of the Sustainability Advisory Committee's (SAC) plan for a Sustainability Expo on April 24.**

Christi Supple thanked the Board for supporting the SAC survey. Good feedback was received. SAC would like permission to use the Township Building on April 24, 2022 for an Expo. Christi would like permission to approach businesses in the Township. John asked if there is a cost to this initiative. Christi stated that the SAC asked for \$500 in 2022 budget, \$400 will be used for the Expo. John clarified that the Committee would do the work, not the staff. Michele asked if SAC would charge vendor admission fee for Expo. Christi said no. Michele suggested this might be helpful.

**Any Other Matter:**

Michele took a moment to thank Mary Shane for his years of service. Mike added Marty was instrumental in making this Township so great. Marty completed six terms with an extreme interest in civic duty. His dedication to public service is to be applauded. David echoed Mike's comments.

**Public Comment:**

Russ Frank, 451 Gateswood, wanted to clarify that yard waste will be collected weekly. Michele commented it allows hauler to maintain their staffing. Russ extended thanks to Derek and Dave for answering all his questions and added that he feels welcome to attend meetings, provide input, and ask questions.

**Liaison Reports** – None

**Correspondence, Reports of Interest** - None

**Adjournment**

There being no further business, Michele made a motion to adjourn at 8:28 pm. John seconded.

Motion carried 4-0.

Respectfully submitted,  
*Chris Boylan*  
*Recording Secretary*

Attached: 12/16/21 Treasurer's Report

TREASURER'S REPORT		December 2, 2021 - December 16, 2021	
RECEIPTS AND BILLS			
<b>GENERAL FUND</b>			
Real Estate Tax	\$5,076.10	Accounts Payable	\$145,575.35
Earned Income Tax	\$175,273.53	<b>Electronic Pmts:</b>	
Local Service Tax	\$8,237.78	Credit Card	\$2,812.78
Transfer Tax	\$59,912.79	Postage	\$0.00
<i>General Fund Interest Earned</i>	-\$1.09 (reimb S/R)	Debt Service	\$0.00
Total Other Revenue	\$17,168.01	Payroll	\$145,509.55
<b>Total General Fund Receipts:</b>	<b>\$265,667.12</b>	<b>Total Expenditures:</b>	<b>\$293,897.68</b>
<b>STATE LIQUID FUELS FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
<b>Total State Liquid Fuels Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>CAPITAL RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$50,708.25
<i>Interest Earned</i>	\$0.00		
<b>Total Capital Reserve Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$50,708.25</b>
<b>TRANSPORTATION FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
<b>Total Transportation Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>SEWER OPERATING FUND</b>			
Receipts	\$57,067.89	Accounts Payable	\$43,260.19
<i>Interest Earned</i>	\$0.55 (reimb S/R)	<b>Electronic Pmts:</b>	
		Credit Card	\$707.87
		Debt Service	\$0.00
<b>Total Sewer Operating Fund Receipts:</b>	<b>\$57,068.44</b>	<b>Total Expenditures:</b>	<b>\$43,968.06</b>
<b>REFUSE FUND</b>			
Receipts	\$15,286.12	Accounts Payable	\$980.45
<i>Interest Earned</i>	\$0.54 (reimb S/R)	Credit Card	\$10,167.81
<b>Total Refuse Fund Receipts:</b>	<b>\$15,286.66</b>	<b>Total Expenditures:</b>	<b>\$11,148.26</b>
<b>BOND FUND</b>			
Receipts	\$0.00	Accounts Payable	\$5,223.50
<i>Interest Earned</i>	\$0.00		
<b>Total Bond Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$5,223.50</b>
<b>SEWER CAPITAL RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
<b>Total Sewer Capital Reserve Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>OPERATING RESERVE FUND</b>			
Receipts	\$0.00	Accounts Payable	\$0.00
<i>Interest Earned</i>	\$0.00		
<b>Total Operating Reserve Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$0.00</b>
<b>ARPA - COVID RELIEF FUND</b>			
Receipts	\$0.00	Accounts Payable	\$34,571.20
<i>Interest Earned</i>	\$0.00		
<b>Total ARPA - COVID Relief Fund Receipts:</b>	<b>\$0.00</b>	<b>Total Expenditures:</b>	<b>\$34,571.20</b>