

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
1580 Paoli Pike, 2nd Floor
Tuesday, March 1, 2022
7:00 PM

To Join Zoom Meeting:

Link: <https://us02web.zoom.us/j/88073298513>

Passcode: M1225423

Dial In Number: +1 929 205 6099

Meeting ID: 880 7329 8513

During this *hybrid* BOS meeting, public comment will be handled as follows:

- The Zoom public is asked to remain muted during the meeting when the Board is talking.
- If you do not wish to be seen on the Board Room TVs or the YouTube Recording, your camera must be turned off via Zoom.
- In-person public participants will be given the ***first*** opportunity to comment and ask questions on each agenda item that requires a Board vote.
- The Zoom public participants will be given the ***second*** opportunity to comment and ask questions on each agenda item that requires a Board vote.
 - Zoom participants wishing to comment must raise their hand icon, state their name and must speak one at a time.

1. Call to Order (7:00 PM)

2. Pledge of Allegiance

3. Moment of Silence

Announce that this meeting is being recorded via Zoom. A recording will be uploaded later to the Township's YouTube channel for viewing.

4. Chairman's Report (7:05 PM to 7:10 PM)

- The Board Room AV upgrades are complete. The BOS meetings now will be hybrid and can be accessed live via Zoom.
- The Chester County Solid Waste Authority's next Household Hazardous Waste Collection will be Saturday, 4/9 in Phoenixville. [Online registration is required.](#)

5. Public Hearings

6. Emergency Services Reports

- a. WEGO – None
- b. Goshen Fire Co – None
- c. Malvern Fire Co – None
- d. Good Fellowship – None
- e. Fire Marshal – None

7. Financial Report – None

8. Approval of Minutes and Treasurer's Report (7:10 PM to 7:15 PM)

- a. [Minutes – February 1, 2022 and February 15, 2022](#)

- b. Treasurer’s Report – February 10, 2022 to February 24, 2022
- 9. Old Business - None
- 10. New Business
 - a. Consider Resolution 2022-06 authorizing disposal of East Goshen township records in accordance with state retention guidelines. (7:15 PM to 7:20 PM)
 - b. Consider Resolutions 2022-07, 2022-08, 2022-09, 2022-10 – for Local Share Account grant application. (7:20 PM to 7:25 PM)
 - c. Consider escrow release for 1303 Goshen Parkway Land Development - Jabil/Synthes (7:25 to 7:30 PM)
- 11. Any Other Matter
- 12. Public Comment (7:30 PM to 8:00 PM)
- 13. Liaison Reports - none
- 14. Correspondence, Reports of Interest.
- 15. Adjournment (8:00 PM)

Meetings & Dates of Importance

<i>Date</i>	<i>Meeting</i>	<i>Time</i>
March 1, 2022	Board of Supervisors	7:00 pm
March 2, 2022	Planning Commission	7:00 pm
March 3, 2022	Park & Rec Commission	7:00 pm
March 9, 2022	Conservancy Board	7:00 pm
March 10, 2022	Pipeline Task Force	5:30 pm
March 10, 2022	Historical Commission	7:00 pm
March 14, 2022	Municipal Authority	7:00 pm
March 15, 2022	Board of Supervisors	7:00 pm
March 17, 2022	Futurist Committee	7:00 pm
March 28, 2022	Sustainability Advisory Committee	7:00 pm

Newsletter Deadline for Summer 2022: May 16.

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda accommodate the needs of other board members, the public or an applicant.

Public Comment – Pursuant to Section 710.1 of the Sunshine Act the Township is required to include an opportunity for public comment which is intended to allow residents and/or taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board of Supervisors. Matters of concern which merit additional research will be placed on the agenda for the next meeting. The Board of Supervisors will allocate a maximum of 30 minutes for public comment at each meeting.

Constant Contact - Want more information about the latest news in the Township and surrounding area? East Goshen Township and Chester County offer two valuable resources to stay informed about important local issues. East Goshen communicates information by email

about all Township news through Constant Contact. To sign up, go to www.eastgoshen.org, and click the “E-notification & Emergency Alert” button on the left side of the homepage.

ReadyChesco - Chester County offers an emergency notification system called ReadyChesco, which notifies residents about public safety emergencies in the area via text, email and cell phone call. Signing up is a great way to keep you and your loved ones safe when disaster strikes. Visit www.readychesco.org to sign up today!

Smart 911 – Smart 911 is a new service in Chester County that allows you to create a Safety Profile at www.smart911.com that includes details you want the 9-1-1 center and public safety response teams to know about your household in an emergency. When you dial 9-1-1, from a phone associated with your Safety Profile that information automatically displays to the 9-1-1 call taker allowing them to send responders based on up-to-date location and emergency information. With your Safety Profile, responders can arrive aware of many details they would not otherwise know. Fire crews can arrive knowing exactly how many people live in your home and where the bedrooms are located. EMS personnel can know family members’ allergies or specific medical conditions. And police can access a photo of a missing family member in seconds rather than minutes or hours, helping the search start faster.

Westtown East Goshen Regional Police Department

Do you want to get the latest news about what is happening with the Westtown-East Goshen (WEGO) Police Department? WEGO has an online tool called CRIME WATCH that gives the public direct access to crime and public safety related information happening in our community. Local residents are encouraged to visit the website and connect with the police department social media sites.

To sign up for CRIME WATCH, <https://chester.crimewatchpa.com/wegopd/53548/content/links>.

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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, FEBRUARY 1, 2022
Draft MINUTES**

Note: This meeting was held in person at the East Goshen Township Board Room.

Present: Chairman Michele Truitt; Vice Chairman John Hertzog; Members: Cody Bright, Mike Lynch, David Shuey; Township Manager Derek Davis; Finance Director Dave Ware; Jason Lang, Director of Parks & Rec; Senior Staff Accountant Chris Boylan; Tom Kilburn (Futurist). Brandon Groff (Futurist).

Call to Order & Pledge of Allegiance:

Michele Truitt called the meeting to order at 7:00 p.m. Michele led the Pledge of Allegiance.

Mike asked for a moment of silence for first responders, police, fire, and ambulance taking care of those in need and our military.

Michele announced that the meeting is being recorded and livestreamed on YouTube.

Chairman's Report:

- a. Board did NOT meet in executive session prior to this meeting.
- a. Office will be closed on Monday, February 21, 2022 in recognition of President's Day.

David requested to ammend this agenda given emergent situation with Sunoco Energy Tranfer and Michels Construction at the Boot Rd. interchange today. The amended agenda includes this item under New Business.

Cody seconded.

Motion passed 5-0

Public Hearings: None

Emergency Services Reports: None

Financial Report: None

Approval of Minutes:

John made a motion to approve the minutes of January 3, 2022 and January 18, 2022. David seconded.

Michele requested clarification to the 1/18/22 minutes, page 3, line #28, adding: "due to having reached their highest salary for their category" to John's comment.

Motion carried 5-0.

1 **Treasurer's Report:**

2 Dave Ware presented the January 27, 2022 Treasurer's Report.

3
4 David made a motion to accept the receipts and approve the expenditures as presented in the
5 Expenditure Register and as summarized in the January 27, 2022 Treasurer's Report.

6
7 John seconded.

8
9 Mike noticed, in the Treasurer's Report, an unexpected revenue of \$17K in the Refuse Fund and
10 wondered if Board would consider future discussion to use that money on lidded recycled toters.
11 Michele noted that the lidded recycle toter estimate was, coincidentally, approximately \$17K.
12 Dave confirmed this is acceptable use for this revenue. Derek stated that he would prefer to defer
13 this topic for a couple of months.

14
15 Motion carried 5-0.

16
17 **Old Business:**

18 **Continued discussion and consideration of new method for delinquent utility collections.**

19 Derek Davis commented that the ordinance must be reviewed and advertised prior to acceptance.
20 Attorney Kevin Buraks, Portnoff Law Firm, presented background on their firm and the
21 collection process. All collection fees and costs are applied to the delinquent accounts.

22
23 Dave pointed out this would be a 2-year contract.

24
25 David asked if part of the contract includes electronic transfer of information data and if we have
26 50 accounts to pass to Portnoff, ensuring that this collection process won't cost the Township.

27
28 John asked how much the average delinquent resident pays Portnoff. Attorney Buraks replied
29 that most residents tend to pay between the legal demand letter and the lien step, from \$40-\$465,
30 but many respond and pay when they receive the first letter.

31
32 Michele inquired what happens if all delinquent accounts pay. Attorney Buraks responded that
33 Portnoff would be available for future collection service at no cost to the Township.

34
35 Mike questioned if Portnoff offers positive incentives to resolve delinquencies and if the Board
36 would have discretion to waive penalty or interest on accounts. Attorney Buraks replied that a
37 team attorney and an account manager would be assigned to work on the Township's accounts
38 and that it is important to treat all residents uniformly, with parameters agreed to by the Board.
39 Anomalies would be addressed on a case by case basis between Portnoff and Township staff.

40
41 **Discussion and consideration of Futurist Committee revised survey.**

42 Brandon Groff gave an update on survey changes. The new survey should take 3 minutes or less
43 to take and won't imply any Board action will be taken.

44
45 Michele strongly disagrees with the question regarding decreasing open space and possibly
46 reducing taxes going forward. Mike concurs. Michele commented that there is nothing future

1 thinking on this survey. Michele proposed to add an additional open-ended question regarding
2 what project(s) would you like to see the Township consider in the future. Dialogue between
3 Brandon, Tom Kilburn and the Board continued.
4

5 Mike feels a follow-up survey is good and appreciates the Futurist Committee effort. Michele
6 feels, that with a few changes to the survey questions, she would be amenable to this survey
7 sooner rather than later. Michele proposed that staff oversee the changes and additions and get
8 this survey out.
9

10 Cody commented that he agrees with David's comment about a contextual figure in the survey.
11 Cody feels we need to make the survey as easy as possible. Cody stated the survey gives a voice
12 to residents who are unable to attend Board meetings.
13

14 Cody made a motion to amend survey question #10 to remove decreasing open space and
15 possibly reducing taxes, add question #13, open-ended question regarding what project(s)
16 residents would like to see the Township consider in the future, and have Derek oversee these
17 changes and get the survey out. Derek amended the motion, with Cody's approval, to reword
18 question #12 to include Cody's suggested question #13.
19

20 Mike seconded.
21

22 John doesn't feel there is a balance in responses and feels we need to find a way to get more
23 responses and diversity in responding group.
24

25 David understands demographics make it a statistically credible survey.
26

27 Mike said it may be more effective to include in a printed newsletter, but there are mailing costs
28 associated with this. David asked how the Board feels about mailing costs. Michele does not
29 want to incur costs to mail a survey but would be interested in incurring cost for mailing a
30 newsletter that contains the survey. David is willing to incur the cost of mailing the survey in
31 order to see what kind of response is received. Cody agreed with David and feels the response
32 rate will increase as more surveys are conducted.
33

34 David made an amendment to the motion to mail the survey out with the option for residents to
35 return their responses, at their expense, or log their response on our website.
36

37 Tom said mailing surveys would take more time to evaluate responses. John added Hershey's
38 Mill Village has a large population who are not computer expert.
39

40 Cody suggested to put this survey out electronically and evaluate response rate, but in the future,
41 revisit a larger more encompassing survey.
42

43 David withdrew amendment.
44

45 Brandon commented that the retired population was well represented in the last survey.
46

1 Motion carried 5-0.

2
3 **New Business:**

4 **Consider reallocating 2023 CIP funding originally slated for an amphitheater band shell to**
5 **instead use for installation a permanent pickle/4th tennis court.**

6 Jason Lang gave an update on summer camp registrations. Registration opened at midnight and
7 all 400 spots were taken by 7AM. There is a waitlist of approximately 40 per week.

8
9 Jason presented background on this recreational pursuit and need. Temporary pickleball nets
10 were put up and, over the last four years, residents are passionate about this sport and have really
11 used this area. To best use capital funds, the Park Commission feels pickleball is worth investing
12 the funds to create real courts. Discussion followed.

13
14 John commended Jason for all the activities that he offers and others that he is implementing.
15 Jason added that bocce is on the master plan.

16
17 Cody made a motion to reallocate CIP funding from the amphitheater band shell to permanent
18 pickleball courts.

19
20 John seconded.

21
22 David would like to still consider installing the Band Shell. John suggested maybe Friends of
23 East Goshen could help raise funds.

24
25 Motion carried 5-0.

26
27 **Consider moving forward with exploring upgrades to Milltown Park.**

28 Jason explained we have a parks open space plan from 2014 and that plan showed we don't have
29 many park plans on the south side of the Township. Currently, Milltown Park has a swing set,
30 with mostly grass field. Apartments and condos are walkable to Milltown Park. Jason feels this is
31 an opportunity for the Township to explore providing park assets in that area.

32
33 David feels a walkway to get to the park would be important. David agrees with Jason that we
34 should provide park amenities in the south side of the Township. John concurred.

35
36 Jason would like to have meetings with residents in this area to discuss what residents want in
37 this space.

38
39 Cody made a motion to explore the development of Milltown Park.

40
41 Mike seconded.

42
43 Motion carried 5-0.

44

45

46

1 **Consider ratifying participation in PA statewide opioid settlement agreement.**

2 Derek explained this has been in works for a while. The Commonwealth came to a settlement
3 with distributors and pharmaceutical companies holding them accountable for the past and
4 ongoing opioid crisis. Counties and municipalities can sign on to the settlement agreement for
5 funding allocation. Derek discussed with our solicitor and funding would be used to battle opioid
6 crisis. Derek is uncertain how much the Township would receive. For Chester County, the
7 settlement amount is approximately \$20 million, so the Township would receive a portion of
8 that.

9
10 Cody asked, since we have regional police, are Thornbury and Westtown required to participate.
11 Derek confirmed Westtown is participating in this settlement.

12
13 David made a motion to formally ratify East Goshen's participation in the Commonwealth's
14 Opioid Settlement Agreement and direct the Township Manager and Township solicitor to take
15 necessary action on the township's behalf.

16
17 John seconded.

18
19 Mike will abstain because he recognizes the positives that can come with this, but feels there is
20 culpability that trickles down. Mike feels this settlement is incomplete and an over weighted
21 moral settlement, contrived by politicians, that he cannot support. John agrees with Mike's
22 philosophy. However, John added, the settlement is set, whether we take a piece of it or not.
23 Michele concurred.

24
25 Motion carried 4-0, with Mike Lynch abstaining.

26
27 **Discussion regarding replacement of controller and modems for Township LED Signs.**

28 Dave explained that our IT staff confirmed the message displayed on the LED signs indicates the
29 sign controllers, which are Solid-state modules located inside the displays, need to be replaced.
30 The Comcast connections are both fine. Dave explained the multiple quotes received for
31 replacement and the cost would be approximately \$7K.

32
33 Michele had emailed the Board to see if they were amenable to allowing her husband to go out
34 and look at the LED signs since he has technical expertise in this area.

35
36 Mike asked if signs have been capitalized. Dave will confirm.

37
38 Dan Truitt presented his perspective after reviewing the signs. He recommended waiting to see if
39 signs come back on with warmer weather, or if there is a heater in there that needs to be
40 replaced. Dan would like to donate his talent to the Township if the Board is interested.

41
42 Cody and David thanked Dan and are both in favor of waiting to see what happens with the signs
43 when the weather gets warmer. Mike commented that, with our franchise agreement, there is an
44 understanding for the provider to offer public connections to municipalities. Derek responded
45 that Comcast and Verizon are both cutting back on this.

1 **Storm Water O&M Agreement - 1615 E. Boot Road.**

2 Mike made a motion authorize the Chairman to sign the storm water management, operation and
3 maintenance agreement for 1615 E. Boot Rd.

4
5 Cody seconded.

6
7 Motion carried 5-0.

8
9 **Discuss regarding activity by Michels Construction and Sunoco Energy Transfer**

10 David explained that today, Michels, on behalf of SET, ran a smart pig line through the new pipe
11 in front of Wellington. They discovered a shadow, an anomaly, which they were suspicious of,
12 so they ran a second test. They then said there were no anomalies, but the only way to confirm
13 this was to trench that pipe and visually look at it and x-ray the well. Under the Safety 7 Judge
14 Barnes ruling that was upheld by the PUC, SET is required to notify Township prior to working
15 in Township. They failed to do so. David explained the digging is on an empty line, right next to
16 the Mariner I active, pressurized NGL, with material running through it.

17
18 David moved the Board to ask staff to send a letter on behalf of East Goshen Township to the
19 PA Public Utility Commission and the Bureau of Investigation and Enforcement advising them
20 that Energy Transfer and Michels is in violation of Judge Barnes ruling, which was upheld by the
21 PUC.

22
23 Michele seconded.

24
25 Derek requested a friendly amendment suggesting a letter or to follow whatever process is in
26 place to do so. Derek is unfamiliar if, since the ruling, a formal process is in place versus just
27 sending a letter.

28
29 John stated it would not be impossible to have our solicitor could go to Judge Barnes court and
30 ask him to declare the company in contempt. John feels this would be a stronger measure than
31 the letter. David liked that idea. Derek replied this is what he needs to explore and confirmed
32 that Guy Donitelli would handle this case.

33
34 In addition to sending a letter, David suggested to explore with the solicitor any further action
35 including direct contact with the court to ask Judge for contempt citation.

36
37 Cody seconded.

38
39 Discussion followed.

40
41 Dan Truitt, 1430 Grand Oak, commended this Board action.

42
43 Cody asked Derek if the noise ordinance time can be changed. David suggested revisiting
44 modeling other Township's nuisance ordinance. Michele asked to add these items to an
45 upcoming agenda.

1 Motion passed 5-0.
2
3 **Any Other Matter:** None
4
5 **Public Comment:** None
6
7 **Liaison Reports:** None
8
9 **Correspondence, Reports of Interest:** Michele communicated that Maryellen and Russ Miller
10 were in favor of the Parks & Rec recommendation discussed at this meeting.
11
12 **Adjournment:**
13 There being no further business, David made a motion to adjourn at 8:38 pm. John seconded.
14
15 Motion carried 5-0.
16
17 Respectfully submitted,
18 *Chris Boylan*
19 *Recording Secretary*
20
21
22
23 Attached: January 27, 2022 Treasurer's Report

TREASURER'S REPORT
RECEIPTS AND BILLS

January 13, 2022 - January 27, 2022

GENERAL FUND

Real Estate Tax	\$0.00
Earned Income Tax	\$249,321.98
Local Service Tax	\$9,286.97
Transfer Tax	\$117,565.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$24,313.20
Total General Fund Receipts:	\$400,487.15

Accounts Payable	\$100,120.55
Electronic Pmts:	
Credit Card	\$7,595.40
Postage	\$0.00
Debt Service	\$2,726.08
Payroll	\$152,344.96
Total Expenditures:	\$262,786.99

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

CAPITAL RESERVE FUND

Receipts	\$58,131.39
Interest Earned	\$0.00
Total Capital Reserve Fund Receipts:	\$58,131.39

Accounts Payable	\$58,246.40
Total Expenditures:	\$58,246.40

TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Transportation Fund Receipts:	\$0.00

Accounts Payable	\$152,139.60
Total Expenditures:	\$152,139.60

SEWER OPERATING FUND

Receipts	\$133,334.71
Interest Earned	\$0.00
Total Sewer Operating Fund Receipts:	\$133,334.71

Accounts Payable	\$144,114.20
Electronic Pmts:	
Credit Card	\$1,351.23
Debt Service	\$22,290.16
Total Expenditures:	\$167,755.59

REFUSE FUND

Receipts	\$97,509.44
Interest Earned	\$0.00
Total Refuse Fund Receipts:	\$97,509.44

Accounts Payable	\$749.39
Credit Card	\$87,133.32
Total Expenditures:	\$87,882.71

BOND FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Bond Fund Receipts:	\$0.00

Accounts Payable	\$7,007.21
Total Expenditures:	\$7,007.21

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Sewer Capital Reserve Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Operating Reserve Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

ARPA - COVID RELIEF FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total ARPA - COVID Relief Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
TUESDAY, FEBRUARY 15, 2022
Draft MINUTES**

Note: This meeting was held in person at the East Goshen Township Board Room.

Present: Chairman Michele Truitt; Vice Chairman John Hertzog; Members: Cody Bright (via phone), Mike Lynch, David Shuey; Township Manager Derek Davis; Finance Director Dave Ware; Senior Staff Accountant Chris Boylan; Fire Marshall Carmen Battavio; Chief Brenda Bernot; Goshen Fire Executive Director Grant Everhart; Tom Kilburn (Futurist), Erich Meyer (Conservancy).

Call to Order & Pledge of Allegiance:

Michele Truitt called the meeting to order at 7:00 p.m. Michele led the Pledge of Allegiance.

Mike asked for a moment of silence for military and first responders in our community. Mike requested special thoughts for Mark Miller's wife.

Michele announced that the meeting is being recorded and livestreamed on YouTube.

Chairman's Report:

- a. The Board met in executive session to discuss personnel and legal matters pertaining to the pipeline.
- a. Office will be closed on Monday, February 21, 2022 in recognition of President's Day.

Public Hearings:

Ordinance, resolution, and agreement approving collection procedures for unpaid municipal claims for delinquent accounts through Portnoff Law Associates.

Derek explained that this topic has been discussed in the past and the intention is to transfer the utility collection process to Portnoff. Attorney Bill Christman presented documents and explained the purpose of the assignment of delinquent utility accounts to Portnoff. The Ordinance was advertised in the Daily Local News on February 8, 2022.

Mike asked Mr. Christman for clarification on the township solicitor mentioned in the motion who would petition the Chester County Court of Common Pleas. Mr. Christman responded this refers to Portnoff.

Derek commented that Finance Department researched Portnoff and obtained outstanding feedback from other municipalities.

Mike explained this collection process is Portnoff's specialty. Mr. Christman added that his office does this work as well but supports the Township using Portnoff.

1 David made a motion to adopt an ordinance approving collection, procedures, appointment of
2 special solicitor, interest assessment, credit card and debit card charges, and fees and costs to be
3 added to the amount collected as part of unpaid municipal claims for delinquent account.

4
5 Mike seconded.

6
7 Motion passed 5-0.

8
9 David made a motion to adopt resolution 2022-04 authorizing the township solicitor to petition
10 the Chester County Court of Common Pleas to pursue alternative means of service of writs of
11 scire facias on delinquent sewer and refuse accounts.

12
13 Mike seconded.

14
15 Motion passed 5-0.

16
17 David made a motion to approve the agreement with Portnoff Law Associates, Ltd. for the
18 collection of unpaid municipal claims on behalf of East Goshen Township.

19
20 Mike seconded.

21
22 Motion passed 5-0.

23
24 **Emergency Services Reports:**

25 Chief Bernot presented East Goshen Township January 2022 statistics. Chief encouraged
26 residents to visit the WEGO website or Facebook account for important information about the
27 community.

28
29 John asked about the PPU's at year end. Chief responded that PPU's run to Sept. Chief reported
30 they were within ½ percent of the required ratio. Thornbury's PPU was within 50 hours,
31 resulting in giving them 14 minutes of extra service per day.

32
33 Mike inquired about the 433 incidents investigated in East Goshen Township and what the
34 balance of the 890 incidents. Chief responded and stated that a calls for service report is provided
35 to the Board Chair.

36
37 Michele asked about a PECO representative soliciting after dark in Summit House recently. A
38 resident contacted WEGO and they responded to investigate. Chief explained if there is ever a
39 doubt, residents should call the police. Solicitation is allowed up until 8PM weekdays, 6PM
40 weekends. Michele inquired how one would form a neighborhood watch. Chief replied formal
41 neighborhood watches are not as successful as informal. Police have a camera registry and are
42 active in Neighborhood Ring.

43
44 Russ Frank, 451 Gateswood, asked about catalytic converter thefts. Chief replied this is still
45 happening, frequently at automotive repair shops. Russ asked additional questions regarding
46 Ring and security.

1 Grant Everhart gave a Goshen Fire Company January 2022 monthly update. They started to staff
2 a third ambulance to provide additional daytime service. Grant reported the subscription drive is
3 underway and he gave an update on January donations.

4
5 Mike asked about key indicator percentages in report. Grant responded.

6
7 Cody thanked Grant for the subscription statistics.

8
9 Grant gave an update on Fire Company staffing.

10
11 Michele inquired about how many incidents of NARCAN were administered last month. Grant
12 reported that overdoses include opioid, alcohol, and drugs. In 2021, there were 61 overdose
13 responses, 22 in East Goshen Township. In January, 2022 there were 9 overdose responses, 5 in
14 East Goshen Township.

15
16 Michele asked if Grant is interested in conducting a blood drive. Grant replied the Fire Company
17 is hosting a blood drive on Sunday, March 13, 2022. Mike and Michele suggested advertising
18 this on the Township website.

19
20 Carmen Battavio presented the January 2022 reports for Malvern Fire and Good Fellowship.
21 Carmen also commented on hoarding concerns throughout the township from a safety
22 standpoint. Carmen suggested that the Township provide education to help residents that if they
23 see something, say something. Mike asked Carmen to differentiate between a collector versus a
24 hoarder. Carmen explained hoarding conditions would include possible foul odor, exits blocked,
25 clothing and debris on floor hindering navigating the home. Michele asked Carmen how many
26 hoarding situations he has seen in East Goshen Township. Carmen responded 12-15. Mr.
27 Christman added that the Township has a property maintenance code adopted and residents
28 should contact the Codes Department to investigate. Derek replied it is difficult to investigate
29 without a primary EMS or fire call. Mike asked if a nuisance code can include this issue.
30 Attorney Christman responded the property maintenance code allows enforcement to clean up.

31
32 Michele would like Mark Gordon to report on how many situations he is aware of in the
33 Township. Carmen added that the County EMS keeps a record of all known hoarders to assist
34 and EMS responding.

35
36 **Financial Report:**

37 Dave Ware presented the January, 2022 financial report.

38
39 David asked about the Operating Reserve transfer and Dave responded this will be on the
40 Treasurer's Report.

41
42 **Approval of Minutes:**

43 Mike explained the ABC groups presented their accomplishments in the past year and their goals
44 for the upcoming year.

45
46 David made a motion to approve the minutes of January 25, 2022 (ABC Planning Session).

1 Cody seconded.

2
3 Motion carried 5-0.

4
5 **Treasurer's Report:**

6 Dave Ware presented the February 10, 2022 Treasurer's Report.

7
8 Mike asked about the \$1K BeeNet and the \$1,500 Seatrustit expenses. Dave responded the
9 BeeNet expense is for email migration and Seatrustit is project management for cyber security
10 and multi-factor authentication. Mike also inquired about the \$1,900 SPCA charge and whether
11 any animals were identifiable so charge can be passed on to resident. Dave responded there were
12 no identifiable animals and this charge includes the SPCA annual fee.

13
14 David made a motion to accept the receipts and approve the expenditures as presented in the
15 Expenditure Register and as summarized in the February 10, 2022 Treasurer's Report.

16
17 Mike seconded.

18
19 Motion carried 5-0.

20
21 **Old Business:**

22 **Consider grant application for pickleball/tennis court construction.**

23 Derek explained this is a continuation of Jason Lang's recent presentation.

24
25 Mike made a motion authorizing a Chester County PPP application to support the
26 Pickleball/Tennis Court renovation project and up to \$60,064 in local match.

27
28 John seconded.

29
30 John asked are we will definitely get this grant. Derek responded grants are never assured.
31 However, with Jason's grant writing skills and grant administrator being active in pickelball, we
32 have a good chance of receiving grant. Dave added that matching funds are budgeted.

33
34 Mr. Christman added that this action item includes a resolution to be signed by Board Chair.

35
36 Mike accepted this friendly amendment to authorize Board Chair to sign this resolution.

37
38 Motion carried 5-0.

39
40 **New Business:**

41 **Discussion on preliminary Paoli Pike Trail (PPT) Alternate Route proposal.**

42 Derek stated in the Fall, the Board had a conversation about a feasibility study for an alternate
43 route. Following Board feedback, this is the first display of a potential alternate route. Derek
44 explained the route(s) and provided a map depiction. Derek commented that there is a lot of
45 floodplain in this area and DEP would be involved as a State project and erosion and
46 sedimentation would be impacted.

1 Discussion followed.
2
3 David would like an estimate of alternate routes C1.1 & C1.2 and a route through the office park.
4 He feels C1.2, with all the floodplains and boardwalks needed, could be astronomical.
5
6 Michele stated we would still need to acquire easements and that comes at a cost.
7
8 John commented it appears the route that Michele is suggesting is already paved part of the way.
9 It would seem we could save some time and money going that route. John would like to drive the
10 route with a couple of Board members and see how it looks.
11
12 Mike commented this will be a long conversation to construct this trail. Any costs mentioned
13 tonight are for discussion purpose only. Grants would be sought. Mike feels instead of using the
14 cart way, within the right of way, possibly create a trail in the grassy portion. There have been no
15 formal conversations regarding new easements that would be needed. David likes the idea of a
16 parallel cart way.
17
18 Discussion continued.
19
20 Derek is interested in requesting a back of the envelope estimate from Pennoni. John is in
21 agreement but would like a time limit. Dave added we do not have anything budgeted and we
22 have already incurred additional unbudgeted expenses.
23
24 John stated he feels this is infrastructure. Mike wondered if the reallocated funds from 2021
25 General Fund surplus could be reallocated for the soft costs in a 2022 budget amendment. David
26 commented that the Infrastructure Sustainability Fund is intended for repairs to aging
27 infrastructure and unforeseen situations. Mr. Christman added the current budget is locked in for
28 the next six weeks or so.
29
30 John made a motion to allow Township Manager to work with Pennoni for a cost analysis and to
31 obtain a back of the envelope cost estimate on alternate routes.
32
33 Mike inquired about what the right timing is to notify affected residents about possible
34 easements for this potential Trail alternate route. Mr. Christman said the Township has no
35 obligation to notify property owners at this time because of uncertainty. Derek feels, regardless
36 of our obligation, we should pick a route before having conversations with residents.
37
38 Mike seconded.
39
40 Dan Truitt, 1430 Grand Oak, commented that there is already an access road planned on Linden
41 Lane. Michele pointed out the route Dan is referring to on the map and feels this route should be
42 researched as a possibility.
43
44 Motion carried 5-0.
45
46 **Discussion on West Whiteland's Comprehensive Plan Update.**

1 Derek explained it is standard to reach out to neighboring municipalities for input. Staff did not
2 see any issues with this Plan.

3
4 David made a motion for the Board of Supervisors to support West Whiteland Township's efforts
5 to amend their Land Use Plan and Map within their Comprehensive plan and authorize the
6 Township Manager to send a letter to that effect.

7
8 John seconded.

9
10 Motion carried 5-0.

11
12 **Discussion of Hershey's Mill Villages request for trail spur to East Goshen Park**
13 **through Alcott Circle.**

14 Derek commented this is a very preliminary request. Hershey's Mill Villages would like to
15 create a trail along N. Chester Rd. and cross over to Alcott Cir. Alcott has an existing trail over
16 to the Park. This is for discussion only.

17
18 Mike added details of his recent conversation with Ed McFalls from Hershey's Mill.

19
20 John feels Route 352 is a dangerous rode for walkers and bikers.

21
22 Michele asked how much a cross walk costs. Derek does not have that information, but estimates
23 \$50-\$100K.

24
25 John offered an alternative to come down Route 352 to the intersection and cross. Michele
26 commented easements would need to be acquired. Michele feels we should not consider feeder
27 trails until the Paoli Pike Trail is completed. David concurred.

28
29 Jeff Smith, 1224 Princeton, leader of the Hershey's Mill bike club, feels there should be easy
30 access to park and trails. Jeff suggested a trail along Route 352 with a gate at Alcott. Mike
31 explained PennDOT has strict criteria about crossing state roads.

32
33 Cody echoed David's comment on feeder trails. He appreciates Hershey's Mill residents input.

34
35 Kelly Markus, 1190 Princeton, expressed appreciation for the Board discussing this topic.

36
37 **Consider Community Day vendor approval.**

38 Derek explained this is an annual item for Community Day, which is scheduled for June 25,
39 2022.

40
41 David made a motion to select Bixler Pyrotechnics and One Stop Party Shop for the above listed
42 Community Day services.

43
44 Mike seconded.

45
46 Motion carried 5-0.

1 **Consider chemical and sign bids.**
2 Derek stated bids were opened on January 24, 2022.
3
4 Mike made a motion to award bids, as submitted, for H.A. Wiegand Inc. in the amount of
5 \$13,540.55 and Univar Solutions USA in the amount of \$29,516.00.
6
7 David seconded.
8
9 Michele inquired about the street signs. Dave responded.
10
11 Motion carried 5-0.
12
13 **Consider air compressor replacement purchase.**
14 Derek commented current air compressor purchased in 1995 and is broken.
15
16 John asked if this is budgeted, Dave confirmed.
17
18 David made a motion to approve the purchase of an air compressor from Foley Cat in the amount
19 of \$19,750.00.
20
21 John seconded.
22
23 Motion carried 5-0.
24
25 **Consider applying for funds through a new state grant program for upcoming**
26 **infrastructure projects.**
27 Derek received an email last week regarding LSA program. This is a State grant opportunity, for
28 up to \$1M, to be submitted before March 15, 2022. Derek feels this would include a match of up
29 to 20%, which we have budgeted for the proposed projects anyway. Derek and staff discussed
30 and proposed the items mentioned in this action item.
31
32 John asked if we should apply for the entire \$1M. Dave Ware suggested adding the sewer
33 treatment plant UV Light for \$250K.
34
35 Mr. Christman pointed out the required minimum per project amount is \$25K.
36
37 David made a motion directing staff to apply for state grants through the local share account
38 (LSA) program to be used for the upcoming projects:
39 Hershey's Mill Sewer Project (\$600,000 request from the grant program)
40 Bow Tree Pond Project (\$176,000 request from the grant program)
41 Mobile Cart AV Equipment (\$25,000 request from the grant program)
42 Sewer Treatment Plant UV Light (\$199,000 request from the grant program)
43
44 Mike seconded.
45
46 Motion carried 5-0.

1 **Preliminary discussion on re-funding debt.**

2 Dave Ware explained the Township's and Municipal Authority's current debt. He would like to
3 engage with PFM to refund current debt in order to capitalize on lower interest rates. Dave
4 communicated an estimated cost savings of \$235K over the life, net of the costs to refund debt.
5

6 David made a motion authorizing staff to engage PFM Financial Advisors LLC in the
7 investigation of the possibility and cost/benefit of refunding Township and Municipal Authority
8 debt.
9

10 John seconded.

11
12 Mike commented that the Township has AAA Bond rating due to excellent financial decisions.
13

14 Russ Frank, 452 Gateswood, inquired if the anticipated March interest rates increase could affect
15 this refunding opportunity. Dave responded.
16

17 Motion carried 5-0.
18

19 **Any Other Matter:**

20 Derek is concerned that no Board members have access to Township phones. Under Right to
21 Know legalities, Derek feels the Board should separate business versus personal means of
22 communication.
23

24 Michele would like to receive Township emails on her phone.
25

26 David asked if the device is discoverable or just the particular account. Mr. Christman
27 recommends separate devices and commented that it is risky to have on one device for business
28 and personal information. He stated the Courts could seize a personal device if business
29 information is included therein.
30

31 John asked how much this would cost. Dave Ware replied this depends on which provider we
32 would use.
33

34 Mike suggested creating a policy regarding the use of Township phones strictly for business.
35 Mr. Christman concurred.
36

37 On another matter, Michele acknowledged an email concern from a resident regarding door to
38 door solicitation when they are on the "do not knock" list. Michele proposed reviewing and
39 possibly revising the ordinance. Michele recommended not reissuing permits if complaints have
40 been received.
41

42 **Public Comment:**

43 Russ Frank, 452 Gateswood, asked when he can voice his opinion/questions on the Paoli Pike
44 Trial. Mike commented that he could email the Board his questions. It was suggested that Mr.
45 Frank could also express his opinions and questions during the Board Meetings when Trail topics
46 are being addressed.

1 Afrim Namani, 1537 Glenmont, stated that his mailbox was broken during a snowstorm. He feels
2 the \$25 reimbursement is not acceptable because the repairs cost \$125. Michele commented \$25
3 is the policy for damaged mailbox. Mike explained further. Derek added that it was our Public
4 Works Director's opinion that this mailbox was hit by snow. Mike suggested that staff take
5 another look at this situation.

6
7 **Liaison Reports:** None

8
9 **Correspondence, Reports of Interest:**

10 Michele acknowledged receipt of a letter from Ms. Fastuka thanking Public Works staff for
11 tending to the tree planted in son's memory.

12
13 Michele also acknowledged an email from Mr. Buonanno regarding pipeline.

14
15 **Adjournment:**

16 There being no further business, John made a motion to adjourn at 9:27 pm.

17
18 David seconded.

19
20 Motion carried 5-0.

21
22 Respectfully submitted,

23 *Chris Boylan*

24 *Recording Secretary*

25
26
27
28 Attached: February 10, 2022 Treasurer's Report

TREASURER'S REPORT
RECEIPTS AND BILLS

January 27, 2022 - February 10, 2022

GENERAL FUND

Real Estate Tax	\$230.17
Earned Income Tax	\$772,993.55
Local Service Tax	\$49,926.92
Transfer Tax	\$34,407.31
General Fund Interest Earned	\$182.35
Total Other Revenue	\$151,532.96
Total General Fund Receipts:	\$1,009,273.26

Accounts Payable	\$534,199.26
Electronic Pmts:	
Credit Card	\$4,295.19
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$158,333.04
Yr End Transfers	-\$554,822.03
Total Expenditures:	\$142,005.46

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$134.56
Total Capital Reserve Fund Receipts:	\$134.56

Accounts Payable	\$59,355.69
Yr End Transfers	\$61,646.89
Total Expenditures:	\$121,002.58

TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned	\$46.29
Total Transportation Fund Receipts:	\$46.29

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

SEWER OPERATING FUND

Receipts	\$311,235.79
Interest Earned	\$24.78
Total Sewer Operating Fund Receipts:	\$311,260.57

Accounts Payable	\$197,226.61
Electronic Pmts:	
Credit Card	\$0.00
Debt Service	\$0.00
Total Expenditures:	\$197,226.61

REFUSE FUND

Receipts	\$76,832.96
Interest Earned	\$8.51
Total Refuse Fund Receipts:	\$76,841.47

Accounts Payable	\$0.00
Credit Card	\$76,049.84
Total Expenditures:	\$76,049.84

BOND FUND

Receipts	\$0.00
Interest Earned	\$11.51
Total Bond Fund Receipts:	\$11.51

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$63.16
Total Sewer Capital Reserve Fund Receipts:	\$63.16

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	\$71.15
Total Operating Reserve Fund Receipts:	\$71.15

Accounts Payable	\$0.00
Yr End Transfers	-\$1,095,882.77
Total Expenditures:	-\$1,095,882.77

INFRASTRUCTURE SUSTAINABILITY FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Infrastructure Sustainability Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Yr End Transfers	\$1,589,057.91
Total Expenditures:	\$1,589,057.91

ARPA - COVID RELIEF FUND

Receipts	\$0.00
Interest Earned	\$7.77
Total ARPA - COVID Relief Fund Receipts:	\$7.77

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

1

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: DAVE WARE
SUBJECT: PROPOSED PAYMENTS OF BILLS
DATE: FEBRUARY 24, 2022

Attached please find the Treasurer's Report for the weeks of February 10, 2022 – February 24, 2022.

The General Fund expenses for this period include snow materials and equipment, legal fees, piping for Lockwood Chase, traffic light repairs and maintenance, and audit fees. General Fund revenues in this period are driven by Q4 Verizon Cable Franchise revenue, the final Applebrook Spray Irrigation loan re-payment, and Parks & Rec camp and class registrations.

The Bond Fund incurred \$22K of expenses - \$16K for Hershey's Mill Dam and Milltown Dam engineering costs as well as \$6K in legal fees and alternate route engineering for the Paoli Pike Trail.

Recommended motion: Madam Chair, I move that we graciously accept the receipts and approve the expenditures as presented in the Expenditure Register and as summarized in the Treasurer's Report.

**TREASURER'S REPORT
RECEIPTS AND BILLS**

February 10, 2022 - February 24, 2022

GENERAL FUND

Real Estate Tax	\$0.00
Earned Income Tax	\$60,289.96
Local Service Tax	\$15,500.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$111,736.49
Total General Fund Receipts:	\$187,526.45

Accounts Payable	\$81,188.06
<u>Electronic Pmts:</u>	
Credit Card	\$3,950.80
Postage	\$0.00
Debt Service	\$2,726.08
Payroll	\$147,007.46
Total Expenditures:	\$234,872.40

STATE LIQUID FUELS FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total State Liquid Fuels Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Capital Reserve Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

TRANSPORTATION FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Transportation Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

SEWER OPERATING FUND

Receipts	\$246,663.44
Interest Earned	\$0.00
Total Sewer Operating Fund Receipts:	\$246,663.44

Accounts Payable	\$14,503.27
<u>Electronic Pmts:</u>	
Credit Card	\$3,736.14
Debt Service	\$22,290.16
Total Expenditures:	\$40,529.57

REFUSE FUND

Receipts	\$88,312.97
Interest Earned	-\$0.02
Total Refuse Fund Receipts:	\$88,312.95

Accounts Payable	\$94.49
Credit Card	\$23,883.59
Total Expenditures:	\$23,978.08

BOND FUND

Receipts	\$0.00
Interest Earned	\$36.07
Total Bond Fund Receipts:	\$36.07

Accounts Payable	\$21,736.16
Total Expenditures:	\$21,736.16

SEWER CAPITAL RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Sewer Capital Reserve Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

OPERATING RESERVE FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Operating Reserve Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

INFRASTRUCTURE SUSTAINABILITY FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total Infrastructure Sustainability Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

ARPA - COVID RELIEF FUND

Receipts	\$0.00
Interest Earned	\$0.00
Total ARPA - COVID Relief Fund Receipts:	\$0.00

Accounts Payable	\$0.00
Total Expenditures:	\$0.00

EAST GOSHEN TOWNSHIP
MONTHLY DEBT PAYMENT BREAKDOWN
February 25, 2022

GENERAL FUND:

Interest payment	Principal payment	Year of Issuance	Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$2,726.08	\$0.00	2003	Multi purpose 9 projects	\$5,500,000.00	\$ 759,000.00	2023
\$0.00	\$0.00	2017	G Playground , Dams, & Paoli Pike Trail	\$5,310,000.00	\$5,290,000.00	2037

SEWER FUND:

Interest payment	Principal payment	Year of Issuance	Loan Description	Original loan amount	Remaining Principal	Retirement Date
\$18,011.40	\$0.00	2008	RCSTP Expansion	9,500,000.00	\$5,458,000.00	2032
\$4,278.76	\$0.00	2013	Diversion Projects	2,500,000.00	\$1,684,000.00	2033
\$0.00	\$0.00	2017	S West Goshen STP	2,840,000.00	\$2,465,000.00	2037

Report Date 02/11/22

Procurement Card Entries

PAGE 1

Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Src	Trx #	#	U
202			CREDIT CD.PAYMENT ADJUSTMENT									
	06427	4502	ADJUSTMENT TO INVOICE	241	C.C. SOLID WASTE AUTHORITY	62593-A	01/21/22	-342.22	PC	82242	1	
								-342.22				
								-342.22				

GENERAL LEDGER SUMMARY

Acct #	Debit	Credit	Description
064XX-XXXX	-342.22		REFUSE Expense Account
06100-1005		-342.22	REFUSE Bank Account

Legend:

- Procurement Card Entries Spooling to Windows Printers
- Printing for GL Period 2202
- Printing for Status N
- Creating a CSV Spreadsheet file.
- PARP17 run by BARBARA 2 : 14 PM

Report Date 02/22/22

Expenditures Register
GL-2202-82332

PAGE 1

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01 GENERAL FUND										
2226				21ST CENT.MEDIA NEWS #884433						
	67830	1	01401 3400	ADVERTISING - PRINTING NOTICE - FUTURIST MTG.	2284726	02/22/22		02/22/22		44.03
										44.03
6				ABC PAPER & CHEMICAL INC						
	67831	1	01430 2330	VEHICLE MAINT AND REPAIR WIPER GO RAGS	117956A	02/22/22		02/22/22		280.31
										280.31
1788				AMERICAN ROCK SALT COMPANY LLC						
	67833	1	01432 2460	SNOW - MATERIALS & SUPPLIES 95.87 TONS BULK ICE CONTROL SALT	0694861	02/22/22		02/22/22		6,040.77
	67834	1	01432 2460	SNOW - MATERIALS & SUPPLIES 23.55 TONS BULK ICE CONTROL SALT	0695866	02/22/22		02/22/22		1,483.89
	67835	1	01432 2460	SNOW - MATERIALS & SUPPLIES 71.34 TONS BULK ICE CONTROL SALT	0696574	02/22/22		02/22/22		4,495.13
										12,019.79
4217				AQUA PA						
	67836	1	01411 3630	HYDRANT & WATER SERVICE 310033 0310033 12/30/21-1/31/22 186	020222 279	02/22/22		02/22/22		4,809.96
	67836	2	01411 3631	HYDRANTS - RECHARGE EXPENSE 310033 0310033 12/30/21-1/31/22 93	020222 279	02/22/22		02/22/22		2,404.98
	67837	1	01411 3630	HYDRANT & WATER SERVICE 309987 0309987 12/30/21-1/31/22 HY6	020122 HY6	02/22/22		02/22/22		155.16
										7,370.10
2695				BRICKHOUSE ENVIRONMENTAL						
	67839	1	01454 3000	GENERAL EXPENSE WINTER WATER SAMPLING - JAN.2022	4951	02/22/22		02/22/22		295.00
										295.00
197				BUCKLEY BRION MCGUIRE & MORRIS						
	67841	1	01404 3140	LEGAL - ADMIN LEGAL SERVICE 1/3-1/26/22	27649	02/22/22		02/22/22		157.82
	67841	2	01414 3110	LEGAL - CODES LEGAL SERVICE 1/3-1/26/22	27649	02/22/22		02/22/22		3,346.50
										3,504.32

Report Date 02/22/22

Expenditures Register
GL-2202-82332

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01 GENERAL FUND										
1668	67852	1	01436 2450	EXETER SUPPLY COMPANY INC STORMWATER MATERIALS & SUPPLIES PIPING FOR LOCHWOD CHASE	310475	02/22/22		02/22/22		15,607.00
										15,607.00
4136	67853	1	01401 3210	FIRSTNET - #287290606505 COMMUNICATION EXPENSE JANUARY 2022	505X02082022	02/22/22		02/22/22		924.06
										924.06
4137	67854	1	01401 3210	FIRSTNET - #287290608802 COMMUNICATION EXPENSE JANUARY 2022	802X02082022	02/22/22		02/22/22		970.59
										970.59
532	67855	1	01414 3000	GENERAL CODE PUBLISHERS CODE BOOKS/OTHER SUPPLEMENT NO.79 - 12 COPIES	PG000027325	02/22/22		02/22/22		2,021.62
										2,021.62
563	67856	1	01430 2330	GRAINGER VEHICLE MAINT AND REPAIR HAMMER DRILL BIT	9190256199	02/22/22		02/22/22		18.47
										18.47
3131	67857	1	01401 3840	GREAT AMERICA FINANCIAL SERVICES RENTAL OF EQUIP. -OFFICE LANIER MP C6004ex COPIER - FEB.2022	31051312	02/22/22		02/22/22		160.00
										160.00
2717	67861	1	01433 2500	HIGGINS & SONS INC., CHARLES A. MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT MAINT. RT.3 & ELLIS	55834	02/22/22		02/22/22		65.00
67862	1	01433 2500		MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT MAINT. RESERVOIR & PAOLI	55869	02/22/22		02/22/22		130.00
67863	1	01433 2500		MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT MAINT. STRASBURG & ELLIS	55877	02/22/22		02/22/22		3,822.00
67864	1	01433 2500		MAINT. REPAIRS.TRAFF.SIG. TRAF.LIGHT MAINT. BOOT & WILSON	55892	02/22/22		02/22/22		960.00
67865	1	01433 2500		MAINT. REPAIRS.TRAFF.SIG. CREDIT RE: BILLING ERROR #55474	021422	02/22/22		02/22/22		-130.00
										4,847.00

Report Date 02/22/22

Expenditures Register
GL-2202-82332

PAGE 4

Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
01 GENERAL FUND										
679				INTERCON TRUCK EQUIPMENT						
67866	1	01432	2500	SNOW - MAINTENANCE & REPAIRS	1092412-IN	02/22/22		02/22/22		2,300.40
				SKID SHOES FOR MONROE FLOWS						
										2,300.40
719				KEEN COMPRESSED GAS COMPANY						
67868	1	01437	2460	GENERAL EXPENSE - SHOP	83358596	02/22/22		02/22/22		81.44
				VARIOUS GAS CYLINDERS						
										81.44
1927				LAMB MCERLANE PC						
67869	1	01404	3140	LEGAL - ADMIN	209099	02/22/22		02/22/22		750.00
				LEGAL SERV. 1/10-1/28/22 ADMIN/GEN						
67870	1	01438	1510	LEGAL - PUBLIC WORKS	209100	02/22/22		02/22/22		150.00
				LEGAL SERV. 1/12-1/21/22 PUBLIC WKS						
67871	1	01414	3143	LEGAL - SUBDIVISION & LAND DEVELOP	209101	02/22/22		02/22/22		400.00
				LEGAL SERV. 1/04-1/25/22 SUBDIV/LND						
67872	1	01414	3110	LEGAL - CODES	209102	02/22/22		02/22/22		750.00
				LEGAL SERV. 1/7-1/27/22 ZONING/CODE						
										2,050.00
765				LEC - LENNI ELECTRIC CORPORATION						
67873	1	01409	3745	PW BUILDING - MAINT REPAIRS	220138	02/22/22		02/22/22		760.00
				RUN POWER TO NEW CHOP SAW						
67874	1	01409	3745	PW BUILDING - MAINT REPAIRS	220139	02/22/22		02/22/22		355.00
				REMOVE EXISTING HIGH BAY FIXTURES						
67875	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	220140	02/22/22		02/22/22		180.00
				INSTALL 8'LED FIXTURE - WOOD SHOP						
67876	1	01409	3740	TWP. BLDG. - MAINT & REPAIRS	220141	02/22/22		02/22/22		110.19
				REMOVE OCCUPANCY SENSOR - CONF.ROOM						
67877	1	01454	3740	PARK MAINTENANCE & REPAIR	220133	02/22/22		02/22/22		852.00
				REPLACE HEATER - PARK LADIES ROOM						
										2,257.19
2861				LITTLE INC., ROBERT E.						
67878	1	01430	2330	VEHICLE MAINT AND REPAIR	03-895638	02/22/22		02/22/22		98.99
				CHAIN SPROCKET COVER & 4 GALS. B&C						
				PLATINUM						
										98.99

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
808				MAILLIE FALCONIERO & CO.						
	67879	1	01402 3110	AUDITING EXPENSE	1000120414	02/22/22		02/22/22		4,500.00
				INTERIM BILLING - EGT FINANCIAL AUDIT						
										4,500.00
3862				MILLER CONCRETE LLC						
	67880	1	01436 2450	STORMWATER MATERIALS & SUPPLIES	171476	02/22/22		02/22/22		665.00
				M FRAME & BIKE GRATE						
										665.00
1641				NAPA AUTO PARTS #38807306						
	67881	1	01430 2330	VEHICLE MAINT AND REPAIR	123021	02/22/22		02/22/22		-221.34
				CREDITS 11/3-11/18/21						
	67881	2	01430 2330	VEHICLE MAINT AND REPAIR	074632	02/22/22		02/22/22		152.00
				NAPA COOLANT FILTER						
	67881	3	01430 2330	VEHICLE MAINT AND REPAIR	072147	02/22/22		02/22/22		460.75
				25 GALS. 4 CYCLE SEF						
	67881	4	01430 2330	VEHICLE MAINT AND REPAIR	071584	02/22/22		02/22/22		27.06
				PEAK 25 DE-ICER						
	67881	5	01430 2330	VEHICLE MAINT AND REPAIR	071273	02/22/22		02/22/22		58.49
				PAINT MASKING PAPERS						
	67881	6	01430 2330	VEHICLE MAINT AND REPAIR	071307	02/22/22		02/22/22		368.60
				20 GALS. 4 CYCLE SEF(SMALL ENGINES)						
	67881	7	01430 2330	VEHICLE MAINT AND REPAIR	071057	02/22/22		02/22/22		248.80
				BATTERIES & CORE DEPOSITS						
	67881	8	01430 2330	VEHICLE MAINT AND REPAIR	073727	02/22/22		02/22/22		248.80
				BATTERIES & CORE DEPOSITS						
										1,343.16
3679				NETCARRIER TELECOM INC. 67846						
	67886	1	01401 3210	COMMUNICATION EXPENSE	768201	02/22/22		02/22/22		726.55
				2/1/22 - 2/28/22						
										726.55
3548				OFFICE BASICS						
	67889	1	01401 2100	MATERIALS & SUPPLIES	I-1937519	02/22/22		02/22/22		37.20
				HP CARTRIDGES						
										37.20

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
2352				PECO - 99193-01400						
	67891	1	01434 3610	STREET LIGHTING	020222	02/22/22		02/22/22		681.85
				99193-01400 12/20/21 - 1/24/22						
	67891	2	01433 2470	UTILITIES - TRAFFIC LIGHTS	020222	02/22/22		02/22/22		577.37
				99193-01400 12/20/21 - 1/24/22						
										1,259.22
3153				PECO - 01360-05046						
	67893	1	01409 7505	BOOT & PAOLI LED SIGN	020122	02/22/22		02/22/22		47.77
				01360-05046 12/29/21-1/31/22 BOOT LED						
										47.77
2593				PECO - 18510-39089						
	67895	1	01454 3600	UTILITIES	020422	02/22/22		02/22/22		76.44
				18510-39089 1/4-2/3/22 BOW TR. PUMP						
										76.44
1032				PECO - 99193-01302						
	67890	1	01409 3600	TWP. BLDG. - FUEL, LIGHT, WATER	020822	02/22/22		02/22/22		5,599.00
				99193-01302 12/27/21 - 1/27/22						
	67890	2	01454 3600	UTILITIES	020822	02/22/22		02/22/22		278.94
				99193-01302 12/27/21 - 1/27/22						
										5,877.94
4091				PECO 02280-03067						
	67894	1	01454 3717	MARYDELL POND REHAB	020222	02/22/22		02/22/22		67.55
				02280-03067 1/3-2/2/22 MARYDELL						
										67.55
1052				PENNONI ASSOCIATES INC.						
	67898	1	01408 3131	ENGINEER. & MISC. RECHARGES	1106597	02/22/22		02/22/22		33.00
				SERVICE THRU 1/23/22 - JABIL						
	67899	1	01408 3131	ENGINEER. & MISC. RECHARGES	1106598	02/22/22		02/22/22		671.00
				SERVICE THRU 1/23/22 - GOSHEN BAPTS						
	67900	1	01408 3131	ENGINEER. & MISC. RECHARGES	1106596	02/22/22		02/22/22		198.00
				SERV. THRU 1/23/22 - 1351 PAOLI PK.						
										902.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
4526				WASHING THE WORLD						
	67911	1	01432 2500	SNOW - MAINTENANCE & REPAIRS	462	02/22/22		02/22/22		1,125.00
				MISC. WELDING FOR FRONT END LOADER ATTACHMENTS						
										1,125.00
1470				WESTTOWN TOWNSHIP						
	67912	1	01438 2450	MATERIALS & SUPPLIES-HIGHWAYS	021122	02/22/22		02/22/22		2,016.00
				50% -DTN WEATHER SERVICE 3/2/22 - 3/1/23						
										2,016.00

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05 SEWER OPERATING										
4045				ACE DISPOSAL CORPORATION						
	67832	1	05422 3701	R.C. COLLEC.-MAINT.& REPR STAND BY TIME - JANUARY 2022	181843	02/22/22		02/22/22		150.00
										150.00
151				BLOENSKI DISPOSAL CO, CHARLES						
	67838	1	05422 4502	R.C. SLUDGE-LAND CHESTER SWITCH 20YDS WITH LINER 2/7/22	182735	02/22/22		02/22/22		191.00
										191.00
197				BUCKLEY BRION MCGUIRE & MORRIS						
	67842	1	05429 3140	ADMIN - LEGAL LEGAL SERVICE - 12/14/22 POSTAGE	27650	02/22/22		02/22/22		4.08
										4.08
293				COLONIAL ELECTRIC SUPPLY						
	67847	1	05422 3700	R.C. STP-MAINT.& REPAIRS MOUNTING BRACKET	14455863	02/22/22		02/22/22		110.89
										110.89
583				HACH COMPANY						
	67858	1	05422 3700	R.C. STP-MAINT.& REPAIRS db NITRITE, TNT	12851192	02/22/22		02/22/22		197.72
	67859	1	05422 3700	R.C. STP-MAINT.& REPAIRS AMMONIA & PHOSPHORUS TNT	12849165	02/22/22		02/22/22		2,141.13
	67860	1	05422 3700	R.C. STP-MAINT.& REPAIRS FILTER PAPERS FOR LAB TESTING	12847645	02/22/22		02/22/22		860.44
										3,199.29
717				KAPPE ASSOCIATES						
	67867	1	05422 3701	R.C. COLLEC.-MAINT.& REPR DUPLEX PUMP CONTRL PANL RE: FOGGING	22-121-M	02/22/22		02/22/22		300.00
										300.00
3675				NETCARRIER TELECOM INC. 67889						
	67882	1	05420 3602	C.C. COLLECTION -UTILITIES 2/1/22 - 2/28/22	768206	02/22/22		02/22/22		54.09
										54.09

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
3676	67883	1	05422 3600	NETCARRIER TELECOM INC. 67890 R.C STP -UTILITIES 2/1/22 - 2/28/22	768207	02/22/22		02/22/22		54.04
										54.04
3677	67884	1	05420 3602	NETCARRIER TELECOM INC. 67887 C.C. COLLECTION -UTILITIES 2/1/22 - 2/28/22	768204	02/22/22		02/22/22		54.17
										54.17
3678	67885	1	05420 3603	NETCARRIER TELECOM INC. 67888 ASHBRIDGE - UTILITIES 2/1/22 - 2/28/22	768205	02/22/22		02/22/22		54.13
										54.13
3725	67887	1	05420 3604	NETCARRIER TELECOM INC. 68255 MILL VAL./BARKWAY UTILITIES 2/1/22 - 2/28/22	768293	02/22/22		02/22/22		55.39
										55.39
2827	67896	1	05420 3603	PECO - 04725-43025 ASHBRIDGE - UTILITIES 04725-43025 1/4-2/3/22 WILPEN PUMP	020422	02/22/22		02/22/22		675.76
										675.76
1031	67892	1	05420 3602	PECO - 99193-01204 C.C. COLLECTION -UTILITIES 99193-01204 12/27/21 - 2/1/22	020822	02/22/22		02/22/22		468.80
67892	2	05420 3604		MILL VAL./BARKWAY UTILITIES 99193-01204 12/27/21 - 2/1/22	020822	02/22/22		02/22/22		302.93
67892	3	05420 3600		C.C. METERS - UTILITIES 99193-01204 12/27/21 - 2/1/22	020822	02/22/22		02/22/22		10.12
67892	4	05422 3601		R.C. COLLEC.-UTILITIES 99193-01204 12/27/21 - 2/1/22	020822	02/22/22		02/22/22		260.75
67892	5	05422 3600		R.C STP -UTILITIES 99193-01204 12/27/21 - 2/1/22	020822	02/22/22		02/22/22		8,301.65
										9,344.25
1005	67901	2	05420 3701	PENNSYLVANIA ONE CALL SYSTEM C.C. INTERCEPT.-MAINT.&REP	0000938337	02/22/22		02/22/22		12.49
67901	3	05420 3702		MONTHLY ACTIVITY FEE - JANUARY 2022 C.C. COLLEC.-MAINT.& REPR.	0000938337	02/22/22		02/22/22		12.48
										24.97

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
05 SEWER OPERATING										
2439				VERIZON -7041						
	67910	1	05422 3601	R.C. COLLEC.-UTILITIES 2/7-3/6/22	6524805-020622	02/22/22		02/22/22		231.21
										231.21

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recept Dte	Check#	Amount
06	REFUSE									
197				BUCKLEY BRION MCGUIRE & MORRIS						
67842	2	06427	3140	LEGAL SERVICES	27650	02/22/22		02/22/22		4.08
				LEGAL SERVICE - 12/14/22 POSTAGE						
										4.08
4081				TOTAL RECYCLE INC.						
67905	1	06427	4504	RECYCLING FEES	0000012091	02/22/22		02/22/22		90.41
				RECYCLING FEES - JANUARY 2022						
										90.41

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Vendor	Req #	Budget#	Sub#	Description	Invoice Number	Req Date	Check Dte	Recpt Dte	Check#	Amount
08 BOND FUNDS (CAPITAL PROJECTS)										
197	67840	1	08459 6000	BUCKLEY BRION MCGUIRE & MORRIS MISC TRAIL EXPENSES LEGAL SERV. 11/23/21-1/25/22 PAOLI PK. TRAIL	27651	02/22/22		02/22/22		2,608.50
										2,608.50
1970	67913	1	08454 6050	GANNETT FLEMING INC. HERSHEY'S MILL ENGINEERING ENGINEERING SERV. 12/4-12/31/21	0000004619	02/22/22		02/22/22		12,699.66
	67914	1	08454 6010	MILLTOWN DAM ENGINEERING ENGINEERING SERV. 12/4-12/31/21	0000004620	02/22/22		02/22/22		3,360.00
										16,059.66
1052	67897	1	08459 6000	PENNONI ASSOCIATES INC. MISC TRAIL EXPENSES SERV. THRU 1/23/22 PAOLI PK.TRL.-B	1106595	02/22/22		02/22/22		3,068.00
										3,068.00
										117,521.98
										0 Printed, totaling 117,521.98

FUND SUMMARY

Fund	Bank Account	Amount	Description
01	01	81,188.06	GENERAL FUND
05	05	14,503.27	SEWER OPERATING
06	06	94.49	REFUSE
08	08	21,736.16	BOND FUNDS (CAPITAL PROJECTS)
		117,521.98	

PERIOD SUMMARY

Period	Amount
2202	117,521.98
	117,521.98

Legend:

Expenditures Register Spooling to Windows Printers

Print those ready to pay

Sorting by vendor

Printing for GL Period 2202

Doing a page break

Creating a CSV File

PARP05 run by BARBARA 4 : 08 PM

Per	Budget #	Sub#	Description	Vendr	Vendor Name	Invoice #	Inv Date	Credit	Src	Trx #	#	U
2202			CREDIT CARD PAYMENT									
	06427	4502	01/10/22-01/15/22	241	C.C. SOLID WASTE AUTHORITY	62662-R	01/15/22	7,865.94	PC	82357	1	
	05422	4502	01/10/22-01/15/22	241	C.C. SOLID WASTE AUTHORITY	62662-S	01/15/22	730.73	PC	82357	2	
	06427	4502	01/24/22-01/31/22	241	C.C. SOLID WASTE AUTHORITY	62794-R	01/31/22	5,537.34	PC	82357	3	
	05422	4502	01/24/22-01/31/22	241	C.C. SOLID WASTE AUTHORITY	62794-S	01/31/22	1,523.51	PC	82357	4	
	06427	4502	02/01/22-02/07/22	241	C.C. SOLID WASTE AUTHORITY	62858-R	02/07/22	3,994.70	PC	82357	5	
	05422	4502	02/01/22-02/07/22	241	C.C. SOLID WASTE AUTHORITY	62858-S	02/07/22	751.90	PC	82357	6	
	06427	4502	02/08/22-02/15/22	241	C.C. SOLID WASTE AUTHORITY	62924-R	02/15/22	6,827.83	PC	82357	7	
	05422	4502	02/08/22-02/15/22	241	C.C. SOLID WASTE AUTHORITY	62924-S	02/15/22	730.00	PC	82357	8	
	01430	2320	484.90 GAL.S. DIESEL	1161	REILLY & SONS INC	11943105-531	02/10/22	1,588.53	PC	82357	9	
	01430	2320	142.70 GAL.S. GASOLINE	1161	REILLY & SONS INC	11943103-530	02/10/22	430.95	PC	82357	10	
	01430	2320	502.10 GAL.S. DIESEL	1161	REILLY & SONS INC	11991699-531	02/17/22	1,652.41	PC	82357	11	
	01430	2320	92.20 GAL.S. GASOLINE	1161	REILLY & SONS INC	11991698-530	02/17/22	278.91	PC	82357	12	
								31,912.75				
								31,912.75				

GENERAL LEDGER SUMMARY

GL Account #	Debit	Credit	Description
014XX-XXXX	3,950.80		GENERAL FUND Expense Account
01107-1010		3,950.80	GENERAL FUND Bank Account
054XX-XXXX	3,736.14		SEWER OPERATING Expense Account
05100-1005		3,736.14	SEWER OPERATING Bank Account
064XX-XXXX	24,225.81		REFUSE Expense Account
06100-1005		24,225.81	REFUSE Bank Account

Legend:
 Procurement Card Entries Previewing to your screen
 Printing for GL Period 2202
 Printing for Status N
 Creating a CSV Spreadsheet file.
 MARP17 run by Christina 9 : 51 AM

**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION 2022-6

**A RESOLUTION AUTHORIZING DISPOSAL OF
EAST GOSHEN TOWNSHIP RECORDS**

WHEREAS, the general guidelines issued for the Pennsylvania Local Government Records Committee by the Pennsylvania Historical and Museum Commission, Bureau of the Pennsylvania State Archives (“the State Guidelines”) require that most Township records be retained for a minimum of seven years;

WHEREAS, certain documents must be retained for more than seven years, including personnel files (105 years from employee’s date of birth); minute books (permanently); loan and bond documents (7 years after the loan or bond is paid off); and planning, zoning and building documents (generally permanently);

WHEREAS, the East Goshen Township (“the Township”) record retention policy is consistent with the State Guidelines;

BE IT RESOLVED THAT this year, the Township will dispose of (shred) records that can be disposed pursuant to the State Guidelines on Wednesday, March 23, 2022.

RESOLVED AND ADOPTED, this _____ day of _____ 2022.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Derek J. Davis, Secretary

Michele Truitt, Chairwoman

John Hertzog, Vice Chairman

Cody Bright, Member

Michael P. Lynch, Member

David E. Shuey, Member

MEMO

Date: February 24, 2022
From: Derek Davis, Township Manager
To: Board of Supervisors
Re: Local Share Account – Resolutions 2022-07, 2022-08, 2022-09, & 2022-10

As a follow-up to last meeting's discussion on the *local share account (LSA) program*, the board authorized us to apply for the following 4 grants:

Audiovisual Equipment Upgrade \$25,000 request, \$5,000 Match (20% match)

Hershey's Mill Estates Sanitary Sewer Replacement: \$600,000 request, \$906,000 Match (151% match)

Ridley Creek Sewer Treatment Plant UV Disinfection System Replacement: \$199,000 request, \$51,000 Match (25% match)

Bow Tree Pond I Rehabilitation: \$176,000 request, \$124,000 Match (70% match)

We need 4 resolutions passed for the application which is due March 15th so this is the only opportunity before the deadline.

DRAFT MOTION: Madam Chair, I recommend we pass resolutions 2022-07, 2022-08, 2022-09, and 2022-10, officially authorizing East Goshen Township to submit 4 applications for the *local share account (LSA) program* in the amounts outlined above for aforementioned projects. .

Appendix I – Authorized Official Resolution

Be it RESOLVED, that the ___East Goshen Township_____ (Name of Applicant) of
___Chester_____ (Name of County) hereby request a Statewide Local Share Assessment grant of
\$25,000 from the Commonwealth Financing Authority to be used for the Audiovisual Equipment Upgrade project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Derek Davis / Township Manager (Name
and Title) and _David Ware / Director of Finance (Name and Title) as the official(s) to execute all documents
and agreements between the ___East Goshen Township___ (Name of Applicant) and the Commonwealth
Financing Authority to facilitate and assist in obtaining the requested grant.

I, _Derek Davis_, duly qualified Secretary of the _East Goshen Township_ (Name of Applicant), _Chester_
(Name of County) _West Chester___, PA, hereby certify that the forgoing is a true and correct copy of a
Resolution duly adopted by a majority vote of the ___Board of Supervisors__(Governing Body) at a
regular meeting held ___March 1, 2022_ (Date) and said Resolution has been recorded in the Minutes of the
___East Goshen Township_____ (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the _East Goshen Township_(Applicant),
this ___1st___ day of ___March __, 2022___.

East Goshen Township

Name of Applicant

Chester

County

Derek Davis

Secretary

Appendix I – Authorized Official Resolution

Be it RESOLVED, that the East Goshen Township (Name of Applicant) of Chester (Name of County) hereby request a Statewide Local Share Assessment grant of \$176,000 from the Commonwealth Financing Authority to be used for the Bow Tree Pond I Rehabilitation.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Derek Davis / Township Manager (Name and Title) and David Ware / Director of Finance (Name and Title) as the official(s) to execute all documents and agreements between the East Goshen Township (Name of Applicant) and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Derek Davis , duly qualified Secretary of the East Goshen Township (Name of Applicant), Chester (Name of County) West Chester , PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Supervisors (Governing Body) at a regular meeting held March 1, 2022 (Date) and said Resolution has been recorded in the Minutes of the East Goshen Township (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the East Goshen Township (Applicant), this 1st day of March , 2022 .

 East Goshen Township

Name of Applicant

 Chester

County

 Derek Davis

Secretary

Appendix I – Authorized Official Resolution

Be it RESOLVED, that the ___East Goshen Township_____ (Name of Applicant) of
___Chester_____ (Name of County) hereby request a Statewide Local Share Assessment grant of
\$600,000 from the Commonwealth Financing Authority to be used for Hershey’s Mill Estates Sanitary Sewer
Replacement.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Derek Davis / Township Manager (Name
and Title) and _David Ware / Director of Finance (Name and Title) as the official(s) to execute all documents
and agreements between the ___East Goshen Township___ (Name of Applicant) and the Commonwealth
Financing Authority to facilitate and assist in obtaining the requested grant.

I, _Derek Davis_, duly qualified Secretary of the _East Goshen Township_ (Name of Applicant), _Chester_
(Name of County) _West Chester___, PA, hereby certify that the forgoing is a true and correct copy of a
Resolution duly adopted by a majority vote of the ___Board of Supervisors__(Governing Body) at a
regular meeting held ___March 1, 2022_ (Date) and said Resolution has been recorded in the Minutes of the
___East Goshen Township_____ (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the _East Goshen Township_(Applicant),
this ___1st__ day of ___March ___, 2022___.

East Goshen Township

Name of Applicant

Chester

County

Derek Davis

Secretary

Appendix I – Authorized Official Resolution

Be it RESOLVED, that the ___East Goshen Township_____ (Name of Applicant) of
___Chester_____ (Name of County) hereby request a Statewide Local Share Assessment grant of
\$199,000 from the Commonwealth Financing Authority to be used for the Ridley Creek Sewer Treatment Plant
UVDisinfection System Replacement.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Derek Davis / Township Manager (Name
and Title) and _David Ware / Director of Finance (Name and Title) as the official(s) to execute all documents
and agreements between the ___East Goshen Township___ (Name of Applicant) and the Commonwealth
Financing Authority to facilitate and assist in obtaining the requested grant.

I, _Derek Davis_, duly qualified Secretary of the _East Goshen Township_ (Name of Applicant), _Chester_
(Name of County) _West Chester_, PA, hereby certify that the forgoing is a true and correct copy of a
Resolution duly adopted by a majority vote of the ___Board of Supervisors__(Governing Body) at a
regular meeting held ___March 1, 2022_ (Date) and said Resolution has been recorded in the Minutes of the
___East Goshen Township_____ (Applicant) and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the _East Goshen Township_(Applicant),
this ___1st___ day of ___March __, 2022___.

East Goshen Township

Name of Applicant

Chester

County

Derek Davis

Secretary

Memorandum

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380
Voice: 610-692-7171
Fax: 610-692-8950
E-mail: mgordon@eastgoshen.org

Date: 2/14/2021
To: Board of Supervisors
From: Mark Gordon, Zoning Officer *mlg*
Re: **Jabil / Synthes: 1303 Goshen Parkway, LD Escrow Release #1**

Dear Board Members:

As you may recall, the Board of Supervisors approved the Jabil / Synthes LD application on August 18, 2020, to build an addition to their manufacturing facility at 1303 Goshen Parkway. As a condition of approval, the Applicant agreed to submit Stormwater management, Financial Security, and LD agreements for the project.

The Project is nearing completion and the applicant has requested a release of escrow funds. The Township Engineer and Staff have reviewed this escrow release request and the Township engineer is recommending a release of \$175,349.55. This will leave \$12,245.00, which includes \$5,000.00 in the contingency line.

The remaining line items are landscaping and turf stabilization related. We will review those items in the spring and make a determination on release of those funds at that time.

STAFF RECCOMENDATION:

Staff recommends that the Board of Supervisors approve escrow release #1 for the Jabil / Synthes Land Development and Financial Security Agreement, for their Brandywine Plant Upgrade project.

DRAFT MOTION:

Madam Chairman, I move that Board of Supervisors approve escrow release #1 for the Jabil / Synthes Brandywine Plant Upgrade project as outlined in the Township Engineer's letter dated February 11, 2022.

February 11, 2022

EGOST 0031

Mark A. Gordon
Director of Code Enforcement/Zoning Officer
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

**RE: JABIL, 1303 Goshen Parkway
Escrow Release No. 1**

Dear Mark:

In coordination with Township staff and project representatives, approval to release \$175,349.55 of the requested \$187,594.55 is recommended.

The requested release includes portions of *site prep. & erosion controls, earthwork, storm sewers, stormwater basins, sanitary sewer, fire water, site improvements, miscellaneous, and contingency.*

Following approval of the recommended release, the total amount released will be \$175,349.55. The total amount remaining in escrow will be \$12,245.00 including \$5,000.00 in the contingency line item.

Should you have any further questions or comments, please contact me.

Sincerely,

PENNONI

A handwritten signature in blue ink, appearing to read "N. Cline", is placed below the printed name of the sender.

Nathan M. Cline, PE
Township Engineer

cc: Rick Smith, Township Manager (via e-mail)
Mark Miller, Director of Public Works
Bill Christman, Esq., Lamb McErlane (via e-mail)
Dave Citro, PE, Mainstay Engineering Group, Inc (via e-mail)
Todd McVoy, JABIL (via e-mail)



December 20, 2021

Mark Gordon
Director of Code Enforcement / Township Zoning Officer
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380-6199

Dear Mr. Gordon:

We are requesting release from escrow (funded by Jabil in the form of a surety bond) for the site and stormwater improvements documented under the Financial Security Agreement dated 18 January 2021. We believe all improvements itemized in the Construction Cost Estimate (copy attached for reference) are complete and ready for inspection.

Sincerely,

A handwritten signature in black ink, appearing to read "T. McVoy", with a large, sweeping flourish extending to the right.

Todd McVoy

Attachments:

Letter from Township Engineer dated 5 January 2021

Construction Cost Estimate, signed and sealed by David F. Citro, P.E.

1303 Goshen Parkway
West Chester, PA 19380

☎ +1.610.241.9679

☎ +1.810.662.7784

✉ Todd_McVoy@Jabil.com

www.jabil.com

Mark Gordon

From: Todd McVoy <Todd_McVoy@jabil.com>
Sent: Wednesday, December 22, 2021 5:18 PM
To: Mark Gordon; Nathan M. Cline (ncline@pennoni.com); Gary Althouse; Matthew McAloon (MMcAloon@Pennoni.com)
Cc: 'Grant Everhart'; Dave Citro; george@dhoweandsons.com
Subject: RE: 1303 Goshen Parkway

Thanks, Mark. I'll give you a call tomorrow or next week.

Happy holidays.

Todd

From: Mark Gordon <mgordon@eastgoshen.org>
Sent: Wednesday, December 22, 2021 3:27 PM
To: Todd McVoy <Todd_McVoy@jabil.com>; Nathan M. Cline (ncline@pennoni.com) <ncline@pennoni.com>; Gary Althouse <galthouse@eastgoshen.org>; Matthew McAloon (MMcAloon@Pennoni.com) <MMcAloon@Pennoni.com>
Cc: 'Grant Everhart' <grant.everhart@goshenfireco.org>; Dave Citro <dcitro@megr.com>; george@dhoweandsons.com
Subject: RE: 1303 Goshen Parkway

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Todd,

The township Engineer reviewed the escrow release and he is comfortable releasing the funds minus these items.

✓ 52 - Em. Access	\$19005	
53 - Trees	\$6300	+ 5K = \$12,245 ok ✓
54 - Shurbs	\$945	
✓ 56 - As-Built Plans	\$2625	
✓ 57 - BMP Certification	\$2625	

We can:

1. process the request now and keep the items above (\$31,500) in escrow until you submit release #2, or
2. we can wait to process this request until all items are complete.

Call me and we can discuss.

-Mark

Mark A. Gordon, CFM

Director of Code Enforcement / Zoning Officer

East Goshen Township

1580 Paoli Pike

West Chester, PA 19380

O: 610-692-7171

F: 610-692-8950

mgordon@eastgoshen.org

www.eastgoshen.org

From: Todd McVoy <Todd_McVoy@jabil.com>

Sent: Monday, December 20, 2021 8:26 AM

To: Mark Gordon <mgordon@eastgoshen.org>; Nathan M. Cline (ncline@pennoni.com) <ncline@pennoni.com>; Gary Althouse <galthouse@eastgoshen.org>; Matthew McAloon (MMcAloon@Pennoni.com) <MMcAloon@Pennoni.com>
Cc: 'Grant Everhart' <grant.everhart@goshenfireco.org>; Dave Citro <dcitro@megr.com>; george@dhoweandsons.com
Subject: RE: 1303 Goshen Parkway

Mark,

I am attaching Jabil's request for release from escrow for the Stormwater BMP. I will also send today via USPS.

Thank you.

Best regards,

TODD MCVOY
Lead Manufacturing Engineer
Brandywine Plant
www.jabil.com



+1.610.662.7784 mobile
+1.610.241.9679 office
Todd_McVoy@jabil.com
1303 Goshen Parkway
West Chester, PA 19380



From: Mark Gordon <mgordon@eastgoshen.org>

Sent: Tuesday, December 7, 2021 10:35 AM

To: Nathan M. Cline (ncline@pennoni.com) <ncline@pennoni.com>; Gary Althouse <galthouse@eastgoshen.org>; Matthew McAloon (MMcAloon@Pennoni.com) <MMcAloon@Pennoni.com>

Cc: 'Grant Everhart' <grant.everhart@goshenfireco.org>; Dave Citro <dcitro@megr.com>; Todd McVoy <Todd_McVoy@jabil.com>; george@dhoweandsons.com

Subject: 1303 Goshen Parkway

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Gentlemen,

Here's the final plan set for the Synthes / Jabil LD at 1303 GPW, and the email I sent last week to Mr. McVoy.

I expect to hear from the GC on this job to schedule a final inspection, however we have not received an escrow release request yet.

It would also make sense to have Mr. Everhart do a drive through with the Goshen Fire Company tower truck to verify the grade change at the new emergency access area in the parking lot.

Thanks,

-Mark

Mark A. Gordon, CFM

Director of Code Enforcement / Zoning Officer

East Goshen Township

1580 Paoli Pike

West Chester, PA 19380

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F: 610-692-8950

mgordon@eastgoshen.org

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